

## Brooks Free Library Board of Trustees

Wednesday, Sept. 12, 2018 - 7 pm  
Thornton Room, Brooks Free Library  
739 Main St., Harwich MA 02645  
Agenda

1. Call to Order/Attendance
2. Approval of Minutes of August 8, 2018
3. Public Comment
4. Reports:
  - A. Chairman
  - B. Library Director
  - C. Building & Grounds Committee
  - D. Liaison from Board of Selectmen
  - E. Friends of Brooks Free Library
5. Correspondence:
6. Old Business:
  - A. Procedures for Payment of Trustees Stipend
  - B. Update on Exterior Preservation Project
  - C. Update on Pedestrian Safety
7. New Business:
  - A. Vote to Accept Monetary Donations
  - B. Vote to Dispose of Surplus Property
  - C. Proposed Revision to Gift Policy
8. Trustee Reports and Requests for Next Meeting's Agenda
9. Upcoming Meetings/Events
  - A. Community Preservation Committee - Thurs. Sept. 13, 2018, 6 pm - Town Hall
  - B. Library Board of Trustees –Wed., Oct. 10, 2018 - 7 pm – Brooks Library
  - C. Mass. Board of Library Commissioners' Trustee Workshop - Thurs., Oct. 11, 2018 - 6 to 8 pm at Eldredge Library, Chatham
10. Adjournment

**Authorized posting officer**

Virginia A. Hewitt

Brooks Free Library

**Posted by**

Town Clerk's Office

Agenda submitted electronically to Town for posting. The full packet - Agenda, Minutes & Reports – is available on the Trustee section of Library website, [www.brooksfreelibrary.org/trustees.asp](http://www.brooksfreelibrary.org/trustees.asp).

*\* Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business"*

*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Library at 508-430-7562 or [brooksfreelibrary@clamsnet.org](mailto:brooksfreelibrary@clamsnet.org).*