UTILITY AND ENERGY CONSERVATION COMMISSION

Library Meeting Room, Harwich Town Hall

7:00 PM Thursday, October 6, 2016

 AGENDA

1. Call to Order

2. Public Comment

3. Minutes of Previous Meeting

4. Old Business

 O Review of plans for Energy & Sustainability Fair on October 29th

* Cooperation with Chatham Energy Committee
* Final line up of vendors invited
* Presentation schedule
* Refreshment sources
* Room set ups
	+ Multipurpose
	+ Meeting Room # 5
* A/V equipment available at HCC: screen & projector for laptops
* Final flyer layout and sites to post
* Posters and frames for around town
* Public Service Announcements: radio stations, newspapers
* Other

 O Work assignments in connection with Energy Fair

5. New Business

6. Next Meeting: October 20, 2016

7. Adjourn

Authorized Posting Officer: L. P. Cole Posted By:

Signature Town Clerk

 Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Per the Attorney General’s Office: The committee may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business”. If you are deaf, or hard of hearing, or a person with a disability who requires accommodation, contact the Selectmen’s Office at 508-430-7513.