

SELECTMEN'S MEETING AGENDA\*

Donn B. Griffin Room, Town Hall  
732 Main Street, Harwich, MA  
Executive Session 6:00 P.M.  
Regular Meeting 6:30 P.M.  
Monday, July 13, 2020

**REMOTE PARTICIPATION ONLY**  
**OPEN PUBLIC FORUM – NEW STEPS – PLEASE READ**

1. First, send an email [to comment@town.harwich.ma.us](mailto:to_comment@town.harwich.ma.us) (send emails at any time after the meeting agenda has been officially posted)
  - a. In the subject line enter “request to speak, your name”
  - b. In the body of the email please indicate which specific agenda item you wish to speak on.  
No further detail is necessary.
2. The meeting will close to new attendees promptly at the scheduled start time for the meeting, generally 6:30pm. It will remain closed to new attendees until agenda items with scheduled speakers are reached. This is to minimize interruptions. You may join prior to (6:30) or when the meeting has been opened up. You may participate using your computer and the GoToMeeting interface or simply using your phone. Connection information can be found below.
3. After the Chairman has opened the floor to those wishing to speak callers will be taken in the order the emails are received.

**Use \*6 to mute and unmute your phone**

When you join the meeting by phone you should turn off Channel 18 or your computer if streaming the meeting.

Please join my meeting from your computer, tablet or smartphone.

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You can also dial in using your phone: United States: [+1 \(872\) 240-3311](tel:+18722403311)

Access Code: 756-711-925

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**I. CALL TO ORDER**

**II. EXECUTIVE SESSION**

- A. Pursuant to MGL, c. 30A section 21 (a) paragraph 3 to discuss with respect to collective bargaining for Harwich Employees Association (HEA) and the Highways and Maintenance Employees Association (HEMA) if an open session would have a detrimental effect on the town’s bargaining position and the chair so declares;
- B. Pursuant to MGL, c. 30A section 21 (a) paragraph 2 to conduct strategy sessions for contract negotiations for nonunion personnel – Finance Director, Fire Chief-Designate and Police Chief

**III. PLEDGE OF ALLEGIANCE**

**IV. REORGANIZATION OF THE BOARD**

**V. WEEKLY BRIEFING**

- A. Covid-19 Updates
- B. Update on ongoing efforts by the Town in support of the business community

**VI. PUBLIC COMMENTS/ANNOUNCEMENTS**

**VII. CONSENT AGENDA**

- A. Minutes for Approval:
  1. October 28, 2019
  2. May 11, 2020
- B. Vote to approve the Interim Town Administrator’s recommendation to grant permission of NSTAR Electric Company D/B/A Eversource Energy Eversource for the purpose of the installing approximately 28’ of conduit and cable and 1 handhold #61/H22C in town road to provide service to customer at 119 Julien Road subject to conditions from staff

**VIII. PUBLIC HEARING/PRESENTATIONS** (Not earlier than 6:30 P.M.)

- A. Vote to approve the modification/addition to the entertainment license for Phoenix Park Inc. DBA Cape Cod Irish Pub – 126 Route 28, West Harwich – Weekday Entertainment 3 – 8PM outside, 3 – 1AM inside and Sunday 3 – 8PM outside

**IX. NEW BUSINESS**

- A. Discussion and possible vote to accept the Subordination Agreement for CVEC Solar Array on Monomoy High School Roof
- B. Vote to approve 2020 Annual Committee Re-Appointments – As listed in the packet
- C. Discussion and possible vote Fiscal Year 2020 Budget Transfers & Monthly Spending Plan for August, September & October
- D. Vote to refer the zoning amendment relative to “Essential Services” to the Planning Board for required public hearing
- E. Vote to approve the Assistant Town Administrator’s Step Increase – from M7, Step 7 to Step 8 with corresponding increase salary from \$109,351 to \$112,086 retroactive to May 20, 2020 (one-year anniversary date)

**X. OLD BUSINESS**

- A. Town Administrator Search Committee Presentation of Selected Candidates
- B. Discussion and possible vote – Annual Non-Resident Taxpayers Meeting - selection of presenters and meeting details.

**XI. CONTRACTS**

**XII. TOWN ADMINISTRATOR’S REPORTS**

- A. Departmental Reports

**XIII. SELECTMEN’S REPORT**

**XIV. ADJOURNMENT**

*\*Per the Attorney General’s Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen’s Office at 508-430-7513.*

Authorized Posting Officer:

Posted by: \_\_\_\_\_

Town Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Patricia Macura, Admin. Secretary

July 9, 2020