Harwich Planning Board

Town Hall, 732 Main Street, Harwich, MA – Griffin Room

**Meeting Agenda**

**Tuesday, February 13, 2024 – 6:30 PM**

This meeting of the Planning Board will be held in-person and will also be accessible for public viewing via the GoToMeeting format (see login information at the close of this document). Members of the public with any interest in providing testimony regarding this agenda should plan for in-person attendance.

1. **Recording Notice; Call to Order**

*According to MA Law anyone who intends to record the meeting must first notify the Chair who will then inform the other attendees at the start of the meeting.*

1. **Pledge of Allegiance**
2. **Public Hearings**

**Case # PB2024-08** Christine Menard, Executive Director of the Family Pantry of Cape Cod, Corp, has applied for a Site Plan Review to create 44 parking spaces on an approximately 20,000 sf licensed portion of Town-owned land behind 139 Queen Anne Road, Assessor’s Map 57, Parcel G6-2 in the IL Zoning District.

1. **Public Meeting**

**Planning Board Business**

New Business:

1. Approval of Draft Minutes for 1/9/23 and 1/23/24
2. Members to sign the Full Release of Covenant Document for South Westgate Road, Case # PB2007-36

**V.** Local Comprehensive Town Plan Update:

1. Local Comprensive Plan: Community Engagement Meetings
   1. Saturday March 23rd from 10:00 – 12:00, Harwich Cultural Center’s Library Room, Second Floor
   2. Saturday April 6th from 1:00 – 3:00, Harwich Community Center’s Community Room

**Adjourn**

Documents and plans related to these applications may be viewed on the [Planning Board's home page](https://www.harwich-ma.gov/planning-board/pages/planning-board-regulatory-project-applications) and are on file with the Town Clerk and the Planning Department at Town Hall, 732 Main Street, Harwich, MA 02645 and may be viewed during regular Town Hall hours. Email [sdelaney@town.hawich.ma.us](mailto:sdelaney@town.hawich.ma.us).

**Planning Board**  
Feb 13, 2024, 6:30 – 9:00 PM (America/New York)  
**Please join my meeting from your computer, tablet or smartphone.**  
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**\*\***Per the Attorney General’s Office – Boards & Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business”.

***Next Planning Board Meeting (****Subject to Change****) – February 27, 2024***

*Requests for accommodations for any person having a disability can be made by contacting the Administration Office at 508-430-7513.*

Authorized Posting Officer: Shelagh Delaney, sdelaney@harwich-ma.gov or 508-430-7511