

SELECTMEN'S MEETING AGENDA*

Monday, June 15, 2020

Executive Session 5:45 P.M.

Regular Meeting 6:30 P.M.

REMOTE PARTICIPATION ONLY

OPEN PUBLIC FORUM – NEW STEPS – PLEASE READ

For those members of the public wishing to make comment you may do so by;

1. First, send an email to comment@town.harwich.ma.us (send emails at any time after the meeting agenda has been officially posted)
 - a. In the subject line enter "request to speak, your name"
 - b. In the body of the email please indicate which specific agenda item you wish to speak on. No further detail is necessary.
2. The meeting will close to new attendees promptly at the scheduled start time for the meeting, generally 6:30pm. It will remain closed to new attendees until agenda items with scheduled speakers are reached. This is to minimize interruptions. You may join prior to (6:30) or when the meeting has been opened up. **You may participate using your computer and the GoToMeeting interface or simply using your phone.** Connection information can be found below.
3. After the Chairman has opened the floor to those wishing to speak callers will be taken in the order the emails are received. **Use *6 to mute and unmute your phone.** When you join the meeting by phone you should turn off channel 18 or your computer if streaming the meeting.

Please join my meeting from your computer, tablet or smartphone.

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I. CALL TO ORDER

II. EXECUTIVE SESSION –

- A. Pursuant to MGL, c. 30A section 21 (a) paragraph 3 to discuss with respect to collective bargaining for Harwich Employees Association (HEA) and the Highways and Maintenance Employees Association (HEMA) if an open session would have a detrimental effect on the town's bargaining position and the chair so declares;
- B. Pursuant to MGL, c. 30A section 21 (a) paragraph 3 to discuss with respect to collective bargaining for all town unions if an open session would have a detrimental effect on the town's bargaining position and the chair so declares;
- C. Pursuant to MGL, c. 30A section 21 (a) paragraph 2 to conduct strategy sessions for contract negotiations for non-union personnel – Finance Director, Fire Chief-elect and Police Chief

III. PLEDGE OF ALLEGIANCE

IV. WEEKLY BRIEFING

- A. Covid-19 Updates:
 1. Town's compliance with mandatory workplace safety standards
 2. Technology Task Force
 3. Health and Safety Task Force
- B. Update on ongoing efforts by the Town in support of the business community

V. PUBLIC COMMENTS/ANNOUNCEMENTS (Not earlier than 6:30 P.M.)

VI. CONSENT AGENDA

- A. Vote to approve Caleb Chase Fund request in the amount of \$800.00
- B. Vote to accept a donation from The Jeff and Sandy Wycoff Lane Foundation in the amount of \$15,900 to the Shellfish Lab Gift Account

VII. NEW BUSINESS

- A. Vote to approve Police Department Annual Appointments – FY 2021
- B. Discussion and possible vote – Enhanced Enforcement in the Robbins Pond Conservation Area
- C. Discussion and possible vote – Use of town beach parking lot - Pleasant Road Beach for staging of sand nourishment for 11 Shore Road
- D. Discussion and possible vote – Proposed Board of Selectmen 2020 Summer Schedule and Non-Resident Taxpayers Meeting
- E. Discussion and possible vote - Proposed Holiday Schedule for FY 2021
- F. Discussion and possible vote – to approve application for a permit of relief from Noise By-Law (Chapter 189 of the Code of the Town of Harwich) for a Live Music Permit for the Farm Open House – Pot Luck – Cape Farm Supply – 1601 Factory Road – Date, June 27, 2020 – 3:00 PM – 11:00 PM
Note: coronavirus postpone dates if necessary; July 25th or August 19th – 3:00 PM – 11:00 PM
- G. Vote to approve –Allen Harbor Breeze Inn Realty Trust - Lodging House — Seasonal Renewal - 326 Lower County Road, Harwich Port
- H. Vote to approve –Dockside Seafood Shack LLC - Common Victuallers License - Seasonal Renewal – 715 Route 28, Harwich Port
- I. Vote to approve – Ember Pizza, Inc. - Sunday Entertainment License – Renewal - 10AM-12AM inside and 10AM – 10PM outside –600 Route 28, Harwich Port

- J. Vote to approve – Sundae School Inc.– Common Victuallers License – Seasonal Renewal — 606 Route 28, Harwich Port
- K. Vote to approve – Sundae School – Weekday Entertainment – Seasonal Renewal - 11AM – 10:30PM Recorded Music – 606 Route 28, Harwich Port
- L. Vote to approve - Sundae School, Inc. - Sunday Entertainment – Seasonal Renewal - 1PM – 10:30PM Recorded Music - 606 Route 28, Harwich Port
- M. Vote to approve – Phoenix Park, Inc. DBA Cape Cod Irish Pub – Common Victuallers License Seasonal Renewal – 126 Route 28, West Harwich
- N. Vote to approve – Phoenix Park, Inc. DBA Cape Cod Irish Pub– Lodging House - Seasonal Renewal – 126 Route 28, West Harwich
- O. Vote to approve - Phoenix Park, Inc. DBA Cape Cod Irish Pub - Weekday Entertainment License – Seasonal Renewal - Recorded or Live Music with amplification system and dancing 7PM – 1AM – 126 Route 28, West Harwich
- P. Vote to approve - Phoenix Park, Inc. DBA Cape Cod Irish Pub - Sunday Entertainment License – Seasonal Renewal Recorded or Live Music with dancing 7PM – 1AM -- 126 Route 28, West Harwich
- Q. Vote to approve – Port Restaurant and Bar Inc. - Sunday Entertainment License – Renewal 10AM-12AM inside and 10AM – 10PM outside - 541 Route 28, Harwich Port
- R. Vote to approve –Windsong Antique’s Inc. – Junk Dealer – Seasonal Renewal - 364 Route 28, Harwich Port
- S. Discussion and review of FY 2020 Revenue and FY 2021 Forecast - Carol
- T. Discussion and possible vote – proposal to rescind the current hiring and spending freezes for FY 2020
- U. Discussion - Interim Town Administrator, workload/prioritization/communication steps

VIII. OLD BUSINESS

- A. Update –Expansion of Outdoor Services

IX. CONTRACTS

- A. Discussion and possible vote – Bid award to Sprague Operating Resources, LLC for Gasoline, Diesel Fuel and Heating Oil
- B. Discussion and possible vote – Harwich Phase 2 Contract 1 (RBO) Sewer Construction Project – RFI 24/Request for Change - \$2,695.87
- C. Discussion and possible vote – Bid Award for Printing of Tax and all other Town Bills
- D. Discussion and possible vote – Coastal Engineering Contract for annual required operation and maintenance of the Bioclere Treatment System at the Harwich Elementary School and the Cultural Center - \$26,760.00
- E. Discussion and possible vote – Computer equipment purchase agreement between the Town of Harwich and HUB Technical Services, LLC - \$65,559.30

X. TOWN ADMINISTRATOR’S REPORTS

- A. Anchor donation from the Davis Family
- B. Departmental Reports

XI. SELECTMEN’S REPORT

XII. ADJOURNMENT

**Per the Attorney General’s Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen’s Office at 508-430-7513.*

Authorized Posting Officer:

Patricia Macura, Admin. Secretary

Posted by: _____
Town Clerk

Date: _____
June 11, 2020