**Harwich Open Space Recreation Plan (OSRP)**

Meeting Agenda: Steering Committee Meeting
Date: March 26th 2024
Time: 1 pm
Location: Teams Call
Time: approx. 1 hr and 30 minutes

Meeting Goal: Check in on how the subcommittees are doing with their sections/designated work. Discuss the survey, upcoming workshop, and our expectations for the rest of the project.

1. Attendance
2. Approve January 2024 Meeting Minutes (5 minutes)
	* Discuss any Jan minute edits
	* Motion to approve
3. Check in on subcommittee progress (35 minutes)
* Section 3
* Section 4
* Section 5
* ADA Facility forms
1. Show drafted maps to Committee (15 minutes)
	* Confirm access to google drive for map review
	* Set map comment deadline
2. Public outreach status update (15 minutes)
	* Survey timeline March 18-May 3
	* Workshop scheduling and initial expectations
3. Expectations and tasks to focus on in March/April (15 minutes)
* Discuss Tighe & Bond's role with updating the Plan
* Review maps
* Continue to publicize the survey
* Continue drafts of Sections 3-5 & related appendices
* Review Sections 7-9, consider how revised Sections 3-5 will impact goals/objectives for Harwich and start thinking about the actions plan
1. Set OSRP Committee Meeting date for April (5 minutes)