BROOKS ACADEMY MUSEUM COMMISSION

WEDNESDAY, JANUARY 17, 2018

9:30 AM

BROOKS ACADEMY MUSEUM

80 Parallel Street

Harwich, MA 02645

Per MGL: All town and school boards, committees, commissions and authorities shall post a notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. Notice shall contain a listing of topics, agenda items that the chair reasonably anticipates will be discussed at the meeting.

1. CALL TO ORDER
2. PUBLIC COMMENT
3. APPROVAL OF MINUTES – OCTOBER 18 AND NOVEMBER 29, 2017
4. OLD BUSINESS
   1. Replacement of Shed
   2. Bench
5. REPORT – DECEMBER WALK-THROUGH WITH TOWN ADMINISTRATOR AND BUILDING MAINTENANCE SUPERVISOR – DAVID SPITZ
6. DISCUSSION – ANALYSIS OF PRESERVATION AND RESTORATION NEEDS – PROCEDURE FOR ISSUING A REQUEST FOR PROPOSALS (RFP) – DAVID SPITZ
7. REPORT – HARWICH HISTORICAL SOCIETY – JANET CASSIDY
8. APPROVAL OF EVENTS
9. APPROVAL OF BILLS
10. NEW BUSINESS
11. ADJOURN