Date: August 19, 2016 - 5:30 PM

**Treasure Chest Committee Meeting**

August 19, 2016........5:30 PM........Harwich Community Center Room #5

***Agenda***

**1. Quorum:**

**2.   Old Business:**

A. Approve Meeting Minutes of June 24, 2016:

* Minutes approved.

    B. Signage:

* Update on signage for “30 minutes per day. One visit per day”, “No Dumping”, etc.

    C. Parking:

* Parking for volunteers has been established along the road between the Transfer Station and the Treasure Chest.

 D. Resignations and Appointment:

* Paul and Rosemary Thibeau have resigned as volunteers of the Treasure Chest as well as members of the Treasure Chest Committee. Sheila Eldridge was appointed as a full member of the Treasure Chest Committee by the Selectmen.

 E. Safety:

* Safety of the Treasure Chest patrons and volunteers is of the utmost importance. Be aware of your surroundings.

 F. Scheduling:

* Mark Koopman is in charge of scheduling.

 G. Customers taking items from vehicles dropping off:

* Patrons are not allowed to take items from customer’s vehicles.

 H. Kitchen etiquette:

* Do not take food or beverage items that are not yours.

**3.   New Business:**

 A. No more supplying of plastic bags:

 B. Safety tips for working in hot weather:

 C. Update on items to refuse:

**4. Open Session**

**5.   Set Date for Next Meeting:**

**6.   Adjournment:**

Posted by: Eric Fahle, Vice Chairman

Posted time \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   Town Clerk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*If you are deaf, hard of hearing, or a person with a disability requiring accommodation, please contact the Board of Selectmen Office:  508-430-7513*

*Per the Attorney General's Office: the Harwich Treasure Chest Committee may hold an open session following “New Business” for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting.*