

AGENDA

CEMETERY COMMISSION
CEMETERY OFFICE 273 QUEEN ANNE ROAD
MONDAY APRIL 10, 2017 TIME: 8:15 AM

- I. CALL TO ORDER
- II. APPROVAL OF THE MINUTES FROM FEBRUARY 13, 2017.
- III. CORRESPONDENCE FROM TOWN HALL & ASSOCIATIONS
 - A. EMAIL FROM CHARLEEN GREENHALGH ON MMA/SUFFOLK UNIVERSITY INFORMATION FOR UPCOMING SEPTEMBER AT BARNSTABLE TOWN HALL.
 - B. INTERNAL CONTROL PROCEDURES OVER DEPARTMENTAL EXPENDITURES FY2017 PER MGL CHAPTER #41 S/S/58 DATED MARCH 24, 2017.
 - C. RBC CAPITAL MARKETS, LLC STATEMENT FOR PINE GROVE CEMETERY ASSOC. TAX FOR 2016 COMBINED FORMS 1099.
 - D. MEETING WITH CHRISTOPHER CLARK, CAROLYN CAREY, BARBARA ANN FOLEY, LINCOLN HOOPER, LEE CULVER, SEAN LIBBY, KEVIN GRUNWALD, WILFRED REMILLARD TO DISCUSS CEMETERY OFFICE MOVING FROM DPW BARN TO COMMUNITY CENTER.
 - E. REMOVAL OF TREE ARTICLE FROM 2017 TOWN MEETING WARRANT TO BE FUNDED OUT OF PERPETUAL CARE ACCOUNT.
 - F. EMAIL FROM DINAH LANE VOLUNTEER AT CHANNEL 18 REQUESTING INTERVIEW.
 - G. EMAIL FROM FOSTER BANFORD ON MOVING CEMETERY PHONE NUMBER.
 - H. EMAIL FROM DAN PELLETIER ON MEETING TO DISCUSS MAPPING OF CEMETERY PROPERTIES.
 - I. LETTER FROM JUDITH A. FORD, PRESIDENT OF SOUTH HARWICH MEETING HOUSE.
 - J. TOWN OF HARWICH EXPENDITURE CORRECTION FORM.
 - K. MASSACHUSETTS CEMETERY ASSOCIATION ANNUAL CONFERENCE & SHOWCASE.
 - L. LETTER FROM FRANCES HAIDAS ON CEMETERY LOTS IN ISLAND POND LANDSCAPING ON CEMETERY LOT.
 - M. EMAIL ON CEREMONY ON TUESDAY APRIL 11, 2017 TO SWEAR IN FIREFIGHTER DANIEL SANGIOVANNI.
 - N. LETTER FROM CARL L. CLAPP ON LOT RETURN IN ISLAND POND CEMETERY.
 - O. OTHER BUSINESS.
- IV. OLD BUSINESS
 - A. UPDATE ON CARBONNEAU LOT LAYOUT, IN MOUNT PLEASANT CEMETERY.
 - B. KELLEY CEMETERY DEEDS AND LAND SURVEY.
- V. NEW BUSINESS
 - A. NEW DEED FOR PAMELA F PHILLIPS FOR 118 POND GROVE IN ISLAND POND CEMETERY FOR \$500.00.
 - B. NEW DEED FOR SANDRA BRIETZKE FOR 208 POND GROVE IN ISLAND POND CEMETERY FOR \$500.00.
 - C. NEW DEED FOR SARAH WILLIAMS FOR 123 POND GROVE IN ISLAND POND CEMETERY FOR \$500.00.
 - D.
 - E. REVIEW OF REVOLVING ACCOUNT FOR MAINTENANCE OF TOWN OWNED CEMETERIES.
 - F. RULES AND REGULATION FOR THE PET CEMETERY.
 - G. OTHER BUSINESS.
- VI. BILLS
 - A. PAYROLL FOR ROBBIN KELLEY, CEMETERY ADMINISTRATOR.
 - B. MILEAGE FOR ROBBIN KELLEY FEBRUARY & MARCH.

C. EVERSOURCE \$5.53, W.B. MASON 299.80, MASS CEMETERY ASSOCIATION \$85.00, WATERBILLS S. HARWICH \$71.29, PINE GROVE \$163.20, MP 95 SOUTH \$77.74, MP 87 FOREST ST BLDG \$72.58, N. HARWICH \$120.00, ISLAND POND \$136.77.

VII. DATE AND TIME OF NEXT MEETING

VIII. ADJOURNMENT

AUTHORIZED POSTING OFFICER:

POSTED BY: _____
TOWN CLERK

DATE: _____