

SELECTMEN'S MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

Executive Session 6:00 P.M.

Regular Meeting 6:30 P.M.

Monday, September 13, 2021

****As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.***

I. CALL TO ORDER

II. EXECUTIVE SESSION

- A. Executive Session pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel – Water/Wastewater Superintendent.
- B. Executive Session pursuant to G.L. c. 30A, § 21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements (“Purpose 7”)- the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g)-- To review, approve and/or discuss the possible release of executive session meeting minutes dated March 22, 2021, April 27, 2021, May 10, 2021, May 12, 2021, June 7, 2021, June 14, 2021, July 26, 2021, September 7, 2021; votes may be taken.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS/ANNOUNCEMENTS

- A. Single-Use Plastic Bottle Bylaw

V. PUBLIC HEARING

- A. Discussion and possible vote to approve – M.G.L Chapter 138, Section 12, General – On Premise Seasonal Wine and Malt liquor license for Ashwood Food Services Incorporated d/b/a Jake’s at the Harbor located at 715 A Route 28, Harwich Port

VI. CONSENT AGENDA

- A. Vote to approve the Assistant Town Administrator’s recommendation to grant permission of NSTAR Electric Company D/B/A Eversource Energy for the purpose to install 50’ +/- of 1-3” conduit under the public road from proposed handhole #202/H3A to handhole 202/H3B to provide new underground electric service to 149 Clearwater Drive
- B. Vote to recognize the month of September as National Suicide Prevention month and authorize the Chair to sign the National Suicide Prevention Month Proclamation
- C. Vote to accept donation in amount of \$55,000 to the Fire Department from Nicholas and Trina Stavropoulos in memory of their daughter Nicole

VII. NEW BUSINESS

- A. Discussion and possible vote to determine whether to continue or disband the Community Center Facility Committee
- B. Discussion and possible vote to approve the Board of Selectmen Public Hearing Minutes – May 12, 2021
- C. Discussion and possible vote to amend the Personnel By-Law to delete references to Water/Wastewater Superintendent within classification plan
- D. Discussion and possible vote to affirm the vote of the Superintendent of Water and Wastewater contract agreement discussed in Executive Session
- E. Discussion and possible vote to finalize the 2021 Special Town Meeting Warrant and send to Finance Committee for recommendations;
 - Fund Costs Related to Updating the Comprehensive Wastewater Management Plan (CWMP)
 - Fund Costs Related to Additional Wastewater Collection System Design
 - Fund Costs Related to Route 28 Wastewater Collection System Design
 - Create a Wastewater Special Purpose Stabilization Fund

- Create an Affordable Housing Special Purpose Stabilization Fund
 - Amend Rooms Tax Rate Per M.G.L., Chapter 64G, §A
 - Fund Non-Union Personnel Wage Increases
 - Fund Negotiated Contract – Fire Fighters
 - Fund Negotiated Contract – Water Department
 - Transfer of Surplus Bond Proceeds
 - Land Taking By Eminent Domain
 - Purchase and Equip A Fire Department Ambulance
 - Fund Prior Year’s Unpaid Bills
- F. Board Discussion – Housing
- G. Discussion – Harwich Affordable Housing Trust Housing Coordinator
- H. Discussion – Harwich Housing Committee Make-up and Charge
- I. Discussion procurement process – Brooks Free Library Board of Trustees letter
- J. Status of Request for Proposals
1. Bank Street
 2. Bells Neck
 3. Willow Street

VIII. **TOWN ADMINISTRATOR’S REPORT**

IX. **SELECTMEN’S REPORT**

X. **CORRESPONDENCE**

- A. Single-Use Plastic Bottle Bylaw Letter
- B. Community Center Facilities Committee letter from Ralph Smith
- C. Resident letter to the board regarding music
- D. Notice to town departments from Historic District and Historic Commission

XI. **ADJOURNMENT**

****Per the Attorney General’s Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen’s Office at 508-430-7513.***

Authorized Posting Officer:

Danielle Delaney, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
September 9, 2021