

## SELECT BOARD MEETING AGENDA\*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

Regular Meeting 6:00 P.M.

Tuesday, September 5, 2023

### **Remote Participation Optional:**

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/767564429>

You can also dial in using your phone.

Access Code: 767-564-429

United States: [+1 \(872\) 240-3212](tel:+18722403212)

*\*As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.*

### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

### III. PUBLIC COMMENTS/ANNOUNCEMENTS

- A. Open Meeting Law Training for Boards, Committees & Commissions – Thursday, September 28, 2023, Session 1 begins at 2:00 p.m., Session 2 begins at 5:00 p.m., at the Community Center

### IV. CONSENT AGENDA

- A. Accept the resignation of Eric Levy, Bikeways Committee, effective immediately
- B. Approve David Nixon to be the Recreation and Youth Commission representative to Community Preservation Committee, term to expire June 30, 2026, as approved by Recreation and Youth Commission
- C. Approve Robert Doane to be the Historic District and Historical Commission representative to the Community Preservation Committee, term to expire June 30, 2026, as approved by the Historic District and Historical Commission
- D. Affirm Don Yannuzzi, Jr. as the Shellfish Constable, term to expire 06/30/2024, per Town of Harwich Charter Chapter 3, Section 6, 3-6-1
- E. Affirm the appointment of Amy Jalbert to the Voter Information Committee, term to expire 6/30/25, as recommended by the Select Board Interview Committee
- F. Accept a donation for after school and summer programs in the amount of \$1,000 from the Chatham Harwich Newcomers Club, Inc.
- G. Approve Select Board Meeting Minutes:
  - 1. August 21, 2023

### V. NEW BUSINESS

- A. Discussion on the Disposal Area Regulations as it relates to the Treasure Chest Operation; Votes may be taken
- B. Update from a member of the Local Planning Committee on the Local Comprehensive Plan
- C. Vote to appoint Dinah Lane as the Town of Harwich Representative to Cape Media Board of Directors, term to expire 12/31/2025
- D. Vote to remove Cameron Smith from the Waterways Committee due to lack of attendance
- E. Vote to remove Andrew Docken from the Bikeways Committee due to lack of attendance
- F. Discuss the Select Board's Social Media Policy
- G. Review financial audit presented by CLA Consulting
- H. Approve the following Special Permits:
  - 1. One day wines & malt permit – Rotary Club of Harwich/Dennis – Event to be held at Stonewood Products, 15 Great Western Road, on Saturday, September 23, 2023, 5:00 p.m. to 10:00 p.m.
  - 2. One day entertainment & event permit – Harwich Chamber of Commerce – Event to be held at Hinckley Home Center, 138 Route 137, on Saturday, September 23, 2023, 12:00 p.m. to 4:00 p.m. – Recorded/live music, amplification, dancing outside
  - 3. One day entertainment & event permit – Harwich Chamber of Commerce – Holiday parade to begin at Harwich Elementary Parking lot, 263 South Street & end at Harwich Community Center, 100 Oak Street, on Sunday, December 3, 2023, 12:00 p.m. to 2:00 p.m. – Recorded/live music, amplification outside

### VI. OLD BUSINESS

- A. Review of Committees; Votes may be taken
  - 1. General Issues
  - 2. Any Committee update
  - 3. Agricultural Commission
  - 4. Annual Committee meetings
- B. Discussion - Notice of subsidy via the Cape Cod and Islands Water Protection Fund
- C. Attorney General Review of General and Zoning bylaw amendments from 2023 Annual Town Meeting

VII. **CONTRACTS**

- A. Approve a contract with JJS Universal Construction Company in the amount of \$120,000 for the replacement of the Brooks Free Library Roof
- B. Approve a contract change order for the Brooks Academy Museum Basement Renovation project with Campbell Construction Group, LLC to deduct \$10,991 from the original \$1,189,000 contract

VIII. **TOWN ADMINISTRATOR'S REPORT**

IX. **SELECT BOARD'S MEMBER REPORT**

X. **CORRESPONDENCE**

XI. **ADJOURNMENT**

*\*Per the Attorney General's Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen's Office at 508-430-7513.*

**Authorized Posting Officer:**

\_\_\_\_\_  
Danielle Freiner, Executive Assistant

**Posted by:** \_\_\_\_\_  
Town Clerk

**Date:** \_\_\_\_\_  
August 31, 2023