

SELECTMEN'S MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

Regular Meeting 6:00 P.M.

Monday, August 9, 2021

****As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.***

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENTS/ANNOUNCEMENTS

- A. Update from the Fire Chief on an incident that occurred on August 2, 2021

IV. CONSENT AGENDA

- A. Vote to approve the Democratic and Republican Town Committee lists of Election Workers
B. Vote to approve a Gift to the Town Band in the amount of \$1,000
C. Vote to approve a Caleb Chase request in the amount of \$1,000
D. Vote to approve a Caleb Chase request in the amount of \$1,000
E. Vote to approve the Board of Selectmen Meeting Minutes for June 28, 2021
F. Vote to approve the chair to sign three Fire Department employee step increases per contract
G. Vote to approve the Committee Appointments recommended by the Interview Committee:
 A. David Nunnally – Board of Appeals – Alternate Position – Term expires 6.30.2023
 B. Joy Jordan – Voter Information Committee – Full Position – Term expires 6.30.2023
 C. Lynne Ellen Zalesak – Historical/Historic District Commission – Full Position – Term expires 6.30.2023
 D. Alan Hall – Conservation Commission – Full Position – Term expires 6.30.2024
 E. Claudia Williams – Harwich Housing Committee – Full Position – Term expires 6.30.2024
 F. Carole Ridley – Community Preservation Committee – Selectmen's Appointee – Term expires 6.30.2024
H. Vote to approve a private kennel license for a property located at 650 Depot Road
I. Vote to approve the Assistant Town Administrator's recommendation to grant permission of NSTAR Electric Company D/B/A Eversource Energy for the purpose to install one handhole 77/H8A and 30' +/- of conduit to provide new underground service to customer at 44 Shore Road, Harwich, as indicated on Plan No. 5851230

V. NEW BUSINESS

- A. Discussion – 2021 Annual Town Meeting Article 30 Gravestone Project
B. Discussion on all items related to taxes;
 1. Tax collection and liens
 2. Miscellaneous parcel owners
 3. Property owners unknown
C. Discussion and possible vote to establish the maximum useful life of the Quint Fire Apparatus for the purpose of financing
D. Discussion and possible vote to approve a Weekday Entertainment license for Lydia Leclair Photography – 546-B Route 28 – Live music with amplification outside 5:00 – 8:00 p.m. on Wednesday's from August 11, 2021 through August 25, 2021
E. Discussion and possible vote to approve an installation of a net for a property owner on Cranberry Valley Golf Course
F. Update – Community Center hours of operation

VI. OLD BUSINESS

- A. Update from Selectmen Ballantine on the Treasure Chest
B. Update by Town Administrator – 203 Bank Street Request for Proposal
C. Update by Town Administrator - 5 Bells Neck Road Request for Proposal (2021 Annual Town Meeting - Articles 17 & 40)
D. Board of Selectmen discussion - Local Initiative Program (LIP) for Chloe's Path affordable housing development
E. Board of Selectmen general discussion on housing

VII. CONTRACTS

- A. Discussion and possible vote to approve the Brooks Academy Museum Designer Selection Committee recommendation of Spencer Preservation Group

VIII. TOWN ADMINISTRATOR'S REPORT

IX. SELECTMEN'S REPORT

X. CORRESPONDENCE

XI. ADJOURNMENT

**Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen's Office at 508-430-7513.*

Authorized Posting Officer:

Ellen Powell, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
August 5, 2021

PUBLIC
COMMENTS /
ANNOUNCEMENTS



Harwich Fire Department



Fire Suppression

Prevention

Emergency Services

David J. LeBlanc, **Chief of Department**

Craig W. Thornton, **Deputy Fire Chief**

Harwich Fire Department - Press Release

For Immediate Release

Date of Release: August 2, 2021

Contact Information: pio@harwichfire.com

Incident: Near Drowning

Location: Seymours Pond – Route 124

Date of Incident: August 2, 2021

Time: 08:45

Summary: Harwich Fire responded to a report of a person in the water, attempting to retrieve a small boat this morning. This individual was witnessed struggling and eventually went under. Two bystanders entered the water and were able to bring the individual to shore.

Details: At 8:45 the Barnstable County Sheriff's Office Communication Center received a 911 call from the public beach at Seymours Pond on Route 124. The caller reported an individual attempting to retrieve a boat that had just been placed in the water. The boat and individual were approximately 50 feet from shore.

While companies were responding to the incident additional information was received that the individual was struggling and had gone under water. The Harwich Dive Team was activated in case dive operations would be necessary. The Barnstable County Dive Team was not activated at this time.

Just prior to the arrival of Fire Department personnel and update from the 911 caller reported that the person was out of the water. Two bystanders, Grace Jarboe and Joe Evans, both visiting Cape Cod on vacation, had assisted the individual to shore. Mrs. Jarboe swam out to the individual and provided support, while Mr. Evan brought a kayak out and flipped over so they could place the individual on it and bring it to shore. The individual was brought to shore in front of a house on Lake Shore Drive which is next to the public beach.

The individual was evaluated by Fire Department personnel on scene and ultimately transported to Cape Cod Hospital with non-life threatening injuries.

"Clearly the actions of these two individuals made a difference today." said Fire Chief David LeBlanc. "Had it not been for their quick actions, this incident could have had a tragic outcome. They deserve all the credit for making a difference."

The boat was retrieved by a neighbor on the lake. No additional information is available at this time.

Additional agencies involved: Harwich Police; Harwich Harbormaster

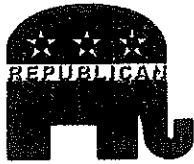
Additional Information/Interview Opportunities:

None at this time

Inquiries:

Direct all inquiries to pio@harwichfire.com

CONSENT AGENDA



Harwich Republican Town Committee
P O Box 1374
Harwich, MA 02645



July 15, 2021

Board of Registrars
Town of Harwich
732 Main Street
Harwich, MA 02645

Subject: List of Election Workers

Attached please find the List of Harwich Republican Town Committee Workers for 2021.

Best regards,

**Peter Hughes, Chairman
Harwich Republican Town Committee**



Attachment

7/21/21 (revised)

2021 Republican Election Workers

Leonora Arneson
John Babyak
Ruth Barnett Harwich
Alice Bonatt South Harwich
Emily C. Brutti Harwich,
Janet Bowers Harwich
Richard Bowers Harwich
Juell Buckwold South Harwich
Eric Carroll
Gayle Carroll
John Eldredge Harwich
Richard Gomes d, So Harwich
Jeffrey Hadley y, Harwich
Sandra Hall , So Harwich
Janet Kaiser , Harwich
Ann Kaplan Dr, Harwich
Barbara Madson , Harwich
Beverly Millar Harwich
Sue Mills , Harwichport
Sheila O'Toole (Eldredge) Harwich
Mary Ann Pina , Harwich
Dolores Sherry Harwich
Virginia Stark South Harwich
Judith Sullivan , Harwich
Peter Switchenko , Harwich
Carol Thayer , Harwich
LuAnne Tribastone ; E. Harwich 02645
Lou Urbano , West Harwich
Sally Urbano , West Harwich
Roberta Winston Harwich Port



July 22, 2021

Raymond Gottwald, Chairman
Democratic Town Committee
38 Huckleberry Path
Harwich, MA 02645



The Honorable Board of Selectmen
Harwich Town Offices
732 Main Street
Harwich, MA 02645

To The Honorable Board of Selectmen:

As requested, and in accordance with Massachusetts General Laws, Chapter 54, Section 12, the Harwich Democratic Town Committee submits the following names of enrolled Democrats who desire to be Election Officers for a one-year period beginning September 1, 2021.

It is our understanding that the Board of Selectmen shall, not earlier than July 15, 2021, not later than August 15, 2021, appoint Election Officers for each precinct from this filed list, which has also been submitted to the Town Clerk and Board of Registrars.

Joyce E. Bearse	Harwich
Charles Callahan	Harwich Port
Joan Callahan	Harwich Port
Ursula Corbett 2	Harwich
Mary Eagan	South Harwich
Carolyn Flahive	Harwich
Leslie Flynn	Harwich
William Flynn, Jr	Harwich
Dorothy M. Harrington	Harwich Port
Shirley Knowles	Harwich
Wilfrid Remillard	Harwich
Catherine A. Sacramone	West Harwich
Susan Weinstein	Harwich
Maddyline Hastings	Harwich
Marilyn Schlansky	Harwich
Paul Schlansky	Harwich

**Kathleen Muller
Elaine Dickinson
Dean Panko
Donna Tavano
Colleen Murphy
Roseanne Shapiro
Joanne Clancy
Mary Anderson
Carol Genatossio
Sandra Robinson
Kelly Porter**

**, Harwich
Harwich
Harwich
Harwich Port,

Harwich
, Harwich
Harwich
Harwich
Harwich**

I will contact you if there are any additional names to be added to this list.
Thank you for your consideration in this matter.

Respectfully,

Raymond C. Gottwald

Raymond Gottwald, Chairman
Harwich Democratic Town Committee

Pc: Board of Registers

29 July 2021

To the Board.

Anne Tompkins a long time Harwich
visitor and then resident loved the
Harwich Town Band. She passed in
2020 and my ^{Robert Tompkins} brother and I would
like to make this gift to help insure
the continuation of this treasure.

Charlene Sebald

**MINUTES
SELECTMEN'S MEETING
Monday, June 28, 2021
6:30 P.M.**

SELECTMEN PARTICIPATING: Mary Anderson, Larry Ballantine, Donald Howell, Michael MacAskill

ALSO PARTICIPATING: Town Administrator Joseph Powers

CALL TO ORDER

Mr. MacAskill, Chairman, opened the meeting at 6:00 pm and explained that they will first go into Executive Session, then will go into open session no later than 6:30pm.

Ms. Anderson moved that they go into Executive Session to discuss strategy with respect to litigation regarding Watkins, et al. v. Town of Harwich, et al., Probate and Family Court Case No. BA 18E0025QC72 votes may be taken, and Pursuant to MGL, c.30A section 21 (a) paragraph 3 to discuss with respect to collective bargaining for all town unions if an open session would have a detrimental effect on the town's bargaining position and the chair so declares. Seconded by Mr. Ballantine.

Roll Call Vote: Ms. Anderson - Aye. Mr. Ballantine - Aye, Mr. MacAskill - Aye. Motion carried by unanimous vote.

Mr. MacAskill opened the open session and explained that they first went into Executive Session at 6:02 pm and adjourned at 6:25 pm. In Executive Session they discussed strategy in regards to Watkins, et al. v. Town of Harwich. Mr. MacAskill explained, that it was related to sand rights regarding a lot that they may or may not have taken, a long time ago. The Board voted not to defend that action, which will mean that it will just go away. Mr. MacAskill also explained that they had a discussion with respect to collective bargaining for all town unions if an open session would have a detrimental effect on the town's bargaining position, and the said that no action was taken.

PUBLIC COMMENTS/ANNOUNCEMENTS

- A. Ms. Carolyn Carey, Director, Harwich Community Center, wanted to let people know that the Seaside Marketplace will be open on Wednesday, and they have a full schedule. She said that booklets, with the schedule and information on each vendor, are available throughout the town and online.

CONSENT AGENDA

- A. Discussion and possible vote to approve a gift of a Loops Equine Rescue System to the Harwich Police Department.
- B. Discussion and possible vote to accept a donation in the amount of \$25,000 from the Monomoy Regional School District to support the Harwich Elementary School playground design.
- C. Discussion and possible vote to approve the action recommended by Cape Light Compact relative to publicly owned outdoor street lighting and operation maintenance agreement from Siemens Mobility, Inc. to Yunex LLC.
- D. Discussion and possible vote to approve the Committee Appointments recommended by the Interview Committee:
 - 1. Carol Fuller – Golf Committee – Full Position – Term expires 6.30.2024
 - 2. Bradford Chase – Conservation Commission – Full Position – Term expires 6.30.2024
 - 3. Jacqueline Leach – Cultural Council – Full Position – Term expires 6.30.2024
 - 4. Nina Schuessler – Cultural Council – Full Position – Term expires 6.30.2023
 - 5. Roger Peterson – Waterways Committee – Full Position – Term expires 6.30.2023
 - 6. James Atkinson – Real Estate, Open Spaces Committee – Full Position – Term expires 6.30.2024
 - 7. James Atkinson – Conservation Commission – Full Position – Term expires 6.24.2024

Ms. Anderson moved to approve the Consent Agenda, items A through D, as listed above. Seconded by Mr. Howell.

Mr. Ballantine said he does have a question about the donation to the school for the playground, regarding the procurement procedure. He asked, if this is for design only, and then they will go through a full RFP? He wanted to know if the design was done through a competitive bidding, for the design itself?

Mr. Powers said that it was his understanding that the RFP that went out was for the design and materials, and he believes that is due back later this week. He said that the gift would be comingled with the funding that was already available. Mr. Powers said that when the CPC article first came up, there was concern that there would not be sufficient funds within the CPC article itself, so they took the line that if there was more money needed, they would be seeking it from other sources. So, he said that this is meant to augment what is already available.

Mr. Ballantine asked if that was for the design, and then they will go for competitive process for the construction.

Mr. Powers said it is his understanding that this is for the design and materials, and the installation would be secondary. He said that he can check with the Assistant Town Administrator, and get back to them.

Mr. Ballantine said he would like to be comfortable knowing that they are going through a competitive bid process on this project.

Mr. Powers said that they are, and everything they are doing is in concert with c. 30b, and will all be done with the request for proposal procedures. Mr. Powers said that he just received confirmation from the Assistant Town Administrator, that the RFP is for the construction purposes.

Mr. Howell said that there was some rationale for this, because in Chatham, it was the same process but was basically geared to one company. He said that he would not be comfortable if it was not sufficiently wide to get competitive bids. He wants to sure that there are people to build what the spec says.

Mr. Powers said that it is the Town's priority, and preference, to do exactly that. They will find out through the RFP process how well it is written, and they always reserve the right to cancel it and go back out.

Mr. MacAskill wanted to thank Michael and Jennifer Lewis, of Westgate Farms, for their generous donation for the Loops Equine Rescue System to the Harwich Police Department. He said that this followed a tragic horse accident and this was equipment that was needed that day to pick up the horse.

All in favor, motion carried by a vote of 4-0-0.

NEW BUSINESS

A. Discussion – Ad Hoc Noise Committee’s Noise Report, Noise By-law, any and all items relating to noise in the Town of Harwich

Mr. MacAskill explained that this report has been a long time coming and they had cancelled it due to some litigation and hearings they were going through and most of that is behind them at this point.

Ms. Angela McNamara, Chair, Harwich Ad Hoc Noise Containment Committee, explained that the chief items on the list were:

- Lowering the volume;
- Self-regulation by businesses;
- How to minimize residents’ involvement in enforcement;
- “Plainly Audible” definition;
- How to improve communication between residents and businesses;
- How to get faster turn-around for violations;
- After hours noise by patrons.

Ms. McNamara said that the Noise Committee voted on the definition of “Plainly Audible” and said that the vote was five in favor of not changing the current language in the Liquor Regulations, and two votes in favor of using the Noise Bylaw’s definition, which is a new point now. She said that the Noise Committee voted unanimously to ban sing-alongs, cow bells, horns, karaoke, music generated from cell phones, and other noise enhancers. They also voted unanimously that a “fast track” process be used, whereby a violator could opt to pay a fine, or move forward to the hearing process.

Ms. McNamara said that they also discussed a quicker hearing process, stronger sanctions for violators, and began developing a penalty schedule, which they have not finished the discussion on yet.

She said that they felt it was important for establishments to have a contact number and name, which residents could report alleged excessive noise. She said that this person must have the authority to address the complaint before law enforcement gets involved, such as a manager.

Ms. McNamara explained that they briefly looked into decibel meters for enforcement, but it was felt the learning curve was too steep for now, but it might be worthwhile looking into it in the future. The Committee separately discussed the use of decibel monitors for self-regulation by businesses and she believed that the majority are in favor of this, although they have not thoroughly discussed it. She said that it was originally proposed by Chief Guillemette, prior to the Committee being formed. Ms. McNamara said that they also had received input from Chief Guillemette on a number of other topics: (a) he agreed that the introductory pre-season ABCC meeting be made mandatory for pouring establishments; (b) he said that the lyrics test would be eliminated for determination of Plainly Audible; and (c) that he would try, but couldn't promise to increase proactive policing in the last hour of performances.

Ms. McNamara said that the Noise Committee very briefly discussed the use of a paid security detail, at the expense of the establishment, to deal with crowd noise at establishments that are open later. She said that this was a very brief suggestion at their last meeting. She said that she feels it is worth looking into, and she believes that one of the establishments already started doing this.

Ms. McNamara said she also had a question, and asked where the measurement starts for the 150'? She asked if it is at the property bounds, or at the point where the performer is?

Chief Guillemette said that the wording in the liquor regulations has a clause in there, that states that the distance can be measured from the boundary or from the source of the amplification, whichever is further.

Ms. McNamara said that she had another question for the Board, and asked if amplification is still an option for these business, or is it acoustic only?

Mr. MacAskill said that is not broad, he said that some businesses are allowed amplification, and others are not.

Mr. MacAskill called upon Attorney Christopher Senie, who had written a letter to the Board of Selectmen.

Mr. Senie said that he is an attorney and lives in Brewster. He said that he has a small land use law practice, and over the years he has been involved with a number of nuisance cases, mostly involving noise. He said that he was hired by three members of the community, in Harwich Port, that have been impacted by the noise of the businesses there. He identified those three residents in the letter and said that they hired him to read the bylaw which was adopted by Town Meeting, and to read the liquor and entertainment license regulations. He said that he did that and provided them with a memo.

Mr. Senie said that he thinks they have very good regulations in their ordinance, and the use of the 150' and "plainly audible" standard, which is the standard used by all of the towns that abut Harwich. He said that the liquor and entertainment, also has similar protective language. He also stated that he thinks that they are doing well, in the way they are issuing the licenses and are doing it in a way that is supportive of their regulations. Mr. Senie said that the 150' is a good foundation, and although the residents and homeowners should still be considered, that live within the 150', he does not think there are any needs for changes. He said that it has been fair to the community. He said that citing a restaurant is not anti-business, it allows them to adjust how the business is done. Mr. Sensie said that he has told his clients this, as well as the letter to the Board, that he thinks they are doing things the right way.

Mr. Robert Cohn, Pleasant Street, Harwich Port, read through a letter that he wrote to the Board of Selectmen, found in the packet, and included examples of how Nantucket restaurants abide by the noise limitations. He thanked everyone for their time and efforts on the noise issue.

Mr. Bob Nickerson, Harwich Port, said that he wanted to hit on something that they have not really spoken about. He said first he wanted to thank the Board of Selectmen for putting the noise bylaws on the agenda for discussion. He also supports the uniform and consistent enforcement of the bylaw and liquor license regulations that appear to be the thrust of this discussion. Mr. Nickerson wanted to make a clarification on the noise bylaw, which he thinks they missed. He read that in MGL ch. 189, it states plainly audible at a distance of 150', and then you go to outside entertainment and it states not plainly audible at a distance of more than 150'. He said his key point to this is, if they are looking at 150', and the property is within 150', they are not

covered. That is not what the bylaw says, it says 150' and it does not recognize property lines. If you go around and define 150' points around the venue, then the venue can check those points throughout the night. The police would also have those specific points to check, and there would be no argument, it would simplify the process. He said that this is something that the Chief should consider doing.

Mr. Jay Psaros, Weymouth said that he wants to enter into this gently, because he is not part of the community here. He said that he is a music business professional that frequently plays for a few thousand people, and he handles all of the bookings at Perk's. He said that he has been listening to all of these bylaws and has seen the struggles that Perk's has been going through. He was to speak on behalf of the musicians, because his livelihood really depends on it. Mr. Psaros said that someone had mentioned decibel readers before, and he thinks that it is one of the only things that will draw a hard line of what is right and wrong. It is science and it is a fact. He said that plainly audible is a great term, but everyone's hearing is different. He thinks decibel readers are easy to use, they are not expensive, and you can go around the property and either you can hear it, or you can't.

Mr. Psaros explained that he runs a studio in Scituate, MA. He said that the space is overseen by a Historical Board and they originally did not want to lease the space to him, because they thought he would be loud. He said that he is a folk singer and a pretty gentle guy and now that time has gone on the situation has worked out great. He said that the think with music is that it can fluctuate, and the solution can be as easy as turning down a knob. Mr. Psaros explained that Perk's is installing a uniformed sound system, instead of one big speaker, they are putting in ten little ones. He said it costs a bit more, but the sound is better for everyone and something that other venues should consider. He said that he found some things in the bylaws that were weird, and said that the statements of non-amplified music or house music, is basically the same thing, and there is a discrepancy there.

Mr. Psaros said that musicians are terrified of losing work, especially after this year. He said that he does not think the consequences are that dire, if it is a little loud, it can be turned down. There are two easy solutions, a decibel reader, which is factual science, and can't be argued by someone else's bias. He said that, coupled with technology, and systems that can allow for lower volume spread throughout a greater area, could help solve a lot of these issues. He thanked the Board for the opportunity to speak.

Mr. Robert Piantedosi, 89 Bank Street, Harwich Port, said he wanted to keep the conversation going just a little bit. He said that 89 Bank is fairly close to Ember, and there are concerns as a resident. He supports all of the establishments, and he said that they go to all of them as much as they can. However, he said that it is a two way conversation and supporting the businesses and being able to live in Harwich Port and enjoy Harwich Port. He said that they have been there a long time and enjoy the fact that you have to pay a premium to be closer to the ocean and some days when the wind is blowing, they can hear the ocean. Mr. Piantedosi said that they want the businesses to survive and understands that there is a certain amount of time that they can make their money. However, that is also the same time that people have made major investments to their homes, and they should be able to enjoy their back yards, without the noise of the establishments. He said that he would like to keep the conversation going. They are supportive of the establishments, but would like the establishments to also be respectful of the fact, that their space is valuable to them. He said that the opportunity to listen to their own music in the evenings, or the rare occasion to be able to hear the ocean, is fabulous. That is why they paid a premium. Mr. Piantedosi said that as they continue the conversation, they need to consider each person's needs, and their wants, and he thinks that they can do it in a comfortable way.

Mr. Paul Manning, owner of Roots, The Mooring and the Pineapple House, said that he hopes they can come to a balance. He said that he grew up in this town and has been here for 50 years. He said that he thinks they have done a good job and the music in Town is valuable because everyone that they rent to love the music. He said that if they can come to a balance, it would be really important because they have distinguished themselves from other towns and the people who come here really like it. Mr. Manning said that he is sensitive to the people who live around the area, he can hear the music from Wychmere, at his home. He said that he likes that they are allowed to do it, because it brings so much livelihood to the community and the neighborhood. He said it is important and the town is great because of it. They hear it from the people that visit, and how much they love it. Mr. Manning said that the establishments have been great for the community, and added so much value, with increased rents and values of homes, and also has added value to the Town. He asked the Board not to underestimate how important it is and how much these owners have put into this. He said it is a cool Town and so much better than other areas and they need to be sensitive to both sides.

Mr. Taylor Powell, owner of Perks Coffee Shop and Beer Garden, at 545 Route 28, said that he was also there with his wife Sarah. He said that he appreciates everyone's thoughts and that they have been working really hard to try and make it right. He said that this year has changed, and they have cancelled all of their music because of the violations that they got. That means that Mr. Psoras has not been able to work for them, and their musicians are not playing, and they haven't played in a year and a half because of the pandemic. He said that to touch on the violations, the language in the music permit was always about live music, the ambient background music was not talked about. It was always about shutting this live music off. He said that ambient music you cannot hear past the property line, you could have a tv on, as long as it does not create a nuisance. He expressed the differences of indoor and outdoor noises and end times, and said that it is not the case, and not what their licenses say. He said that they should not get in trouble for playing light music that can't be heard or affecting the neighbors, but they got in trouble for it.

Mr. Powell said that when they discussed it in 2016, it was whichever is further, the source of amplification or the property line. He went to the hearings, he commented that Mr. MacAskill and Mr. Howell were on the board at that time, and they should refresh their memory of those hearings. It was said whichever is further.

Mr. MacAskill said that the chief had clarified exactly what he is saying earlier.

Mr. Powell said that he just wanted to be sure, because they got a violation within 150' of their property.

Mr. MacAskill said to be clear, they have an alleged violation.

Mr. Powell said that one thing they did not know, and the reason they cancelled the music this year is because they are scared. They do not want to disrupt the neighbors and they want to get this right. He said that they were never notified of the changes, and their permit still says plainly audible at 150'. He said that plainly audible was always interpreted by law enforcement, as, "can they hear the lyrics". He said that they have had it quieter than they have ever had it, they put in a new house system that cost \$9,000. He said they are trying and got small speakers, so that you can't hear it past the property line, but someone called and law enforcement showed up. He said

they were very professional and a great interaction, but they said that if it can be heard at all, at 150', it is now a violation and that is how they are interpreting it. Mr. Powell said that this affects them, because it is called a liquor license violation, and now they are getting pinged on that. He said he does not know if there is a disconnect there, but they are just trying to make it work and do not want to get in trouble for doing it.

Mr. Powell said that he also wants those voices that are not speaking tonight, that enjoy the music, to be counted as positive votes. He said there are negative votes, but they have a town festival every Wednesday and it draws in all of these people, and he does not understand why the businesses can't have that. The way it reads right now is that they can't have live music at all. They are up after this is for an indoor permit, and to move the music indoors, but they would still like to have live music outside. He said that people like it outside, and with the pandemic people are still not going indoors. He is there for his indoor permit and he hopes they will pass that for his TV and ambient music, so it can be contained. He said that he appreciates what everyone has said tonight.

Mr. Walter Mason, 76 Miles Street, said that he is also a member of the noise committee. He said that the biggest problem with the noise committee was this plainly audible definition. He said that they could not come to a consensus on it. It sounded to him that it was going in the direction of "if you can hear it" standard, but they went back and forth on it a lot. He said typically if he walks into town he will stop if there is music at Perk's. He said that he meets his parents, his dad is 92 and mom is 89, and they love meeting him at Perks and listening to the music. He said that he was there the night Mr. Powell got the violation and he had walked around checking the sound and said it could barely be heard. He said if they are going to enforce the "you can hear it" standard, then they might as well just take it out, because it is not going to be viable.

Mr. MacAskill asked Chief Guillemette to give his opinion on the plainly audible.

Chief Guillemette said that when the noise issues started some years back, his approach had always been the liquor licensing regulation, not the noise bylaw, but said that they overlap. He said that the liquor licensing regulation, which has the plainly audible, but the definition is not within the regulation. He said that he has asked their officers to be reasonable, but did not provide them with

any more of a definition. He said that this had evolved into the officers responding to these calls coming up with the “can you hear the words to the song”. However, that became very controversial in the Noise Containment Committee meetings, and the definition of “plainly audible”.

Chief Guillemette said that as things progressed, and the issues continued to grow, he decided that he would issue a directive to the officers. He said that it is not listed anywhere, that you have to hear the lyrics to the song, for it to be an alleged violation. He said so he re-read all of the material and the definition of plainly audible is clearly defined in the noise bylaw. When the liquor regulation was amended and the noise is not to exceed the premises, that is when the 150’ was brought into the regulation. He said that his comments to the officers was that if the definition of plainly audible is in the anti-noise bylaw, which applies to every citizen of the community, including in their private residences, then it stands to reason that it applies to establishments licensed under MGL ch. 138, which are more strictly regulated than a private residence.

Mr. Al Novak, 30 Harbor Road, said that he is Mr. Powell’s dad. He said that he has owned that property at 545 Main Street for about 18 years, and it went through a variety of businesses that lost a lot of money. He said, then Taylor came to him and got a liquor license, and they turned the business over to him. It is a big part of his life and he invested a lot of money and time and it is a difficult position. He said that his view of the solution has to be some objective measurement of what the ambient noise is, 150’ out plus something. He said that people should be held to some decibel measure, and it is objective, but at least it is something that the people can buy into. He is not sure if that is something the residents can buy into, but it is something that is measurable. He said that he is sensitive to this because they live on Wychmere Harbor and can hear the weddings, and he is also a member of the club there. However, he said that they celebrate to the bride and groom. They hear it and they live with it, and it is certainly within 150’ of where he lives. He said it needs to be a balance.

Mr. Joe Ganley, 42 Sea Street, said that he is wildly in favor of the idea of balance and said that they like Harwich Port because of the mix of commercial and residential, and often visit these establishments when they are in town. He said that the balance point, is an important point. However at some point there needs to be a standard. They cannot expect the police to enforce a vague standard, that does not have some hard and fast way to determine if there is a

disturbance or not. It is consistent that establishments are not supposed to cause a disturbance to its neighbors, that is the general idea of the noise law. If they had a big party in his backyard, the police would show up and tell him to shut it down if he was disturbing their neighbor. He thinks the Board should send the noise committee back to continue their work, and thinking about what is the right standard to achieve a balance.

Mr. Ganley added that there has to be a mention of crowd noise, beyond just live entertainment. He said that he submitted a number of videos to the Board where there was no live music, but a definite disturbance to the neighbors based on a rowdy crowd. That is well within the noise ordinance that should be considered. He said that he is an attorney and understands that there needs to be a strict standard, and the law has to be applied equally. However, different establishments operate differently, and they should look at the management of these establishments and judge for themselves if an establishment is trying to achieve balance and being a good neighbor, or not. He said that the character of the establishment, and how they are comporting themselves, is relevant. Not everyone is trying to do the things they are talking about tonight, in terms of speakers and lowering the volume, and policing themselves, and that is relevant. Mr. Ganley said that it is not fair to hold an establishment that is trying to do the right thing, accountable for another establishment that is not. It is a relevant consideration for the Noise Committee and for the Board.

Mr. Piantedosi, 89 Bank Street, wanted to add that there is also a consideration that when they issue licenses, they are clearly seeing the impact of traffic, outside of the noise. He said that the amount of traffic and late night traffic is going off the charts. He has years of traffic data on Bank Street.

Mr. MacAskill said that will need to be a separate conversation.

Ms. Frances Rich, 19 Towhee Lane, also a member of the Noise Containment Committee, said that what the Board is hearing tonight is just a little bit of what they had dealt with each meeting. She is a trained mediator and what she would like to see happen is a few of the business owners, sitting down with a couple mediators, and some of the residents, and let them hash out some of this. She said rather than just asking the Noise Committee to come back, they may be able to come up with some ideas that the committee had not thought of.

Mr. Mike Strangfeld, owner of The Mad Minnow and 3 Monkeys, said that they need their community to be together and be friendly. He said that one thing they would request is to be given a chance. They are not open late, but noise does travel. He said that if someone calls the police, he would like to be given the chance to turn it down, and not just get a violation. He said that they just want a chance.

Mr. MacAskill said harmony in Harwich seems to be a theme. They have gone through an incredible three years and said that he agrees with Mr. Manning on what the businesses have brought to the town. He said that the Board of Selectmen is very supportive of the businesses. However, some establishments, but not all, have abused that. He said that based on what he has heard tonight, they are trying to change things and they are here to talk about what they are doing and work with the neighbors. Mr. MacAskill said that it would be a shame to go backwards and not have entertainment. Harwich Port has become a great place to be, and he has heard it from other towns, but the neighbors need to have some peace and quiet too. People need to respect their neighbors. He said that people should be able to call an establishment, and not feel intimidated, the nonsense needs to stop. He is going to ask the Town Administrator for comments and then ask the Police Chief to review what they are doing right now to help with the noise, and increased actions, and why.

Mr. Powers, Town Administrator, said that he will reserve most of his comments to the next topic and his memorandum on dealing with all of the different versions of noise. He said that the Noise Committee started just before he did and he thinks there was a lot of effort put in by the committee. He said that he is encouraged by what he has seen this evening. It also occurred to him that matters were handled differently in years past. He thinks this Board has been very engaged in this issue, and he thinks this has been a positive conversation. Also, a start of a new conversation, in the new post pandemic world. He said that he will speak more specifically to how the Town should evaluate, analyze, and enforce its bylaws, both for licensed and non-licensed establishments.

Chief Guillemette said that as a result of everything that had transpired, he heard it loud and clear that there was a decent amount of lag time between an alleged violation occurring and it getting on the agenda for the Board. He said that on Mondays, he is personally reviewing the log from the previous week. He said that anything relating to an establishment, that could potentially result

in alleged violation, is going into the report sent to the Board. He said they should be seeing that now. It is his intent to speed up the process. He said that the plan is for the Board to have the information as quickly as possible, within a day or so of the occurrence, and then the Board can determine what to do with the information.

Chief Guillemette explained that his directive to the officers, this year, has been to use the plainly audible definition, in the noise bylaw. He said that the officers seem to understand that, and it is a noise heard at a distance beyond 150'. He said anything just beyond ambient noise, which could be a drumbeat, a cowbell, or yelling and screaming. He said there is also a lot more focus, through him to the officers, that they need much more detailed and timely reports any time they deal with a licensed establishment. He said that himself, the deputy and the operations lieutenant are involved and anything that would require more information, they would ask for a supplemental report. He said that this is a constant learning curve, because it is a confusing issue between the wording of the noise bylaw and the applicable regulations. He said that they are constantly working to ensure their reports include the necessary information. Chief Guillemette also explained that this year, different from past years, that the warnings did not seem to work, so there are no more warnings. He said his new approach is that any interaction the police have with a licensed establishment, is resulting in a memo to the Board describing what happened. He said that they tried to provide written warnings to the establishments, and that just didn't seem to work, given what transpired. Chief Guillemette said that he has also instructed the officers to ensure that they contact management, and inform them of the complaint and what their findings were. He also clarified that all entertainment has to cease at 10:00 pm, and anything beyond that is an alleged violation.

Ms. Carol Novak said that she just wanted to ask the Chief for clarification on what he mentioned as a violation for noise inside, after 10am or 10pm?

Chief Guillemette said that all entertainment outside, must cease at 10:00 pm, and indoors is typically midnight. However, if windows are open, and you can hear noise at 150' that would be an alleged violation.

Mr. Tony Gullotti, Owner, 3 Monkeys and Mad Minnow, asked if people calling in to complain are required to state their name and address? He also asked if they do not, then how would the police know if the person that is complaining is within the 150'?

Chief Guillemette said that they will still investigate an anonymous complaint. He said that it will be up to the officer to determine if the noise was extending beyond 150'. Chief Guillemette said that he also wanted to add another point, from the licensing meeting he attended, he said that he listened to the licensees frustration about just popping up on the agenda.

Mr. Powell, Perk's, asked if that meant that any place, throughout all of Harwich, would have to shut off their TVs and music, indoors by midnight, otherwise it would be an alleged violation? He asked if they could work on that and still have ambient music, or noise, that is not a nuisance, confined at the property, and not get written up to the Board? He said that the permits were always for live music, and was not about a Red Sox game or something. It said that it seems that they are going backwards.

Mr. Gullotti, said that he just wanted to be clear, if someone had to wait an extra minutes and leaves to go home to Hyannis, they could call in a complaint to spite an establishment. He said that he does not understand how they can figure that out, if they do not know the address or where the complaint is coming from. He said that it just does not make any sense to him.

Mr. MacAskill said he understood what Mr. Gullotti was saying, but he has faith in the Police Department to be able to investigate the 150 feet. He said that is why they are there, and the problems that have gone on in the Town. He said that the Board has been put in a position to make things crystal clear and to not waste the tax payers money with lawsuits. They are now in a position that they need to be absolutely clear, and he said that the police have an obligation to investigate any complaint that comes in, but he does have faith in them.

Mr. MacAskill asked Mr. Powers to provide an explanation of how he is doing things differently when it hits his desk, based on what the Chief said.

Mr. Powers said that with the Board's weekly schedule, he knows that on Monday's, he may hear from the Chief about something from the weekend. He will provide a memorandum with the status, which will go before the Board, to determine if the facts presented by the Police Department, warrants a hearing, and who they would have as a hearing officer. Mr. Powers said that they will see later on in the meeting, that they were made aware of an alleged violation, which was presented by the Chief. He said that it went to this Board

at the end of May, and they have met all of the requirements for public notice of hearing, which is 14 days. They turned it around last week, and they have a disposition to be considered this evening. He said that it is accurate to say that it cannot go faster than that.

Mr. Ballantine said his remarks will be brief, and that he is encouraged by the atmosphere and the way people respected each other tonight. He thinks it is going to take mutual respect and people policing themselves. He would like to see balance, and thinks that the Committee should keep a discussion going on regarding house speakers, for instance, and further discussion on the plainly audible. He thinks they need the discussion to be ongoing.

Ms. Anderson said that she thinks it is sad that it has gotten to this point. She said that she is a fairly new Selectman, but she has been watching it all transpire. She thinks it is sad, and that there are more important things besides noise to be discussing, but what has happened is dictating that they are taking these steps. She also added, just to reiterate, that the email letter that they all get on Mondays is always an alleged violation. She said that they are not all the same, and they are looked at individually. Some go to a hearing, and some do not. She thinks that they can move forward equitably.

Mr. Howell said he was going to echo what Ms. Anderson said. They would not be here if this had been a case of consistently reasonable behavior on the part of the businesses, and also the community. He said that he may be the only person in the room that has been told to turn it down, professionally, and he wishes he could tell everyone in the room that there was a silver bullet, a panacea for all of this. Mr. Howell said that there are sound treatments and panels, but the problem that you have on Cape Cod is that sound has a threshold mechanism and the wind can change the way that sound travels. He said if there was an objective way of handling this, they would have gone after that. He said that the way sound travels varies, so you could have the same exact volume on electronic amplification, and get different results measured at 150' out on any given day. Mr. Howell said that if the businesses were interested in being community members, that would help the situation hugely and that simply did not happen. The only way to reasonably get out of this, is by starting to enforce standards upfront, so that everyone knows they are serious about applying those standards. At some point or another, they will figure out who is trying to work with the neighborhood and those that don't care. He said that he hopes that everyone cares, but that is not the case.

Mr. MacAskill thanked those that spoke tonight, and said that they appreciated the feedback.

B. Discussion and possible vote on a proposed penalty structure for violations of Chapter 189 – Noise as outlined within the Town Code as well as noise from licensed establishments

Mr. Powers said that in anticipation of their previous discussion, the Board had directed him to analyze the noise bylaw. He said that he was directed to analyze MGL, c.138, the noise bylaw, on the general bylaws in Harwich, as well as liquor license regulations, as it as they pertain to noise emanating from licensed establishments for liquor service, as well as, noise from licensed establishments for liquor service that also have entertainment.

Mr. Powers said that in the memorandum, found in the packet, he said that he would argue that the disciplinary guidelines that exist presently, both in their license regulations, which would be noise that would come from a crowd and is completely separate and distinct from entertainment, as well as noise that is caused by entertainment, and then of course noise that relates to all other properties and residential and non-licensed establishments. He said that the Town's regulations are very well constructed and he finds them to be very well thought out. He said that the disciplinary guidelines, in the liquor license regulations, do several things; first, it gives fair warning to all establishments that the Board, acting as the local licensing authority, has a wide berth as to how they can determine punishment if an alleged violation is found to have occurred and whether it is a first or subsequent offenses. He said that his only recommendation to this is that it only refers to a third offense, and his recommendation would be to add the language, third and subsequent offenses. That would emphasize that it does not stop at three, that there can be more than three offenses. He said that the regulations were established 10 years ago and modified six years ago, so it is a good time that the Board, as an active local licensing, may want to consider reevaluating the regulations. If they were to do that for the next licensing season, January 1st, they may want to contemplate having that discussion by early Fall. However, he thinks the guidelines are very clear.

Mr. Powers said that he neglected to mention this when asked what I would be doing in my procedures, that may be different from the past, but in reading the liquor license regulations, there are sections that are about other actions or

inactions for the licensee. They have those actions or inactions to constitute additional violations, meaning, separate from noise. He said that there are the illegalities that if they have occurred and the absence of the establishment identifying to the Town, of an illegality, could constitute an illegality. He also discussed the reference on the first page, regarding noise that is caused by a crowd. He said that the regulation is very clear on the expectations on the establishment, and there is supposed to be, there must be, there shall be, a person from the establishment to be mindful of that crowd. That is something that has been in the regulations since it was established, it is not new. He said that is something that the Town has been lax in looking at and they may want to consider expanding upon their interpretation and execution of additional potential violations. He said that establishments have gotten away with things and they have to do things differently and be more stringent as these processes go through to get to a better end after that.

Mr. Howell said he thinks that he did a very thorough dive into where they are right now. Unless they were going to revise the whole thing, he suggests taking the path that Mr. Powers is recommending.

Ms. Anderson said that she had a question, where page two talks about proposed disciplinary guidelines for noise, separate from entertainment, but doesn't have any similar disciplines for noise from entertainment?

Mr. Powers said that one of the directives he took is, does the town want to consider disciplinary schedules separate and distinct from liquor license violations? He said that they know that the vast majority of establishments that have entertainment, also serve liquor, so they have been co-mingled over time. If the Board wanted to establish a standalone disciplinary guideline, relative only to alleged violations caused by entertainment, they can build it exactly as they do for any violation of the liquor license. So, if they wish to separate it, the recommendation would be to mirror what they have for any violation, under license establishments, and it would have to be the same for entertainment, if the board considers that. However, he said that it is very well laid out, presently. He said that was one of the directives if the Board wished to contemplate a disciplinary guideline for entertainment itself, and he believed that came from what the ad hoc committee was considering over the past years.

Ms. Anderson said she was still not understanding it. She said that it looked like it was giving a proposed disciplinary guideline for noise separate from entertainment.

Mr. Powers clarified that section follows the previous one, the previous one talking about noise coming from a licensed establishment, that has nothing to do with entertainment. A hypothetical would be, as seen under 1.04, if there're people amassing outside of an establishment, waiting in line to get in if that causes noise to be a problem for residents of the area, or passersby, that would be in violation of noise, separate and distinct from entertainment. The violation scheduled for that, would be as a liquor license infraction. He said that the bottom line is that he thinks the regulations as they are constituted are well-written to cover every scenario. That was also meant to set up the third topic, which is noise emanating from non-licensed establishments, meaning not licensed for liquor and not license for entertainment. The answer is to rely solely upon your bylaw because that's a non-criminal act. That is what it is meant to get to.

Ms. Anderson said that she had one other observation, considering the topics that are really important to them, like the budget and wastewater. She said they are spending all of their time on this, so perhaps in addition to warnings and suspensions, she wondered if they should put fines in there? They can put a fine structure together to put the money towards wastewater or something.

Mr. Powers said the problem with the fine structure with licensed establishments, it could be perceived by ABCC or other entities, that they are doing multiple punishments. A fine and a suspension could become problematic. However, the way the regulations are written right now, the Board, acting at the licensing authority, is not bound by the three ranges that are listed; 1. First offense: warning to seven day suspension. 2. Second offense: warning to thirty day suspension. 3. Third offense: warning to revocation." The local licensing authority, the Board, has the right to perceive the facts of the case, as it was presented to them, and levy the punishment that they find appropriate within those parameters. So they could consider a fine to be an appropriate discipline, however, they may want to vet that with counsel.

Mr. Ballentine said that it is a well-written document and agrees that they need to move forward with it for now, and they may have some options moving forward.

Mr. MacAskill said that he thinks *the third and subsequent offense* is a good line to add. He doesn't want to stop at three. However, he does hope they get to the point that there is harmony, and to start focusing on what is important to the Town.

Mr. Powers confirmed they will bring it back to review the language change at the next meeting.

- C. Town Administrator to present his Finding of the Facts from the Show Cause Hearing that was held on June 22, 2021 for Wychmere Harbor Beach and Tennis Club located at 23 Snow Inn Road

Mr. Powers said that this is indicative of a process change the Board has mandated and that staff is taking a heart. He said that this is from a meeting they had in May, when they were presented with an alleged violation, which emanated from the Police Department responding to a call at the Wychmere Harbor Beach and Tennis Club. Mr. Powers said that it was an alleged violation of their entertainment license.

The hearing was noticed, as is required, and the hearing was held on June 23, 2021. He said, as found in his memorandum, that he was pleased to find that the establishment raised no objection and they understood the facts as presented by the Police Chief. The licensee, through their attorney, made a statement that they admitted to the facts as outlined, and apologized to the Town for their transgression. Mr. Powers explained that because they admitted to the facts, they are then in violation of the regulations, specifically as it relates to noise. Therefore, he has found that they are in violation of the laws of the Commonwealth, and given that there is no record of prior violations or alleged violations, this constitutes their first offense. He said that given that the licensee fully cooperated and took responsibility without challenge, he recommends that the Board issues a warning, which is consistent with a first offense under 1.117 disciplinary guidelines, within the liquor license regulations.

Mr. Powers said that again, he had made note of the fact and told the establishment that he would highlight it here, they were found guilty and they

admitted to it. They did not drag the town through any unnecessary proceedings and the entire thing was handled with tact and diplomacy. He indicated to them that there had been a past practice that when the police issue a warning, it is a warning that does not go to their record, he had told them that he would research if that would be the case here. However, the past action of the Board, has been when they have found an establishment in violation and it is there first offense, a warning is standard, and the warning does impact them for two years as a found violation. If the Board supports this tonight, they will be sending out a letter from the Board, as early as tomorrow, telling them that they have been found guilty and it is a warning and now on the two year clock. If anything happens at that establishment, it will be a second violation. IT was an expeditious process with all involved. The town should be pleased with that.

Mr. MacAskill said his comment is, that it is a breath of fresh air. He said that he is not sure if past practice should matter, as they are a new Board, and perhaps should be establishing new practices. He commented that based on the fact that it was a hearing scheduled timely, they came in, and said yes they did it, it speaks volumes of that business. He will open it up to the Board for comment.

Mr. Howell said as he mentioned earlier, conditions can change the result of noise, and they really can. He said that it matters more to him about the repetition. He said that if they leave a violation for noise on for two years, that is a lot of days. However, given that fact, he thinks it all hinges on what they decide to do. When the police go out, they do not try and de-escalate, they just report the facts. He said that they are not enforcing things uniformly and not getting to the Board level for months. Mr. Howell said, that he would go along with the warning with this.

Mr. MacAskill asked if they just issue a warning, does it have to be a warning with it on their record for two years?

Mr. Powers said that he would urge the Board to do that, and that it is the appropriate action to take. He said that he is also mindful of the fact that for however long the establishment has been there, there has been nothing on the books for them. The extenuating circumstances that they stated in their presentation, he found to be a legitimate. It was an outdoor event, where this was still impacted by COVID, and they have had not had an opportunity to change their practices yet. It was an outdoor event and they do not typically

have them outdoors. He thinks it is wise for the Board to keep it this way, because they do not know if management will change, or any number of things could change, and they do not want to deny themselves of the structure of their guidelines. He would respectfully suggest that they find them guilty, and issue the warning, with the understanding that it will be on their record for two years. Mr. Powers added that if they were looking to reduce that time, he would defer to counsel, because he is not a lawyer.

Mr. Howell said that he was not suggesting that they change that tonight. However, with the strict enforcement, and they are getting stricter, he said that he thinks it is an onerous structure. If an establishment gets one violation, then in six months from now they get another violation, they are close to the end, in terms of their discipline structure. The police department is taking it seriously and they know they are going to see more coming in from them, he thinks they should look into it. He thinks that parroting the liquor license may not be the right route to take. He thinks it is much more egregious if within a two year period, they served underage or someone got hurt from drinking, that is very different from a noise violation. Do they really want to be stuck with those two years, or maybe it should be at their discretion?

Ms. Anderson said that this is a problem for the two or three months of the summer. She said if they made that ninety days, she would be happy. She said that she is concerned about the two years as well.

Mr. MacAskill said to Mr. Powers that at least the three of them recommend talking to counsel about this.

Mr. Ballantine agreed about speaking with counsel as well. He also said that that they have been talking for years about how to speed things up. He said that has been the number one complaint and to have things move quickly is very positive. Mr. Ballantine said that he thinks the key to this will be management. The management can control the noise, and what happens in their establishment. They need to continue and this will provide them with the tools to do that. He said that with the reports and the discussions with management, and this time they came back in a positive way.

Mr. Howell moved that they accept the recommendation of the Town Administrator and issue a warning to the establishment, having had a hearing on the subject. Seconded by Mr. Ballantine.

Mr. Powers said that he understands that he will be working with Counsel to determine how long it is required to stay on the record.

All in favor, motion carried by a vote of 4-0-0.

D. Discussion on use and current policies of the town shooting range located on Depot Road, South Harwich

Mr. MacAskill said that he asked for this to be on the agenda after receiving several complaints this summer about noise and shooting there. He asked Chief Guillemette to provide an overview and comments, specifically on what led to the complaints they have had this summer.

Chief Guillemette said that he does have the dates that they were out there in 2020 and 2021, and noted that they are required to do live firearm training as part of their in service and is required by statute. They are also required to do more than just stand and shoot, which means things like low light, moving targets, reactive targets, decision making things etc. He said they are required to train and do two firearms qualifications per year, one in the Spring, and one in the Fall. The dates that they were out on the range reflect that. Chief Guillemette said that usually their process is that they will post it on social media, and the Chief Firearms Instructor will reach out to at least one of the neighbors before they ever shoot out there. That is due to the neighbors concern with the noise and the relationship they have with them. He said that a typical qualification is going to take about a week to a week and a half and they sometimes take days off in between. He said that it is usually during the day, however, they are required to do low light shooting and will typically do that in the Fall after daylight savings, when it gets darker earlier.

Chief Guillemette said that he believes that the complaints that came in stemmed from the police training with Cape Cod Municipal Police Academy. He said that this is a new academy, out at Camp Edwards. He said that this is a very good thing for the police departments on the Cape, because it is an additional training academy, and they can get police officers into the academy, trained up, and on the street sooner. He said that they received a request from the Director of the academy for two weeks of range time for their recruits. He said that they did approve this, but it did come with one night for low light shooting, which went late because it was in the springtime hours. He believes that this was likely the root of most of the complaints. They approved this request to maintain a good relationship with the academy, and to give them a

place to train. He said that this will continue, otherwise the academy may cease to exist.

Mr. MacAskill asked if there was anyone in the public that wished to speak. No reply.

Mr. MacAskill added that he put it on the agenda, so that people would know about it and why it happened. He said that the Chief went further, and put the range rules and regulations into a memo. He said that the Board of selectmen had done a revision in 2011, which ended a lot of the shooting. He said that right now the shooting can only happen on the weekends

Mr. Howell said that he understands the need for the Police to train in what might be considered odd hours, and he can delineate the caliber of the weapon. He said that his concern is that there are 60 - 70 acres of land, and he knows there are people discharging semi-automatic weapons out there, and there are dirt bikers getting in and out. He knows that they have been trying to stop that. He said that he is not sure the range is the biggest problem. He would hope that the folks out there know that public safety needs the training. He can hear it, and is not concerned when it is the public safety training going on.

Ms. Anderson said that it seems that they have done a lot to reduce the use, and not allowing other towns to be able to use it anymore. It seems that it has been contained as much as it can and they certainly do not want their police to be unable to train. She thinks it is a reasonable situation.

Mr. MacAskill added that it also saves the Town a lot of money. He said, otherwise, they would have to go to the base or alternate location, at an expense.

Mr. Ballantine asked if the area is prohibited from general access? Chief Guillemette said yes, it is, and said that there is a locked gate. When they are in their training there is a range flag up at the gate and the gate is left unlocked, but the police are there. On the weekends, people would have to go to the station to sign out the key.

Mr. MacAskill asked if a mechanism could be created to inform those that had complained, about when shooting would happen there?

Chief Guillemette said that they could start an email distribution list, without a problem. He would just need to know email addresses. He said that people could contact Ms. Kate Varely, Assistant to the Chief, and she can record the information.

Mr. MacAskill said that in regards to the Cape Cod Police Academy bringing so many extra shooters into town. He said that people did not know about that and next year, he asked Chief Guillemette to have it added to an agenda a few weeks prior, to get the announcement out to the public about it happening.

- E. Discussion and possible vote to approve a new 2021 Weekday and Sunday Entertainment license – Lucky Labrador Inc. DBA Perks, 545 Route 28, Weekday 12:00 P.M. – 12:00 A.M. inside and Sunday 1:00 P.M. to 12:00 A.M. inside. Recorded or live music with amplification. Pending Fire Department Approval

Ms. Anderson moved that they vote to approve a new 2021 Weekday and Sunday Entertainment license – Lucky Labrador Inc. DBA Perks – 545 Route 28 – Weekday 12:00 P.M. – 12:00 A.M. inside and Sunday 1:00 P.M. to 12:00 A.M. inside. Recorded or live music with amplification. Pending Fire Department Approval. Seconded by Mr. Ballantine.

Mr. Howell said that the sticking point for him is the Sunday start time. With the Church there, he would be more comfortable with a 3:00 pm or 4:00 pm start time.

Mr. Powell said that he is fine with any times that the Board would prefer. He said that his desire with the times listed, is not necessarily for live entertainment, but for any noise, such as recorded music or TV, and does not want to get into trouble. He is fine with any changes that they would like to make, to work with them, and the neighbors.

Ms. Anderson said that she is fine and has no problems.

Mr. Ballantine said that he is fine as well.

Mr. MacAskill asked if Mr. Howell would like to amend the motion. Mr. Howell said that he would like to hear the amplified music portion not be allowed to start until later in the afternoon.

Ms. Anderson and Mr. Ballantine withdrew the original motion and second, in order to revise the motion.

Ms. Anderson moved that they approve a new 2021 Weekday and Sunday Entertainment license – Lucky Labrador Inc. DBA Perks – 545 Route 28 – Weekday 12:00 P.M. – 12:00 A.M. inside and Sunday 3:00 P.M. to 12:00 A.M. inside for live music with amplification and from 1:00 P.M. to 12:00 A.M. inside for ambient music or television. Pending Fire Department Approval. Seconded by Mr. Ballantine. All in favor, motion carried by a vote of 4-0-0

Mr. MacAskill asked that they work on getting more consistency with the noise times going forward. Ms. Anderson also added that perhaps they should all have the difference between television and amplified music so that it is clear.

- F. Discussion and possible vote to approve a One Day Entertainment License for Reciprocity – 4 Cross Street – July 24, 2021 4:30 P.M. to 7:00 P.M. Live music outside

Ms. Andersson moved that they vote to approve a One Day Entertainment License for Reciprocity – 4 Cross Street – July 24, 2021 4:30 P.M. to 7:00 P.M. Live music outside. Seconded by Mr. Howell. All in favor, motion carried by a vote of 4-0-0

- G. Discussion and possible vote to approve a One Day Entertainment License for Harwich Inn and Tavern – 77 Route 28 – July 10, 2021 12:00 P.M. to 4:00 P.M. Live and/or recorded music with amplification outside

Ms. Anderson moved that they vote to approve a One Day Entertainment License for Harwich Inn and Tavern – 77 Route 28 – July 10, 2021 12:00 P.M. to 4:00 P.M. Live and/or recorded music with amplification outside, subject to conditions of liquor regulations currently in place. Seconded by Mr. Ballantine.

Ms. Virginia Doyle, West Harwich, asked about this being a special permit and what that means regarding the 150’?

Mr. MacAskill said that is why they added the “subject to the conditions of the liquor regulations”, so that they cannot be exempt from the noise bylaws.

Ms. Doyle said that they have had problems in West Harwich and have tried dealing with the establishment directly, and have been treated rudely, but seems they will have to go to the police first.

Mr. MacAskill added that he noticed that there was an alleged violation on their last special permit, which turned out to not be a violation. He said that he knows that people call on that establishment often, and that the police are paying attention. They do have to abide by the noise bylaws.

All in favor, motion carried by a vote of 4-0-0

H. Discussion and possible vote to approve a new 2021 Common Victuallers license – CDUT Corp. DBA Upper Crust Pizza – 1421 Orleans Road

Ms. Anderson moved that they vote to approve a new 2021 Common Victuallers license – CDVT Corp. DBA Upper Crust Pizza – 1421 Orleans Road. Seconded by Mr. Ballantine.

Mr. Matthew Porter, Attorney for the applicant, said as a correction, that the company name is CDVT Corp. and that was changed in the motion.

Mr. Porter said that with him is, Ms. Venislava Tomova and Mr. Christian Diaz, the two principles of the corporation. He said that this relates to the sale of Upper Crust Pizza, and that they are looking to close this week, and just looking to apply for the new Victuallers license. He said that Ms. Tomova will be the manager of the location, and is ServSafe certified, along with all employees. No major anticipated changes to the operation or the business. They are planning to retain the employees and no changes to hours, and no live music.

All in favor, motion carried by a vote of 4-0-0

I. Discussion and possible vote to approve the proposal from the Cape Light Compact Joint Powers Agreement letter dated June 17, 2021

Ms. Anderson moved that they vote to approve the proposal from the Cape Light Compact Joint Powers Agreement letter dated June 17, 2021. Seconded by Mr. Howell.

Mr. MacAskill explained that this is because they want to change language in the agreement on quorums. It has been vetted by their legal, and seems pretty straightforward.

All in favor, motion carried by a vote of 4-0-0

OLD BUSINESS

A. Discussion and debrief of the June 22, 2021 Planning Board discussion on the Halls Path Approval Not Required (ANR) application.

Mr. Powers said that he does not have much to add further than what was on the recorded meeting. He said that he purposely did not attend, but he does know that the findings of the Planning Board, is for the applicant to now go through the subdivision process. He said that they could avail themselves of the appeal process, but the Planning Board did not accept the application for ANR at their meeting, as submitted.

Mr. Howell said that he did attend the meeting as the new liaison, and did speak on the issue. He said that he started out by identifying himself as the liaison and his role as the liaison to bring back suggestions to the Board and to listen. In this occasion he pointed out that they did setup an investigative subcommittee, by vote of the Board of Selectmen. He said that much of the discussion hinged on that, as of today, it was a wide enough road for frontage on an ANR. However, it may not have been, which is when he brought up that the Board of Selectmen is still talking to legal counsel. He said that weighed heavily in their discussion and vote to turn it down. There was some question about the legitimacy of using a road that had been widened surreptitiously.

Mr. Howell said that one thing that is worthwhile to note is that they said that the Town Clerk had given a memo, which said it was listed in the list of town ways. He said that this is true, but it requires a second finding, of being maintained or frequently traveled by the public. The Town Clerk, had only certified that it was listed, but not that it was maintained or traveled. They can do this a different way, and this will allow them an opportunity to be consistent in the overall project.

Mr. MacAskill said that they are still waiting on legal with the deeds and their opinion.

Mr. Ballantine said that he appreciates Mr. Howells involvement, and said that they still need to watch it.

B. Town Administrator's debrief of the June 18, 2021, Dennis Harwich Yarmouth Clean Waters Community Partnership Working group meeting.

Mr. MacAskill said that they had several phone calls from other town officials and a lot of media attention on this. He said that he never said that Harwich was out of the DHY agreement, and he thinks the real point for the paper is that there is no agreement, so how can they be out. He said that it was never brought to the Board for a vote on anything, other than taking it off of Town Meeting this year. Otherwise, the working group was a debrief meeting to see what the other towns are doing. As they did not get many reports back from the DHY working group, he said that he had been a no, from the beginning, on the governance model that was being proposed. He said that he would vote against it, but that was as one board member, not as the board. So, to clear up any rumors, he said that he did not say it.

Mr. Powers said that the meeting minutes in the packet should have been labeled "draft". He said that they are a draft of the minutes that came from the DHY Clean Waters Community Partnership Working group meeting that did occur on June 18, 2021. He said that the items listed on page 2 were exactly as stated by him, except for the item listed as item VI, which had some inconsistencies. Mr. Powers said that the last time the group had met was March 19, 2021, and all towns were struggling with their own Town Meetings coming up and not knowing what would happen due to the pandemic. He said all of the towns had a desire to have community meetings that could be well attended and in person.

Mr. Powers said that each of the Towns were asked, what has happened since March 19th. He said that he indicated the items that are noted accurately and read through the list:

- I. Selectman Steven Ford passed away on April 9, 2021
- II. New Selectman Mary Anderson replaced Ed McManus who ran for Sewer Commission but was not elected.

- III. Griffin Ryder departed Harwich and is new Brewster DPW Director
- IV. Special Town Election for BOS Vacancy on 9/21
- V. BOS reorganized. Michael MacAskill is new Chair.

However, what they missed after that, is that he indicated that the Chair has authorized the Selectmen, that make up the subgroup, to remain in the subgroup. Also, Mr. Powers said that he was authorized, to continue the discussions, as he has done, with his colleagues, Liz Sullivan in Dennis and Bob Whritenour in Yarmouth.

He said that the question was asked if they thought they would be able to go forward in the Fall? His response was a little different than Dennis, he said that the Town of Harwich is actively engaged in sewer CAD modeling with GHD, because of the difficulties that they faced with the contracts in East Harwich. He said that if asked if they could go forward today, he does not have the votes, because the Board has not voted them. He said that there was ample discussion about what to do next, and he had told them that Harwich may be contemplating a special town meeting but he is not aware if that discussion would happen in the summertime. He said that discussion centered around where they are at, and he reminded everyone that there is no agreement. He has been a part of the committee for over 18 months, they have been struggling to come up with a structure or a framework. He has tried to leave it on as positive a note as he could, and that his Board would encourage him to continue the conversations. He thinks it may have been reframed inaccurately, but he stands by what he said. He said that the Dennis Harwich Yarmouth Clean Water Partnership has not made progress in two years.

Ms. Anderson asked if Mr. Powers was going to have the Minutes corrected?

Mr. Powers said that based on the meeting, it was unsure if they would be moving forward as the three town group.

Mr. MacAskill said that he thinks it is important to have a conversation as the Board, sooner than later, and to be able to send a message to the other two towns of where they are at in the process, what they are doing and why. His own sense is that they talk about this soon.

Mr. Ballantine said that he missed the meeting and was taken off guard by the minutes and appreciated the clarification. He said that they have had a lot of

discussion, that they have not come to a conclusion on. In part was the governance issues and trying to clarify it. He said that his hope is that they take it in perspective in what it brings them cost savings. He hopes they continue the three town discussion, even if they look at other options. He said that they need a discussion, he has no problem looking at everything, but it needs to keep going.

Mr. MacAskill said that they will bring this back.

Mr. Howell said that he spoke with the Cape Cod Times and had echoed what Mr. Powers had said. It would be hard for them to pivot away from a policy that was not adopted by any of the towns, at Town meeting. He said particularly because this is a brand new structure.

C. Discussion and possible vote on the Saquatucket Harbor Snack Shack license agreement

Mr. Powers said that he is pleased to announce that on July 1st, the Chronicle will be advertising an invitation for bids for mobile concession trucks, singular and plural, being contemplated. He said that the full docket of materials will be advertised also on their website on July 1st and any questions about the operations should be directed to the Harbormaster. He said that bids and submissions will be open on July 15th. Mr. Powers said that they also put together an invitation for bids for restaurant establishments to be contemplated within the property. This will give the Board the greatest number of opportunities to consider.

He said that the Board may want to consider a special meeting on Monday, July 19th to review and evaluate all of the proposals that come back, and possibly award a contract or contracts, as they see fit.

Mr. Powers said that the timeframe would be from the day after a contract is executed until October 11th, Columbus Day weekend. He said that it is likely the soonest anything could happen, and they are still working on the purchase of the equipment with the family, and have completed the inventory, but have not completed the purchase.

Mr. Ballantine asked about a list of the inventoried items. Mr. MacAskill said that it was emailed out, and he could email it again, if he did not have it.

Mr. MacAskill also commented on a discussion with Mr. Joseph Griffiths, Jr, and said that Mr. Griffiths, Jr had expressed his disappointment with the Board on how things had transpired and the need to vacate the building, when the father passed away. Mr. MacAskill apologized on behalf of himself, but had re-watched the video and understood why he was upset. He said that Mr. Griffiths had overpaid each year, and did a good job for the town. He also commented that their counsel had dragged their feet on this one.

It was discussed and agreed upon to send a condolence letter and apology for any confusion to the family.

Mr. Howell also commented on another issue with an attorney at KP Law.

CONTRACTS

- A. Discussion and possible vote to authorize the Chair to sign a grant from Executive Office of Housing and Economic Development for dredging - \$36,000

Ms. Anderson moved that they vote to authorize the Chair to sign a grant from Executive Office of Housing and Economic Development for dredging - \$36,000. Seconded by Mr. Howell. All in favor, motion carried by a vote of 4-0-0

TOWN ADMINISTRATOR'S REPORT

Mr. Powers said that he has had the opportunity to work with Mr. David Spitz, and the Brooks Academy Museum Commission, and also joined by retired Senator Paul Doane. He said that they are working on landscaping issues around Brooks Academy and also around the Crowell Barn. He said that this is in anticipation of the 150th anniversary of Elmer Crowell's birth which will be celebrated in 2022.

Mr. Powers said that next he has executed two contracts. The first is the renewal of the contract with the Gowrie group. They handle the injured-on-duty claims for public safety. He said that this contract was executed in the amount of \$6,600.

He said that he also executed an agreement under MGL ch. 30B with Seaside Arborists, and the total on that is not to exceed \$27,200.

Mr. Powers added a reminder that the Board will begin their summer schedule, which will begin July 12th with a meeting time of 6:00 pm.

Mr. Ballantine asked Mr. Powers about the claims with Gowrie, and said he has brought this up in years past. He asked if there was a formal training process on safety? He thinks it was required a couple of years ago from DPW, and he was hoping that concept would be spread across town.

Mr. Powers said that it would not be through Gowrie Group, that would be separate. However, operating through Maya, the insurance provider, there are any number of programs that they can run for them. He said that he will follow up with Maya on that.

Mr. Ballantine asked if they purchased a stump grinder? Mr. Powers said that they did and that is with the DPW. Mr. Ballantine asked if that is being used within the contract with the arborist. Mr. Powers was not sure, but said that the stump grinder is being used.

SELECTMEN'S REPORT

Mr. Howell said it is July 4th coming up and said that fireworks are illegal, but people should also recognize that they are in a major drought and need to be careful.

ADJOURNMENT

Mr. Ballantine moved that they adjourn at 9:07 pm. Seconded by Ms. Anderson. All in favor, motion carried by a vote of 4-0-0

Respectfully submitted,

Lisa Schwab
Board Secretary



HARWICH FIRE DEPARTMENT

MEMORANDUM

David J. LeBlanc, **Chief of Department**
Craig W. Thornton, **Deputy Fire Chief**

Date	July 29, 2021
To:	Harwich Board of Selectmen
From:	David LeBlanc, Fire Chief
Subject:	Employee Step Increases

Per Article 20, Section 7 of the Collective Bargaining Agreement between the Town of Harwich and the Harwich Permanent Firefighters Association, I am submitting to you the recommendation that Firefighter/Paramedic James Sandino be advanced to Step 4 effective August 7, 2021. Firefighter Sandino has been evaluated by his immediate supervisor which I have reviewed, and his work performance merits this recommendation.

Additionally I am submitting to you the recommendation that Firefighter/Emergency Medical Technician Bryant Warner be advanced to Step 4 effective August 20, 2021. Firefighter Warner has been evaluated by his immediate supervisor which I have reviewed, and his work performance merits this recommendation.

Finally I am submitting to you the recommendation that Firefighter/Emergency Medical Technician Andrew Riker be advanced to Step 2 effective September 21, 2021. Firefighter Riker has been evaluated by his immediate supervisor which I have reviewed, and his work performance merits this recommendation.

Recommendations from the Board of Selectmen Interview Committee

Following posted interviews held on Wednesday, July 7, 2021 and Wednesday, July 14, 2021, we would like to recommend to the Board the following appointments:

<u>Applicant:</u>	<u>Vacancy</u>	<u>Term/Recommendation</u>
David Nunnally	Board of Appeals	Recommend Appointment to Alternate Position Term to Expire 6.30.23
Joy Jordan	Voter Information Committee	Recommend Appointment to Full Position Term to Expire 6.30.23
Lynne Ellen Zalesak	Historical/Historic District Commission	Recommend Appointment to Full Position Term to Expire 6.30.23
Alan Hall	Conservation Commission	Recommend Appointment to Full Position Term to Expire 6.30.24
Claudia Williams	Harwich Housing Committee	Recommend Appointment to Full Position Term to Expire 6.30.24
Carole Ridley	Community Preservation Committee	Recommend Appointment to Selectmen's Appointee Position Term to Expire 6.30.24



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**CITIZEN'S COMMITTEE VACANCY FORM
BOARD OF SELECTMEN**

732 Main Street, Harwich, MA 02645

Name David Nunnally Street/P.O. Box _____ Town Harwich Zip 02645
Occupation Construction Sales Email _____ Telephone _____

(LIST IN ORDER OF PREFERENCE)

PLANNING AND PRESERVATION

- Agricultural Commission
- *Board of Appeals
- Brooks Academy Museum Commission
- Building Code Board of Appeals
- By-law/Charter Review Committee
- Community Preservation Committee
- *Conservation Commission
- Cultural Council
- Historical/Historic District Commission
- *Planning Board
- Real Estate, Open Space Committee
- Town Forest Committee
- Traffic Safety Committee
- Trail Committee
- Harwich Energy Committee
- OTHER _____

OTHER

- *Board of Assessors
- *Board of Health
- Capital Outlay Committee
- Cemetery Commission
- Community Center Facilities Committee
- Constable
- Council on Aging
- Disability Rights Committee
- Finance Committee
- Harwich Housing Committee
- Herring Supervisor (Voluntary)
- Saquatucket Development Committee
- Shellfish Constable (Voluntary)
- Treasure Chest Committee
- Wastewater Support Committee
- Youth Services Committee
- Voter Information Committee

RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

* Please include a resume with form

EDUCATIONAL BACKGROUND:

Bachelors Degree - History - Western CT. STATE UNIVERSITY

RELEVANT SKILLS:

Chairman, Board of Trustees - ^{Christine} Congregational Church

REASONS FOR INTEREST IN COMMITTEE/COMMISSION/BOARD:

- My wife and I bought our home in Harwich in 2015. We have a 3 and 6 year old, the 6 year old at Harwich elementary school.
- "Once upon a time", Volunteered for overseas duty in the military. My small hometown in CT, the letters from the folks back home, the memories of my community kept me warm at night. So to speak. Harwich may not be the community that raised me, but I had always hoped to give back to a community that gave so much strength to me. Until just a couple months ago I was working in Boston commuting from Harwich and my spare time →

was rather limited, especially as my wife works in the emergency room @ Cape Cod hospital.

Like most over the last year I've done a great deal of reflecting and decided to resign my position in Boston. Jason Muto (also a Harwich resident) and owner of Muto construction in Harwich is a very good man, his outfit ~~did~~ ^{replaced} my roof and through that interaction we got to know each other. With very limited knowledge of the construction business he offered me an opportunity. I'm somewhat at a clean slate and as I see this as a long time career in learning all I can about this business. I've listened to some of your meetings online, and although I don't bring knowledge to the table (yet) my genuine interest in being there for the people of our community will be a strong asset. I pick things up very quickly and have no doubt that in time I will be a very strong asset to this board. Learning how to do construction properly will be of immense value to the projects I work on at Muto Construction as well.

I thank you sincerely for your consideration,

David Charles Nunnally

DAVID NUNNALLY

Experience

Muto Construction, Harwich MA

May 2021 to Present

- Project/Sales Manager

Oppenheimer & Co. Inc., Boston MA

Feb 2020 to May 2021

- Series 7/66/MA Life and Health Licensed

Hired as an Associate Financial Advisor with the goal of building a wealth management book of business.

Eldredge & Lumplin Ins. Agency, Chatham MA

2016 to Feb 2020

- MA Producer Property and Casualty Licensed
- Managed Clients Personal Lines Insurance Needs, to Include Auto, Home, Marine and Umbrella Policies

Designated an alpha split of the agencies clients I facilitated their clients Insurance needs. I thoroughly enjoyed the process of listening to our clients, understanding their needs, and then exploring and implementing a plan that most comprehensively met their goals. Given the demographics of my geographic location, meeting face to face as well as at the homes of our clients was a very welcome and appreciated aspect of my experience. The strong rapport I earned with our clients quickly enhanced our business but the highlight of my experience was learning about as well as having a positive influence in my community. We had two tornados during my employment and I learned how even in the worst of times strong relationships can make a profound difference.

Oppenheimer & Co Inc., Boston MA

2013 to 2016

- Series 7/63/MA Life & Health Licensed
- Assisted High Net Worth Team Manage Business.
- Managed Institutional and Individual Clients Needs
- Facilitated Intricate Stock and Options Trading
- Helped Team Grow and Expand Business

Worked with a dynamic team to manage a wide spectrum of client needs. Analyzing both technical and fundamental data for my partners and clients as well as organizing and keeping client information current were just a few of the responsibilities of this highly demanding position. My greatest strength to the team was the trust they as well as their clients learned to have in me.

New York Life, Hyannis MA

2011 to 2013

- Series 6, 63, MA Life and Health Licensed
- Worked with Clients to Achieve Financial Goals
- Gained Extensive Knowledge of the Sales process
- Strong Relationship Management Skills with Diverse Client Base.

- Usual interaction with Estate Attorneys and Tax Professionals to Manage Clients Portfolio's
- Work within teams to increase Productivity in the Unit

Built a client focused practice dedicated to reaching the clients financial goals while establishing relationships by gaining the clients trust and respect. I worked with several Advisors within the unit to build skills to better service our clients.

Easton Country Day School, Easton CT

2009 to 2011

- Worked as an educator with a small group of Gifted High Functioning Asperger's Syndrome Students
- Created Curriculum
- Worked with Diverse Team to Monitor, Track, and Enhance Student Needs
- After School and Summer Programming

I worked as part of a case study to improve the social abilities and enhance the education of a unique grouping of highly intelligent and high demanding adolescents. Effective communication and problem solving were essential to my daily activities. In order to effect growth and change I had to earn the genuine trust of my students. This was not easy as the demands of the highly intelligent are much harder to meet than most, but once earned, witnessing and inspiring their growth was a fundamental pillar of my professional life.

Carlson Physical Therapy - Personal Assistant to CEO

2006 to 2009

- Explored External Business Relationships to Expand Business
- Maintain and Arrange Schedule and Appointments
- Liaison between CEO and his Management Team
- Highly Personal and Physical Demands as Needed Due to Paralysis.

CEO Rick Carlson of Carlson Physical Therapy Network sustained a traumatic accident leaving him paralyzed from the waist down. He called upon me to be his assistant for the duration of time until he could become independent again. For the first six months I worked every day and then weekdays as needed as his assistant. My role included various aspects of business as well as deeply intimate personal matters. My experience in this role also impressed upon me how important relationships are in both business and in life and how those relationships can inspire growth and development.

Joint Counter-Intelligence Task Agency, Maryland

Department of Defense

2005 to 2006

- Counter Intelligence Role Player
- Secret Clearance

Worked with an elite group of educators to assist in the training of various police, military, and government agencies to learn and understand the tactics necessary to be aware of and respond to Counter-Terrorism threats.

Ability Beyond Disability, Brookfield CT

2002 to 2005

- Manager of a Group Home for T.B.I Adults

Managed a group home for traumatic brain injured adults. Delegated responsibilities to a staff of 15 with regards to programming and meeting the needs of our clients. I was personally responsible for all budget needs, organizational needs and day to day operations. I worked in conjunction with upper management for all state licensing and program development. The highlight of my position was enhancing the lives on a daily basis of the individuals in my care.

1996 to 2002

Unites States Army National Guard

- Honorable Discharge
- One Year Voluntary Overseas Deployment in Support Of Operation Joint Forge, Bosnia Herzegovina
- Automated Logistics Managing Sensitive Information (2 Years)
- Field Artillery (4 Years)

My responsibilities overseas were as support to a combat ready division. I operated a military computer system to analyze and acquire in the most efficient manner with regards to cost and time the equipment and components necessary to maintain our unit's readiness. The highlight of my experience was volunteering in various operations to protect and aid local refugee camps. This widened my perspective by getting a first-hand understanding of the daily life of those genuinely affected by trauma, both children and adults.

Education

Western Connecticut State University

Bachelor Degree - History

2009

Pursued Certificate in Financial Planning (CFP) at Boston University - Awarded the Anthony F. Farma merit based Scholarship by the Financial Planning Association of Massachusetts in 2014. Have completed all preliminary course work, have not completed Capstone Course.

Community Involvement

Green Chimneys Big Brother
Program

Chairman, Board of Trustees,
Chatham MA Congregational
Church

References Furnished Upon Request



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**CITIZEN'S COMMITTEE VACANCY FORM
BOARD OF SELECTMEN**

732 Main Street, Harwich, MA 02645

Name Joy Jordan Street/P.O. Box _____ Harwich Zip 02645
Occupation Community Engagement Coordinator Email _____ Telephone _____
(LIST IN ORDER OF PREFERENCE)

PLANNING AND PRESERVATION

- Agricultural Commission
- Architectural Advisory Committee
- *Board of Appeals
- Brooks Academy Museum Commission
- Building Code Board of Appeals
- By-law/Charter Review Committee
- Community Preservation Committee
- *Conservation Commission
- Cultural Council
- Historical/Historic District Commission
- *Planning Board
- Real Estate, Open Space Committee
- Town Forest Committee
- Traffic Safety Committee
- Trail Committee
- Utility & Energy Conservation Commission
- OTHER _____

OTHER

- *Board of Assessors
- *Board of Health
- Capital Outlay Committee
- Cemetery Commission
- Community Center Facilities Committee
- Constable
- Council on Aging
- Disability Rights Committee
- Finance Committee
- Harwich Housing Committee
- Herring Supervisor (Voluntary)
- Saquatucket Development Committee
- Shellfish Constable (Voluntary)
- Treasure Chest Volunteers
- Wastewater Implementation Committee
- Youth Services Committee
- Voter Information Committee

RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

* Please include a resume with form

EDUCATIONAL BACKGROUND:

B.A. in political science + history,
Cotgate University

RELEVANT SKILLS:

I have spent the bulk of my career in communications - journalism, marketing, and now community engagement. That, combined with my education in and passion for politics, positions me well to support the VIC and the residents of Harwich.

REASONS FOR INTEREST IN COMMITTEE/COMMISSION/BOARD:

I strongly believe that an informed and educated electorate benefits the entire community. I would like to use my background and my experience in communications to serve that mission within our town.

Thank you!



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**CITIZEN'S COMMITTEE VACANCY FORM
BOARD OF SELECTMEN**

732 Main Street, Harwich, MA 02645

Name Lynne Ellen Zalesak Street/P.O. Box _____ Town Harwich Zip 02645
Occupation Retired Teacher Email _____ Telephone _____

(LIST IN ORDER OF PREFERENCE)

PLANNING AND PRESERVATION

- Agricultural Commission
- *Board of Appeals
- (2) Brooks Academy Museum Commission
- Building Code Board of Appeals
- By-law/Charter Review Committee
- Community Preservation Committee
- *Conservation Commission
- Cultural Council
- (1) Historical/Historic District Commission
- *Planning Board
- Real Estate, Open Space Committee
- Town Forest Committee
- Traffic Safety Committee
- Trail Committee
- Harwich Energy Committee
- OTHER _____

OTHER

- *Board of Assessors
- *Board of Health
- Capital Outlay Committee
- Cemetery Commission
- Community Center Facilities Committee
- Constable
- Council on Aging
- Disability Rights Committee
- Finance Committee
- Harwich Housing Committee
- Herring Supervisor (Voluntary)
- Saquatucket Development Committee
- Shellfish Constable (Voluntary)
- Treasure Chest Committee
- Wastewater Support Committee
- Youth Services Committee
- Voter Information Committee

RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

* Please include a resume with form



EDUCATIONAL BACKGROUND:

I grew up in Harwich and graduated from Harwich High School in 1976. I then attended Cape Cod Community College and graduated from there with an Associates Degree in Liberal Arts. I next matriculated to North Adams State College (now Massachusetts College of Liberal Arts) where I graduated with a Bachelor in Science Degree in Elementary Education with a second major in History and concentrations in English and Psychology. As part of the Teaching American History Grant I was a part of I was able to take two graduate level courses in Educational Technology earning six graduate credits.

I have also attended a multitude of historic and genealogical workshops throughout the years that have been presented at NEH Landmarks in Education workshops I had been selected to attend between 2004 and 2014 as well as presentations at various organizations.

RELEVANT SKILLS:

As a teacher I can create and lead presentations. For examples, please go to my website, www.zalesaksprojects.com. You will find digital stories I have created and used in my teaching career which I make available on the website for other teachers to use. All the stories are historic in nature. My theater background also enhances my presentations. To me, presenting history should be done as a story - it is either his story or hers.

As the family historian and genealogist, researching skills are a necessity. If I am selected for either the Historic Commission or Brooks Academy Museum Commission or both, I believe these skills are critical to the preservation and presentation work that needs to be done.

REASONS FOR INTEREST IN COMMITTEE/COMMISSION/BOARD:

My love of history and the town of Harwich really started when I was a small child watching the Exchange Building being torn down. I could not understand why that beautiful building where I used to watch kid plays the Harwich Junior Theater was putting on was being torn down. Somehow, my father managed to get a few of the beams from the building and stored them in the basement for further use. I used to occasionally go and look at them and wonder what events had happened in that building.

Harwich is a beautiful historic town. After I moved to Houston I would come home every year and would be sad to hear of another wonderful old house or building being torn down. Harwich was losing its heritage. When I heard a few years ago that there was finally a movement to maintain the town's old buildings and the historic character of the town I was thrilled. I had always planned to move back and do what I could to support keeping Harwich's past. I firmly believe it is the responsibility of every citizen to take part in their town's culture. By joining one or both of these committees, I will be doing my part to maintain Harwich's history and heritage.

LYNNE E. ZALESAK

Harwich, MA 02645

EDUCATION

Bachelor of Science Degree in Elementary Education
Second Major in History
Concentrations in English and Psychology
North Adams State College (now the Massachusetts College of Liberal Arts)
North Adams, MA 01247

Associate Arts Degree in Liberal Arts
Cape Cod Community College
Barnstable, MA 02668

Graduate Harwich High School, 1976

Additional Training
Gifted and Talented, Pre-AP
Graduate Level Technology Courses (6 hours), University of Houston, Houston, TX

CERTIFICATIONS

State of Texas, History Grades 6-10
State of Texas, English Grades 6-10
Commonwealth of Massachusetts, Middle School All Subjects, Grades 5-9

PROFESSIONAL EXPERIENCE

Jackson Middle School, Houston Independent School District
Houston, TX 77023
History Teacher, Grades 6-8, 1982 to 2015

Cluster Leader
Jackson Middle School 1995-1999, 2001-2002

Social Studies Department Chair
Jackson Middle School 2002 to present

ABRAZO Master Teacher/New Teacher Trainer
Houston Independent School District 2003 to 2010

HISD Clear Curriculum Writer - Power Point Presentations
Houston Independent School District 2004 to 2006

Teaching American History Grant Member, Houston Independent School District
2006 to 2014

Curriculum Writer, Colonial Williamsburg Electronic Fieldtrips 2011
E Newsletter 2012

*Teacher Advisory Board
Bayou Bend Museum 2005 to 2006
Museum of Fine Arts, Houston*

*Presenter
National Council for the Social Studies (NCSS) Annual Conference 2009, 2010,
2011, 2012*

*Presenter
Texas Council of Social Studies (TCSS) Annual Conference 2007, 2008, 2010,
2012, 2013*

*Presenter
Region VI Texas History Conference 2008, 2009*

*Presenter
Region IV Social Studies Conference 2012, 2014*

*Microsoft Corporation Featured Teacher
Digital Storytelling Video
January, 2010*

*Microsoft Innovative Educator Forum Finalist 2011
Microsoft, Redmond Campus, Washington*

*National Endowment for the Humanities Landmarks in American History
Workshop Selected Attendee
Various History Summer Workshops 2004-2014*

*Society of the Cincinnati Master Teacher Summer Workshop
Society of the Cincinnati Museum, Anderson House, Washington, DC 2014*

*National Endowment for the Humanities Landmarks in American History
Selection Panel Member, Washington, DC
April 14, 2014*

*Organizer for the Houston Federation of Teachers
2015-2020*

AREAS OF INTERESTS, ORGANIZATIONS, OTHER ACCOMPLISHMENTS

*Photography, Genealogy, Travel, Antiques, Handcrafts, Creating Digital Stories,
Writing, Theater, Resin Jewelry Making*

*My Websites: <http://www.zalesaksprojects.com/>
<http://www.zalesakshistorymania.wikispaces.com>*

*Community Service Organization Membership – CERT (Community Emergency
Response Team - part of Harris County, City of Houston, and associated with
Homeland Security)*

*DCCI (Descendants of Cape Cod and the Islands), Current Historian
NSDAR (National Society of the Daughters of the American Revolution), former
Chapter Regent, Vice Regent, Recording Secretary
GSMD (General Society of the Mayflower Descendants), current Houston Colony
Recording Secretary
Jamestowne Society*

*Company Member of Company OnStage Theatre, Houston, TX, former Actor,
Stage Manager, Light and Sound Technician, Director
1992-2020*

Published Ephemera

Conference Calls, Vox Femina V, Pandora Theater

Performed April 25-May 10, 2014, Company OnStage Theater, Houston, TX

*Digital Storytelling, Houston Genealogical Forum Annual Report, Fall 2014,
Volume 56*

*What Ancestors Can Teach, The Texan, Texas Council of the Social Studies
Magazine, Spring, 2015*

Dear Diary, Vox Femina VI, Pandora Theater

Performed July 17, 2015-July 26, 2015, Company OnStage Theater, Houston, TX



**CITIZENS ACTIVITY VACANCY FORM
ACT NOW -- SERVE YOUR COMMUNITY**

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

**CITIZENS ACTIVITY VACANCY FORM
BOARD OF SELECTMEN
732 Main Street, Harwich, MA 02645**

Name: ALAN HALL Street/P.O. Box: 732
Town/Zip: NORTH HARWICH MA 02645 Telephone: _____
Email: m Occupation: Director of Facilities / Membership Power

(LIST IN ORDER OF PREFERENCE)

PLANNING AND PRESERVATION

- Agricultural Commission
- *Board of Appeals
- Brooks Academy Museum Commission
- Building Code Board of Appeals
- By-law/Charter Review Committee
- Community Preservation Committee
- *Conservation Commission
- Cultural Council Committee
- Forest Committee
- Harwich Energy Committee
- Historic District and Historical Commission
- *Planning Board
- Real Estate and Open Space Committee
- Traffic Safety Committee
- Trail Committee
- OTHER _____

OTHER

- Affordable Housing Trust
- *Board of Assessors
- *Board of Health
- Capital Outlay Committee
- Cemetery Commission
- Community Center Facilities Committee
- Constable
- Council on Aging
- Finance Committee
- Harwich Accessibility Rights Committee
- Harwich Center Initiative Committee
- Harwich Housing Committee
- Harwich Port Parking Committee
- Herring Supervisor (Voluntary)
- Noise Containment Committee (Ad Hoc)
- Shellfish Constable (Voluntary)
- Treasure Chest Committee
- Voter Information Committee
- Wastewater Support Committee - Inactive
- Youth Services Committee
- Voter Information Committee

RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

* Please include a resume with form

EDUCATIONAL BACKGROUND:

- Harwich High School - 1989
- Building Operators License, B.O.C.
- Home Energy Conservation - Cape Light Compact
- Title Abstracting - History of Harwich.
- MA. Construction Supervision Courses.
- Home Improvement

RELEVANT SKILLS:

- Lived in Town my whole life, Built two Homes for my family
- Rebuilt Cranberry Boats 1993-1995 - 2006 - 2012, 2021
 - Hardworking, Knowledge of Town and History.
 - Stay up to date with current events.
 - Honest, Fair.
 - Chairman of Harwich Ag Commission - passed Right to Farm by law 2007-08
 - Property owner
 - Negotiation skills - Sale Family land to Town of Harwich.

REASONS FOR INTEREST IN COMMITTEE/COMMISSION/BOARD:

I would like to give back to my Town, participate and help others. Common Sense approach, ability to navigate through Rules & Codes, Laws.
Want to help maintain opportunities for the next generations of Harwich.



**CITIZEN'S COMMITTEE VACANCY FORM
VOLUNTEER NOW -- SERVE YOUR COMMUNITY**

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Vacancy Forms are updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

**CITIZEN'S COMMITTEE VACANCY FORM
BOARD OF SELECTMEN
732 Main Street, Harwich, MA 02645**

Name Claudia Williams Street/P.O. Box _____ Town Harwich Port Zip 02646
Occupation Realtor/Consultant Email _____ Telephone _____

(LIST IN ORDER OF PREFERENCE)

PLANNING AND PRESERVATION

- Agricultural Commission
- Architectural Advisory Committee
- *Board of Appeals
- Brooks Academy Museum Commission
- Building Code Board of Appeals
- By-law/Charter Review Committee
- Community Preservation Committee
- *Conservation Commission
- Cultural Council
- Historical/Historic District Commission
- *Planning Board
- Real Estate, Open Space Committee
- Town Forest Committee
- Traffic Safety Committee
- Trail Committee
- Utility & Energy Conservation Commission
- OTHER _____

OTHER

- *Board of Assessors
- *Board of Health
- Capital Outlay Committee
- Cemetery Commission
- Community Center Facilities Committee
- Constable
- Council on Aging
- Disability Rights Committee
- Finance Committee
- Harwich Housing Committee
- Herring Supervisor (Voluntary)
- Saquatucket Development Committee
- Shellfish Constable (Voluntary)
- Treasure Chest Volunteers
- Wastewater Implementation Committee
- Youth Services Committee
- Voter Information Committee

RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

* Please include a resume with form

EDUCATIONAL BACKGROUND:

Masters in Applied Sociology - Northern Arizona Univ.

RELEVANT SKILLS:

- Current member of CDP Advisory Board with a focus on Affordable Housing
- Member of 1st Affordable Housing Committee in Chatham (former)
- former member of Harwich Housing Committee (:secretary)
- Good organizational & communication skills

REASONS FOR INTEREST IN COMMITTEE/COMMISSION/BOARD:

I was not able to continue on the Harwich Housing Committee when I was working FT : travelling along with having a young child. Now I have a flexible schedule : remain dedicated to creating affordable housing options for people who need it.

CLAUDIA D. WILLIAMS

HUMAN RESOURCES LEADER

A dedicated, results-driven human resources professional with over 20 years of experience continually growing the HR role and our impact. Creating new standards of excellence for HR to contribute to business leadership and organizational strategy. An agent of change for talent, culture, values and purpose. Trusted advisor and coach. Problem solver with a consistent focus on effective communication, proactive conflict resolution, and a track record of improving relationships through collaboration and partnerships.

KEY CAPABILITIES

- Leader Effectiveness Trainer (LET)
- Leading a human capital agenda
- Ensuring HR is a strategic partner
- Serving as a trusted advisor and coach
- Trained mediator
- Measuring and increasing engagement
- Improving performance
- Positioning for growth
- Resolve complex employee issues
- Managing all legal requirements

PROFESSIONAL EXPERIENCE

Douglass Williams Consulting

April 2020 – Present

Owner & President

- Leading People Strategy and developing the Leadership teams to drive the financial growth of the organization
- Maximizing human potential and creating an environment where every employee matters
- Executive-level HR Organizational Consulting; Leadership Coaching & Training; Contracted HR Products & Services

Syniti dba as BackOffice Associates

June 2016 – April 2020

Chief People Officer

February 2019 – April 2020

- Driving the people operations for an organization of 825 employees towards a new brand, purpose and level of company performance to grow the global employee experience and company growth including:
 - Creating operational excellence through managing the HR teams for NA and Global HR Regional leadership, a \$1.2 million budget and implementing a new HRIS system globally (SuccessFactors)
 - Introducing the company to and driving campaigns on Core Values, Diversity & Inclusion, Engagement Survey/Action Groups, a new company Intranet and Voluntary Time Off to perpetuate our Purpose
 - Committed to improved culture through healthy communication as a LET trainer and coach throughout the organization and across all levels

Global Director of Human Resources

June 2016 – February 2019

- Aligned the strategic direction of the HR function in North America, EUAF and APJ regions to create a common experience and basis for global collaboration
- Managed the NA HR team including benefits, talent and generalists to improve integration, efficiency, growth and more engaged shared experience
- Implemented strategic initiatives and shared purpose that helped HR evolve into a more proactive and trusted partner to the business
- Updated HR processes and policies to incorporate current and evolving legal requirements. Drove changes in culture and values that increased employee engagement, discretionary effort and employee experience and created metrics to establish a baseline measurement

Douglass Williams Consulting *HR Consulting & Contracting*

March 2011 – 2017

Owner/founder/president

- Provided professional HR services including legal, coaching, performance management and advising to private, public, profit and non-profit organizations
- Coached and advised clients on employee relations, legal compliance, benefits, engagement as well as culture and communication (LET)
- Instituted best practices and benchmarking to lay a foundation for growth as well as future analysis and reforms

Mid-Cape Home Centers

July 2015 – April 2016

Human Resources Director & Recruiting

- Partnered with the president and leadership teams to improve the HR-delivered services in the areas of benefits, attraction/retention and recruiting/on-boarding
- Improved and streamlined the talent acquisition process to increase the quality and quantity of hires as well as the employee experience
- Updated the HR policies and procedures to improve to work environment as well as increasing efficiency and impact
- Increased employee engagement by bringing an open and approachable presence of HR and introduced ways to create connections and celebrate achievements

Chatham Shores Realty & Vacation Rentals, Chatham, MA

March 2008 – March 2011

Realtor and Agent

- Increased profitability using proven sales techniques
- Built a reputation for excellence, follow-through and integrity for the organization
- Collaborated with sales team to improve the customer and client experiences

BackOffice Associates, Harwich, MA

December 2006 – August 2007

Director of Human Resources

Mid-Cape Home Centers, S. Dennis, MA

April 2005 – November 2006

Director of Human Resources

W.L. Gore and Associates, Flagstaff, AZ

January 1997-December 1999

Human Resources Generalist

MEMBERSHIPS

- ❖ Society for Human Resources
- ❖ Corporate Executive Board/Gartner (Midsized Company Membership)
- ❖ Community Development Partnership, Cape Cod (Advisory Member and former Board Member)



**CITIZENS ACTIVITY VACANCY FORM
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Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

**CITIZENS ACTIVITY VACANCY FORM
BOARD OF SELECTMEN
732 Main Street, Harwich, MA 02645**

Name: Carole Ridley Street/P.O. Box: _____
Town/Zip: Harwich, 02645 Telephone: _____
Email: _____ Occupation: Consultant/Business Owner

(LIST IN ORDER OF PREFERENCE)

PLANNING AND PRESERVATION

- Agricultural Commission
- *Board of Appeals
- Brooks Academy Museum Commission
- Building Code Board of Appeals
- By-law/Charter Review Committee
- Community Preservation Committee
- *Conservation Commission
- Cultural Council Committee
- Forest Committee
- Harwich Energy Committee
- Historic District and Historical Commission
- *Planning Board
- Real Estate and Open Space Committee
- Traffic Safety Committee
- Trail Committee
- OTHER _____

RECREATION

- Bikeways Committee
- Golf Committee
- Recreation & Youth Commission
- Waterways Committee

OTHER

- Affordable Housing Trust
- *Board of Assessors
- *Board of Health
- Capital Outlay Committee
- Cemetery Commission
- Community Center Facilities Committee
- Constable
- Council on Aging
- Finance Committee
- Harwich Accessibility Rights Committee
- Harwich Center Initiative Committee
- Harwich Housing Committee
- Harwich Port Parking Committee
- Herring Supervisor (Voluntary)
- Noise Containment Committee (Ad Hoc)
- Shellfish Constable (Voluntary)
- Treasure Chest Committee
- Voter Information Committee
- Wastewater Support Committee - Inactive
- Youth Services Committee
- Voter Information Committee

* Please include a resume with form

EDUCATIONAL BACKGROUND:

My education includes a Bachelor of Arts degree in economics with honors from Trinity College (Hartford, CT), and a Master in Public Policy degree from the John F. Kennedy School of Government at Harvard University.

RELEVANT SKILLS:

I am the principal of a locally-based consulting firm that develops and implements strategic management plans that span a range of topics including natural resource restoration, watershed planning, economic development, smart growth, and energy. Our clients include local governments, non-profit organizations and businesses.

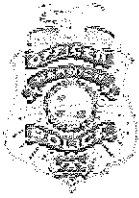
I have more than thirty years of experience as lead consultant for projects on coastal resource management and restoration, transportation, land use, and economic development.

REASONS FOR INTEREST IN COMMITTEE/COMMISSION/BOARD:

I am looking for a way to use my skills and experience in service to the Harwich community. I also think serving on a committee is an opportunity to learn more about the community and the wide range of issues and organizations in Harwich.

Thank you for your consideration.

- Anne



HARWICH Police

DEPARTMENT

183 Sisson Road, Harwich, MA 02645

Tel 508-430-7541 Fax 508-432-2530



DAVID J. GUILLEMETTE
Chief of Police

KEVIN M. CONSIDINE
Deputy Chief

KENNEL LICENSE APPLICATION FORM

DATE: 7/26/2021

NAME: _____

ADDRESS: 650 Depot Rd. ZONING DISTRICT: _____

TEL. NO. _____ BUS. NO. _____ CELL: _____

PURPOSE OF KENNEL: Personal

IF BUSINESS-NAME: _____

ANIMAL HOSPITAL: Dennis Animal Hospital PHONE: _____

BREED	NAME	AGE	SEX	SPAY/NEUTER	COLOR	RABIES EXP.
1. Whip Pointer	Bulah	1.5y	FS	yes	Blk/wht	2/18/22
2. Whip/Jack Russell	Stuppy	1.5y	MN	yes	Brn/wht	2/15/22
3. Lab	Nike	5y	MN	yes	yellow	6/28/22
4. Gr. Pyrenees	Kael	5m	M	not yet	WHT	7/8/22
5. "	Aran-ka	5m	F	"	WHT	7/8/22
6. "	Erdutza	5m	F	"	WHT	7/8/22
7.						

Number of Foster dogs: _____ Commercial Kennel Number of Dogs to be kept on property: _____

NO MORE THAN 7 DOGS ARE ALLOWED ON RESIDENTIAL PROPERTY IN THE TOWN OF HARWICH PER CHAPTER 26-6B

SIGNATURE: _____ DATE: 7/26/2021

ANIMAL INSPECTOR APPROVAL: _____ DATE: 7/26/21

BUILDING INSPECTOR APPROVAL: _____ DATE: 7/26/21

BOARD OF SELECTMEN APPROVAL: _____ DATE: _____

KENNEL LICENSE TAG NO. ISSUED: _____

TOWN CLERK SIGNATURE: _____ DATE: _____

NO COMMERCIAL KENNEL ACTIVITY CAN BE CONDUCTED IN A RESIDENTIAL OR COMMERCIAL ZONE. THE APPLICANT WHO OWNS THESE DOGS AND KEEPS THEM AS PETS, AS OPPOSED TO BOARDING, GROOMING, BREEDING AND SALES TO OTHER PEOPLE. COMMERCIAL KENNEL MUST BE APPROVED BY BUILDING INSPECTOR, ZONING BOARD AND BOARD OF SELECTMAN.

THE PERSON WHO OWNS MORE THAN THREE DOGS THREE MONTHS OLD OR OVER SHALL HAVE A KENNEL LICENSE.

PLEASE INCLUDE COPY OF RABIES CERTIFICATE FOR EACH DOG, A SELF ADDRESSED/STAMPED ENVELOPE, CHECK MADE PAYABLE TO TOWN OF HARWICH WITH CORRECT AMOUNT.

\$25.00 FOR RESIDENTIAL/PETS ONLY, \$50.00 FOR COMMERCIAL/BREEDING

MAIL TO: TOWN OF HARWICH

ATTN: CLERKS OFFICE

732 MAIN STREET

HARWICH, MA. 02645

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513

Fax (508) 432-5039


Joseph F. Powers, *Town Administrator*
Meggan M. Eldredge, *Assistant Town Administrator*

732 MAIN STREET, HARWICH, MA



MEMO

TO: Board of Selectmen

FROM: Meggan M. Eldredge, Assistant Town Administrator 

RE: Utility Hearing July 30, 2021
NSTAR Electric dba Eversource Electric
44 Shore Road

DATE: August 9, 2021

A Utility Hearing was held on Friday, July 30, 2021 at 9:02 AM at the request of NSTAR/Eversource for the purpose of the installing one handhole 77/H8A and 30' +/- of conduit to provide new underground to customer at 44 Shore Road, Harwich

Legal ads were published and notifications were given. There were no abutters present. There were no objections to installing one handhole 77/H8A and 30' +/- of conduit to provide new underground to customer at 44 Shore Road, Harwich.

There were no other questions, concerns or objections and the Hearing was adjourned at 9:08 AM. After careful review, I recommend that the Board approve Eversource Plan No. 5851230 Dated June 24, 2021 – WO#4706478.



TOWN OF HARWICH

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645

MINUTES Utility Hearing – 44 Shore Road Friday, July 23, 2021

THOSE IN ATTENDANCE: Meggan Eldredge Assistant Town Administrator, Ellen A. Powell, Administrative Secretary, Representative from Eversource: Marissa Jackson. There were no abutters.

The Assistant Town Administrator called the hearing to order at 9:02 A.M. and read the Utility Hearing Notice.

Marissa Jackson from Eversource, confirmed the work to be performed which is proposed to install one (1) handhole 77/H8A and 30' +/- of conduit to provide new underground service to 44 Shore Road.

The Assistant Town Administrator asked if the road would need closure during the work. Marissa stated one-side would be closed with detail available. The Assistant Town Administrator stated that Department of Public Works asked if the work could be down without cutting the road. Marissa confirmed that would be done underground.

Mrs. Eldredge advised that she would recommend to the Board of Selectmen at the August 9, 2021 meeting to approve the installation of one (1) handhole 77/H8A and 30' +/- conduit to provide new underground service to customer at 44 Shore Road.

The hearing was adjourned at 9:08 A.M.

Submitted by:
Ellen A. Powell
Administrative Secretary

**TOWN OF HARWICH
NOTICE OF PUBLIC HEARING
JULY 30, 2021**

Pursuant to M.G.L. Ch. 166, § 22, a Public Hearing will be held at **9:00 AM on Friday, July 30, 2021** at the Harwich Town Hall in the Griffin Room, 732 Main Street, Harwich, MA in reference to the following matter:

A petition by NSTAR ELECTRIC COMPANY requesting permission to locate underground cables, conduits and manholes, including the necessary sustaining and protecting fixtures, in under, along and across the following public way or ways:

44 Shore Road

**PROPOSED: To install one handhole 77/
H8A and 30' +/- of conduit to provide new
underground service to 44 Shore Road**

All abutters and other interested persons are invited to attend. For further information, please call the Town Administrator's Office at (508) 430-7513 or stop by Town Hall, 732 Main Street, Harwich where the information is on file.

Meggan Eldredge
Assistant Town Administrator

The Cape Cod Chronicle
July 15, 2021

**PETITION FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS**

WO#4706478

Barnstable, Massachusetts

June 30, 2021

To the Board of Selectmen for the Town of Harwich, Massachusetts.

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

request permission to locate underground cables, conduits, and manholes, including the necessary sustaining and protecting fixtures, in, under, along and across the following public way or ways:

Shore Road, Harwich

To install one (1) handhole 77/H8A and 30' +/- of conduit to provide new underground service to 44 Shore Road

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to install and maintain underground cables, conduits, and manholes, together with such sustaining and protecting fixtures as it may find necessary, said underground cables, conduits, and manholes to be installed in accordance with the plan files herewith marked Plan #. 5851230 Dated June 24, 2021.

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

By *Marissa L Jackson*

Right of Way Agent

Marissa L. Jackson

FORM OF ORDER FOR
UNDERGROUND CABLE AND CONDUIT LOCATIONS
WO# 5851230

IN BOARD OF SELECTMEN FOR THE TOWN OF HARWICH, MASSACHUSETTS.

Notice having been given and a public hearing held, as provided by law,
IT IS HEREBY ORDERED: that the NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY
be and it is hereby granted a location for and permission to install and maintain underground
cables, conduits and manholes, together with such sustaining and protecting fixtures as said
Company may deem necessary, in, under, along and across the public way or ways
hereinafter referred to, as requested in petition of said Company dated the 30th day of June
2021.

All construction under this order shall be in accordance with the following conditions:

Cables, conduits, and manholes shall be installed substantially at the point indicated
upon the plan marked Plan #. 5851230 Dated June 24, 2021 filed with said petition. The
following are the public ways or parts of ways under, along and across which the cables
above referred to may be installed under this order.

Shore Road, Harwich

To install one (1) handhole 77/H8A and 30' +/- of conduit to provide new underground service
to 44 Shore Road

I hereby certify that the foregoing order was adopted at a meeting of the Board of
Selectmen of the Town of Harwich, Massachusetts held on the _____ day of
_____ 2021.

Clerk of Selectmen.

_____, Massachusetts _____ 2021.

Received and entered in the records of location orders of the Town of Harwich
Book _____ Page _____.

Attest:

We hereby certify that on _____ 2021, at _____ o'clock,
_____ M. at _____ a public hearing was held on the
petition of the

NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY

for permission to install and maintain the underground cables, conduits, manholes and fixtures described in the order herewith recorded, and that we mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the Company is permitted to install underground cables, conduits, manholes and fixtures under said order. And that thereupon said order was duly adopted.

**Selectmen of the Town of
Harwich, Massachusetts**

CERTIFICATE

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the Board of Selectmen of the Town of Harwich, Massachusetts, on the _____ day of _____ 2021, and recorded with the records of location orders of said Town, Book _____, Page _____.

This certified copy is made under the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:

Town Clerk.

Town Clerk

STAR ELECTRIC COMPANY (INCORPORATED)

the proceeds to be paid and manner for making and paying the same and to be paid to the order of the Treasurer of the Town of ... and to be paid to the order of the Treasurer of the Town of ... and to be paid to the order of the Treasurer of the Town of ...

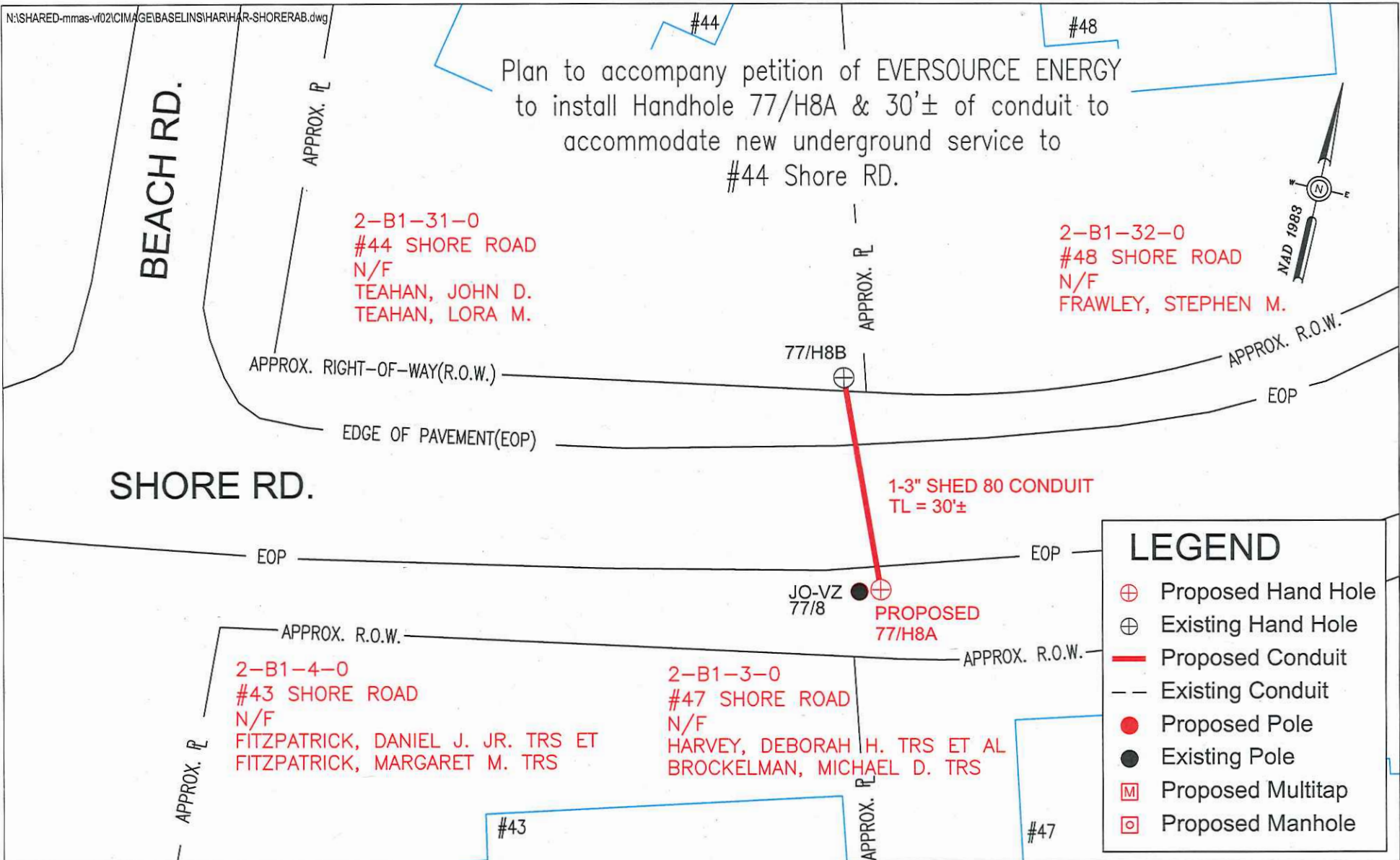
Star Electric Company
Haverhill, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the ... as the same appears from the records of the Town of ...

Witness my hand and the seal of the Town of ... this ... day of ... 19...
Town Clerk

Star Electric Company



Plan to accompany petition of EVERSOURCE ENERGY to install Handhole 77/H8A & 30'± of conduit to accommodate new underground service to #44 Shore RD.

2-B1-31-0
#44 SHORE ROAD
N/F
TEAHAN, JOHN D.
TEAHAN, LORA M.

2-B1-32-0
#48 SHORE ROAD
N/F
FRAWLEY, STEPHEN M.

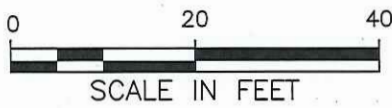
SHORE RD.

2-B1-4-0
#43 SHORE ROAD
N/F
FITZPATRICK, DANIEL J. JR. TRS ET
FITZPATRICK, MARGARET M. TRS

2-B1-3-0
#47 SHORE ROAD
N/F
HARVEY, DEBORAH H. TRS ET AL
BROCKELMAN, MICHAEL D. TRS

LEGEND

- ⊕ Proposed Hand Hole
- ⊗ Existing Hand Hole
- Proposed Conduit
- - Existing Conduit
- Proposed Pole
- Existing Pole
- Ⓜ Proposed Multitap
- Ⓢ Proposed Manhole



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED BY WHOLE OR IN PART BY USE OF THIS INFORMATION OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

MASS. LAW
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	5851230
Ward #	
Work Order #	5851230
Surveyed by:	N/A
Research by:	JC/SC
Plotted by:	SJ
Proposed Structures:	
Approved:	T THIBAUT
P#	

1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125

Plan of	SHORE RD.
	HARWICH
Showing	HANDHOLE AND CONDUIT LOCATIONS
Scale	1"=20'
Date	June 24, 2021
SHEET	1 of 1

NEW BUSINESS



HARWICH CEMETERY COMMISSION

Office-100 Oak Street, Harwich 02645

Mail -732 Main Street, Harwich, 02645

rkelley@town.harwich.ma.us



August 4, 2021

Board of Selectmen

At the Cemetery Commission meeting on August 3, 2021 the commission voted unanimously to move forward with the East Harwich Gravestone Conservation CPC Article at the Union Cemetery. Updated letters of support are attached from Karl Young, Harwich United Methodist Church Historian, as well as a letter signed by members of the congregation.

Our first priority is to make sure that the grounds are safe. Many of the stones are broken, lying face down, and/or are unreadable due to biological growth covering the memorials. Many of the memorials are in pieces and will need to be reconstructed. This cemetery has a significant number of historical monuments and preserving them will ensure future generations can experience this historic burial ground.

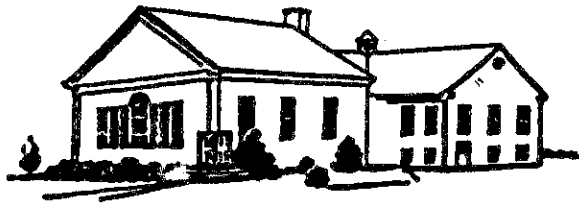
The Commission will be looking to have a grant agreement between the Town and the Church as part of the CPC Article documents, as it was requested by CPC members last year.

The commission will need to get updated price quotes, as soon as we have new totals we will update the Board.

Sincerely,

Commissioners:
Steve H. Conner, Chair
Cynthia A. Eldredge
Robert B. Thompson

Cemetery Administrator
Robbin M. Kelley



HARWICH UNITED METHODIST CHURCH

Making History on the Cape Since 1809

Harwich Cemetery Commission
Harwich Community Center
100 Oak Street
Harwich, MA 02645

July 30, 2021

RE: Union Cemetery Gravestone Project

The Harwich Church congregation is concerned about the condition of the cemetery next to the church. We were disappointed that the town was not able to vote to refurbish the cemetery stones this year. Every year that funds are withheld for repairs more valuable information is being lost to the weather. Currently many stones are almost impossible to read. A number of them, are cracked and loose and some could fall and cause injury. Some have been placed on the ground to avoid this from happening and the stones are now becoming buried and lost.

The cemetery grave sights host many sea captains, a Revolution Veteran, a Civil War Private that served in Company A, 58th Regiment, Massachusetts, Volunteers and died in the Battle of the Wilderness.

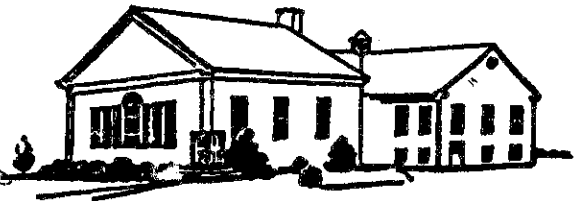
The members of the church understand that the cemetery is not town property. But have been informed that at the 1949 Town Meeting, Article 60: To see if the Town will vote to accept Chapter 227 of the Acts of General Courts for 1948, as amended certain cemetery associations in the Town of Harwich, and to act fully thereon, "Hereafter to hold and maintain, but for cemetery purposes only." It was moved by Oscar J. Cahoon, and duly seconded that: The Town vote to accept the provision of Chapter 227 of the Acts of the General Courts of 1948, This motion was carried without opposition. Which in sort turned over to the Town of Harwich all the maintenances of the cemeteries in town. After passage the town has been maintaining this cemetery to the present. To the church this means that the Town of Harwich already has the right to come onto our property mow, maintain, refurbish the gravestones and whatever else is needed to be done to keep the cemetery safe and clean. To clear up any doubts this letter is from the same members giving the Harwich Cemetery Commission and or Robbin Kelley the right to contact a business that has the proper knowledge and experience in restoring cemetery gravestones to do so.

This is also to let you know that even though this has been a closed cemetery for burials that we still get visitors, some even leave flowers and put flags on veterans, gravestones. Please reconsider the importance of this project and that the longer it is delayed the more it will cost the town in the future. Please vote in favor of preserving these historical memorial stones.

Sincerely,

Karl E. Young Sr.
Harwich United Methodist Church Historian

The Rev. Dianne Carpenter
Joyce Y B
Sister M
Jean M Stevens



HARWICH UNITED METHODIST CHURCH

Making History on the Cape Since 1809

Harwich Cemetery Commission
Harwich Community Center
100 Oak Street
Harwich, MA 02645

July 30, 2021

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Nancy E. McSetz
Sincerely,
Karl E. Young Sr.
Karl E. Young Sr.
Harwich United Methodist Church Historian
Juell Buckwald

John Dwyer
Pat May
John Dwyer
John Craig
Mrs. B.T. Storch
June Audreyko
Mary F. Dulembie
Barth Harrington
Berny Thomas
Judith M. Thomas
Joan Jelahi
Carolyn Dickerson

ONE CHURCH STREET - EAST HARWICH, MASSACHUSETTS - 02645
508-432-3734

Dolores P. Chase



TOWN OF HARWICH
OFFICE OF THE TREASURER/COLLECTOR
732 MAIN STREET, HARWICH, MA 02645 TEL: 508-430-7501 FAX: 508-430-7504
Amy Bullock, Treasurer / Collector Nancy Knepper, Assistant Treasurer/Collector

MEMO

To: Joseph Powers

From: Amy Bullock, Treasurer/Collector

Date: August 5, 2021

Re: Tax collections/tax liens

-
- as of July 31, 2021 there are 161 unpaid FY 2021 real estate taxes totaling 301,139.68, and 236 personal property bills totaling 17,514.41. We will be sending final notices on the unpaid real estate bills sometime in September, while the unpaid personal property bills will be sent to our Deputy Collector in August.
 - For FY 2022 there are 32 properties assessed to Owners Unknown, and 94 miscellaneous parcels assessed.
 - As of 7/31, the balance of tax liens accounts is 6,801,460.82, of which 4,017,677.20 is interest.
 - 37 of the tax lien accounts are owners unknown and account for 13% of the total, and 83 are miscellaneous parcels, accounting for 12% of the total
 - On May 19 20 new parcels were sent to the Attorney to begin foreclosure, 4 of those have since been paid in full.

PARCEL	LOCATION	OWNER NAME	PROP TYPE	ACRES	TAKE DT	TAX DUE	INT DUE	FEES DUE	TOTAL DUE 7/31/2021	PER DIEM	PRIOR INT
10/W9-R	109 ROUTE 28	HOYLAND ALEXANDRA	LAND & BLDG	0.920	08/27/2020	6,099.10	505.49	-	6,604.59	2.62	
101/V5-2-R	25 THIRD ST	MURPHY JUDITH A LIFE ESTATE	LAND & BLDG	0.429	03/15/2018	26,540.69	3,493.52	-	30,034.21	11.62	
102/E1-2A-R	185 LONG POND DR	THOMPSON RUTH C	LAND & BLDG	0.950	11/10/2011	2,854.15	2,180.08	-	5,034.23	1.24	
103/V4-2-R	LONG POND DR	BARNSTABLE HOLDING CO INC	LAND	0.230	11/10/1998	7,226.40	11,756.44	14.03	18,996.87	3.04	1,973.98
104/K5-6-R	8 SIDNEY RD	MUTO JASEN G	LAND	0.271	05/27/2021	2,391.09	54.29	10.00	2,455.38	0.98	
105/M2-R	345 ROUTE 137	CROWE ELVIA S TR	LAND & BLDG	1.680	05/27/2021	3,358.42	27.97	-	3,386.39	1.47	
11/U3-B-R	191 ROUTE 28	CHASE HARRY H EST OF	LAND	0.130	09/24/1982	30,085.42	75,698.90	13.83	105,798.15	13.12	30,660.13
111/S3-3-4-R	505 LONG POND DR	DUMONT MICHELLE G TR	LAND & BLDG	1.045	05/27/2021	6,673.77	148.77	10.00	6,832.54	2.85	
111/X1-R	SPRUCE RD	ROSSIGNOL ALYCE	LAND	0.070	03/15/2018	464.27	160.47	10.00	634.74	0.12	
113/K1-R	HALLS WAY	NEWTON DONALD &	LAND	5.560	09/27/1985	61,614.72	124,091.95	13.83	185,720.50	26.95	31,743.56
113/W5-25-R	3 MEREDITH WAY	CALVI CARL M &	LAND & BLDG	0.350	01/31/2019	13,679.54	2,439.16	-	16,118.70	5.95	
117/P1-8-R	18 WILMAS WAY	BABYAK JOHN M &	LAND & BLDG	0.920	03/15/2018	12,012.37	3,830.59	144.17	15,987.13	5.27	
12/P4-A2-R	1 ERNST WAY	ADLE G BRYANT &	LAND & BLDG	0.360	08/27/2020	3,718.17	559.15	335.52	4,612.84	1.78	
12/Y3-9-R	19 SHIPS HAVEN RD	COLE BARBARA K	LAND & BLDG	0.370	01/31/2019	3,359.54	278.93	-	3,638.47	1.43	
13/L1-13-R	13 VILLAGE GREEN	HALL DAVID M	LAND	0.140	10/11/1994	31,944.86	51,278.98	13.83	83,237.67	13.94	10,742.58
14/B9-R	86 MILES ST	OLIVER HOMES LLC	LAND & BLDG	1.180	05/27/2021	13,154.60	377.55	10.00	13,542.15	5.71	
14/U7-R	47 SEA ST	FEUER CURT R TRUSTEE	LAND & BLDG	0.260	06/30/2004	1,105.90	3,025.53	225.00	4,356.43	0.48	
14/X2-1-209-R	601 209 ROUTE 28	SHERMAN LINDA A	BLDG	0.000	01/31/2019	15,667.95	4,255.01	10.00	19,932.96	6.80	
16/W7-A-R	105 JULIEN RD	AWE LLC	LAND & BLDG	0.712	10/17/2019	42,644.66	11,855.90	159.76	54,660.32	18.64	
16/W7-B-R	107 JULIEN RD	AWE LLC	LAND	0.872	08/07/2015	57,712.95	37,286.66	1,245.75	96,245.36	25.21	
18/G2-2-R	116 DEPOT ROAD WEST	SCIAUDONE MICHAEL A &	LAND	0.520	10/20/2005	87.43	220.90	225.00	533.33	0.04	
18/X3-13-R	52 BELLS NECK RD	CURTIS-MAHONEY CAROLYN &	LAND & BLDG	0.370	08/07/2015	3,725.23	1,503.52	-	5,228.75	1.63	
18/X6-R	28 SMITH ST	KARN F BEVERLY ET AL	LAND	1.000	11/07/2013	13,990.42	8,928.67	1,123.92	24,043.01	6.06	
18/X7-R	SMITH ST	KARN F BEVERLY ET AL	LAND	1.500	11/07/2013	2,232.28	1,457.03	747.12	4,436.43	0.90	
20/A24-R	LOTHROP AV	BAKER ALFRED ESTATE OF	LAND	1.000	07/27/2012	562.69	377.42	13.83	953.94	0.16	
21/S2-3-R	22 HAROLD ST	HILL GEORGE J EST OF	LAND & BLDG	0.292	10/17/2019	6,079.35	648.36	10.00	6,737.71	2.61	
22/A2-23-R	26 WHEATON WAY	DONOVAN ANN S TR	LAND & BLDG	0.208	05/27/2021	1,700.04	26.95	-	1,726.99	0.69	
22/A2-8-R	35 MOODY RD	GALETTA ELSA M ET ALS	LAND & BLDG	0.220	10/13/2016	4,700.44	1,407.52	120.00	6,227.96	2.05	
22/M1-R	GRASSY POND RD	COVE ROGER G	LAND	21.000	09/30/1988	11,402.59	39,679.80	293.83	51,376.22	4.93	24,388.92
22/S3-R	71 FOREST ST	COVE ROGER G	LAND	3.800	09/14/1979	27,954.01	52,254.50	13.83	80,222.34	12.22	20,295.92
22/X1-21-R	GRASSY POND RD	COVE ROGER G	LAND	0.350	09/30/1988	2,286.32	4,853.01	13.83	7,153.16	0.95	2,405.19
23/A1-8-R	58 8 PINE KNOLL RD	BEUCLER JOHN C &	BLDG	0.000	08/27/2020	577.88	53.44	-	631.32	0.25	
23/C4-28-R	HARVEST HOLLOW DR	CROWELL CARVER E & SON	LAND	0.090	11/07/2003	22.41	61.35	225.00	308.76	-	
25/C3-14-R	12 SKINEQUIT RD	WEEKES STEPHANIE	LAND	0.450	01/31/2019	10,621.94	5,916.05	10,672.21	27,210.20	9.26	
26/L1-11-R	17 SOUND VIEW RD	TAYLOR NANCY B TRUSTEE	LAND & BLDG	0.790	08/27/2020	28,189.53	2,223.58	-	30,413.11	12.30	
27/A3-R	BELLS NECK RD	CHASE MARSHALL E EST OF	LAND	0.330	09/24/1987	862.62	3,596.92	13.83	4,473.37	0.32	2,192.22
28/A1-R	BELLS NECK RD	CHASE MARSHALL E EST OF	LAND	1.500	09/24/1987	2,437.79	8,665.69	13.83	11,117.31	1.00	4,900.68
28/D2-R	NORTH RD	HALLIDAY DEBORAH L ET AL	LAND	1.200	11/07/2003	856.68	1,189.19	238.83	2,284.70	0.32	
29/M2-1-R	40 GILBERT LN	BASSETT WENDELL F	LAND & BLDG	0.700	08/27/2020	7,843.60	843.26	508.22	9,195.08	3.58	
3/B12-R	10 ELWOOD LN	KENNEDY AUGUSTUS A EST OF	LAND & BLDG	0.400	01/29/1992	12,496.90	3,243.81	-	15,740.71	5.45	
3/K2-A-R	96 RIVERSIDE DR	FERRERO JOANNE ET AL	LAND & BLDG	0.596	01/31/2019	13,860.10	4,284.77	10.00	18,154.87	6.02	
31/B5-R	198 SISSON RD	MESERVEY GEORGE D JR TR	LAND & BLDG	0.250	05/27/2021	703.80	17.32	10.00	731.12	0.24	
31/B6-R	SISSON RD	DUMONT LUCY ANN	LAND	0.300	05/27/2021	301.44	5.69	10.00	317.13	0.07	
31/D13-R	FOREST ST	WHEELER WILLIAM R	LAND	0.180	09/14/1979	22,583.83	43,614.26	13.83	66,211.92	9.84	14,507.13
31/P1-8-R	PINE KNOLL RD	THAYER FLOYD L TR	LAND	0.071	08/07/2015	498.44	262.62	13.83	774.89	0.11	
32/C3-R	4 LOVERS LN	DECOSTA BARBARA J	LAND	0.500	06/30/2004	607.08	754.35	238.83	1,600.26	0.13	
32/F1-41-R	3 PASTURE LN	AZANOW LINDA	LAND & BLDG	0.300	06/07/2010	25,828.75	9,770.27	445.64	36,044.66	11.29	
32/Q9-R	LESLIE LN	HARTIG CHARLES S ESTATE OF ET	LAND	0.650	06/07/2010	437.46	358.73	239.83	1,036.02	0.11	
33/C13-R	5 CAPTAINS LN	ILLINGWORTH NORA S	LAND & BLDG	0.253	05/27/2021	6,532.23	150.71	10.00	6,692.94	2.80	
33/E1-R	CHATHAM RD	WHITE EMMA FREEMAN ET ALS	LAND	3.320	10/16/1995	5,248.01	8,479.79	13.83	13,741.63	2.19	888.77
33/E4-R	OLIVER SNOW RD	ELDRIDGE JOSIAH E ESTATE OF	LAND	1.039	08/27/2020	5,363.11	497.91	10.00	5,871.02	2.28	
34/E4-R	CHATHAM RD	COVE STEVEN A ET AL	LAND	1.900	11/02/1989	28,769.12	38,671.21	13.83	67,454.16	12.56	
34/E5-R	CHATHAM RD	COVE STEVEN A ET AL	LAND	0.290	11/02/1989	794.81	1,015.81	13.83	1,824.45	0.31	
34/E6-R	CHATHAM RD	COVE STEVEN A SENIOR	LAND	0.280	07/27/2012	605.75	393.79	13.83	1,013.37	0.21	
34/N11-R	CHATHAM RD	ELDRIDGE MERTIS, ET ALS	LAND	1.040	03/15/2018	13,185.95	6,843.62	10.00	20,039.57	5.63	
34/N5-1A-R	CHATHAM RD	DEGROOT LETITIA O ET AL	LAND	0.670	05/27/2021	384.53	7.17	10.00	401.70	0.10	
34/N5-1B-R	CHATHAM RD	DEGROOT LETITIA O ET AL	LAND	0.670	05/27/2021	384.53	7.17	10.00	401.70	0.10	
34/N8-R	CHATHAM RD	NICKERSON ARTEMAS, HEIRS OF	LAND	1.050	03/15/2018	13,084.96	6,879.67	10.00	19,974.63	5.60	

35/C1-35-R	15 HOLLOW LN	GALLOWAY GRACE	LAND & BLDG	0.250	06/07/2010	9,865.18	9,064.21	586.49	19,515.88	4.57	
36/M1-1-R	520 DEPOT ST DENNIS	RANCOURT TODD M	LAND & BLDG	0.520	08/27/2020	4,619.22	415.80	-	5,035.02	1.97	
39/B6-R	404 GREAT WESTERN RD	RAGOSA MARY MARGARET ET A	LAND	0.700	09/24/1982	22,561.86	46,761.97	13.83	69,337.66	9.85	14,432.99
39/C3-8-1-R	3 SANTOS LN	SANTOS MANUEL ESTATE OF	LAND & BLDG	0.990	09/28/1984	31,171.09	78,848.85	3,537.85	113,557.79	13.58	32,197.73
39/C3-8-2-R	7 SANTOS LN	SANTOS MANUEL ESTATE OF	LAND & BLDG	0.500	09/28/1984	25,852.77	65,893.97	235.50	91,982.24	11.21	27,135.15
39/J4-R	MAIN ST	NUNES MANUEL	LAND	1.000	07/29/1970	14,661.49	20,021.84	13.83	34,697.16	6.42	
4/E2-4-R	27 HALL AV	DUFFY LORRAINE T TRUSTEE	LAND & BLDG	0.170	02/20/2008	45,976.96	50,133.01	3,390.46	99,500.43	20.44	
4/S5-4-R	122 LOWER COUNTY RD	CULLEN JOSEPH W	LAND	0.250	11/07/2003	34,025.26	43,931.24	238.83	78,195.33	14.83	
4/V1-15-R	14 LOVELL WAY	CRONIN SUSAN C	LAND & BLDG	0.250	08/07/2015	4,865.12	1,045.86	-	5,910.98	2.14	
4/W1-31-R	5 CLIFFORD RD	COLTON CHRISTOPHER T ET AL	LAND & BLDG	0.230	11/05/2009	1,017.67	1,770.15	247.32	3,035.14	0.41	
41/S1-52A-R	13 TODDY BOLE LN	MCFILLIN JAMES	LAND	0.440	03/30/2000	17,948.04	26,291.11	13.83	44,252.98	7.81	1,814.63
41/S1-73A-R	CHATHAM RD	MCFILLIN JAMES	LAND	0.100	07/28/1999	840.64	1,452.40	13.83	2,306.87	0.32	332.98
41/S1-7-R	3 BERIAH BROOKS RD	MCFILLIN JAMES	LAND	0.280	07/28/1999	1,483.41	2,590.26	13.83	4,087.50	0.51	457.99
42/C1-R	35 CHATHAM RD	VIPRINO BARRY DINO	LAND & BLDG	3.110	05/27/2021	826.59	20.88	10.00	857.47	0.30	
42/C4-R	LOVERS LN	SMALL DANIEL HEIRS OF ET	LAND	5.700	10/12/1993	49,138.70	91,249.14	2,623.75	143,011.59	21.48	19,857.95
43/A1-R	CHATHAM RD	BAKER JOSEPH, HEIRS OF	LAND	7.100	03/15/2018	87,493.61	45,562.50	308.92	133,365.03	38.33	
43/A2-R	CHATHAM RD	WEEKES RHODA T, HEIRS OF	LAND	3.120	03/15/2018	37,222.65	19,467.43	10.00	56,700.08	16.28	
43/E11-R	CHATHAM RD	WHITE JOHN E &	LAND	2.550	10/16/1995	4,143.77	6,674.61	386.63	11,205.01	1.75	710.19
43/E8-R	CHATHAM RD	COVE STEVEN A ET AL	LAND	1.500	11/02/1989	2,311.70	3,164.66	13.83	5,490.19	0.91	
44/P4-A-R	70 DEPOT RD	GABBETT DELLA F EST OF	LAND	0.250	09/30/1983	23,256.06	54,755.07	13.83	78,024.96	10.15	22,011.37
46/F2-R	259 MAIN ST	CHASE CLARENCE L	LAND	0.240	10/16/1995	17,490.89	31,061.33	13.83	48,566.05	7.65	6,419.63
46/F6-R	260 MAIN ST	CHASE CLARENCE L	LAND	0.190	10/16/1995	17,098.63	30,477.42	13.83	47,589.88	7.47	6,311.27
46/M9-R	DEACONS FOLLY RD	CROWLEY JOHN J ET AL TRUS	LAND	0.100	11/26/1990	1,002.32	2,400.43	13.83	3,416.58	0.34	967.96
47/C7-R	MAIN ST	SANTOS MANUEL ESTATE OF	LAND	0.300	09/28/1984	1,909.81	6,118.80	235.49	8,264.10	0.71	3,294.74
48/T11-R	511 MAIN ST	SPINOLA GRACE	LAND	0.510	01/27/1993	3,410.21	9,486.96	13.83	12,911.00	1.34	3,729.51
5/P4-10-R	10 SHORE ROAD LANDING	CODERA ASSOCIATES LLC	LAND & BLDG	0.662	08/27/2020	8,398.95	1,232.52	10.00	9,641.47	3.62	
50/B8-R	89 PLEASANT LAKE AV	WOLBERS MARY JANE TRS	LAND & BLDG	2.913	10/17/2019	8,092.15	2,288.45	10.00	10,390.60	3.50	
50/E1-1-R	106 OAK ST	JONES JOHN C &	LAND	0.600	10/13/2016	6,892.79	1,372.48	-	8,265.27	3.02	
50/E1-2-R	110 OAK ST	JONES JOHN C &	LAND	0.455	10/13/2016	7,230.93	2,041.39	-	9,272.32	3.13	
50/J3-R	37 PLEASANT LAKE AV	MURLEY DENNIS	LAND	0.373	01/31/2019	4,011.47	1,147.63	957.17	6,116.27	2.17	
53/F51-R	184 DEPOT RD	MARTIN ROGER L &	LAND & BLDG	0.240	07/27/2012	3,610.43	2,389.01	-	5,999.44	1.58	
53/N1-2-R	MIDDLE RD	BASSETT JAMILE DAVID	LAND	14.980	02/20/2008	17,288.92	9,955.92	-	27,244.84	7.55	
55/F1-2-R	5 SHELLEY PATH	SHELLEY ROBERT W TRS ET AL	LAND	0.947	05/27/2021	1,666.07	37.31	10.00	1,713.38	0.67	
55/F1-3-R	9 SHELLEY PATH	SHELLEY ROBERT W TRS ET AL	LAND	1.205	05/27/2021	1,694.53	37.98	10.00	1,742.51	0.68	
55/F1-4-R	SHELLEY PATH	SHELLEY ROBERT W TRS ET AL	LAND	0.147	05/27/2021	344.50	6.38	10.00	360.88	0.09	
55/L1-R	DEPOT ST	HUBBARD IDA	LAND	0.620	07/05/1968	2,579.44	5,987.40	13.83	8,580.67	1.03	2,067.45
56/B3-26-R	23 FRANCES RD	HAYNIE JOHN R JR &	LAND & BLDG	0.365	01/31/2019	8,208.81	2,162.50	-	10,371.31	3.59	
56/K4-R	72 BOG LN	PERRY JOHN	LAND	1.800	07/29/1970	29,270.52	62,734.33	13.83	92,018.68	12.81	20,231.09
56/W5-R	244 MAIN ST	FERNANDES JOHN S	LAND	0.600	09/24/1987	21,755.00	45,466.63	13.83	67,235.46	9.50	14,284.34
57/A5-R	86 QUEEN ANNE RD	HALL CHARLES A ET ALS	LAND	1.230	10/12/1993	13,136.90	10,863.34	-	24,000.24	5.71	
57/C1-R	59 QUEEN ANNE RD	HARWICH PORTUGUESE MENS CLUB I	LAND	9.987	01/31/2019	3,764.24	731.10	-	4,495.34	1.65	
58/N9-R	281 QUEEN ANNE RD	SMALL HENRY ET ALS	LAND	0.510	09/26/1980	35,328.26	67,505.36	13.83	102,847.45	15.44	20,938.12
60/A44-R	58 BAKERS DR	HACKERMAN MATTHEW L	LAND & BLDG	0.250	10/17/2019	6,944.66	1,601.88	10.00	8,556.54	2.99	
60/A46-R	8 ELLENS WAY	ROSS WINSTON C	LAND & BLDG	0.230	08/07/2015	14,101.67	5,492.63	2,206.19	21,800.49	6.33	
60/C4-R	PLEASANT LAKE AV	GESSNER DORIS B TRUSTEE	LAND	0.300	06/07/2010	1,092.58	1,985.82	239.83	3,318.23	0.39	818.90
63/A102-R	112 CLEARWATER DR	MAIER JOSEPH H	LAND & BLDG	0.230	06/30/2004	76,681.26	94,805.02	5,252.18	176,738.46	33.57	
66/G2-R	NORTH WESTGATE RD	MISKELL JOHN W	LAND	1.480	11/05/2009	425.18	637.37	13.83	1,076.38	0.14	
67/T3-R	MID CAPE HWY	NICKERSON RALPH C ET ALS	LAND	0.500	01/27/1993	1,269.55	2,358.44	13.83	3,641.82	0.42	647.79
69/P1-R	318 QUEEN ANNE RD	LOPES BENVINDA P LIFE ESTATE	LAND & BLDG	0.870		12,420.68	3,490.16	1,288.07	17,198.91	5.89	
69/S1-R	QUEEN ANNE RD	LOPES BENVINDA P LIFE ESTATE	LAND	3.890	11/05/2009	19,502.65	14,962.19	222.26	34,687.10	8.51	
69/X4-R	QUEEN ANNE RD	ROSE BENJAMIN ESTATE OF	LAND	0.170	12/21/1962	10,594.68	23,596.73	13.83	34,205.24	4.55	8,323.90
69/X5-R	404 QUEEN ANNE RD	HOLMES ROSE	LAND & BLDG	2.270	02/20/2008	40,416.91	44,640.73	8,484.00	93,541.64	19.23	
68/H1-2-R	38 OCEAN AV	HALE LINDSEY B	LAND & BLDG	0.040	11/05/2009	41,186.07	38,334.92	3,136.61	82,657.60	18.11	
70/F7-2-R	OAK ST	DALUZE JOHN EST OF	LAND	1.067	01/31/2019	3,049.07	1,168.39	-	4,217.46	1.29	
71/B2-1-R	2 DUARTE DR	BHC LTD	LAND	0.930	10/17/2019	3,545.63	635.62	10.00	4,191.25	1.49	
71/B2-2-R	4 DUARTE DR	BHC LTD	LAND	0.920	10/17/2019	3,730.89	689.39	10.00	4,430.28	1.57	
71/B2-3-R	6 DUARTE DR	BHC LTD	LAND	1.970	10/17/2019	5,499.23	1,016.31	10.00	6,525.54	2.36	
72/D1-2-R	672 QUEEN ANNE RD	BEATTY JEFFREY K	LAND & BLDG	0.800	08/27/2020	1,444.81	199.11	10.00	1,653.92	0.57	
72/G3-R	QUEEN ANNE RD	HOLMES CHARLES D	LAND	2.800	09/28/1984	40,910.40	86,778.98	13.83	127,703.21	17.94	28,888.29

72/K1-2-R	734 QUEEN ANNE RD	HOPKINS JUDITH E	LAND & BLDG	0.494	03/15/2018	1,550.01	836.76	19.32	2,406.09	0.68	
72/L261-R	QUEEN ANNE RD	WOODBURY KIM TRS, LAKESIDE REALTY TRUST	LAND	0.230	06/07/2010	3,731.88	3,208.95	239.83	7,180.66	1.55	
73/F1-141-R	12 STAGE COACH RD	CURRAN WILLIAM C JR &	LAND & BLDG	0.250	07/27/2012	25,963.21	19,712.16	3,475.33	49,150.70	12.53	
73/F7-R	SETH WHITEFIELD RD	NICKERSON LOUISA ESTATE O	LAND	3.580	03/30/2000	37,682.82	62,313.50	13.83	100,010.15	16.48	6,475.07
73/X173-R	1238 ORLEANS RD	GRANITE MOTORBILE COMPANY	LAND	0.270	01/27/1993	1,819.67	4,426.48	13.83	6,259.98	0.69	1,758.69
74/K1-13-R	17 OLD HERITAGE WAY	DENNIS LINDA L	LAND & BLDG	0.390	07/27/2012	19,277.91	10,093.98	1,082.92	30,454.81	8.92	
74/R3-4-R	1289 ORLEANS RD	KONOPACKA STEPHEN	LAND	0.360	06/30/2004	17,677.66	20,850.85	238.83	38,767.34	7.68	
75/J1-1-R	101 CEMETERY RD	DICKERT GEORGE THOMAS JR TR	LAND & BLDG	1.692	05/27/2021	1,389.87	37.18	10.00	1,437.05	0.54	
77/C16-R	8 LITTLEFIELD POND RD	LAVALLEY KEITH	LAND & BLDG	0.919	08/27/2020	10,252.00	930.87	10.00	11,192.87	4.43	
77/C20-R	LITTLEFIELD POND RD	HYBRID BUILT HOME LLC	LAND	2.845	08/27/2020	3,644.94	329.90	10.00	3,984.84	1.53	
77/C22-R	LITTLEFIELD POND RD	HYBRID BUILT HOME LLC	LAND	0.268	05/27/2021	398.56	7.78	10.00	416.34	0.10	
78/A1-52-53-R	BELMONT GARDENS	JOHNSTON WILLIAM	LAND	0.120	12/22/2003	12,828.98	21,896.63	-	34,725.61	5.60	6,219.58
78/A1-52-53-R	BELMONT GARDENS	JOHNSTON WILLIAM	LAND	0.120	09/27/1985	16.44	48.50	13.83	78.77	-	
78/A16-19-20-R	DEPOT ST	KEYES CHRISTOPHER R	LAND	0.089	11/05/2009	748.65	799.94	13.83	1,562.42	0.20	
78/A47-R	5 ROGERS RD	HELFAND LOUIS OR THE HEIR	LAND	0.170	03/30/2000	14,863.34	22,923.47	13.83	37,800.64	6.49	1,992.61
78/H11-12-15-R	15 BELMONT AV	QUIRK JAMES H JR TR	LAND	0.184	07/27/2012	10,880.54	7,864.27	13.83	18,758.64	4.71	
78/H11-16-19-R	BELMONT AV	WHITE DAVID TR	LAND	0.184	07/27/2012	10,880.54	7,864.27	13.83	18,758.64	4.71	
78/H11-21-25-R	RUTH ST	WELCH JONATHAN F TR	LAND	0.225	07/27/2012	11,235.49	8,144.27	13.83	19,393.59	4.84	
78/H11-7-11-R	16 ENGLE ST	KEYES CHRISTOPHER R	LAND	0.280	11/20/2008	16,394.23	18,195.29	239.33	34,828.85	7.10	
78/H15-16-19-R	BELMONT AV	WHITE DAVID TR	LAND	0.183	07/27/2012	10,877.58	7,863.52	13.83	18,754.93	4.70	
78/H3-8-11-R	FULLER ST	ELLIS SHAWN M TRS ET ALS	LAND	0.180	11/20/2008	15,008.46	16,170.54	239.33	31,418.33	6.52	
85/B1-R	SETH WHITEFIELD RD	ELDDREDGE JUDAH HEIRS OF	LAND	24.600	03/30/2000	199,217.94	405,757.74	13.83	604,989.51	87.26	40,466.50
86/B11-R	HALLS PTH	TAYLOR LEWIS I ET AL	LAND	5.400	03/30/2000	32,043.72	55,953.12	13.83	88,010.67	13.99	5,368.47
86/B13-R	HALLS PTH	CHASE CHARLES R	LAND	5.900	03/30/2000	13,861.78	27,818.88	13.83	41,694.49	5.94	3,312.43
86/B15-R	HALLS PTH	HARTIG CHARLES S ESTATE O	LAND	3.300	02/26/2003	24,711.59	40,428.23	609.57	65,749.39	10.74	
86/B16-R	HALLS PTH	HARTIG CHARLES S ESTATE O	LAND	6.300	02/26/2003	32,982.91	53,752.50	609.57	87,344.98	14.33	
86/B2-R	HALLS PTH	TAYLOR LEWIS ET AL	LAND	3.300	03/30/2000	25,939.62	45,493.50	13.83	71,446.95	11.29	4,409.35
86/M7-R	ORLEANS RD	DOANE MEADOWS LLC	LAND	5.170	11/05/2009	13,194.07	17,407.42	13.83	30,615.32	5.69	
87/F31-R	79 NOR'EAST DR	MALONE JOHN L &	LAND & BLDG	0.442	01/31/2019	7,349.45	2,227.14	-	9,576.59	3.21	
92/P1-R	PLEASANT LAKE AV	CROWELL MADELINE M ESTATE OF	LAND	0.470	11/05/2009	692.62	723.60	13.83	1,430.05	0.19	
92/Z1-2-R	1200 OAK ST	T-MOBILE NORTHEAST LLC	LAND & BLDG	0.006	05/27/2021	2,224.05	43.19	10.00	2,277.24	0.90	
93/C2-7-R	COURTNEY RD	FIDELITY FINANCIAL INC	LAND	0.120	02/20/2008	708.88	790.22	239.33	1,738.43	0.28	
94/B1-1-R	NATHAN WALKER RD	NICHOLS EUGENE F	LAND	1.900	10/16/1995	33,388.63	58,037.02	13.83	91,439.48	14.56	11,998.82
96/C1-3-R	MICHA DR	KOLOGY WILLIAM S &	LAND	10.750	02/20/2008	45,822.61	57,111.90	478.30	103,412.81	20.05	
96/C1-5-R	MICHA DR	KOLOGY WILLIAM S &	LAND	1.340	06/30/2004	25,136.60	32,621.52	517.80	58,275.92	10.95	
96/D8-R	HALLS PTH	BEHRING HERMAN VICTOR	LAND	1.200	03/30/2000	3,206.26	6,187.03	13.83	9,407.12	1.29	756.88
97/X7-1-R	BAY RD	PRENDERGAST GRAHAM L TRS ET AL	LAND	0.417	01/31/2019	6,407.91	1,632.51	10.00	8,050.42	2.74	
98/B3-4-R	4 LILAC LN	PISKURA ALEXANDER P &	LAND	1.220	02/26/2003	492.11	1,452.01	180.74	2,124.86	0.21	
						2,230,899.63	2,821,441.13	59,971.91	5,112,312.67	979.01	463,331.45
									2,290,871.54		

TOTAL INCL. INT. 6,801,460.82
TOTAL W/O INT 2,783,782.62

% OF TOTAL

KNOWN	5,112,312.67	0.75
	2,291,871.54	0.82
OWNERS UNKNOWN	888,985.94	0.13
	298,689.85	0.11
MISC PARCELS	800,162.21	0.12
	194,222.23	0.07

YEAR	TITLE	PARCEL	LOCATION	OWNER NAME	PROP TYPE	ACRES	TAKE DT	TAX DUE	INT DUE	FEES DUE	TOTAL DUE 7/31/2021	PER DIEM	PRIOR INT	STATUS
2002	2002145	115/K6-R	ROUTE 28	OWNERS UNKNOWN	LAND	0.540	09/27/1985	3,799.94	9,413.78	13.83	13,227.55	1.56	3,370.44	ASSESSED TO LILLIAN HARDING SINCE FY 2005
2002	2002117	24/C3-R	GORHAM RD	OWNERS UNKNOWN	LAND	0.110	09/25/1986	1,003.96	2,523.71	13.83	3,541.50	0.28	1,127.77	ACTIVE
2002	2002118	28/C8-R	BELLS NECK RD	OWNERS UNKNOWN	LAND	23.710	10/17/1995	11,399.03	23,604.21	13.83	35,017.07	4.89	4,375.52	ACTIVE
2002	2002115	31/C3-R	SISSON RD	OWNERS UNKNOWN	LAND	0.750	09/24/1987	1,498.07	5,204.49	13.83	6,716.39	0.50	3,040.52	ACTIVE
2002	2002114	31/C5-R	FOREST ST	OWNERS UNKNOWN	LAND	2.600	09/24/1987	3,638.98	13,966.90	13.83	17,619.71	1.46	8,441.61	ACTIVE
2002	2002116	31/C7-R	BANK ST	OWNERS UNKNOWN	LAND	0.470	09/24/1987	1,109.49	3,559.05	13.83	4,682.37	0.37	2,006.59	ACTIVE
2002	2002125	31/D13-1-R	129 FOREST ST	OWNERS UNKNOWN	LAND	0.380	09/14/1979	1,974.88	7,412.81	13.83	9,401.52	0.77	4,533.99	ACTIVE
2002	2002124	31/D18-R	115 FOREST ST	OWNERS UNKNOWN	LAND	0.460	09/25/1986	28,897.61	58,498.68	13.83	87,410.12	12.55	18,190.92	ACTIVE
2002	2002127	31/P11-R	BANK ST	OWNERS UNKNOWN	LAND	2.800	11/02/1989	3,567.16	13,210.42	13.83	16,791.41	1.41	7,806.92	ACTIVE
2002	2002129	31/P4-R	BANK ST	OWNERS UNKNOWN	LAND	1.300	09/24/1987	2,135.87	7,766.31	13.83	9,916.01	0.90	4,604.28	ACTIVE
2002	2002126	31/P8-R	FOREST ST	OWNERS UNKNOWN	LAND	2.500	09/27/1985	3,954.21	15,987.68	13.83	19,955.72	1.58	9,958.04	ASSESSED TO STEPHEN DAVIS SINCE FY 2005
2002	2002128	32/B5-R	BANK ST	OWNERS UNKNOWN	LAND	0.580	09/24/1987	1,254.52	4,085.31	13.83	5,353.66	0.41	2,305.26	ACTIVE
2002	2002119	32/B6-R	BANK ST	OWNERS UNKNOWN	LAND	0.480	09/24/1987	1,111.88	3,562.30	13.83	4,688.01	0.37	2,006.59	ACTIVE
2002	2002121	32/B7-R	BANK ST	OWNERS UNKNOWN	LAND	2.500	09/24/1987	5,834.43	13,826.21	13.83	19,674.47	2.51	4,899.39	ACTIVE
2002	2002122	33/E2-R	CHATHAM RD	OWNERS UNKNOWN	LAND	2.820	10/17/1995	39,463.01	69,311.38	13.83	108,788.22	17.25	13,039.43	ACTIVE
2002	2002123	34/E3-R	CHATHAM RD	OWNERS UNKNOWN	LAND	1.960	10/17/1995	36,220.68	62,771.38	13.83	99,005.89	15.83	11,630.58	ACTIVE
2002	2002120	34/E5-A-R	CHATHAM RD	OWNERS UNKNOWN	LAND	0.720	10/17/1995	1,672.82	3,060.72	13.83	4,747.37	0.62	719.59	ACTIVE
2002	2002131	34/E5-B-R	CHATHAM RD	OWNERS UNKNOWN	LAND	1.010	10/17/1995	2,128.82	3,896.48	88.83	6,114.13	0.78	886.22	ACTIVE
2017	2017015	34/N12-R	CHATHAM RD	OWNERS UNKNOWN	LAND	0.400	01/31/2019	743.89	201.94	10.00	955.83	0.26		ACTIVE
2017	2017016	34/N13-R	CHATHAM RD	OWNERS UNKNOWN	LAND	0.460	01/31/2019	800.15	217.75	10.00	1,027.90	0.29		ACTIVE
2017	2017017	34/N14-R	CHATHAM RD	OWNERS UNKNOWN	LAND	2.460	01/31/2019	2,624.68	731.22	10.00	3,365.90	1.11		ACTIVE
2017	2017018	34/N15-R	CHATHAM RD	OWNERS UNKNOWN	LAND	5.020	01/31/2019	4,965.03	1,389.55	10.00	6,364.58	2.11		ACTIVE
2002	2002102	43/E10-R	CHATHAM RD	OWNERS UNKNOWN	LAND	1.000	10/16/1995	1,994.94	3,421.04	13.83	5,429.81	0.72	623.21	ACTIVE
2002	2002101	43/E12-R	CHATHAM RD	OWNERS UNKNOWN	LAND	4.510	10/17/1995	7,686.25	14,203.16	13.83	21,903.24	3.23	2,927.34	ACTIVE
2002	2002103	43/E7-R	CHATHAM RD	OWNERS UNKNOWN	LAND	0.480	10/17/1995	1,284.28	2,335.03	13.83	3,633.14	0.42	572.80	ACTIVE
2002	2002105	43/E9-A-R	CHATHAM RD	OWNERS UNKNOWN	LAND	0.820	10/17/1995	1,825.50	3,334.05	13.83	5,173.38	0.67	775.66	ACTIVE
2002	2002104	43/E9-R	CHATHAM RD	OWNERS UNKNOWN	LAND	0.860	10/17/1995	1,893.04	3,471.53	13.83	5,378.40	0.68	810.28	ACTIVE
2002	2002108	55/L4-R	DEPOT ST	OWNERS UNKNOWN	LAND	2.050	09/24/1987	6,792.33	16,257.65	13.83	23,063.81	2.90	5,573.41	ACTIVE
2002	2002107	57/A6-R	88 QUEEN ANNE RD	OWNERS UNKNOWN	LAND	1.210	11/26/1990	25,501.22	51,255.62	13.83	76,770.67	11.09	14,776.01	ACTIVE
2002	2002106	57/E3-R	QUEEN ANNE RD	OWNERS UNKNOWN	LAND	0.420	09/24/1987	1,832.09	4,208.45	13.83	6,054.37	0.68	1,481.38	ACTIVE
2002	2002097	69/N2-R	MID CAPE HWY	OWNERS UNKNOWN	LAND	0.550	09/27/1985	2,052.20	6,388.61	13.83	8,454.64	0.75	3,439.82	ASSESSED TO JOSEPHINE BAKER SINCE FY 2005
2002	2002093	76/B3-R	MUDDY CREEK	OWNERS UNKNOWN	LAND	0.780	09/25/1986	1,734.64	4,917.11	13.83	6,665.58	0.64	2,063.15	ACTIVE
2002	2002095	86/B14-R	HALLS PTH	OWNERS UNKNOWN	LAND	1.600	09/29/1999	20,964.20	36,499.54	13.83	57,477.57	9.15	3,162.95	ACTIVE
2002	2002094	86/B17-R	HALLS PTH	OWNERS UNKNOWN	LAND	7.700	09/29/1999	17,906.82	35,450.21	13.83	53,370.86	7.81	3,699.80	ACTIVE
2002	2002096	86/B3-R	HALLS PTH	OWNERS UNKNOWN	LAND	2.800	09/29/1999	24,445.95	42,469.59	13.83	66,929.37	10.68	3,710.36	ACTIVE
2002	2002088	89/G1-R	WOODLAND	OWNERS UNKNOWN	LAND	6.500	09/27/1985	21,326.92	41,882.22	1,106.63	64,315.77	9.32	7,093.05	ASSESSED TO CLARENCE HALL SINCE FY 2005
								297,039.49	590,296.09	1,650.36	888,985.94	126.55	153,652.88	
											298,689.85			

PARCEL	LOCATION	OWNER NAME	PRIOR INT
103/V4-2-R	LONG POND DR	BARNSTABLE HOLDING CO INC	1,973.98
11/U3-B-R	191 ROUTE 28	CHASE HARRY H EST OF	30,660.13
113/K1-R	HALLS WAY	NEWTON DONALD &	31,743.56
115/K6-R	ROUTE 28	OWNERS UNKNOWN	3,370.44
13/L1-13-R	13 VILLAGE GREEN	HALL DAVID M	10,742.58
22/M1-R	GRASSY POND RD	COVE ROGER G	24,388.92
22/S3-R	71 FOREST ST	COVE ROGER G	20,295.92
22/X1-21-R	GRASSY POND RD	COVE ROGER G	2,405.19
24/C3-R	GORHAM RD	OWNERS UNKNOWN	1,127.77
27/A3-R	BELLS NECK RD	CHASE MARSHALL E EST OF	2,192.22
28/A1-R	BELLS NECK RD	CHASE MARSHALL E EST OF	4,900.68
28/C8-R	BELLS NECK RD	OWNERS UNKNOWN	4,375.52
31/C3-R	SISSON RD	OWNERS UNKNOWN	3,040.52
31/C5-R	FOREST ST	OWNERS UNKNOWN	8,441.61
31/C7-R	BANK ST	OWNERS UNKNOWN	2,006.59
31/D13-1-R	129 FOREST ST	OWNERS UNKNOWN	4,533.99
31/D13-R	FOREST ST	WHEELER WILLIAM R	14,507.13
31/D18-R	115 FOREST ST	OWNERS UNKNOWN	18,190.92
31/P11-R	BANK ST	OWNERS UNKNOWN	7,806.92
31/P4-R	BANK ST	OWNERS UNKNOWN	4,604.28
31/P8-R	FOREST ST	OWNERS UNKNOWN	9,958.04
32/B5-R	BANK ST	OWNERS UNKNOWN	2,305.26
32/B6-R	BANK ST	OWNERS UNKNOWN	2,006.59
32/B7-R	BANK ST	OWNERS UNKNOWN	4,899.39
33/E1-R	CHATHAM RD	WHITE EMMA FREEMAN ET ALS	888.77
33/E2-R	CHATHAM RD	OWNERS UNKNOWN	13,039.43
34/E3-R	CHATHAM RD	OWNERS UNKNOWN	11,630.58
34/E5-A-R	CHATHAM RD	OWNERS UNKNOWN	719.59
34/E5-B-R	CHATHAM RD	OWNERS UNKNOWN	886.22
39/B6-R	404 GREAT WESTERN RD	RAGOSA MARY MARGARET ET A	14,432.99
39/C3-8-1-R	3 SANTOS LN	SANTOS MANUEL ESTATE OF	32,197.73
39/C3-8-2-R	7 SANTOS LN	SANTOS MANUEL ESTATE OF	27,135.15
41/S1-52A-R	13 TODY BOLE LN	MCFILLIN JAMES	1,814.63

41/S1-73A-R	CHATHAM RD	MCFILLIN JAMES	332.98
41/S1-7-R	3 BERIAH BROOKS RD	MCFILLIN JAMES	457.99
42/C4-R	LOVERS LN	SMALL DANIEL HEIRS OF ET	19,857.95
43/E10-R	CHATHAM RD	OWNERS UNKNOWN	623.21
43/E11-R	CHATHAM RD	WHITE JOHN E &	710.19
43/E12-R	CHATHAM RD	OWNERS UNKNOWN	2,927.34
43/E7-R	CHATHAM RD	OWNERS UNKNOWN	572.80
43/E9-A-R	CHATHAM RD	OWNERS UNKNOWN	775.66
43/E9-R	CHATHAM RD	OWNERS UNKNOWN	810.28
44/P4-A-R	70 DEPOT RD	GABBETT DELLA F EST OF	22,011.37
46/F2-R	259 MAIN ST	CHASE CLARENCE L	6,419.63
46/F6-R	260 MAIN ST	CHASE CLARENCE L	6,311.27
46/M9-R	DEACONS FOLLY RD	CROWLEY JOHN J ET AL TRUS	967.96
47/C7-R	MAIN ST	SANTOS MANUEL ESTATE OF	3,294.74
48/T11-R	511 MAIN ST	SPINOLA GRACE	3,729.51
55/L1-R	DEPOT ST	HUBBARD IDA	2,067.45
55/L4-R	DEPOT ST	OWNERS UNKNOWN	5,573.41
56/K4-R	72 BOG LN	PERRY JOHN	20,231.09
56/W5-R	244 MAIN ST	FERNANDES JOHN S	14,284.34
57/A6-R	88 QUEEN ANNE RD	OWNERS UNKNOWN	14,776.01
57/E3-R	QUEEN ANNE RD	OWNERS UNKNOWN	1,481.38
58/N9-R	281 QUEEN ANNE RD	SMALL HENRY ET ALS	20,938.12
60/C4-R	PLEASANT LAKE AV	GESSNER DORIS B TRUSTEE	818.90
67/T3-R	MID CAPE HWY	NICKERSON RALPH C ET ALS	647.79
69/N2-R	MID CAPE HWY	OWNERS UNKNOWN	3,439.82
69/X4-R	QUEEN ANNE RD	ROSE BENJAMIN ESTATE OF	8,323.90
72/G3-R	QUEEN ANNE RD	HOLMES CHARLES D	28,888.29
73/F7-R	SETH WHITEFIELD RD	NICKERSON LOUISA ESTATE O	6,475.07
73/X173-R	1238 ORLEANS RD	GRANITE MOTORBILE COMPANY	1,758.69
76/B3-R	MUDDY CREEK	OWNERS UNKNOWN	2,063.15
78/A1-52-53-R	BELMONT GARDENS	JOHNSTON WILLIAM	6,219.58
78/A47-R	5 ROGERS RD	HELFAND LOUIS OR THE HEIR	1,992.61
85/B1-R	SETH WHITEFIELD RD	ELDDREDGE JUDAH HEIRS OF	40,466.50
86/B11-R	HALLS PTH	TAYLOR LEWIS I ET AL	5,368.47

86/B13-R	HALLS PTH	CHASE CHARLES R	3,312.43
86/B14-R	HALLS PTH	OWNERS UNKNOWN	3,162.95
86/B17-R	HALLS PTH	OWNERS UNKNOWN	3,699.80
86/B2-R	HALLS PTH	TAYLOR LEWIS ET AL	4,409.35
86/B3-R	HALLS PTH	OWNERS UNKNOWN	3,710.36
89/G1-R	WOODLAND	OWNERS UNKNOWN	7,093.05
94/B1-1-R	NATHAN WALKER RD	NICHOLS EUGENE F	11,998.82
96/D8-R	HALLS PTH	BEHRING HERMAN VICTOR	756.88
MISC/10204000-R	UNKNOWN LOCATION	JERAULD EDWIN L	5,868.51
MISC/1036000-R	SOUTH ST	ABBOTT FURMAN S	917.69
MISC/1042000-R	WOODLAND	ABBOTT FURMAN S	3,224.94
MISC/11300000-R	MAIN ST	KELLEY POLLY ET AL	5,677.77
MISC/11506000-R	UNKNOWN LOCATION	HOWARD PHYLLIS HOLBROOK &	26,032.29
MISC/11506001-R	UNKNOWN LOCATION	HOWARD PHYLLIS HOLBROOK	2,767.55
MISC/11506003-R	UNKNOWN LOCATION	HOWARD PHYLLIS HOLBROOK	5,073.91
MISC/11506004-R	UNKNOWN LOCATION	HOWARD PHYLLIS HOLBROOK	6,945.89
MISC/12200000-R	UNKNOWN LOCATION	RUDNICK RONALD	3,364.10
MISC/12220001-R	ROUTE 28	LARKIN GERALDINE	20,338.40
MISC/12225000-R	FLAX PND	LARKIN GERALDINE	21,838.80
MISC/12230001-R	MAIN ST	LARKIN GERALDINE	28,139.25
MISC/12735000-R	FOREST ST	COVE ROGER G	927.48
MISC/13866007-R	QUEEN ANNE RD	MCLUCAS HAROLD F EST OF	1,476.65
MISC/14312000-R	GREAT WOODS RD	NICHOLS WILLIAM P ESTATE	5,016.75
MISC/14318000-R	QUEEN ANNE RD	NICHOLS WILLIAM P ESTATE	5,016.75
MISC/1506000-R	WOODLAND	ANUSAVICE PAUL TRUSTEE	1,108.71
MISC/1507000-R	LONG POND DR	ANUSAVICE PAUL TRUSTEE	811.34
MISC/1508000-R	LONG POND DR	ANUSAVICE PAUL TRUSTEE	811.34
MISC/16380000-R	QUEEN ANNE RD	PERRY MANUEL L	4,328.26
MISC/16800000-R	ROUTE 28	POWELL FREDERICK T	2,660.13
MISC/18582500-R	PINE LAND	ROGERS IRENE T	4,099.15
MISC/18582501-R	WOODLAND	ROGERS IRENE T	21,539.75
MISC/19495900-R	UNKNOWN LOCATION	COVE ROGER G	7,906.19
MISC/20008-R	UNKNOWN LOCATION	SCHOFIELD MARTHA B	8,003.56
MISC/200-R	OAK ST	TEXEIRA ARTHUR J	5,798.29

MISC/20585000-R	MAIN ST	TOBEY MARY	388.60
MISC/23057000-R	UNKNOWN LOCATION	BRADGATE BUILDERS INC	974.53
MISC/23060000-R	UNKNOWN LOCATION	BRADGATE BUILDERS INC	6,112.50
MISC/23285000-R	UNKNOWN LOCATION	WATSON GEORGIA R ET ALS	6,558.04
MISC/2908000-R	SISSON RD	RAGOSA MARY M ET ALS	781.71
MISC/3002000-R	UNKNOWN LOCATION	CAHOON ALONZO	7,715.99
MISC/3105003-R	PLEASANT BAY RD	CARLIN REALTY TRUST	235.82
MISC/3151500-R	UNKNOWN LOCATION	CATIGNANI ROLAND L &	3,013.51
MISC/31522000-R	UNKNOWN LOCATION	COVE ROGER G	793.04
MISC/32370276-R	PADDOCKS PND	MONTERIO CHARLES J	1,401.23
MISC/3486500-R	PLEASANT LAKE AV	ROSE BENJAMIN ESTATE OF	9,183.61
MISC/3486501-R	PLEASANT LAKE AV	ROSE BENJAMIN ESTATE OF	1,835.63
MISC/3486503-R	UNKNOWN LOCATION	ROSE BENJAMIN M ESTATE OF	1,915.43
MISC/3590000-R	DEPOT ST	CROWELL SHELDON OR THE HE	3,702.39
MISC/56460064-R	UNKNOWN LOCATION	LONG A NELSON JR ET AL TR	539.66
MISC/56800130-R	UNKNOWN LOCATION	MAHONEY JOHN L &	1,643.11
MISC/7884000-R	PADDOCKS PND	GROSS VIRGINIA	2,861.08
MISC/8328011-R	GREAT WESTERN RD	TOWNSEND JOHN R ET AL	898.09
MISC/853-R	UNKNOWN LOCATION	GESSNER DORIS B TRUSTEE	630.20
MISC/860-R	GRASSY PND	COVE ROGER G	1,609.12
MISC/9016001-R	PADDOCKS PND	INNELLO YVETTE	1,133.80
			870,604.87
			870,604.87



HARWICH
ASSESSORS
OFFICE
508-430-7503

Memo

To: Board of Selectmen

From: Donna Molino, Assessing Director

Date: August 5, 2021

RE: Miscellaneous and Owners Unknown Properties

As of August 2021 there are 32 Owners Unknown, 94 active miscellaneous and 107 inactive miscellaneous parcels. The parcels that are inactive were as a result of the questionnaire that was sent out on February 1, 2011

The attached pages provide information in regards to location, ownership acreage, etc., as well as various memos and other documents.



**HARWICH
ASSESSORS
OFFICE**
508-430-7503

Memo

To: Board of Selectmen

From: Board of Assessors

Date: July 6, 2010

RE: Miscellaneous Properties

At a posted meeting held on June 29, 2010, of the Board of Assessors with guests Ed McManus, Jim Merriam, Mary McIsaac and David Scannell, a discussion relative to dropping from the tax rolls, properties labeled miscellaneous with unknown location or recorded survey. The Department of Revenue has issued an opinion that these parcels should be dropped.

The Town of Harwich has 224 parcels currently meeting that criterion. Please see the attachment relation to parcels and the Department of Revenue's opinion.

Consensus was reached and the Board of Assessors voted to recommend that a joint public hearing be held with the Board of Assessors and the Board of Selectmen with notice to be sent to all affected taxpayers.

We look forward to your input in this matter.

Board of Assessors
Richard Waystack, Chairmen
Robert Neese
Bruce Nightingale

M: misc properties, misc tax rolls



May 15, 2006

Virginia Boutchie
Treasurer/Collector
Town Hall
30 Martin St.
Essex, MA 01929-1219

Re: Assessments to Owners Unknown
Our File No. 2006-174

Dear Ms. Boutchie:

This is in reply to your letter about problems with taxes assessed on parcels where the owner is unknown, or the parcel location is unknown, or both.

No assessments should be made to parcels whose location is completely unknown. Parcels may be assessed even if their boundaries are not known precisely because of inadequate descriptions in deeds, but a parcel whose location is not even approximately known, or one whose location is in an area where all of the land is included in other parcels for which better descriptions are available, should be removed from the commitment list. The assessors should seek authority from the commissioner of revenue under GL Ch.58 §8 to abate outstanding taxes for such parcels.

The assessors may, with the permission of the commissioner of revenue (GL Ch.59 §11), assess parcels whose location is known but whose ownership cannot be determined. If the assessors have assessed parcels to owners unknown without authorization, they should obtain such authorization and then reassess the taxes to owners unknown. The request for such authorization should set out in detail the efforts they have made to determine the ownership, which should include more than just a review of the town's own records. See IGR 87-238, at <http://www.dls.state.ma.us/PUBL/IGR/1987/87-238.PDF>.

Treasurers may foreclose tax titles on such parcels by a sale under the land-of-low-value procedure for parcels with a value of less than \$17,130 (see IGR 06-208, effective for calendar 2006, at http://www.dls.state.ma.us/publ/igr/2006/igr06_208.pdf). This avoids the expense of a land court action to foreclose. See GL Ch.60 §§79-80. A brief overview of the land-of-low-value foreclosure procedure may be found in the Treasurer's Manual, available at <http://www.masscta.com/>. If a parcel's value is too high to be eligible for foreclosure under the land-of-low-value procedure, then a treasurer can either assign the tax title under Ch.60 §2C or §52 – which may not be feasible for parcels assessed to unknown owners – or bring a foreclosure action in the land court.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kathleen Colleary".

Kathleen Colleary, Chief
Bureau of Municipal Finance Law

KC/CH



**TOWN OF HARWICH
BOARD OF ASSESSORS
732 MAIN STREET
HARWICH, MA 02645
TEL: (508) 430-7503 FAX: (508) 430-7086**

TO: Board of Selectmen
FROM: Board of Assessors
DATE: September 20, 2010
RE: Miscellaneous Parcels

As a result of the joint public hearing with the Board of Selectmen held on September 13, 2010, and the resulting public input, the Board of Assessors respectfully makes the following recommendation to the Board of Selectmen relative to Miscellaneous Parcels:

1. Owners of Miscellaneous parcels that have outstanding taxes due, shall be dropped from the tax rolls effective July 1, 2011.
2. Owners of Miscellaneous parcels that are paid and in good standing shall be allowed to remain on the tax rolls.
3. Owners of Miscellaneous parcels shall be allowed to be dropped from the tax rolls upon written, notarized request.
4. Any parcel which is to be assigned a Map and Parcel number must include a recorded deed and a recorded survey corresponding to the description of said deed.

The mechanism and system for dropping parcels, whether voluntarily or automatically will be addressed with input from the Finance Director and Town Counsel through the Town Administrator and Board of Selectmen.

Board of Assessors



TOWN OF HARWICH
BOARD OF ASSESSORS
732 MAIN STREET
HARWICH, MA 02645
TEL: (508) 430-7503 FAX: (508) 430-7086

October , 2010

Dear Taxpayer:

Regarding your above captioned Miscellaneous Real Estate Tax Bill please **select only one (1)** of the following options that meet the Board of Assessors policy.

- I/we understand there are unpaid past taxes due on this account and it will be removed from the tax rolls effective Fiscal Year 2013.
- I/we understand there are unpaid past taxes due on this account and I/we elect to pay all past taxes, interest and fees by July 1, 2012 in order to remain on the tax rolls.
- I/we understand there are no unpaid past taxes due on this account and I/we request to remain on the tax rolls.
- I/we request to be removed from the tax rolls by returning the enclosed written and notarized request in a timely manner.

I/we understand that if the future payments are delinquent that the account will be removed from the tax rolls without notice.

I/we understand that any parcel which is assigned a map and parcel number must include a recorded deed and a recorded survey plan corresponding to the description of said deed.

These policies were developed as a result of a joint public meeting held by the Board of Assessors and Board of Selectmen on September 13, 2010 and voted on by the Board of Selectmen, September 27, 2010

Please respond in a timely manner.

Date

Taxpayers Signature

ACTIVE MISCELLANEOUS

Key	Map/Parcel	Owner	Location	Acres	Assessment	Taxes
3102	MISC-3128000-0	BAKER VALERIE L	0 UNKNOWN LOCATION	2.000	\$11,300	\$100.10
24409	MISC-92-0	BEGGS CHARLES A &	0 GRASSY PND	0.062	\$400	\$3.54
24412	MISC-95-0	BEGGS CHARLES A &	0 GRASSY PND	0.125	\$700	\$6.20
24408	MISC-91-0	BEGGS CHARLES A &	0 GRASSY PND	0.375	\$2,100	\$18.60
24410	MISC-93-0	BEGGS CHARLES A &	0 GRASSY PND	0.438	\$2,500	\$22.15
24411	MISC-94-0	BEGGS CHARLES A &	0 GRASSY PND	0.573	\$3,200	\$28.35
3359	MISC-18660000-0	BLANK GARRY N TRUSTEE	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
3358	MISC-18536000-0	BLANK GARRY N TRUSTEE	0 UNKNOWN LOCATION	1.060	\$6,000	\$53.15
3105	MISC-3180000-0	BOUVIER AUDREY F TRUSTEE	0 ORLEANS RD	2.000	\$11,300	\$100.10
3286	MISC-13022900-0	CAMPEAU SETH D &	0 PLEASANT LAKE AV	0.250	\$1,400	\$12.40
3203	MISC-7963001-0	CLARK DONNA M TR	0 WILLOW ST	1.000	\$5,600	\$49.60
3122	MISC-3462104-0	COPELAS PETER	0 BASSETTS PND	1.000	\$5,600	\$49.60
3120	MISC-3462101-0	COPELAS PETER	0 BASSETTS PND	2.250	\$12,700	\$112.50
3117	MISC-A4-0	COPELAS PETER	0 UNKNOWN LOCATION	2.500	\$14,100	\$124.90
3121	MISC-3462103-0	COPELAS PETER A TRS ET AL	0 BASSETTS PND	8.000	\$45,000	\$398.61
3119	MISC-2261000-0	COPELAS PETER A TRS ET AL	0 WOODLAND	9.500	\$53,400	\$473.02
19380	MISC-3462105-0	COPELAS PETER JR	0 WOODLAND	2.500	\$14,100	\$124.90
3206	MISC-8040002-0	COUGHLAN GERALD D &	0 BREWSTER RD	0.500	\$2,800	\$24.80
3131	MISC-3504006-0	COUGHLAN GERALD D &	0 WOODLAND	1.570	\$8,800	\$77.95
10275	MISC-14017601-0	COUGHLAN GERALD D &	0 UNKNOWN LOCATION	3.180	\$17,900	\$158.56
3130	MISC-3504005-0	COUGHLAN GERALD D &	0 WOODLAND	4.000	\$22,500	\$199.31
19667	MISC-14017602-0	COUGHLAN GERALD D ET AL	0 QUEEN ANNE RD	0.630	\$3,500	\$31.00
19668	MISC-14017603-0	COUGHLAN GERALD D ET AL	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
23354	MISC-76-0	COULSON WAYNE D	0 UNKNOWN LOCATION	14.000	\$78,800	\$698.01
17463	MISC-3506310-0	COULSON WAYNE D ET AL	0 UNKNOWN LOCATION	3.000	\$16,900	\$149.70
3136	MISC-3478000-0	COULSON WAYNE D TRUSTEE	0 GILBERT LN	0.540	\$3,000	\$26.57
21292	MISC-20525002-0	COULSON WAYNE D TRUSTEE	0 OLD BREWSTER RD	1.000	\$5,600	\$49.60
3162	MISC-4864000-0	COULSON WAYNE D TRUSTEE	0 SISSON RD	2.560	\$14,400	\$127.56
3163	MISC-4870000-0	COULSON WAYNE D TRUSTEE	0 NICKERSON NECK	2.890	\$16,300	\$144.39
20551	MISC-20525001-0	COULSON WAYNE D TRUSTEE	0 OLD CAMPGROUND RD	5.000	\$28,100	\$248.91

3150	MISC-3584500-0	CROWELL MARY D OR THE HEIRS	0 GREAT WESTERN RD	6.000	\$33,800	\$299.40
7240	MISC-88-0	CUDDY PAUL TRS ET AL	0 HALLS PTH	2.000	\$11,300	\$100.10
3155	MISC-4054001-0	DALUZE JOHN Z EST OF	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
3156	MISC-40282000-0	DELOREY MADELEINE W	0 BREWSTER RD	3.000	\$16,900	\$149.70
3157	MISC-4459000-0	DOANE ARTHUR P	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
3158	MISC-4468000-0	DOANE CLARENCE	0 NICKERSON NECK	1.000	\$5,600	\$49.60
3159	MISC-4477000-0	DOANE CLARENCE E JR	0 WOODLAND	2.500	\$14,100	\$124.90
8339	MISC-3095000-0	DUFFY KATHLEEN A ET AL	0 GILBERT LN	1.000	\$5,600	\$49.60
3164	MISC-4934500-0	DUNCAN WILLIAM E ESTATE OF	0 FLAX PND	2.500	\$14,100	\$124.90
25047	MISC-99-0	FRATUS ROBERT D JR	0 ORLEANS RD	1.000	\$5,600	\$49.60
3186	MISC-8300000-0	GAMMONS LEWIS R	0 SEYMOURS PND	5.000	\$28,100	\$248.91
3190	MISC-20004-0	GILBERTSON JOHN R &	0 FLAX PND	1.790	\$10,100	\$89.47
3193	MISC-7472000-0	GOMES JOHN P ET AL	0 ISLAND PND	0.300	\$1,700	\$15.06
3198	MISC-7487001-0	GOMES JOHN P ET ALS	0 UNKNOWN LOCATION	0.500	\$2,800	\$24.80
3196	MISC-7451000-0	GOMES JOHN P ET ALS	0 PLEASANT LAKE AV	1.000	\$5,600	\$49.60
3194	MISC-7442000-0	GOMES JOHN P ET ALS	0 QUEEN ANNE RD	2.000	\$11,300	\$100.10
3195	MISC-7448000-0	GOMES JOHN P ET ALS	0 UNKNOWN LOCATION	2.000	\$11,300	\$100.10
3197	MISC-7454000-0	GOMES JOHN P ET ALS	0 ISLAND PND	2.150	\$12,100	\$107.18
3192	MISC-7463000-0	GOMES MICHAEL G ET AL	0 OLD CAMP GROUND	0.281	\$1,600	\$14.17
3200	MISC-7634001-0	GRACE ARTHUR D ESTATE OF	0 MAIN ST	2.000	\$11,300	\$100.10
3225	MISC-8225000-0	HANDLER LOUIS P	0 ROUTE 28	1.000	\$5,600	\$49.60
24184	MISC-90-0	HARDING CHRISTOPHER M	0 QUEEN ANNE RD	1.000	\$5,600	\$49.60
3228	MISC-8372002-0	HARWICH GOLF ASSOCIATES INC	0 BANK ST	2.700	\$15,200	\$134.64
3365	MISC-19129991-0	HAYES G HOWARD TRUSTEE	0 RUN RD	0.500	\$2,800	\$24.80
3231	MISC-2184000-0	HINCKLEY EBEN S	0 UNKNOWN LOCATION	2.330	\$13,100	\$116.04
3090	MISC-2058001-0	J & B OUR REALTY TRUST	0 UNKNOWN LOCATION	0.400	\$2,300	\$20.37
25475	MISC-108-0	J & B OUR REALTY TRUST	0 QUEEN ANNE RD	3.000	\$16,900	\$149.70
10272	MISC-13678001-0	KAVALESKI WILLIAM E TRS ET AL	0 FOREST ST	1.000	\$5,600	\$49.60
3275	MISC-2285101-0	LECLAIRE CHRISTOPHER DOANE	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
3276	MISC-12765000-0	LONG FREEMAN B ESTATE OF	0 UNKNOWN LOCATION	0.250	\$1,400	\$12.40
3277	MISC-12850000-0	LOPES ANIBAL J	0 UNKNOWN LOCATION	0.500	\$2,800	\$24.80
3278	MISC-12855000-0	LOPES ANIBAL J	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
3281	MISC-12885000-0	LOPES JOHN OR THE HEIRS	0 MAIN ST	1.000	\$5,600	\$49.60
3245	MISC-10390000-0	LYNCH MARK E JR	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60

24151	MISC-87-0	MARCELINE JAMES G ESTATE OF	0 HEADWATERS DR	3.000	\$16,900	\$149.70
3294	MISC-16676001-0	MARTIN PRISCILLA	0 WOODLAND	1.000	\$5,600	\$49.60
3296	MISC-1690000-0	MATHEWS HSUEH	0 ISLAND PND	0.250	\$1,400	\$12.40
3297	MISC-1696000-0	MATHEWS HSUEH	0 ISLAND PND	1.000	\$5,600	\$49.60
3298	MISC-1702000-0	MATHEWS HSUEH	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
3320	MISC-14564000-0	NICKERSON MARY A	0 LOTHROP AV	3.120	\$17,600	\$155.90
3322	MISC-14831000-0	NYBERG PETER	0 SISSON RD	0.250	\$1,400	\$12.40
23841	MISC-79-0	OCONNELL PAUL III TR	0 HALLS PTH	1.000	\$5,600	\$49.60
23843	MISC-81-0	OCONNELL PAUL III TR	0 HALLS PTH	1.000	\$5,600	\$49.60
23844	MISC-82-0	OCONNELL PAUL III TR	0 HALLS PTH	1.000	\$5,600	\$49.60
3325	MISC-15502501-0	OUR JOAN	0 WOODLAND	2.500	\$14,100	\$124.90
25476	MISC-109-0	OUR JOHN D	0 QUEEN ANNE RD	2.500	\$14,100	\$124.90
3326	MISC-15520005-0	OUR ROBERT B	0 UNKNOWN LOCATION	1.000	\$5,600	\$49.60
3329	MISC-15525001-0	OUR ROBERT B	0 UNKNOWN LOCATION	3.000	\$16,900	\$149.70
3327	MISC-15520006-0	OUR ROBERT B	0 UNKNOWN LOCATION	5.000	\$28,100	\$248.91
3373	MISC-20088010-0	OUR SCOTT OWEN	0 WOODLAND	1.500	\$8,400	\$74.41
12497	MISC-11005700-0	PAWA MATTHEW F	0 UNKNOWN LOCATION	0.100	\$600	\$5.31
3333	MISC-3589001-0	PINA FREDERICK J &	0 PLEASANT LAKE AV	0.540	\$3,000	\$26.57
3336	MISC-16676009-0	PINA JOEL B	0 UNKNOWN LOCATION	0.170	\$1,000	\$8.86
3335	MISC-16676008-0	PINA JOEL B	0 UNKNOWN LOCATION	1.500	\$8,400	\$74.41
19697	MISC-85-0	PORTER LAURETTA ANN	0 DEPOT RD	1.540	\$8,700	\$77.06
3348	MISC-18415000-0	ROBBINS GREGORY TRS ET AL	0 QUEEN ANNE RD	4.000	\$22,500	\$199.31
3362	MISC-18731000-0	ROWE HAYWARD S	0 ROUTE 28	2.250	\$12,700	\$112.50
3366	MISC-19148000-0	SHEPARD J E CO	0 LOVERS LN	1.000	\$5,600	\$49.60
3101	MISC-3109501-0	SMITH ERIC	0 PLEASANT LAKE AV	1.770	\$10,000	\$88.58
3304	MISC-N6000500-0	SOUTHWEST DRIVE LLC	0 DEPOT ST	0.300	\$1,700	\$15.06
3377	MISC-20157502-0	TEIXEIRA FRANCES A ESTATE OF	0 UNKNOWN LOCATION	0.400	\$2,300	\$20.37
3376	MISC-20157501-0	TEIXEIRA FRANCES A ESTATE OF	0 UNKNOWN LOCATION	6.000	\$33,800	\$299.40
3388	MISC-23156004-0	WALKER JOHN F &	0 DEEP HOLE RD	0.120	\$700	\$6.20
3389	MISC-23156005-0	WALKER JOHN F &	0 RED RIVER RD	1.000	\$5,600	\$49.60

INACTIVE MISCELLANEOUS

Key	Map/Parcel	Owner	Location	Acres	Assessment	Taxes
3088	MISC-1036000-0	ABBOTT FURMAN S	0 SOUTH ST	0.500	\$2,800	24.80
3380	MISC-1042000-0	ABBOTT FURMAN S	0 WOODLAND	1.250	\$7,000	62.01
19368	MISC-1506000-0	ANUSAVICE PAUL TRUSTEE	0 WOODLAND	1.000	\$5,600	49.60
20365	MISC-1507000-0	ANUSAVICE PAUL TRUSTEE	0 LONG POND DR	1.000	\$5,600	49.60
20366	MISC-1508000-0	ANUSAVICE PAUL TRUSTEE	0 LONG POND DR	1.000	\$5,600	49.60
3093	MISC-20185000-0	BASSETT JOSEPH A REV TRS ET AL	0 PLEASANT LAKE AV	2.750	\$15,500	137.30
3096	MISC-2482000-0	BLAKELEY JANE V TRS ET ALS	0 PLEASANT LAKE AV	0.230	\$1,300	11.52
10248	MISC-23057000-0	BRADGATE BUILDERS INC	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
10245	MISC-23060000-0	BRADGATE BUILDERS INC	0 UNKNOWN LOCATION	4.600	\$25,900	229.42
12485	MISC-3002000-0	CAHOON ALONZO	0 UNKNOWN LOCATION	4.000	\$22,500	199.31
20556	MISC-3511000-0	CAHOON EDITH R	0 QUEEN ANNE RD	2.000	\$11,300	100.10
3254	MISC-4-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
3255	MISC-5-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
3256	MISC-6-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION	4.500	\$25,300	224.11
3257	MISC-7-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION	0.620	\$3,500	31.00
3259	MISC-11260000-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION	11.000	\$61,900	548.31
3100	MISC-3105003-0	CARLIN REALTY TRUST	0 PLEASANT BAY RD	0.250	\$1,400	12.40
3104	MISC-3151500-0	CATIGNANI ROLAND L &	0 UNKNOWN LOCATION	5.000	\$28,100	248.91
3108	MISC-3221000-0	CHASE HERBERT C	0 QUEEN ANNE RD	1.000	\$5,600	49.60
3114	MISC-3444000-0	CONSTAN MARTHA M ESTATE OF	0 UNKNOWN LOCATION	1.300	\$7,300	64.66
3115	MISC-3445000-0	CONSTAN MARTHA M ESTATE OF	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
3116	MISC-3446000-0	CONSTAN MARTHA M ESTATE OF	0 SISSON RD	1.000	\$5,600	49.60
3138	MISC-860-0	COVE ROGER G	0 GRASSY PND	0.350	\$2,000	17.72
10267	MISC-12735000-0	COVE ROGER G	0 FOREST ST	0.750	\$4,200	37.20
10265	MISC-19495900-0	COVE ROGER G	0 UNKNOWN LOCATION	8.820	\$49,600	439.36
10264	MISC-31522000-0	COVE ROGER G	0 UNKNOWN LOCATION	0.560	\$3,200	28.35
3151	MISC-3585000-0	CROWELL MERCY	0 UNKNOWN LOCATION	1.250	\$7,000	62.01
3152	MISC-3590000-0	CROWELL SHELDON OR THE HEIRS	0 DEPOT ST	0.500	\$2,800	24.80
3237	MISC-11506001-0	CUDDY PAUL TRS ET AL	0 UNKNOWN LOCATION	1.250	\$7,000	62.01
3238	MISC-11506003-0	CUDDY PAUL TRS ET AL	0 UNKNOWN LOCATION	2.490	\$14,000	124.01

3154	MISC-4054000-0	DALUZE JOHN Z EST OF	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
3092	MISC-2148000-0	FIorentini SUSAN E	0 DEEP HOLE RD	0.500	\$2,800	24.80
3187	MISC-A1-0	GARROW HAROLD J	0 UNKNOWN LOCATION	0.100	\$600	5.31
3188	MISC-853-0	GESSNER DORIS B TRUSTEE	0 UNKNOWN LOCATION	0.560	\$3,200	28.35
25043	MISC-98-0	GIFFORD BROS SAND & GRAVEL INC	0 UNKNOWN LOCATION	0.253	\$1,400	12.40
3201	MISC-7637000-0	GRACE JOHN P	0 UNKNOWN LOCATION	0.300	\$1,700	15.06
3202	MISC-7884000-0	GROSS VIRGINIA	0 PADDOCKS PND	1.500	\$8,400	74.41
3240	MISC-8789001-0	HAMLIN RICHARD A	0 EVERGREEN WAY	0.750	\$4,200	37.20
3232	MISC-8714001-0	HOLMES ROSE	0 QUEEN ANNE RD	1.250	\$7,000	62.01
3239	MISC-11506004-0	HOWARD PHYLLIS HOLBROOK	0 UNKNOWN LOCATION	3.500	\$19,700	174.50
3236	MISC-11506000-0	HOWARD PHYLLIS HOLBROOK &	0 UNKNOWN LOCATION	19.000	\$106,900	946.92
3243	MISC-9016001-0	INNELLO YVETTE	0 PADDOCKS PND	0.250	\$1,400	12.40
3244	MISC-10204000-0	JERAULD EDWIN L	0 DEPOT RD	2.500	\$14,100	124.90
3246	MISC-13840000-0	JUSSILA MARIANNE &	0 LOTHROP AV	1.370	\$7,700	68.21
3308	MISC-13983501-0	KASER AMY B &	0 MAIN ST	1.000	\$5,600	49.60
3261	MISC-11300000-0	KELLEY POLLY ET AL	0 MAIN ST	1.200	\$6,800	60.23
3266	MISC-11440001-0	KENDRICK BLANCHE L	0 UNKNOWN LOCATION	5.000	\$28,100	248.91
3267	MISC-11440002-0	KENDRICK BLANCHE L	0 UNKNOWN LOCATION	2.000	\$11,300	100.10
3268	MISC-11444000-0	KENDRICK BLANCHE L	0 MEADOW LN	1.250	\$7,000	62.01
3272	MISC-12220000-0	LARKIN GERALDINE	0 COVE RD	4.000	\$22,500	199.31
3273	MISC-12220001-0	LARKIN GERALDINE	0 ROUTE 28	4.000	\$22,500	199.31
3258	MISC-12225000-0	LARKIN GERALDINE	0 FLAX PND	8.500	\$47,800	423.41
3274	MISC-12230001-0	LARKIN GERALDINE	0 MAIN ST	14.000	\$78,800	698.01
3368	MISC-19274000-0	LITTLE STEVAN B	0 UNKNOWN LOCATION	5.350	\$30,100	266.63
12409	MISC-56460064-0	LONG A NELSON JR TRS ET AL	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
12410	MISC-56800130-0	MAHONEY JOHN L &	0 UNKNOWN LOCATION	0.800	\$4,500	39.86
3269	MISC-11472000-0	MANIMON ESTHER	0 WOODLAND	1.000	\$5,600	49.60
3300	MISC-13612000-0	MCCLAY ADAM A JR	0 BELMONT GARDENS	0.110	\$600	5.31
3302	MISC-13866007-0	MCLUCAS HAROLD F EST OF	0 QUEEN ANNE RD	2.000	\$11,300	100.10
3305	MISC-13975507-0	MISKELL JOHN W ESTATE OF	0 DEPOT ST	5.000	\$28,100	248.91
3306	MISC-3510001-0	MISKELL JOHN W ESTATE OF	0 OLD BREWSTER RD	1.000	\$5,600	49.60
12523	MISC-32370276-0	MONTERIO CHARLES J	0 PADDOCKS PND	0.750	\$4,200	37.20
3251	MISC-1-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	1.200	\$6,800	60.23
3252	MISC-2-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	1.000	\$5,600	49.60

3253	MISC-3-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	0.750	\$4,200	37.20
3313	MISC-13996803-0	MOWRY NATHAN T ESTATE OF	0 ORLEANS RD	1.000	\$5,600	49.60
3317	MISC-14312000-0	NICHOLS WILLIAM P ESTATE OF	0 GREAT WOODS RD	1.500	\$8,400	74.41
3318	MISC-14318000-0	NICHOLS WILLIAM P ESTATE OF	0 QUEEN ANNE RD	1.500	\$8,400	74.41
23165	MISC-61-0	OCONNELL PAUL R III	0 DEPOT RD	1.000	\$5,600	49.60
3330	MISC-16216001-0	PENA ANNIE	0 UNKNOWN LOCATION	3.000	\$16,900	149.70
3332	MISC-16380000-0	PERRY MANUEL L	0 QUEEN ANNE RD	1.000	\$5,600	49.60
24009	MISC-16676003-0	PINA JOHN	0 WOODLAND	1.750	\$9,800	86.81
25210	MISC-103-0	PINA JOHN E	0 UNKNOWN LOCATION	8.000	\$45,000	398.61
25211	MISC-104-0	PINA JOHN E	0 UNKNOWN LOCATION	4.500	\$25,300	224.11
25212	MISC-105-0	PINA JOHN E	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
25213	MISC-106-0	PINA JOHN E	0 BREWSTER RD	0.230	\$1,300	11.52
3337	MISC-20001-0	PINA JOHN E	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
3218	MISC-3259000-0	PINA JOHN E	0 UNKNOWN LOCATION	1.500	\$8,400	74.41
3222	MISC-3282000-0	PINA JOHN E	0 WOODLAND	4.000	\$22,500	199.31
3223	MISC-3282001-0	PINA JOHN E	0 SISSON RD	1.000	\$5,600	49.60
3224	MISC-3286002-0	PINA JOHN E	0 QUEEN ANNE RD	1.330	\$7,500	66.44
3204	MISC-8040000-0	PINA JOHN E	0 QUEEN ANNE RD	1.000	\$5,600	49.60
3205	MISC-8040001-0	PINA JOHN E	0 OLD BREWSTER RD	2.000	\$11,300	100.10
3207	MISC-8044000-0	PINA JOHN E	0 GILBERT LN	0.500	\$2,800	24.80
17519	MISC-8044001-0	PINA JOHN E	0 QUEEN ANNE RD	5.750	\$32,300	286.11
3215	MISC-8088000-0	PINA JOHN E	0 NICKERSON NECK	0.630	\$3,500	31.00
3338	MISC-18-0	PINA JOHN E ET AL	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
25465	MISC-107-0	PINEY WOODS ESTATES LLC	0 QUEEN ANNE RD	11.000	\$61,900	548.31
3340	MISC-16800000-0	POWELL FREDERICK T	0 ROUTE 28	1.000	\$5,600	49.60
3343	MISC-2908000-0	RAGOSA MARY M ET ALS	0 SISSON RD	0.250	\$1,400	12.40
3351	MISC-18582500-0	ROGERS IRENE T	0 PINE LAND	3.000	\$16,900	149.70
3352	MISC-18582501-0	ROGERS IRENE T	0 WOODLAND	10.330	\$58,100	514.65
3353	MISC-3486500-0	ROSE BENJAMIN ESTATE OF	0 PLEASANT LAKE AV	3.000	\$16,900	149.70
3354	MISC-3486501-0	ROSE BENJAMIN ESTATE OF	0 PLEASANT LAKE AV	1.000	\$5,600	49.60
3355	MISC-3486503-0	ROSE BENJAMIN M ESTATE OF	0 UNKNOWN LOCATION	1.000	\$5,600	49.60
3361	MISC-18667500-0	ROSE JOHN G &	0 WOODLAND	3.000	\$16,900	149.70
3360	MISC-18670000-0	ROSE JOHN G &	0 LOTHROP AV	1.000	\$5,600	49.60
3363	MISC-12200000-0	RUDNICK RONALD	0 UNKNOWN LOCATION	2.000	\$11,300	100.10

10277	MISC-20008-0	SCHOFIELD MARTHA B	0 UNKNOWN LOCATION	4.130	\$23,200	205.51
3367	MISC-P20022-0	SIMMS DOLORES C TR &	0 PLEASANT LAKE AV	1.000	\$5,600	49.60
3095	MISC-2321010-0	SMITH DEBORAH E	0 UNKNOWN LOCATION	2.000	\$11,300	100.10
3372	MISC-19516000-0	SYLVIA EUGENE	0 PLEASANT LAKE AV	1.000	\$5,600	49.60
3375	MISC-200-0	TEXEIRA ARTHUR J	0 OAK ST	8.000	\$45,000	398.61
3378	MISC-20488000-0	THOMSON JAMES W ET ALS	0 MAIN ST	15.000	\$84,400	747.62
3379	MISC-20585000-0	TOBEY MARY	0 MAIN ST	0.260	\$1,500	13.29
3227	MISC-8328011-0	TOWNSEND JOHN R ET AL	0 GREAT WESTERN RD	1.000	\$5,600	49.60
3390	MISC-23285000-0	WATSON GEORGIA R ET ALS	0 UNKNOWN LOCATION	2.000	\$11,300	100.10

Parcels 107

MISCELLANEOUS ACTIVE AND INACTIVE

Key	Map/Parcel	Owner	Location	Sale Date	Sale Price	Sale type	Acres	Assessment	Taxes
3102	MISC-3128000-0	BAKER VALERIE L	0 UNKNOWN LOCATION	3/25/1988	\$1	A	2.000	\$11,300	\$100.10
24409	MISC-92-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.062	\$400	\$3.54
24412	MISC-95-0	BEGGS CHARLES A &	0 GRASSY PND	2/22/2017	\$1	A	0.125	\$700	\$6.20
24408	MISC-91-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.375	\$2,100	\$18.60
24410	MISC-93-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.438	\$2,500	\$22.15
24411	MISC-94-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.573	\$3,200	\$28.35
3359	MISC-18660000-0	BLANK GARRY N TRUSTEE	0 UNKNOWN LOCATION	7/3/1972	\$3,738	H	1.000	\$5,600	\$49.60
3358	MISC-18536000-0	BLANK GARRY N TRUSTEE	0 UNKNOWN LOCATION	2/8/2000	\$1	F	1.060	\$6,000	\$53.15
3105	MISC-3180000-0	BOUVIER AUDREY F TRUSTEE	0 ORLEANS RD	8/4/1931	\$150	QS	2.000	\$11,300	\$100.10
3286	MISC-13022900-0	CAMPEAU SETH D &	0 PLEASANT LAKE AV	12/8/2018	\$0	A	0.250	\$1,400	\$12.40
3203	MISC-7963001-0	CLARK DONNA M TR	0 WILLOW ST	4/3/2000	\$1	F	1.000	\$5,600	\$49.60
3122	MISC-3462104-0	COPELAS PETER	0 BASSETTS PND	6/5/2003	\$4,000	J	1.000	\$5,600	\$49.60
3120	MISC-3462101-0	COPELAS PETER	0 BASSETTS PND	6/7/2021	\$1	F	2.250	\$12,700	\$112.50
3117	MISC-A4-0	COPELAS PETER	0 UNKNOWN LOCATION	4/2/1964	\$1,000	QS	2.500	\$14,100	\$124.90
3121	MISC-3462103-0	COPELAS PETER A TRS ET AL	0 BASSETTS PND	12/29/2017	\$1	F	8.000	\$45,000	\$398.61
3119	MISC-2261000-0	COPELAS PETER A TRS ET AL	0 WOODLAND	12/29/2017	\$1	F	9.500	\$53,400	\$473.02
19380	MISC-3462105-0	COPELAS PETER JR	0 WOODLAND	10/18/1974	\$1	A	2.500	\$14,100	\$124.90
3206	MISC-8040002-0	COUGHLAN GERALD D &	0 BREWSTER RD	1/20/1969	\$0	XX	0.500	\$2,800	\$24.80
3131	MISC-3504006-0	COUGHLAN GERALD D &	0 WOODLAND	8/27/1993	\$1	F	1.570	\$8,800	\$77.95
10275	MISC-14017601-0	COUGHLAN GERALD D &	0 UNKNOWN LOCATION	3/9/1989	\$40,000	N	3.180	\$17,900	\$158.56
3130	MISC-3504005-0	COUGHLAN GERALD D &	0 WOODLAND	7/31/2003	\$1	F	4.000	\$22,500	\$199.31
19667	MISC-14017602-0	COUGHLAN GERALD D ET AL	0 QUEEN ANNE RD	12/31/1992	\$10,000	V	0.630	\$3,500	\$31.00
19668	MISC-14017603-0	COUGHLAN GERALD D ET AL	0 UNKNOWN LOCATION	3/13/2012	\$1	A	1.000	\$5,600	\$49.60
23354	MISC-76-0	COULSON WAYNE D	0 UNKNOWN LOCATION	10/25/2002	\$1,500	J	14.000	\$78,800	\$698.01
17463	MISC-3506310-0	COULSON WAYNE D ET AL	0 UNKNOWN LOCATION	10/24/1964	\$0	XX	3.000	\$16,900	\$149.70
3136	MISC-3478000-0	COULSON WAYNE D TRUSTEE	0 GILBERT LN	9/7/1978	\$1,250	QS	0.540	\$3,000	\$26.57
21292	MISC-20525002-0	COULSON WAYNE D TRUSTEE	0 OLD BREWSTER RD	11/7/1919	\$1,000	QS	1.000	\$5,600	\$49.60
3162	MISC-4864000-0	COULSON WAYNE D TRUSTEE	0 SISSON RD	4/3/2000	\$1	F	2.560	\$14,400	\$127.56
3163	MISC-4870000-0	COULSON WAYNE D TRUSTEE	0 NICKERSON NECK	4/3/2000	\$1	F	2.890	\$16,300	\$144.39
20551	MISC-20525001-0	COULSON WAYNE D TRUSTEE	0 OLD CAMPGROUND RD	4/3/2000	\$1	F	5.000	\$28,100	\$248.91
3150	MISC-3584500-0	CROWELL MARY D OR THE HEIRS	0 GREAT WESTERN RD	1/23/1908	\$0	N	6.000	\$33,800	\$299.40
7240	MISC-88-0	CUDDY PAUL TRS ET AL	0 HALLS PTH	11/19/1915	\$0	XX	2.000	\$11,300	\$100.10
3155	MISC-4054001-0	DALUZE JOHN Z EST OF	0 UNKNOWN LOCATION	1/7/2014	\$1	V	1.000	\$5,600	\$49.60
3156	MISC-40282000-0	DELOREY MADELEINE W	0 BREWSTER RD	1/27/1959	\$1,000	V	3.000	\$16,900	\$149.70
3157	MISC-4459000-0	DOANE ARTHUR P	0 UNKNOWN LOCATION	10/29/1943	\$0	H	1.000	\$5,600	\$49.60
3158	MISC-4468000-0	DOANE CLARENCE	0 NICKERSON NECK	6/26/1975	\$0	QS	1.000	\$5,600	\$49.60
3159	MISC-4477000-0	DOANE CLARENCE E JR	0 WOODLAND	8/4/1976	\$2,500	QS	2.500	\$14,100	\$124.90
8339	MISC-3095000-0	DUFFY KATHLEEN A ET AL	0 GILBERT LN	1/27/1959	\$1,000	V	1.000	\$5,600	\$49.60
3164	MISC-4934500-0	DUNCAN WILLIAM E ESTATE OF	0 FLAX PND	4/25/2008	\$100	J	2.500	\$14,100	\$124.90
25047	MISC-99-0	FRATUS ROBERT D JR	0 ORLEANS RD	10/24/1949	\$1,000	QS	1.000	\$5,600	\$49.60
3186	MISC-8300000-0	GAMMONS LEWIS R	0 SEYMOURS PND	4/23/1991	\$1	A	5.000	\$28,100	\$248.91
3190	MISC-20004-0	GILBERTSON JOHN R &	0 FLAX PND	9/30/1980	\$0	QS	1.790	\$10,100	\$89.47
3193	MISC-7472000-0	GOMES JOHN P ET AL	0 ISLAND PND	1/10/1931	\$0	XX	0.300	\$1,700	\$15.06
3198	MISC-7487001-0	GOMES JOHN P ET ALS	0 UNKNOWN LOCATION	1/6/1994	\$5,000	N	0.500	\$2,800	\$24.80
3196	MISC-7451000-0	GOMES JOHN P ET ALS	0 PLEASANT LAKE AV	2/18/2000	\$1	F	1.000	\$5,600	\$49.60
3194	MISC-7442000-0	GOMES JOHN P ET ALS	0 QUEEN ANNE RD	6/24/1963	\$0	XX	2.000	\$11,300	\$100.10
3195	MISC-7448000-0	GOMES JOHN P ET ALS	0 UNKNOWN LOCATION	9/27/2017	\$10,000	F	2.000	\$11,300	\$100.10
3197	MISC-7454000-0	GOMES JOHN P ET ALS	0 ISLAND PND	11/3/1927	\$0	QS	2.150	\$12,100	\$107.18
3192	MISC-7463000-0	GOMES MICHAEL G ET AL	0 OLD CAMP GROUND	1/16/2015	\$1	A	0.281	\$1,600	\$14.17

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Inactive 107

Sale Type Code	
A	Family
F	Convenience
G	Portion
H	Court Order
J	Undivided
N	Other
QS	Qualified Sale
U	Private
V	Multi-Parcel

3200	MISC-7634001-0	GRACE ARTHUR D ESTATE OF	0 MAIN ST	3/10/2005	\$850,000	G	2.000	\$11,300	\$100.10
3225	MISC-8225000-0	HANDLER LOUIS P	0 ROUTE 28		\$0	XX	1.000	\$5,600	\$49.60
24184	MISC-90-0	HARDING CHRISTOPHER M	0 QUEEN ANNE RD	2/18/2000	\$1	F	1.000	\$5,600	\$49.60
3228	MISC-8372002-0	HARWICH GOLF ASSOCIATES INC	0 BANK ST	12/21/1967	\$0	XX	2.700	\$15,200	\$134.64
3365	MISC-19129991-0	HAYES G HOWARD TRUSTEE	0 RUN RD	12/12/1919	\$500	QS	0.500	\$2,800	\$24.80
3231	MISC-2184000-0	HINCKLEY EBEN S	0 UNKNOWN LOCATION	7/20/2011	\$1	A	2.330	\$13,100	\$116.04
3090	MISC-2058001-0	J & B OUR REALTY TRUST	0 UNKNOWN LOCATION	10/10/2007	\$10,000	U	0.400	\$2,300	\$20.37
25475	MISC-108-0	J & B OUR REALTY TRUST	0 QUEEN ANNE RD	5/29/1959	\$1	A	3.000	\$16,900	\$149.70
10272	MISC-13678001-0	KAVALESKI WILLIAM E TRS ET AL	0 FOREST ST	2/22/2017	\$1	A	1.000	\$5,600	\$49.60
3275	MISC-2285101-0	LECLAIRE CHRISTOPHER DOANE	0 UNKNOWN LOCATION	6/5/2003	\$4,000	J	1.000	\$5,600	\$49.60
3276	MISC-12765000-0	LONG FREEMAN B ESTATE OF	0 UNKNOWN LOCATION	4/15/1964	\$0	XX	0.250	\$1,400	\$12.40
3277	MISC-12850000-0	LOPES ANIBAL J	0 UNKNOWN LOCATION	12/19/1995	\$40,000	QS	0.500	\$2,800	\$24.80
3278	MISC-12855000-0	LOPES ANIBAL J	0 UNKNOWN LOCATION	4/9/2010	\$50,000	J	1.000	\$5,600	\$49.60
3281	MISC-12885000-0	LOPES JOHN OR THE HEIRS	0 MAIN ST	12/21/2017	\$1	A	1.000	\$5,600	\$49.60
3245	MISC-10390000-0	LYNCH MARK E JR	0 UNKNOWN LOCATION	6/5/2003	\$4,000	J	1.000	\$5,600	\$49.60
24151	MISC-87-0	MARCELINE JAMES G ESTATE OF	0 HEADWATERS DR	3/15/1989	\$10,000	QS	3.000	\$16,900	\$149.70
3294	MISC-16676001-0	MARTIN PRISCILLA	0 WOODLAND	1/27/1986	\$1	A	1.000	\$5,600	\$49.60
3296	MISC-1690000-0	MATHEWS HSUEH	0 ISLAND PND	12/8/2018	\$1	V	0.250	\$1,400	\$12.40
3297	MISC-1696000-0	MATHEWS HSUEH	0 ISLAND PND	8/2/1971	\$50,000	V	1.000	\$5,600	\$49.60
3298	MISC-1702000-0	MATHEWS HSUEH	0 UNKNOWN LOCATION	10/29/1917	\$0	XX	1.000	\$5,600	\$49.60
3320	MISC-14564000-0	NICKERSON MARY A	0 LOTHROP AV		\$0	XX	3.120	\$17,600	\$155.90
3322	MISC-14831000-0	NYBERG PETER	0 SISSON RD	2/18/2000	\$1	F	0.250	\$1,400	\$12.40
23841	MISC-79-0	OCONNELL PAUL III TR	0 HALLS PTH	2/8/2000	\$1	F	1.000	\$5,600	\$49.60
23843	MISC-81-0	OCONNELL PAUL III TR	0 HALLS PTH	8/7/2018	\$87,500	J	1.000	\$5,600	\$49.60
23844	MISC-82-0	OCONNELL PAUL III TR	0 HALLS PTH	3/20/1941	\$1,070	A	1.000	\$5,600	\$49.60
3325	MISC-15502501-0	OUR JOAN	0 WOODLAND	3/11/1991	\$10,000	QS	2.500	\$14,100	\$124.90
25476	MISC-109-0	OUR JOHN D	0 QUEEN ANNE RD	12/4/1961	\$1	A	2.500	\$14,100	\$124.90
3326	MISC-15520005-0	OUR ROBERT B	0 UNKNOWN LOCATION	12/31/1992	\$10,000	V	1.000	\$5,600	\$49.60
3329	MISC-15525001-0	OUR ROBERT B	0 UNKNOWN LOCATION	1/16/2008	\$10,000	J	3.000	\$16,900	\$149.70
3327	MISC-15520006-0	OUR ROBERT B	0 UNKNOWN LOCATION	1/27/1959	\$1,000	V	5.000	\$28,100	\$248.91
3373	MISC-20088010-0	OUR SCOTT OWEN	0 WOODLAND	11/3/2016	\$15,000	U	1.500	\$8,400	\$74.41
12497	MISC-11005700-0	PAWA MATTHEW F	0 UNKNOWN LOCATION	2/4/2003	\$100	A	0.100	\$600	\$5.31
3333	MISC-3589001-0	PINA FREDERICK J &	0 PLEASANT LAKE AV	4/3/2000	\$1	F	0.540	\$3,000	\$26.57
3336	MISC-16676009-0	PINA JOEL B	0 UNKNOWN LOCATION	9/7/1989	\$1	A	0.170	\$1,000	\$8.86
3335	MISC-16676008-0	PINA JOEL B	0 UNKNOWN LOCATION	9/7/1989	\$1	A	1.500	\$8,400	\$74.41
19697	MISC-85-0	PORTER LAURETTA ANN	0 DEPOT RD	6/16/2009	\$1	F	1.540	\$8,700	\$77.06
3348	MISC-18415000-0	ROBBINS GREGORY TRS ET AL	0 QUEEN ANNE RD	8/27/1993	\$1	F	4.000	\$22,500	\$199.31
3362	MISC-18731000-0	ROWE HAYWARD S	0 ROUTE 28	8/2/1971	\$50,000	V	2.250	\$12,700	\$112.50
3366	MISC-19148000-0	SHEPARD J E CO	0 LOVERS LN	1/29/2009	\$1	A	1.000	\$5,600	\$49.60
3101	MISC-3109501-0	SMITH ERIC	0 PLEASANT LAKE AV	7/18/2012	\$350,000	V	1.770	\$10,000	\$88.58
3304	MISC-N6000500-0	SOUTHWEST DRIVE LLC	0 DEPOT ST	6/13/2014	\$1	A	0.300	\$1,700	\$15.06
3377	MISC-20157502-0	TEIXEIRA FRANCES A ESTATE OF	0 UNKNOWN LOCATION	4/4/1938	\$0	XX	0.400	\$2,300	\$20.37
3376	MISC-20157501-0	TEIXEIRA FRANCES A ESTATE OF	0 UNKNOWN LOCATION	8/26/1970	\$0	XX	6.000	\$33,800	\$299.40
3388	MISC-23156004-0	WALKER JOHN F &	0 DEEP HOLE RD	11/8/2005	\$25,000	G	0.120	\$700	\$6.20
3389	MISC-23156005-0	WALKER JOHN F &	0 RED RIVER RD	8/20/1971	\$1	F	1.000	\$5,600	\$49.60
						Acres	178.014	\$1,001,700	\$8,873.06
3088	MISC-1036000-0	ABBOTT FURMAN S	0 SOUTH ST	12/16/1963		XX	0.500	\$2,800	\$24.80
3380	MISC-1042000-0	ABBOTT FURMAN S	0 WOODLAND	12/16/1963		XX	1.250	\$7,000	\$62.01
19368	MISC-1506000-0	ANUSAVICE PAUL TRUSTEE	0 WOODLAND	7/22/1991	\$1	N	1.000	\$5,600	\$49.60
20365	MISC-1507000-0	ANUSAVICE PAUL TRUSTEE	0 LONG POND DR	7/23/1991		XX	1.000	\$5,600	\$49.60

20366	MISC-1508000-0	ANUSAVICE PAUL TRUSTEE	0 LONG POND DR	7/22/1991		XX	1.000	\$5,600	\$49.60
3093	MISC-20185000-0	BASSETT JOSEPH A REV TRS ET AL	0 PLEASANT LAKE AV	10/24/1985	\$1	A	2.750	\$15,500	\$137.30
3096	MISC-2482000-0	BLAKELEY JANE V TRS ET ALS	0 PLEASANT LAKE AV	5/2/2000	\$1	F	0.230	\$1,300	\$11.52
10248	MISC-23057000-0	BRADGATE BUILDERS INC	0 UNKNOWN LOCATION	1/7/1986		XX	1.000	\$5,600	\$49.60
10245	MISC-23060000-0	BRADGATE BUILDERS INC	0 UNKNOWN LOCATION	1/7/1986		XX	4.600	\$25,900	\$229.42
12485	MISC-3002000-0	CAHOON ALONZO	0 UNKNOWN LOCATION	3/7/1942		XX	4.000	\$22,500	\$199.31
20556	MISC-3511000-0	CAHOON EDITH R	0 QUEEN ANNE RD	12/22/1993		XX	2.000	\$11,300	\$100.10
3254	MISC-4-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	1.000	\$5,600	\$49.60
3255	MISC-5-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	1.000	\$5,600	\$49.60
3256	MISC-6-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	4.500	\$25,300	\$224.11
3257	MISC-7-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	0.620	\$3,500	\$31.00
3259	MISC-11260000-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	11.000	\$61,900	\$548.31
3100	MISC-3105003-0	CARLIN REALTY TRUST	0 PLEASANT BAY RD	11/8/1971		XX	0.250	\$1,400	\$12.40
3104	MISC-3151500-0	CATIGNANI ROLAND L &	0 UNKNOWN LOCATION	8/2/1968		XX	5.000	\$28,100	\$248.91
3108	MISC-3221000-0	CHASE HERBERT C	0 QUEEN ANNE RD	9/14/1951		XX	1.000	\$5,600	\$49.60
3114	MISC-3444000-0	CONSTAN MARTHA M ESTATE OF	0 UNKNOWN LOCATION	4/25/1935		XX	1.300	\$7,300	\$64.66
3115	MISC-3445000-0	CONSTAN MARTHA M ESTATE OF	0 UNKNOWN LOCATION	3/24/1932		XX	1.000	\$5,600	\$49.60
3116	MISC-3446000-0	CONSTAN MARTHA M ESTATE OF	0 SISSON RD	4/7/1932		XX	1.000	\$5,600	\$49.60
3138	MISC-860-0	COVE ROGER G	0 GRASSY PND	4/29/1991	\$1	N	0.350	\$2,000	\$17.72
10267	MISC-12735000-0	COVE ROGER G	0 FOREST ST	4/29/1991	\$1	N	0.750	\$4,200	\$37.20
10265	MISC-19495900-0	COVE ROGER G	0 UNKNOWN LOCATION	4/29/1991	\$1	N	8.820	\$49,600	\$439.36
10264	MISC-31522000-0	COVE ROGER G	0 UNKNOWN LOCATION	4/29/1991	\$1	N	0.560	\$3,200	\$28.35
3151	MISC-3585000-0	CROWELL MERCY	0 UNKNOWN LOCATION	11/9/1885		XX	1.250	\$7,000	\$62.01
3152	MISC-3590000-0	CROWELL SHELDON OR THE HEIRS	0 DEPOT ST	11/20/1873		XX	0.500	\$2,800	\$24.80
3237	MISC-11506001-0	CUDDY PAUL TRS ET AL	0 UNKNOWN LOCATION	4/30/2014	\$1	F	1.250	\$7,000	\$62.01
3238	MISC-11506003-0	CUDDY PAUL TRS ET AL	0 UNKNOWN LOCATION	4/30/2014	\$1	F	2.490	\$14,000	\$124.01
3154	MISC-4054000-0	DALUZE JOHN Z EST OF	0 UNKNOWN LOCATION	11/18/1930		XX	1.000	\$5,600	\$49.60
3092	MISC-2148000-0	FIORNTINI SUSAN E	0 DEEP HOLE RD	8/17/2011		H	0.500	\$2,800	\$24.80
3187	MISC-A1-0	GARROW HAROLD J	0 UNKNOWN LOCATION	7/28/2000	\$1	F	0.100	\$600	\$5.31
3188	MISC-853-0	GESSNER DORIS B TRUSTEE	0 UNKNOWN LOCATION	7/13/1984		XX	0.560	\$3,200	\$28.35
25043	MISC-98-0	GIFFORD BROS SAND & GRAVEL INC	0 UNKNOWN LOCATION	6/11/2007	\$2,000	J	0.253	\$1,400	\$12.40
3201	MISC-7637000-0	GRACE JOHN P	0 UNKNOWN LOCATION	11/24/1944		XX	0.300	\$1,700	\$15.06
3202	MISC-7884000-0	GROSS VIRGINIA	0 PADDOCKS PND	3/29/1938		XX	1.500	\$8,400	\$74.41
3240	MISC-8789001-0	HAMLIN RICHARD A	0 EVERGREEN WAY	3/17/2006	\$67,500	J	0.750	\$4,200	\$37.20
3232	MISC-8714001-0	HOLMES ROSE	0 QUEEN ANNE RD	9/11/1963	\$1	XX	1.250	\$7,000	\$62.01
3239	MISC-11506004-0	HOWARD PHYLLIS HOLBROOK	0 UNKNOWN LOCATION	1/12/1971		XX	3.500	\$19,700	\$174.50
3236	MISC-11506000-0	HOWARD PHYLLIS HOLBROOK &	0 UNKNOWN LOCATION	1/12/1971		XX	19.000	\$106,900	\$946.92
3243	MISC-9016001-0	INNELLO YVETTE	0 PADDOCKS PND	6/8/1971		XX	0.250	\$1,400	\$12.40
3244	MISC-10204000-0	JERAULD EDWIN L	0 DEPOT RD	3/22/1915		XX	2.500	\$14,100	\$124.90
3246	MISC-13840000-0	JUSSILA MARIANNE &	0 LOTHROP AV	2/24/1981		XX	1.370	\$7,700	\$68.21
3308	MISC-13983501-0	KASER AMY B &	0 MAIN ST	7/10/2006	\$259,000	A	1.000	\$5,600	\$49.60
3261	MISC-11300000-0	KELLEY POLLY ET AL	0 MAIN ST	3/5/1851		XX	1.200	\$6,800	\$60.23
3266	MISC-11440001-0	KENDRICK BLANCHE L	0 UNKNOWN LOCATION	2/16/1967		XX	5.000	\$28,100	\$248.91
3267	MISC-11440002-0	KENDRICK BLANCHE L	0 UNKNOWN LOCATION	2/16/1967		XX	2.000	\$11,300	\$100.10
3268	MISC-11444000-0	KENDRICK BLANCHE L	0 MEADOW LN	2/16/1967		XX	1.250	\$7,000	\$62.01
3272	MISC-12220000-0	LARKIN GERALDINE	0 COVE RD	8/8/1939		XX	4.000	\$22,500	\$199.31
3273	MISC-12220001-0	LARKIN GERALDINE	0 ROUTE 28	8/8/1939		XX	4.000	\$22,500	\$199.31
3258	MISC-12225000-0	LARKIN GERALDINE	0 FLAX PND	8/8/1939		XX	8.500	\$47,800	\$423.41
3274	MISC-12230001-0	LARKIN GERALDINE	0 MAIN ST	8/8/1939		XX	14.000	\$78,800	\$698.01
3368	MISC-19274000-0	LITTLE STEVAN B	0 UNKNOWN LOCATION	11/29/2001		H	5.350	\$30,100	\$266.63
12409	MISC-56460064-0	LONG A NELSON JR TRS ET AL	0 UNKNOWN LOCATION	4/3/1987		XX	1.000	\$5,600	\$49.60
12410	MISC-56800130-0	MAHONEY JOHN L &	0 UNKNOWN LOCATION	4/23/1987		XX	0.800	\$4,500	\$39.86
3269	MISC-11472000-0	MANIMON ESTHER	0 WOODLAND	7/9/1976		H	1.000	\$5,600	\$49.60

3300	MISC-13612000-0	MCCLAY ADAM A JR	0 BELMONT GARDENS	11/10/1960		XX	0.110	\$600	\$5.31
3302	MISC-13866007-0	MCLUCAS HAROLD F EST OF	0 QUEEN ANNE RD	6/28/1968		XX	2.000	\$11,300	\$100.10
3305	MISC-13975507-0	MISKELL JOHN W ESTATE OF	0 DEPOT ST	7/2/2001	\$1	F	5.000	\$28,100	\$248.91
3306	MISC-3510001-0	MISKELL JOHN W ESTATE OF	0 OLD BREWSTER RD	7/2/2001	\$1	F	1.000	\$5,600	\$49.60
12523	MISC-32370276-0	MONTERIO CHARLES J	0 PADDOCKS PND	2/6/1981		XX	0.750	\$4,200	\$37.20
3251	MISC-1-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	12/3/1999	\$1	F	1.200	\$6,800	\$60.23
3252	MISC-2-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	12/3/1999	\$1	F	1.000	\$5,600	\$49.60
3253	MISC-3-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	12/3/1999	\$1	F	0.750	\$4,200	\$37.20
3313	MISC-13996803-0	MOWRY NATHAN T ESTATE OF	0 ORLEANS RD	10/2/1959		XX	1.000	\$5,600	\$49.60
3317	MISC-14312000-0	NICHOLS WILLIAM P ESTATE OF	0 GREAT WOODS RD	1/22/2026		XX	1.500	\$8,400	\$74.41
3318	MISC-14318000-0	NICHOLS WILLIAM P ESTATE OF	0 QUEEN ANNE RD	4/20/1899		XX	1.500	\$8,400	\$74.41
23165	MISC-61-0	OCONNELL PAUL R III	0 DEPOT RD	7/30/2001	\$1,500	J	1.000	\$5,600	\$49.60
3330	MISC-16216001-0	PENA ANNIE	0 UNKNOWN LOCATION	1/25/1940		XX	3.000	\$16,900	\$149.70
3332	MISC-16380000-0	PERRY MANUEL L	0 QUEEN ANNE RD			XX	1.000	\$5,600	\$49.60
24009	MISC-16676003-0	PINA JOHN	0 WOODLAND	8/6/1970		XX	1.750	\$9,800	\$86.81
25210	MISC-103-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	G	8.000	\$45,000	\$398.61
25211	MISC-104-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	G	4.500	\$25,300	\$224.11
25212	MISC-105-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	G	1.000	\$5,600	\$49.60
25213	MISC-106-0	PINA JOHN E	0 BREWSTER RD	7/20/2007	\$20,000	G	0.230	\$1,300	\$11.52
3337	MISC-20001-0	PINA JOHN E	0 UNKNOWN LOCATION	2/19/1980		XX	1.000	\$5,600	\$49.60
3218	MISC-3259000-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	J	1.500	\$8,400	\$74.41
3222	MISC-3282000-0	PINA JOHN E	0 WOODLAND	7/20/2007	\$20,000	J	4.000	\$22,500	\$199.31
3223	MISC-3282001-0	PINA JOHN E	0 SISSON RD	7/20/2007	\$20,000	J	1.000	\$5,600	\$49.60
3224	MISC-3286002-0	PINA JOHN E	0 QUEEN ANNE RD	7/20/2007	\$20,000	J	1.330	\$7,500	\$66.44
3204	MISC-8040000-0	PINA JOHN E	0 QUEEN ANNE RD	7/20/2007	\$20,000	J	1.000	\$5,600	\$49.60
3205	MISC-8040001-0	PINA JOHN E	0 OLD BREWSTER RD	7/20/2007	\$20,000	J	2.000	\$11,300	\$100.10
3207	MISC-8044000-0	PINA JOHN E	0 GILBERT LN	7/20/2007	\$20,000	J	0.500	\$2,800	\$24.80
17519	MISC-8044001-0	PINA JOHN E	0 QUEEN ANNE RD	7/20/2007	\$20,000	J	5.750	\$32,300	\$286.11
3215	MISC-8088000-0	PINA JOHN E	0 NICKERSON NECK	7/20/2007	\$20,000	J	0.630	\$3,500	\$31.00
3338	MISC-18-0	PINA JOHN E ET AL	0 UNKNOWN LOCATION	4/4/1978		XX	1.000	\$5,600	\$49.60
25465	MISC-107-0	PINEY WOODS ESTATES LLC	0 QUEEN ANNE RD	9/9/2008	\$32,083	J	11.000	\$61,900	\$548.31
3340	MISC-16800000-0	POWELL FREDERICK T	0 ROUTE 28	4/17/1950		XX	1.000	\$5,600	\$49.60
3343	MISC-2908000-0	RAGOSA MARY M ET ALS	0 SISSON RD	2/14/1983		XX	0.250	\$1,400	\$12.40
3351	MISC-18582500-0	ROGERS IRENE T	0 PINE LAND	9/1/1942		XX	3.000	\$16,900	\$149.70
3352	MISC-18582501-0	ROGERS IRENE T	0 WOODLAND	9/1/1942		XX	10.330	\$58,100	\$514.65
3353	MISC-3486500-0	ROSE BENJAMIN ESTATE OF	0 PLEASANT LAKE AV	11/6/1942		XX	3.000	\$16,900	\$149.70
3354	MISC-3486501-0	ROSE BENJAMIN ESTATE OF	0 PLEASANT LAKE AV	11/30/1938		XX	1.000	\$5,600	\$49.60
3355	MISC-3486503-0	ROSE BENJAMIN M ESTATE OF	0 UNKNOWN LOCATION	9/15/1958		XX	1.000	\$5,600	\$49.60
3361	MISC-18667500-0	ROSE JOHN G &	0 WOODLAND	11/2/1956		XX	3.000	\$16,900	\$149.70
3360	MISC-18670000-0	ROSE JOHN G &	0 LOTHROP AV	9/10/1956		XX	1.000	\$5,600	\$49.60
3363	MISC-12200000-0	RUDNICK RONALD	0 UNKNOWN LOCATION	7/9/1981		XX	2.000	\$11,300	\$100.10
10277	MISC-20008-0	SCHOFIELD MARTHA B	0 UNKNOWN LOCATION	10/23/1980		XX	4.130	\$23,200	\$205.51
3367	MISC-P20022-0	SIMMS DOLORES C TR &	0 PLEASANT LAKE AV	7/5/2007	\$1	F	1.000	\$5,600	\$49.60
3095	MISC-2321010-0	SMITH DEBORAH E	0 UNKNOWN LOCATION	5/8/2000	\$1	H	2.000	\$11,300	\$100.10
3372	MISC-19516000-0	SYLVIA EUGENE	0 PLEASANT LAKE AV	2/23/1938		XX	1.000	\$5,600	\$49.60
3375	MISC-200-0	TEXEIRA ARTHUR J	0 OAK ST	4/5/1979		XX	8.000	\$45,000	\$398.61
3378	MISC-20488000-0	THOMSON JAMES W ET ALS	0 MAIN ST	8/7/1975		XX	15.000	\$84,400	\$747.62
3379	MISC-20585000-0	TOBEY MARY	0 MAIN ST	6/11/1974		XX	0.260	\$1,500	\$13.29
3227	MISC-8328011-0	TOWNSEND JOHN R ET AL	0 GREAT WESTERN RD	4/22/1966		XX	1.000	\$5,600	\$49.60
3390	MISC-23285000-0	WATSON GEORGIA R ET ALS	0 UNKNOWN LOCATION	12/15/1955		XX	2.000	\$11,300	\$100.10

Acres 271.872 \$1,528,800 \$13,542.11

Acres	449.8860	\$2,530,500	\$22,415.17
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MISCELLANEOUS COMBINED ACTIVE AND INACTIVE BY OWNER

Key	Map/Parcel	Owner	Location	Sale Date	Sale Price	Sale type	Acres	Assessment	Taxes
3088	MISC-1036000-0	ABBOTT FURMAN S	0 SOUTH ST	12/16/1963		XX	0.500	\$2,800	\$24.80
3380	MISC-1042000-0	ABBOTT FURMAN S	0 WOODLAND	12/16/1963		XX	1.250	\$7,000	\$62.01
19368	MISC-1506000-0	ANUSAVICE PAUL TRUSTEE	0 WOODLAND	7/22/1991	\$1	N	1.000	\$5,600	\$49.60
20365	MISC-1507000-0	ANUSAVICE PAUL TRUSTEE	0 LONG POND DR	7/23/1991		XX	1.000	\$5,600	\$49.60
20366	MISC-1508000-0	ANUSAVICE PAUL TRUSTEE	0 LONG POND DR	7/22/1991		XX	1.000	\$5,600	\$49.60
3102	MISC-3128000-0	BAKER VALERIE L	0 UNKNOWN LOCATION	3/25/1988	\$1	A	2.000	\$11,300	\$100.10
3093	MISC-20185000-0	BASSETT JOSEPH A REV TRS ET AL	0 PLEASANT LAKE AV	10/24/1985	\$1	A	2.750	\$15,500	\$137.30
24409	MISC-92-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.062	\$400	\$3.54
24412	MISC-95-0	BEGGS CHARLES A &	0 GRASSY PND	2/22/2017	\$1	A	0.125	\$700	\$6.20
24408	MISC-91-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.375	\$2,100	\$18.60
24410	MISC-93-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.438	\$2,500	\$22.15
24411	MISC-94-0	BEGGS CHARLES A &	0 GRASSY PND	11/8/2005	\$25,000	G	0.573	\$3,200	\$28.35
3096	MISC-2482000-0	BLAKELEY JANE V TRS ET ALS	0 PLEASANT LAKE AV	5/2/2000	\$1	F	0.230	\$1,300	\$11.52
3359	MISC-18660000-0	BLANK GARRY N TRUSTEE	0 UNKNOWN LOCATION	7/3/1972	\$3,738	H	1.000	\$5,600	\$49.60
3358	MISC-18536000-0	BLANK GARRY N TRUSTEE	0 UNKNOWN LOCATION	2/8/2000	\$1	F	1.060	\$6,000	\$53.15
3105	MISC-3180000-0	BOUVIER AUDREY F TRUSTEE	0 ORLEANS RD	8/4/1931	\$150	QS	2.000	\$11,300	\$100.10
10248	MISC-23057000-0	BRADGATE BUILDERS INC	0 UNKNOWN LOCATION	1/7/1986		XX	1.000	\$5,600	\$49.60
10245	MISC-23060000-0	BRADGATE BUILDERS INC	0 UNKNOWN LOCATION	1/7/1986		XX	4.600	\$25,900	\$229.42
12485	MISC-3002000-0	CAHOON ALONZO	0 UNKNOWN LOCATION	3/7/1942		XX	4.000	\$22,500	\$199.31
20556	MISC-3511000-0	CAHOON EDITH R	0 QUEEN ANNE RD	12/22/1993		XX	2.000	\$11,300	\$100.10
3286	MISC-13022900-0	CAMPEAU SETH D &	0 PLEASANT LAKE AV	12/8/2018	\$1	A	0.250	\$1,400	\$12.40
3254	MISC-4-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	1.000	\$5,600	\$49.60
3255	MISC-5-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	1.000	\$5,600	\$49.60
3256	MISC-6-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	4.500	\$25,300	\$224.11
3257	MISC-7-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	0.620	\$3,500	\$31.00
3259	MISC-11260000-0	CAPE COD HOSPITAL	0 UNKNOWN LOCATION			XX	11.000	\$61,900	\$548.31
3100	MISC-3105003-0	CARLIN REALTY TRUST	0 PLEASANT BAY RD	11/8/1971		XX	0.250	\$1,400	\$12.40
3104	MISC-3151500-0	CATIGNANI ROLAND L &	0 UNKNOWN LOCATION	8/2/1968		XX	5.000	\$28,100	\$248.91
3108	MISC-3221000-0	CHASE HERBERT C	0 QUEEN ANNE RD	9/14/1951		XX	1.000	\$5,600	\$49.60
3203	MISC-7963001-0	CLARK DONNA M TR	0 WILLOW ST	4/3/2000	\$1	F	1.000	\$5,600	\$49.60
3114	MISC-3444000-0	CONSTAN MARTHA M ESTATE OF	0 UNKNOWN LOCATION	4/25/1935		XX	1.300	\$7,300	\$64.66
3115	MISC-3445000-0	CONSTAN MARTHA M ESTATE OF	0 UNKNOWN LOCATION	3/24/1932		XX	1.000	\$5,600	\$49.60
3116	MISC-3446000-0	CONSTAN MARTHA M ESTATE OF	0 SISSON RD	4/7/1932		XX	1.000	\$5,600	\$49.60
3122	MISC-3462104-0	COPELAS PETER	0 BASSETTS PND	6/5/2003	\$4,000	J	1.000	\$5,600	\$49.60
3120	MISC-3462101-0	COPELAS PETER	0 BASSETTS PND	6/7/2021	\$1	F	2.250	\$12,700	\$112.50
3117	MISC-A4-0	COPELAS PETER	0 UNKNOWN LOCATION	4/2/1964	\$1,000	QS	2.500	\$14,100	\$124.90
3121	MISC-3462103-0	COPELAS PETER A TRS ET AL	0 BASSETTS PND	12/29/2017	\$1	F	8.000	\$45,000	\$398.61
3119	MISC-2261000-0	COPELAS PETER A TRS ET AL	0 WOODLAND	12/29/2017	\$1	F	9.500	\$53,400	\$473.02
19380	MISC-3462105-0	COPELAS PETER JR	0 WOODLAND	10/18/1974	\$1	A	2.500	\$14,100	\$124.90
3206	MISC-8040002-0	COUGHLAN GERALD D &	0 BREWSTER RD	1/20/1969	\$0	XX	0.500	\$2,800	\$24.80
3131	MISC-3504006-0	COUGHLAN GERALD D &	0 WOODLAND	8/27/1993	\$1	F	1.570	\$8,800	\$77.95
10275	MISC-14017601-0	COUGHLAN GERALD D &	0 UNKNOWN LOCATION	3/9/1989	\$40,000	N	3.180	\$17,900	\$158.56
3130	MISC-3504005-0	COUGHLAN GERALD D &	0 WOODLAND	7/31/2003	\$1	F	4.000	\$22,500	\$199.31
19667	MISC-14017602-0	COUGHLAN GERALD D ET AL	0 QUEEN ANNE RD	12/31/1992	\$10,000	V	0.630	\$3,500	\$31.00
19668	MISC-14017603-0	COUGHLAN GERALD D ET AL	0 UNKNOWN LOCATION	3/13/2012	\$1	A	1.000	\$5,600	\$49.60
23354	MISC-76-0	COULSON WAYNE D	0 UNKNOWN LOCATION	10/25/2002	\$1,500	J	14.000	\$78,800	\$698.01
17463	MISC-3506310-0	COULSON WAYNE D ET AL	0 UNKNOWN LOCATION	10/24/1964	\$0	XX	3.000	\$16,900	\$149.70
3136	MISC-3478000-0	COULSON WAYNE D TRUSTEE	0 GILBERT LN	9/7/1978	\$1,250	QS	0.540	\$3,000	\$26.57
21292	MISC-20525002-0	COULSON WAYNE D TRUSTEE	0 OLD BREWSTER RD	11/7/1919	\$1,000	QS	1.000	\$5,600	\$49.60

Active 94
Inactive 107

Sale Type Code	
A	Family
F	Convenience
G	Portion
H	Court Order
J	Undivided
N	Other
QS	Qualified Sale
U	Private
V	Multi-Parcel

3162	MISC-4864000-0	COULSON WAYNE D TRUSTEE	0 SISSON RD	4/3/2000	\$1	F	2.560	\$14,400	\$127.56
3163	MISC-4870000-0	COULSON WAYNE D TRUSTEE	0 NICKERSON NECK	4/3/2000	\$1	F	2.890	\$16,300	\$144.39
20551	MISC-20525001-0	COULSON WAYNE D TRUSTEE	0 OLD CAMPGROUND RD	4/3/2000	\$1	F	5.000	\$28,100	\$248.91
3138	MISC-860-0	COVE ROGER G	0 GRASSY PND	4/29/1991	\$1	N	0.350	\$2,000	\$17.72
10267	MISC-12735000-0	COVE ROGER G	0 FOREST ST	4/29/1991	\$1	N	0.750	\$4,200	\$37.20
10265	MISC-19495900-0	COVE ROGER G	0 UNKNOWN LOCATION	4/29/1991	\$1	N	8.820	\$49,600	\$439.36
10264	MISC-31522000-0	COVE ROGER G	0 UNKNOWN LOCATION	4/29/1991	\$1	N	0.560	\$3,200	\$28.35
3150	MISC-3584500-0	CROWELL MARY D OR THE HEIRS	0 GREAT WESTERN RD	1/23/1908	\$1	N	6.000	\$33,800	\$299.40
3151	MISC-3585000-0	CROWELL MERCY	0 UNKNOWN LOCATION	11/9/1885		XX	1.250	\$7,000	\$62.01
3152	MISC-3590000-0	CROWELL SHELDON OR THE HEIRS	0 DEPOT ST	11/20/1873		XX	0.500	\$2,800	\$24.80
7240	MISC-88-0	CUDDY PAUL TRS ET AL	0 HALLS PTH	11/19/1915	\$0	XX	2.000	\$11,300	\$100.10
3237	MISC-11506001-0	CUDDY PAUL TRS ET AL	0 UNKNOWN LOCATION	4/30/2014	\$1	F	1.250	\$7,000	\$62.01
3238	MISC-11506003-0	CUDDY PAUL TRS ET AL	0 UNKNOWN LOCATION	4/30/2014	\$1	F	2.490	\$14,000	\$124.01
3155	MISC-4054001-0	DALUZE JOHN Z EST OF	0 UNKNOWN LOCATION	1/7/2014	\$1	V	1.000	\$5,600	\$49.60
3154	MISC-4054000-0	DALUZE JOHN Z EST OF	0 UNKNOWN LOCATION	11/18/1930		XX	1.000	\$5,600	\$49.60
3156	MISC-40282000-0	DELOREY MADELEINE W	0 BREWSTER RD	1/27/1959	\$1,000	V	3.000	\$16,900	\$149.70
3157	MISC-4459000-0	DOANE ARTHUR P	0 UNKNOWN LOCATION	10/29/1943	\$0	H	1.000	\$5,600	\$49.60
3158	MISC-4468000-0	DOANE CLARENCE	0 NICKERSON NECK	6/26/1975	\$0	QS	1.000	\$5,600	\$49.60
3159	MISC-4477000-0	DOANE CLARENCE E JR	0 WOODLAND	8/4/1976	\$2,500	QS	2.500	\$14,100	\$124.90
8339	MISC-3095000-0	DUFFY KATHLEEN A ET AL	0 GILBERT LN	1/27/1959	\$1,000	V	1.000	\$5,600	\$49.60
3164	MISC-4934500-0	DUNCAN WILLIAM E ESTATE OF	0 FLAX PND	4/25/2008	\$100	J	2.500	\$14,100	\$124.90
3092	MISC-2148000-0	FIorentini SUSAN E	0 DEEP HOLE RD	8/17/2011		H	0.500	\$2,800	\$24.80
25047	MISC-99-0	FRATUS ROBERT D JR	0 ORLEANS RD	10/24/1949	\$1,000	QS	1.000	\$5,600	\$49.60
3186	MISC-8300000-0	GAMMONS LEWIS R	0 SEYMOURS PND	4/23/1991	\$1	A	5.000	\$28,100	\$248.91
3187	MISC-A1-0	GARROW HAROLD J	0 UNKNOWN LOCATION	7/28/2000	\$1	F	0.100	\$600	\$5.31
3188	MISC-853-0	GESSNER DORIS B TRUSTEE	0 UNKNOWN LOCATION	7/13/1984		XX	0.560	\$3,200	\$28.35
25043	MISC-98-0	GIFFORD BROS SAND & GRAVEL INC	0 UNKNOWN LOCATION	6/11/2007	\$2,000	J	0.253	\$1,400	\$12.40
3190	MISC-20004-0	GILBERTSON JOHN R &	0 FLAX PND	9/30/1980	\$0	QS	1.790	\$10,100	\$89.47
3193	MISC-7472000-0	GOMES JOHN P ET AL	0 ISLAND PND	1/10/1931	\$0	XX	0.300	\$1,700	\$15.06
3198	MISC-7487001-0	GOMES JOHN P ET ALS	0 UNKNOWN LOCATION	1/6/1994	\$5,000	N	0.500	\$2,800	\$24.80
3196	MISC-7451000-0	GOMES JOHN P ET ALS	0 PLEASANT LAKE AV	2/18/2000	\$1	F	1.000	\$5,600	\$49.60
3194	MISC-7442000-0	GOMES JOHN P ET ALS	0 QUEEN ANNE RD	6/24/1963	\$0	XX	2.000	\$11,300	\$100.10
3195	MISC-7448000-0	GOMES JOHN P ET ALS	0 UNKNOWN LOCATION	9/27/2017	\$10,000	F	2.000	\$11,300	\$100.10
3197	MISC-7454000-0	GOMES JOHN P ET ALS	0 ISLAND PND	11/3/1927	\$0	QS	2.150	\$12,100	\$107.18
3192	MISC-7463000-0	GOMES MICHAEL G ET AL	0 OLD CAMP GROUND	1/16/2015	\$1	A	0.281	\$1,600	\$14.17
3200	MISC-7634001-0	GRACE ARTHUR D ESTATE OF	0 MAIN ST	3/10/2005	\$850,000	G	2.000	\$11,300	\$100.10
3201	MISC-7637000-0	GRACE JOHN P	0 UNKNOWN LOCATION	11/24/1944		XX	0.300	\$1,700	\$15.06
3202	MISC-7884000-0	GROSS VIRGINIA	0 PADDOCKS PND	3/29/1938		XX	1.500	\$8,400	\$74.41
3240	MISC-8789001-0	HAMLIN RICHARD A	0 EVERGREEN WAY	3/17/2006	\$67,500	J	0.750	\$4,200	\$37.20
3225	MISC-8225000-0	HANDLER LOUIS P	0 ROUTE 28		\$0	XX	1.000	\$5,600	\$49.60
24184	MISC-90-0	HARDING CHRISTOPHER M	0 QUEEN ANNE RD	2/18/2000	\$1	F	1.000	\$5,600	\$49.60
3228	MISC-8372002-0	HARWICH GOLF ASSOCIATES INC	0 BANK ST	12/21/1967	\$0	XX	2.700	\$15,200	\$134.64
3365	MISC-19129991-0	HAYES G HOWARD TRUSTEE	0 RUN RD	12/12/1919	\$500	QS	0.500	\$2,800	\$24.80
3231	MISC-2184000-0	HINCKLEY EBEN S	0 UNKNOWN LOCATION	7/20/2011	\$1	A	2.330	\$13,100	\$116.04
3232	MISC-8714001-0	HOLMES ROSE	0 QUEEN ANNE RD	9/11/1963	\$1	XX	1.250	\$7,000	\$62.01
3239	MISC-11506004-0	HOWARD PHYLLIS HOLBROOK	0 UNKNOWN LOCATION	1/12/1971		XX	3.500	\$19,700	\$174.50
3236	MISC-11506000-0	HOWARD PHYLLIS HOLBROOK &	0 UNKNOWN LOCATION	1/12/1971		XX	19.000	\$106,900	\$946.92
3243	MISC-9016001-0	INNELLO YVETTE	0 PADDOCKS PND	6/8/1971		XX	0.250	\$1,400	\$12.40
3090	MISC-2058001-0	J & B OUR REALTY TRUST	0 UNKNOWN LOCATION	10/10/2007	\$10,000	U	0.400	\$2,300	\$20.37
25475	MISC-108-0	J & B OUR REALTY TRUST	0 QUEEN ANNE RD	5/29/1959	\$1	A	3.000	\$16,900	\$149.70
3244	MISC-10204000-0	JERARD EDWIN L	0 DEPOT RD	3/22/1915		XX	2.500	\$14,100	\$124.90
3246	MISC-13840000-0	JUSSILA MARIANNE &	0 LOTHROP AV	2/24/1981		XX	1.370	\$7,700	\$68.21
3308	MISC-13983501-0	KASER AMY B &	0 MAIN ST	7/10/2006	\$259,000	A	1.000	\$5,600	\$49.60

10272	MISC-13678001-0	KAVALESKI WILLIAM E TRS ET AL	0 FOREST ST	2/22/2017	\$1	A	1.000	\$5,600	\$49.60
3261	MISC-11300000-0	KELLEY POLLY ET AL	0 MAIN ST	3/5/1851		XX	1.200	\$6,800	\$60.23
3266	MISC-11440001-0	KENDRICK BLANCHE L	0 UNKNOWN LOCATION	2/16/1967		XX	5.000	\$28,100	\$248.91
3267	MISC-11440002-0	KENDRICK BLANCHE L	0 UNKNOWN LOCATION	2/16/1967		XX	2.000	\$11,300	\$100.10
3268	MISC-11444000-0	KENDRICK BLANCHE L	0 MEADOW LN	2/16/1967		XX	1.250	\$7,000	\$62.01
3272	MISC-12220000-0	LARKIN GERALDINE	0 COVE RD	8/8/1939		XX	4.000	\$22,500	\$199.31
3273	MISC-12220001-0	LARKIN GERALDINE	0 ROUTE 28	8/8/1939		XX	4.000	\$22,500	\$199.31
3258	MISC-12225000-0	LARKIN GERALDINE	0 FLAX PND	8/8/1939		XX	8.500	\$47,800	\$423.41
3274	MISC-12230001-0	LARKIN GERALDINE	0 MAIN ST	8/8/1939		XX	14.000	\$78,800	\$698.01
3275	MISC-2285101-0	LECLAIRE CHRISTOPHER DOANE	0 UNKNOWN LOCATION	6/5/2003	\$4,000	J	1.000	\$5,600	\$49.60
3368	MISC-19274000-0	LITTLE STEVAN B	0 UNKNOWN LOCATION	11/29/2001		H	5.350	\$30,100	\$266.63
12409	MISC-56460064-0	LONG A NELSON JR TRS ET AL	0 UNKNOWN LOCATION	4/3/1987		XX	1.000	\$5,600	\$49.60
3276	MISC-12765000-0	LONG FREEMAN B ESTATE OF	0 UNKNOWN LOCATION	4/15/1964	\$0	XX	0.250	\$1,400	\$12.40
3277	MISC-12850000-0	LOPES ANIBAL J	0 UNKNOWN LOCATION	12/19/1995	\$40,000	QS	0.500	\$2,800	\$24.80
3278	MISC-12855000-0	LOPES ANIBAL J	0 UNKNOWN LOCATION	4/9/2010	\$50,000	J	1.000	\$5,600	\$49.60
3281	MISC-12885000-0	LOPES JOHN OR THE HEIRS	0 MAIN ST	12/21/2017	\$1	A	1.000	\$5,600	\$49.60
3245	MISC-10390000-0	LYNCH MARK E JR	0 UNKNOWN LOCATION	6/5/2003	\$4,000	J	1.000	\$5,600	\$49.60
12410	MISC-56800130-0	MAHONEY JOHN L &	0 UNKNOWN LOCATION	4/23/1987		XX	0.800	\$4,500	\$39.86
3269	MISC-11472000-0	MANIMON ESTHER	0 WOODLAND	7/9/1976		H	1.000	\$5,600	\$49.60
24151	MISC-87-0	MARCELINE JAMES G ESTATE OF	0 HEADWATERS DR	3/15/1989	\$10,000	QS	3.000	\$16,900	\$149.70
3294	MISC-16676001-0	MARTIN PRISCILLA	0 WOODLAND	1/27/1986	\$1	A	1.000	\$5,600	\$49.60
3296	MISC-1690000-0	MATHEWS HSUEH	0 ISLAND PND	12/8/2018	\$1	V	0.250	\$1,400	\$12.40
3297	MISC-1696000-0	MATHEWS HSUEH	0 ISLAND PND	8/2/1971	\$50,000	V	1.000	\$5,600	\$49.60
3298	MISC-1702000-0	MATHEWS HSUEH	0 UNKNOWN LOCATION	10/29/1917	\$0	XX	1.000	\$5,600	\$49.60
3300	MISC-13612000-0	MCCLAY ADAM A JR	0 BELMONT GARDENS	11/10/1960		XX	0.110	\$600	\$5.31
3302	MISC-13866007-0	MCLUCAS HAROLD F EST OF	0 QUEEN ANNE RD	6/28/1968		XX	2.000	\$11,300	\$100.10
3305	MISC-13975507-0	MISKELL JOHN W ESTATE OF	0 DEPOT ST	7/2/2001	\$1	F	5.000	\$28,100	\$248.91
3306	MISC-3510001-0	MISKELL JOHN W ESTATE OF	0 OLD BREWSTER RD	7/2/2001	\$1	F	1.000	\$5,600	\$49.60
12523	MISC-32370276-0	MONTERIO CHARLES J	0 PADDOCKS PND	2/6/1981		XX	0.750	\$4,200	\$37.20
3251	MISC-1-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	12/3/1999	\$1	F	1.200	\$6,800	\$60.23
3252	MISC-2-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	12/3/1999	\$1	F	1.000	\$5,600	\$49.60
3253	MISC-3-0	MOORE RODNEY G &	0 UNKNOWN LOCATION	12/3/1999	\$1	F	0.750	\$4,200	\$37.20
3313	MISC-13996803-0	MOWRY NATHAN T ESTATE OF	0 ORLEANS RD	10/2/1959		XX	1.000	\$5,600	\$49.60
3317	MISC-14312000-0	NICHOLS WILLIAM P ESTATE OF	0 GREAT WOODS RD	1/22/2026		XX	1.500	\$8,400	\$74.41
3318	MISC-14318000-0	NICHOLS WILLIAM P ESTATE OF	0 QUEEN ANNE RD	4/20/1899		XX	1.500	\$8,400	\$74.41
3320	MISC-14564000-0	NICKERSON MARY A	0 LOTHROP AV		\$0	XX	3.120	\$17,600	\$155.90
3322	MISC-14831000-0	NYBERG PETER	0 SISSON RD	2/18/2000	\$1	F	0.250	\$1,400	\$12.40
23841	MISC-79-0	OCONNELL PAUL III TR	0 HALLS PTH	2/8/2000	\$1	F	1.000	\$5,600	\$49.60
23843	MISC-81-0	OCONNELL PAUL III TR	0 HALLS PTH	8/7/2018	\$87,500	J	1.000	\$5,600	\$49.60
23844	MISC-82-0	OCONNELL PAUL III TR	0 HALLS PTH	3/20/1941	\$1,070	A	1.000	\$5,600	\$49.60
23165	MISC-61-0	OCONNELL PAUL R III	0 DEPOT RD	7/30/2001	\$1,500	J	1.000	\$5,600	\$49.60
3325	MISC-15502501-0	OUR JOAN	0 WOODLAND	3/11/1991	\$10,000	QS	2.500	\$14,100	\$124.90
25476	MISC-109-0	OUR JOHN D	0 QUEEN ANNE RD	12/4/1961	\$1	A	2.500	\$14,100	\$124.90
3326	MISC-15520005-0	OUR ROBERT B	0 UNKNOWN LOCATION	12/31/1992	\$10,000	V	1.000	\$5,600	\$49.60
3329	MISC-15525001-0	OUR ROBERT B	0 UNKNOWN LOCATION	1/16/2008	\$10,000	J	3.000	\$16,900	\$149.70
3327	MISC-15520006-0	OUR ROBERT B	0 UNKNOWN LOCATION	1/27/1959	\$1,000	V	5.000	\$28,100	\$248.91
3373	MISC-20088010-0	OUR SCOTT OWEN	0 WOODLAND	11/3/2016	\$15,000	U	1.500	\$8,400	\$74.41
12497	MISC-11005700-0	PAWA MATTHEW F	0 UNKNOWN LOCATION	2/4/2003	\$100	A	0.100	\$600	\$5.31
3330	MISC-16216001-0	PENA ANNIE	0 UNKNOWN LOCATION	1/25/1940		XX	3.000	\$16,900	\$149.70
3332	MISC-16380000-0	PERRY MANUEL L	0 QUEEN ANNE RD			XX	1.000	\$5,600	\$49.60
3333	MISC-3589001-0	PINA FREDERICK J &	0 PLEASANT LAKE AV	4/3/2000	\$1	F	0.540	\$3,000	\$26.57
3336	MISC-16676009-0	PINA JOEL B	0 UNKNOWN LOCATION	9/7/1989	\$1	A	0.170	\$1,000	\$8.86
3335	MISC-16676008-0	PINA JOEL B	0 UNKNOWN LOCATION	9/7/1989	\$1	A	1.500	\$8,400	\$74.41

24009	MISC-16676003-0	PINA JOHN	0 WOODLAND	8/6/1970		XX	1.750	\$9,800	\$86.81
25210	MISC-103-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	G	8.000	\$45,000	\$398.61
25211	MISC-104-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	G	4.500	\$25,300	\$224.11
25212	MISC-105-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	G	1.000	\$5,600	\$49.60
25213	MISC-106-0	PINA JOHN E	0 BREWSTER RD	7/20/2007	\$20,000	G	0.230	\$1,300	\$11.52
3337	MISC-20001-0	PINA JOHN E	0 UNKNOWN LOCATION	2/19/1980		XX	1.000	\$5,600	\$49.60
3218	MISC-3259000-0	PINA JOHN E	0 UNKNOWN LOCATION	7/20/2007	\$20,000	J	1.500	\$8,400	\$74.41
3222	MISC-3282000-0	PINA JOHN E	0 WOODLAND	7/20/2007	\$20,000	J	4.000	\$22,500	\$199.31
3223	MISC-3282001-0	PINA JOHN E	0 SISSON RD	7/20/2007	\$20,000	J	1.000	\$5,600	\$49.60
3224	MISC-3286002-0	PINA JOHN E	0 QUEEN ANNE RD	7/20/2007	\$20,000	J	1.330	\$7,500	\$66.44
3204	MISC-8040000-0	PINA JOHN E	0 QUEEN ANNE RD	7/20/2007	\$20,000	J	1.000	\$5,600	\$49.60
3205	MISC-8040001-0	PINA JOHN E	0 OLD BREWSTER RD	7/20/2007	\$20,000	J	2.000	\$11,300	\$100.10
3207	MISC-8044000-0	PINA JOHN E	0 GILBERT LN	7/20/2007	\$20,000	J	0.500	\$2,800	\$24.80
17519	MISC-8044001-0	PINA JOHN E	0 QUEEN ANNE RD	7/20/2007	\$20,000	J	5.750	\$32,300	\$286.11
3215	MISC-8088000-0	PINA JOHN E	0 NICKERSON NECK	7/20/2007	\$20,000	J	0.630	\$3,500	\$31.00
3338	MISC-18-0	PINA JOHN E ET AL	0 UNKNOWN LOCATION	4/4/1978		XX	1.000	\$5,600	\$49.60
25465	MISC-107-0	PINEY WOODS ESTATES LLC	0 QUEEN ANNE RD	9/9/2008	\$32,083	J	11.000	\$61,900	\$548.31
19697	MISC-85-0	PORTER LAURETTA ANN	0 DEPOT RD	6/16/2009	\$1	F	1.540	\$8,700	\$77.06
3340	MISC-16800000-0	POWELL FREDERICK T	0 ROUTE 28	4/17/1950		XX	1.000	\$5,600	\$49.60
3343	MISC-2908000-0	RAGOSA MARY M ET ALS	0 SISSON RD	2/14/1983		XX	0.250	\$1,400	\$12.40
3348	MISC-18415000-0	ROBBINS GREGORY TRS ET AL	0 QUEEN ANNE RD	8/27/1993	\$1	F	4.000	\$22,500	\$199.31
3351	MISC-18582500-0	ROGERS IRENE T	0 PINE LAND	9/1/1942		XX	3.000	\$16,900	\$149.70
3352	MISC-18582501-0	ROGERS IRENE T	0 WOODLAND	9/1/1942		XX	10.330	\$58,100	\$514.65
3353	MISC-3486500-0	ROSE BENJAMIN ESTATE OF	0 PLEASANT LAKE AV	11/6/1942		XX	3.000	\$16,900	\$149.70
3354	MISC-3486501-0	ROSE BENJAMIN ESTATE OF	0 PLEASANT LAKE AV	11/30/1938		XX	1.000	\$5,600	\$49.60
3355	MISC-3486503-0	ROSE BENJAMIN M ESTATE OF	0 UNKNOWN LOCATION	9/15/1958		XX	1.000	\$5,600	\$49.60
3361	MISC-18667500-0	ROSE JOHN G &	0 WOODLAND	11/2/1956		XX	3.000	\$16,900	\$149.70
3360	MISC-18670000-0	ROSE JOHN G &	0 LOTHROP AV	9/10/1956		XX	1.000	\$5,600	\$49.60
3362	MISC-18731000-0	ROWE HAYWARD S	0 ROUTE 28	8/2/1971	\$50,000	V	2.250	\$12,700	\$112.50
3363	MISC-12200000-0	RUDNICK RONALD	0 UNKNOWN LOCATION	7/9/1981		XX	2.000	\$11,300	\$100.10
10277	MISC-20008-0	SCHOFIELD MARTHA B	0 UNKNOWN LOCATION	10/23/1980		XX	4.130	\$23,200	\$205.51
3366	MISC-19148000-0	SHEPARD J E CO	0 LOVERS LN	1/29/2009	\$1	A	1.000	\$5,600	\$49.60
3367	MISC-P20022-0	SIMMS DOLORES C TR &	0 PLEASANT LAKE AV	7/5/2007	\$1	F	1.000	\$5,600	\$49.60
3095	MISC-2321010-0	SMITH DEBORAH E	0 UNKNOWN LOCATION	5/8/2000	\$1	H	2.000	\$11,300	\$100.10
3101	MISC-3109501-0	SMITH ERIC	0 PLEASANT LAKE AV	7/18/2012	\$350,000	V	1.770	\$10,000	\$88.58
3304	MISC-N6000500-0	SOUTHWEST DRIVE LLC	0 DEPOT ST	6/13/2014	\$1	A	0.300	\$1,700	\$15.06
3372	MISC-19516000-0	SYLVIA EUGENE	0 PLEASANT LAKE AV	2/23/1938		XX	1.000	\$5,600	\$49.60
3377	MISC-20157502-0	TEIXEIRA FRANCES A ESTATE OF	0 UNKNOWN LOCATION	4/4/1938	\$0	XX	0.400	\$2,300	\$20.37
3376	MISC-20157501-0	TEIXEIRA FRANCES A ESTATE OF	0 UNKNOWN LOCATION	8/26/1970	\$0	XX	6.000	\$33,800	\$299.40
3375	MISC-200-0	TEXEIRA ARTHUR J	0 OAK ST	4/5/1979		XX	8.000	\$45,000	\$398.61
3378	MISC-20488000-0	THOMSON JAMES W ET ALS	0 MAIN ST	8/7/1975		XX	15.000	\$84,400	\$747.62
3379	MISC-20585000-0	TOBEY MARY	0 MAIN ST	6/11/1974		XX	0.260	\$1,500	\$13.29
3227	MISC-8328011-0	TOWNSEND JOHN R ET AL	0 GREAT WESTERN RD	4/22/1966		XX	1.000	\$5,600	\$49.60
3388	MISC-23156004-0	WALKER JOHN F &	0 DEEP HOLE RD	11/8/2005	\$25,000	G	0.120	\$700	\$6.20
3389	MISC-23156005-0	WALKER JOHN F &	0 RED RIVER RD	8/20/1971	\$1	F	1.000	\$5,600	\$49.60
3390	MISC-23285000-0	WATSON GEORGIA R ET ALS	0 UNKNOWN LOCATION	12/15/1955		XX	2.000	\$11,300	\$100.10
						Acres	449.886	\$2,530,500	\$22,415.17

OWNERS UNKNOWN

Key	Map/Parcel	Location	Acres	Assessment	Taxes
11934	24-C3-0	0 GORHAM RD	0.11	\$1,000	\$88.58
20285	28-C8-0	0 BELLS NECK RD	23.71	\$33,000	\$2,923.14
3565	31-C3-0	0 SISSON RD	0.75	\$1,000	\$88.58
3566	31-C5-0	0 FOREST ST	2.60	\$3,600	\$318.89
3568	31-C7-0	0 BANK ST	0.47	\$700	\$62.01
3579	31-D13-1-0	129 FOREST ST	0.38	\$2,900	\$256.88
3581	31-D18-0	115 FOREST ST	0.46	\$144,400	\$12,790.95
3587	31-P4-0	0 BANK ST	1.30	\$1,800	\$159.44
3593	31-P11-0	0 BANK ST	2.80	\$3,900	\$345.46
3598	32-B5-0	0 BANK ST	0.58	\$800	\$70.86
3599	32-B6-0	0 BANK ST	0.48	\$700	\$62.01
3609	32-B7-0	0 BANK ST	2.50	\$18,800	\$1,665.30
20271	33-E2-0	0 CHATHAM RD	2.82	\$205,700	\$18,220.91
20272	34-E3-0	0 CHATHAM RD	1.96	\$192,800	\$17,078.22
20275	34-E5-A-0	0 CHATHAM RD	0.72	\$5,400	\$478.33
20276	34-E5-B-0	0 CHATHAM RD	1.01	\$7,600	\$673.21
26308	34-N12-0	0 CHATHAM RD	0.40	\$6,000	\$531.48
26309	34-N13-0	0 CHATHAM RD	0.46	\$6,900	\$611.20
26310	34-N14-0	0 CHATHAM RD	2.46	\$36,900	\$3,268.60
26311	34-N15-0	0 CHATHAM RD	5.02	\$75,300	\$6,670.07
20278	43-E7-0	0 CHATHAM RD	0.48	\$3,600	\$318.89
20280	43-E9-0	0 CHATHAM RD	0.86	\$6,500	\$575.77
20281	43-E9-A-0	0 CHATHAM RD	0.82	\$6,200	\$549.20
20282	43-E10-0	0 CHATHAM RD	1.00	\$7,500	\$664.35
20284	43-E12-0	0 CHATHAM RD	4.51	\$33,800	\$2,994.00

5014	55-L4-0	0 DEPOT ST	2.05	\$23,100	\$2,046.20
5148	57-A6-0	88 QUEEN ANNE RD	1.21	\$136,100	\$12,055.74
12066	57-E3-0	0 QUEEN ANNE RD	0.42	\$4,700	\$416.33
6455	76-B3-0	0 MUDDY CREEK	0.78	\$1,100	\$97.44
21162	86-B3-0	0 HALLS PTH	2.80	\$105,100	\$9,309.76
21163	86-B14-0	0 HALLS PTH	1.60	\$88,900	\$7,874.76
21164	86-B17-0	0 HALLS PTH	7.70	\$52,000	\$4,606.16

Parcels 32

Acres 75.22 \$1,217,800 \$107,872.72

VOTE CERTIFICATE

I, the Clerk of the Board of Selectmen of the Town of Harwich, Massachusetts, certify that at a meeting of the board held _____, 20__, of which meeting all members of the board were duly notified and at which a quorum was present, the following vote was unanimously passed, all of which appears upon the official record of the board in my custody:

Voted: that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the \$1,086,673 borrowing authorized by the vote of the Town passed May 8, 2021 (Article 19) is hereby determined pursuant to G.L. c.44, §7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
Quint Fire Apparatus	\$1,086,673	20 Years

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located, or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the subject matter of this vote were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: _____, 20__

Clerk of the Board of Selectmen

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513

Fax (508) 432-5039

Joseph F. Powers, *Town Administrator*
Meggan Eldredge, *Assistant Town Administrator*

732 MAIN STREET, HARWICH, MA 02645



MEMO

TO: Board of Selectmen

FROM: Danielle Delaney, Executive Assistant – Licensing

CC: Joseph F. Powers, Town Administrator
Meggan M. Eldredge, Assistant Town Administrator

RE: Entertainment License request – Lydia Leclair Photography

DATE: August 9, 2021

Per email communication with Lydia Leclair, Lydia Leclair Photography, she is requesting to have entertainment on Wednesday evenings during Music in the Port. Details provided below.

Dates: 8/11/21, 8/18/21 and 8/25/21

Time: 5:00 – 8:00 p.m.

Type of Entertainment – One individual singing and playing guitar with amplification

Location of Entertainment – Outside in front of the business on private property



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR ENTERTAINMENT LICENSE

- Weekday Entertainment (\$75) _____ 1 day (\$25) _____ New application _____
 Batters Box (\$50) _____ Renewal _____
 Go Carts (\$50) _____ Annual _____
 Miniature Golf (\$50) _____ Seasonal _____
 Trampolines (\$25) _____ Opening Date _____
 Theater (\$150 per cinema) _____
Automatic Amusement:
 Juke Box (\$100 each) _____
 Video Games (\$100 each) _____ Other _____

Business Name Lydia Leclair Photography Phone 774-408-8818

Business Address 546-B Rt. 28 Harwich Port, MA 02646

Mailing Address "

Owners Name & Address Lydia Leclair Po Box 272 Harwich, MA 02645

Email Address lydia@eyelydphoto.com

Managers Name & Address _____

TIMES AND DAYS OF WEEK FOR ENTERTAINMENT (Please note this application does not cover Sundays. You can obtain a Sunday license application at the Selectmen's Office):

Wednesdays 7/28 - 8/25 5-8pm

ENTERTAINMENT TYPE: (Check all appropriate boxes)

- Concert Dance Exhibition Cabaret Public Show Other
 Dancing by Patrons
 Dancing by Entertainers or Performers
 Recorded or Live Music
 Use of Amplification System
 Theatrical Exhibit, Play or Moving Picture Show
 A Floor Show of Any Description
 A Light Show of Any Description
 Any Other Dynamic Audio or Visual Show, Whether Live or Recorded

At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

____ Yes X No

If Yes, answer questions 1 through 4 below. Attach a separate sheet and/or exhibits if necessary:

1. Describe in complete detail the extent of exposure during the performance and the nature of the entertainment: _____

2. Furnish additional information concerning the condition of the premises and how they are suitable for the proposed entertainment: _____

3. Fully describe the actions you will take to prevent any adverse effects on public safety, health, or order: _____

4. Identify whether and how you will regulate access by minors to the premises: _____

Days/Hours of Business Operation _____

Pursuant to MGL, Chapter 62C, Section 49A, I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all State tax returns, and have paid all State taxes under the law.

Lynette Lee *owner* _____
Signature of applicant & title Federal I.D. #

Signature of individual or corporate name Federal I.D. #

Signature of Manager Federal I.D. #

Signature of Partner Federal I.D. #

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes & regulations, including zoning ordinances, health regulations & building & fire codes.

A
Building Commissioner

Matthew O'Neill
Board of Health

BH
Fire Department

K.M. Adin
Police Department

comments: ** Not to impede the public side walk or pedestrian way.*

Required signatures to be obtained by the applicant prior to submission of new applications.

Danielle Delaney

From: Carolyn Carey
Sent: Wednesday, August 4, 2021 2:07 PM
To: Danielle Delaney; Meggan Eldredge
Subject: FW: Community Center reopening

Hi Danielle,

I'm forwarding the email below in response to your email from yesterday regarding Michael's request for updates on Community Center hours and staffing. This provides the context for our current hours of operations. Here are the updates I'm aware of since that initial correspondence –

Meggan, Sean, Link, and I met shortly after I sent this initial email (I believe on June 3rd) to further discuss reopening plans. During that meeting, Meggan confirmed that the Town had received a legal opinion the town might incur liability if any injuries or damage resulted from groups completing their own room set ups. Sean confirmed that the alterations made to custodial scheduling at the onset of COVID –that all custodians would be scheduled from 6 AM to 2 PM regardless of building assignment – would remain in effect. It was the consensus of the group that it was not appropriate to have only one Town staff member working in the building, due to safety and security concerns. Without additional custodial coverage, or reverting back to pre-COVID custodial schedules, the Community Center Executive Assistant would be the only staff member working in the building from 4 PM to 9 PM each day.

The overall concerns regarding staff coverage, sanitation, and room set ups outlined below remain in effect. Following the meeting, we agreed to keep Community Center hours the same as during pandemic – Monday to Friday, 6 AM to 4 PM. I understand that a seasonal custodian position was posted to support expanded hours, but custodial hiring is coordinated through DPW or perhaps through Administration, not through the Community Center and so I'm unable to provide updates on the status of that hiring process.

Once custodial coverage is available, I am ready and able to give the Community Center Executive Assistant two weeks' notice, as required in the HEA contract, regarding the change in schedule to cover expanded hours. If we were expanding to allow evening weekday hours, but remaining closed on weekends, this change would be sufficient. If the intention was to resume weekend hours, or even just Saturday hours, I would need to fill the vacant Community Center position that previously covered Tuesday evenings and Sundays (as outlined in greater detail below).

Meggan, Link, or Sean may be better able to speak to the hiring process, as that seems to be what altering hours hinges upon.

Unfortunately, I am unable to attend the meeting on August 9th, as I have a prior commitment. Please let me know if you'd like to present these emails or have me write a memo to the Board, or if I can provide any additional information I'm happy to do so. I can also plan to attend a future meeting if that is better, though my update will be limited without knowing more about custodial hiring.

Thank you and let me know how you'd like me to proceed.

Regards,
Carolyn

From: Carolyn Carey
Sent: Thursday, May 20, 2021 5:53 PM
To: Joe Powers <jpowers@town.harwich.ma.us>; Meggan Eldredge <meldredge@town.harwich.ma.us>; Danielle

Delaney <ddelaney@town.harwich.ma.us>
Cc: Link Hooper <lhooper@harwichdpw.com>
Subject: Community Center reopening

Hi Joe and Meggan,

It was great to see you both today and be back at work.

I wanted to follow up on our conversation at today's Department Head meeting as it relates to Community Center reopening.

Just as a reference /discussion point I have listed the hours of operation prior to COVID.

Prior to COVID, the Community Center hours of operation were:

- Monday – Friday, 6 AM to 9 PM
- Saturday, 8 AM to 4 PM
- Sunday, 10 AM to 3 PM

During these ordinary operations, there was a custodian onsite at all times. The front desk, when fully staffed, has four members – one full time, benefitted, three part-time, non-benefitted.

- Full-time Executive Assistant: 12:30 PM to 9 PM (M, W-F); 8 AM to 4 PM (Sat) – 40 hours
- Early morning part-time coverage: 6 AM to 10 AM (M-TH); 6 AM to 9 AM (F) – 19 hours
- Mid-morning part-time coverage: 9 AM to 12:30 PM (M, W-F); 9 AM to 2 PM (Tu) – 19 hours
- Remaining part-time coverage: 2 PM to 9 PM (Tu); 10 AM to 3 PM (Sun) – 12 hours – currently VACANT

Since reopening during COVID, our hours of operation have been Monday through Friday, 6 AM to 4 PM. There has been custodial coverage from 6 AM to 2 PM.

My biggest concern about reopening is custodial coverage for the following reasons:

- Onsite staffing levels - without expanded custodial coverage, the Community Center Executive Assistant would be the only town staff member in the building from 4 PM to 9 PM, Monday through Friday, while open to the public. I am concerned about her safety, as a she would be totally alone in the event of a health crisis or public safety concern. Previously, we've had to alter staff and/or building hours to prevent any one staff member from being onsite alone (expanded the EA hours from 8 PM to 9 PM so the custodian would not be alone, and shortened building hours from 10 PM to 9 PM).
- Cleaning/sanitizing – while I am thankful that many of the heightened sanitization concerns are loosened as we approach “post-pandemic”, this building still sees a very high volume of traffic at all hours it is open. Just within the last week, we've had an onsite injury requiring extensive blood clean up using special chemicals and procedures, and complaints about bathrooms being very dirty the day after the election (the only day the building has been open beyond pandemic hours of operation without custodial coverage).
- Room set ups – groups (and departments) renting space here rely on the custodians to set the rooms up for their programs and events. The custodians have served that function since the building opened. I recall some years ago that Administration considered the impact of having groups be responsible for their own set ups – they got a ruling at the time the Town would incur the liability for any injury or damages that resulted from this practice, as it is all town owned equipment on town owned property. Community Center staff would not be able to take on this function – both because it is outside their job descriptions and because they do not have the time (there is no overlap in front desk coverage so a staff member could not simultaneously set up rooms and staff the desk).

With the vacancy in the third part-time position, I also do not have the staff coverage to be open Tuesdays after 2 PM or at all on Sundays. That position was made vacant when Melyssa Millett transferred to Town Hall. We agreed not to fill the position at the time due to temporarily reduced hours. Based on other discussion today, I do not believe I could fill that position quickly enough to resume full hours on June 15th even with permission to post it. Our other part-time positions already work the maximum allowable hours without within their non-benefitted designation, and so could not provide coverage.

I don't believe we can safely reopen without addressing these concerns.

I appreciate your time and attention to this challenging transition as we move forward to safely welcome back the public and support our staff.

Regards,

Carolyn Carey
Director, Harwich Community Center
100 Oak Street
Harwich, MA 02645

508-430-7568

ccarey@town.harwich.ma.us

OLD BUSINESS



TOWN OF HARWICH

DEPARTMENT OF PUBLIC WORKS

273 Queen Anne Road • P.O. Box 1543 • Harwich, MA 02645

Telephone (508) 430-7555

Fax (508) 430-7598

MEMORANDUM

TO: Board of Selectmen

FROM: Lincoln S. Hooper, Director

DATE: July 7, 2021

RE: Treasure Chest

The purpose of this memo is to provide the Board information regarding the current state of the Treasure Chest (TC) building, the cost to operate the TC and to provide any recommendations that I may have.

The TC building is a two bay space building constructed in 1968 that used to be the operations center of the former landfill. It was turned into the TC in 2001 after the landfill was capped and the new 4 bay space building was constructed. Since the TC was closed due to COVID-19 in March of 2020, the DPW has utilized the space for various purposes including a construction shop for our Facility Maintenance team and winter storage for equipment that would have otherwise been left outside (beach cleaner, 2 sweepers and roadside mower). In fact, the Facilities team is currently constructing 11 new lifeguard stands there as an ongoing project (see attached pictures).

The cost to operate the TC is relatively minor and includes utilities (electric, gas & water) from 2019 at a cost of \$2,417 and disposal of unwanted items (19.23 tons) at a cost of \$2,307, for a total cost of \$4,724. This figure excludes the estimated 2 hours per week that DPW employees spend dumping the rolloff container for the trash and picking up the area. An estimated cost of this fully allocated labor would be \$4,524 ($\$30 \text{ per hr} \times 45\% \text{ benefits} \times 2 \text{ hrs wk} \times 52 \text{ weeks} = \$4,524$). The total previous operating cost of the TC would have been \$9,248.

Given that the DPW has fully utilized the TC building during its closure, I have conflicting feelings about what my recommendation should be to the Board. On one hand, DPW staff utilized the space effectively during the closure and will continue to do so until the TC is reopened. On the other hand, the TC serves multiple purposes including providing opportunities to those in need to find free stuff, an outlet for residents to donate items they think others may want and provide an opportunity for residents to volunteer. The one recommendation I do want to make is to hire a part-time TC

Coordinator to be onsite during operating hours each weekend if it is reopened. The purpose behind this recommendation is that, in my view, volunteers should not have to take the abuse from patrons that they have been subjected to in the past, particularly while enforcing the Harwich only policy. The cost of this would be \$16,640 per year (\$20 per hr x 16 hrs per week x 52 weeks = \$16,640).

I have included the TC Committee Charge, that was adopted by the Board of Selectmen on February 26, 2018, TC Operational Guidelines and TC Volunteer Rules of Etiquette for your review. I would be remiss if I did not extend credit to the TC Committee for working on and adopting these documents and pay special thanks to former TC Committee Chairman Tom Caruso for his service.

Thank you for your time and consideration in this matter.

Attachments: 2 pictures
Treasure Chest Committee Charge
Treasure Chest Operation Guidelines
Treasure Chest Volunteer Rules of Etiquette

Cc: Joe Powers, Town Administrator





TREASURE CHEST COMMITTEE CHARGE

The purpose of the Treasure Chest is to provide a place where useable items can be diverted from the waste stream and be made available to others in our community. Items can be picked up by individuals for their use or by charitable organizations for their clients. It is not the intent of the operation of the Treasure Chest to provide a supply of items for resale for private business.

The Treasure Chest Committee shall consist of seven (7) members and two (2) alternate members appointed by the Board of Selectmen to staggered 3 year terms, which run from July 1 to June 30. The board will appoint members and the Treasure Chest Committee will elect a chair, vice chair, and clerk at their first meeting in July.

The purpose of the Treasure Chest Committee is to oversee the on-site operation of the Treasure Chest and to make recommendations to facilitate the orderly drop off and pick up of reusable items in designated areas. Recommendations will be forwarded to the DPW Director. The committee will adhere to the implementation of rules adopted by the Board of Selectmen and to any instructions as given by the DPW Director.

Volunteers who participate at the Treasure Chest will be appointed by the Director, in consultation with the Committee. The Treasure Chest Chairperson will appoint individuals who will be designated as Shift Leaders to supervise volunteers during hours of operation.

The DPW Director, at his discretion or at the request of the Treasure Chest Committee, after meeting with the affected party, may determine that an individual may no longer volunteer at the Treasure Chest. The individual may request an appeal hearing with the Board of Selectmen.

Draft - Treasure Chest Committee meeting, January 19, 2018

Approved by the Board of Selectmen on February 26, 2018

Treasure Chest Operational Guidelines

- 1) Volunteers should be respectful to all patrons and volunteers at all times. Should a problem arise, volunteers should contact the shift leader on duty.
- 2) Each 3 hour shift will have an inside and outside shift leader to provide leadership to all volunteers and handle any questions or issues that should arise. Shift leaders will be noted on the posted schedule.
- 3) The Treasure Chest shall be open from 9am to 3pm Saturdays and Sundays throughout the year, except December 25th and January 1st.
- 4) Emergency closures due to inclement weather or other needs of the Town shall be communicated to the DPW and the Scalehouse by phone, and to volunteers via email and/or phone.
- 5) Only approved volunteers may staff the Treasure Chest. All volunteers must read and sign the rules of etiquette form.
- 6) All volunteers shall park on the right side access road – opposite the fencing. (Except for handicap parking)
- 7) No items shall be placed in the exit lane.
- 8) Both exit gates shall remain open during hours of operation.
- 9) Donations will be accepted from 9am to 3pm on Saturday and Sunday.
- 10) Patrons will have first option to take donated items.
- 11) Volunteers shall use discretion in taking a limited number of donated items and shall do so only at the end of their shift.
- 12) No smoking allowed at the Treasure Chest.
- 13) No dogs allowed at the Treasure Chest, except service dogs.
- 14) The Treasure Chest Committee will meet at least 3 times per year. All meetings shall be posted and are open to all volunteers and the public.
- 15) Volunteers are encouraged to call another volunteer if they can not do their shift to attempt to find sub. Volunteers can also mark the calendar to signify a future date of absence.
- 16) Volunteers who do not comply with the rules of etiquette or these guidelines may have their privileges revoked.

17) The Treasure Chest will accept most donated items in good condition. Items not accepted include: Items that are broken or stained, TV and TV cabinets, stereo speakers, computers, printers, scanners, particle board furniture, disassembled furniture, encyclopedia sets, Christmas trees, gas grills and propane tanks, rims and tires, cribs, mattresses, large appliances(stoves, refrigerators, washers, dryers), snowthrowers, riding lawn mowers, toilets, sleep sofas, car batteries, air conditioners, children car seats, playpens, large or heavy furniture, treadmills, weapons, or any hazardous materials.

Please note that this list may be revised as needed and final determination on acceptance of any questionable item will be the prerogative of the shift leader on duty.

Revised 1/25/18

Treasure Chest Volunteer Rules of Etiquette

1/24/18

The Town of Harwich appreciates your time and energy to volunteer with a goal of continuing the success of the Treasure Chest and its mission. Being a volunteer at the Treasure Chest is a wonderful way to serve the Town of Harwich. As a volunteer, you will help divert usable items from being disposed of at the Transfer Station and you will assist in providing and maintaining a venue for the transfer of re-usable items to the general public.

As a Treasure Chest volunteer, it's essential to understand that you are representing the Town of Harwich and therefore being a volunteer comes with the same type of responsibility and etiquette guidelines you would have with a paid job. When you commit to being a volunteer for the Treasure Chest, you need to be on your best behavior because the Town of Harwich and the other Treasure Chest volunteers are counting on you to be pleasant, courteous, professional and helpful at all times.

To further that goal, here are seven rules of etiquette for Treasure Chest volunteers to follow:

1. Respect for Treasure Chest Volunteers and Patrons

Treasure Chest volunteers must treat other volunteers and patrons of the Treasure Chest with RESPECT! Your attitude directly reflects on the Treasure Chest and the Town of Harwich. While you may not always agree with the other volunteers or patrons, you must at all times be courteous and treat them with respect. Remember the mission, you are volunteering at the Treasure Chest to help divert usable items from being disposed of at the Transfer Station and to assist in providing and maintaining a venue for the transfer of re-usable items to the general public.

2. Follow the Rules

Treasure Chest volunteers should always follow the proper rules and procedures. Those rules are in place to protect the Town of Harwich, the Treasure Chest volunteers, and patrons of the Treasure Chest. Not following the rules may cause problems for the Town thus putting the continued operation of the Treasure Chest at risk and most likely resulting in the dismissal of the volunteer.

3. Show up for Your Shift on Time and Work Your Shift

The Treasure Chest needs volunteers who are dependable. Prove your dependability and strong work ethic by showing up on time. Being late shows a lack of respect for the other volunteers and the operation. While emergencies might make you miss a shift, please honor your commitment to volunteer. The other volunteers are counting on you and missing a shift makes extra work for the other volunteers.

4. Show up Ready to Work

Be ready to work to the best of your ability. You may be volunteering at the Treasure Chest, but treat it as you would a job. The Treasure Chest deserves nothing less than your best effort. Volunteers should give it their best effort and do everything they can to contribute to the success of the operation.

5. Take Initiative

Operating and maintaining the Treasure Chest takes a lot of time and effort and there are times when a lot of work needs to be done with only a few volunteers to do it. Please take the initiative and do what you can to keep the operation running smoothly.

6. Be Discreet

While volunteering at the Treasure Chest, you may see or hear private information that no one else needs to know about. Keep it to yourself. Do not speak poorly or gossip about the Town of Harwich, other Treasure Chest volunteers or patrons you come into contact with at the Treasure Chest.

7. Volunteer With a Good Attitude

You've committed yourself to something that you're passionate about, so put a smile on your face when you are volunteering at the Treasure Chest and show that you want to be there. Your efforts as a volunteer directly reflect on your character and your desire to be a Treasure Chest volunteer.

The Town of Harwich thanks you for your volunteer efforts at the Treasure Chest. Please abide by these etiquette rules to make your volunteer experience at the Treasure Chest trouble free and memorable.

Treasure Chest

205 Queen Anne Rd., Harwich, MA 02645
508-430-7584

Effective July 1st 2018 the Treasure Chest will be open to Harwich residents only. Harwich residents may pick up a Treasure Chest sticker, at no cost, at the Harwich Community Center or the Harwich Town Hall beginning June 11th, 2018.

This new policy was adopted by the Board of Selectmen at their June 5th meeting. It was made necessary by the significant increase in customers and the corresponding increase in items brought to the Treasure Chest, some of which ends up in our waste stream adding cost to the town.

The purpose of the Treasure Chest remains the same: to provide a place where useable items can be diverted from the waste stream and be made available to others in our town. Items can be picked up by Harwich residents for their use or for use by charitable organizations of their choice. No charge is made to drop off acceptable items, nor is any charge made when individuals pick up items.

The Treasure Chest is staffed by volunteers and is open to Harwich residents on each Saturday and Sunday from 9am to 3pm throughout the year, except on Christmas day, New Years day, or Easter should those dates fall on a Saturday or Sunday, or due to inclement weather.

The Treasure Chest accepts most items: clothes for all ages, shoes, toys and games, most small furniture, lamps, housewares(dishes, glasses, pots, pans etc.), small kitchen appliances, books, tools, rugs, radios, clocks, etc.

We do not accept items that are broken or stained, TV and TV cabinets, stereo speakers, computers, printers, scanners, particle board furniture, disassembled furniture, encyclopedia sets, Christmas trees, gas grills and propane tanks, rims and tires, cribs, mattresses, large appliances(stoves, refrigerators, washers, dryers), snowthrowers, riding lawn mowers, toilets, sleep sofas, car batteries, air conditioners, children car seats, playpens, large or heavy furniture, treadmills, weapons, or any hazardous materials. Many of these items can be brought to the transfer station.

From: Dana DeCosta
Date: July 19, 2021 at 8:18:34 AM EDT
To: Link Hooper
Subject: RE: Treasure Chest

Link,

I hope this is the first of a couple of meetings where ideas are exchanged.

I do have some thoughts on the treasure chest reopening that I would like to share. I do understand that I am an employee at the Landfill, but the information I share comes from being a former Selectman who dealt with the TC in the 1990's encountering some of the same problems back then that we have today.

If the treasure chest is going to reopen in the same place with the same rules as before then I would be against it. The building and grounds are far more important to the Town as a base for Building Maintenance than it is for the Treasure Chest. The idea of a Building Maintenance Department was born in the 1990's when I was on the board and it took years to finally fund the first position and get it started. Now that we can see what a value they bring giving them a space to call "home base" where they can work, as well as store gear and inventory is the next logical step in developing that group.

A new location for the Treasure Chest would have to be found. I know I spoke to you before about making use of the West end of the recycling area near where the handicapped recycle table is, and I know you said "it used to be in recycling before", I do not see reopening the TC the same way as it was before. Rather than a building I think a container for storage would keep the cost of the operation down.

In my view the TC needs to be done on a smaller scale with the operation being restricted just the Town of Harwich as it was done recently. I think we should try to separate drop off days from pick up days to keep down some of the problems that result from both being done at the same time. If the main purpose of the TC is to provide needed items that people can use, the list of items accepted should be restricted, and should not include things that people are just trying to get rid of.

The most important part of this is to have a Town Employee in charge of what is allowed to be dropped off, and how the pick up days will be handled. With the location inside the land fill grounds and a Town Employee involved drop off patrons can be directed to other parts of the Landfill as needed.

This email is already too long but I wanted to share some thoughts. I hope to make future meetings or meet individually if needed.

Kind regards,
Dana

From: Brett Fortin <b.fortin21@gmail.com>

Sent: Thursday, June 3, 2021 10:22 PM

To: Larry Ballantine

Subject: Treasure chest

Hello Mr. Ballantine,

I am writing to express my desire for the treasure chest to reopen at the earliest & safest date. It is a loved fixture in our community that is solely missed.

Thank you.

Best,

Brett Fortin
Cove Road
Harwich
203-685-3955

From: Fran Salewski <fransalew@gmail.com>

Sent: Wednesday, June 9, 2021 5:45 PM

To: Larry Ballantine

Subject: Treasure Chest

As the town returns to normal after the Covid restrictions phase please consider reopening the Treasure Chest. It has been a staple in Harwich for over twenty years. I am certain many of the Harwich residents would enjoy the facility reopening

Fran Salewski
42 Beach Plum Cir.
Harwich

From: Nancy St.germaine <nancy.stgermaine@yahoo.com>

Sent: Wednesday, June 9, 2021 7:23 PM

To: Mary Anderson; Don Howell; Larry Ballantine; Michael D. MacAskill

Subject: Treasure Chest

I was told that the opening of the TC is being decided by the board of selectman ...I am hoping that you all decide to reopen it ...a lot of people depend on the TC... The TC has been around for so many years it would be sad to see it close.

Thank you

Nancy St.Germaine

From: jean bulger <jbulger2001@yahoo.com>

Sent: Wednesday, June 9, 2021 7:43 PM

To: Michael D. MacAskill; Don Howell; Mary Anderson; Larry Ballantine

Subject: Treasure Chest

To the Board of Selectman: the Treasure Chest has been a favorite place for many residents to drop off usable items and to search for items they need. It would be a shame if it were not to reopen. It's been a long wait to be able to get back out and I know it is one place many would enjoy. On the Harwich Cape Cod Facebook group I posted the question as to who would like to see it open and received almost 200 responses. The overwhelming response was "Yes". I hope this is not the time to end this tradition. We can make it a positive experience for all.

Thank you, Jean Bulger

From: larosec@aol.com <larosec@aol.com>

Sent: Friday, June 11, 2021 8:22 AM

To: Larry Ballantine

Subject: Treasure Chest

Dear Selectman Ballantine,

I would like to voice my vote in favor of the Treasure Chest reopening. It was wonderful for my family whenever cleaning out clothes and attic. We never felt bad in donating things there knowing someone else could use it even if we couldn't. These items were too good to throw out.

Whenever I would drop things off I would also look around. I would always find a good book, a shirt or two for my grandchildren or a decorative piece that would be perfect in my home. My granddaughter's first bike came from there and now she keeps it at my house.

Please consider reopening for the benefit of the town.

Thank you,

Catherine LaRose
14 Lakeside Terrace

From: Debera First <deberafirst@gmail.com>

Sent: Friday, June 11, 2021 10:22 AM

To: Michael D. MacAskill; Larry Ballantine; Don Howell; Mary Anderson

Subject: Treasure Chest

Hi. As a full time resident of Harwich, I ask you to reopen the Treasure Chest!

There are many reasons to do so: keeping things out of the landfill, allowing unwanted items that are still useful a renewable life cycle, helping people who need something to pick it up and get it for free, etc. All of which I believe out way the negative, which two of the most heard were traffic on Queen Anne is heavy on Sat and Sun, and volunteers picking through the incoming items and taking them home for resale.

Perhaps the Treasure Chest can be relocated to another area behind the dump to eliminate traffic on QA and if people complain about volunteers getting free stuff first maybe they would like to volunteer.

May I suggest that residents of Harwich receive a free sticker with their dump sticker to drop off or pick up items at the Treasure Chest, and charge non residents a daily fee, via the internet prior to their visit, to come in and pick up items void of any drop off privileges.

The Treasure Chest has been missed by many. Whenever I have taken home items there to be given away, my grandchildren enjoyed going and looking through the toys and books..... it was like going on a Treasure Hunt and winning a prize! I have also found myself finding items which I put to good use.

Thank you for your time and considering this. I hope to see it on the agenda soon before the summer ends!

Create a wonderful day!
Debera First

From: Melanie Bradley <mewbradley@gmail.com>

Sent: Tuesday, June 15, 2021 6:53 AM

To: Larry Ballantine

Subject: Treasure chest

Good morning, I hear you may be considering the opening of the treasure chest. I hope you all decide in favor of that. It has been sorely missed. Thank you
Melanie wurst

Sent from my iPad

From: Joan Canterbury <joan.canterbury2@verizon.net>

Sent: Thursday, June 24, 2021 4:36 PM

To: Larry Ballantine

Subject: Re-open the Treasure Chest

Dear Sir,

For years, the Treasure Chest, next to the town transfer station, was an effective way for residents to donate household items for re-use. This system kept usable items out of the trash stream, and made items available to residents who could not have afforded them otherwise. Win-win.

Please find a way to re-open the Treasure Chest, and return this service to the residents of Harwich.

Sincerely,

Joan M. Canterbury

30 Wyndemere Bluffs Rd.

Harwich Port

From: Pamela Bosko <pbosk@comcast.net>

Sent: Sunday, July 11, 2021 10:50 AM

To: Larry Ballantine

Subject: Treasure Chest

>

>> Please reinstate the Treasure Chest. It provides a wonderful avenue to recycle clothing and many household items especially for residents with a range of incomes. It is a Harwich gem.

Sincerely,

Pam Bosko

38 Ridgeport Drive

Harwich Port

From: Moody, Mary <mmoody@monomoy.edu>

Sent: Monday, July 12, 2021 11:58 AM

To: Larry Ballantine

Subject: Treasure chest

Please reinstate the Treasure Chest. It provides a wonderful avenue to recycle clothing, children's toys, nursery items, mobility equipment, small appliances and furniture and many household items. Residents with a wide range of incomes donate to and shop at the Treasure Chest. I have a few friends with a very limited income who have obtained most of their clothing and household supplies such as bedding and kitchen equipment at the Treasure Chest.

I feel that a resource such as the treasure chest is a wonderful fit for the reduce, reuse and recycle program as well as allowing social justice warriors contribute gently used goods to their fellow man. If fees are incurred certainly a small charge could be assessed. I think there is more to be gained for the community by providing a space for this well used resource.

Thank you for giving this every consideration to reopen the Treasure Chest!

Mary Moody

From: Diane LeDuc <dianejleduc@comcast.net>

Sent: Tuesday, July 13, 2021 6:52 PM

To: Larry Ballantine; Michael D. MacAskill; Mary Anderson; Don Howell

Subject: The Treasure Chest

Dear Honorable Harwich Selectmen,

I attended last night's meeting because I feel strongly that The Treasure Chest should reopen asap. I love the idea of rerouting access to the area via the main gate, so that only Harwich people can get in.

I don't like the idea of paying someone to run it. The whole idea is to save money by not sending as much stuff to Bourne - or where ever we're sending it these days.

As for the maintenance dept. needing the building - where did they get things done before Covid? I'm sorry, but just because they moved in doesn't mean they have to stay.

Harwich is the number 1 town on the Cape for recycling. Let's continue to help Mother Nature in every way we can.

Thank you.

Diane LeDuc

From: Martha Crane <mbcrane88@icloud.com>

Sent: Thursday, July 15, 2021 5:26 PM

To: Larry Ballantine

Subject: Treasure Chest

Hi Larry. We just saw the article in the Chronicle. YES please reopen the treasure chest. We have given things that were taken right out of our trunk to happy people. We have gotten bikes for our grandson and return them when he grows out of them. The sense of community and wise reuse of articles is phenomenal. I don't know why you have to pay a weekend supervisor \$16,000 as stated in the article. ??

Thank you for your help in opening up our Treasure Chest.

Martha and Don Crane.

From: Helena Nossal <hpnossal@aol.com>

Sent: Friday, July 16, 2021 2:40 PM

To: Larry Ballantine

Subject: Treasure Chest

Hello Larry,

Please add my name to your list of Harwich residents wanting the Treasure Chest to re-open I also have a really hard time throwing "useable stuff" that I no longer need.

Helena Nossal
58 Noreast Dr

From: Carolyn Oleary <carmaol@yahoo.com>

Sent: Saturday, July 17, 2021 2:55 PM

To: Larry Ballantine

Subject: treasure chest

Larry, I echo Maureen Davis' thoughts about the importance of reopening the Treasure Chest. We are all aware of the grave importance of recycling (so many people in need and what doesn't get recycled will be in the landfill). I'm sure the town can find other spots to store that equipment. Carolyn OLeary.

From: Michael Crowe <michaelacroweesq@gmail.com>
Sent: Tuesday, July 20, 2021 11:46 AM
To: Michael D. MacAskill; Larry Ballantine; Don Howell
Subject: Treasure Chest

Please reinstate the Treasure Chest. It is environmentally sound and it is an alternative to prevent items from cluttering our landfill! It provides a wonderful avenue to recycle especially clothing and many household items. Residents with a wide range of incomes donate to and shop at the Treasure Chest. Children learn the value of recycling and repurposing unwanted items as well.

Thank you for giving this every consideration to reopen the Treasure Chest!

Maria and Mike Crowe
7 Gordon Road
Harwich, MA



TOWN OF

HARWICH

*732 Main Street
Harwich, MA 02645*

CONSERVATION COMMISSION

(508)-430-7538 FAX (508)430-7531

July 28, 2021

To: Joseph Powers, Town Administrator
From: Amy Usowski, Conservation Administrator

This morning I met with Professional Land Surveyor Paul Sweetser at 203 Bank Street to a.) see if his company would be willing and able to produce an "Existing Conditions" Site Plan for 203 Bank Street, b.) tell him what should be on that plan, and c.) ask for a time frame for when he could produce it if they were able. They are willing and able, and would be able to survey the property in September 2021. They said they can get Administration the quote for the work quickly. I informed him that the site plan should contain topography, flood zone lines, property bounds, existing footprint of the building/parking area, septic, and show proximity to wetlands on adjacent lots as they would relate to the property of 203 Bank Street (show 50' and 100' wetland buffers if they do cross onto 203 Bank).



TOWN OF HARWICH

DEPARTMENT OF PUBLIC WORKS


273 Queen Anne Road • P.O. Box 1543 • Harwich, MA 02645

Telephone (508) 430-7555

Fax (508) 430-7598

MEMORANDUM

TO: Joe Powers, Town Administrator

FROM: Lincoln S. Hooper, Director 

DATE: July 29, 2021

RE: Update for 5 Bells Neck Road (West Harwich Schoolhouse) RFP

In preparation to develop the RFP, I read Chapter 8 of the 30B manual, Real Property Transactions, read your memo to the Board of Selectmen dated July 12, 2021, reviewed Articles 17 & 40 of 2021 Annual Town Meeting and a recent Cape Cod Chronicle article on the property. My interpretation of the materials was that the Town wishes to sell the property with historic preservation of the building being a central theme. In support of this, the evaluation criteria in the RFP are as follows: 1. Proposed use of the Property, 2. Preservation of the Property, 3. Impact Analysis, 4 Financial Capacity, 5 Project Team, 6 Sale Price.

The applicable dates for the RFP are as follows:

- Advertisement in the Cape Cod Chronicle – July 29, 2021 & August 5, 2021
- Central Register advertisement – July 28, 2021
- Post to the Town Website – July 28, 2021
- Pre-Proposal Meeting and Site Visit – August 17, 2021 @ 10 AM
- Bid Opening – September 9, 2021 @ 2 PM

The RFP is available on the Town's website here: https://www.harwich-ma.gov/sites/g/files/vyhlf7091/f/uploads/rfp_5_bells_neck.pdf.

Sean Libby, Facilities Manager, and I plan on attending the scheduled site visit on August 17th and the bid opening on September 9th.



TOWN OF

HARWICH

732 Main Street
Harwich, MA 02645

CONSERVATION COMMISSION

(508)-430-7538 FAX (508)430-7531

August 2, 2021

To: The Harwich Board of Selectmen
From: Amy Usowski, Conservation Administrator

This memo is in response to the letter the Conservation Commission was copied on from Robert and Andrea Doane, abutters to the potential Chloe's Path project. This memo is not a legal opinion; any legal opinion desired regarding the proposed project and/or how this project relates to the existing Protective Covenant for the property referenced in the letter from the Doane's should be from Town Counsel. The covenant was a requirement of the State Division of Fish and Wildlife's Natural Heritage and Endangered Species Program (NHESP). I have reached out to NHESP and received correspondence from Misty-Anne Marold, Senior Endangered Species Review Biologist, that she has not had any correspondence for this property since 2018. Misty notes the following in her email to me:

"The 40B regulations do not change their requirements under the MESA. The MESA regs require that they come to us for review; however, it is up to the owner/developer with a project subject to the MESA to determine when they consult with our office. The only requirement is that they come to us before they begin any work. Since this site has an existing MESA review and Determination under which they began work (e.g., clearing, installed the road), they will have to come to us to discuss any change to the previously approved plan and resulting land protection. Based on their new plans, we would advise them of the potential pathways available to them under MESA."

I have attached the letter from NHESP for the project to construct Chloe's Path roadway. In order to start the construction of the roadway, the applicant also had to file with the state NHESP, specifically under the Massachusetts Endangered Species Act (MESA), as this property is known habitat for Eastern Box Turtle, a state-listed 'Species of Special Concern.' The Conservation Commission's Orders of Conditions also required that the applicants furnish all documents required under MESA to the Commission as well. We are in receipt of the 2016 Eastern Box Turtle Nesting Habitat Improvement & Management Plan by EcoTerra Design & Consulting.

The determination by NHESP was for a 7 lot subdivision. This project proposal has now changed to a 96 unit complex.

I will comment on the previous permit to install the road and utilities, and on what the applicant will have to file with the Conservation Commission if they wish to permit the proposed 40B project as designed.

In 2016 the Conservation Commission issued a permit to install the road, road drainage, and utilities of Chloe's Path, a 7-lot subdivision. The 8th lot was primarily wetland, and was donated to the Town. A copy of the plan the Conservation Commission approved has been sent electronically to Administration to provide to the Board. As you will see, only a small portion of the work was proposed in the 100' buffer to the wetland. A letter was sent from this department alerting the applicant that the permit was about to expire, but we received no word. This permit expired on 2/18/2019. We have not received a Request for a Certificate of Compliance from the applicant, HFH Development. If all work under this permit has been completed, they should request a Certificate of Compliance to officially close the project out. No work can occur within the wetlands or 100' buffer at this time, as there is no active permit. If not all the Special Conditions of that permit have been met, the applicant must re-apply with the Conservation Commission to finish them.

In regards to the proposed project currently under review with the Town, I offer the following:

1. If requested, the local Zoning Board of Appeals (ZBA) can waive review under the local bylaw, including the Harwich Wetlands Protection Bylaw Chapter 310. To my knowledge, this project has not been filed with the ZBA as of the date of this memo.
2. The Conservation Commission will need to review the project under the State Wetlands protection Act and Regulations Chapter 310 Section 40 and 310 CMR 10.00. This will be a Notice of Intent hearing in front of the Conservation Commission, and this will be a public hearing.
3. The Conservation Commission will not close a hearing on a project the applicant has gotten approval from NHESP, so it would be best if they file with NHESP first.
4. The current proposed site plan is entitled 'Chloe's Path Housing' by J.M. O'Reilly & Assoc. shows the proposed work to be outside the 50' wetland buffer zone. No structure appears to be within the 100' wetland buffer, which is the extent of the Conservation Commission's jurisdiction under the state Wetlands Protection Act. Clearing, grading, and vehicular access behind the building would be in the 100' wetland buffer as proposed. When was the last wetland delineation done on this property and by whom? If they are relying on the 2016 delineation, it is no longer valid, and needs to be re-done by a professional wetland scientist.



Commonwealth of Massachusetts

Division of Fisheries & Wildlife

MassWildlife

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O F F I C I A L
C O P Y

Jack Buckley, Director

July 22, 2016

HFH Development LLC
PO Box 612
North Chatham, MA 02650

Quivet Neck Realty Trust
c/o Louis Seminara
Seminara Construction Co., Inc.
Box 1219
South Dennis, MA 02660

Applicant: Peter Donovan, HFH Development LLC
Project Location: 0 Forest Street, Harwich (between 211 & 225 Sisson Road)
Barnstable Registry of Deeds, Book 17492, Page 70
(the "Property")
Project Description: Construction of a proposed residential subdivision (7 houses)
NHESP File No.: 06-20086

Dear Applicant:

The Massachusetts Division of Fisheries & Wildlife's Natural Heritage & Endangered Species Program (the "Division") previously received a MESA Project Review Checklist, project plans, and other required materials for review pursuant to the Massachusetts Endangered Species Act (MGL c.131A) and its implementing regulations (321 CMR 10.00) (MESA).

The Division has determined that the proposed project is located within the mapped *Priority Habitat* of the Eastern Box Turtle (*Terrapene carolina*), state-listed as "Special Concern" according to the Massachusetts Natural Heritage Atlas (13th Edition). This species and its habitats are protected pursuant to the MESA. A Fact Sheet for this species can be found on our website, www.mass.gov/nhesp.

The Division issued a determination for an eight-lot cluster subdivision on this Property (issued October 27, 2009). The Applicant recently submitted revised, preliminary site plans to the Division for review pursuant to the MESA, in which the project has been revised to a conventional seven-lot subdivision (Attachment 1). The Applicant also proposes the permanent protection of Lot 9 and Lot 8 as open space and wildlife habitat. Lots 8 will be conveyed to the Harwich Conservation Commission. Parcel B-1 (Attachment 3) will be conveyed to an abutter subject to a Division-approved Declaration of Restriction. The Division has determined that the revised seven-lot conventional subdivision, as shown on the revised preliminary site plans (Attachment 1), must be conditioned in order to avoid a prohibited "take" of state-listed species (321 CMR 10.18(2)(a)). The following conditions must be met:

1. **Final Site Plan(s):** Prior to the start of work, the Applicant shall submit final site plan(s) for the Division's review and approval for the entire property. Final site plan(s) shall include Lots 1-9 and

www.mass.gov

Division of Fisheries and Wildlife

Field Headquarters, One Rabbit Hill Road, Westborough, MA 01581 (508) 389-6300 Fax (508) 389-7891

An Agency of the Department of Fish & Game

Parcel B-1. The final site plan(s) shall show proposed permanent and visible monuments/bounds along the approved limits of work, including monument locations and design details (e.g., granite post, iron stake, cement post, etc.; measurement, height above ground, etc.). Signs shall be located between the individual house lots and the open space parcels.

- (a) Prior to sale, transfer or change in ownership from the Applicant, the monuments/bounds and signs shall be installed as indicated in the Division-approved monumentation plan and detail. Said monuments shall be maintained and repaired or replaced by the owner of the residential lot as necessary.
- (b) Prior to sale, transfer or change in ownership from the Applicant, the signs between the lots and open space shall be installed.

C O P Y

2. Recordation: Prior to the start of work, the Applicant shall record the below-indicated documents in the Barnstable County Registry of Deeds or the Land Court for the district in which the Property is located. The Applicant shall provide the Division with proof of said recordation within five (5) business days of recording.
- (a) MESA Determination: This determination shall be recorded so as to become a record part of the chain of title for the Property.
- (b) Final Site Plan: After review and approval by the Division, the final site plan(s) shall be recorded so as to become a record part of the chain of title for the Property.
- (c) Deed for Lot 8: The Applicant shall record the deed, as approved by the Division by email on May 20, 2016, showing proof of conveyance of Lot 8 to the Harwich Conservation Commission.
- (d) Deed and Declaration of Restriction for Parcel B-1: The Applicant has elected to convey Parcel B-1 to an abutter, but we note this was not a Division-requirement. If the Applicant does, in fact, elect to convey Parcel B-1 to the abutter, then the Applicant shall:
- Provide proof of recording the Division-approved deed and Declaration of Restriction, last reviewed by email on 6/28/2016, and final site plan(s) so as to become a record part of the chain of title for Parcel B-1. The final site plan for Parcel B-1 shall be consistent with Attachment 3 referenced below.
 - The Division notes that the Declaration of Restriction allows, for a limited time, for the limited planting of native shrubs as well as limited vegetation management around the pump house and within the "Native Shrub Area."
- (e) Chloe's Path Protective Covenants: The Applicant shall submit a final draft of the "Chloe's Path Protective Covenants" (last revision reviewed by the Division dated 4-6-2016, edited and sent from the Division to Attorney Norcross on May 11, 2016) to the Division for review and approval. Upon receiving written approval by the Division, the Applicant shall provide proof of recording said Covenants so as to become a record part of the chain of title for the Property, excluding Parcel B-1.
3. Turtle Protection Plan (Attachment 2): All work shall be conducted in compliance with the 2016 Eastern Box Turtle Nesting Habitat Improvement & Management Plan referenced below (Attachment 2), unless otherwise approved in writing by the Division.
4. Symbolic Flagging: Prior to the start of work, symbolic flagging shall be erected around the limits of work shown on the revised preliminary site plans (Attachment 1; which is cross-hatched and labeled as "Limits of Potential Disturbance") and maintained throughout the construction period. Upon completion of all construction activities and site stabilization, said flagging shall be removed and properly disposed of. Permanent bounds, see Condition 1, shall be installed.

5. Compliance Report: Within thirty (30) days of completing construction of each of the seven (7) residential house lots, the Applicant shall file a brief written report to the Division confirming that all exterior work is complete on the indicated lot.

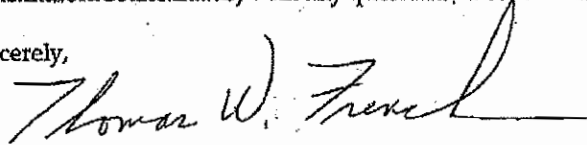
6. This determination shall not preclude the review of future projects on the Property that are subject to the Wetlands Protection Act (WPA) Regulations (310 CMR 10.37, 10.58(4)(b), 10.59). If the Conservation Commission requires additional Notice of Intent filings (e.g., for each house lot), the Division must receive a copy of those filings for review pursuant to the rare wildlife provisions of the WPA (310 CMR 10.59).

Provided the above-noted conditions are adhered to and there are no changes to the final, Division-approved site plans and associated work, this Project will not result in a "take" of state-listed species. The Division notes that any future projects or activities proposed on the Property which are (a) located outside of the approval of the limit of Work shown on the site plan, (b) not exempt from review pursuant to 321 CMR 10.14, and (c) located within mapped Priority Habitat as indicated in the Massachusetts Natural Heritage Atlas, will require review by the Division pursuant to MESA. Furthermore, 321 CMR 10.16 provides that projects shall not be segmented or phased to evade or defer the review requirements under MESA. If the Division determines, based on the considerations provided for in 321 CMR 10.16, that a future project or activity proposed on the Property is part of a larger common project or scheme, it may evaluate the cumulative impacts of the existing and proposed segments of the common project when reviewing the future proposed project or activity pursuant to MESA.

This determination is a final decision of the Division of Fisheries and Wildlife pursuant to 321 CMR 10.18. Any changes to the proposed project or any additional work beyond that shown on the plans referenced above may require an additional filing with the Division pursuant to the MESA. This project may be subject to further review if no physical work is commenced within five years from the date of issuance of this determination, or if there is a change to the project.

Please do not hesitate to contact Misty-Anne R. Marold, Senior Review Biologist, at (508) 389-6356 (misty-anne.marold@state.ma.us) with any questions or comments you may have.

Sincerely,



Thomas W. French, Ph.D.
Assistant Director

cc: William A. Manganiello, Law Offices of William A. Manganiello (lawyerone@tmlp.com)
Scott Egan, AECOM

Documents Attached:

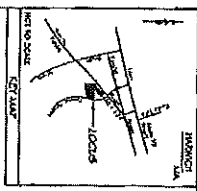
Attachment 1:	PRELIMINARY GRID SUBDIVISION PLAN SHOWING PROPOSED LIMIT OF ACTIVITY, Conceptual Plan of Land in Harwich, Massachusetts for Donovan Building Corporation, prepared by J. M. O'Reilly & Associates, Inc., 1 sheet, dated 9/25/2015 (revised 12/21/2015).
Attachment 2:	2016 Eastern Box Turtle Nesting Habitat Improvement & Management Plan, Sisson Road, April 5, 2016
Attachment 3:	Approval Not Required Plan of Land in Harwich Massachusetts for Donovan Building Corporation, prepared by J. M. O'Reilly & Associates, Inc., 1 sheet, dated 9/25/2015 (revised 12/21/2015). Parcel B-1 will be reserved for limited use by the landowner for planting and management of native shrubs.

NOT AN OFFICIAL COPY
On this 22nd day of July, 2016, before me, the undersigned notary public, personally appeared Thomas W. French, Ph.D., Assistant Director, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his/her knowledge and belief.

NOT AN OFFICIAL COPY
NOT AN OFFICIAL COPY

Emily Melissa Holt
Emily Melissa Holt, Notary Public
My Commission expires: July 28, 2017





QUANTITIES OF RECORD
 SHOWING THE TOTAL AREA OF THE SITE AS SHOWN ON THE PREVIOUS PLANS AND THE TOTAL AREA OF THE SITE AS SHOWN ON THIS PLAN. THE TOTAL AREA OF THE SITE AS SHOWN ON THIS PLAN IS 1,000,000 SQ. FT. THE TOTAL AREA OF THE SITE AS SHOWN ON THE PREVIOUS PLANS IS 999,000 SQ. FT. THE DIFFERENCE BETWEEN THE TOTAL AREA OF THE SITE AS SHOWN ON THIS PLAN AND THE TOTAL AREA OF THE SITE AS SHOWN ON THE PREVIOUS PLANS IS 1,000 SQ. FT. THE DIFFERENCE BETWEEN THE TOTAL AREA OF THE SITE AS SHOWN ON THIS PLAN AND THE TOTAL AREA OF THE SITE AS SHOWN ON THE PREVIOUS PLANS IS 1,000 SQ. FT.

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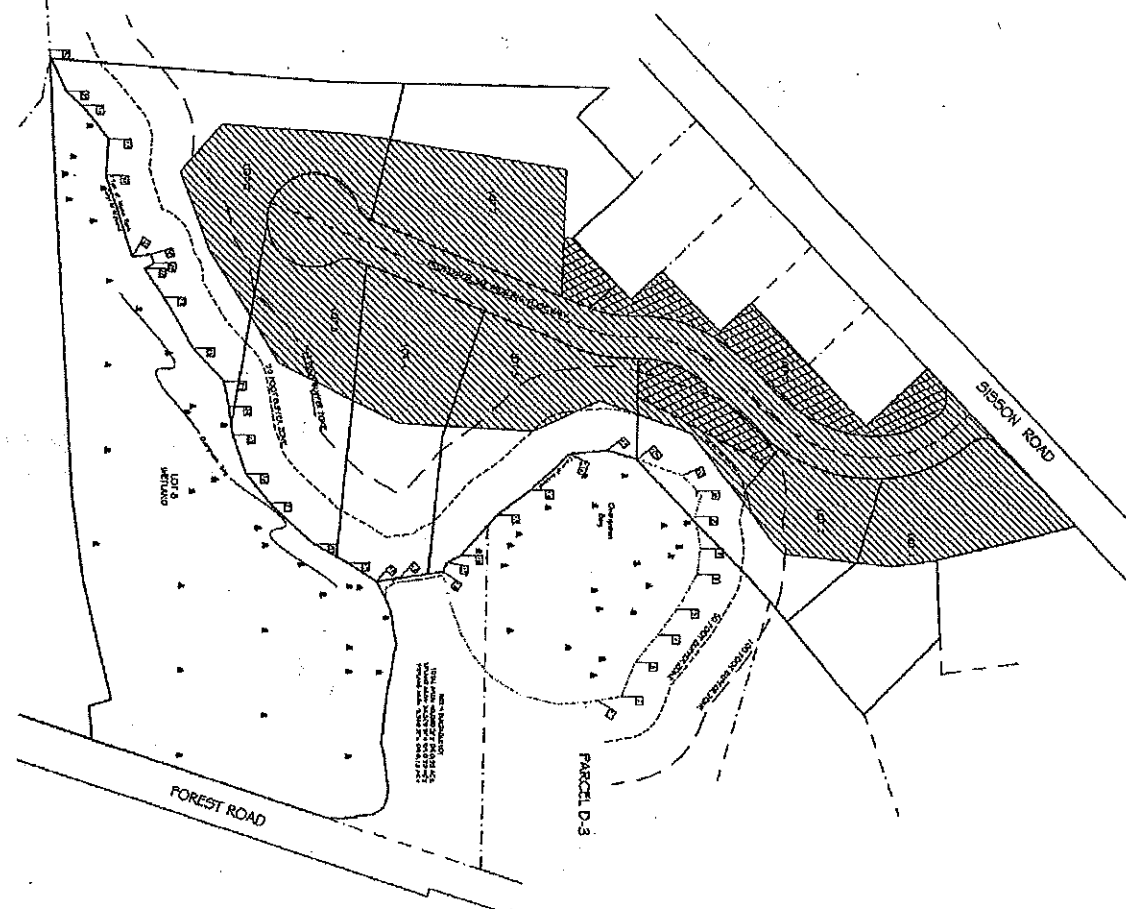
NOT AN OFFICIAL COPY

AREA CALCULATIONS:

TOTAL PARCEL AREA 579,829.97' (13.81 AC)
 TOTAL WETLAND AREA 172,140.97' (3.95 AC)
 AREA OF ROAD 7,749.78' (0.18 AC)
 AREA OF ROADWAY 28,769.97' (0.66 AC)
 TOTAL OF ROADWAY AND ROAD 36,519.75' (0.84 AC)
 TOTAL OF ROADWAY AND ROAD 36,519.75' (0.84 AC)
 TOTAL OF ROADWAY AND ROAD 36,519.75' (0.84 AC)

TOTAL OPEN SPACE (PARKING, UTILITIES, RECREATION, OPEN SPACE, AND OTHER AREAS) 375,209.22' (8.52 AC)
 UPRIGHT SPACE PROVIDED: 375,209.22' (8.52 AC)
 TOTAL UPRIGHT SPACE PROVIDED: 375,209.22' (8.52 AC)
 TOTAL UPRIGHT SPACE PROVIDED: 375,209.22' (8.52 AC)
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- AREA OF TEMPORARY UTILITIES ASSOCIATED WITH THE ROAD CONSTRUCTION TO BE REMOVED UPON ROADWAY COMPLETION. AREA = 28,769.97'.
- AREA OF TEMPORARY UTILITIES ASSOCIATED WITH THE ROAD CONSTRUCTION TO BE REMOVED UPON ROADWAY COMPLETION. AREA = 28,769.97'.



PONOVAN BUILDING CORPORATION
 FOR
L.M. O'BRIEN & ASSOCIATES, INC.
 1875 Main Street - Suite 61
 Marietta, GA 30060
 (770) 428-8888

DATE: 10/15/2013 10:52 AM



Town of Harwich

Board of Health

732 Main Street Harwich, MA 02645

508-430-7509 – Fax 508-430-7531

E-mail: health@town.harwich.ma.us

July 22, 2021

Chloe's Path Comments

Increased housing is a necessity in Harwich, and on Cape Cod in general. This project is an excellent way to assist many individuals in the area in need of housing. Social Determinants of Health, which are included in Healthy People 2030, lay out that safe housing, transportation, and neighborhoods are major factors that impact overall health and well-being. This project is proposed in a safe, and convenient location. The bus stop is a great addition for public transportation options. The Cape in general is typically not walkable, but this location does provide a variety of areas that are walkable, such as the grocery store and Main Street stores and restaurants. Although I fully support this proposal, I do have the following comments and suggestions:

1. I suggest having a strict recorded occupancy limit in writing for each individual dwelling unit. Many one bedroom or studio units are being proposed, and I foresee a potential issue with occupancy limits arising. If the lease agreement holds the condition of maximum occupancy, that may be a way to remediate a potential issue of overcrowding.
2. Shared spaces are important for social and mental health. I suggest thought goes into having multiple common area for socializing, as well as an on-site gym or workout facility.
3. Since there are units with multiple bedrooms, families will be present on site. It would be an appropriate addition to have a designated playground or play area for children.
4. Many housing units restrict or limit pets. Cape Cod is a very pet friendly location, and I would love to see pets allowed. A small designated fenced in area for pets would mimic many off Cape facilities.
5. The first floor space would be perfect for a small coffee shop or convenience store. This would require additional permits, but is something to consider to improve resident's possibilities.
6. Smoking should be banned from the property. If it's not feasible to ban smoking on the entire property, I suggest it should be prohibited indoors or within 50 feet of the building.
7. All requirements from 105 CMR 410.00, Minimum Standards of Fitness for Human Habitation, must be met and maintained.
8. Either a groundwater discharge permit or sewer permit must be obtained prior to building permit approval.

Please contact me should you have any follow-up questions. Thank you for your attention to these comments and suggestions.

-Katie O'Neill, Harwich Health Director

From: Jon Idman
Sent: Monday, July 19, 2021 4:45 PM
To: Meggan Eldredge
Subject: RE: Proposed Affordable Housing Apartments

Hi Meggan,

The project site is within mapped rare species habitat under MESA, which requires state permitting and approval for the project by NHESP.

Based our preliminary discussions, the applicant acknowledges, albeit in a general way, the need to modify the existing NHESP approval as it was predicated on the previously proposed 7 lot single family residential subdivision and not the current multifamily 40B project. We could ask what further discussions or progress the applicant has made with NHESP regarding the MESA permit modification.

It might benefit the town (and the applicant) to better understand at an early stage what might be required to modify the existing MESA/ NHESP approval for the project site.

The MESA/ NHESP approval fundamentally affects the siting of the building under the 40B proposal, though I recognize that such approval is independent and outside of the ZBA's 40B jurisdiction and review.

The proposed building is sited in an area that is restricted from development under the existing, recorded MESA/ NHESP approval documents, among other outstanding limitations or requirements set out in that approval.

Jon

From: Chief David J. Guillemette
Sent: Wednesday, July 21, 2021 2:30 PM
To: Meggan Eldredge
Cc: Deputy Chief Kevin Considine
Subject: RE: Proposed Affordable Housing Apartments

Hi Meggan,

Re: Chloe's Path development

PD concerns include impact of increased traffic entering from Sisson Road and exiting onto Sisson Road from the sole access road.

There also appears to be sight line issues in both directions when exiting Chloe's onto Sisson Road

The proximity of the development to the rear and side of our facility will require new fencing, signage and additional cameras to secure our back and side lots.

Sincerely,

David J. Guillemette
Chief of Police



Harwich Police Department
183 Sisson Road
Harwich, MA 02645

Joe Powers

From: Carpenter, Scott
Sent: Thursday, July 22, 2021 11:17 AM
To: Joe Powers
Subject: 40B Development Behind the Police/Fire Station

Joe,

Brian Bush from Heritage Properties proactively reached out to me for my insights on the 40B development proposed behind the fire/police station. I also went to the abutters meeting Monday evening at the conference room in the public safety building.

From a school perspective, I don't see any problems with the project and its proximity to Monomoy but have one minor reservation regarding traffic flow during Harwich Elementary drop-off and pick-up times. As it is, the number of cars coming to pick up or drop off students at the elementary school often finds cars backed up onto Sisson Road. While this is a fleeting daily occurrence, we can expect that a 90+ unit apartment building in the vicinity will only magnify the congestion. I don't have an easy solution and can't make all families take advantage of the free bus transportation provided by the district.

I am concerned about the aesthetics of the project, not that this will impact the school or its functions. The choice to have this be a three-story structure, slightly visible above the treeline seems odd. If the project were only two stories and roughly 60+ units, it would be nestled and largely out of sight, but three stories make it taller than the high school (the largest building around). I don't see how the design fits within the Harwich and Cape Cod landscape as a three-story structure.

From a housing perspective, I'm hopeful that the affordable housing units will be available to and accessed by young families and challenged Brian with a goal of seeing at least 18 children accessing the 38 two and three-

bedroom apartments in such a project. I am also hopeful that the apartment units could mitigate some of the lack of housing available in the region, particularly for those with financial need.

It's not just those with financial need who are hurting because of the current housing crisis. This is will be my ninth year here at Monomoy, and for the first time, we are finding ourselves unable to hire some great teachers because they can't find housing after we offer them a position. I've lost three finalists this year because of a lack of housing. There is a major need for reasonably priced, year-round, housing for our municipal/school employees.

Feel free to share this email with your Board if you think it would be helpful in their decision-making.

Scott

Scott Carpenter, Ed.D.
Superintendent
Monomoy Regional Schools
425 Crowell Road, Chatham, MA 02633
Office: 508-945-5130

From: Richard Waystack
Sent: Wednesday, July 14, 2021 3:38 PM
To: Ellen Powell; Joe Powers
Cc: Meggan Eldredge
Subject: Re: Proposed Affordable Housing Apartments

Good afternoon! Thank you for forwarding the proposal for Chloe's Path. My two questions are, the affordable rents are what are normally charged for market rate locally (as a Landlord with 6 rental units) and on the Sisson Road example, they used Dukes County data, and who will manage the apartments when completed? Will there be an on-site manager or management company present?

Pleased to see the thought of apartments, but the rents seem high for "affordable" and the plan seems to be geared specifically to housing vouchers in particular.

Thanks!

My very best,

Richard Waystack, CRS

2020 National President, Residential Real Estate Council (CRS)

Executive Broker, Platinum Member

Jack Conway Real Estate, License #136018-B

rwaystack@waystack.com

Text or Cell: 508-776-0964

www.waystack.com

Thank you for trusting me with your referrals!

From: jon.chorey
Sent: Thursday, July 15, 2021 9:54 AM
To: Ellen Powell
Cc: Joe Powers; Meggan Eldredge
Subject: Re: Proposed Affordable Housing Apartments

Thanks Ellen for letting me know about this project. Is this project off Sisson Road? Do you have a link to information that is on the Town web-site?

Thanks again,

Jon

Law Office of Singer & Singer, LLC

26 Upper County Road
P. O. Box 67
Dennisport, Massachusetts 02639

Andrew L. Singer
Marian S. Rose

Tel: (508) 398-2221
Fax: (508) 398-1568
www.singer-law.com

Myer R. Singer (1938-2020)

Harwich Board of Selectmen

Proposed Chloe's Path Affordable, Mixed-Income Housing Development

Presentation Handout (July 26, 2021)

Introduction

1. Proposed Affordable, Mixed-Income Housing Development (Chloe's Path Apartments)
 - Number of buildings (2), apartments (96 total with mix of 1-, 2-, and 3-bedrooms), and parking (open, at-grade and covered, underneath buildings)
2. Urgent Need for Rental Housing in Harwich
 - The lack of rentals is a crisis – Harwich Housing Production Plan, Harwich Local Comprehensive Plan, Harwich Affordable Housing Trust, Market Study
 - Provide year-round opportunities for young people to stay on Cape or return home – teachers, nurses, firefighters, police officers, landscapers, restaurant and hotel staffs, service industry workers, professional office staffs
3. Local Initiative Program (Friendly-40B) Process and Benefits
 - Board of Selectmen have the opportunity to provide more local input and control than with traditional 40B subsidy program
 - Board of Selectmen endorses initial concept of affordable, mixed-income housing on the land and signs draft LIP Application so that it can be submitted to the Commonwealth to begin the formal review process
 - Board of Selectmen does not approve the plans, design, scope, and project. If DHCD issues a Project Eligibility Letter, the Applicant can thereafter file with Harwich Board of Appeals to review the proposal through a public hearing process and seek a Comprehensive Permit
4. Pre-filing, Preliminary Town and Community Outreach
 - Introductory meetings with Town administration and Board of Selectmen (May and June, 2021), Informal meeting with Town Department Heads (June, 2021), Community meeting with interested neighbors (July, 2021), News coverage in Cape Cod Times and Cape Cod Chronicle), Draft LIP application posted on Town website home page

5. Subsidized Housing Inventory
 - This proposal will increase Harwich's percentage from 5.4% to 7.0% (toward Commonwealth's 10% goal)
6. Introduction of Developer Partner
 - Heritage Properties and local history of the Bush Family
7. Issues to address through public hearing process with Harwich Board of Appeals if LIP moves forward to preparation of studies and formal review (preliminary list at this time)
 - Traffic, wastewater, stormwater, landscaping, screening, lighting, architectural design, amendment of MESA Restriction, parking, bus stop, crosswalk

Discussion

1. Proposed Affordable, Mixed-Income Housing Development (Chloe's Path Apartments)

The Chloe's Path land now consists of 9.29 acres located on Sisson Road adjacent to the Harwich Police and Fire Departments and across the street from the Harwich Cultural Center (see submitted aerial). It is located on a major road with a sidewalk and is walkable to Harwich Village Center (shopping, food, stores, Town Hall, Brooks Academy, and Brooks Free Library) in one direction and down to additional shopping, restaurants, and attractions towards Route 28 in the other direction (albeit a longer walk). The 3.91 acres of wetlands delineated on the aerial photograph have previously been deeded to the Town of Harwich for open space protection.

The proposal is to build a new community of two, three-story buildings containing 48 rental apartments each (for a total of 96 units). There will be 58 one-bedroom, 28 two-bedroom, and 10 three-bedroom apartments, with a total of 144 bedrooms. Twenty-four (24) of the apartments will be deed-restricted for tenants earning no more than 80% of the Area Median Income. The remaining seventy-two (72) apartments will be market rate. Both are in high demand in the community. This property will be a rental community, not condominiums for sale.

There will be a total of 165 parking spaces both at-grade and beneath the buildings. All buildings and parking will be located more than 100 ft. from wetlands. No work is proposed within the 0-50 ft. wetland buffer.

An advanced, amphidrome wastewater treatment facility to be permitted with a DEP Groundwater Discharge Permit is proposed at this time, and the ultimate septic system will be designed to connect to a future Town sewer system along Sisson Road. The proposed, onsite wastewater treatment facility will provide tertiary nitrogen removal and treatment in the time before sewerage is available.

The Chloe's Path housing community will be sited to utilize the existing topography and enhance screening from all directions. The proposed buildings will be set back at the lower end of the property furthest from Sisson Road and will be fully sprinkled. Exterior lighting will comply with the Harwich lighting regulations.

A bus stop on the property and a crosswalk leading to the existing sidewalk on the other side of Sisson Road are proposed. A dedicated fire lane and pedestrian path are proposed circling the building for public safety access and resident enjoyment, respectively. The below-building parking will be connected underground for through traffic flow to eliminate dead-ends.

2. Urgent Need for Rental Housing in Harwich (and on Cape Cod)

We all know that there is a crisis on Cape Cod. Housing stock is priced out of reach for most and the inventory of year-round rentals is incredibly underprovided. News stories about the lack of affordable housing on Cape Cod appear weekly in the local newspapers, the Boston Globe, Banker & Tradesman, and on television.

- Governor Baker was in Falmouth for a roundtable just last week to discuss affordable housing. He noted that “almost every survey, every study I’ve seen for the last five or six years, says the single thing that makes Massachusetts an expensive place to live more than anything else is the cost of housing.”
- At the same roundtable, the head of the Housing Assistance Corporation stated that “there are literally no rentals; we have less than a 1 percent vacancy of rentals on the Cape year-round.”

Chloe’s Path Apartments are designed to address this dire need. These rental apartments will provide year-round living opportunities in Harwich for young people who grew up here to stay on Cape or to return home if they have been forced to leave – teachers, nurses, firefighters, police officers, landscapers, restaurant and hotel staffs, service industry workers, professional office staffs, and others will benefit.

Affordable housing cannot be built without economies of scale. The market rate units effectively subsidize the deed-restricted units. This is what makes affordable housing work. The Town of Harwich has been working diligently to improve its affordable housing stock over the past several years. The Town has adopted a Housing Production Plan, has established an Affordable Housing Trust, and is implementing a Local Comprehensive Plan, each of which stress the need to build more affordable housing:

- https://www.harwich-ma.gov/sites/g/files/vyhlf3236/f/file/file/harwich_housing_production_plan_final.pdf
- <https://www.harwich-ma.gov/harwich-affordable-housing-trust>
- <https://www.harwich-ma.gov/sites/g/files/vyhlf3236/f/file/file/finalplan04262011summary.pdf>
- <http://www.housing.ma/harwich/report>

In addition, the Board of Selectmen has just this year not only earmarked money for affordable housing (<https://www.capecod.com/newscenter/harwich-moves-funding-to-affordable-housing/>), but the Town recently purchased a piece of property with the intent of building affordable housing (<https://capecodchronicle.com/en/5627/harwich/7471/Affordable-Housing-Trust-Purchases-13-acre-Marceline-Property-Housing-and-homelessness.htm>).

The most recent update of the Harwich Production Plan calls for eighty percent (80%) of the new affordable housing to be rental based, and the Chloe’s Path Apartments will account for a significant percentage of this needed and desired housing.

3. Local Initiative Program (Friendly-40B) Process and Benefits

There are different types of 40B proposals, but all have one thing in common. There has to be a Project Eligibility Letter from the Commonwealth authorizing the proponent to file an application with the local Board of Appeals. In the more typical process, an applicant files directly with the Commonwealth, and often the Department of Housing and Community Development or the MassHousing Partnership serves as the subsidizing agent. In these cases, the Board of Selectmen has no official role in the 40B process. The Applicant often meets with the Board and other local committees for advisory discussions.

With a Local Initiative Program 40B filing (<https://www.mass.gov/service-details/local-initiative-program>), the process is quite different. The LIP was created in 1990. Under LIP, the local Board of Selectmen plays an official role. These types of projects are typically referred to as “Friendly 40B’s” because there is more input and involvement with the Town.

The proponents of Chloe’s Path Apartments would like to pursue the development as a LIP. Thus, they have submitted a draft LIP Application for review by the Board. Ultimately, in order for a LIP to proceed to formal public hearing review, the Board of Selectmen must not only issue a letter endorsing the concept of affordable housing on the land, but also physically sign the application. Only then can the Applicant submit the application to the Commonwealth.

Under LIP (as with other types of 40B’s), the Board of Selectmen does not approve the plans, design, scope, and project. That remains the review of the Board of Appeals. However, there is no project under LIP for the Board of Appeals to approve and no formal application to be reviewed at a public hearing, if the Board of Selectmen does not initially choose to support the project.

4. Pre-filing, Preliminary Town and Community Outreach

At the encouragement of the Town Administration, the Applicant has conducted the following preliminary, pre-filing outreach to the Town and Community. If the project is able to move forward as a LIP, there will be continued outreach. The Applicant attended an introductory meeting with the Board of Selectmen (May, 2021); an informal meeting with Town Department Heads, including public safety, DPW, engineering, and others (June, 2021), and invited neighbors and other interested parties to a community meeting (July, 2021). News coverage has been provided in the *Cape Cod Times* and *Cape Cod Chronicle*. It is our understanding that there are no fewer than three Facebook Groups that have been discussing the proposal. Finally, a copy of the draft LIP application is posted on the Town website home page.

5. Subsidized Housing Inventory

The Commonwealth of Massachusetts has established a goal for all communities to provide at least ten percent (10%) of its year-round housing stock as affordable. As of December 21, 2020, the official percentage for the Town of Harwich is 5.4% (333 units). Chloe’s Path Apartments will increase the Town’s inventory substantially to 7.0% and should provide “safe harbor” protection to the Town in connection with other potential Chapter 40B proposals elsewhere for two years.

In accordance with State law, twenty-five percent (25%) of the apartments will be deed-restricted to tenants earning no more than 80% of the Area Median Income. The maximum local eligibility allowed by the Commonwealth will be proposed. As a rental community, all 96 units will count towards Harwich’s SHI.

The development will not by itself solve the problem, but it will go a long way towards making a significant improvement for the community and the residents of the property.

6. Introduction of Developer Partner

The owners of the property have partnered with a strong developer who has decades of experience in the rental housing industry. Heritage Properties and its affiliates (<https://www.bushwatson.com/>) own and/or manage more than 2,600 rental housing apartments. Of these, ninety-six percent (96%) are located in New England -- 850 in Massachusetts, 1,450 in Maine, 100 in New Hampshire, and 100 in Rhode Island. And additional 150 are located in North Carolina.

While this will be the developer's first project on Cape Cod and although being a local company is not a legal requirement to build affordable housing on Cape, the Bush family has a long history of involvement on Cape Cod. Brian Bush's great-grandfather bought a house in Harwich in 1926. That house remained in the family until about twenty years ago. Many of the family members still have homes on Cape Cod. Mr. Bush and his wife have previously lived year-round on Cape for many years. In fact, during the summer of 1985, he was an employee of the Town of Harwich as the Marina Manager at Saquatucket Harbor. His son, Jeff, was born at Cape Cod Hospital and worked at the Latham Centers in Brewster for two years after college.

7. Issues to address through public hearing process with Harwich Board of Appeals if LIP moves forward to preparation of studies and formal review

One of the benefits of outreach by an applicant and a LIP by the Town is that there is more opportunity for listening and sharing of comments and questions. In fact, in endorsing the concept of affordable housing on the land, the Board of Selectmen would not only be authorizing formal review of the proposal through a public hearing process, but the Board can also flag issues that it would like addressed during such public hearing review.

In this case, we have already identified traffic as an area of focus as indicated by the neighbors and Town and have engaged VHB Transportation to conduct a traffic review if the project proceeds under the LIP. In addition, the Applicant team will be focusing additional efforts on wastewater, stormwater, landscaping, screening, lighting, architectural design, bus stop, and crosswalk. In addition, there is an open-space restriction with the Massachusetts Endangered Species Program that will need to be independently amended in order for the proposal to proceed if approved by the Board of Appeals. Preliminary talks with the MA Natural Heritage and Endangered Species Program indicate that an amendment is potentially possible through a subsequent review process.

Conclusion

The legal standard reviewed by the Board of Appeals under Chapter 40B is whether a proposal is consistent with local needs and economic as ultimately conditioned. This usually requires a balancing between competing issue areas. Affordable housing engenders passions on both sides. It will never be possible to satisfy every constituency. That is why the review of 40B proposals involves such a balancing test.

In this case, the proponents of the Chloe's Path Apartments respectfully submit that this is a great site for affordable housing, that it is well centered near the Village Center and public safety and Town buildings, that it is well screened from view, and that it is well positioned for future sewer connection.

We are asking the Board of Selectmen to support the Local Initiative Program for Chloe's Path Apartments, to issue a written endorsement of the concept of affordable housing on this land and to sign the LIP Application. In this way, the project can proceed to formal review during a public hearing process with the Board of Appeals, studies can be completed, plans and design debated, questions raised and answered, and hopefully ultimately approved with agreed-upon conditions.

Thank you.

180 Forest St.
Harwich, MA 02645
July 26, 2021

Board of Selectman
Town of Harwich
732 Main Street
Harwich, MA 02645


Dear Selectman,

We are abutters to the proposed Chloe's Path Apartments and writing to express our concerns:

1. The plans totally ignore the "Limit of Disturbance" zone as previously negotiated with the Massachusetts Division of Fisheries & Wildlife under the Natural Heritage & Endangered Species Program memorialized in the Cloe's Path Declaration of Protective Covenants and filed with the Registry of Deeds. Book 29940 Page 256 with reference to Book 29940 Page 272 – copies attached. In the LIP application, while the map showing the subdivision (Book 666 Page 20) indicating "By RIGHT – Subdivision Plan APPROVED", maps from Page 21 and 22 (attached) are not included which shows the Limit of Disturbance (highlighted). Areas beyond the Disturbance zone are considered "Forever Wild" and must not be disturbed. Clearly the buildings and roadway around the structures encroach on that area.
2. In conjunction with the Protective Covenants Mr. Donovan has failed to fulfill the 2016 Eastern Box Turtle Nesting Habitat & Management Plan as specified in Book 29940 Page 272.
3. We are concerned about the potentially high nitrogen loading from the sewer treatment of 300+ residents. The area of discharge goes through Grassy Pond to the Cold Brook Bog and out to Saquatucket Harbor. There is a Nitrogen Attenuation project in Cold Brook to alleviate the already high nitrogen in the discharge waters.
4. The very high density of people in such a small area will mean the Forever Wild and wetlands protected area will certainly be disturbed. We believe people and pets will spill over into our wooded property and will make a "short cut" to Forest Street.
5. The buildings are too tall for the character of Harwich. Being on a hill and above the tree line means they will be obtrusively visible from Forest Street and Sisson Road.
6. The high density will create excessive vehicle noise and tailpipe emissions. The noise level from the apartments will be substantial when windows are open.

While we support affordable housing (I am a director of Mid Cape Church Homes) we believe the very high impact of this project does not warrant the only 25% of affordable housing. The Harwich Housing Trust is already working towards an affordable solution on Sisson Road and the recently purchased Marceline property will give Harwich many more affordable options.

Sincerely,


Andrea Doane (RD)

Robert Doane and Andrea Doane

CC:

Joseph Powers, Town Administrator
Jonathan Idman, Town Planner
Harwich Conservation Commission
Brian Bush, Kemah Apartments LLC
Atty Andrew Singer

Attachments:

Bk 29940 Pg 256	Chloe's Path Declaration of Protective Covenants
Bk 29940 Pg 272	Division of Fisheries & Wildlife Letter
Bk 666 Pg 21	Chloe's Path, definitive Subdivision Plan (highlighted)
Bk 666 Pg 22	Chloe's Path, definitive Subdivision Plan (highlighted)

NOT AN OFFICIAL COPY Locus: Chloe's Path, Harwich, MA NOT AN OFFICIAL COPY

NOT AN OFFICIAL COPY CHLOE'S PATH OFFICIAL COPY

HARWICH, MASSACHUSETTS

DECLARATION OF PROTECTIVE COVENANTS

DECLARATION made this 16th day of SEPTEMBER, 2016 by Peter B. Donovan, Manager of HFH DEVELOPMENT, LLC, with a mailing address of P.O. Box 612, North Chatham, MA 02650 (hereinafter called "DECLARANT").

WITNESSETH:

WHEREAS, DECLARANT is the owner of land situated in Harwich, Barnstable County, Massachusetts, hereinafter described, and is desirous of creating an attractive residential community; encouraging harmonious and pleasing homes, assuring a high quality of community appearance; preserving and protecting the natural character of the land, conserving the trees, shrubbery and other natural features for the benefit of all property owners; preventing nuisances, to maintain the desired tone of the community and to thereby secure to each site owner the full benefit and enjoyment of his home, with no greater restrictions upon the free and undisturbed use of his site than is necessary to insure the same advantages to the other site owners; and

WHEREAS, DECLARANT desires to provide and insure the preservation of the values in said community and, to this end, desires to subject the real property together with such additions as may hereinafter be made thereto to the covenants, restrictions, easements, and liens hereinafter set forth, each of which is and are to be for the benefit of said property and each owner thereof;

WHEREAS, DECLARANT desires to provide and insure that the development of the land will continue to provide habitat used by a variety of wildlife including, but not limited to the Eastern Box Turtle (Terrapene carolina), in perpetuity.

NOW, THEREFORE, DECLARANT declares that the land in Harwich, Barnstable County, Massachusetts, shown as lots 1, 2, 3, 4, 5, 6, 7, and 9 and the fee in Chloe's Path as shown on a definitive subdivision plan entitled, "Chloe's Path, Definitive Subdivision Plan of Land in Harwich, Massachusetts for HFH Development, LLC, J.M. O'Reilly & Associations, Inc., December 14, 2015" and recorded with the Barnstable County Registry of Deeds in Plan Book 666, Page 20-22 (Plan), and such additions thereto as may hereinafter be made is and

shall be held, transferred, sold, conveyed, and occupied subject to and with the benefit of the covenants, restrictions, easements, charges, hereinafter set forth (the Property);

1. Definitions

- a. Hazardous Material: shall mean any material or substance that, whether by its nature or use, is now or hereafter defined as a pollutant, dangerous substance, toxic substance, hazardous waste, hazardous material, hazardous substance or contaminant under any environmental law, or which is toxic, explosive, corrosive, flammable, infectious, radioactive, carcinogenic, mutagenic or otherwise hazardous and which is now or hereafter regulated under any environmental law.
- b. Pervious: shall mean built of materials consisting of unconsolidated minerals such as sand, dirt or gravel, or natural materials such as wood chips or grass.
- c. Structure: (whether or not said term is capitalized) shall mean anything constructed or erected which requires permanent or temporary location on, in, over or under the ground or permanent or temporary attachment to something which is erected or placed on the ground and designed, intended or arranged for the housing, shelter, enclosure and/or structural support of persons, animals or property of any kind, including but not limited to houses, mobile homes, tents, barns, sheds, greenhouses, treehouses, and other buildings of any kind; silos and cribs; swimming pools; playing courts; outdoor riding rings; fences; pads; patios and decks; docks; bridges; roads; driveways and parking areas (whether surfaced with macadam, brick, paving stones, gravel, clay or other material); artificially surfaced walkways; solar panels; satellite dishes and antennae; signs and billboards; storage tanks; windmills and wind turbines; and water, sewer, power, fuel, gas and communication lines, other utility systems and related facilities.
- d. Passive recreation: activities that are non-consumptive uses of resources and do not require prepared facilities like sports fields and pavilions. Passive recreation activities place minimal stress on the site's resources and are compatible with the Conservation Values. Examples include hunting, hiking, wildlife viewing, observing and photographic nature, picnicking, walking, bird watching, running/jogging, star gazing, and fishing. Passive recreation excludes mountain bikes, use of motorized vehicles, and horse-back riding, unless specified herein.

2. Subdivision of Lots and Use.

- A. No Lot shall be further subdivided so as to create two or more building sites nor shall any Lot be used as access to any adjoining land except another Lot. Notwithstanding the above, a 4' wide easement for foot and bicycle traffic along the common boundary line of Lot 1 and Lot 2 is permitted for the benefit of and appurtenant to the adjoining land of Robert W. Doane and Andrea E. Doane located at 180 Forest Street, Harwich, MA and described in deeds recorded in Book 1286 Page 654 and Book 1412 Page 465 and deed for Parcel B-1 recorded herewith.

B. There shall be no more than one (1) principal house or a two (2) family house that meets the requirements of the Harwich Zoning By-Law and such other buildings and structures permitted by the Town of Harwich Zoning By-Law on a Lot.

C. The Property shall not be used for business, professional, or industrial purposes that would require the storage of materials or public display of goods for sale shall be made, nor shall any advertising display be permitted. In no event shall the property be used for any purpose which might become detrimental to the neighborhood as a desirable residential area.

D. The back portions of each of Lots 1-7, as demarcated on the Plan with the line called "Limit of Disturbance", shall be maintained as habitat and open space providing habitat for the conservation of species listed pursuant to G.L. c.131A et. seq., which shall be considered the most important conservation purpose for which this land is to be protected in perpetuity (hereinafter "Forever Wild Areas").

a. **Prohibited Acts and Uses.** Within the Forever Wild Areas, the following acts and uses are prohibited:

- i. Constructing, placing, or allowing to remain any Structure on, above, or below the surface of the Forever Wild Area;
- ii. Mining, excavating, dredging or removing of soil, loam, peat, gravel, sand, rock or other mineral resource or natural deposit;
- iii. Placing, filling, storing or dumping of soil, refuse, trash, vehicle bodies or parts, rubbish, debris, junk, tree cuttings, waste or Hazardous Material or other substance or material whatsoever, whether or not generated on the Forever Wild Area;
- iv. Removing, cutting, pruning or destroying vegetation (native or non-native), including, but not limited to trees or plants, understory, grasses and ground covers, except as allowed in writing by the Grantee and Division to remove hazards to users;
- v. The application or use on the Forever Wild Area of fertilizers, fungicides, herbicides or pesticides in any quantity;
- vi. The planting, release, cultivation, maintenance, or other activity that would result in the introduction of plant or animal species that pose a substantial risk of being invasive or are otherwise detrimental to the native plant and animal community on the Forever Wild Area, as determined by the Division. A list of plant species deemed to be invasive, as of the time of this grant, is provided in the Massachusetts Prohibited Plant List, which is updated and maintained by the Massachusetts Department of Agricultural Resources;
- vii. Activities detrimental to drainage, flood control, erosion control, water or soil conservation, archaeological resources or the quality of ground water and wetlands;

- viii. Animal penning or grazing; holding horses, pets, livestock, or domestic animals within a paddock; horseback riding, causing or permitting any domestic or livestock to be unattended or to roam or be at large on the Property; and the storage or dumping of manure or other animal wastes; any agricultural use;
- ix. The use, parking or storage of motorized vehicles, including, but not limited to, trucks, trail bikes, motorized or non-motorized, all-terrain vehicles, dune buggies, boats, trailers, and snowmobiles, except as necessary by the police, fire fighters or other governmental agents in carrying out their lawful duties; and except for motorized wheelchairs or scooters used by physically challenged parties;
- x. The disruption, removal, or destruction of any stone walls or granite fences;
- xi. Conveyance of a part or portion of the Forever Wild Area alone, or division or subdivision of the Forever Wild Area (as compared to conveyance of the Forever Wild Area in its entirety which shall be permitted);
- xii. The disturbance in any fashion of the natural surface of the ground, including the organize litter layers of the soil, including downed trees and branches and rocks.

b. **Reserved Rights.** Notwithstanding any provisions herein to the contrary, Declarant reserves to itself and its successors and assigns the right to:

- 1. Establish, enforce, waive, alter and amend such additional rules, regulations, covenants, conditions and restrictions governing use of the Forever Wild Areas as not otherwise prohibited by these Protective Covenants and as allowed by applicable federal, state or local law or regulation;
- 2. Conduct or permit the following activities in the Forever Wild Areas if such acts do not materially impair significant conservation interest:
 - i. Selective cutting or pruning of trees and vegetation to maintain access to and over footpaths existing at the time of the recordation of this Protective Covenant and located thereon;
 - ii. For protection of persons and property from imminent risks or harm or damage to persons and structures;
 - iii. Construction fences or necessary boundary markers on Forever Wild Areas; and
 - iv. Creation of a 4' wide foot path located along the common boundary line of Lot 1 and Lot 2. Further, the Declarant shall be able to maintain the footpath through the selective cutting or pruning of trees and vegetation, the use of gravel, and the installation of a split rail fence along the sides of the above referenced footpath. The Declarant may mow within the area of the footpath between October 15th and April 15th and may use a string trimmer within the area of the footpath from August 1st to May 31st.

c. **Monuments and Signage.** The Declarant and the Declarant's Successors shall maintain in good condition any, bounds, monuments, markers and signs shown on the Plan, demarcating the boundaries of the Forever Wild Areas, and shall repair and or

replace said monuments and signage on an as needed basis. Bounds, monuments, markers and signs shall not be removed, covered, obstructed, or altered without review and written approval by the MA Division of Fisheries and Wildlife, Natural Heritage Endangered Species Program (ATTN: Regulatory Review, NHESP 06-20086, 1 North Drive, Rabbit Hill Road, Westborough, MA 01581) (the "Division").

d. **Enforceability.** The Declarant and the Declarant's successors and assigns shall have the authority and right to enforce these restrictions.

e. **Incorporation Into Deeds, Mortgages, Leases and Instruments of Transfer.**

Declarant and Declarants successors and assigns, including all subsequent owners of the Forever Wild Areas, shall incorporate these restrictions, in full or by reference, into all deeds, easements, mortgages, leases, licenses, occupancy agreements or any other instrument of transfer by which an interest in and/or a right to use the Forever Wild Areas or any portion thereof is conveyed. Any such deed, mortgage, or other interest purporting to convey any portion of the Forever Wild Areas without including these restrictions in full or by reference shall be deemed and taken to include these restrictions in full even though said restrictions is not expressly described or referenced therein.

3. **Building Approval.** No structure of any kind, whether residence, accessory building, tennis court, swimming pool, or other improvements of any kind, name or nature shall be erected, constructed, moved onto, maintained, or allowed to stand or be in or on any Lot, nor shall any additions to or alteration to the exterior of a structure be made unless complete architectural and site plans, including specifications and plot plans therefore, showing the exterior design, height, building material, and color scheme thereof, the location of the structure plotted horizontally and vertically, the location and size of driveways, the location of and the general plan of landscaping, fencing, walls and windbreaks, grading plan, the location of all gas, water, and other utility lines or wires and the location of all proposed sewage disposal systems and all components therefore on the Lot shall have been submitted to and approved in writing by the DECLARANT or Donovan Building Corp., as agent for the DECLARANT. It is the intent of this to require that structures be in good taste, in harmony with the quality of nearby structures, and that they fit the site. The approval of building plans is solely the decision of the DECLARANT or Donovan Building Corp. Cape Cod or modified Cape Cod style architecture shall be required
4. **Exclusive Homebuilder.** It is intended that houses in Chloe's Path shall be constructed only by Donovan Building Corp. Lots may be sold to individuals, corporations, and/or partnerships, but all homes must be constructed by Donovan Building Corp.
5. **Utilities.** There is reserved to the DECLARANT the right to install or maintain or have installed and maintained all public utilities in, over, under, along and upon the Road as shown on the Plan; reserving also to the DECLARANT the right to grant easements to public service corporations for the installation and maintenance of such public utilities (water, sewer, telephone, electricity, gas, cable television and other utilities) and anchors and guys to support lines in said Road and on land adjacent thereto; and reserving also to

the DECLARANT the right to grant an easement to the Town of Harwich to lay, relay, construct, maintain, operate, inspect, repair, and replace and remove water mains, service pipes, and appurtenances thereto in, under, through, and over the said Road.

6. Roof Shingles. Shall be CERTAINEED brand, LANDMARK Architectural style, WEATHERWOOD color on all buildings.
7. Road(s). Except as otherwise provided herein, every owner shall have a right of way and an easement of enjoyment for all purposes for which roads are commonly used in the Town of Harwich, with all others who are or may become lawfully entitled thereto, in, over, and upon the Road, without rights of parking motor vehicles thereon, which right and easement shall be appurtenant and shall pass with the title to every Lot, subject to this Declaration. Lot Owners and their guests may on a temporary short-term basis, but in no event overnight, park motor vehicles on the Road in the area immediately adjacent to the Lot Owner's Lot.
8. Boats, Automobiles, Trailers, Campers, & Commercial Vehicles. No boats exceeding twenty (20') feet in length, no unregistered automobiles, automobile parts, mobile homes, trailers, or campers shall be placed or stored on or about any lot unless garaged and unexposed to public view. No repair work on any vehicle of any nature is to be undertaken except within a garage and to the extent permitted in accordance with the Town of Harwich By-Laws. Except for service deliveries and contractors or repairmen and then only on a temporary basis while working at a Lot, no commercial vehicles shall be parked on any Lot or the Road unless parked within an enclosed garage or basement.
9. Animals. No animals of any kind may be kept or maintained except domestic household pets, unless with the written approval of the DECLARANT or Donovan Building Corp., and confined within the area of the Lot.
10. Trees. No live trees of more than four (4") inches in diameter at a four (4') foot height shall be removed without approval of the DECLARANT, except as necessary for building construction and the footpath along the common boundary of Lot 1 and Lot 2.
11. Trash. All garbage, trash, and rubbish placed outdoors shall be kept in covered containers, screened from public view. No garbage, trash, or rubbish shall be burned on any lot outside of the confines of any building. The burning of leaves outdoors is prohibited.
12. Laundry. All exterior laundry drying facilities shall be screened from public view by suitable enclosures, screens, or planting(s).
13. Fuel Storage. No tank for the storage of fuel may be maintained in, on, or under any lot unless contained in a structure and in a location approved in writing by the DECLARANT and further only to the extent permitted by law. Tanks used to fuel outdoor grills will be excluded from this restriction.

14. Building Materials. ^{N O T} No building material of any kind or character shall be placed or stored upon any Lot until the Lot Owner is ready, willing, and able to commence construction. ^{N O T}

C O P Y

C O P Y

15. Miscellaneous Restrictions.

N O T

N O T

a. No mechanical, mercantile, or manufacturing business or trade of any kind shall be carried on or upon any Lot nor within any structure on a Lot and no hospital, rest home, club, social organization, group home, day care, or educational institution of any kind, whether for elderly or children, shall be established or maintained thereon or therein; nor shall any illegal or offensive activity be carried on in or upon any building, Lot or the Road adjacent to any Lot, in said subdivision, nor shall anything be done thereon which may be or become an annoyance or nuisance to the neighborhood. The practice of a profession or the maintenance of a home office as provided for in paragraph 1.B. shall include the service of the residents of the property only and no more than one non-resident employee, shall be conducted entirely within a structure on a Lot incidental and subordinate to the residential use and without in any manner changing the residential character of the Property or a building or buildings on a Lot.

b. No antennas, satellite dishes, so called, and windmills, shall be attached to any structure, including the roofs thereof, moved onto or maintained on or upon any Lot or on or from any structure on a Lot unless first approved in writing by the DECLARANT.

16. Signs. Without the written approval of the DECLARANT, no sign of any kind shall be displayed to the public view on any building or Lot except one (1) sign of not more than two (2) square feet in size denoting only the name of any resident living on such Lot and, on a temporary basis only, one (1) "For Sale"/real estate sign of not greater than four (4) square feet in dimension.

17. Exterior Lighting. Any exterior lighting installed on any Lot shall either be indirect or of such controlled focus and intensity as not to disturb the residents of the adjacent property.

18. Excavations. Without the written approval of the DECLARANT, no excavation for stone, gravel, sand, or earth shall be made on any building Lot, except for the purpose of building previously approved improvements, grading, and landscaping, provided however, that the DECLARANT shall have the right to excavate and grade on any building Lots then owned by the DECLARANT and to remove material or deposit material thereon in connection with the work of laying out and improving the same.

19. Maintenance. Each Lot and each home, together with accessory structures and grounds, shall be maintained in a neat appearing manner by the owner.

20. Setback Restriction. Any house or garage built on Lot 1 or Lot 2 shall be located a minimum of thirty-five (35') feet from the property line of the abutting property owned

by Robert W. Doane and Andrea E. Doane, and located at 180 Forest Road, Harwich, Massachusetts and described in deeds recorded in the Barnstable Registry of Deeds in Book 1412 Page 465 and Book 1286 Page 654 (the "Doane Property"). This restriction shall be for the benefit of and appurtenant to the Doane Property and shall be enforceable by Robert W. Doane and Andrea E. Doane, and their successors and assigns.

N O T A N N O T

- 21. Term of Restriction. The Covenants and Restrictions of this Declaration shall run with and bind the land, and shall inure to the benefit of DECLARANT, or the Owner of any land subject to this Declaration, their respective legal representatives, heirs, successors, and assigns for a term of thirty (30) years from the date this Declaration is recorded.

The Covenants and Restrictions of the Declaration associated with the Forever Wild Areas shall run with the Forever Wild Area, as defined herein, in perpetuity from the date of recordation in the Barnstable District Registry of Deeds and shall be binding upon Declarant, Declarant's successors and assigns, and any other party having an ownership interest in said Forever Wild Areas or claiming to have an interest with respect to said Forever Wild Areas as tenants, invitees, licenses or otherwise, and all of the respective heirs, successors, grantees, mortgages, assigns, agents, contractors, subcontractors and employees of the foregoing.

Furthermore, the terms and provisions and requirements of the Declaration of Restrictions ("Declaration") made by HFH Development, LLC dated August 9/9, 2016, and recorded herewith in the Barnstable Registry of Deeds in Book 29940, Page 267 with the attached Land Management Plan burdening Parcel B-1 shown on the plan recorded in Barnstable Plan Book 29940, Page 272 and owned by Robert W. Doane and Andrea E. Doane, shall be assumed by and be binding upon the Declarant and the Declarant's successor and assigns, at its sole cost and expense. The Declarant, its heirs, successors and assigns shall fully indemnify and save Robert W. Doane and Andrea E. Doane, and their successors and assigns, harmless from any and all costs, expenses, losses or damages, including but not limited to attorney fees, arising out of or in consequence of the Declarant's responsibility to comply with the terms and provisions of the Declaration including the Land Management Plan. The Declarant shall have no right to amend, release or waive this provision without the written consent of Robert W. Doane and Andrea E. Doane, their successors and assigns.

This Declaration of Restriction is hereby intended and declared to be in perpetuity and no re-recordation of this Declaration of Restriction under G.L. c. 184, ss. 23-30 or any other law shall ever be necessary in order to maintain the full legal effect and authority hereof and Declarant and its successors and assigns, including but not limited to all subsequent owners of the Open Space, hereby waive all their legal right to and shall forego any action in law or equity of any kind whatsoever attempting to contest the validity of any provision of this Declaration of Restriction and shall not, in any enforcement action, raise the invalidity of any provision of this Declaration of Restriction.

Notwithstanding anything inconsistent or to the contrary set forth above, the Division is hereby authorized to record and file any notices and/or instruments that the Division deems appropriate to assure the legal validity and enforceability in perpetuity of this Declaration of Restriction and the Declarant, on behalf of itself and its successors and assigns, hereby appoints the Division as its and their attorney-in-fact to execute, acknowledge, deliver and record any such notice of instrument on its and/or their behalf. Without limiting the foregoing, the Declarant and its successors and assigns agree to execute any such notices and instruments upon request of the Division.

22. Amendments, Waivers, and Assignments of Rights. With the exception of 1.E (Forever Wild Area), the DECLARANT, from time to time, shall have the right to waive, alter, or amend any of the remaining provisions of these Restrictions, except the restrictions for the benefit of the Doane Property, if the DECLARANT, in DECLARANT's sole judgment, deems it necessary or equitable to do so; and any such waiver, alteration or amendment may apply to one or more of all of the Lots as the DECLARANT in any such waiver, alteration, or amendment states. When the DECLARANT owns no Lots, these Restrictions, except for the restrictions benefitting the Doane Property, may be amended by recording at the Barnstable County Registry of Deeds a certificate of vote certifying that these Restrictions have been amended by the Owners of 2/3 or more of the Lots as shown on the Plan.

Waiver, alteration, amendment or the like of 1.E (Forever Wild Area) may only occur by the DECLARANT with assent in writing by the MA Division of Fisheries and Wildlife, Natural Heritage Endangered Species Program (ATTN: Regulatory Review, NHESP 06-20086, 1 North Drive, Rabbit Hill Road, Westborough, MA 01581). The MA Division of Fisheries and Wildlife's has the right to refuse any declarations that does not forward the purposes of the MA Endangered Species Act. Any waiver approved by the Division shall be recorded at the Barnstable County Registry of Deeds in the chain of title on the relevant portion of the Property.

23. Remedies. These Protective Covenants are made for the benefit of the DECLARANT, its successors and assigns, (and where applicable for the benefit of Robert W. Doane and Andrea E. Doane) and after the DECLARANT owns no Lots, then for the benefit of any and all persons or legal entities who may own any of the Lots and who shall derive title from or through the DECLARANT, its successors and assigns. The DECLARANT, and after the DECLARANT owns no Lots, the Association, shall specifically have the right to prevent or stop the violation of any restriction by injunction or other lawful remedy, and to recover any damages resulting from such violation. Further, Robert W. Doane and Andrea E. Doane shall have the right to enforce the restrictions that are for the benefit of the Doane Property.
24. Invalidity. If any easement, covenant, restriction, or agreement or part thereof, or any charge herein contained should be held invalid by any court, such invalidity shall in no way affect any other covenant, restriction, agreement or charge herein contained.

25. **Development.** These restrictions shall not operate in any way nor shall they be interpreted to restrict DECLARANT or any person, firm, or corporation acting on behalf of said DECLARANT in the development and sale of the lots contained in the Plan, or in any enlargements to the parcel, inclusive of the right to erect signs and offices.
26. **Enforcement By Declarant.** The DECLARANT may appoint or delegate an agent, agents, corporation, or association to carry out any and all of the foregoing restrictions as to enforcement, approval, privileges, rights and other matters, said appointment to be in writing duly recorded in the Registry of Deeds for Barnstable County. The DECLARANT may delegate or assign all responsibility relating to the foregoing restrictions as to enforcement, approval, privileges, rights, and other matters, to any individual or association without recourse provided, however, that the members of the association include, or the individual be, an owner of one of the Lots which is subject to the terms of these restrictions.
27. **Special Provisions Associated with the Forever Wild Areas for the MA Division of Fisheries and Wildlife.**

- a. **Enforcement.** The MA Division of Fisheries and Wildlife acting through its Natural Heritage & Endangered Species Program shall, jointly with the DECLARANT or severally, enforce any provision of this restriction that applies to the Forever Wild Area; and are a benefitted party.
- b. **Access.** The Division shall have the right to enter the Forever Wild Areas, in a reasonable manner and at reasonable times, for the purposes of (i) inspecting the area to determine compliance with this Chloe Path Protective Covenants; (ii) enforcing this Chloe Path Protective Covenants; and (iii) taking any other action which may be necessary or appropriate.


The Division shall have the right to bring proceedings at law or equity against any party or parties violating or attempting to violate the terms of this Declaration of Restriction to enjoin them from so doing and to cause any such violation to be remedied, including but not limited to restoration of the portion of the Forever Wild Area adversely affected, after providing written notice to such party or parties and all mortgagees of record if the names and addresses of such parties and mortgagees have been provided in writing to the Town and the Division.

- c. **Severability.** If any court or other tribunal of competent jurisdiction determines that any provision of this Chloe Path Protective Covenants is invalid or unenforceable, such provision shall be deemed to have been modified automatically to conform to the requirements for validity and enforceability as determined by such court or tribunal. In the event the provision invalidated is of such a nature that it cannot be so modified, the provision shall be deemed deleted from this instrument as though it had never been included herein. In either case, the remaining provisions of this instrument shall remain in full force and effect.

- d. **Non-Waiver.** Any election by the Town and/or the Division as to the manner and timing of its right to enforce this Chloe Path Protective Covenants or otherwise exercise its rights hereunder shall not be deemed or construed to be a waiver of such rights.
- e. **Amendment and Release.** No amendment or release of this Chloe Path Protective Covenants that relates to the Forever Wild Area shall be effective unless it has been approved in writing by the Division [hereinafter the Division Approval and said amendment or release and the requisite Division Approval has been recorded with the appropriate Registry of Deeds and/or Land Registration Office.

28. **DECLARANT.** HFH DEVELOPMENT, LLC shall have all of the rights of enforcement, waiver, and any and all other rights, as the DECLARANT in and under the Declaration of Protective Covenants.

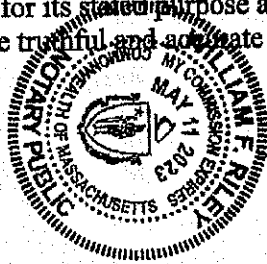
In witness whereof, I, Peter B. Donovan, Manager of HFH DEVELOPMENT, LLC, hereunto set my hand and seal this 16 day of September, 2016.

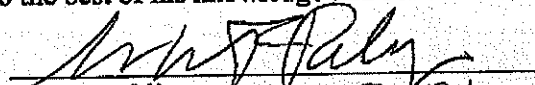
HFH DEVELOPMENT, LLC

 By: Peter B. Donovan, Manager

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this 16th day of September 2016 before me, the undersigned notary public, personally appeared Peter B. Donovan, Manager as aforesaid, proved to me through satisfactory evidence of identification, which was his Driver license, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he signed it voluntarily for its stated purpose and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his knowledge and belief.




 Notary Public - William F. Riley
 My Commission Expires: 5-11-23

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MassWildlife

Commonwealth of Massachusetts

Division of Fisheries & Wildlife

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Jack Buckley, Director

July 22, 2016

HFH Development LLC
PO Box 612
North Chatham, MA 02650

Quivet Neck Realty Trust
c/o Louis Seminara
Seminara Construction Co., Inc.
Box 1219
South Dennis, MA 02660

Applicant: Peter Donovan, HFH Development LLC
Project Location: 0 Forest Street, Harwich (between 211 & 225 Sisson Road)
Barnstable Registry of Deeds, Book 17492, Page 70
(the "Property")
Project Description: Construction of a proposed residential subdivision (7 houses)
NHESP File No.: 06-20086

Dear Applicant:

The Massachusetts Division of Fisheries & Wildlife's Natural Heritage & Endangered Species Program (the "Division") previously received a MESA Project Review Checklist, project plans, and other required materials for review pursuant to the Massachusetts Endangered Species Act (MGL c.131A) and its implementing regulations (321 CMR 10.00) (MESA).

The Division has determined that the proposed project is located within the mapped *Priority Habitat* of the Eastern Box Turtle (*Terrapene carolina*), state-listed as "Special Concern" according to the Massachusetts Natural Heritage Atlas (13th Edition). This species and its habitats are protected pursuant to the MESA. A Fact Sheet for this species can be found on our website, www.mass.gov/nhesp.

The Division issued a determination for an eight-lot cluster subdivision on this Property (issued October 27, 2009). The Applicant recently submitted revised, preliminary site plans to the Division for review pursuant to the MESA, in which the project has been revised to a conventional seven-lot subdivision (Attachment 1). The Applicant also proposes the permanent protection of Lot 9 and Lot 8 as open space and wildlife habitat. Lots 8 will be conveyed to the Harwich Conservation Commission. Parcel B-1 (Attachment 3) will be conveyed to an abutter subject to a Division-approved Declaration of Restriction. The Division has determined that the revised seven-lot conventional subdivision, as shown on the revised preliminary site plans (Attachment 1), must be conditioned in order to avoid a prohibited "take" of state-listed species (321 CMR 10.18(2)(a)). The following conditions must be met:

1. Final Site Plan(s): Prior to the start of work, the Applicant shall submit final site plan(s) for the Division's review and approval for the entire property. Final site plan(s) shall include Lots 1-9 and

www.mass.gov

Parcel B-1. The final site plan(s) shall show proposed permanent and visible monuments/bounds along the approved limits of work, including monument locations and design details (e.g., granite post, iron stake, cement post, etc.; measurement, height above ground, etc.). Signs shall be located between the individual house lots and the open space parcels.

- (a) Prior to sale, transfer or change in ownership from the Applicant, the monuments/bounds and signs shall be installed as indicated in the Division-approved monumentation plan and detail. Said monuments shall be maintained and repaired or replaced by the owner of the residential lot, as necessary.
- (b) Prior to sale, transfer or change in ownership from the Applicant, the signs between the lots and open space shall be installed.

C O P Y

2. **Recordation:** Prior to the start of work, the Applicant shall record the below-indicated documents in the Barnstable County Registry of Deeds or the Land Court for the district in which the Property is located. The Applicant shall provide the Division with proof of said recordation within five (5) business days of recording.
 - (a) **MESA Determination:** This determination shall be recorded so as to become a record part of the chain of title for the Property.
 - (b) **Final Site Plan:** After review and approval by the Division, the final site plan(s) shall be recorded so as to become a record part of the chain of title for the Property.
 - (c) **Deed for Lot 8:** The Applicant shall record the deed, as approved by the Division by email on May 20, 2016, showing proof of conveyance of Lot 8 to the Harwich Conservation Commission.
 - (d) **Deed and Declaration of Restriction for Parcel B-1:** The Applicant has elected to convey Parcel B-1 to an abutter, but we note this was not a Division-requirement. If the Applicant does, in fact, elect to convey Parcel B-1 to the abutter, then the Applicant shall:
 - Provide proof of recording the Division-approved deed and Declaration of Restriction, last reviewed by email on 6/28/2016, and final site plan(s) so as to become a record part of the chain of title for Parcel B-1. The final site plan for Parcel B-1 shall be consistent with Attachment 3 referenced below.
 - The Division notes that the Declaration of Restriction allows, for a limited time, for the limited planting of native shrubs as well as limited vegetation management around the pump house and within the "Native Shrub Area."
 - (e) **Chloe's Path Protective Covenants:** The Applicant shall submit a final draft of the "Chloe's Path Protective Covenants" (last revision reviewed by the Division dated 4-6-2016, edited and sent from the Division to Attorney Norcross on May 11, 2016) to the Division for review and approval. Upon receiving written approval by the Division, the Applicant shall provide proof of recording said Covenants so as to become a record part of the chain of title for the Property, excluding Parcel B-1.
3. **Turtle Protection Plan (Attachment 2):** All work shall be conducted in compliance with the 2016 Eastern Box Turtle Nesting Habitat Improvement & Management Plan referenced below (Attachment 2), unless otherwise approved in writing by the Division.
4. **Symbolic Flagging:** Prior to the start of work, symbolic flagging shall be erected around the limits of work shown on the revised preliminary site plans (Attachment 1; which is cross-hatched and labeled as "Limits of Potential Disturbance") and maintained throughout the construction period. Upon completion of all construction activities and site stabilization, said flagging shall be removed and properly disposed of. Permanent bounds, see Condition 1, shall be installed.

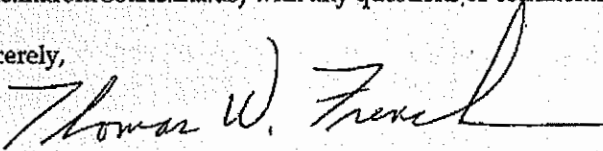
5. **Compliance Report:** Within thirty (30) days of completing construction of each of the seven (7) residential house lots, the Applicant shall file a brief written report to the Division confirming that all exterior work is complete on the indicated lot.
6. This determination shall not preclude the review of future projects on the Property that are subject to the Wetlands Protection Act (WPA) Regulations (310 CMR 10.37, 10.58(4)(b), 10.59). If the Conservation Commission requires additional Notice of Intent filings (e.g., for each house lot), the Division must receive a copy of those filings for review pursuant to the rare wildlife provisions of the WPA (310 CMR 10.59).

Provided the above-noted conditions are adhered to and there are no changes to the final, Division-approved site plans and associated work, this Project will not result in a "take" of state-listed species. The Division notes that any future projects or activities proposed on the Property which are (a) located outside of the approval of the limit of Work shown on the site plan, (b) not exempt from review pursuant to 321 CMR 10.14, and (c) located within mapped Priority Habitat as indicated in the Massachusetts Natural Heritage Atlas, will require review by the Division pursuant to MESA. Furthermore, 321 CMR 10.16 provides that projects shall not be segmented or phased to evade or defer the review requirements under MESA. If the Division determines, based on the considerations provided for in 321 CMR 10.16, that a future project or activity proposed on the Property is part of a larger common project or scheme, it may evaluate the cumulative impacts of the existing and proposed segments of the common project when reviewing the future proposed project or activity pursuant to MESA.

This determination is a final decision of the Division of Fisheries and Wildlife pursuant to 321 CMR 10.18. Any changes to the proposed project or any additional work beyond that shown on the plans referenced above may require an additional filing with the Division pursuant to the MESA. This project may be subject to further review if no physical work is commenced within five years from the date of issuance of this determination, or if there is a change to the project.

Please do not hesitate to contact Misty-Anne R. Marold, Senior Review Biologist, at (508) 389-6356 (misty-anne.marold@state.ma.us) with any questions or comments you may have.

Sincerely,



Thomas W. French, Ph.D.
Assistant Director

cc: William A. Manganiello, Law Offices of William A. Manganiello (lawyerone@tmlp.com)
Scott Egan, AECOM

Documents Attached:

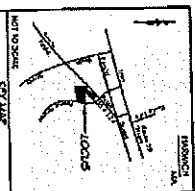
Attachment 1:	PRELIMINARY GRID SUBDIVISION PLAN SHOWING PROPOSED LIMIT OF ACTIVITY, Conceptual Plan of Land in Harwich, Massachusetts for Donovan Building Corporation, prepared by J. M. O'Reilly & Associates, Inc., 1 sheet, dated 9/25/2015 (revised 12/21/2015).
Attachment 2:	2016 Eastern Box Turtle Nesting Habitat Improvement & Management Plan, Sisson Road, April 5, 2016
Attachment 3:	Approval Not Required Plan of Land in Harwich Massachusetts for Donovan Building Corporation, prepared by J. M. O'Reilly & Associates, Inc., 1 sheet, dated 9/25/2015 (revised 12/21/2015). Parcel B-1 will be reserved for limited use by the landowner for planting and management of native shrubs.

NOT AN OFFICIAL COPY
On this 22nd day of July, 2016, before me, the undersigned notary public, personally appeared Thomas W. French, Ph.D., Assistant Director, proved to me through satisfactory evidence of identification, which was personal knowledge, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his/her knowledge and belief.

NOT AN OFFICIAL COPY
NOT AN OFFICIAL COPY

Emily Melissa Holt
Emily Melissa Holt, Notary Public
My Commission expires: July 28, 2017





OWNER OF RECORD:
 DAVENPORT BUILDING CORPORATION
 1000 BROADWAY, SUITE 1000
 NEW YORK, N.Y. 10018
 ATTORNEY: JAMES J. HENRY
 100 WALL STREET, SUITE 2000
 NEW YORK, N.Y. 10038

ZONING CLASSIFICATION:
 The proposed development is located in the R-100 Zoning District. The zoning classification is R-100 Single-Family Residential. The zoning classification is shown on the zoning map of the City of New York.

NOT AN OFFICIAL COPY

NOT AN OFFICIAL COPY

AREA CALCULATIONS:

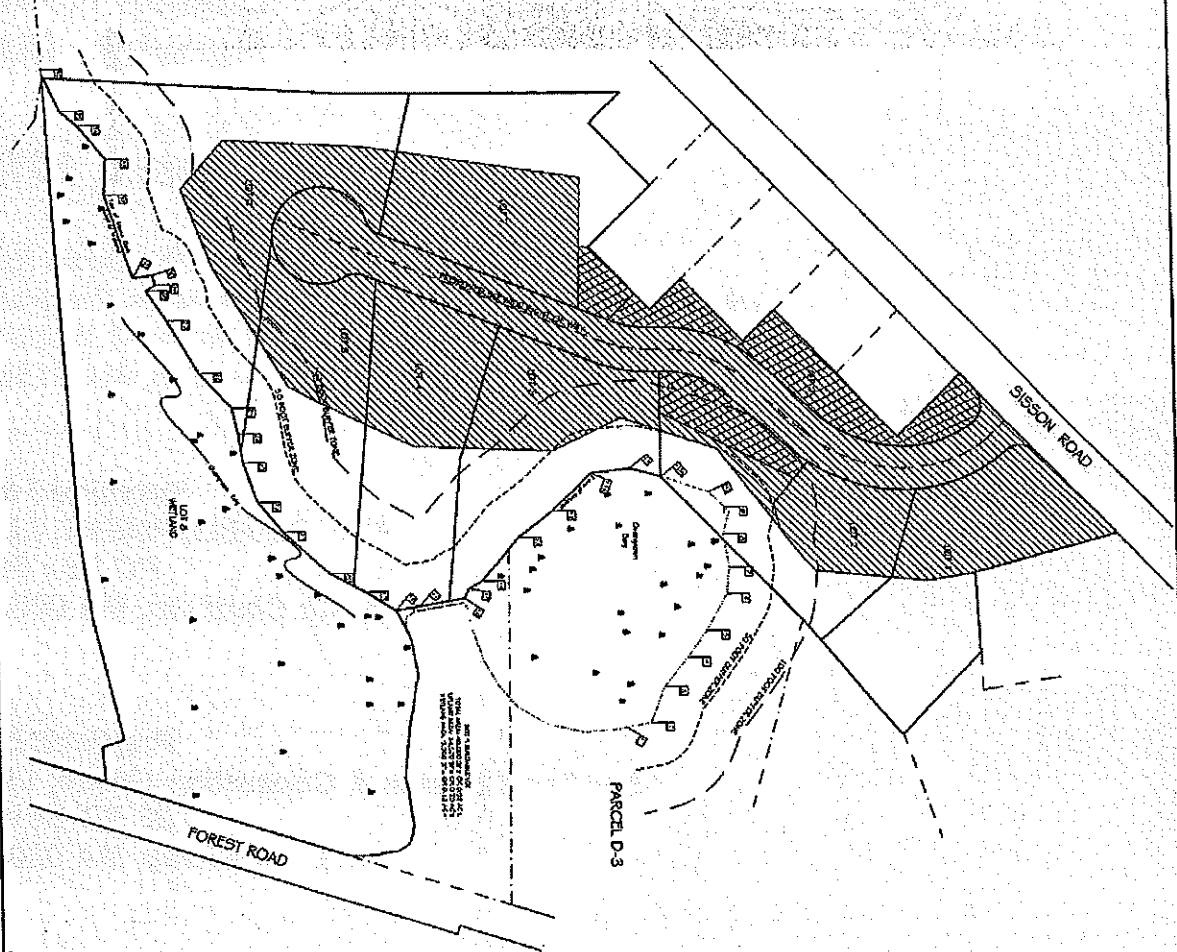
TOTAL WETLAND AREA: 575,850 SF = 13.21 ACES
 TOTAL WETLAND AREA: 172,150 SF = 3.95 ACES
 TOTAL UPLAND AREA: 403,150 SF = 9.26 ACES
 AREA OF TORS 1-7 FOR ROWS: 34,187 SF = 0.78 ACES
 AREA OF TORS 8-10 FOR ROWS: 11,115 ACES
 AREA OF TORS 11-12 FOR ROWS: 13,022 SF = 0.30 ACES
 TOTAL OF DISTURBED TORS AND ROWS: 223,450 SF = 5.12 ACES

TOTAL OPEN SPACE PROVISION WATER REGULATION DISTURBANCE AREAS:
 575,850 - 134,285 = 390,631 SF = 8.97 ACES

UPLAND OPEN SPACE PROVISION:
 403,150 - 84,609 = 318,541 SF = 7.30 ACES

TOTAL UPLAND OPEN SPACE PROVISION AND TORS FOR ROWS:
 318,541 + 34,187 + 11,115 + 13,022 = 376,865 SF = 8.64 ACES

403,150 - 223,450 = 179,700 SF = 4.11 ACES



PRELIMINARY GROUND SUBDIVISION PLAN
 SHOWING PROPOSED LOTS OF ACRES
 CONCEPTUAL
 PLAN OF LAND
 DISTRICT MAPS/COUNTIES

DOMOVAN BUILDING CORPORATION
 100 WALL STREET, SUITE 2000
 NEW YORK, N.Y. 10038
 ATTORNEY: JAMES J. HENRY
 100 WALL STREET, SUITE 2000
 NEW YORK, N.Y. 10038

J.M. O'BRIEN & ASSOCIATES, INC.
 100 WALL STREET, SUITE 2000
 NEW YORK, N.Y. 10038
 ATTORNEY: JAMES J. HENRY
 100 WALL STREET, SUITE 2000
 NEW YORK, N.Y. 10038

DATE: 11-15-89

NOT AN OFFICIAL COPY NOT AN OFFICIAL COPY
**2016 EASTERN BOX TURTLE NESTING HABITAT
IMPROVEMENT & MANAGEMENT PLAN**

NOT AN OFFICIAL COPY

NOT AN OFFICIAL COPY

Sisson Road

**Sisson Road
Harwich, MA**

April 5, 2016

**Prepared for:
Natural Heritage & Endangered Species Program
Massachusetts Division of Fisheries & Wildlife
North Drive, Westborough, MA 01581**

**Submitted to:
HFH DEVELOPMENT, LLC
PO Box 612
North Chatham, MA 02650**

**Prepared by:
EcoTerra Design & Consulting Group, LLC
26 Hill Street
Medway, MA 02053**



Data Courtesy MassGIS 2009 / NAD83 MassachusettsMainland

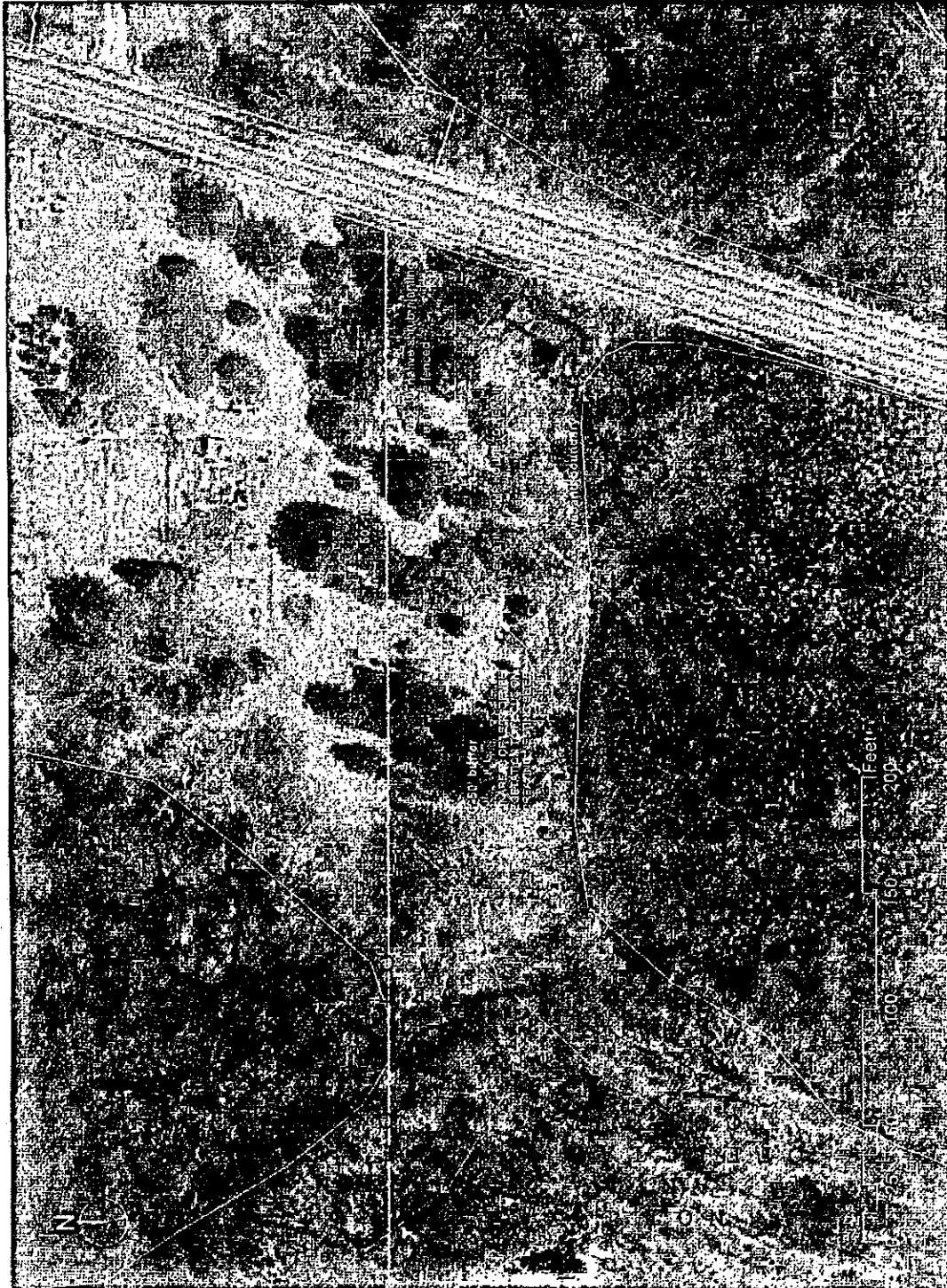
EcoTerra Design & Consulting, LLC
26 Hill Street / Medway MA 02053

PROPOSED NESTING HABITAT MANAGEMENT PLAN

HARWICH, MA

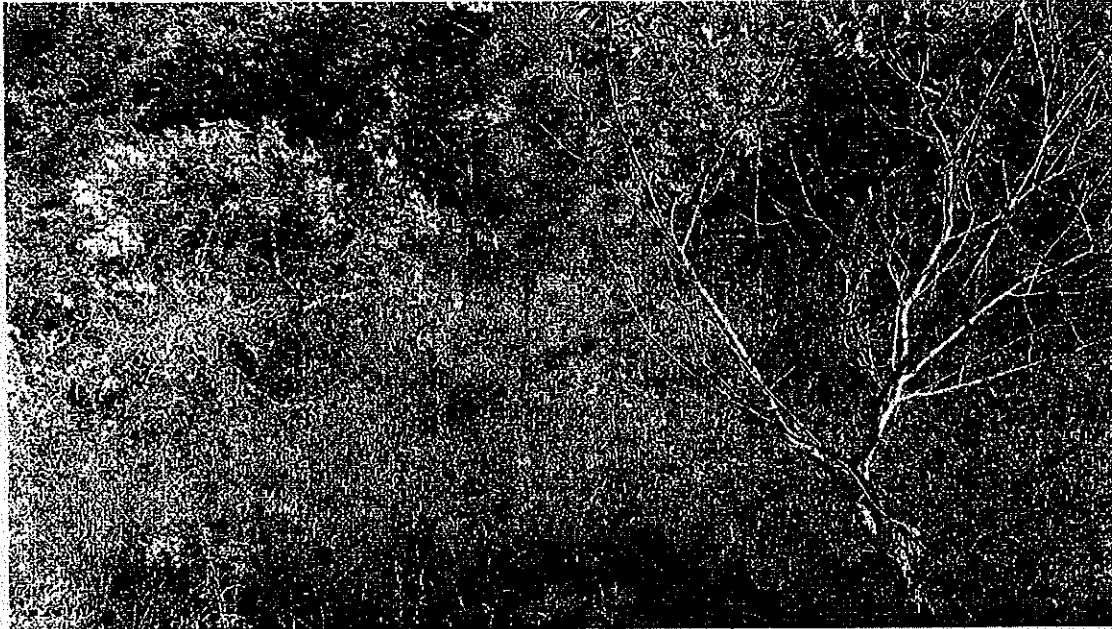
SISSON ROAD DEVELOPMENT

SCALE: AS NOTED

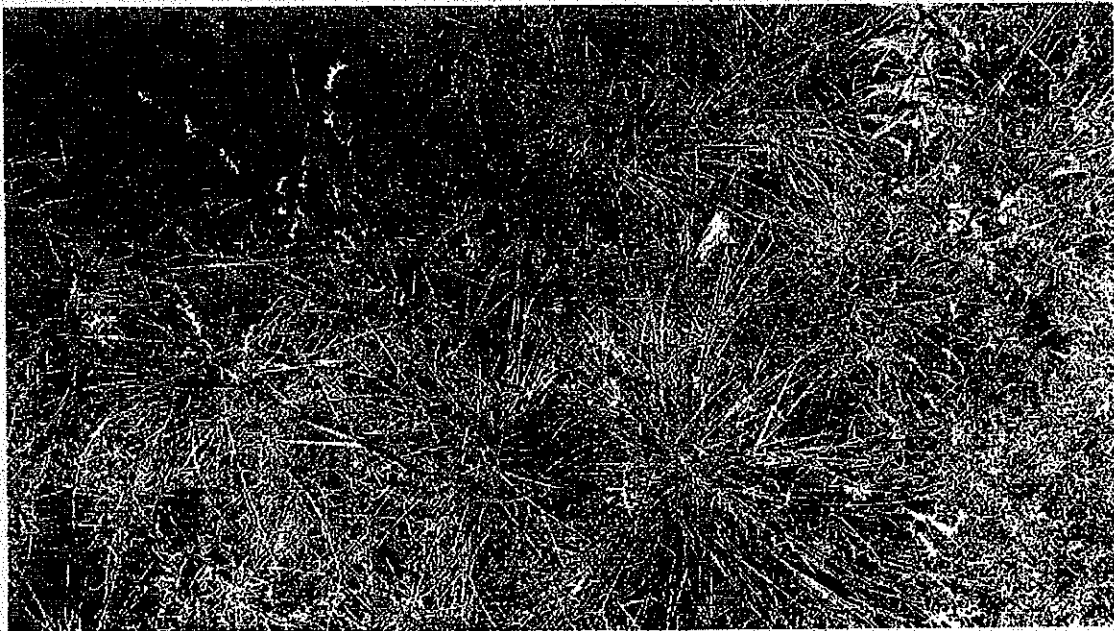


N O T

N O T



View of typical Zone 2 vegetative cover.



Close up view of Zone 2 ground cover including Little Bluestem clumps.

N O T

N O T

Within Zone 2 there is a proposed planting area (See figure) that will be allocated to the landowner donating the land to this restriction. This area will be approximately 30-foot by 100-foot and will begin at the northeast corner of the management parcel. The boundaries will run along the Owner's northern property line, Forest Street, and two lines within the management parcel (See figure, plan). The area is proposed for planting of native shrub species by the Owner, and will be fenced upon completion with a post-and-rail type fence in order to demarcate the area. Though native, some shrub species such as *Rosa rugosa* can be very aggressive with a propensity to spread through runners. Any of the planted native shrubs that are grown within the fenced garden area will be subject to mowing or management should they spread outside the fenced area. The area within the fence garden area will not be subject to mowing or management other than as listed in this Plan and the Declaration of Restriction. There is also an existing pump house / shed within this area that will remain on the property. The structure most likely dates back to the historic cranberry bog operation. While it is not clear at this time, there appears to be a water source that continually flows through the plumbing in the structure; possible as part of a stormwater management structure. A 10-foot vegetative clearing buffer will be maintained around the structure.

4. Management Practices / Turtle Protection

Techniques

There are several methods typically utilized for vegetation management during restoration work. These include both manual and mechanical methods. The amount and/or size of vegetative cover to be removed will determine which methods are utilized. Saplings and larger shrubs will initially be removed with chainsaws, while smaller shrubs and grasses can often be mowed or cut with hand tools prior to scarification of the soil surface. Small shrubs will also be removed mechanically with lightweight low impact machinery such as a small excavator or tractor. Shrubs can either be chained and pulled, or sometimes removed with a thumb on the excavator bucket. All vegetative debris removed will be hauled from the area and properly disposed of.

Where scarification of the soil surface is required (primarily Zone 1), small areas will be cleared of root masses and vegetation. These areas will vary in size, though the general strategy will be to create several smaller nesting areas throughout Zone 1 so as to potentially help with predator avoidance. This will be accomplished with either a York rake pulled behind a tractor, or sometimes with careful stripping of the top layer with the bucket of an excavator. Scarification of the ground surface will remove any remaining organic debris such as leaf litter and accumulated topsoil, thus providing the bare sandy/gravelly soils preferred for turtle nesting areas. Final locations and sizes of the turtle nesting sites shall be dictated by the existing topography and location suitability, and determined after field visits with EcoTerra LLC, wildlife biologists. It is not anticipated that additional soils will need to be placed on the site, as the existing soils appear to be very suitable for nesting habitat.

N O T

N O T

vegetation used during the nesting season. The area of habitat improvement has been broken down into two general zones (See figure); these areas within 0-50' (Zone 1) of the wetland boundary, and areas within the 50'-100' buffer to the palustrine scrub-shrub wetland. The habitat within the 0'-50' zone is generally much more dense with woody vegetation and is best described as a dense mid-to late-successional habitat. The dominant shrub layer consists of bayberry (*Myrica pennsylvanica*) and black huckleberry (*Gaylussacia baccata*). There are also some scattered saplings including eastern red cedar (*Juniperus virginiana*). The 50'-100' plus zone (Zone 2) is generally more open with sparsely distributed grasses such as little bluestem (*Schizachyrium scoparium*) covering the ground, and areas of exposed soils suitable for nesting (See photos below). There are also scattered stands of trees including pitch pine (*Pinus rigida*) and eastern red cedar (*Juniperus virginiana*). Detailed descriptions of habitat management practices are described below.

Zone 1 (0-50 foot)

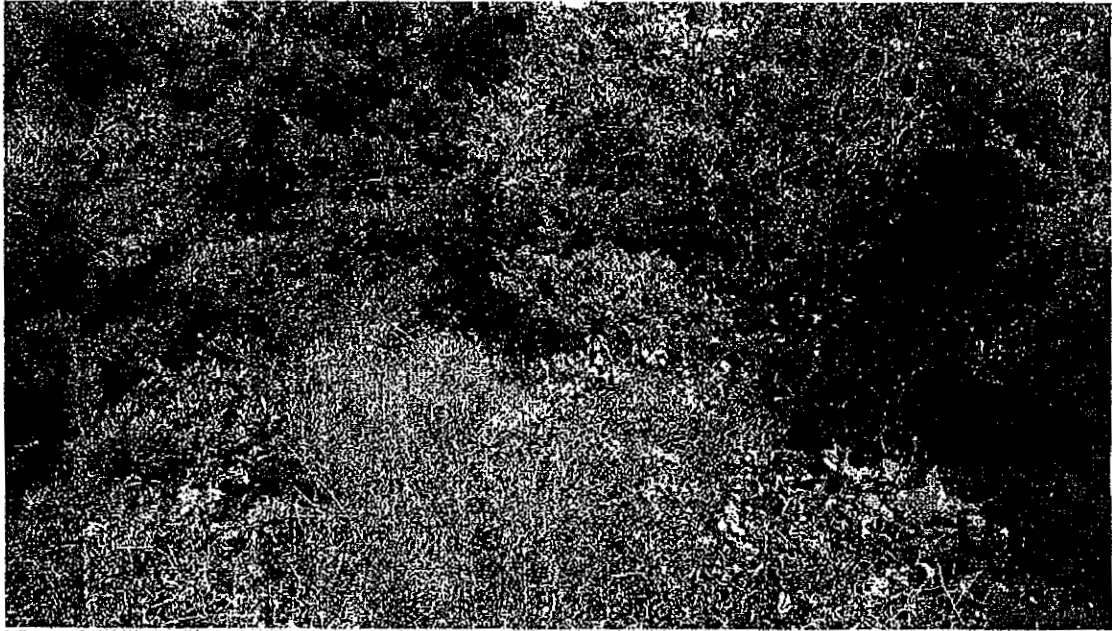
In order to be sensitive to the adjacent wetland, and protect wetland functions and values, habitat management activities in this zone will not result in greater than 25% removal of existing vegetation. This will result in a 75% vegetative coverage upon completion of the habitat management activities in this zone. Vegetation removal will be strategically targeted based on overall habitat context and presence / absence of existing vegetation. For example, areas already thinner in vegetation may be targeted so as to result in less overall disturbance to the adjacent wetland. These areas will also be scarified in order to remove existing root masses and provide a more exposed soil suitable for nesting. These scarified areas will be approximately 6-foot in diameter. The goal will be to open up approximately 25% of the zone in order to provide suitable nesting spots. Additionally, these openings will also provide improved dispersal and or staging areas for turtles to or from the more suitable nesting areas located in Zone 2. Areas generally targeted for vegetative clearing and/or scarification can be seen in the accompanying plan (See figure).

Zone 2 (50-100+ foot)

This zone already contains suitable soils for nesting habitat and does contain many open exposed areas already. There are stands of successional tree species such as the eastern red cedar and pitch pine, along with field grasses such as little bluestem. Since this region generally provides the best nesting habitat potential, efforts will be focused within this region and the level of enhancement will be greater given the distance from the wetland resource. Based on current recommendations from the MA NHESP, the total cover including native grasses, sedges, and low growing shrubs should not exceed 50% of the nesting area. Furthermore, woody shrubs should not comprise greater than 10% of the nesting area or be allowed to exceed 24 inches in height. Management guidelines recommend an open-canopy area; therefore all shrubs and trees (< 4 inch diameter) will be removed from Zone 2. Scarification of soils should not be necessary in this zone as there are ample areas with exposed soils already. Should it be determined during the fieldwork that any areas would benefit from soil scarification, this would be conducted at that time.

N O T

N O T



View of dense vegetation more typical of Zone 1



View of transition line between Zone 1 and Zone 2. Note differences in vegetation.

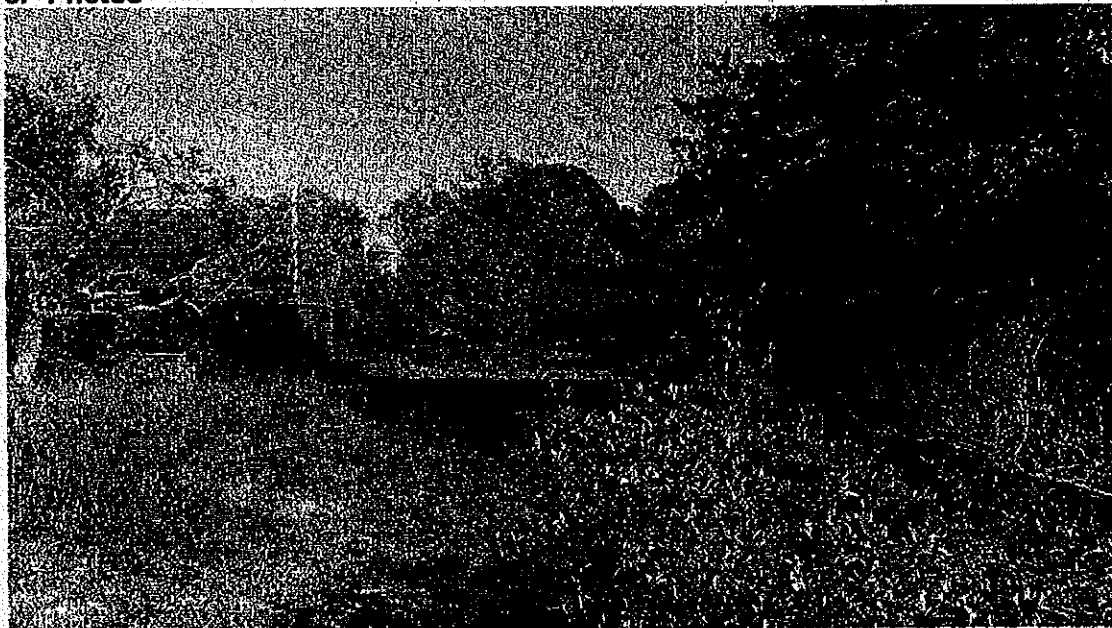
Timing of Work

The active season for the eastern box turtle is typically April 1st through November 1st, though this can vary during any given season. Therefore, any mechanical work proposed will take place during the period of inactivity, November 1st through April 1st. This will ensure that all measures have been taken to avoid any direct impacts to individual turtles. Furthermore, since the management area is not in close proximity to any of the potential turtle wintering areas, it is not expected that turtles would be utilizing habitat anywhere near the work area at that time. Manual activities such as pulling of shrubs or grasses, cutting of shrubs or saplings with hand tools, may be conducted during any time of the year. It is anticipated that the initial management activity will be completed within one week from start to finish.

Technical Oversight

Prior to and throughout the habitat management, staff scientists from EcoTerra, LLC will provide oversight and conduct routine inspections to ensure all protective measures are followed and to ensure management practices fulfill the goal of nesting habitat enhancement. Following the completion of all management activities, a summary report will be submitted to the NHESP outlining the dates where activities occurred, management methods utilized, and representative photographs of the habitat management area. Furthermore, guidance for long-term management of the area will be provided to the Applicant / Owner in order to ensure the nesting habitat management goals are preserved and the area continues to function as valuable nesting habitat.

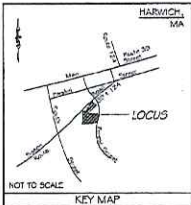
5. Photos



View of pump house and Zone 2 looking toward Forest Street

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OWNERS OF RECORD:
LOUIS J. SEMENARA, JR., TRUSTEE
CLYDE WICK, REALTY TRUST
DEED BOOK 17492 PAGE 70
PLAN BOOK 202, PAGE 21
ASSESSOR'S MAP 31, PARCEL D-4

CURVE TABLE with columns for CURVE, RADIUS, LENGTH, TANGENT, CHORD, and DELTA ANGLE.

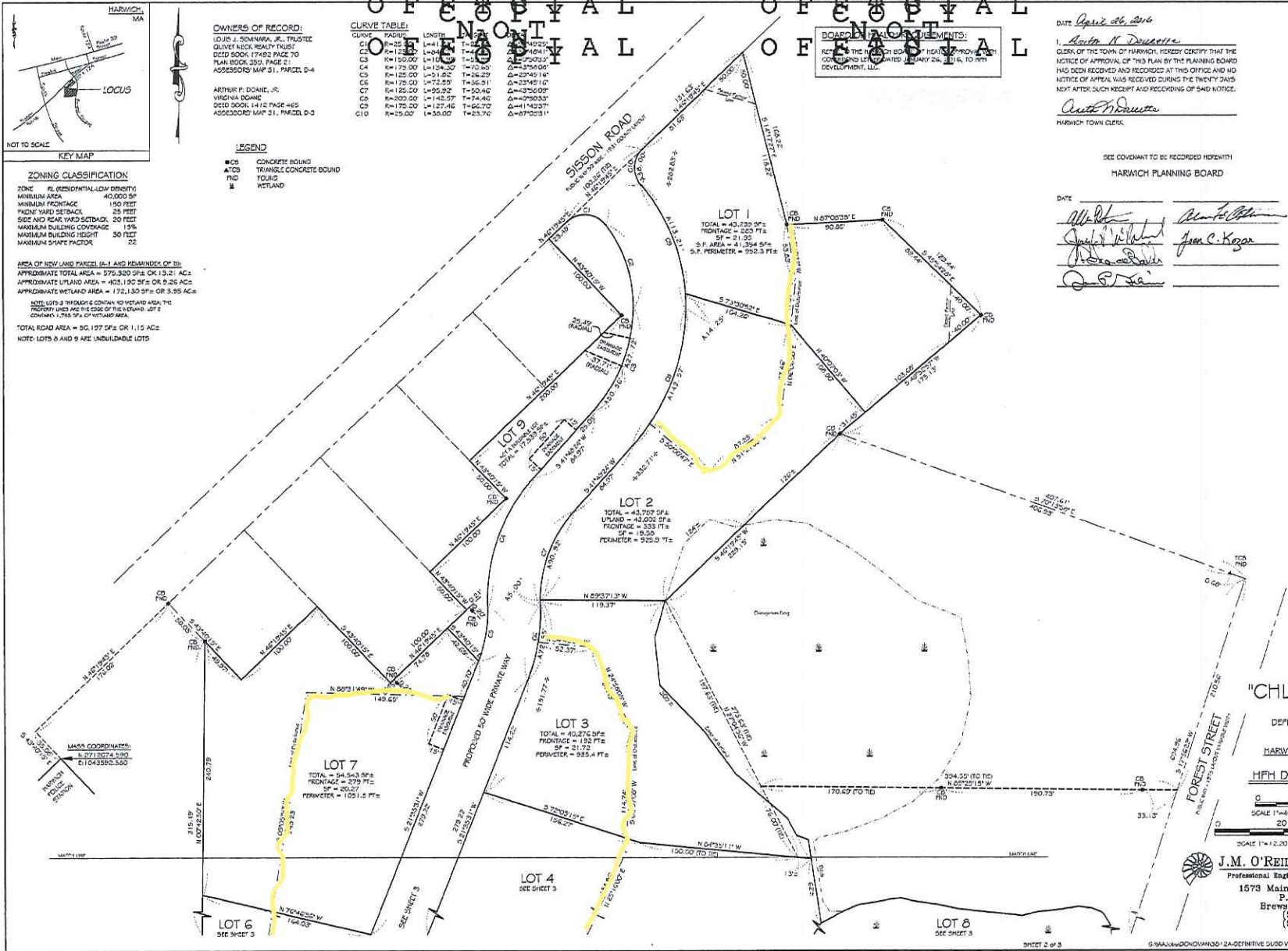
BOARD OF PLANNING AND DEVELOPMENT:
RESOLUTION NO. 2016-01 RE: HEARINGS AND DECISIONS ON THE APPEAL OF THE SUBDIVISION PLAN DATED JANUARY 26, 2016, TO REVEAL DEVELOPMENT, LLC.

DATE: April 26, 2016
I, Austin K. Drouot,
CLERK OF THE TOWN OF HARWICH, HEREBY CERTIFY THAT THE NOTICE OF APPROVAL OF THIS PLAN BY THE PLANNING BOARD HAS BEEN RECEIVED AND RECORDED AT THIS OFFICE AND NO NOTICE OF APPEAL WAS RECEIVED DURING THE TWENTY DAYS NEXT AFTER SUCH RECEIPT AND RECORDING OF SAID NOTICE.

ZONING CLASSIFICATION
ZONE: RL RESIDENTIAL-LOW DENSITY
MINIMUM AREA: 40,000 SF
MINIMUM FRONTAGE: 150 FEET
FRONT YARD SETBACK: 25 FEET
SIDE AND REAR YARD SETBACK: 30 FEET
MAXIMUM BUILDING COVERAGE: 15%
MAXIMUM BUILDING HEIGHT: 30 FEET
MAXIMUM SHAPE FACTOR: 22

LEGEND
CS CONCRETE BOUND
ATCS TRANSFER CONCRETE BOUND
RFD ROAD
W WETLAND

AREA OF NEW LAND PARCELS (L1 AND REMAINDER OF B1)
APPROXIMATE TOTAL AREA = 575,320 SF OR 13.21 AC±
APPROXIMATE UPLAND AREA = 403,100 SF OR 9.25 AC±
APPROXIMATE WETLAND AREA = 172,130 SF OR 3.95 AC±
NOTE: LOTS 3 THROUGH 6 CONTAIN NO WETLAND AREA; THE WETLAND LINES ARE THE EDGE OF THE WETLAND; LOT 4 CONTAINS 1,283 SF OF WETLAND AREA.
TOTAL ROAD AREA = 50,197 SF OR 1.15 AC±
NOTE: LOTS 8 AND 9 ARE LANDSLIDABLE LOTS.



SEE COVENANT TO BE RECORDED HERewith
HARWICH PLANNING BOARD

DATE:
[Signatures of Board Members]

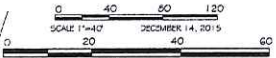
FOR REGISTRY USE ONLY
I CERTIFY THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE REGISTRARS OF DEEDS EFFECTIVE JANUARY 1, 1976 AND AMENDED JANUARY 7, 1986.

DATE:
[Signature of Professional Engineer]

PRELIMINARY PLAN
DATE OF APPLICATION: 10/20/15
DATE OF APPROVAL: 11/11/2015
DEFINITIVE PLAN
DATE OF APPLICATION: 12/15/2015
DATE OF APPROVAL:
DATE OF SIGNING:

"CHLOE'S PATH"

DEFINITIVE SUBDIVISION PLAN OF LAND IN HARWICH, MASSACHUSETTS FOR HFH DEVELOPMENT, LLC



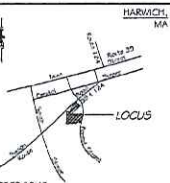
J.M. O'REILLY & ASSOCIATES, INC.
Professional Engineering & Land Surveying Services
1573 Main Street - Route 6A
P.O. Box 1773
Brewster, MA 02831
(508)898-6801
(508)898-6802

400 21

11/27/19 A.D. 16

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OFFICIAL
OFFICIAL

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OFFICIAL
OFFICIAL



KEY MAP

OWNERS OF RECORD:
 LOUIS J. SHIMMURA, JR., TRUSTEE
 CHESTNUT HILLS REALTY TRUST
 DEED BOOK 17492 PAGE 70
 PLAN BOOK 355, PAGE 21
 ACCESSORS MAP 31, PARCEL D-4

ARTHUR P. DOANE, JR.
 VIRGINIA DOANE
 DEED BOOK 1412 PAGE 453
 ACCESSORS MAP 31, PARCEL D-3

CURVE TABLE:

CHORD	RADIUS	ANGLE	ARC LENGTH
0.21	15.00	2.29	0.21
0.23	15.00	2.49	0.23
0.25	15.00	2.70	0.25
0.27	15.00	2.91	0.27
0.29	15.00	3.12	0.29
0.31	15.00	3.33	0.31
0.33	15.00	3.54	0.33
0.35	15.00	3.75	0.35
0.37	15.00	3.96	0.37
0.39	15.00	4.17	0.39
0.41	15.00	4.38	0.41
0.43	15.00	4.59	0.43
0.45	15.00	4.80	0.45
0.47	15.00	5.01	0.47
0.49	15.00	5.22	0.49
0.51	15.00	5.43	0.51
0.53	15.00	5.64	0.53
0.55	15.00	5.85	0.55
0.57	15.00	6.06	0.57
0.59	15.00	6.27	0.59
0.61	15.00	6.48	0.61
0.63	15.00	6.69	0.63
0.65	15.00	6.90	0.65
0.67	15.00	7.11	0.67
0.69	15.00	7.32	0.69
0.71	15.00	7.53	0.71
0.73	15.00	7.74	0.73
0.75	15.00	7.95	0.75
0.77	15.00	8.16	0.77
0.79	15.00	8.37	0.79
0.81	15.00	8.58	0.81
0.83	15.00	8.79	0.83
0.85	15.00	9.00	0.85
0.87	15.00	9.21	0.87
0.89	15.00	9.42	0.89
0.91	15.00	9.63	0.91
0.93	15.00	9.84	0.93
0.95	15.00	10.05	0.95
0.97	15.00	10.26	0.97
0.99	15.00	10.47	0.99
1.01	15.00	10.68	1.01
1.03	15.00	10.89	1.03
1.05	15.00	11.10	1.05
1.07	15.00	11.31	1.07
1.09	15.00	11.52	1.09
1.11	15.00	11.73	1.11
1.13	15.00	11.94	1.13
1.15	15.00	12.15	1.15
1.17	15.00	12.36	1.17
1.19	15.00	12.57	1.19
1.21	15.00	12.78	1.21
1.23	15.00	12.99	1.23
1.25	15.00	13.20	1.25
1.27	15.00	13.41	1.27
1.29	15.00	13.62	1.29
1.31	15.00	13.83	1.31
1.33	15.00	14.04	1.33
1.35	15.00	14.25	1.35
1.37	15.00	14.46	1.37
1.39	15.00	14.67	1.39
1.41	15.00	14.88	1.41
1.43	15.00	15.09	1.43
1.45	15.00	15.30	1.45
1.47	15.00	15.51	1.47
1.49	15.00	15.72	1.49
1.51	15.00	15.93	1.51
1.53	15.00	16.14	1.53
1.55	15.00	16.35	1.55
1.57	15.00	16.56	1.57
1.59	15.00	16.77	1.59
1.61	15.00	16.98	1.61
1.63	15.00	17.19	1.63
1.65	15.00	17.40	1.65
1.67	15.00	17.61	1.67
1.69	15.00	17.82	1.69
1.71	15.00	18.03	1.71
1.73	15.00	18.24	1.73
1.75	15.00	18.45	1.75
1.77	15.00	18.66	1.77
1.79	15.00	18.87	1.79
1.81	15.00	19.08	1.81
1.83	15.00	19.29	1.83
1.85	15.00	19.50	1.85
1.87	15.00	19.71	1.87
1.89	15.00	19.92	1.89
1.91	15.00	20.13	1.91
1.93	15.00	20.34	1.93
1.95	15.00	20.55	1.95
1.97	15.00	20.76	1.97
1.99	15.00	20.97	1.99
2.01	15.00	21.18	2.01
2.03	15.00	21.39	2.03
2.05	15.00	21.60	2.05
2.07	15.00	21.81	2.07
2.09	15.00	22.02	2.09
2.11	15.00	22.23	2.11
2.13	15.00	22.44	2.13
2.15	15.00	22.65	2.15
2.17	15.00	22.86	2.17
2.19	15.00	23.07	2.19
2.21	15.00	23.28	2.21
2.23	15.00	23.49	2.23
2.25	15.00	23.70	2.25
2.27	15.00	23.91	2.27
2.29	15.00	24.12	2.29
2.31	15.00	24.33	2.31
2.33	15.00	24.54	2.33
2.35	15.00	24.75	2.35
2.37	15.00	24.96	2.37
2.39	15.00	25.17	2.39
2.41	15.00	25.38	2.41
2.43	15.00	25.59	2.43
2.45	15.00	25.80	2.45
2.47	15.00	26.01	2.47
2.49	15.00	26.22	2.49
2.51	15.00	26.43	2.51
2.53	15.00	26.64	2.53
2.55	15.00	26.85	2.55
2.57	15.00	27.06	2.57
2.59	15.00	27.27	2.59
2.61	15.00	27.48	2.61
2.63	15.00	27.69	2.63
2.65	15.00	27.90	2.65
2.67	15.00	28.11	2.67
2.69	15.00	28.32	2.69
2.71	15.00	28.53	2.71
2.73	15.00	28.74	2.73
2.75	15.00	28.95	2.75
2.77	15.00	29.16	2.77
2.79	15.00	29.37	2.79
2.81	15.00	29.58	2.81
2.83	15.00	29.79	2.83
2.85	15.00	30.00	2.85

BOARD OF REALTORS' REQUIREMENTS:
 REALTOR'S NOTICE: SOLELY BY PROVIDING CONTRACTS TO BE DATED FROM 01/01/2016 TO 12/31/2016, THE BOARD OF REALTORS' REQUIREMENTS IS IN FULL FORCE AND EFFECT.

DATE April 26, 2016

1. Arthur P. Doane, Jr.
 CLERK OF THE TOWN OF HARMICH, HEREBY CERTIFY THAT THE NOTICE OF APPEAL OF THIS PLAN BY THE PLANNING BOARD HAS BEEN RECEIVED AND RECORDED AT THIS OFFICE AND NO NOTICE OF APPEAL WAS RECEIVED DURING THE TWENTY DAYS NEXT AFTER SUCH RECEIPT AND RECORDING OF SAID NOTICE.

Arthur P. Doane, Jr.
 HARMICH TOWN CLERK

SEE COVENANT TO BE RECORDED HERewith
 HARMICH PLANNING BOARD

DATE _____
Arthur P. Doane, Jr.
Arthur P. Doane, Jr.
Arthur P. Doane, Jr.
Arthur P. Doane, Jr.

FOR REGISTRY USE ONLY

I CERTIFY THAT THIS PLAN WAS PREPARED IN ACCORDANCE WITH THE RULES AND REGULATIONS OF THE REGISTRARS OF DEEDS EFFECTIVE JANUARY 1, 1976 AND AMENDED JANUARY 7, 1986.

DATE 4/26/16
 PROFESSIONAL SEAL AND SIGNATURE

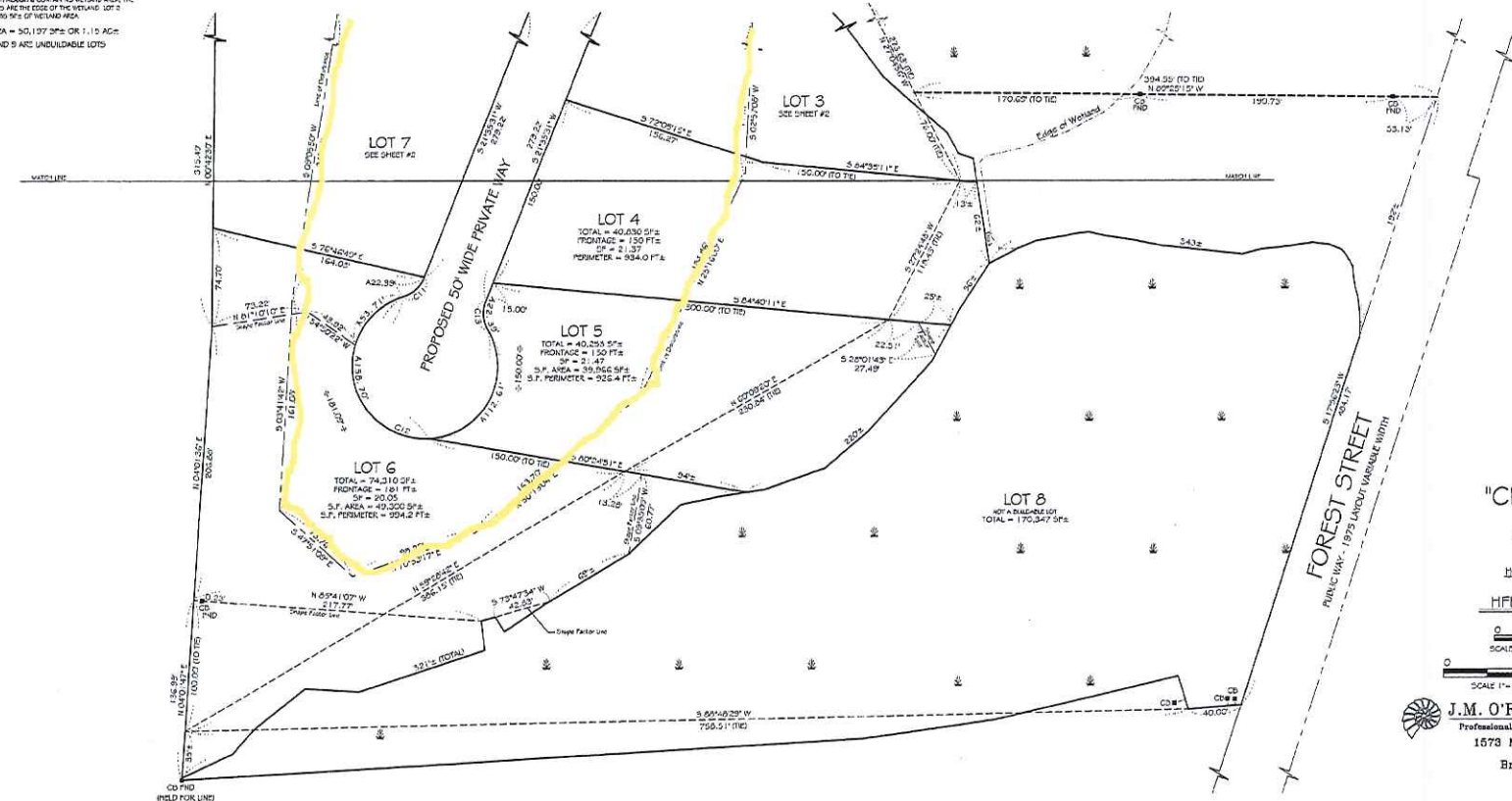
PRELIMINARY PLAN
 DATE OF APPLICATION (0-7-2015)
 DATE OF APPROVAL (11-11-2015)
 DERIVATIVE PLAN
 DATE OF APPLICATION (11-11-2015)
 DATE OF APPROVAL (11-11-2015)
 DATE OF SIGNING

ZONING CLASSIFICATION

ZONE R1 RESIDENTIAL-LOW DENSITY
 MINIMUM AREA 40,000 SF
 MINIMUM FRONTAGE 150 FEET
 FRONT YARD SETBACK 20 FEET
 SIDE AND REAR YARD SETBACK 20 FEET
 MAXIMUM BUILDING COVERAGE 15%
 MAXIMUM SHAPE FACTOR .52

AREA OF NEW LAND PARCEL (L-1) AND REMAINDER OF (L-1)
 APPROXIMATE TOTAL AREA = 375,320 SF ± OR 13.2 ± AC ±
 APPROXIMATE UPLAND AREA = 403,190 SF ± OR 9.26 AC ±
 APPROXIMATE WETLAND AREA = 172,150 SF ± OR 3.95 AC ±

NOTE: LOTS 3 THROUGH 6 CONTAIN NO WETLAND AREA. THE PROPERTY LINES ARE THE EDGE OF THE WETLAND. LOT 2 CONTAINS 1,700 SF OF WETLAND AREA.
 TOTAL ROAD AREA = 50,127 SF ± OR 1.10 AC ±
 NOTE: LOTS 8 AND 9 ARE UNDEVELOPABLE LOTS



"CHLOE'S PATH"
 DEFINITIVE SUBDIVISION
 PLAN OF LAND
 IN
 HARMICH, MASSACHUSETTS
 FOR
 HFH DEVELOPMENT, LLC

SCALE: 1"=40' DECEMBER 14, 2015
 SCALE: 1"=12.20 METERS DECEMBER 14, 2015
 REVISION: 8-7-2016

J.M. O'REILLY & ASSOCIATES, INC.
 Professional Engineering & Land Surveying Services
 1578 Main Street - Route 6A
 P.O. Box 1773
 Brewster, MA 02831
 (508)896-8601
 (508)896-8802

666 22

SISSON ROAD – CHLOE’S PATH ABUTTERS

July 21, 2021

Board of Selectmen
Town of Harwich
Harwich Town Hall
732 Main Street
Harwich, MA 02645

RE: Chloe’s Path 40B Proposal

Dear Chairman MacAskill and Members of the Board,

My name is Peter Gori, and while I grew up in Harwich many years ago, my family and I recently returned to town, having recently purchased a home at 226 Sisson Road. As a real estate professional and former resident who has been exploring the purchase of a home here for several years, I have followed the many and several prior schemes for the development of Chloe’s Path for some time.

I appreciate the opportunity to submit the following introductory comment letter on behalf of myself and my fiancée and co-owner, Lesley Cannon, as well as several of our neighbors. We believe this initial feedback echoes many, but by no means all, of the comments and sentiments posed by community members, neighbors, and direct abutters to the proposed project site last night, Tuesday, July 20, 2021, during the proponents’ first open “community” forum. We will follow this letter with a more detailed list of the many issues which were raised last night and multitude questions that we feel must be answered by the proponents through the public review of the proposed project and before any further actions are taken by either the Town, the State, or the proponents.

First, we want to state publicly and emphatically that many of our households support affordable housing broadly and, specifically, that we support the creation of *mixed-income* housing of all sorts, including multifamily rental apartments whenever and wherever appropriate, including across the Town of Harwich, along Sisson Road, and even at Chloe’s Path. I have personally spent most of my professional career in commercial real estate and development, and I spent a decade working as a Senior Manager at the urban planning and development agency of the City of Boston. I am, in no way, shape, or form, anti-development, anti-affordable housing, or a NIMBY, nor are my new neighbors. Many of us also consider ourselves well-informed as to the need for significant numbers of new housing units to be built across the Cape and the Islands to help stem the affordability and inventory crisis that we see today.

However, this project in its current form has been poorly rolled-out and it is poorly conceived. The project, at 96 units, over 150 parking spaces, and a projection of upwards of 300 new residents is simply entirely too large for the site itself, and out of scale with its neighborhood and environmental context. In addition, the proponents have skillfully but somewhat disingenuously presented this project as at the *beginning* of a lengthy permitting and development arc, while also submitting to this Board a request for a formal endorsement of its project to the Commonwealth with little-to-no meaningful community engagement and even less concrete, but no less necessary data as to the obvious and certain impacts of the proposal on our own immediate neighborhood, the nearby school and the Monomoy District as a

SISSON ROAD – CHLOE’S PATH ABUTTERS

whole, the Harwich Center Historic District, other nearby cultural and natural resources, or to the larger year-round and seasonal community and our quality of life.

It is also glaring, for a more than \$27,000,000.00 for-profit development project, that the proponents have not identified a single community benefit or – more sensibly – an overarching mitigation package to begin with, one that they no doubt should have teased or unveiled in these first several public forums. This lack of preparedness and seeming disinterest in the many other needs of the community, including the neighboring school, or otherwise, is simultaneously flabbergasting and frustrating to us as neighbors and observers of similarly sized developments across the Cape and beyond.

For these reasons and the detailed criticisms and questions to follow, we therefore urge the Selectmen and the Town Administrator’s office to reject the proposal in its current form without prejudice. We urge this Board to ask the proponents to voluntarily withdraw all applications to the Town or State immediately and go back to the drawing board. Further, we request that the proponents voluntarily slow their current trajectory and timeline(s) until they are willing and able to fully and publicly describe and present - and then conduct - a comprehensive and transparent community and permitting process. We request that this include a wholesale rethinking of the design, scale, and nature of their proposal including – most importantly – the completion and presentation of a series of studies of the significant potential and likely transportation and environmental impacts of what is undoubtedly the largest residential development proposal of its kind in this area for a generation.

These studies, in our opinion, must be undertaken in the light of day, and with public input and scrutiny from residents, abutters, nearby businesses, and area affordable housing advocates, among others. They should be scoped by the Town staff and line departments, presented more deliberately with the public and this Board as well as other State and Local agencies which ultimately may have jurisdiction of a project of this size and importance. These local departments and Boards need no further enumeration here but, at the very least, the Town and proponent should come together to acknowledge that the nature of the site should require a complete and exhaustive review by the Mass Department of Environmental Protection, MassDOT, and, perhaps, the Cape Cod Commission, among others.

Given my experience and the experience and interests of my neighbors, we respect the Town’s own challenge in stimulating interest in the development of affordable housing in Harwich and the challenging balance you face in identifying and sorting through the many issues that must be honestly and thoughtfully addressed by both the public review agencies, staff, and elected and appointed Boards responsible for harnessing and managing growth. We also acknowledge how projects must be financed and executed by the private sector to help deliver new, modern, and accessible housing to our communities. We further respect the Town Administrator’s office’s efforts to date and its direction to the proponent(s) to have their presentation aired publicly at the BoS as an informational presentation back in May before the airing of the project began, “on social media”.

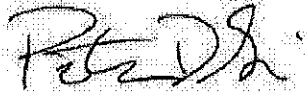
However, due to the lack of meaningful and proactive communications by the proponent or the Town to unveil and plainly explain such a massive proposal for a neighborhood cul-de-sac prior to last night, we feel that this entire process to date has proceeded out of sequence. Further, because of a series of reported missteps by prior developers and an inability or unwillingness by either to rectify any number of civil engineering, construction, environmental permitting, and communications issues that occurred before, we again feel that the proposal should be rejected without prejudice and a complete and total review be conducted of what preceded this current proposal and how a multifamily project of any scale might be built safely on this site.

SISSON ROAD – CHLOE’S PATH ABUTTERS

We respectfully submit this letter on behalf of, the following neighbors, on this 21st day of July, 2021:

Peter Gori and Lesley Cannon, 226 Sisson Road
Tom and Carol Thibert, 221 Sisson Road
Karen Beaty, 195 Sisson Road
David and Anna Lafebvre, 210 Sisson Road
Sara Zuspan and Ian Macinnis-Barker, 228 Sisson Road
Jay and Mary Walpole, 214 Sisson Road
Kathy Clobridge and Michael Tuck, 225 Sisson Road

Sincerely yours,

A handwritten signature in black ink, appearing to read "Peter Gori". The signature is stylized and somewhat cursive.

CC: Joseph Powers, Town Administrator
Meggan Eldridge, Asst. Town Administrator
Harwich Board of Appeals
Harwich Conservation Commission
Amy Usowski, Conservation Commission
Senator Julian Cyr
Representative Sarah Peake

Statement
James Walpole
Board of Selectmen
07/26/2021

I need your help.

My name is James Walpole the joint owner a single level residential home located at 214 Sisson Road in Harwich, Massachusetts.

The driveway, living room, and master bedroom of our home, are located directly across the road from the Chloe's Path Road's entrance and exit, the only access point for the proposed 96-unit apartment complex.

The complex is expected to house as many as 300 people, with an estimated 176 vehicles. In addition, there are deliveries by Postal, FedEx, UPS, Amazon, and school bus traffic etc. There is office staff, maintenance workers landscapers and snow removal that will frequent the complex.

There is a conservative estimate of 400 plus vehicular movements per day. When leaving the complex, the vehicles will not have yet reached optimum operating temperatures. They will accelerate to traffic levels, adding vehicular emissions, light, and noise pollution to the immediate area. The brunt of that pollution will adversely affect our reasonable use of our property.

My wife Mary has significant respiratory illnesses, and she may be unable to be outdoors due to the pollution increase.

It has been suggested that a pedestrian crosswalk may be installed and add to the need for vehicles to stop from either direction, and accelerate when the pedestrian traffic has crossed adding to pollution.

The traffic is further exacerbated by the fact there is currently no public transportation. If added, the Cultural Center should be the off-road planned stop, not Sisson Road. There will be traffic issues in the entire neighborhood and increased traffic on adjacent side roads.

Where in Harwich, is there a complex of this size? Does it fit the plan for the community?

In the past, there was a proposal to add approximately 7 Habit for Humanity homes on this property. Habit for Humanity would be a perfect fit and match the neighborhood and targets the neediest. That would eliminate burdensome traffic and pollution nightmare, from air, light, and noise.

The current proposal is unacceptable. Harwich must require that written mitigation plans be included to protect its' current and future residents. These plans must be enforceable for any project.

As I stated in the beginning, I really need your help.

James Walpole
214 Sisson Road
Harwich, Massachusetts 02645
07/26/2021

Dear Selectman,

The proposed Chloe 96-unit apartment complex is inappropriate for Harwich and will cause irreparable harm to our neighborhood and inhibit the normal use of our properties. There are four types of pollution that will harm our properties and our neighborhood.

1. Air quality pollution
2. Light pollution
3. Noise pollution
4. Traffic pollution - gridlock

The numbers of residents will increase by approximately 300 and a condensed level of vehicle movement to exceed 400 per day. This will change the complexion of the neighborhood, risk health, become a traffic hazard and potential gridlock.

Imagine your neighborhood, your street, and your house, with 400 vehicle movements perpendicular to your driveway, living room, and master bedroom and all the related pollution.

The property is better suited to Habitat for Humanity housing and the placement of approximately 7 individual units serving the needy.

Respectfully,

James Walpole

From: Contact form at Harwich MA <cmsmailer@civicplus.com>
Date: July 26, 2021 at 10:44:42 AM EDT
To: Joe Powers <jpowers@town.harwich.ma.us>
Subject: [Harwich MA] Selectman's meeting tonight 7/26/21 (Sent by Georgene Riedl, riedlgeorgene@gmail.com)
Reply-To: riedlgeorgene@gmail.com

Hello jpowers,

Georgene Riedl (riedlgeorgene@gmail.com) has sent you a message via your contact form (<https://www.harwich-ma.gov/user/1733/contact>) at Harwich MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.harwich-ma.gov/user/1733/edit>.

Message:

July 26, 2021

To the Harwich Board of Selectmen,

I am writing to object to the proposal being presented to you tonight to construct a very large apartment building on "Chloe's Path" off Sisson Road with 96 units which has the potential to house 300 people.

My primary objection and biggest concern is that this land is and always has been an environmentally sensitive area where groundwater, discharge, etc. percolates down into the adjacent wetland which feeds into Grassy Pond, ultimately into Nantucket Sound. I am attaching a letter which I wrote to pertinent Harwich Town Boards concerning this land's environmental sensitivity and its status as a documented endangered turtle nesting area when it was 1st being proposed for 7 house lots in 2015/2016. This proves that my concerns are not new. However, my concerns about this property are even greater now because time has revealed the repercussions of allowing developments that affect wetlands that have been allowed by Cape town boards in the past. As our knowledge about the fragility of the Cape Cod environment has increased, this town, along with others Cape-wide are seeing many examples of the results of development that adversely affect fragile wetlands. We need to look no further than the toxic Cynobacteria blooms in West Reservoir, John Josephs Pond and Seymour pond that are happening in Harwich as I write this.

There is no doubt that there is a need for affordable housing in Harwich, as well as all of Cape Cod, Massachusetts and beyond. This development is not geared to working families as 15 of the 24 "affordable rate" apartments are 1 bedroom. A development like this with 72 market rate apartments increases the density of the town more than the affordable housing supply. There are other more suitable sites, away from vital wetlands, which could accommodate affordable housing in smaller projects that would just increase the affordable housing supply, not the population of the town. My other concerns are (1) This massive building does not favorably

reflect the character of residential Harwich (2) traffic problems created by 300 + people going in and out of this development onto Sisson Road near the Elementary School/Harwich Center every day will be a nightmare (3) a development of this magnitude will increase burdens on our police/fire/rescue department.

But first, most importantly, please consider the negative environmental impact any development on this critical land, especially one of this magnitude, will do to the health of our wetlands. If we all don't stay vigilant and protect our environment now ---our water, our air, our quality of life---none of us will be able to live here or anywhere, affordable or not.

Respectfully submitted,

Georgene Riedl
486 Main Street, Harwich Port
CC-- Attachment

25 January 2016
To the Harwich Planning Board

I have walked the site of the proposed development between Sisson Road and Forest Street. I object to the development of homes which are proposed for this area because it is such a critically sensitive environment. There is a wetland with standing water adjacent to it which ultimately feeds into Grassy Pond and into Nantucket Sound.

I hope you will consider, first of all, that the extreme contours of the land will require massive excavation which will disrupt the Eastern Box Turtle habitat as well as other wildlife in this area. Secondly, that any new homeowners living at this proposed development will utilize, as most homeowners do these days, fertilizers, pesticides, and herbicides---all of which will percolate into the adjacent wetland. Thirdly, any additional clearing of vegetation, dumping of brush, etc. by the homeowners in the development will be difficult to monitor by town officials, requiring extra funding, etc. by the taxpayers of Harwich. Self-monitoring by a homeowners' association in the development would have no oversight. As the land exists now, it is a wild and an almost impenetrable area which is not susceptible to dumping, etc. (I disagree with David Callaghan of the Real Estate and Open Space Committee who is quoted in the Chronicle as saying "a heck of a lot of trash ends up in that area along Forest Street". I have driven and walked along Forest Street for almost 50 years and do not consider it a "trashy" area.)

I hope that the Planning Board will keep my concerns in mind when they consider this proposal and I hope that more consideration be made by you and other Town Boards to preserve this entire 13.2 acre parcel as conservation: forever wild for the quality of water and for the quality of life in Harwich.

Respectfully submitted,

Georgene Riedl
Harwich Port
CC: Harwich Conservation Commission, Harwich Conservation Trust, Real Estate and Open Space Committee, Harwich Board of Selectmen

July 22, 2021

Board of Selectpersons
Town of Harwich
Harwich Town Hall
732 Main Street
Harwich, MA 02645

RE: Chloe's Path 40B Proposal

Dear members of the board,

I am the owner of 195 Sisson Road and after a community meeting held on Tuesday evening, July 20th, I have significant concerns about the scope and scale of the proposed development on Chloe's path.

I was born and grew up on Cape Cod and I am intimately familiar with the challenges of finding affordable and stable rental housing in this community. One of the reasons I decided to buy rather than rent was because I wanted control and stability over my living situation. I realize I was incredibly fortunate to have that option. I am for creating more rental housing that fits within the fabric of our towns and villages. However the claims made at the meeting on Tuesday night that this 96 unit, 300 person occupancy development will be a gift to the housing market on Cape are disingenuous at best. It does not take an expert to see through the veil of offering only 24 "affordable" units out of 96, which are not guaranteed to go to people already living, working, and in dire need of housing on cape as an excuse for the owner and developers to maximize their profits while offering a minimal return benefit for the community. This is financial greed disguised as altruism.

The massive size of this development poses traffic risks on an already busy street with the entrance to Chloe's Path directly across from a school drop off entrance and exit at the community center, connecting to a major road to the south (rt 28) and to the already dangerous intersection of Sisson, Main street and 124. Compound this with traffic from the new mini golf constructed on Sisson, the grocery store on Sisson and people coming and going from the school and highway, this seems like a recipe for a traffic nightmare. Not to mention the congestion that would hinder the first responders coming and going at the police and fire station. At this community meeting the developers admitted no traffic studies had been done, and that on their current timeline they would not be done until the fall which would not take into account the dramatic rise in traffic in the summer months.

There were also no privacy or safety considerations for current direct abutters on Sisson. Five homes would be directly backing up onto this development. As a single female that lives alone and a survivor of sexual assault in my own living space at the time, the idea of 300 plus people and their visitors, delivery drivers, utility workers etc coming and going on a daily basis with direct sight and access to my backyard is horrifying. I have spoken with homeowners who live near the apartment complex in Yarmouth on 28 on the site of the former Cavalier motel and they

say that there is an immense spillover effect into the surrounding residential neighborhoods of constant foot traffic of smokers, littering of cigarette butts, nip bottles, and general loitering to the extent that it harms business in the nearby plaza. When we think of the proximity of this site to Harwich Elementary School, does this sound responsible? When we think of attracting tourist dollars to our town, does this sound like the kind of environment people are expecting when they visit Cape Cod? This sounds like it belongs in Boston or the surrounding neighborhoods, not next to a small residential coastal village.

The plan of 7 duplexes as mentioned in the May 24th selectmen's meeting sounds much more sustainable and within reason to fit into the existing space and neighborhood, making space for families and taxpayers invested in keeping their neighborhood safe without such a strain on services or safety. The transition to an apartment complex of this scale is baffling and can only be explained by financial gain for the developers and owners.

I am all for building rental housing that fits the needs of our community. But this development in its current state will irrevocably change the footprint of this community while offering little benefit to the people that need reliable housing the most. Overdevelopment in such a small area already burdened with delicate infrastructure is not the answer to the Cape's housing crisis. The assertion by Andrew Singer, the lawyer representing the development, that this would help the town achieve its affordable housing quota or goal, while it may be a legal loophole, is a misrepresentation of the reality of how this would impact the community with little benefit to those who need affordable housing the most.

I question why the town would be so permissive with a proposal of this scale, when it would not add to the tax base and long term financial health of the town in any real way. I am also concerned as to why there was no representation from the BoS at this community meeting. How could you accurately ascertain the interest or concerns of a community if you are not present to do so?

Please consider asking the developers at Monday night's meeting to pause this project until further information and data regarding traffic, safety, wastewater and community impact can be studied, with real answers and solutions delivered to the current residents in this area as well as asking them to reconsider the overall size and scale, which in its current form does not sound sustainable or safe.

Sincerely,

Karen Beaty

From: Contact form at Harwich MA
Sent: Friday, July 23, 2021 3:25 PM
To: Joe Powers
Subject: [Harwich MA] Chloe's Path Proposal (Sent by Robert Clobridge, perceptualmoment@gmail.com)

Hello jpowers,

Robert Clobridge (perceptualmoment@gmail.com) has sent you a message via your contact form (<https://www.harwich-ma.gov/user/1733/contact>) at Harwich MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.harwich-ma.gov/user/1733/edit>.

Message:

I live at 225 Sisson Road and am a direct abutter to the proposed Chloe's Path project. I am in full agreement with the letter submitted by Peter Gori et al. I would like to offer that I believe that it would be highly irresponsible for our town leadership to endorse this plan without more in-depth analysis. Of particular concern are traffic/safety and environmental/water issues. There is no question that affordable housing is needed on the Cape, but the scope of this project demands more review. Thank you for your service to the town.

Robert Clobridge
PO Box 606
West Harwich MA 02671

Harwich board of Selectmen

RE: chloe's path + 96 units

July 24, 2021

Dear Selectmen,

Please consider rejecting the proposal for chloe's path.

A development this big has no place in Harwich. It's just too much density intensity for any area to handle.

Maybe more suitable for Yarmouth or Waltham, but not in Harwich, please.

Possibly 10-12 units would be acceptable for a lot this size. This is a town, not a city.

Thank you,

Robert Thomasan
77 Oliver Snow Rd.
Harwich Port.



CONTRACTS

OFFICE OF THE TOWN ADMINISTRATOR

Joseph F. Powers, *Town Administrator*
Meggan M. Eldredge, *Assistant Town Administrator*


Phone (508) 430-7
Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645



Memo

To: Board of Selectmen
Joseph F. Powers, Town Administrator

From: Meggan Eldredge, Assistant Town Administrator 

Date: August 9, 2021

RE: Brooks Academy Museum Designer Selection Update

Proposals for design services from qualified architectural/engineering firms were due on July 22, 2021. The Town received only one proposal, from Spencer Preservation Group. After an inquiry to the Inspector General's office, I confirmed that we are able to proceed with the selection process even though we received only one proposal.

The Designer Selection Committee met on Tuesday, August 3, 2021. The committee utilized a Designer Selection Scorecard to evaluate the merits of the proposal. Evaluation included the following six criteria:

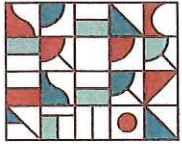
- Experience and quality of like work
- Consultants staff experience and qualifications
- Public Sector Knowledge
- Schedule to complete the work
- Approach for the project
- Capacity and ability to undertake the project within the timeframe

The Selection Committee unanimously decided that Spencer Preservation Group meets all of the desired qualifications. They have worked extensively on various municipally and privately owned historic buildings such as the Brewster Meeting House, a local site that shows the exceptional work this company is capable of. This group indicates that they have a team ready and can accommodate the needs of the Town of Harwich for this important renovation project.

The price proposal is included with this memo and was reviewed by Selection Committee. The proposal includes a comprehensive list of scheduled tasks with allocated prices which include construction contract administration. The total amount proposed is \$118,350.00

We all agreed that the price proposal was reasonable and included all necessary steps to see this project through to completion. It is the option of the Board of Selectmen to negotiate this price proposal. The budget appropriated for the design and construction is \$1,150,000.00. This budget incorporated a 20% design cost; the price proposal is well below this amount.

The Selection Committee recommends moving forward with awarding a contract to Spencer Preservation Group.



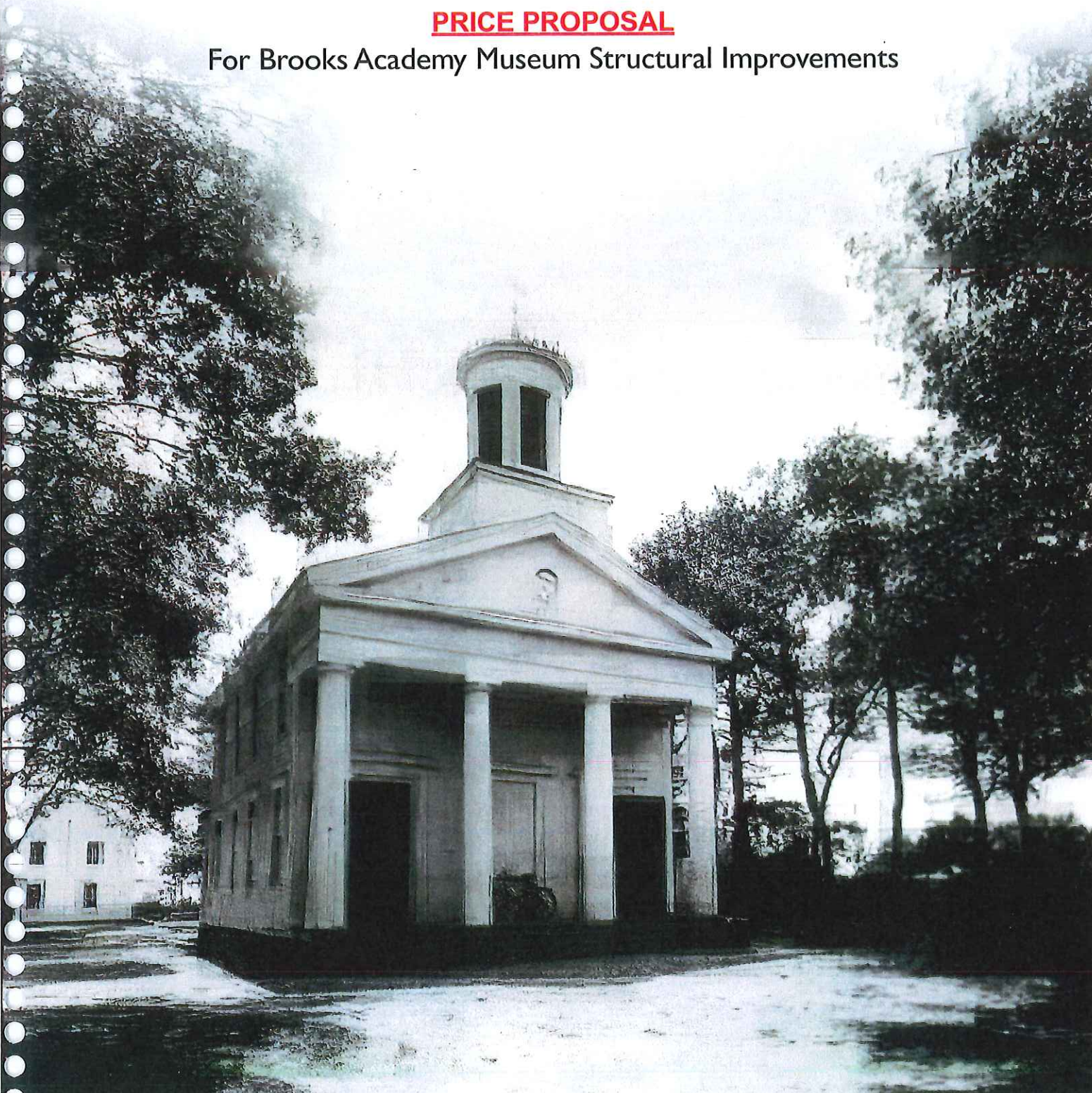
Spencer Preservation Group

PRESERVATION ARCHITECTS



PRICE PROPOSAL

For Brooks Academy Museum Structural Improvements





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Spencer Preservation
Group

PRESERVATION ARCHITECTS

July 21, 2021

Joseph Powers, Town Administrator
Town of Harwich
732 Main Street
Harwich, MA 02645


Re: *Request for Proposals – Architectural/Engineering Services for the Brooks Academy Museum
Fee Proposal*

Greetings,

In response to the "Request for Proposals for Architectural/Engineering Services Brooks Academy Museum", we propose to perform architectural and engineering services for the Brooks Academy Museum Structural Improvements project for the lump sum of One hundred eighteen thousand three hundred fifty dollars (\$118,350.00).

We have attached a Task and Fee schedule to outline our proposed scope and costs of these services.

Sincerely,



Lynne Spencer
Principal, Preservation



Doug Manley AIA, LEED AP
Principal, Architecture

TASK & FEE SCHEDULE



Town of Harwich
Brooks Academy
Structural Improvements

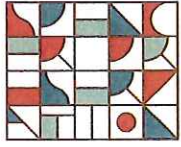


Spencer Preservation Group
 PRESERVATION ARCHITECTS

Date: July 22, 2021

Schedule	Task	Responsibility	Lynne Spencer, Principal, Preservation \$175/hr	Doug Manley, Principal, Architecture \$175/hr	Shawn Willett, Architect \$135/hr	Structures North Consulting (SN), Structural Engineer Consultant Costs	Garcia, Galuska, DeSousa Mechanical, Electrical, Plumbing, Fire Protection Engineers (GGD) Consultant Costs	Cost Estimator Consultant Costs	TOTAL
	The Project: Structural improvements to include foundation replacement, development of new full basement, re-support of building superstructure, associated relocation of plumbing, electrical, mechanical, sprinkler and fire alarm systems, and provision of egress and access. Estimated construction cost: \$1.0 m.								
August	Agreement								
	Acceptance of fee proposal and preparation of Agreement	Town of Harwich (ToH)							
August	Project Initiation								
	Introductory meeting with Town of Harwich	SPG ToH	no charge	no charge	no charge	X			
2 months	Existing Conditions/ Schematic Design & Design Development								
	Confirm existing conditions and coordinate base drawings	SPG SN		X	X				
	Identify locations for addition structural evaluation	SPG SN			X				
	Review of past building repair and maintenance records and preparation of a chronology.	SPG		X	X				
	Regulatory analysis: Building Code, MAAB, zoning, historic	SPG		X					
	Consultative meeting with Harwich Historical Commission and Harwich Community Preservation Committee.	SPG	X	X					
	Update treatment recommendations and project budget based on prior SN report	SPG SN	X	X	X				

Schedule	Task	Responsibility	Lynne Spencer, Principal, Preservation	Doug Manley, Principal, Architecture	Shawn Willett, Architect	Structures North Consulting (SN), Structural Engineer	Garcia, Galuska, DeSousa Mechanical, Electrical, Plumbing, Fire Protection Engineers (GGD)	Cost Estimator	TOTAL
	Develop design options foundation and waterproofing	SPG SN		X	X	4,000			
	Identify MEP infrastructure relocations required, and schematic MEP design	SPG GGD			X		4,000		
	Progress review with Town of Harwich and Brooks Academy Building Commission, 2 meetings	SPG ToC	X	X		X			
	Subtotal Hours		11	29	38				
	Subtotal Fee		1,925	5,075	5,130	8,000	4,000	0	24,130
1 month	Preparation of Construction Documents								
	Prepare plans and specifications for bidding to the 75% stage. Include front end and historic preservation qualification requirements.	SPG SN GGD	X	X	X	26,000	10,000		
	Submit for review along with an updated cost estimate for meeting with Town of Harwich	SPG ToH	X	X	X			4000	
	Review documents with Building Department, zoning, historic district commission	SPG		X					
	Address any comments and finalize bid documents to 100%.	SPG SN GGD	X	X	X				
	Subtotal Hours		6	20	42				
	Subtotal Fee		1,050	3,500	5,670	26,000	10,000	4,000	50,220
1 month	Bid Administration								
	Provide electronic Contract Documents to the Town for distribution.	SPG			X				
	Advertise bid (2 newspapers, Central Register, COMM Buys). Assume filed-sub-bidding for multiple trades.	SPG			X				
	Conduct pre-bid meeting	SPG			X				
	Respond to questions and Issue addenda	SPG		X	X				
	Review bids for filed-sub and general bids, check references of bidders	SPG	X	X	X				
	Bid review meeting with Town	SPG ToH		X					
	Coordinate with Town on contract for construction and provide Notice to Proceed	SPG			X				
	Subtotal Hours		1	9	30				
	Subtotal Fee		175	1,575	4,050				5,800



Spencer Preservation Group

PRESERVATION ARCHITECTS



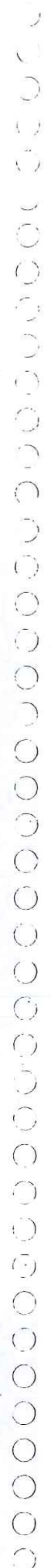
NON-PRICE PROPOSAL

For Brooks Academy Museum Structural Improvements





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Spencer Preservation
Group

PRESERVATION ARCHITECTS

July 21, 2021

Joseph Powers, Town Administrator
Town of Harwich
732 Main Street
Harwich, MA 02645

Re: *Request for Proposals – Architectural/Engineering Services for the Brooks Academy Museum
Non-Fee Proposal*

Greetings,

Brooks Academy has a long history of community service – both as a place for education and as a place of cultural enrichment and heritage preservation. In many ways, Brooks is a reference point for the Town of Harwich. Its location at the corner of Main Street and Sisson Road is in Harwich’s traditional town center, the place where church and state meet local commerce -- where citizens gathered to debate the issues of the day, to pay their taxes and vote, to buy and sell, to learn at the Academy. Today residents and visitors gather again at the Academy to visit the Museum, to volunteer, to share their enthusiasm for local history.

Clearly stewards of the Academy have invested in various studies and analyses along with repair and maintenance. We have read the studies referred to in the Request for Proposals. We see from the 2018 Brooks Academy Museum Report by BIA Studio that issues of building repairs and preservation were in strong competition with the need for more space for display and collections storage. We see that the Structures North reports from 2020 cast a sharp focus on the structural and foundation problems also identified in the 2018 study.

It is gratifying that the Town Meeting has approved funding of \$1,150,000 to address the foundation issues along with associated mechanical infrastructure and related work. What is not so clear is whether the basement space reclaimed under the Academy portion of the building is intended for future use for collections storage. Having worked with local historical organizations and small museums for many years, we are keenly aware that the competition for space for archival and 3-dimensional collections is always a challenge with the financial capacity. We also observe that exterior envelope building care is a persistence and perpetual need. Some years ago, with John Bologna, Lynne Spencer had the unusual experience of peering down the shaft of the columns viewing their method of construction (spline and stave) and discussing their care. We observe the effort to separate the column from the porch by introducing a base, which is not quite succeeding in prevent moisture from wicking into the shaft at the vulnerable end grain. Heavy paint build up is seen on cladding and trim is peeling and exacerbated by roof run-off problems. Handicapped access to the building that respects visitors and the historic character of the Academy remains a challenge. The list goes on.

But the first step is clear: build on a strong foundation by holding the building up while installing a new foundation. This is an experience we have had on several historic buildings ranging from the First Church in Brewster to Bagg Hall, Princeton's town hall. We have also used the necessity of dealing with faulty foundations to create benefit by capturing the space in basements necessitated by the new foundations as seen at the historic Vilna Shul in Boston, now a cultural center. And we have created controlled environments for archival and collections storage and maximized those opportunities by using compact storage in examples like the Conant House for Falmouth's museums on the Green and the Adamas Heritage Center in Kingston. But most of all, we are skilled at starting with the basics, creating practical remedies to structural defects that can serve as the starting basis for future work that can be accomplished without redoing the first steps – in other words, a sequential yet conservative approach to building preservation.

Lynne's experience as the president of the Nahant Historical Society, leading it through major growth and changes (moving to the rehabilitated Valley Road School, cataloging of the collections, multiple exhibitions and publications) has forever given her deep appreciation for sharing local history and the values associated with a community over time.

Experience with Historically Significant Buildings & Project Team

Lynne Spencer, principal, has long worked in the field of historic preservation, with experience rehabilitating, restoring, and renovating some of New England's most treasured landmarks. Lynne's portfolio includes such valued buildings as H.H. Richardson's Oakes Ames Memorial Hall in North Easton, Charles Bulfinch's First Church in Lancaster, and Longfellow's Wayside Inn in Sudbury.

Spencer Preservation Group is the fourth iteration of the firm that Lynne Spencer has headed for nearly twenty years, starting with Menders, Torrey & Spencer in 2004. Principal and preservationist Lynne Spencer is a seasoned expert in the field of historic preservation, principal Doug Manley has also dedicated a long career to the preservation of historical landmarks and has the distinction of having worked on numerous Cape projects including the 2018 CPC-funded exterior project at the Brooks Free Library and the award-winning Sandwich Town Hall. Joining Lynne and Doug is Shawn Willett, who recently completed the Barnstable Unitarian Church study.

This team has recently completed phased preservation repairs to the 1749 Courthouse and National Pilgrim Memorial Meetinghouse, both in Plymouth, and the Waldorf School in Sandwich. Not so long ago, Lynne was responsible for the master plan for Falmouth's Museums on the Green and subsequent rehabilitation of the Conant House for exhibition galleries, archival storage and library, and staff offices; and before that, the extensive structural preservation of the First Parish Brewster -- both with Cape Associates. All three individuals are invested in the economical and conscientious preservation of historic buildings, and each brings unique perspective and expertise to the study team.

A Collaborative Team of Professionals

We have longstanding relationships with team members Structures North Consulting Engineers (structural engineers), Garcia, Galuska & DeSousa, (mechanical engineers) and Cape Associates (cost estimator) having worked with them for many years. These consultants are familiar with the unique challenges of working with historic buildings and each brings unique expertise and breadth of experience to the table. Recent projects with Structures North include Bagg Hall (town hall), Princeton; Soldiers & Sailors Memorial Building, West Newbury; Newburyport High School (multiple phases). With Cape Associates cost estimating expertise we have successfully relied on their work for projects like the Museums on the Green and the Barnstable Unitarian Church. Cape Associates will be responsible for cost estimating, an essential function which relies on exceptional understanding of the local market for subcontractor services and materials costs. Cost estimating will be based on Chapter 149 procurement and prevailing rates requirements.



Experience with Municipalities and State Regulations

Our firm has worked with close to sixty Massachusetts cities and towns and is fully conversant and experienced with all state regulations, including those of the Building Code (9th edition), MAAB, and ADA. We are also well acquainted with the public procurement regulations outlined in M.G.L. Chapter 149 and work hard to provide concise, accurate, and appropriate contract documents. Further, many of our preservation projects receive public funding and we are accustomed to supporting the application and administration of grants, including Community Preservation and the Massachusetts Preservation Projects Fund. We are well versed in local and state historic review processes, including considerations for town meeting capital allocations.

Schedule

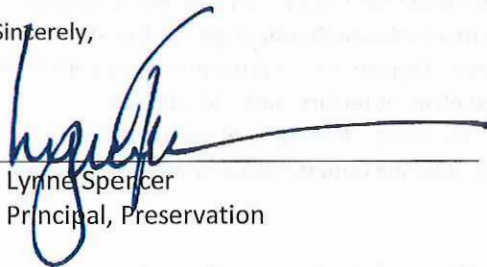
We can commence work immediately having recently completed three major studies and moved 6 projects into construction, with 2 more bidding. Please allow four months for Phase I depending on the availability of the Building Committee and COVID requirements. We understand the requirement to complete bid documents and secure bids by January 21, 2022. Our close relationship with Structures North promotes ease of communication and collaboration which is essential given the scope of this project. We also work often and constructively with Garcia, Galuska & DeSousa and Cape Associates.

Across the Commonwealth

The breadth of our experience is diverse, ranging from sensitive additions and interior fit-outs of historic buildings to exterior restorations and rehabilitations of structures in need. Our team brings a profound appreciation for the buildings of yesterday and pragmatism considering the ever-changing challenges of today. While the geographic range of our work is wide, encompassing five New England states, we are always most pleased to provide design services for clients here in Massachusetts. From Easton to Princeton, from Hingham to Hopedale, from Plymouth to Harwich, we serve our clients and their projects with enthusiasm.

Should we be so fortunate as to be selected for this project, we will strive to exceed your expectations. We appreciate the opportunity to assist with the assessment, preservation, and renovation of this historic landmark, the Brooks Academy Museum.

Sincerely,


Lynne Spencer
Principal, Preservation


Doug Manley AIA, LEED AP
Principal, Architecture



Project Approach

1. At the start, Principals **Lynne Spencer** and **Doug Manley**, and Project Architect **Shawn Willett** will meet with the **building committee** and any other relevant stakeholders to review the prioritized list of building concerns and goals for the project. We will also discuss the Town and the **Brooks Academy Museum Commission's** schedule for financing and construction impacts.
2. This will be followed by a detailed assessment update of the building by Lynne, Doug, and Shawn, with **John Wathne of Structures North** and electrical and mechanical engineers from **Garcia, Galuska and DeSousa**. Our inspection will supplement the Structures North report; other non-structural deficiencies may be identified. Garcia, Galuska and DeSousa will locate and identify those infrastructure elements that will require relocation (either temporarily or permanently) during shoring and construction of foundation modifications. Measurements will be taken at this time, particularly as will be required in areas where dimensional accuracy will become critical for accessibility improvements. At this initial investigation we will confirm with Structures North the numerous areas from their 2020 assessment report where their conclusion recommendations were "should be investigated". We will develop a list of such areas that may require removal of finishes for the structural engineer to better view and understand concealed conditions. With the locations identified, we can either provide experienced preservation carpentry services as a subcontract to us, or work with forces identified by the Town - whichever approach is more economical and convenient for the Town.
3. Following the identification of all repair issues, we will provide schematic drawings and outline specifications to present our recommended treatment scope to the Town and Museum Commission for review and comment. Where multiple options are appropriate for problem solutions, we will identify them and review them with the Town and Museum Commission, seeking consensus to guide the design development process. Included in this phase will be a comprehensive building code analysis focusing on the **Massachusetts Building Code**, the **Regulations of the Architectural Access Board**, **Americans with Disabilities Act**, the **Harwich Zoning** regulations, and those of the **Historic District Commission**. That will bring to the forefront any code-related issues that will need to be addressed in providing design solutions.
4. We will then proceed to the design development phase, and with Structures North and Garcia, Galuska, and DeSousa we will bring the drawings and specifications to a **75% completion stage**. At this stage, drawings and specifications will specifically identify the scope of repairs and improvements, including the foundation design, structural repairs, exterior envelope and element repairs, and relocation of mechanical, electrical, plumbing or sprinkler system parts. The design development set will also be completed to the point where a meaningful review with the **Building Department and other regulatory parties** can be done.
5. A cost estimate will be prepared for the scope of work, which we will be prepare with consultant participation by a qualified contractor who regularly works on the **Cape**, has an understanding of current local pricing trends, and is experienced in **M.G.L. chapter 149 procurement**. This will reflect magnitude costs for all proposed improvements. Consultants will review estimates for the scope items within their purview. The **cost estimate** will be submitted to the building committee, discussed at the following meeting, and revised according to feedback.
6. Following review of the **Design Development** package, our team will move on to complete the final **Contract Documents**, with the required level of detail for bidding. We understand the Town's stated goal to have bids in hand before January 1, 2022 and will pursue that goal with dedication.



7. We will coordinate with the Town to draft bid advertisements for publication in the **Massachusetts Central Register, CommBuys, and/or local newspapers**. We will participate in the bidding process will involve distributing construction documents to interested bidders, maintaining a planholder list, leading a pre-bid conference, responding to bidder questions, issuing addenda, receiving and reviewing bids, and checking the references of the lowest qualified bidder. We will assist the Town in preparing the **construction contract**.
8. **Construction administration** will include review and approval of submittals and mock-ups (products and procedures), weekly site visits to ensure that construction documents are closely followed, approval of contractor invoices for payment, the processing of contractor 'Requests for Information' (RFIs), and general schedule monitoring for what at this point is projected to be a 6-month construction project.
9. Near the project's end, we will then prepare and back-check final punch lists in addition to reviewing **closeout documents** for completeness and conformance, thus effectively closing out the construction project.
10. A **final report** summarizing the project will be prepared. Documentation of building improvements is an important part of proper stewardship of any historic building.

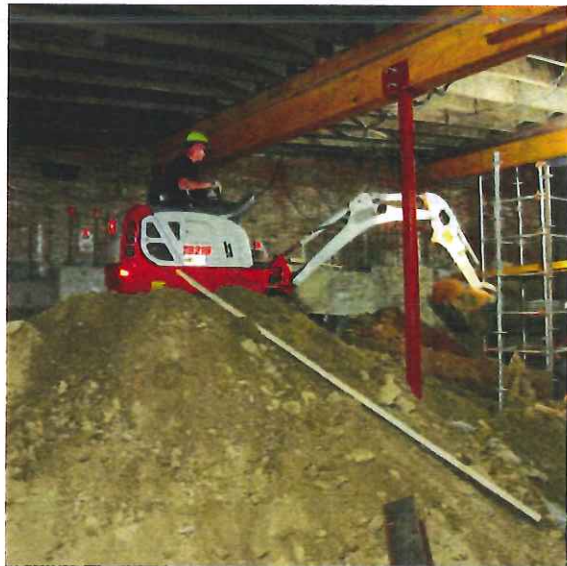
NOTE: *We have experience with the Community Preservation Act in dozens of communities throughout the Commonwealth. The \$2.8 million exterior restoration of the National Pilgrim Memorial Meetinghouse was funded by Town of Plymouth Community Preservation funds, as was the roof replacement project at the neighboring 1749 Courthouse Museum. The first two phases of the ongoing \$7 million restoration of Oakes Ames Memorial Hall in Easton were partially supported by the Community Preservation funds from the Town of Easton. We regularly assist clients in applying for funding from the City of Boston's Community Preservation Committee, typically administering between six and ten such grants every year. For the Town of Southborough, we recently completed the CPA-funded Public Library project and will be presenting the Town House and St. Mark's Church clock tower for support at their May 22 town meeting.*



Basement excavation at the Vilna Shul in Boston, MA.



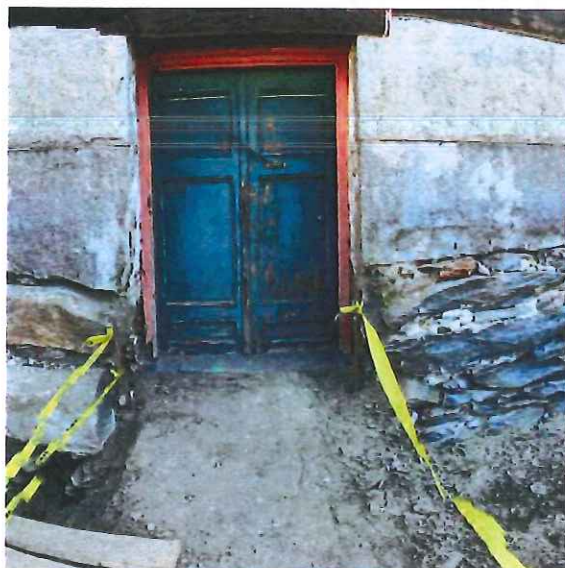
Basement excavation at the Vilna Shul in Boston, MA.



Basement excavation at Bagg Hall in Princeton, MA.



Exterior excavation for underpinning at Bagg Hall in Princeton, MA.





Lynne Spencer
Principal of Preservation

Lynne Spencer serves as principal of preservation, with a long and distinguished tenure in the field of historic preservation. At Historic New England she held a series of positions including Director of Properties, a role with responsibility for 120 buildings and 50 historic sites. Lynne worked as project manager for L.V. Mawn Construction, was a consultant for the Massachusetts Historical Commission, and served as state director of the Smithsonian Institute's "Save Outdoor Sculpture" initiative. She has directed the preservation and rehabilitation of numerous buildings of national significance.

EDUCATION

Keuka College, Keuka Park, NY
Bachelor of Arts

AWARDS

William D. Smith Accessibility Awards
Old North Church, Boston
Old Colony Historical Society, Taunton
North Parish, North Andover
Preservation Massachusetts Awards
Individual Excellence
Campus Commitment, Wellesley College
Viina Shul Building Community Award

EXPERIENCE

Spencer, Sullivan & Vogt Architects
Spencer & Vogt Group
Menders, Torrey & Spencer
Claude Emmanuel Menders Architect
L.V. Mawn Construction Corp.
Historic New England

ASSOCIATIONS

Association for Preservation Technology
Colonial Society of Massachusetts
Historic Boston, Inc.
Massachusetts Historical Society
Nahant CPC
Nahant Historical Commission
New England Museum Association
Wakefield Charitable Trust

PROJECTS

Oakes Ames Memorial Hall, North Easton, MA:

Conditions assessment, master plan, and phased restoration of H. H. Richardson-designed building.

Frederic C. Adams Heritage Center, Kingston, MA:

Rehabilitation of Colonial Revival era library as a community center, including elevator addition and climate controlled collections storage.

The Prescott Building, Lancaster, MA:

Conditions assessment, reuse feasibility study, and rehabilitation of 1904 school for town offices.

Wellesley College, Wellesley, MA:

Envelope assessment and restoration construction program for seven campus buildings.

Fairhaven High School:

Conditions assessment, preservation plan, and phased restoration of Charles Brigham-designed school.

Fall River Water Works:

Conditions assessment, reuse feasibility study, and phased restoration of 19th century water works complex.

MIT, Cambridge, MA:

Projects at multiple buildings including envelope assessments, interior renovations, and rehabilitation of a warehouse to house the Dept. of Planning and Facilities.

Church of the Covenant, Boston, MA:

Historic structure report, National Historic Landmark nomination, phased restoration and renovation of Richard M. Upjohn-designed church.

Nahant Life Saving Station:

Restoration and rehabilitation of 19th-century station as a community center and leased office space.

Ames Chapel, Hingham, MA:

Conditions assessment, reuse feasibility study, phased restoration, and rehabilitation as a community venue.

First Church of Christ Unitarian, Lancaster, MA:

Historic structure report and phased restoration of 1816 Charles Bulfinch-designed church.

The Buckman Tavern, Lexington, MA:

Historic structure report, feasibility study, restoration and renovation of ca. 1720 landmark.



Spencer Preservation Group

PRESERVATION ARCHITECTS



Doug Manley AIA
LEED AP
Principal of Architecture

Doug Manley serves as principal of architecture, and as a seasoned preservation architect with a career focus on repair, restoration, renovation and additions to historic buildings, his projects typically involve buildings listed on the State or National Register of Historic Places for public sector and institutional clients. Doug has particular experience with civic structures and has worked at numerous historic town halls, sensitively introducing 21st-century office and assembly environments into 19th- and early 20th-century structures.

EDUCATION

Miami University, Oxford, OH
B.S. in Environmental Design
Architectural Association, London, UK
Coursework

AWARDS

BSA Accessible Design Awards
Commander's Mansion (Watertown Arsenal)
Parkman Bandstand (Boston Common)
Upton Town Hall
MHC Accessible Design Award
Sandwich Town Hall
MHC Preservation Awards
Dunstable Town Hall
Needham Town Hall
Coolidge Corner MBTA Stations

EXPERIENCE

Spencer, Sullivan & Vogt Architects
McGinley Kalsow & Associates
DiMella Shaffer
Gund Partnership

ASSOCIATIONS

American Institute of Architects
Boston Society of Architects
Association of Preservation Technology
National Trust for Historic Preservation

CERTIFICATIONS

LEED AP

APPOINTMENTS

Thesis Critic
Boston Architectural College
Historic Resources Committee
Boston Society of Architects

LICENSES+REGISTRATIONS

Massachusetts 5964
Maine 5034

PROJECTS

Loring Parsonage, Sudbury, MA:

Rehabilitation of 18th century building for Sudbury Historical Society offices, exhibitions, and collection.

Emmanuel Church, Boston, MA:

Phased exterior restoration of 19th century masonry church designed by Alexander Rice Esty.

Church of the Covenant, Boston, MA:

Phased exterior restoration of 19th century Richard M. Upjohn-designed church, a National Historic Landmark.

Fenway Studios, Boston, MA:

Masonry restoration and installation of historically appropriate monumental windows at the studio building, a National Historic Landmark.

McLean Barn, Belmont, MA:

Conditions assessment and restoration of a 1916 masonry barn at the former McLean Hospital complex.

Oakes Ames Memorial Hall, North Easton, MA:

Conditions assessment, master plan, and phased restoration of H. H. Richardson-designed building.

Brookline Reservoir Gatehouse, Brookline, MA:

Restoration and rehabilitation of masonry gatehouse as a rest station.

Needham Town Hall, Needham, MA:

Fifteen million dollar renovation and addition to 1902 town hall, the largest appropriation of Community Preservation Act Funds to date (with McGinley Kalsow).

Cape Cod Campus Master Plan Yarmouth, MA:

Feasibility study for reuse of mid-20th century surplus school building to become satellite campus of Bridgewater State University (with McGinley Kalsow).

Tufts University, Medford Campus, MA:

Envelope restoration projects at numerous historic buildings (with McGinley Kalsow).

Harvard University, Cambridge, MA:

Renovated four 19th-century houses for study and administration facilities (with the Gund Partnership).

The Brick House/Frances Perkins Center, Newcastle, ME:

Conditions assessment and conceptual design for rehabilitation of the property as an educational and research facility. Funded through a 'Save America's Treasures' grant.



Spencer Preservation Group
PRESERVATION ARCHITECTS



Shawn A. Willett AIA, CSI

NCARB | LEED AP BD+C | CCS | CCCA | CDT

Architect

Shawn Willett is a registered architect and holds certifications in contract administration as well as construction specifying, among others. With over 15 years of experience in construction document preparation, he leverages his professional versatility to close the gap between streamlined construction documentation and the treatment of historic properties. With a background in residential and institutional architecture, his catalog of projects have grown to include numerous buildings listed on State and Historic Registers from grant-writing to contract administration.

EDUCATION

Boston Architectural College, Boston, MA
Bachelor of Architecture, cum laude

AWARDS

CSI Moll/Betts Excellence Award
John Worthington Ames Scholarship *Alt*
Bob Scagliotti Scholarship *Alt*

EXPERIENCE

Spencer, Sullivan & Vogt Architects
Sullivan Buckingham Architects

ASSOCIATIONS

American Institute of Architects
Boston Society of Architects
Construction Specifications Institute
U.S. Green Building Council
NCARB

CERTIFICATIONS

NCARB Certificate
CCS, Cert. Construction Specifier
CCCA, Cert. Construction Contract Admin.
CDT, Construction Document Technologist
LEED AP BD+C

MEMBERSHIPS

NCARB Architect Registration Examination
Item Development Subcommittee

LICENSES+REGISTRATIONS

Massachusetts	952733
New Hampshire	4868
Vermont	134298
Maine	5110
Connecticut	14855
Rhode Island	5357

PROJECTS

McLean Barn, Belmont, MA:

Conditions assessment, stabilization, and restoration of a 1916 masonry barn at the former McLean Hospital complex including brick repointing, woodwork repair and repainting, slate roof repair, and anti-vandal protective installations.

First Baptist Church, Boston, MA:

Restoration and stabilization of prominent stone masonry tower at 1872 H.H. Richardson church, including structural reinforcement of deteriorate wood framing, rainwater management improvements, and interior repointing.

All Souls Church, Braintree, MA:

Master plan and conditions assessment of 1904 English Revival church, leading to grant-funded work to repoint exterior masonry, chimney reconstruction, and leaded window restoration.

First Congregational Church, Natick, MA:

Conditions assessment of brick masonry tower in 1876 Gothic Revival church, leading to slate roof replacement, copperwork repair, brick repointing with wall cavity reinforcement, and repair/reinforcement of iron grille support system in belfry.

First Church in Jamaica Plain, Jamaica Plain, MA:

Comprehensive conditions assessment and master plan report for 1854 English Gothic Revival church, leading to structural stabilization of deteriorated tower masonry walls and successful grant-writing for further repair.

John F. Kennedy Family Service Center, Charlestown, MA:

Conditions assessment and comprehensive slate roof replacement at 1894 Italianate school building, now serving as a family center. Work included slate roof and flashing replacement, copper gutter recreation, and wood repair/repainting.

Old West Church, Boston, MA:

Conditions assessment and multi-phased restoration of exterior facade and cupola of 1806 Federal style church, including wood restoration, terne-metal cornice repair, brick repointing, and monumental window restoration.

Newburyport High School, Newburyport, MA:

Conditions assessment and multi-phased restoration of historic woodwork and cupola at 1937 Colonial Revival school building, including stabilization of deteriorated structural framing, woodwork restoration, copper roofing and dome replacement, and restoration of gilded weathervane.



Spencer Preservation Group

PRESERVATION ARCHITECTS



Abbreviated Qualifications

John M Wathne, PE

President, Principal Structural Engineer

EDUCATION

BS, Civil Engineering

Lehigh University,
Bethlehem, PA

REGISTRATIONS

Connecticut
Maine
Massachusetts
New Hampshire
Rhode Island
Alabama
New York

AFFILIATIONS

American Society of Testing
and Materials, Committee
C12.03.3, Chair
International Concrete
Repair Institute, Committee
410 Co-Chair
Association for Preservation
Technology
Preservation Massachusetts
Boston Preservation Alliance
Historic Salem Inc, 55 year
old arch. pres. society,
President '95-'97
Marblehead Arts
Association- Juried Artist
Member

PROFILE

Mr. Wathne has a wide range of structural analysis and design experience related to historic building restoration and renovation, and considerable bridge experience. He has over 30 years of experience in nearly all types of existing structures with an emphasis on construction built before or during the nineteenth century. He has hands-on experience with masonry restoration and post and beam timber framing and significant inspection, analysis, and design experience with concrete, terra-cotta, brick, stone, timber, and iron and early low carbon steel structures in archaic as well as modern-day applications. He is experienced in the restoration and repair of totally preserved structures as well as the adaptive re-use of partially preserved and abandoned structures. He also conducts construction administration on many of the firm's projects, involving frequent site meetings, submittal review and responses to contractor RFIs

Mr. Wathne also has rare training and frequent practical experience in macroscopic and microscopic identification of wood species as well as timber investigation to identify defects and causes of biological attack, using visual inspection, microscopy and resistance-drilling.

He was also a pioneer in the development of thermal pre-stressing for the reinforcement of existing steel structures under load (Modern Steel Construction, Feb. 1996), and has completed and presented research on the subject of historical physical property test data for Natural Cement (April 1, 2005, Rosendale, NY) at the first North American Natural Cement Conference.

Mr. Wathne is an expert in the evaluation of historic masonry and the design and specification of mortars for historic structures. He is the chair of American Society of Testing and Materials (ASTM) Task Group C12.03.03 that has recently completed development of ASTM's new "Standard Specification for Mortars for Existing Masonry", ASTM C1713, now published in 30 countries.

Mr. Wathne is also the co-chair of the Masonry Committee (410) of the International Concrete Repair Institute.

He is also the inventor and patent holder of the "Port Anchor", an integrated Tying and Grout Injection system that restores composite action to debonded mass masonry construction and the founder and owner of VoidSpan Technologies, LLC.

SAMPLE PROJECTS

Fort Sumter NHS, Charleston, SC

Structural Evaluation of historic brick and stone masonry fortress that was the site of the first shot of the American Civil War. Made recommendations for stabilization of structural vault, pier and wall construction and general recommendations compatible restoration materials based upon new ASTM specification.

Granary Burying Ground, Kings Chapel Burying Ground, Boston

Evaluation and restoration of historic grave markers and tombs, and reconstruction of collapsed subsurface brick burial vaults using suspended shields (to protect remains) and historically compatible masonry materials and techniques.

Independence Hall, Philadelphia, PA

Restructuring of the four glazed clock faces to include an innovative torsional ring wind stiffening system with no shadow lines, along with other masonry and timber cornice repairs.

Louisa May Alcott's Orchard House, Concord, MA

Structural repairs to historic museum and former Alcott residence funded by Save America's Treasures. Project included extensive timber repairs, chimney and foundation wall underpinning, and suspension of entire rear half of house during construction of new foundation while it remained open as museum.

Worcester Clock Tower, Worcester, MA

Investigation and documentation of condemned Kirkbride era state hospital building with prominent clock tower element, managed dismantling and demolition of the structure, then reconstruction of 140 foot tower element using a mix of salvaged and supplemental materials as a free standing structure. New structure has a tubular, seismically resistant reinforced concrete core with a suspended brick and salvaged stone veneer of 8" to 20" thickness.

Modern Theater, Boston, MA

Ph1- Inspection, evaluation, monitoring and emergency structural stabilization of Boston's first movie-house following 20-year abandonment and extensive damage to structural framing and exterior masonry.

Ph2- Dismantling and reassembly of historic stone façade on front of new multi-story dormitory and theater as part of Suffolk University. Reassembled 20"-thick stone façade incorporates hidden supports, braces and relief joints that will allow it to deform by up to 2" in any direction as part of overall building movements during an earthquake with no significant damage.

Staple Bend Tunnel / Allegheny Portage Railway NHS, Mineral Point, PA

Project included abutment repairs and restoration of 20" thick sandstone liner of first railway tunnel in the Americas. Traditional pointing and

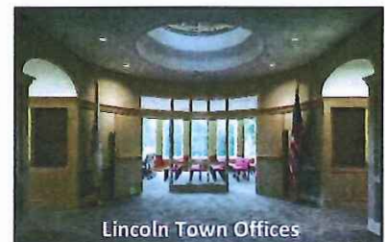
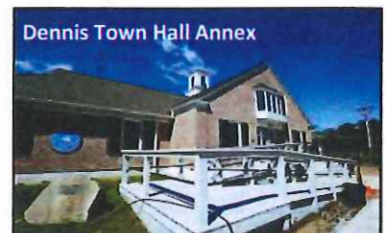
PROJECT EXPERIENCE – TOWN/CITY HALL

Garcia, Galuska & DeSousa, Inc. is an award-winning, full-service Consulting Engineering firm founded in 1975, located in Dartmouth, MA. Our firm is led by four Principal Engineers; Carlos G. DeSousa, P.E., Christopher M. Garcia, P.E., Dominick B. Puniello, P.E., CEM, LEED AP, and David M. Pereira, P.E. We provide consulting services in the areas of Civil, Fire Protection, Plumbing, HVAC, Electrical, Security, and Technology Systems Engineering.

➤ Our Firm

Due to our size and structure, we are able to offer to our clients the advantage of a small firm, where we can maintain principal/client interaction throughout the design and construction process, yet large enough to efficiently and effectively manage significantly-sized projects. This type of service is best illustrated by our continued relationships and repeat work with our extensive list of public and private sector clients. Our project experience ranges from conducting a town-wide master plan assessment, systems upgrade, and/or new construction or renovation of an entire facility. Refer below to a partial list of completed and active municipal projects.

- Acton Town Hall Chiller Replacement & Building Ventilation System (Systems Upgrade)
- Andover Town Offices Customer Service Building Improvements Study
- Barnstable Town Hall Heat Design Upgrade
- Berkley Town Hall Design
- Brookline Town Hall Upgrades
- Cambridge City Hall Multi-Department Study
- Cohasset Toan Hall Study & Conceptual Design
- City of Chelsea House Doctor (various)
- Dartmouth Town Hall Annex Generator Design & 3rd Fl. Renovation
- Dennis Town Hall Annex Addition
- Douglas Municipal Center Building Improvements
- Dracut Town Hall (New Construction)
- Fairhaven Town Hall Study
- Harvard Town Hall & Hildreth House Study
- Millis Town Hall- Chiller Wiring
- Mendon Center Historic Town Hall Study
- North Andover Town Hall (System Improvements)
- North Easton Town Hall Room HVAC Study
- Norwood Town Hall Study & Schematic Design
- Oaks Bluffs Town Hall (New Construction)
- Old Meeting South House Emergency Lighting (System Upgrade)
- Orleans Town Hall
- Plymouth Town Hall Study and Design (Renovation)
- Revere City Hall (System Upgrades)
- Rochester Town Hall Study
- Sharon Town Hall Generator Installation
- Sterling Old Town Hall (Electrical System Upgrade)
- Taunton City Hall Study & Design (Restoration/Addition)
- Town of Barnstable House Doctor
- Uxbridge Town Office Building Study
- Wellesley Town Hall Space Utilization Study & Conceptual Design
- West Tisbury Town Hall (Renovation)





SINCE 1971

Cape Associates has been committed to employing its own carpenters and painters. This approach permits the constant, effective communication between us and our customers necessary for successful custom construction.

EXECUTIVE COMMITTEE:



MATTHEW H. COLE

Matt is the grandson of our founder and the current President and CEO. Passionate about construction and experienced in a diverse mix of projects, Matt re-joined Cape Associates after working in commercial construction out of New York City for seven years. He has an engineering degree from Bucknell University. Matt volunteers with several local boards and not-for-profit organizations. Matt lives in Orleans with wife Katie, his two sons, Hudson and Tucker Michael and two dogs, Porter and Eb.

Phone :774-316-4707


mhcole@capeassociates.com 



MARK P. KINNANE

Mark P. Kinnane is the Executive Vice President of Cape Associates. Mark has risen through the ranks since 1982, starting as a carpenter, became lead foreman, then Project Manager, and now Executive Vice President. He lives in Eastham with his wife, Susan.

Phone :774-316-4709


mkinnane@capeassociates.com 



RICHARD M. BRYANT

Richard M. Bryant is the Executive Vice President of Cape Associates. Rich joined Cape Associates in April 2004. He possesses an engineering degree from the University of New Hampshire, has 5 years experience in structural design and also has a strong construction background.

Phone :774-316-4806

rbryant@capeassociates.com 

FREDERIC C. ADAMS HERITAGE CENTER

Kingston, MA



Listed in 1999 as one of Massachusetts' Most Endangered Historic Resources, the Kingston Public Library building was reclaimed by the town and underwent a transformation to a heritage center and community gathering place. The stewards of this archetypal Colonial Revival former library were committed to preserving and celebrating the building's striking architecture and Classical interior detail while creating an accessible, functional venue that welcomes the community and creates an active social and cultural resource.

Our firm was engaged in 2009 to rehabilitate the building interior and to design an accessible entry addition that honors the building's Colonial Revival character. The renovation included new exhibit space and climate-controlled historic collections storage, offices, accessible restrooms, meeting rooms and performance space, and restoration of original interior details and finishes.

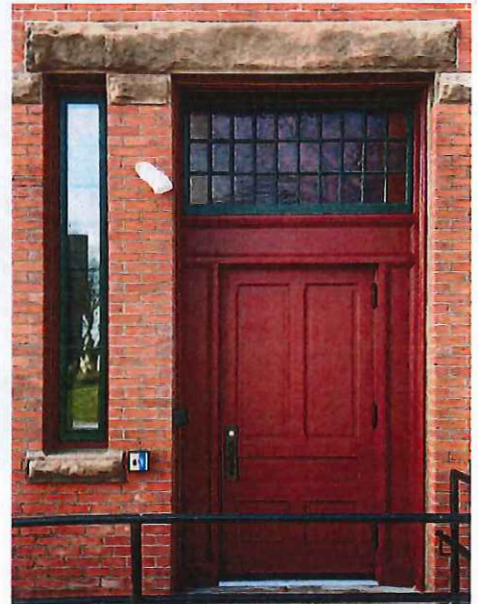
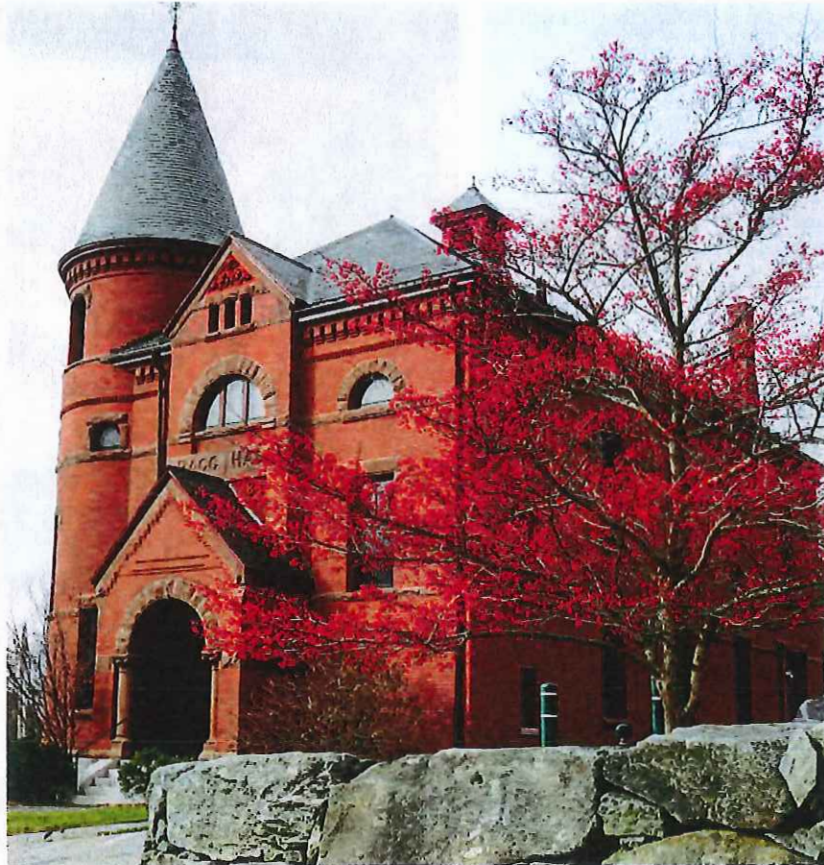
The new Frederic C. Adams Heritage Center opened its doors to the public in November 2012. The project was recognized with a 2013 Massachusetts Historical Commission Preservation Award for Rehabilitation and Restoration.



Spencer Preservation Group
PRESERVATION ARCHITECTS

BAGG HALL - PRINCETON TOWN HALL

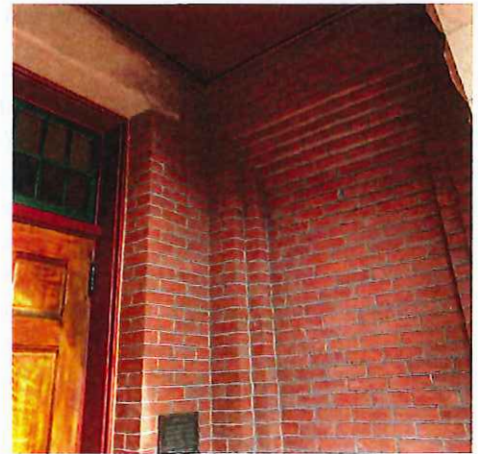
Princeton, MA



Built in 1895 by Worcester-based architect Stephen Earle, Bagg Hall was a multipurpose event space for about eighty years, housing town meetings, elections, and school graduations. The building was re-purposed to house administrative offices for the Town of Princeton in the 1960s and has served in that stead since. Bagg Hall is listed on the *National Register of Historic Places* as part of the Princeton Center Historic District and is among the town's most treasured landmarks.

The Town of Princeton engaged our firm in 2018 to comprehensively restore Bagg Hall. The building's situation on the southern slop of Mount Wachusett and proximity to other buildings made for a complex and multifaceted restoration project requiring not only effective collaboration between a number of experienced consultants, but also extensive research into its building chronology. The scope of work ultimately included site improvements for drainage and accessibility, comprehensive restoration of wood windows, masonry repointing and cleaning, and a small addition at the basement entry – all in addition to structurally underpinning the northwest foundation.

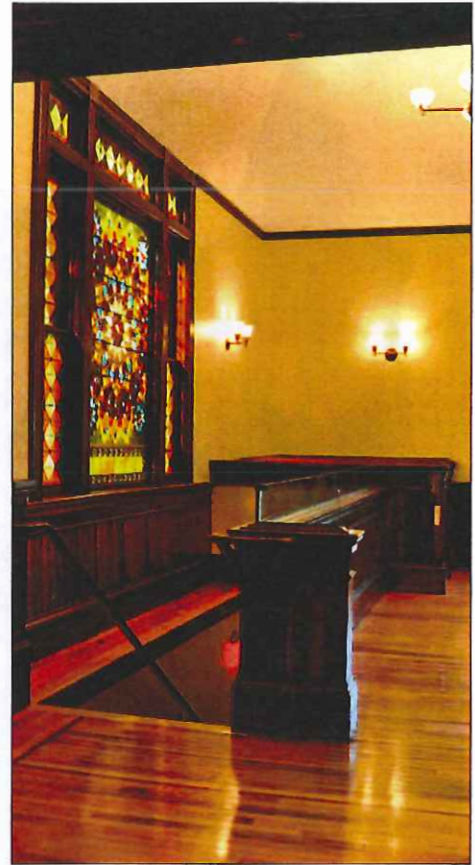
The restoration of Bagg Hall was completed in October of 2020.



Spencer Preservation Group
PRESERVATION ARCHITECTS

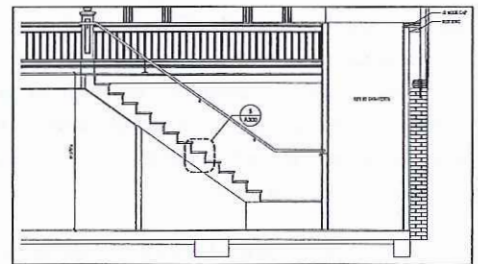
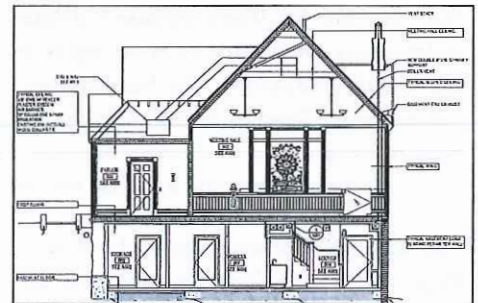
THE AMES CHAPEL

Hingham, MA



The Ames Chapel is a focal point of the Hingham Cemetery, a picturesque garden cemetery and arboretum modeled after Mount Auburn Cemetery in Cambridge, Mass. Dedicated in 1887, the funerary chapel's construction was funded primarily by the husband and friends of summer resident Annie Ames (1826-1876), who is memorialized in a handsome stained glass window in the chapel's west wall.

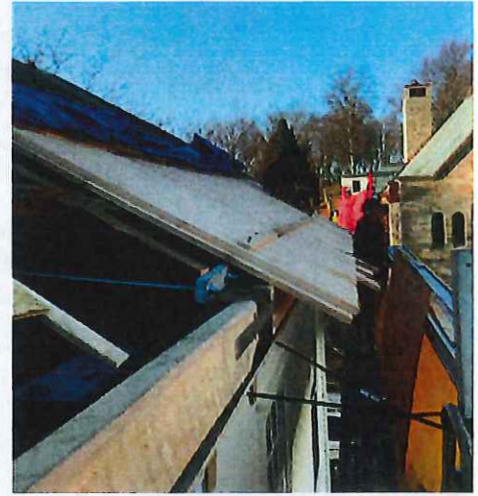
In 2011 the cemetery board began to execute its vision for the revitalization and rehabilitation of the building as a fully accessible venue for the community, equipped to host a range of activities from weddings to lectures. Our firm was engaged to perform a comprehensive conditions assessment of the building and develop plans for its rehabilitation. With our assistance, the cemetery board successfully obtained funding to preserve the building and promote its transition to a community asset. Our spatial reconfigurations to the structure included the addition of a lounge, offices, and restrooms in the basement. The completed project was recognized with two prestigious awards in 2017: A Paul E. Tsongas Award from Preservation Massachusetts and a Restoration & Rehabilitation Award from the Massachusetts Historical Commission.



Spencer Preservation Group
PRESERVATION ARCHITECTS

THE 1749 COURT HOUSE MUSEUM

Newport, RI



Situated on Town Square adjacent to Plymouth's historic Congregational and Unitarian churches and the colonial Burial Hill cemetery, the structure today known as the '1749 Court House' enjoys high visibility and ample traffic. Originally erected in 1749 as Plymouth County's courthouse, the structure was used jointly by the county and the town until 1820, when a new courthouse was built. The building was used as town offices for the next 120 years. In 1970, after two decades of disuse, the Court House was restored and opened to the public as a municipally-operated historical museum, and still serves as such today.

SSV was engaged by the Town of Plymouth in 2019 to oversee replacement of the courthouse's roof and selective repairs to exterior wood trim. The aim of the project was twofold: (a) to protect the structure and interior finishes from accelerating water damage and (b) to improve the building's outward appearance. The existing asphalt roof was fully replaced with Alaskan yellow shingles for historical accuracy, and historically-appropriate copper flashings, gutters, and trim were fabricated and installed. Work also included selective repair and painting of exterior wood trim as well as structural repairs to timber trusses and purlins. The project was generously funded by the Town of Plymouth's Community Preservation fund.



Spencer Preservation Group
PRESERVATION ARCHITECTS

THE LORING PARSONAGE

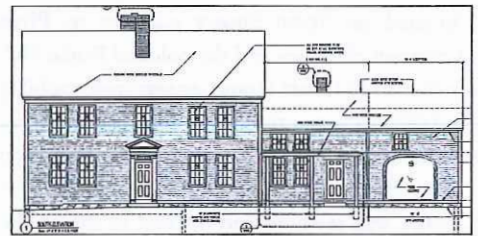
Sudbury, MA



The Loring Parsonage was built ca. 1730 by the Rev. Mr. Israel Loring, Sudbury's first minister. Framing evidence suggests that the first structure on the property was an early two-room house that was later encapsulated by a larger structure. The Town of Sudbury acquired the property in 1930s and uses it today for town offices.

As a historic house, the Loring Parsonage faced the dual challenges of maintenance and finding a new relevance in contemporary times. Our firm was engaged by the Sudbury Historical Society in 2014 to provide recommendations for the rehabilitation of the historic building for use by the Society as a headquarters and museum. While working to restore the structure, we also introduced program elements to differentiate it from being "just another historic house." Major modifications included the addition of a new wing, designed to evoke the historic carriage shed but with the entrance bay glass covered, encouraging visitors to see exhibits and activities within. Increasing space for programming and administration, this addition now enlivens the public's interaction with the house and the organizations run from it.

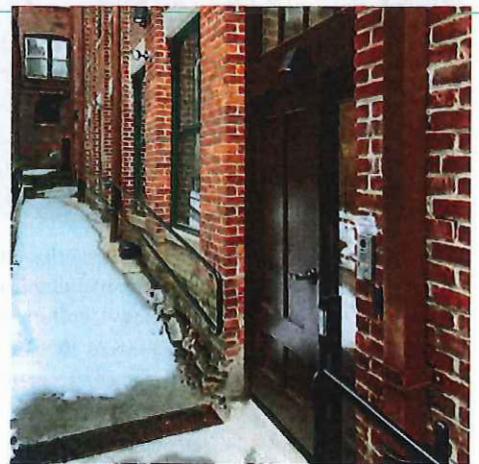
Construction at this site was completed in Spring of 2019.



Spencer Preservation Group
PRESERVATION ARCHITECTS

THE VILNA SHUL: BOSTON'S CENTER FOR JEWISH CULTURE

Boston, MA



Boston's last remaining immigrant era synagogue, the Vilna Shul on Phillips Street in Beacon Hill, now serves as Boston's Center for Jewish Culture. A destination and place of learning for anyone interested in Jewish history, culture and spirituality, this 1919 synagogue is a must-see historic site for visitors to Boston and a unique community venue for events. The firm participated in numerous phases at this National Historic Landmark, including exterior preservation, structural stabilization, window restoration, masonry repairs and repointing, and master planning. Revitalization of the interior has included the exposure and restoration of wall murals dating to the 1920s that had been hidden under layers of paint.

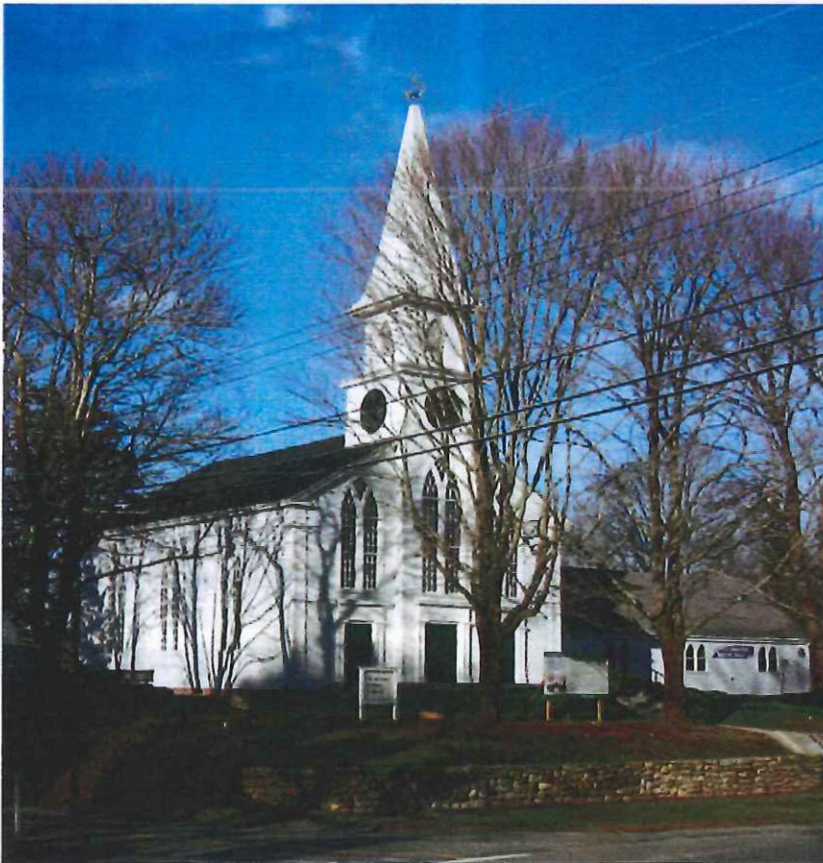
We recently renovated the lower level for a contemporary, open, multipurpose Community Room, by taking out a central spine of columns and installing large steel transfer beams. On the same level, major excavation and underpinning was performed to create new office space under the existing Women's Gallery. We also introduced handicapped access via an exterior ramp and an interior vertical lift. Other work included the installation of a new HVAC system for the entire building. Through the years, we have assisted with the organization's fundraising and grant-writing endeavors, including a capital campaign with a \$5 million goal.



Spencer Preservation Group
PRESERVATION ARCHITECTS

BREWSTER MEETING HOUSE

Brewster, MA



From its vantage point on the knoll overlooking the town cemetery and Cape Cod's historic King's Highway, the meeting house invites worshipers and the community to enter for spiritual renewal, cultural activities and social interaction. The building's blend of Gothic and Greek Revival features, interpreted by an unknown architect, reflects the tastes of the congregation and the worldliness of the sea captains who funded its erection in 1834.

Time and weather took their toll on the building's framing members and envelope, and in 2010 the stewards of the meeting house engaged our firm to implement immediate structural repairs and direct ongoing restoration activities; design an accessible, historically sensitive entrance; and perform interior renovations. Repairs and improvements to both the exterior and interior were completed in the fall of 2011. All work performed at the church was subject to review and approval by the Old Kings Highway Regional Historic District Commission.



Spencer Preservation Group

PRESERVATION ARCHITECTS

CONANT HOUSE - MUSEUMS ON THE GREEN

Falmouth, MA



The Conant House is part of a complex of buildings owned by the *Falmouth Historical Society* and known as the 'Museums on the Green.' A portion of this vernacular structure, which serves as the center of the Society's year-round activities, dates to 1724.

Our firm was engaged by the Society in 2009 to provide a conditions assessment and master plan for the Conant House and nearby Wood House. We were approached again in 2014 to direct a programming study and develop design options for expansion and renovation of the building.

The resultant project, completed in 2016, is the restoration of the historic house and kitchen ell and replacement of later additions with a new addition on the same footprint. Infrastructure was brought up to code and archival storage was consolidated to a single climate controlled room with added shelving to organize the resources and documents therein. The interior of the first floor and existing restroom are now universally accessible, and a new, covered porch on the addition allows access and creates opportunity for interaction with the lawn and other campus buildings

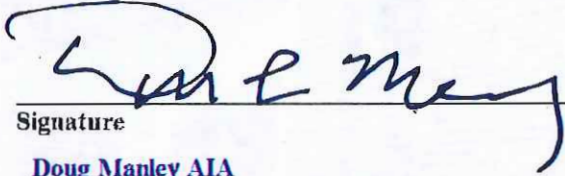


Spencer Preservation Group
PRESERVATION ARCHITECTS

CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person.

As used in this certification, the word "person" shall mean natural person, business, Town, corporation, union, committee, club, or other organization, entity, or group of individuals.



Signature

Doug Manley AIA

Typed name

Principal of Architecture

Title

Spencer Preservation Group

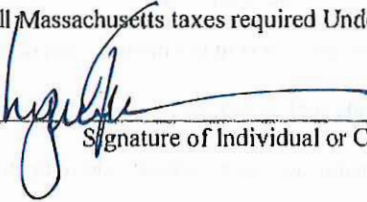
Name of Business

REVENUE ENFORCEMENT AND PROTECTION STATEMENT

"Pursuant to M.G.L., Chapter 62C, §29A, I hereby certify under the penalties of perjury that

Spencer Preservation Group, Inc., to my best knowledge and Belief, has filed
all Massachusetts tax returns and paid all Massachusetts taxes required Under law."

86 2320716
Social Security Number
OR
Federal Identification Number


Signature of Individual or Corporate Name

By: Lynne Spencer, President
Corporate Officer (if applicable)

CERTIFICATE OF AUTHORITY
(Corporations Only)

At a duly authorized meeting of the Board of Directors of Spencer Preservation Group
Name of Corporation

it was VOTED that Doug Manley AIA, Secretary of this company is
Name and Title

authorized to execute contracts and bonds in the name of and on behalf of this
company, and affix its corporate seal hereto; and such execution of any contract
obligation in this company's name and on its behalf, said obligation to be valid and
binding upon this company.

A True Copy Attested,

Company Name: Spencer Preservation Group

Address: 41 Valley Road Suite 211B
Nahant, MA 01908

Name & Title of Signatory: Lynne Spencer, President

Date: July 21, 2021

I hereby certify that I am the clerk of Spencer Preservation Group; that the
Name of Corporation

above vote has not been amended or rescinded and remains in full force and effect as
of the date of this contract.

Name of Clerk: Lynne Spencer, President

Corporate Seal

Request for Taxpayer Identification Number and Certification

Completed form should be given to the requesting department or the department you are currently doing business with.

Name (List legal name, if joint names, list first & circle the name of the person whose TIN you enter in Part I-See Specific Instruction on page 2)
 Spencer Preservation Group, Inc.

Business name, if different from above. (See Specific Instruction on page 2)

Check the appropriate box: Individual/Sole proprietor Corporation Partnership Other

Legal Address: number, street, and apt. or suite no.
 41 Valley Road | Suite 211B

Remittance Address: if different from legal address number, street, and apt. or suite no.

City, state and ZIP code
 Nahant, MA 01908

City, state and ZIP code

Phone # (617) 227-2675 Fax # () Email address: office@spencerpreservationgroup.com

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instruction on page 2. For other entities, it is your employer identification number (EIN). If you do not have a number, see **How to get a TIN** on page 2.
Note: If the account is in more than one name, see the chart on page 2 for guidelines on whose number to enter.

Social security number

□ □ □ - □ □ - □ □ □ □

OR

Employer identification number

8 6 - 2 3 2 0 7 1 6

Vendors:
 Dunn and Bradstreet Universal Numbering System (DUNS)

DUNS

□ □ □ □ □ □ □ □ □ □

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Services (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am an U.S. person (including an U.S. resident alien).
- I am currently a Commonwealth of Massachusetts's state employee: (check one): No Yes If yes, **in compliance with** the State Ethics Commission **requirements**.

Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply.

Sign Here | **Authorized Signature** ▶ | **Date** ▶

Purpose of Form

A person who is required to file an information return with the IRS must get your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to give your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify you are not subject to backup withholding

If you are a foreign person, use the appropriate Form W-8. See Pub 515, Withholding of Tax on Nonresident Aliens and Foreign Corporations.

What is backup withholding? Persons making certain payments to you must withhold a designated percentage, currently 28% and pay to the IRS of such payments under certain

conditions. This is called "backup withholding." Payments that may be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

If you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return, payments you receive will not be subject to backup withholding. **Payments you receive will be subject to backup withholding if:**

- You do not furnish your TIN to the requester, or
- You do not certify your TIN when required (see the Part II instructions on page 2 for details), or
- The IRS tells the requester that you furnished an incorrect TIN, or
- The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the Part II instructions on page 2.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

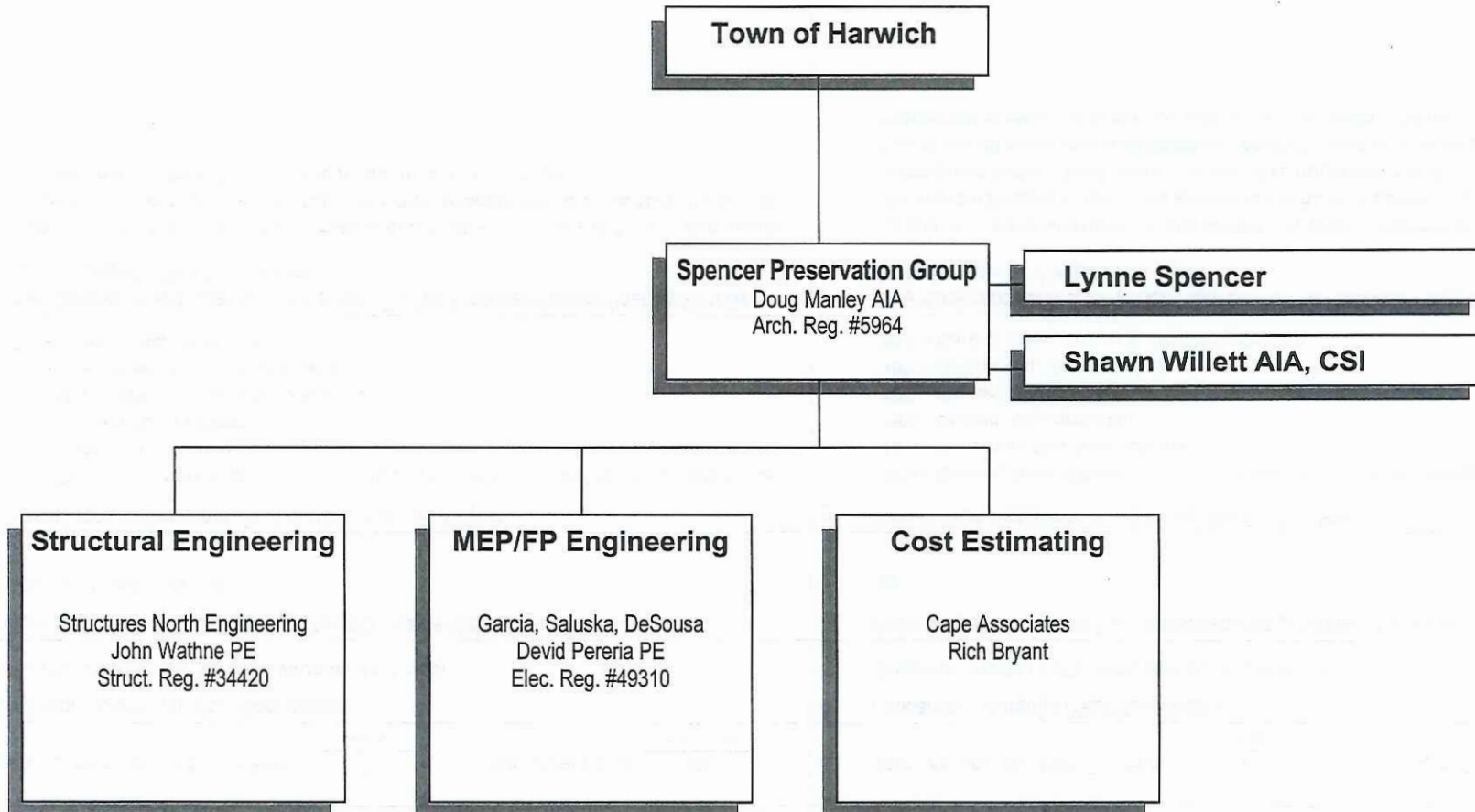
Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

Please print or type






Commonwealth of Massachusetts DSB Application Form (Updated July 2016)	1. Project Name/Location for Which Firm is Filing: Brooks Academy Museum Architectural/Engineering Services RFP (2021)	2a. DSB # N/A	Item # N/A																																																																								
	2b. Mass. State Project # N/A																																																																										
3a. Firm (Or Joint-Venture) - Name and Address Of Primary Office To Perform The Work: Spencer Preservation Group <small>PRESERVATION ARCHITECTS</small> <i>41 Valley Road Suite 211B Nahant, MA 01908 www.SpencerPreservationGroup.com</i>	3e. Name Of Proposed Project Manager: For Study: (if applicable) Doug Manley AIA For Design: (if applicable) Lynne Spencer																																																																										
3b. Date Present and Predecessor Firms Were Established: <small>2021 Spencer Preservation Group, Inc. 2018 Spencer, Sullivan & Vogt Architects, Inc. 2012 Spencer & Vogt Group, Inc. 2004 Menders, Torrey & Spencer, Inc.</small>	3f. Name and Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above: N/A																																																																										
3c. Federal ID #: 86-2320716	3g. Name and Address Of Parent Company, If Any: N/A																																																																										
3d. Name and Title Of Principal-In-Charge Of The Project (MA Registration Required): Douglas Manley AIA, Principal of Architecture MA Reg. #5964 Email Address: doug@spencerpreservationgroup.com Telephone No: (617) 227-2675 Fax No.: N/A	3h. Check Below If Your Firm Is Either: (1) SDO Certified Minority Business Enterprise (MBE) <input type="checkbox"/> (2) SDO Certified Woman Business Enterprise (WBE) <input type="checkbox"/> (3) SDO Certified Minority Woman Business Enterprise (M/WBE) <input type="checkbox"/> (4) SDO Certified Service Disabled Veteran Owned Business Enterprise (SDVOBE) <input type="checkbox"/> (5) SDO Certified Veteran Owned Business Enterprise (VBE) <input type="checkbox"/>																																																																										
4. Personnel From Prime Firm Included In Question #3a Above By Discipline (List Each Person Only Once, By Primary Function -- Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline And, Within Brackets, The Total Number Holding Massachusetts Registrations):																																																																											
<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:15%;">Admin. Personnel</td> <td style="width:10%; text-align: center;"><u>1</u></td> <td style="width:10%;">(<u> </u>)</td> <td style="width:15%;">Ecologists</td> <td style="width:10%; text-align: center;">_____</td> <td style="width:10%;">(<u> </u>)</td> <td style="width:15%;">Licensed Site Profs.</td> <td style="width:10%; text-align: center;">_____</td> <td style="width:10%;">(<u> </u>)</td> </tr> <tr> <td>Architects</td> <td style="text-align: center;"><u>4</u></td> <td>(<u>4</u>)</td> <td>Electrical Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Mechanical Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> </tr> <tr> <td>Acoustical Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Environmental Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Planners: Urban./Reg.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> </tr> <tr> <td>Civil Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Fire Protection Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Specification Writers</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> </tr> <tr> <td>Code Specialists</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Geotech. Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Structural Engrs.</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> </tr> <tr> <td>Construction</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Industrial Hygienists</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Surveyors</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> </tr> <tr> <td>Cost Estimators</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Interior Designers</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Preservationists</td> <td style="text-align: center;"><u>1</u></td> <td>(<u> </u>)</td> </tr> <tr> <td>Drafters</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Landscape Architects</td> <td style="text-align: center;">_____</td> <td>(<u> </u>)</td> <td>Total Personnel</td> <td style="text-align: center;"><u>6</u></td> <td>(<u>4</u>)</td> </tr> </table>	Admin. Personnel	<u>1</u>	(<u> </u>)	Ecologists	_____	(<u> </u>)	Licensed Site Profs.	_____	(<u> </u>)	Architects	<u>4</u>	(<u>4</u>)	Electrical Engrs.	_____	(<u> </u>)	Mechanical Engrs.	_____	(<u> </u>)	Acoustical Engrs.	_____	(<u> </u>)	Environmental Engrs.	_____	(<u> </u>)	Planners: Urban./Reg.	_____	(<u> </u>)	Civil Engrs.	_____	(<u> </u>)	Fire Protection Engrs.	_____	(<u> </u>)	Specification Writers	_____	(<u> </u>)	Code Specialists	_____	(<u> </u>)	Geotech. Engrs.	_____	(<u> </u>)	Structural Engrs.	_____	(<u> </u>)	Construction	_____	(<u> </u>)	Industrial Hygienists	_____	(<u> </u>)	Surveyors	_____	(<u> </u>)	Cost Estimators	_____	(<u> </u>)	Interior Designers	_____	(<u> </u>)	Preservationists	<u>1</u>	(<u> </u>)	Drafters	_____	(<u> </u>)	Landscape Architects	_____	(<u> </u>)	Total Personnel	<u>6</u>	(<u>4</u>)			
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5. Has this Joint-Venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A																																																																											

6. List **ONLY** Those Prime and Sub-Consultant Personnel Specifically Requested In The Advertisement. This Information Should Be Presented Below In The Form Of An Organizational Chart. Include Name Of Firm and Name Of The One Person In Charge Of The Discipline, With Mass. Registration Number, As Well As MBE/WBE Status, If Applicable:



7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: Doug Manley AIA - Principal of Architecture	a. Name and Title Within Firm: Lynne Spencer - Principal of Preservation
b. Project Assignment: Principal-in-Charge	b. Project Assignment: Preservationist
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Spencer Preservation Group, Inc. 41 Valley Road Suite 211B Nahant, MA 01908	c. Name and Address Of Office In Which Individual Identified In 7a Resides: Spencer Preservation Group, Inc. 41 Valley Road Suite 211B Nahant, MA 01908
MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDOVBE <input type="checkbox"/> VBE <input type="checkbox"/>	MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDOVBE <input type="checkbox"/> VBE <input type="checkbox"/>
d. Years Experience: With This Firm: <u>1</u> <small>since 2021</small> With Other Firms: <u>43</u> <small>starting 1978</small>	d. Years Experience: With This Firm: <u>1</u> <small>since 2021</small> With Other Firms: <u>22</u> <small>starting 1999</small>
e. Education: Degree(s) /Year/Specialization Bachelor of Science / 1975 / Environmental Design	e. Education: Degree(s) /Year/Specialization Bachelor of Arts / 1975 / Arts, History, & Literature
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1984 / Architect / MA#5964	f. Active Registration: Year First Registered/Discipline/Mass Registration Number: N/A
g. Current Work Assignments and Availability For This Project: 20% - Canton, Memorial Hall (Doug currently has availability for this project) 20% - Princeton, Goodnow Library 10% - Easton, Town Offices 10% - Newcastle ME, Frances Perkins Center 05% - Ayer, Sandy Pond Schoolhouse 05% - Salem, Salem Athenaeum	g. Current Work Assignments and Availability For This Project 20% - Easton, Town Offices (Lynne currently has availability for this project) 15% - Princeton, Goodnow Library 15% - Canton, Memorial Hall 10% - Canton, Tilden House 10% - Newport RI, Vernon House 05% - North Easton, Oakes Ames Memorial Hall
h. Other Experience and Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Doug has worked exclusively with historic buildings for over 40 years. He is experienced with all aspects of preservation, restoration and rehabilitation and has special training and expertise in materials conservation and masonry envelope work.	h. Other Experience and Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed , If Not Current Firm): Lynne has extensive municipal and community project experience with clients throughout Massachusetts. She specializes in historic construction and materials, appropriate historic treatments, and sensitive upgrades to building systems. Lynne has prepared conditions assessments, feasibility studies, master plans and rehabilitative plans for numerous publicly and privately held historic properties.

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.																									
a. Name and Title Within Firm: Shawn Willett AIA, CSI - Architect	a. Name and Title Within Firm:																								
b. Project Assignment: Architect	b. Project Assignment:																								
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Spencer Preservation Group, Inc. 41 Valley Road Suite 211B Nahant, MA 01908	c. Name and Address Of Office In Which Individual Identified In 7a Resides:																								
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: right;">MBE</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 45%;"></td> </tr> <tr> <td style="text-align: right;">WBE</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td style="text-align: right;">SDOVBE</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td style="text-align: right;">VBE</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> </table>	MBE	<input type="checkbox"/>		WBE	<input type="checkbox"/>		SDOVBE	<input type="checkbox"/>		VBE	<input type="checkbox"/>		<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: right;">MBE</td> <td style="width: 5%; text-align: center;"><input type="checkbox"/></td> <td style="width: 45%;"></td> </tr> <tr> <td style="text-align: right;">WBE</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td style="text-align: right;">SDOVBE</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> <tr> <td style="text-align: right;">VBE</td> <td style="text-align: center;"><input type="checkbox"/></td> <td></td> </tr> </table>	MBE	<input type="checkbox"/>		WBE	<input type="checkbox"/>		SDOVBE	<input type="checkbox"/>		VBE	<input type="checkbox"/>	
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d. Years Experience: With This Firm: <u>1</u> since 2021 With Other Firms: <u>8</u> starting 2013	d. Years Experience: With This Firm: _____ With Other Firms: _____																								
e. Education: Degree(s) /Year/Specialization Bachelor of Architecture / 2020 / Architecture	e. Education: Degree(s) /Year/Specialization																								
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2020 / Architect / MA#952733	f. Active Registration: Year First Registered/Discipline/Mass Registration Number:																								
g. Current Work Assignments and Availability For This Project: 15% - Easton, Town Office (Shawn currently has availability for this project) 15% - Canton, Memorial Hall 15% - Rockport, Old Firehouse 10% - Natick, First Congregational Church 10% - Boston, First Baptist Church 05% - Roxbury, Abbotsford Museum	g. Current Work Assignments and Availability For This Project																								
h. Other Experience and Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm): Shawn has a keen interest in the management of historic preservation projects – for public and private clients alike. His professional versatility allows him to wear many hats and respond to a broad spectrum of client needs. Additionally, he’s maintained a focus on procuring high-quality construction documents, rendering efficient construction administration services, and engaging his clients with clarity and speed.	h. Other Experience and Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed , If Not Current Firm):																								

8a. Current and Relevant Work By Prime Applicant Or Joint-Venture Members. Include ONLY Work Which Best Illustrates Current Qualifications In The Areas Listed In The DSB Advertisement (List Up To But Not More Than 5 Projects).					
a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Areas Of Experience Listed In DSB Advertisement)	c. Client's Name, Address and Phone Number. Include Name Of Contact Person	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs(Actual, Or Estimated If Not Completed)	Fee For Work For Which Firm Was Responsible.
(1) Bagg Hall (Town Hall) Princeton, MA 	Structural stabilization of foundation and exterior preservation of 1884 Romanesque Revival town hall. Scope of work included repointing, window restoration, and a small addition.	Town of Princeton, MA Chris Conway, Building Committee Chair 6 Town Hall Drive Princeton, MA 01541 (978) 855-4177 ccons9016@gmail.com	2020	\$ 860 k, ph1	\$ 130 k, incl. study
(2) Loring Parsonage Sudbury, MA - Lynne Spencer 	Multi-phased project beginning with structural stabilization and then full restoration with addition, providing full accessibility for use as Historical Society Museum and administration offices.	Town of Sudbury, MA Mary Bulso, Owner's Project Manager 288 Old Sudbury Road Sudbury, MA 01776 mbulso@emasprojects.com	2019	\$ 1,900 k	\$ 125 k
(3) Adams Heritage Center Kingston, MA - Lynne Spencer 	Rehabilitation and addition at former library to become a community-based Heritage Center with exhibit space and climate-controlled archival storage.	Town of Kingston, MA Dan Pallotta, Owner's Project Manager 150 Longwater Drive #203 Norwell, MA 02061 mpallotta@p.threeinc.com	2012	\$ 1,454 k	\$ 115 k
(4) 1749 Courthouse Plymouth, MA - Lynne Spencer 	Exterior restoration including roof replacement, siding repairs, and window restoration of the old wooden courthouse and longest-used municipal building in America, currently used as a museum.	Town of Plymouth MA Bill Keohan, Community Preservation Chair 22 Court Street Plymouth 02360 billkeohan@gmail.com	2020	\$ 196 k	\$ 40 k
(5) The Vilna Shul Boston, MA - Lynne Spencer 	Multi-phased stabilization, restoration, and renovation project of a National Historic Landmark to become Boston's Center for Jewish Culture.	Boston's Center for Jewish Culture, Inc. Barnet Kessel, Executive Director 14-16 Phillips Street Boston, MA 02114 barnetkessel@gmail.com	2020	\$ 2,722 k	\$ 275 k

9. List All Projects Within The Past 5 Years For Which Prime Applicant Has Performed, Or Has Entered Into A Contract To Perform, Any Design Services For All Public Agencies Within The Commonwealth.

# of Total Projects: 25		# of Active Projects: 5	Total Construction Cost (In Thousands) of Active Projects (excluding studies): \$ 16,980 k		
Role P, C, JV *	Phases St., Sch., D.D., C.D.,A.C. *	Project Name, Location and Principal-In-Charge:	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, or Estimated if Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P		1. G.A.R. Building Lynn, MA <i>Lynne Spencer, Principal of Preservation</i>	City of Lynn <i>John Boberger, Public Facilities Manager</i> (781) 812-7538	\$ 210 k	2016-R
P	St. Sch. DD CD AC	2. Fairhaven High School Fairhaven MA <i>Lynne Spencer, Principal of Preservation</i>	Fairhaven Public Schools <i>Paul Kitchen, Former Business Administrator</i> (508) 979-4000	\$ 2,190 k	2017-R, 2018-R, 2019-R, 2020-R, 2021-R
P	St. Sch. CD AC	3. Fall River Water Works Fall River MA <i>Lynne Spencer, Principal of Preservation</i>	City of Fall River <i>John Friar, Head of Water Department</i> (508) 324-2330	\$ 1,900 k	2019-R
P	St. Sch. DD CD AC	4. Prescott Building Lancaster MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Lancaster <i>Orlando Pacheco, Town Administrator</i> (774) 450-5015	\$ 4,700 k	2018-R
P	St. Sch. CD AC	5. Newburyport High School Newburyport, MA <i>Lynne Spencer, Principal of Preservation</i>	Newburyport Public Schools <i>Steve Bergholm, Director of Facilities</i> (978) 465-4440	\$ 513 k	2019-R, 2020-R
P	St. Sch. DD CD AC	6. Soldiers & Sailors Memorial Building West Newbury, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of West Newbury <i>Gary Bill, Director of Public Works</i> (978) 363-1100	\$ 1,200 k	2019-R, 2021-R
P	St.	7. Bedford Historical Museum Bedford, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Bedford <i>Tassir Alani, Bedford Public Schools</i> (781) 275-5290	\$ 120 k	2017-R
P	Sch. DD	8. Malden Public Library Malden, MA <i>Lynne Spencer, Principal of Preservation</i>	City of Malden <i>Dora St. Martin, Director</i> (781) 324-0218	N/A	2017-R
P	St. Sch. DD CD AC	9. Loring Parsonage Sudbury, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Sudbury <i>Mary Bulso, Owner's Project Manager</i> mbulso@cmasprojects.com	\$ 1,900 k	2016-R, 2018-R, 2019-R
P	St. Sch. DD	10. Lynch Park Carriage House Beverly, MA	City of Beverly <i>Aaron Clauson, Director of Planning & Development</i> (978) 605-2341	N/A	2018-R

* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C. *	Project Name, Location and Principal-In-Charge:	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, or Estimated if Not)	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	DD CD AC	11. Patton Homestead Hamilton, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Hamilton <i>Timothy Olson, DPW Director</i> (978) 626-5227	\$ 120 k	2018-R
P	St.	12. Easton Town Offices Easton, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Easton <i>Greg Swan, Assistant Town Engineer</i> (508) 230-0802	\$ 1,900 k	2018-R, 2022-R
P	St. Sch. CD AC	13. McLean Barn Belmont, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Belmont <i>Spencer Gober, Staff Planner</i> (617) 993-2666	\$ 138 k	2018-R, 2019-R, 2020-R
P	St.	14. Saunders House / Sawyer Free Library Gloucester, MA <i>Lynne Spencer, Principal of Preservation</i>	Dore+Whittier <i>Bradley Dore, Principal</i> (978) 499-2999	N/A	2018-R
P	St.	15. Boylston Public Library Boylston MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Boylston <i>Brad Barker, Trustee/Building Committee</i> (508) 869-2371	N/A	2018-R
P	DD CD AC	16. Sandy Pond Schoolhouse Ayer, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Ayer <i>Irving Rockwood, Sandy Pond Association</i> (203) 767-6470	\$ 263 k	2019-R, 2021-R
P	DD CD AC	17. Brookline Reservoir Pumping Station Brookline, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Brookline <i>Erin Gallantine, Parks Open Space Director</i> (617) 730-2088	\$ 200 k	2020-R
P	DD CD AC	18. 1749 Courthouse Plymouth, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Plymouth <i>Bill Keohan, Community Preservation Chair</i> billkeohan@gmail.com	\$ 196 k	2020-R
P	Sch. DD CD AC	19. Bagg Hall Princeton, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Princeton <i>Chris Conway, Building Committee</i> (978) 855-4177	\$ 1,150 k	2020-R
P	St.	20. Thayer Memorial Library Lancaster, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Lancaster <i>Joe Mule, Library Director</i> (978) 368-8928	N/A	2020-R

* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

Role P, C, JV *	Phases St., Sch., D.D., C.D., A.C. *	Project Name, Location and Principal-In-Charge:	Awarding Authority (Include Contact Name and Phone Number)	Construction Costs (In Thousands) (Actual, or Estimated if Not	Completion Date (Actual or Estimated) (R)Renovation or (N)New
P	St. Sch. DD CD AC	21. Bancroft Memorial Library Hopedale, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Hopedale <i>Robyn York, Library Director</i> (508) 634-2209	\$ 290 k	2021-R
P	St.	22. Lansing Millis Memorial Building Millis, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Millis <i>Wayne Klocko, Permanent Building Committee</i> wayne.blocko@gmail.com	N/A	2021-R
P	St.	23. Old Fire House Rockport, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Rockport <i>Monica Lawton, Building Study Committee</i> monicalawton2@gmail.com	N/A	2021-R
P	St.	24. Cornet John Farnum House Uxbridge, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Uxbridge <i>Mary Beauchamp, Historical Commission</i> mbeauchamp76@gmail.com	N/A	2021-R
P	St.	25. Springfield City Hall Springfield, MA <i>Lynne Spencer, Principal of Preservation</i>	City of Springfield <i>Laura Ann Walsh, DPBRM</i> lwalsh@springfieldcityhall.com	N/A	2021-R
		26. Canton Town Hall Canton, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Canton <i>Bob McCarthy, Building Renovation Committee</i> bobmccarthy2@verizon.net	\$ 2,700 k	2022-R
		27. Old Fire House Rockport, MA <i>Lynne Spencer, Principal of Preservation</i>	Town of Rockport <i>Mitchell Vieira, Town Administrator</i> TA@rockportma.gov	N/A	2021-R
		28.			
		29.			
		30.			

* P = Principal; C = Consultant; JV = Joint Venture; St. = Study; Sch. = Schematic; D.D. = Design Development; C.D. = Construction Documents; A.C. = Administration of Contract

10. Use This Space To Provide Any Additional Information Or Description Of Resources Supporting The Qualifications Of Your Firm And That Of Your Sub-Consultants For The Proposed Project. If Needed, Up To Three, Double-Sided 8 1/2" Supplementary Sheets Will Be Accepted. **APPLICANTS ARE ENCOURAGED TO RESPOND SPECIFICALLY IN THIS SECTION TO THE APPLICATION EVALUATION - PROJECT EXPERIENCE REQUESTED IN THE ADVERTISEMENT.**

11. Professional Liability Insurance:

Name of Company	Aggregate Amount	Policy Number	Expiration Date
Travelers Casualty & Surety Co.	\$3,000,000	107467808	July 07, 2022

12. Have monies been paid by you, or on your behalf, as a result of Professional Liability Claims (in any jurisdiction) occurring within the last 5 years and in excess of \$50,000 per incident? Answer YES or NO. If YES, please include the name(s) of the Project(s) and Client(s), and an explanation (attach separate sheet if necessary).
NO

13. Name Of Sole Proprietor Or Names Of All Firm Partners and Officers:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a.				d.			
b.				e.			
c.				f.			

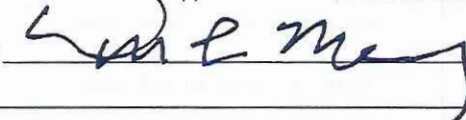
14. If Corporation, Provide Names Of All Members Of The Board Of Directors:

Name	Title	MA Reg #	Status/Discipline	Name	Title	MA Reg #	Status/Discipline
a. Lynne Spencer	President	N/A	Active/Preservation	d.			
b. Doug Manley	Secretary	5964	Active/Architecture	e.			
c.				f.			

15. Names Of All Owners (Stocks Or Other Ownership):

Name	% Ownership	MA Reg #	Status/Discipline	Name	% Ownership	MA Reg #	Status/Discipline
a. Lynne Spencer	49	N/A	Active/Preservation	d.			
b. Doug Manley	51	5964	Active/Architecture	e.			
c.				f.			

16. I hereby certify that the undersigned is an Authorized Signatory of Firm and is a Principal or Officer of Firm. I further certify that this firm is a Designer, as that term is defined in Chapter 7C, Section 44 of the General Laws, or that the services required are limited to construction management or the preparation of master plans, studies, surveys, soil tests, cost estimates or programs. The information contained in this application is true, accurate and sworn to by the undersigned under the pains and penalties of perjury.

Submitted By:  Printed Name and Title: **Doug Manley AIA, Secretary** Date: **July 20, 2021**

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: John M. Wathne, PE	a. Name and Title Within Firm: Stephanie Davis, EIT
b. Project Assignment: Principal Structural Engineer	b. Project Assignment: Project Preservation Engineer
c. Name and Address Of Office In Which Individual Identified In 7a Resides: Structures North Consulting Engineers, Inc 60 Washington Street Salem, MA 01970 MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDOVBE <input type="checkbox"/> VBE <input type="checkbox"/>	c. Name and Address Of Office In Which Individual Identified In 7a Resides: Structures North Consulting Engineers, Inc 60 Washington Street Salem, MA 01970 MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDOVBE <input type="checkbox"/> VBE <input type="checkbox"/>
d. Years Experience: With This Firm: <u>23</u> With Other Firms: <u>8</u>	d. Years Experience: With This Firm: <u>12</u> With Other Firms: _____
e. Education: Degree(s) /Year/Specialization Lehigh University / 1983 / Bachelor of Science in Structural and Civil Engineering	e. Education: Degree(s) /Year/Specialization University of Bath England / 2007 / Master of Science in Conservation of Historic Buildings Clarkson University, Potsdam, NY / 2005 / Bachelor of Science in Civil and Environmental Engineering
f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1989/Structural/MA License Number 34420	f. Active Registration: Year First Registered/Discipline/Mass Registration Number:
g. Current Work Assignments and Availability For This Project: Mr. Wathne is the principle in charge of most of the projects at Structures North which involve evaluation and/or restoration of existing and historic buildings. He coordinates his efforts with those of the other engineering staff on an on-going basis to assure that all projects are well covered and that all deadlines are met.	g. Current Work Assignments and Availability For This Project Ms. Davis is involved in several on-going projects and will be assisting on this project in analysis, design, and field inspection role. She will be available for all of the time required for her involvement on this project.

h. Other Experience and Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

Mr. Wathne has a wide range of structural analysis and design experience related to historic building evaluation, restoration, renovation and stabilization. Notably, he is a national pioneer in the development of thermal pre-stressing for the reinforcement of existing steel structures under load (modern Steel Construction, Feb. 1996), He has hands on experience with masonry restoration and post and beam timber framing and significant inspection, analysis, and design experience with terra-cotta, brick, stone, timber, and iron and early low carbon steel structures in archaic as well as modern day applications. He is experienced in the restoration and repair of totally preserved structures as well as the adaptive re-use of partial preserved and abandoned structures.

Mr. Wathne also has rare training and practical experience in macroscopic and microscopic identification of wood species as well as experience in timber inspection to identify defects and causes of biological attack.

He is also Chair of American Society of Testing and Materials (ASTM) Committee C12.03.3, Mr. Wathne which recently completed the publication of ASTM C1713, Standard Specification for Mortar for the Repair of Historic Masonry, and is the lead author of C1713's commentary. ASTM has been adopted by more than 30 countries.

h. Other Experience and Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed , If Not Current Firm):

Ms. Davis is a preservation engineer currently pursuing her Professional Engineer License. She has experience in the field of structural engineering ranging from historic building restoration to adaptive re-use and renovation of existing buildings to analysis and design of new structures. Ms. Davis is advancing our testing and research program at Structures North and is skilled in the assessment analysis and repair of existing building fabric materials such as steel, brick, stone, timber, concrete and terra-cotta.

8b. List Current and Relevant Work By Sub-Consultants Which Best Illustrates Current Qualifications In The Areas Listed In The Advertisement (Up To But Not More Than 5 Projects For Each Sub-Consultant). Use Additional Sheets Only As Required For The Number Of Sub-Consultants Requested In The Advertisement and They Must Be In The Format Provided.

Sub-Consultant Name: **Structures North Consulting Engineers, Inc.**

a. Project Name and Location Principal-In-Charge	b. Brief Description Of Project and Services (Include Reference To Areas Of Experience Listed In DSB Advertisement)	c. Client's Name, Address and Phone Number (Include Name Of Contact Person)	d. Completion Date (Actual Or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1) GAR Building Lynn, MA John M. Wathne, PE Principal	Exterior evaluation of historic city-owned museum building with exterior masonry issues, and consulting and design for repairs.	City of Lynn, MA Community Development Department John Moberger Community Facilities Manager P. 781-586-6772	On-Going	\$150	\$5
(2) Winslow Homer Studio Sarborough, ME John M. Wathne, PE, Principle	Structural evaluation and load rating of Winslow Homer's studio. Subsequent reinforcement of structure using completely hidden elements to allow for restoration of cantilevered gallery overlooking Prout's Neck.	Portland Museum of Art 7 Congress Square Portland, ME C/O Craig Whitaker AIA 617-876-7611 X1	2011	\$750 (est)	\$30
(3) Harvard Divinity School Cambridge, MA John M. Wathne, PE, Principal	Campus-wide exterior evaluation and restoration of all historic masonry structures followed by phased multi-year restoration and repair program.	Harvard Divinity School Ralph DeFlorio 45 Francis Avenue, Cambridge, Massachusetts 02138 Director of Operations 617-495-1761	On-Going (in 8 th year)	\$5,000 (estimated)	\$350
(4) Clapp Family Barn Dorchester, MA John M. Wathne, PE, Principle	Structural evaluation and restoration of one of the last remaining rural structures within Boston, dating from 1850. Was one of the Boston Preservation Alliance's top ten preservation projects in 2014.	Dorchester Historical Society 195 Boston Street Dorchester, MA 02125 617-265-7802 Earl Taylor	2013	\$250 (est)	\$7
(5) Dunstable Town Hall Dunstable, MA John M. Wathne, PE, Principal	Restoration and rehabilitation of historic town hall, including restructuring of the first and second floors, reinforcing of the roof and foundations, reconstruction of the front portico, and addition of an interior elevator shaft.	Town of Dunstable 511 Main St. Dunstable, MA 01827 Dana Barnes 978-649-4514	2002	\$2,500	\$400

DSB S-CA	Commonwealth of Massachusetts Designer Selection Board SUB-CONSULTANT ACKNOWLEDGMENT
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Project: Brooks Academy Museum - Architectural/Engineering Services

Applicant Designer: Spencer Preservation Group

Sub-consultant: Structures North Consulting Engineers, Inc

SUB-CONSULTANT ACKNOWLEDGMENT

The sub-consultant named above hereby certifies that it has been notified by the Applicant Designer that it has been nominated to perform work on the Applicant Designer's team for the above Project, which is under consideration at the Designer Selection Board.



Signature of Sub-Consultant Duly Authorized Representative



John Wathne, PE


Print Name and Title

July 20, 2021

Date

It is a requirement that all applicants supply this document signed, attached to the Original application, for each of the listed sub-consultants stating that they are aware and agree to being nominated by said applicant designer. Electronic signatures are accepted.

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.	
a. Name and Title Within Firm: David M. Pereira, P.E., Principal	a. Name and Title Within Firm: Christopher M. Garcia, P.E., Principal
b. Project Assignment: Electrical Engineer	b. Project Assignment: Plumbing Engineer and Fire Protection Engineer
c. Name and Address of Office in Which Individual Identified in 7a Resides:  Garcia, Galuska, & DeSousa, Inc. 375 Faunce Corner Road, Suite D Dartmouth, MA 02747 MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDOVBE <input type="checkbox"/> VBE <input type="checkbox"/>	c. Name and Address of Office in Which Individual Identified in 7a Resides:  Garcia, Galuska, & DeSousa, Inc. 375 Faunce Corner Road, Suite D Dartmouth, MA 02747 MBE <input type="checkbox"/> WBE <input type="checkbox"/> SDOVBE <input type="checkbox"/> VBE <input type="checkbox"/>
d. Years' Experience: With This Firm: <u>21</u> With Other Firms: <u>0</u>	d. Years' Experience: With This Firm: <u>25</u> With Other Firms: <u>0</u>
e. Education: Degree(s) /Year/Specialization ▪ Bachelor of Science at the University of Massachusetts, Dartmouth / 2004 / Electrical Engineering	e. Education: Degree(s) /Year/Specialization ▪ Bachelor of Science at the University of Massachusetts, Dartmouth / 1995 / Civil Engineering
f. Active Registration: Year First Registered/Discipline/Mass Registration Number ▪ 2010 / Electrical / MA #49310	f. Active Registration: Year First Registered/Discipline/Mass Registration Number: ▪ 2002 / Civil / MA #45034
g. Current Work Assignments and Availability for This Project: ▪ Bridgewater State University-Rondileau Campus Center Aud. Fire Curtain ▪ University of MA Dartmouth-SENG 110 Materials Lab Renovations ▪ Bristol Community College-New Bedford Learning Commons Mr. Pereira is available and will dedicate his time to this project.	g. Current Work Assignments and Availability for This Project: ▪ Bridgewater State University-Rondileau Campus Center Toilet Rooms Upgrade ▪ University of MA Dartmouth-SENG 110 Materials Lab Renovations ▪ Bristol Community College-New Bedford Learning Commons Mr. Garcia is available and will dedicate his time to this project.
h. Other Experience and Qualification Relevant to The Proposed Project: (Identify Firm by Which Employed, If Not Current Firm): Mr. Pereira has worked on many University and College Campus projects, including but not limited to, House Doctor Contracts for the Bridgewater State University (BSU), University of Massachusetts (Dartmouth, Lowell, and Amherst), Bristol Community College, and Fitchburg State University. Dave has served as an Electrical, Technology, and Security consultant on hundreds of schools throughout the Commonwealth consisting of new construction, additions/renovations, and systems upgrades. Dave is affiliated with the Institute of Electrical and Electronic Engineers since 2002. Applicable Projects Include: Bridgewater State University: Bear's Den Kitchen Renovations Phases 1-3, Rondileau Campus Center Student Government & Lounge Renovations, Hunt Hall Roof Replacement, Art Center Windows Replacement, Boyden Hall IT Room, Tillinghast Flynn Kitchen Study ▪ University of MA Dartmouth-Charlton School of Business (LEED Gold) ▪ University of MA Dartmouth-Claire T. Carney Library Addition & Reno. (LEED Silver)	h. Other Experience and Qualification Relevant to The Proposed Project: (Identify Firm by Which Employed, If Not Current Firm): Mr. Garcia has worked on many University and College Campus projects, including but not limited to, House Doctor Contracts for the Bridgewater State University (BSU), University of Massachusetts (Dartmouth, Lowell, and Amherst), Bristol Community College, and Fitchburg State University. Chris has served as a Fire Protection, Plumbing, and Civil consultant on hundreds of schools throughout the Commonwealth consisting of new construction, additions/renovations, and systems upgrades. Chris is a Certified Fire Protection Specialist (CFPS); MA Approved Soil Evaluator; MA Approved Title V System Inspector. Applicable Projects Include: Bridgewater State University: Bunnell Hall Office Renovations, Bear's Den Kitchen Renovations Phases 1-3, East Campus Commons Grease Trap Replacement, Rondileau Campus Center Student Government & Lounge Renovations, Hunt Hall Roof Replacement, Art Center Windows Replacement, Tillinghast Flynn Kitchen Study ▪ DCAMM Massachusetts College of Liberal Arts Center for Science and Innovation Bowman Hall, North Adams, MA ▪ University of MA Amherst-Life Sciences Laboratories Data Center ▪ University of MA Lowell-Cumnock Hall Basement Code Renovations

7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. <u>Include Resumes of Project Managers.</u> Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.																	
a. Name and Title Within Firm: Dominick B. Puniello, P.E., CEM, LEED AP - Principal	a. Name and Title Within Firm:																
b. Project Assignment: Mechanical Engineer	b. Project Assignment:																
c. Name and Address of Office in Which Individual Identified in 7a Resides:  Garcia, Galuska, & DeSousa, Inc. 375 Faunce Corner Road, Suite D Dartmouth, MA 02747	c. Name and Address of Office in Which Individual Identified in 7a Resides:																
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SDOVBE	<input type="checkbox"/>																
VBE	<input type="checkbox"/>																
d. Years' Experience: With This Firm: <u>12</u> With Other Firms: <u>12.5</u>	d. Years' Experience: With This Firm: _____ With Other Firms: _____																
e. Education: Degree(s) /Year/Specialization <ul style="list-style-type: none"> ▪ Bachelor of Science at the Roger Williams University, Bristol, RI / 1996 / Mechanical Engineering and Electrical Engineering 	e. Education: Degree(s) /Year/Specialization																
f. Active Registration: Year First Registered/Discipline/Mass Registration Number <ul style="list-style-type: none"> ▪ 2009 / Mechanical / MA #48326 	f. Active Registration: Year First Registered/Discipline/Mass Registration Number:																
g. Current Work Assignments and Availability for This Project: <ul style="list-style-type: none"> ▪ Fairhaven High School, Gym-HVAC Improvements, Fairhaven, MA (w/SPG) ▪ Bristol Community College-New Bedford Learning Commons ▪ University of MA Lowell-Pinanski Hall AC-1 & AC-2 Replacement Mr. Puniello is available and will dedicate his time to this project.	g. Current Work Assignments and Availability for This Project																
h. Other Experience and Qualification Relevant to The Proposed Project: (Identify Firm by Which Employed, If Not Current Firm): Mr. Puniello has worked on many University and College Campus projects, including but not limited to, House Doctor Contracts for the Bridgewater State University (BSU), University of Massachusetts (Dartmouth, Lowell, and Amherst), Bristol Community College, and Fitchburg State University. Dom has served as an HVAC consultant on hundreds of schools throughout the Commonwealth consisting of new construction, additions/renovations, and systems upgrades. Certifications: U.S. Green Building Council; LEED Accredited Professional (since 2002); Certified Energy Manager by the Association of Energy Engineers Applicable Projects Include: Bridgewater State University: Burnell Hall Classroom Renovations 131 & Office 130 Renovations; Maxwell Library New Elevator, Boyden Hall Chiller Replacements, East Campus Commons Servery and Dining Area Renovations, Hunt Hall Plasma Cutter Exhaust, Student Government Association Renovations, Hunt Hall Roof Replacement, Art Center Roof Replacement, Tillinghast Flynn Kitchen Study <ul style="list-style-type: none"> ▪ Tufts University Bush Hall, Somerville, MA (LCCA and Sustainable Goals) ▪ University of MA Amherst-Lincoln Campus Center Dining Hall Renovations (LEED Gold) 	h. Other Experience and Qualification Relevant to The Proposed Project: (Identify Firm by Which Employed, If Not Current Firm):																

List Current and Relevant Work by Sub-Consultants Which Best Illustrates Current Qualifications in The Areas Listed in The Advertisement (Up to but Not More Than 5 Projects for Each Sub-Consultant). Use Additional Sheets Only as Required for The Number of Sub-Consultants Requested in The Advertisement and They Must Be in The Format Provided.

Sub-Consultant Name: **Garcia, Galuska & DeSousa, Inc. – Electrical**

a. Project Name and Location Principal-In-Charge	b. Brief Description of Project and Services (Include Reference to Areas of Experience Listed in DSB Advertisement)	c. Client's Name, Address and Phone Number (Include Name of Contact Person)	d. Completion Date (Actual or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1) Bridgewater State University House Doctor Contract Rondileau Campus Center Bear's Den Kitchen Renovations Phases 1 & 2 Bridgewater, MA Principal-In-Charge: Dominick B. Puniello, P. E. Electrical Project Manager: David M. Pereira, P.E.	<u>Phase 1 Scope:</u> Addition of an exterior walk-in cooler and freezer, removal of four existing interior walk-in coolers, three of which were replaced with new. <u>Phase 2 Scope:</u> Selective renovation of the ground floor dishwashing room, including the removal and replacement of the dishwashing equipment, as well as, installation of the refrigerated room and associated work in the ground floor kitchen. Electrical systems design included, but not limited to, the power connections for the kitchen equipment, fire alarm extension, emergency lighting, energy efficient new interior lighting fixtures, wiring, modifications to panelboards and switchboards and natural gas generator.	Johnson Roberts Associates, Inc. 15 Properzi Way Somerville, MA 02143 Jeffrey Davis, AIA, Principal (617) 666-8585	Phase 1 3/2015 R Actual	N/A	\$15
			Phase 2 8/2016 R Actual	\$506	\$16.5
(2) Bridgewater State University House Doctor Bear's Den Kitchen Renovations Rondileau Campus Center Phase 3 Bridgewater, MA Principal-In-Charge: Christopher M. Garcia, P. E. Electrical Project Manager: David M. Pereira, P.E.	Scope of work consisted of Mechanical, Electrical, Fire Protection, and HVAC schematic design through construction administration services for the interior renovation of the kitchen and associated spaces. Electrical systems design included, but not limited to, the power connections for the kitchen equipment, secondary distribution equipment modifications, fire alarm system extension, lighting systems and controls, raceway systems, telephone and data wiring.	Civitects, PC 66 Troy Street, 4 th Floor Fall River, MA 02720 Michael L. Keane, AIA, Principal (774) 357-5353 ext. 106	8/2017 R Actual	\$1,889	\$33.5
(3) Bridgewater State University House Doctor Moakley Center Video Wall Bridgewater, MA Principal-In-Charge: David M. Pereira, P.E.	The project scope was to remove the existing obsolete video equipment, to renovate the Service room, and install the new video equipment and to coordinate with the Video Wall Designer/Vendor.	Civitects, PC 66 Troy Street, 4 th Floor Fall River, MA 02720 Michael L. Keane, AIA, Principal (774) 357-5353	9/2019 R Actual	N/A	\$5.5

(4)	<p>UMass Dartmouth SMAST-1 Facility (School for Marine Science and Technology) DMF Relocation/Renovation Dartmouth, MA</p> <p>Principal-In-Charge: David M. Pereira, P.E.</p>	<p>Brief Description: Plumbing, HVAC and Electrical design and construction administration services for the relocation of the Department of Marine Fisheries (DMF) Office from Purchase Street in New Bedford to the second floor of the SMAST-1 Building, Rooms 208 and 210 in the University.</p> <p>Electrical systems design included, but not limited to, emergency lighting, new lighting fixtures & controls, connections for all building equipment, technology systems, electronic access control system, and Aiphone Intercom Base Station.</p>	<p>Nault Architects, Inc. 71 Hope Avenue Worcester, MA 01603</p> <p>Steve VanDyke, ARCHITECT (508) 755-6134</p>	2/2018 R	TBD	\$6.02
(5)	<p>University of MA Amherst Chadbourne Residence Hall & Greenough Residence Hall Electrical Upgrades Amherst, MA</p> <p>Principal-In-Charge: David M. Pereira, P.E.</p>	<p>The project consisted of an electric service upgrade at the UMass Amherst Chadbourne and Greenough Residence Halls. The scope includes the connection to the existing outside diesel generator feeding UMass Amherst Baker House and all necessary demolition; fire-rated closet construction; excavation; underground utilities; new pad-mounted transformer on the east side of the buildings to feed the existing electrical service rooms; transformer; pad and grounding; electrical services and distribution panels including AFCI breakers; new exterior lighting; removal of existing emergency lighting inverter and installation of new inverter fed from the existing Baker House Generator. In addition, existing kitchens on the first, second and third floors of Chadbourne Residence Hall was converted to bathrooms.</p>	<p>Caolo & Bieniek Associates, Inc. 521 East Street, Chicopee, MA 01020</p> <p>James M. Hanifan, AIA, NCARB- Architect (413) 594-2800</p>	8/2019 R Actual	N/A	\$88.8

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Sub-Consultant Name: **Garcia, Galuska & DeSousa, Inc. – Plumbing**

a. Project Name and Location Principal-In-Charge	b. Brief Description of Project and Services (Include Reference to Areas of Experience Listed in DSB Advertisement)	c. Client's Name, Address and Phone Number (Include Name of Contact Person)	d. Completion Date (Actual or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1) Bridgewater State University House Doctor Rondileau Campus Center Toilet/Shower Rooms Upgrade Study & Design Bridgewater, MA Principal-In-Charge: David M. Pereira, P.E. Plumbing Project Manager: Christopher M. Garcia, P.E.	A study was conducted to determine accessible upgrades to various toilet/shower and dressing rooms located at the RCC. Plumbing systems design services included new high efficiency water closets, urinals, and water coolers. All new piping systems were provided to connect to all fixtures and equipment, new piping was connected to existing building infrastructure.	Civitects, PC 66 Troy Street, 4 th Floor Fall River, MA 02720 Michael L. Keane, AIA, Principal (774) 357-5353	Study	N/A	\$3.5
			In Construction 12/2019 R	N/A	\$6.5
(2) Bridgewater State University House Doctor East Campus Commons Grease Trap Replacement Bridgewater, MA Principal-In-Charge: Dominick B. Puniello, P.E. Plumbing Project Manager: Christopher M. Garcia	Plumbing systems design and construction phase services were provided for the removal and replacement of three recessed grease interceptors and associated trenching and patching of concrete and floor finished at the East Campus Commons Servery.	Johnson Roberts Associates, Inc. 15 Properzi Way Somerville, MA 02143 Jeffrey Davis, AIA-Architect (617) 666-8585	1/2017 R Actual	N/A	\$5.5
(3) UMass Dartmouth SENG (Science and Engineering) 103 Lab Renovations Dartmouth, MA Principal-In-Charge: David M. Pereira, P.E. Plumbing Project Manager: Christopher M. Garcia, P.E.	The project scope included Plumbing, HVAC and Electrical design and construction services for the renovation of an approximately 620 S.F. Lab (103) in the SENG building at the University. Plumbing systems design services included special waste and vent system (acid waste), potable cold and hot water system, non-potable cold and hot water system, insulation, fixtures and equipment (including emergency shower/eye wash and gas turret), and connections.	Nault Architects, Inc. 71 Hope Avenue Worcester, MA 01603 Steve VanDyke-ARCHITECT (508) 755-6134	2/2018 Actual	\$96.9	\$7.2

(4)	<p>Framingham State University Crocker Hall Phases 1 & 2 Interior Renovations Framingham, MA</p> <p>Principal-In-Charge: Carlos G. DeSousa, P.E.</p> <p>Project Manager: Christopher M. Garcia, P.E.</p>	<p>Phase 1 of the project was for selective renovations that included an accessible vestibule and single toilet room, a new Dean's Suite and upgrades of finishes.</p> <p>Phase 2 of the project consisted of interior renovations of the following: existing gang bathrooms at 2nd & 3rd floor to accessible single use toilets; fit out of single use toilets on the 1st floor; corridor renovation at 2nd & 3rd floors; minimal reconfiguration of office spaces at east wing on 2nd & 3rd floor.</p> <p>Plumbing systems design consists of cold and hot water, sanitary waste and vent system; soil, waste and vent piping system to connect to all new fixtures and equipment; drainage system; existing domestic water service; new copper water piping; high efficiency plumbing fixtures.</p>	<p>HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139</p> <p>Laura A. Wernick, AIA-Architect (617) 492-2200</p>	<p>Phase 1 8/2019 R Actual</p> <p>Phase 2 04/2020 Construction</p>	<p>\$587</p> <p>\$595</p>	<p>\$14</p> <p>\$31.6</p>
(5)	<p>UMass Dartmouth House Doctor College of Visual & Performing Arts (CVPA) Building and Engineering Building (SENG) Gas Service Upgrades Dartmouth, MA</p> <p>Principal-In-Charge: Christopher M. Garcia, P.E.</p>	<p>Prime Consulting services were provided for this project. Plumbing design included new gas piping from the new gas meters to the existing piping within the CVPA & SENG campus buildings. System design consisted of elevated pressure and included new regulators in the buildings prior to connection to the existing piping.</p>	<p>OWNER: UMass Dartmouth 285 Old Westport Road Dartmouth, MA 02747</p> <p>Peter Geldmacher Construction Project Manager (508) 999-8938</p>	<p>2016 R</p>	<p>N/A</p>	<p>\$6.5</p>

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Sub-Consultant Name: **Garcia, Galuska & DeSousa, Inc. – Fire Protection**

a. Project Name and Location Principal-In-Charge	b. Brief Description of Project and Services (Include Reference to Areas of Experience Listed in DSB Advertisement)	c. Client's Name, Address and Phone Number (Include Name of Contact Person)	d. Completion Date (Actual or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1) Bridgewater State University House Doctor Contract PHASE I: Student Government Association Renovations Bridgewater, MA Principal-In-Charge: David M. Pereira, P.E. Fire Protection Project Manager: Christopher M. Garcia, P.E.	Project scope is for the interior renovation of new offices and conference room as well as cutting, patching, and the repair of roofing for the installation of a new rooftop unit. Fire Protection systems design included a hydraulic automatic sprinkler system to provide 100% protection of the renovated area, connecting to the existing standpipe/fire distribution main; hydrant flow test; quick response type sprinkler heads (upright and pendent wet), water flow detector.	Civitects, PC 66 Troy Street, 4 th Floor Fall River, MA 02720 Michael L. Keane, AIA, Principal (774) 357-5353	Actual 7/30/2019 R	N/A	\$10.3
(2) Bridgewater State University House Doctor Bear's Den Kitchen Renovations Rondileau Campus Center Phase 3 Bridgewater, MA Principal-In-Charge: Christopher M. Garcia, P. E.	Scope of work consisted of Mechanical, Electrical, Fire Protection, and HVAC schematic design through construction administration services for the interior renovation of the kitchen and associated spaces. Fire Protection systems design included modifications to the existing automatic combination standpipe/sprinkler system to protect the renovated work areas 100%; fire alarm devices such as pressure and flow switches; upright sprinkler heads, sidewall heads, pendent wet heads, pendent dry heads, and dry sidewall heads; and air compressor for dry sprinkler system.	Civitects, PC 66 Troy Street, 4 th Floor Fall River, MA 02720 Michael L. Keane, AIA, Principal (774) 357-5353	8/2017 R Actual	\$1,889	\$33.5
(3) Tufts University Bush Hall Somerville, MA Principal-In-Charge: Carlos G. DeSousa, P.E. Fire Protection Project Manager: Christopher M. Garcia, P.E.	Project Description: Interior renovation of ground floor common kitchen, laundry room and bike room, and (24) upper floor single-user bathrooms. Addition of new duplex outlets and interior finish upgrades throughout the Ground Floor. Full building upgrades of fire alarm devices and lighting fixtures. Fire Protection systems design included a hydraulic automatic sprinkler system to provide 100% coverage in the renovated areas, the existing sprinkler system was modified to provide 100% building protection; supervisory, flow, and pressure switches wired to fire alarm system; quick response sprinklers, sidewall, upright, pendent wet, and concealed heads.	HMFH Architects, Inc. 130 Bishop Allen Drive Cambridge, MA 02139 Julia Nugent, AIA, LEED AP, Architect (617) 492-2200	Actual 4/2020 R	Estimated \$5,478	\$39.5

(4)	<p>Wellesley College Buildings Hall Elevator and Interior Renovations Wellesley, MA</p> <p>Principal-In-Charge: Dominick B. Puniello, P.E.</p> <p>Fire Protection Project Manager: Christopher M. Garcia, P.E.</p>	<p>Project description is to conduct renovations to the Historic 1880 Billings Hall to provide Accessibility Compliance. Scope of work includes the installation of an elevator and lifts to provide access to all levels. Also, scope includes: modifications to accommodate a new lift and new elevator which includes electrical service; upgrades for the new lift and new elevator; demolition of the existing basement bathrooms and design services for two (2) new accessible gender-neutral bathrooms; relocation of the existing Kosher kitchen.</p> <p>Fire Protection systems design includes an automatic combination standpipe/sprinkler system to protect 100% of the building addition; fire department connection and fire standpipe equipment; quick response sprinklers such as upright, sidewall heads, pendent wet, pendant dry, dry sidewall and concealed heads.</p>	<p>Schwartz/Silver Architects, Inc. 75 Kneeland St, Boston, MA 02111</p> <p>Peter Kleiner, Principal, AIA, LEED AP (617) 542-6650</p>	<p>Estimated 2020 R</p>	<p>\$3,773</p>	<p>\$24</p>
(5)	<p>University of Massachusetts Lowell MEP House Doctor Ball Hall Fire Protection Upgrades Lowell, MA</p> <p>Principal-In-Charge: Carlos G. DeSousa, P.E.</p> <p>Fire Protection Manager: Christopher M. Garcia, P.E.</p>	<p>This project evolved from a house doctor contract and our firm provided prime consulting services. Our scope of work included the installation of a new automatic sprinkler system to protect the building, including site utilities, site improvements, and landscaping within the Project site. In addition, our scope also included installation of a new fire alarm panel, stairwell doors, and ceilings. The project was complete in October of 2016, with an estimated construction cost of \$1,033,670.00.</p>	<p>University of Massachusetts Lowell 600 Suffolk Street Wannalancit Business Center Suite 450, Lowell, MA 01854</p> <p>Leanne Peters (978) 934-3519</p>	<p>9/2016 Actual</p>	<p>Estimated \$1,034</p>	<p>\$17.2</p>

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Sub-Consultant Name: **Garcia, Galuska & DeSousa, Inc. – Mechanical (HVAC)**

a. Project Name and Location Principal-In-Charge	b. Brief Description of Project and Services (Include Reference to Areas of Experience Listed in DSB Advertisement)	c. Client's Name, Address and Phone Number (Include Name of Contact Person)	d. Completion Date (Actual or Estimated)	e. Project Cost (In Thousands)	
				Construction Costs (Actual, Or Estimated If Not Completed)	Fee for Work for Which Firm Was Responsible
(1) Bridgewater State University House Doctor Contract PHASE I: Student Government Association Renovations Bridgewater, MA Principal-In-Charge: David M. Pereira, P.E. HVAC Project Manager: Dominick B. Puniello, P.E.	Project scope is for the interior renovation of new offices and conference room as well as cutting, patching, and the repair of roofing for the installation of a new rooftop unit. HVAC systems design included refrigeration piping; ductwork with insulation; diffusers, registers and grilles; ductless cooling unit systems with BMS interface; condensate discharge pumps (high and low capacity); roof hoods and curbs; and automatic temperature controls.	Civitects, PC 66 Troy Street, 4 th Floor Fall River, MA 02720 Michael L. Keane, AIA, Principal (774) 357-5353	Actual 7/30/2019 R	N/A	\$10.3
(2) Bridgewater State University House Doctor Contract Central Steam Plant Boiler Replacement Bridgewater, MA Principal-In-Charge: Dominick B. Puniello, P.E.	Mechanical, Electrical and Plumbing design for the phased installation of two new high-pressure steam dual fuel flex tube boilers. New piping, independent boiler breeching, and combustion air systems and demolition of old boilers were included in the project.	Turowski2 Architecture, Inc. 313 Wareham Rd, Marion, MA 02738 Peter J. Turowski, Principal, Architect (508) 758-9777	Actual 11/2013	Estimated \$519	\$56.8
(3) Bridgewater State University House Doctor Contract Central Steam Plant Boiler Replacement Bridgewater, MA Principal-In-Charge: Dominick B. Puniello, P.E.	Mechanical, Electrical and Plumbing design for the phased installation of two new high-pressure steam dual fuel flex tube boilers. New piping, independent boiler breeching, and combustion air systems and demolition of old boilers were included in the project.	Turowski2 Architecture, Inc. 313 Wareham Rd, Marion, MA 02738 Peter J. Turowski, Principal, Architect (508) 758-9777	Actual 11/2013	Estimated \$519	\$56.8
(4) University of Massachusetts Lowell Pinanski Hall Air Handling Unit Replacement Lowell, MA Principal-In-Charge: Dominick B. Puniello, P.E.	Scope of works consists of HVAC system upgrades for the Pinanski Hall for the replacement of AC-1 and AC-2 units within the same existing mechanical room and provisions for temporary cooling during the unit replacement project. Our scope also includes prime consulting services, structural review, design (includes drawings and specifications), related architectural costs for flashing and wall penetrations (cutting and patching).	University of Massachusetts Lowell 600 Suffolk Street Wannalancit Business Center Suite 450 Lowell, MA 01854 Hector Valdes (978) 934-3131	Estimated 11/2020 R	\$870	\$95

(5)	<p>Mount Holyoke Community College Campus Center Building G Construction Administration/LCCA Holyoke, MA</p> <p>Principal-In-Charge: Carlos G. DeSousa, P.E.</p> <p>HVAC Project Manager: Dominick B. Puniello, P.E.</p>	<p>Project Description: Renovations to existing 3-story concrete structure of approximately 68,400 square feet with additions on the east and west sides.</p> <p>Our scope of work was to provide construction administration services for the Mechanical, Plumbing and Fire Protection systems design. We also provided a life cycle cost analysis and LEED documentation for the building.</p> <p>LEED Certification is currently in process.</p>	<p>HKT Architects, Inc. 35 Medford Street Somerville, MA 02143</p> <p>William R. Hammer, AIA, LEED-AP-ARCHITECT</p>	<p>Actual 08/2019</p>	<p>Estimated \$43,500</p>	<p>\$57.4</p>
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DSB
S-CA

Commonwealth of Massachusetts
Designer Selection Board **SUB-CONSULTANT ACKNOWLEDGMENT**

Project:

Brooks Academy Museum - Architectural/Engineering Services

Applicant Designer:

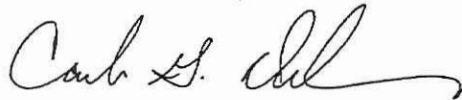
Spencer Preservation Group

Sub-consultant:

Garcia, Galuska & DeSousa, Inc.

SUB-CONSULTANT ACKNOWLEDGMENT

The sub-consultant named above hereby certifies that it has been notified by the Applicant Designer that it has been nominated to perform work on the Applicant Designer's team for the above Project, which is under consideration at the Designer Selection Board.



Signature of Sub-Consultant Duly Authorized Representative

Carlos G. DeSousa, P.E., Principal, President

Print Name and Title

July 20, 2021

Date

It is a requirement that all applicants supply this document signed, attached to the Original application, for each of the listed sub-consultants stating that they are aware and agree to being nominated by said applicant designer. Electronic signatures are accepted.

TOWN
ADMINISTRATOR'S
REPORT

PROCUREMENT CHECKLIST & APPROVAL FORM

STAFF LEAD: Emily Mitchell DEPARTMENT: Council on Aging

FUNDING SOURCE: EOEA Formula Grant (12105412-538000); postage paid at cost from town budget

Appropriated amount: \$20,000.00

Estimated cost: \$16,000.00

Actual cost: TBD (FY21 actual: \$6,252.00)

PROCUREMENT METHOD:

M.G.L. 30B. solicit written quotes from no fewer than three vendors for estimated contract amounts between \$10,000 and \$50,000.

PURCHASE DESCRIPTION:

Purchase descriptions should contain the following components (see document on purchase descriptions):
Description of supplies or services required; quantities required; schedule for performance and delivery terms.

Council on Aging Newsletter Printing FY 22-23

See attached specifications for printing and mailing of COA bimonthly newsletter - 6 issues/year, 12 issues total for project.

Note 1: Will be seeking a 2 year contract (change from practice in past years to enter into 1 year contracts).

Note 2: postage billed at cost, approximately \$5,400/year (\$10,800 for full project) - does not vary by vendor. Paid using town-appropriated funds (015412-534000). This cost is separate from the \$20,000 appropriation referenced above which covers printing costs only.

Funding for From Elderly Services Grant, no appropriation except for postage.

PROCUREMENT MAY PROCEED ONLY IF SIGNATURES PROVIDED BELOW 12105412/538000

Funds Available: Finance Director: *Carl Lopez* Account # 011442/534300

DocuSigned by:

Joseph F. Powers

Approved to proceed: Town Administrator or Designee: _____

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Town of Harwich COUNCIL ON AGING

Harwich Community Center □ 100 Oak Street □ Harwich, MA 02645
Tel: 508-430-7550 Fax: 508-430-7530

Harwich Council on Aging NEWSLETTER PRINTING SPECIFICATIONS 2021 – 2023

- Staff of the Harwich Council on Aging will provide newsletter copy to printer electronically as a copy-ready PDF file.
- Newsletter copy will be provided to printer and copies will be printed, mailed, and delivered according to the following schedule:

Newsletter	Printer will receive copy by:	Printer will mail newsletter by:	Printer will deliver copies to COA by:
Sep/Oct 2021 Issue	Friday, August 20, 2021, 2pm	Friday, August 27, 2021, 4pm	Monday, August 30, 2021, 4pm
Nov/Dec 2021 Issue	Friday, October 15, 2021, 2pm	Friday, October 22, 2021, 4pm	Monday, October 25, 2021, 4pm
Jan/Feb 2022 Issue	Friday, December 10, 2021, 2pm	Friday, December 17, 2021, 4pm	Monday, December 20, 2021, 4pm
Mar/Apr 2022 Issue	Friday, February 18, 2022, 2pm	Friday, February 25, 2022, 4pm	Monday, February 28, 2022, 4pm
May/June 2022 Issue	Friday, April 15, 2022, 2pm	Friday, April 22, 2022, 4pm	Monday, April 25, 2022, 4pm
Jul/Aug 2022 Issue	Friday, June 17, 2022, 2pm	Friday, June 24, 2022, 4pm	Monday, June 27, 2022, 4pm
Sep/Oct 2022 Issue	Friday, August 19, 2022, 2pm	Friday, August 26, 2022, 4pm	Monday, August 29, 2022, 4pm
Nov/Dec 2022 Issue	Friday, October 21, 2022, 2pm	Friday, October 28, 2022, 4pm	Monday, October 31, 2022, 4pm
Jan/Feb 2023 Issue	Friday, December 9, 2022, 2pm	Friday, December 16, 2022, 4pm	Monday, December 19, 2022, 4pm
Mar/Apr 2023 Issue	Friday, February 17, 2023, 2pm	Friday, February 24, 2023, 4pm	Monday, February 27, 2023, 4pm
May/June 2023 Issue	Friday, April 14, 2023, 2pm	Friday, April 21, 2023, 4pm	Monday, April 24, 2023, 4pm
Jul/Aug 2023 Issue	Friday, June 16, 2023, 2pm	Friday, June 23, 2023, 4pm	Monday, June 26, 2023, 4pm

We recognize this is a short one week "turn-around" time, but we require as much time as possible for preparation of the newsletter copy since we schedule programs so far in advance, and need to be sure our information is as accurate as possible when it goes to print.

- If the COA provides the newsletter copy late to the printer, the schedule for printing will be adjusted to provide the printer with seven (7) calendar days from receipt to mail the newsletters and an additional three (3) calendar days to deliver copies to the COA.
- Printer must print and coordinate pre-sorted mailing of the newsletters utilizing the updated mailing list supplied by the Harwich COA for each issue.
- Printer will prepay postage costs and submit a separate postage invoice for reimbursement.

- Total Monthly Copies: 2,420

2,400 Regular Print Copies

- Printed front and back on 4 pages of natural color 11 x 17" paper with black ink (*see attached sample*)
- Collated and folded to equal 16 finished pages size 8 ½ x 11"
- Stapled twice on the fold
- Copies prepped and mailed using mailing list supplied by COA when newsletter copy is provided for each issue
- All un-mailed copies will be delivered to the COA

20 Large Print Copies

- Printed front and back on 8 pages of natural color 11 x 17" paper with black ink
- Collated and cut to size to equal 16 finished pages approximate size 11 x 14"
- Stapled twice on left edge
- All large-print copies will be delivered to the COA

HARWICH HARBORMASTER DEPARTMENT

July 2021 Monthly Report

Operations

- Department patrol boats conducted 3 tows of disabled vessels and delivered fuel to one boat that ran out of gas.
- Conducted enforcement checks to verify mooring and waterway user permits, and boat registrations: Wychmere Inner and Outer, Saquatucket, Allen Harbor, Herring River.
- Marine 77 responded to two men who had gone out to check their boat in the Wychmere Outer Harbor during storm force winds from Tropical Storm Elsa. The dinghy they had taken out to check their boat ran out of gas. Both men were recovered and brought to the Stone Horse Yacht Club docks.
- Marine 77 and 77A responded and conducted shoreline searches for a reported missing swimmer off of Bank Street Beach. The search was terminated after a two hour multi-agency search found nothing and there were no missing person reports.
- Responded by vehicle to a report of a 24' boat tied to a dock at the Allen Harbor Yacht Club taking on water. Arrived to find a good sam and HFD pumping out the boat. With the source of flooding undetermined, a trailer was brought to the AH ramp and 77A was used to tow the boat to the trailer to be hauled out.
- Conducted security patrols for Jul 3 and 4 fireworks at Wequassett.
- Twelve pump-outs were performed for a total of 806 gallons of waste recovered.

Administration

- Harbormaster attended Town Clerk hearing on parking ticket appeal.
- Invoiced Beach Owners for sand purchased from dredging.
- Drafted memo for BOS outlining position on Kelpheher Farms aquaculture project proposal.
- Drafted letter to Mark Kelleher with Kelpheher Farms on refusal of requested MGL Chapter 91, Sec 10A mooring permit.
- Issued 67 Parking Tickets
- Processed 95 transient slip reservations.

Maintenance

- Barnstable County Dredge completed dredging of Allen Harbor channel (10,913 cubic yards removed) and Saquatucket Harbor channel (12,919 cubic yards removed).
- Made repairs to the pump and wiring on the east dock fixed pump-out system
- Replaced pull cord rewind assembly on the portable fire pump.
- Replaced broken bracket for the siren on Marine 77.
- Began fabricating a corner bracket with a bumper for the southeast corner of the ramp dock at Saquatucket Harbor.
- Routine building and grounds maintenance.

Meetings

- Attended MA Executive Office of Housing and Economic Development presentation of dredge grant awards' Harwich awarded \$36,000 for Allen Harbor dredge project.
- Participated in virtual Dredge Advisory Committee meeting.

- Attended bid opening for Snack Shack.
- Attended group budget meeting with TA, ATA, and Finance Director.
- Met with two BOS members to discuss Kelpheher Farm aquaculture project proposal.
- Met with Fire Chief and Deputy Chief to discuss marine rescue response.
- Waterways Committee Meeting (21 Jul)

CORRESPONDENCE

Harbormaster Department
Town of Harwich
715 Main Street · P.O. Box 207
Harwich Port, MA 02646
(508) 430-7532 · Fax (508) 430-7535



July 29, 2021


Mark Kelleher
Kelpheher Farms
22 Gordon Ritchie Road
West Harwich, MA 02671

Dear Mr. Kelleher,

Your existing aquaculture permit approved by the Harwich Board of Selectmen allows for two (2) 250 foot long lines to grow sugar kelp during the period of October 1 to May 15 of each year. Your proposed modification to this permit to grow bay scallops would require additional gear in the water with the suspension of nets (lantern bags) from the long lines, and would require that all the gear (long lines, moorings, nets, floats) remain in the water during the summer boating season. For a variety of reasons, your permit modification proposal did not receive the support or approval from the Natural Resources Director, the Waterways Committee, nor the Board of Selectmen.

As Harbormaster, I also do not support your current proposal. Specifically, I do not support dedicating an area, or expanding an area within the town's territorial waters of Nantucket Sound that is populated year-round with lines, nets, anchors and floats; an area with rigging that will certainly pose navigational safety concerns, particularly for boaters operating at night or during periods of reduced visibility. As such, I will not approve the required MGL Chapter 91 Section 10A permit for the temporary use of moorings needed to anchor the rigging beyond what has been approved for your existing kelp permit.

Sincerely,



John C. Rendon
Harbormaster
Town of Harwich

Copy: (1) Board of Selectmen
(2) Waterways Committee
(3) Natural Resources Director