

SELECTMEN'S MEETING AGENDA*

Regular Meeting 6:30 P.M.

Monday, May 24, 2021

REMOTE PARTICIPATION ONLY
OPEN PUBLIC FORUM – PLEASE READ

1. First, send an email to: comment@town.harwich.ma.us (send emails at any time after the meeting agenda has been officially posted)
 - a. In the subject line enter "request to speak, your name"
 - b. In the body of the email please indicate which specific agenda item you wish to speak on.
No further detail is necessary.
2. The meeting will close to new attendees promptly at the scheduled start time for the meeting, generally 6:30pm. It will remain closed to new attendees until agenda items with scheduled speakers are reached. This is to minimize interruptions. You may join prior to (6:30) or when the meeting has been opened up. You may participate using your computer and the GoToMeeting interface or simply using your phone. Connection information can be found below.
3. After the Chairman has opened the floor to those wishing to speak callers will be taken in the order the emails are received.
Use *6 to mute and unmute your phone
When you join the meeting by phone you should turn off Channel 18 or your computer if streaming the meeting.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/253525717>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 253-525-717

I. **CALL TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **WELCOME**

A. Newly elected member Mary Anderson

IV. **WEEKLY BRIEFING**

A. COVID-19 Updates

B. Update on ongoing efforts by the Town in support of the business community

V. **PUBLIC COMMENTS/ANNOUNCEMENTS**

VI. **PUBLIC HEARING**

A. Public Hearing (continued) - Discussion and possible vote to approve the transfer of the Seasonal, All Alcohol, On Premise Liquor License from Phoenix Park, LLC DBA The Cape Cod Irish Pub to Chase Escape Cape Cod, LLC DBA The Summer House Cafe– 126 Route 28

VII. **CONSENT AGENDA**

A. Vote to approve the Caleb Chase Fund request in the amount of \$933.57

VIII. **NEW BUSINESS**

A. Discussion and possible vote to award the Bond Anticipation Notes (BANs) to Fidelity Capital Markets in the amount of \$1,408,300 at a net interest cost of .3196%

B. Discussion and possible vote – Proposed 2021 Board of Selectmen Summer Meeting Schedule and Hours

C. Discussion and possible vote – Fiscal Year 2022 Holiday Calendar

D. Introduction and preliminary discussion of regulatory process and community outreach for a proposed affordable rental housing development on Chloe's Path (off Sisson Road adjacent to the Harwich Police and Fire Departments and across the street from the Harwich Cultural Center)

IX. **OLD BUSINESS**

A. Shared Streets Grant Project

1. Discussion and possible vote on revised design plans

2. Discussion and possible vote on identifying a project liaison

B. Discussion and possible vote to set a date for a Special Town Election to be held to fill the unexpired term on the Board of Selectmen (term expiring in May 2022)

X. **TOWN ADMINISTRATOR'S REPORT**

XI. **SELECTMEN'S REPORT**

XII. **ADJOURNMENT**

**Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen's Office at 508-430-7513.*

Authorized Posting Officer:

Danielle Delaney, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
May 20, 2021

WEEKLY BRIEFING



**Town of Harwich
Board of Health**

732 Main Street Harwich, MA 02645
508-430-7509 – Fax 508-430-7531
E-mail: health@town.harwich.ma.us

May 21, 2021

WEEKLY COVID-19 UPDATE

CASES & STATISTICS

To date, Harwich has seen a cumulative total of 755 cases of COVID-19. We are currently following 1 active case. The positivity rate has dropped to 0.87%, which still leaves us in the “Grey” designation. Over the last two weeks the Town has seen 5 positive tests out of total 572 tests.

VACCINATION

To date, 7,530 of our 12,591 full time residents are fully vaccinated, and 9,015 have received at least one dose. Approximately sixty six percent of all eligible residents are fully vaccinated, and approximately sixty percent of the entire town are vaccinated.

Age Group	Population Size	Individuals with at least one dose	Fully vaccinated individuals	Percent of fully vaccinated
*0-11 Years *Ineligible	*1,110	*0	*0	*0
12-15 Years	457	34	0	0
16-19 Years	426	254	145	34%
20-29 Years	1,055	601	404	38%
30-49 Years	2,146	1,597	1,215	57%
50-64 Years	3,012	2,429	2,020	67%
65-74 Years	2,551	2,263	2,087	82%
75+ Years	1,834	1,837	1,669	91%
Total	12,591 11,481 (Eligible)	9,015	7,530	60% 66%

To find a vaccine appointment please visit <https://vaxfinder.mass.gov/>.

BOARD OF HEALTH UPDATE

On Friday May 21, 2021 the Board of Health voted to rescind the existing mask mandate on Route 28, between Lower County Road and Bank Street between 9 am and 10 pm effective immediately. The Board has requested that educational signs be placed in Town with the following educational bullet points:

- Not vaccinated + Not wearing a mask= Not Protected.
- Immunocompromised should be aware of personal risk, even if vaccinated.
- Please respect businesses decisions to mandate mask use.

STATE UPDATE

The Baker-Polito Administration announced that the Commonwealth is on track to meet the goal of vaccinating 4.1 million residents by the first week of June and all remaining COVID-19 restrictions will be lifted effective May 29.

The Commonwealth's face covering order will also be rescinded on May 29. The Department of Public Health will issue a new face covering advisory consistent with the Centers for Disease Control and Prevention's updated guidance. Face coverings will still be mandatory for all individuals on public and private transportation systems (including rideshares, livery, taxi, ferries, MBTA, Commuter Rail and transportation stations), in healthcare facilities and in other settings hosting vulnerable populations, such as congregate care settings.

Governor Charlie Baker will end the State of Emergency June 15.

The Administration also announced updates that will be effective May 18 to revise face covering requirements for youth and amateur sports and other guidance relating to childcare programs and K-12 schools. The Administration will release updated guidance for summer camps effective May 29.

The Administration is able to take these steps to reopen the Commonwealth's economy because Massachusetts is on track to meet the goal set in December to fully vaccinate over 4 million individuals by the first week of June. The Commonwealth leads the nation in vaccinating residents, with 75% of adults receiving at least one dose. To date, over 4 million residents have received a first dose, with 3.2 million fully vaccinated.

New cases have dropped by 89% since January 8. COVID hospitalizations are down 88% since January 1 and the positive test rate is down by 88% from peaking at 8.7% on January 1 to 1% today.

Effective May 29

Effective May 29, all industries will be permitted to open. With the exception of remaining face-covering requirements for public and private transportation systems and facilities housing vulnerable populations, all industry restrictions will be lifted, and capacity will increase to 100% for all industries. The gathering limit will be rescinded. All industries will be encouraged to follow CDC guidance for cleaning and hygiene protocols.

On May 18, 2020, the Administration published the reopening phases, which called for ending restrictions when vaccines became widely available. Today, there are over 975 locations for Massachusetts residents to access vaccines without delay.

Face Covering Guidance

In line with updated CDC face covering guidance, the Administration will rescind the current face covering order and issue a new face covering advisory effective May 29.

Non-vaccinated individuals are advised to continue wearing face masks and to continue distancing in most settings. The advisory will also recommend fully vaccinated individuals no longer need to wear a face covering or social distance indoors or outdoors except for in certain situations.

Face coverings will still be required for all individuals on public and private transportation (including rideshares, livery, taxi, ferries, MBTA, Commuter Rail and transportation stations), healthcare facilities and providers, congregate care settings and health and rehabilitative day services. Face coverings will also remain required indoors for staff and students of K-12 schools and early education providers.

Youth and Amateur Sports Face Covering Guidance

Effective May 18, the youth and amateur sports guidance will be updated to no longer require face coverings for youth athletes 18 and under while playing outdoor sports. Effective May 29, all youth and amateur sports restrictions will be lifted.

K-12, Early Education and Summer Camp Guidance

Effective May 18, guidance from the Department of Elementary and Secondary Education and the Department of Early Education and Care will be updated to no longer require masks for outdoor activities like recess and to allow for the sharing of objects in classrooms, in both K-12 and childcare settings. This guidance will remain in effect beyond May 29.

The Administration will release updated guidance for summer camps, effective May 29, which will include no longer requiring masks for outdoor activities.

State of Emergency Order

Governor Baker will end the State of Emergency June 15, and the Administration will work with legislative and municipal partners during this period in order to manage an orderly transition from emergency measures adopted by executive order and special legislation during the period of the State of Emergency.

TESTING

For free testing at Outer Cape Health, please call [508-905-2888](tel:508-905-2888) to make an appointment. Barnstable County offers FREE COVID-19 testing at the Barnstable County Fairgrounds Tuesdays 10:00 AM – 12:00 PM and Fridays 10:00 AM – 12:00 PM. Call to make an appointment 774-330-3002 – or take 1 minute and schedule online at <https://bit.ly/3doeaH5>

Testing is still available in other locations 7 days per week through Cape Cod Healthcare. Call the Community Testing Line at [508-534-7103](tel:508-534-7103) to make an appointment.

Best,
Katie O'Neill, Sc.D., R.S.
Health Director

*Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, Massachusetts 02150*

Jean M. Lorizio, Esq.
Chairman

**ALCOHOLIC BEVERAGES CONTROL COMMISSION ADVISORY
REGARDING THE END OF COVID-RELATED RESTRICTIONS**

On May 17, 2021, Governor Charlie Baker announced the lifting of COVID-related restrictions and the expected date for the end of the Commonwealth's state of emergency. The details of the Governor's plans can be found [HERE](#).

Beginning Saturday, May 29, 2021, all COVID-related restrictions for licensees are lifted and all licensees can resume normal operations.

The Governor's COVID-19 State of Emergency will end Monday, June 15, 2021. The end of the state of emergency brings with it two important changes:

Patios/Outdoor Expansions: licensees that have been approved for expanded patio/outdoor service pursuant to the Governor's executive orders may continue their outdoor operations for 60 days after the end of the state of emergency, which is Sunday, August 15, 2021.

The Governor and the Legislature are working on legislation to extend this deadline. However, no extension has yet been approved. Licensees that seek to continue patio/outdoor service after August 15, 2021, are encouraged to apply in the ordinary course for an alteration of premises with their local licensing authorities.

Takeaway/delivery of alcohol: establishments licensed for on-premises consumption of alcohol must end takeaway and delivery sales of alcohol on June 15, 2021.

Anyone with questions, comments, or concerns about the end of the state of emergency and its impacts on licensees should contact the Governor's Office by calling 2-1-1.

We thank licensees and the local licensing authorities for all their support and compliance during this state of emergency; we understand this has been a trying time for the entire industry. We continue to be available to local licensing authorities and licensees going forward.

Local licensing authorities are reminded that on May 26, 2021, at 10:00 a.m., the ABCC is hosting a virtual meeting to answer any questions and address concerns from local licensing authorities. All are encouraged to attend. This call will be recorded for those who cannot attend live.

As always, all licensees must ensure that they comply with the laws of the Commonwealth of Massachusetts, and that sales of alcoholic beverages take place only as authorized by federal, state, and local law. All questions should be directed to the ABCC Executive Director Ralph Sacramone at rsacramone@tre.state.ma.us or (617) 727-3040 x 731.

(Issued May 20, 2021)

PUBLIC HEARING

**BOARD OF SELECTMEN
ACTING AS THE LOCAL LICENSING
AUTHORITY**

Ballarin Factors

- In reviewing and rendering a decision on this application, the board will consider MGL c.138, § 23 which speaks to the public need, common good and adequate number of locations.
- The Board will also use the Ballarin factors in its deliberations.

The Ballarin factors come from the MA Appeals Court case:
Ballarin, Inc. v. The Licensing Board of Boston.

The Ballarin case clearly articulates the factors that will be used by this board to form a basis in this application to determine the issuance or denial of the requested license.

The Ballarin factors are:

- 1) Public need, meaning a consideration of the public want and the appropriateness of a liquor license at a particular location
- 2) Consideration of the number of existing dispensaries in a locality;
- 3) Views of the inhabitants of the locality in which a license is sought;
- 4) Traffic;
- 5) Noise;
- 6) Size;
- 7) The sort of operation that carries the license;
- 8) Consideration of the reputation of the applicant

Procedures that will be followed:

- 1) Open the public hearing (by a motion);
- 2) Application documentation and comments from responding town departments will be reviewed;
- 3) The applicant will be given the opportunity to offer a presentation;
- 4) The board will have the opportunity to ask questions;
- 5) The board will hear comments from:
 - those individuals present in favor of the application,
 - those individuals present in opposition of the application;
- 6) Close the public hearing (by a motion)
- 7) Discussion by the board
- 8) Motion will be made regarding the application.



HARWICHPolice

DEPARTMENT

183 Sisson Road, Harwich, MA 02645

Tel 508-430-7541 Fax 508-432-2530



DAVID J. GUILLEMETTE
Chief of Police

KEVIN M. CONSIDINE
Deputy Chief

Memorandum

TO: Board of Selectmen

Joseph Powers
Town Administrator

FROM: David J. Guillemette
Chief of Police

DATE: April 8, 2021

SUBJECT: Application for transfer of on premise all alcoholic beverages license from Phoenix Park LLC, DBA Cape Cod Irish Pub to Chase Escape Cape Cod LLC DBA The Summer House Café 126 Route 28 West Harwich MA - Thomas Paulini Manager and Nicholas Fiorillo Manager.

The criminal background investigation revealed no disqualifying events. However, I am concerned about the previous violations of the liquor code listed on the application. One violation dated 2003 for an over served patron and another violation dated 2016 for serving an under age patron.

If you have any questions or need further clarification, please feel free to contact me at your earliest convenience.



Town of Harwich · Building Department · 508.430.7506

MEMO

DATE : May 20, 2021

TO: Danielle Delaney – Licensing
Meggan Eldredge – Assistant Town Administrator
Joe Powers – Town Administrator

FROM: Ray Chesley – Building Commissioner

RE: Summer House Café (Old Irish Pub)

Please be informed building permits for the Summer House Café (Irish Pub) have been issued. There are conditions on the permits from the Community Development Departments but the building department would be OK with the board to consider the license transfer.



**Town of Harwich
Board of Health**

732 Main Street Harwich, MA 02645
508-430-7509 – Fax 508-430-7531
E-mail: health@town.harwich.ma.us

May 20, 2021

Dear Board of Selectmen,

The Health Department is in receipt of a completed 2021 Food Service Permit Application for the Summer House Café. To date, a pre-opening inspection has not yet been scheduled. The owner is aware that the Health Department will require a satisfactory pre-opening inspection prior to their food service permit issuance, and that booking an inspection requires 1 week notice. Additionally, the Board of Health will be reviewing this application at the June 15, 2021 meeting. Once the permit is fully issued, the Health Department can sign off on a liquor license request.

Please let me know if you have any questions.

Regards,

Kathleen A. O'Neill, Sc.D., R.S.
Health Director

NOTICE OF PUBLIC HEARING
TOWN OF HARWICH
BOARD OF SELECTMEN
APPLICATION FOR TRANSFER OF LIQUOR LICENSE

Notice is hereby given under Chapter 138 of the Massachusetts General Laws as amended that application has been made to this Board for a transfer of the Seasonal, On Premise, All Alcoholic Beverages License now held by Phoenix Park, LLC DBA The Cape Cod Irish Pub, 126 Route 28, West Harwich, MA, Brandan O'Reilly – Manager, to Chase Escape Cape Cod LLC DBA The Summer House Cafe, 126 Route 28, West Harwich, MA, Thomas Paulini – Manager, on the following described premises located at 126 Route 28, West Harwich, MA: Two story wood framed structure with 9 rooms on first floor, including dining room and lounge, 5 rooms on the upper floor, cellar for storage; with rear entrances and exits on easterly side of building and one entrance and exit in rear and existing outdoor deck.

The Board of Selectmen will hold a public hearing on the application on Monday, May 3, 2021, no earlier than 6:30 P.M., remotely via Go to Meeting, at which time all interested parties are cordially invited to dial in.

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/737195829>

You can also dial in using your phone.

United States: +1 (872) 240-3311

Access Code: 737-195-829

Board of Selectmen
Local Licensing Authority

Cape Cod Times
April 15, 2021

PUBLICATION DEADLINE*
Monday Fri 3:00 PM
Tuesday Mon 3:00 PM
Wednesday Tues 3:00 PM
Thursday Wed 3:00 PM
Friday Thurs 3:00 PM
Saturday Fri 12:00 PM
Sunday Fri 3:00 PM



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Sales, Independent, Wanted

RENTALS
Houses, Condos, Apartments,
Seasonal, Vacation B&B,
Rooms To Rent, Space

GENERAL INFORMATION:
Cape Cod Times is a newspaper published daily except on Sundays and public holidays.
All copy must be received at the office by 3:00 p.m. on the day before publication.

ANNOUNCEMENTS
Happy Thoughts, Religious,
Instructions, Entertainment,
Lost & Found

BUSINESS
Opportunities, Wanted,
Financial, General and
Professional Services

BOATING
Power, Sail, and
Miscellaneous Services
and Wanted

MERCHANDISE
Auctions, Yard Sales, Flea Markets,
Antiques, Items For Sale, Animals,
Musical

REAL ESTATE
Homes, Condos, Land, Trades,
Loans, Buyer's Agents, Commercial,
Off Cape

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Motorcycles, Motor Homes/RV,
Parts, Services, Leasing

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Check Your Knowledge
1. Are there any days when it isn't proper to display the U.S. flag?
2. What musical instrument was played by Count Basie, who died in 1984?
3. Name the race track in Baltimore where the Preakness is run each year.
4. To postulate is to...?
5. Concord is the capital of New Hampshire. What is that state's largest city?

STATEMENT OF LEVY
FUSION M.S.L.C. 205-114-15
Owner: 70 Main Street
Vestal Inc. A Division of USG
2000 Main Street
Vestal, NY 13850
Date: 04/15/2021
04/15/2021
04/15/2021

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We are looking for people who have a credit for rent on the Cape and want to get it back.
We will help you get your credit for rent on the Cape.
We are looking for people who have a credit for rent on the Cape and want to get it back.

Concepts Sudoku
By Dave Green
Difficulty Level ★★★
4/15

ATTENTION
LEGAL NOTICE
The Cape Cod Times
is a newspaper published daily except on Sundays and public holidays.
All copy must be received at the office by 3:00 p.m. on the day before publication.

NOTICE OF PUBLIC HEARING
TOWN OF ACQUINNA
APPLICATION FOR TRANSFER OF LIQUOR LICENSE
The Board of Selectmen of the Town of Acquinna is holding a public hearing on the application of the Acquinna Liquor License Commission for the transfer of a liquor license from the Acquinna Liquor License Commission to the Acquinna Liquor License Commission.

NOTICE OF MORTGAGE SALE
MORTGAGE ELECTRIC CORPORATION
Notice of Mortgage Sale
Mortgage Electric Corporation, a subsidiary of Bank of America, is holding a public hearing on the application of the Acquinna Liquor License Commission for the transfer of a liquor license from the Acquinna Liquor License Commission to the Acquinna Liquor License Commission.

General Help Wanted
Accident to the Property
Handyman Services
General Help Wanted
Handyman Services
General Help Wanted

COMMONWEALTH OF MASSACHUSETTS
SHERIFF DEPARTMENT
NOTICE OF PUBLIC HEARING
The Sheriff of the County of Barnstable is holding a public hearing on the application of the Acquinna Liquor License Commission for the transfer of a liquor license from the Acquinna Liquor License Commission to the Acquinna Liquor License Commission.

NOTICE OF MORTGAGE SALE
MORTGAGE ELECTRIC CORPORATION
Notice of Mortgage Sale
Mortgage Electric Corporation, a subsidiary of Bank of America, is holding a public hearing on the application of the Acquinna Liquor License Commission for the transfer of a liquor license from the Acquinna Liquor License Commission to the Acquinna Liquor License Commission.

NOTICE OF MORTGAGE SALE
MORTGAGE ELECTRIC CORPORATION
Notice of Mortgage Sale
Mortgage Electric Corporation, a subsidiary of Bank of America, is holding a public hearing on the application of the Acquinna Liquor License Commission for the transfer of a liquor license from the Acquinna Liquor License Commission to the Acquinna Liquor License Commission.

General Help Wanted
Accident to the Property
Handyman Services
General Help Wanted
Handyman Services
General Help Wanted

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The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
 www.mass.gov/abcc

APPLICATION FOR A TRANSFER OF LICENSE

Municipality

1. TRANSACTION INFORMATION

- Transfer of License
- Alteration of Premises
- Change of Location
- Management/Operating Agreement
- Pledge of Inventory
- Pledge of License
- Pledge of Stock
- Other
- Change of Class
- Change of Category
- Change of License Type (\$12 ONLY, e.g. "club" to "restaurant")

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Applicant requests transfer to Chase Escape Cape Cod LLC "CECC" to continue the ongoing operation of The North CC Irish Pub at 126 Main St "Captain Chase House & Inn" we will offer patrons a Cape Cod coastal themed dining experience (restaurant, Pub-Inn) experience along the Herring River. This historic property will provide local & seasonal guests a unique dining & dining entertainment experience with the historic influence of the river and its estuaries.

2. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
<input type="text" value="On Premise"/>	<input type="text" value="Hotel/Inn 12"/>	<input type="text" value="All Alcoholic Beverages"/>	<input type="text" value="Seasonal"/>

3. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Current or Seller's License Number FEIN

Entity Name

DBA Manager of Record

Street Address

Phone Email

Add'l Phone Website

4. DESCRIPTION OF PREMISES


Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. If this application alters the current premises, provide the specific changes from the last approved description. You must also submit a floor plan.

Two-story wood framed structure with nine (9) rooms on first floor, including dining room and lounge. Five (5) Rooms on upper floor, cellar for storage; with rear entrances and exits on easterly side of building and one entrance and exit in rear and existing outdoor deck.

Total Sq. Footage	<input type="text" value="5500"/>	Seating Capacity	<input type="text" value="162"/>	Occupancy Number	<input type="text" value="375"/>
Number of Entrances	<input type="text" value="3"/>	Number of Exits	<input type="text" value="4"/>	Number of Floors	<input type="text" value="2"/>

APPLICATION FOR A TRANSFER OF LICENSE

5. CURRENT OFFICERS, STOCK OR OWNERSHIP INTEREST

Transferor Entity Name By what means is the license being transferred? 

List the individuals and entities of the current ownership. Attach additional pages if necessary utilizing the format below.

Name of Principal	Title/Position	Percentage of Ownership
Daniel O'Neil	Manager/Member	
Brandan O'Reilly	Member	

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLC Members, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Thomas Paulini			

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Manager/Member		<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Nicholas Fiorillo	3 Kales Way Harwichport MA 02645		

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Manager/Member		<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

APPLICATION FOR A TRANSFER OF LICENSE

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST (Continued...)

Name of Principal	Residential Address	SSN	DOB
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>
Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen
<input style="width:100%;" type="text"/>	<input style="width:100%;" type="text"/>	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Additional pages attached? Yes No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. Yes No

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
Nicholas Fiorillo	On Premise	Crudo North End LLC, Crudo	Boston
Nicholas Fiorillo	On Premise	Broad Street Entertainment, LLC Tiki	Boston

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality
Nicholas Fiorillo	On Premise	Desert Sands Desmarkel Inc, Worces	
Thomas Paulini	On Premise	Tony's Junior Villa, Newton	
Thomas Paulini	On Premise	Blackrock Tuscan Grill, W.Yarmouth	

Thomas Paulini on premise Casino Wharf - E. Yarmouth

APPLICATION FOR A TRANSFER OF LICENSE

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled?
 Yes No If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation
2003	Black Rock Tuscan Grill	West Yarmouth	Over served Patron
2016	Crudo	Boston	Serving under aged dining patron

7. CORPORATE STRUCTURE

Entity Legal Structure Date of Incorporation
 State of Incorporation Is the Corporation publicly traded? Yes No

8. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales? Yes No

9. APPLICATION CONTACT

The application contact is the person who the licensing authorities should contact regarding this application.

Name: Phone:

Title: Email:

APPLICATION FOR A TRANSFER OF LICENSE

10. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	0
B. Purchase Price for Business Assets	0
C. Other* (Please specify)	
D. Total Cost	

*Other: (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Nicholas Fiorillo, 100% owner of Ocean Vacations LLC	
Total	50,000.00

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

Nicholas Fiorillo, personally, through his real estate company Ocean Vacations LLC has provided the funding to re-open business. fund the operation of Cape Escape Cape Cod, LLC and has attached hereto a copy of current bank information.

11. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge? Yes No

Please indicate what you are seeking to pledge (check all that apply) License Stock Inventory

To whom is the pledge being made? Nicholas Fiorillo, Ocean Vacations, LLC

12. MANAGER APPLICATION

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name Date of Birth SSN

Residential Address

Email Phone

Please indicate how many hours per week you intend to be on the licensed premises

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?* Yes No *Manager must be a U.S. Citizen
 If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? Yes No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
4/2014	11/2019	Manager G-M	Sea View Holdings LLC	Chris Grimaldi
2/2007	3/2014	G-M	CDSino Wharf (FX MASMAAC)	Ron Cibotti
1/2001	12/2006	G-M/owner	Black Rock Tuscan Grill	

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? Yes No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation
2003	Blackrock Tuscan Grill	MA	W.Yarnouth	over served patron

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature Date

ADDENDUM A

6. PROPOSED OFFICER, STOCK OR OWNERSHIP INTEREST (Continued...)

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Chase Escape Cape Cod, LLC

Percentage of Ownership in Entity being Licensed
(Write "NA" if this is the entity being licensed)

100%

Name of Principal	Residential Address	SSN	DOB
Thomas Paulini			

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Manager/Member		<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB
Nicholas Fiorillo			

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Manager/Member		<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime?
If yes, attach an affidavit providing the details of any and all convictions.

Yes No

CORPORATE VOTE

The Board of Directors or LLC Managers of
Entity Name

duly voted to apply to the Licensing Authority of and the
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on
Date of Meeting

For the following transactions (Check all that apply):

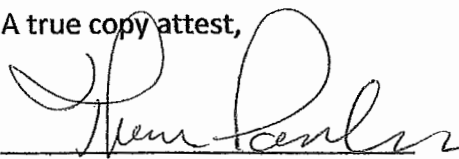
- | | | | |
|--|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input checked="" type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other <input type="text"/> | <input type="checkbox"/> Change of DBA |

"VOTED: To authorize
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

Corporate Officer /LLC Manager Signature

(Print Name)

For Corporations ONLY

A true copy attest,

Corporation Clerk's Signature

(Print Name)

ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

^{chase}
Cape Escape Cape Cod, LLC d/b/a The Summer House Cafe & Inn intends to operate a multi-facted sea fairing themed restaurent, cafe, pub, unique event & entertainment and lodging establishment along the famous Herring River in the township of West Harwhich, MA. "The Captain Chase House" property and its unique history and location will be the main inspiration for the establishment. The Villages/Township of Harwhich and their proud and long history with the sea, The Captains Row Historical area and the Herring River, will all play a intrical part in the future of The Summer House Cafe & Inn. As we plan on hosting many social and community events at our unique property throughout the season. We also plan on continuing on with some of the many beneficial the charitable causes that have been hosted of the years, such as the Annual 5k Marathon, and other charitable events and fundraisers, that the former stewards of "The Captain Chase House "d/b/a Cape Cod Irish Pub have done for almost 37 years. We intend on offering a "Cape Cod Casual" experience at the Summer House Cafe , where families can patronize Captain Chase's House and enjoy the riverside activities, our grounds and special events, throughout the day and into the evening along the banks of Herring River. The Summer House Inn will be offering our overnight guest the oppertunity to stay the night, or the week, or the summer, on The Captain Chase House grounds, offering our sea fairing travler's, a place to call home for a little while, as they look to explore the Herring River, our great beaches and recreational activites and of course our other small businesses and lodging hosts, unique shops , gallaries, and all the other wonderful dining, entertaining and summer vacation offerings, our special "Summer time Fun things to do" that has made the Township of Harwhich, and its villages, a must see place to see, sea, stay and enjoy, for all of our year round Cape Cod residence and our Summer Time friends .

APPLICANT'S STATEMENT

I, Thomas Paulini the: sole proprietor; partner; corporate principal; LLC/LLP manager
Authorized Signatory

of Chase Escape Cape Cod, LLC
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature:



Date:

2 / 16 / 2021

Title:

Manager/Member

Payment On Behalf Of			
First Name: Thomas	Last Name: Paulini		
Address 1: PO BOX 1645			
Address 2:			
City: Harwich	State: MA	Zip: 02645	

Description	ID	Service Fee	Amount
FILING FEES-RETAIL	Chase escape Cape Cod LLC	\$4.70	\$200.00

Receipt Date: 3/25/2021 3:56:04 PM EDT

Invoice Number: fecc9d82-8526-4163-9c2b-790be673f092

Total Amount Paid:\$204.70

Billing Information	Credit / Debit Card Information
First Name Thomas Last Name Paulini Email thomasjpaulini@gmail.com Street PO BOX 1645 City Harwich State/Territory MA Zip 02645 Phone Number (508) 725-5045	Card Type MasterCard Card Number *****1832

IMPORTANT INFORMATION >>

Please verify the information shown above. Your payment has been submitted to the location listed above.

- If this is not the correct organization, your payment will be rejected/refunded/transferred and you will not have satisfied your obligation
- If you pay less than the required amount due you will not have satisfied your obligation.
- Once you have made your payment, you will receive a status notification (via email) of the acceptance OR rejection of your submission.

Payment On Behalf Of			
First Name: Thomas	Last Name: Paulini		
Address 1: PO BOX 1645			
Address 2:			
City: Harwich	State: MA	Zip: 02645	

Description	ID	Service Fee	Amount
FILING FEES-RETAIL	Chase escape Cape Cod LLC	\$4.70	\$200.00

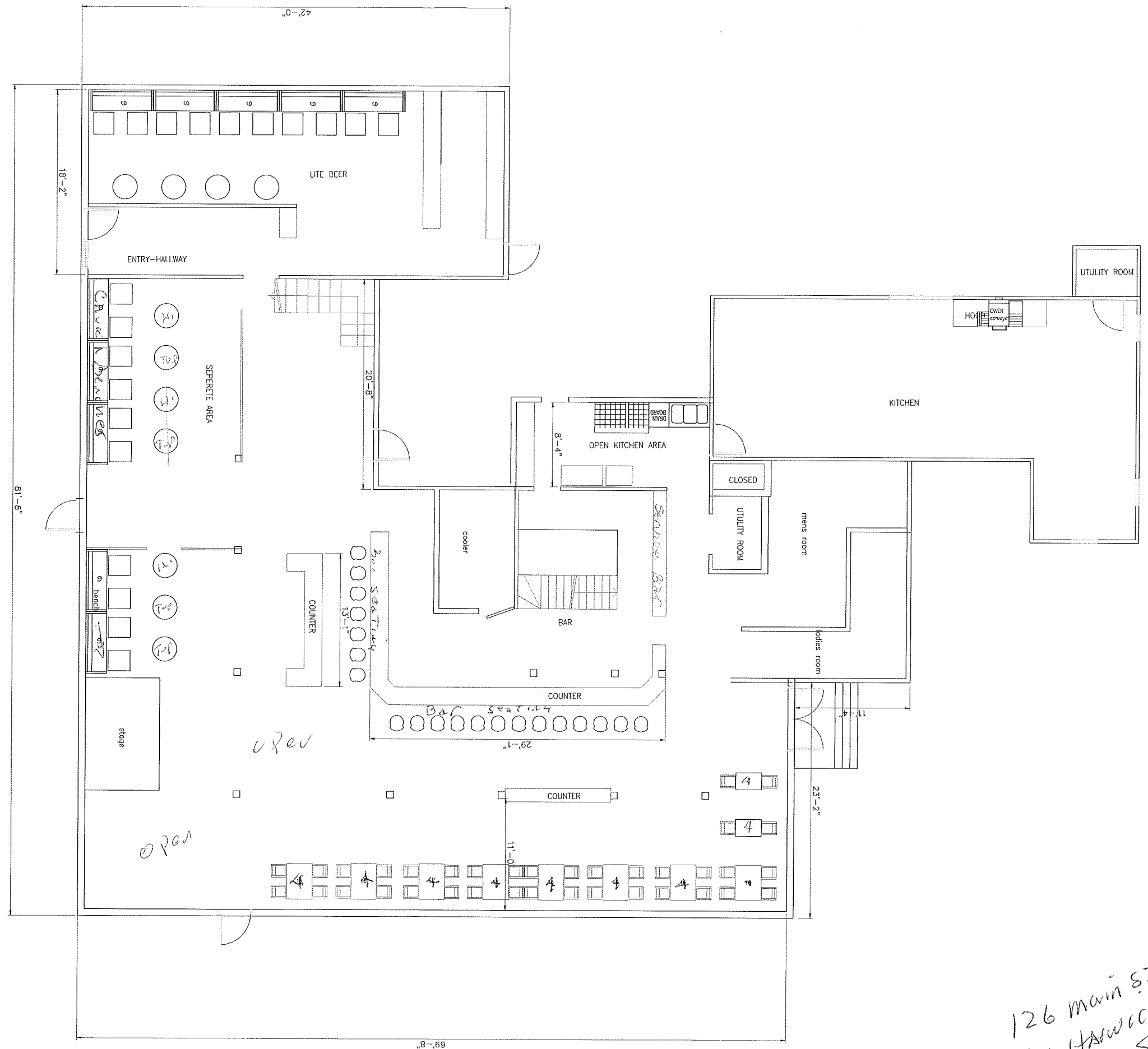
Receipt Date: 3/25/2021 3:56:04 PM EDT
Invoice Number: fecc9d82-8526-4163-9c2b-790be673f092
Total Amount Paid: \$204.70

Billing Information	Credit / Debit Card Information
First Name Thomas Last Name Paulini Email thomasjpaulini@gmail.com Street PO BOX 1645 City Harwich State/Territory MA Zip 02645 Phone Number (508) 725-5045	Card Type MasterCard Card Number *****1832

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Please verify the information shown above. Your payment has been submitted to the location listed above.

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- If you pay less than the required amount due you will not have satisfied your obligation.
- Once you have made your payment, you will receive a status notification (via email) of the **acceptance OR rejection** of your submission.



open

open

126 main ST
 W. HARWICH
 CHASE Summer house
 former
 Irish Pub

NEW BUSINESS



TOWN OF HARWICH
FINANCE DIVISION
732 MAIN STREET, HARWICH, MA 02645
TEL: 508-430-7518 FAX: 508-430-7504

Carol Coppola, CPA, CFE
Finance Director/Town Accountant

Wendy Tulloch
Assistant Town Accountant

May 19, 2021

To: Board of Selectmen

CC: Joseph Powers

RE: Bond Anticipation Notes

Annually, the Town of Harwich issues Bond Anticipation Notes (BANs) to support capital and infrastructure projects authorized at Annual Town Meetings and by Ballot votes when appropriate. The existing BANs total \$1,765,800, these short term notes are due and payable on June 11, 2021. Last year the BANs sold in a competitive market at a net interest cost of 1.004%.

It is customary for the town to pay down short term debt for various projects including road maintenance and design work associated with new capital structures. In FY 2021 the town budgeted to pay down a total of \$357,500 of the existing short term debt. The BANs that just sold on the competitive marketplace include funding for road maintenance, Cold Brook engineering and design as well as easements for sewer phase 2 construction. The Cold Brook project and the easements are not otherwise funded through the State Revolving Loan Fund (SRF).

On May 19, 2021 the BANs received five competitive bids. The bidder with the most advantageous terms for the Town of Harwich is Fidelity Capital Markets at an extremely favorable net interest cost of .3196%.

I respectfully recommend the Board of Selectmen award the FY 2021 Bond Anticipation Notes, sold on May 19, 2021, to Fidelity Capital Markets in the amount of \$1,408,300. Please find attached the results from the sale as well as Bond Counsel's required format for the official vote by the Board.

Additional information including the Final Official Statement can be found on the Town's website.

Sincerely,

Carol Coppola

Town of Harwich, Massachusetts

\$1,408,300 General Obligation Bond Anticipation Notes

Sale Date: 5/19/2021
Dated Date: 6/11/2021
Delivery Date: 6/11/2021
Due Date: 6/10/2022
Days Per Year: 360
Day Count: 359
Bank Qualified: No
Rating: None



Bidder	Underwriter	Principal	Coupon Rate	Premium	Interest	Net Interest	NIC	Prorata Premium	Prorata Interest	Award	Reoffering Yield
Fidelity Capital Markets	•	\$1,408,300	1.00%	\$9,555.32	\$14,043.88	\$4,488.56	0.3196%	\$9,555.32	\$14,043.88	\$1,408,300	
Piper Sandler & Co.	•	\$1,408,300	1.25%	\$12,759.20	\$17,554.85	\$4,795.65	0.3415%				
Oppenheimer & Co.	•	\$1,408,300	1.00%	\$9,175.00	\$14,043.88	\$4,868.88	0.3467%				
BNY Mellon Capital Markets	•	\$1,408,300	1.25%	\$11,202.46	\$17,554.85	\$6,352.39	0.4523%				
Century Bank		\$1,408,300	0.70%	\$550.00	\$9,830.72	\$9,280.72	0.6608%				
Award Totals								\$9,555.32	\$14,043.88	\$1,408,300	

Weighted Average Net Interest Cost: 0.3196%

\$7,041.50

MUNICIPAL PURPOSE LOAN

Town of Harwich, Massachusetts

\$1,408,300 General Obligation Bond Anticipation Notes

Sale Date: 5/19/2021
 Dated Date: 6/11/2021
 Delivery Date: 6/11/2021
 Due Date: 6/10/2022
 Bank Qualification: No



<u>Purpose</u>	<u>Vote Date(s)</u>	<u>Reference</u>	<u>Amount Authorized</u>	<u>Previous Issues</u>	<u>Bonds, Grants, and/or Paydowns</u>	<u>Renewal This Issue</u>	<u>New This Issue</u>	<u>Total This Issue</u>	<u>Balance Unissued</u>	<u>Original Issue Date</u>	<u>Prorata Interest</u>	<u>Prorata Premium</u>	
Road Maintenance	5/2/2016	Ch. 44, s. 7(1)	\$700,000	\$312,500	\$387,500	\$312,500	\$0	\$312,500	\$0	6/22/2017	\$3,116.32	\$2,120.31	EXEMPT
Road Maintenance	5/1/2017	Ch. 44, s. 7(1)	\$700,000	\$450,000	\$250,000	\$450,000	\$0	\$450,000	\$0	6/22/2017, 12/15/2017 & 6/21/2018	\$4,487.50	\$3,053.25	EXEMPT
Sewer (Cold Brook)	5/16/2017	Ch. 44, s. 7(1)	\$2,000,000	\$20,000	\$77,400	\$20,000	\$0	\$20,000	\$1,902,600	6/11/2020	\$199.44	\$135.70	EXEMPT
Fire Station 2 Planning	5/16/2017	Ch. 44, s. 7(7)	\$310,000	\$95,800	\$214,200	\$95,800	\$0	\$95,800	\$0	6/22/2017	\$955.34	\$650.00	EXEMPT
Sewer System Construction	5/15/2018	Ch. 44, s. 7(1)	\$24,775,000	\$30,000	\$22,214,467	\$30,000	\$0	\$30,000	\$2,530,533	6/11/2020	\$299.17	\$203.55	EXEMPT
Road Maintenance	5/7/2018	Ch. 44, s. 7(1)	\$700,000	\$500,000	\$200,000	\$500,000	\$0	\$500,000	\$0	6/21/2018 & 6/21/2019	\$4,986.11	\$3,392.50	EXEMPT
Totals			\$29,185,000	\$1,408,300	\$23,343,567	\$1,408,300	\$0	\$1,408,300	\$4,433,133		\$14,043.88	\$9,555.32	



TOWN OF HARWICH
732 MAIN STREET, HARWICH, MA 02645
TEL: 508-430-7518 FAX: 508-430-7504

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Harwich, Massachusetts, certify that at a meeting of the board held May 24, 2021, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of \$1,408,300 1.00 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated June 11, 2021, and payable June 10, 2022, to Fidelity Capital Markets, a division of National Financial Services LLC, at par and accrued interest, if any, plus a premium of \$9,555.32.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated May 11, 2021, and a final Official Statement dated May 19, 2021, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the

time of the meeting, that no deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended, further suspended, supplemented or modified by the Executive Order of the Governor of The Commonwealth of Massachusetts Suspending Certain Provisions of the Open Meeting Law, Chapter 30A, §20 dated March 12, 2020.

Dated: May 24, 2021

Clerk of the Board of Selectmen

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513

Fax (508) 432-5039


Joseph F. Powers, *Town Administrator*
Meggan Eldredge, *Assistant Town Administrator*

732 MAIN STREET, HARWICH, MA 02645



MEMO

TO: Board of Selectmen

FROM: Joseph F. Powers, Town Administrator 

CC: Meggan M. Eldredge, Assistant Town Administrator

RE: Proposed 2021 Board of Selectmen Summer Schedule and Hours

DATE: May 24, 2021

Below is the draft summer schedule for the Harwich Board of Selectmen meetings. The summer schedule is proposed to start Monday, June 28th and conclude on Tuesday, September 7th.

I propose the board meet every other Monday evening at 6:00 P.M in the Griffin Room at Town Hall.

Monday, June 28, 2021

Monday, July 12, 2021

Monday, July 26, 2021

Monday, August 9, 2021

Monday, August 23, 2021

Tuesday, September 7, 2021

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513

Fax (508) 432-5039

Joseph F. Powers, *Town Administrator*
Meggan Eldredge, *Assistant Town Administrator*

732 MAIN STREET, HARWICH, MA 02645



MEMO

TO: Board of Selectmen

FROM: Joseph F. Powers, Town Administrator *JFP*

CC: Meggan M. Eldredge, Assistant Town Administrator

RE: Fiscal Year 2022 Holiday Calendar

DATE: May 24, 2021

Below is the proposed holiday calendar for Fiscal Year 2022.

- Independence Day (Observed)Monday, July 5, 2020
- Labor DayMonday, September 6, 2021
- Columbus DayMonday, October 11, 2021
- Veterans' DayThursday, November 11, 2021
- ThanksgivingThursday, November 25, 2021
- Day after Thanksgiving.....Friday, November 26, 2021
- Christmas Day (Observed).....Friday, December 24, 2021
- New Year's Day (Observed)Friday, December 31, 2021
- Martin Luther King DayMonday, January 17, 2022
- Presidents DayMonday, February 21, 2022
- Patriots DayMonday, April 18, 2022
- Memorial Day.....Monday, May 30, 2022
- Juneteenth Day (Observed).....Monday, June 20, 2022

Law Office of Singer & Singer, LLC

26 Upper County Road
P. O. Box 67
Dennisport, Massachusetts 02639

Andrew L. Singer
Marian S. Rose

Tel: (508) 398-2221
Fax: (508) 398-1568
www.singer-law.com

Myer R. Singer (1938-2020)

May 20, 2021

Via Email

Harwich Board of Selectmen
732 Main Street
Harwich, MA 02645

Re: Chloe's Path, Harwich

Dear Members of the Board:

I am writing in advance of our meeting with you this upcoming Monday evening to introduce an exciting new affordable rental housing proposal for the above-referenced land. The landowners and their consultant team desire to engage in a preliminary, informal discussion with the Board of the scope, regulatory process, and community outreach for the proposal.

The Chloe's Path land now consists of 8.14 acres located on Sisson Road adjacent to the Harwich Police and Fire Departments and across the street from the Harwich Cultural Center (see attached aerial). The landowner proposes to build a new community of two buildings containing 48 apartments each (for a total of 96 units) with a total of 165 parking spaces both at-grade and beneath the buildings. The 3.91 acres of wetlands delineated on the aerial photograph have previously been deeded to the Town of Harwich for open space protection. No work is proposed within the 0-50 ft. wetland buffer. All buildings and parking will be located more than 100 ft. from the wetlands.

Based on a recent market study completed on behalf of the landowner, there will be 62 one-bedroom, 24 two-bedroom, and 10 three-bedroom apartments with a total of 144 bedrooms. An advanced, amphidrome wastewater treatment facility to be permitted with a DEP Groundwater Discharge Permit is proposed at this time, and the ultimate septic system will be designed to connect up to a future Town sewer system along Sisson Road. The onsite wastewater treatment facility will provide tertiary nitrogen removal and treatment in the time before sewerage is available.

Twenty-five percent (25%) of the apartments will be deed-restricted to tenants earning no more than 80% of the Area Median Income, and the anticipated rents for the remaining units will provide a needed housing opportunity to workforce as well as market-rate tenants. The maximum local eligibility allowed by the Commonwealth will be proposed. As a rental community, all 96 units will count towards Harwich's Subsidized Housing Inventory (SHI). Based on the most recent data from the Department of Housing and Community Development, the Chloe's path proposal will increase Harwich's percentage of residential units qualifying for the SHI from 5.4% (6,121 year-round housing units based on the 2010 census divided by 333 total development units) to 7.0% (6,121 divided by 429).

The Chloe's Path housing community will be sited to utilize the existing topography and enhance screening from all directions. The proposed buildings will be set back at the lower end of the property furthest from Sisson Road and will be fully sprinkled. A bus stop on the property and a crosswalk leading to the existing sidewalk on the other side of Sisson Road are proposed. A dedicated fire lane and pedestrian path are proposed circling the building for public safety access and resident enjoyment, respectively. The below-building parking will be connected underground for through traffic flow to eliminate dead-ends.

This is the beginning of the review process, and on behalf of the landowner, we appreciate the opportunity to share preliminary plans and renderings with you on Monday night, to seek your initial input, and to formally begin the permitting process.

Thank you for your time and consideration.

Very truly yours,
Andrew L. Singer
Andrew L. Singer

ALS/a
Attachment

STATEMENT OF CONFIDENTIALITY

THIS E-MAIL CONTAINS PRIVILEGED AND CONFIDENTIAL INFORMATION INTENDED ONLY FOR THE USE OF THE INDIVIDUAL OR ENTITY NAMED ABOVE. IF THE READER IS NOT THE INTENDED RECIPIENT OR THE EMPLOYEE OR AGENT RESPONSIBLE FOR DELIVERING IT TO THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION OR COPYING OF THIS E-MAIL IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS IN ERROR, PLEASE IMMEDIATELY NOTIFY US BY TELEPHONE AND RETURN THE ORIGINAL TO US AT BMOSEY@SINGER-LAW.COM. THANK YOU.

IF YOU HAVE ANY QUESTIONS OR PROBLEMS WITH RECEPTION, PLEASE CALL (508) 398-2221.



EXISTING SITE AERIAL

CHLOE'S PATH HOUSING

HARWICH, MA 02645

EXISTING SITE
AERIAL

DATE ISSUED: 05.24.2021

REVISIONS:

NO.	DESCRIPTION	DATE

DRAWN BY: Author

SCALE:

DRAWING NO.:

SPO.0

OLD BUSINESS

Danielle Delaney

From: Griffin Ryder
Sent: Thursday, May 20, 2021 2:14 PM
To: Joe Powers; Meggan Eldredge; Danielle Delaney
Subject: MassDOT Shared Streets and Spaces Grant => Harwich Center Latest Plans
Attachments: 60224_HarwichStripingPlans-finalV3.pdf

Hi All-

Please find attached the latest plans for the MassDOT Shared Streets and Spaces Grant. These plans eliminate all but one of the proposed bump outs on the south side of Main Street in order to maintain the existing parking count and also meet the intent of the grant program. The single proposed bump out, labeled as "Proposed Temporary Seating area", is in front of the Main Street Market and occupies one parking space. If this bump out is removed in the future the proposed conditions will have 1 additional parking space as compared to the existing conditions. There is also one high friction painted area adjacent to the crosswalk in front of the Seal/Tileworks where the bike rack that was purchased is intended to be installed.

Under existing conditions there are 25 parallel parking spaces within the project limits. The attached proposed design also includes 25 spaces (as indicated above if the "Proposed Temporary Seating Area" is removed there would be 26 proposed parking spaces). The parking spaces are relocated along the south side of Main Street and eliminated from the north side in order to widen the lanes slightly to provide the minimum recommended lane width and thereby allowing for safer navigation through this area. The parking spaces on the north side of the street have also identified by the DPW as a safety concern due to the obstruction of sight lines for vehicles stopped at the Pleasant Lake Ave stop sign @ Main Street.

These plans also depict the majority of the stand alone planter barriers that were purchased and 3 of the jersey barriers with planters in the shaded area (between the crosswalk in front of Exchange Park and the eastern shaded area limit) that is proposed to be painted with the high friction paint on the north side of the street. The intent is for the barriers and planters to act as a traffic calming measure in addition to the pavement paint. There is one jersey barrier with planter and two stand alone planters on the south side of the street defining the bump out labeled "Proposed Temporary Seating Area" in front of the Main Street Market. A 'Parking in Rear' sign for Odile could also be posted in this area to help direct folks to the Odile parking lot off of Pleasant Lake Avenue.

I'm happy to discuss the details of these plans at any time.

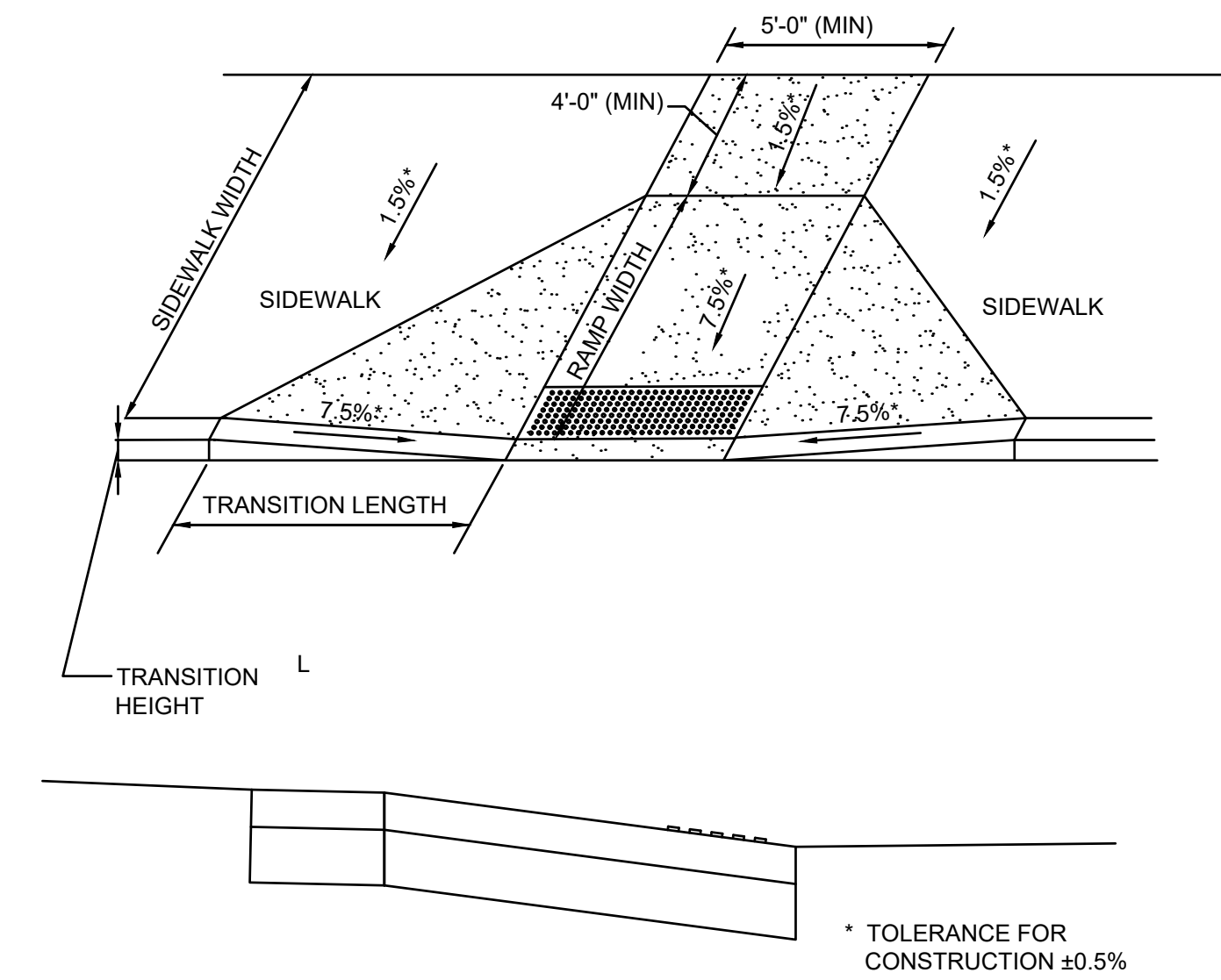
Thanks,

Griffin

Griffin Ryder, P.E.
Town Engineer
Town of Harwich
732 Main Street
Harwich, MA 02645
(508) 430-7508
gryder@town.harwich.ma.us

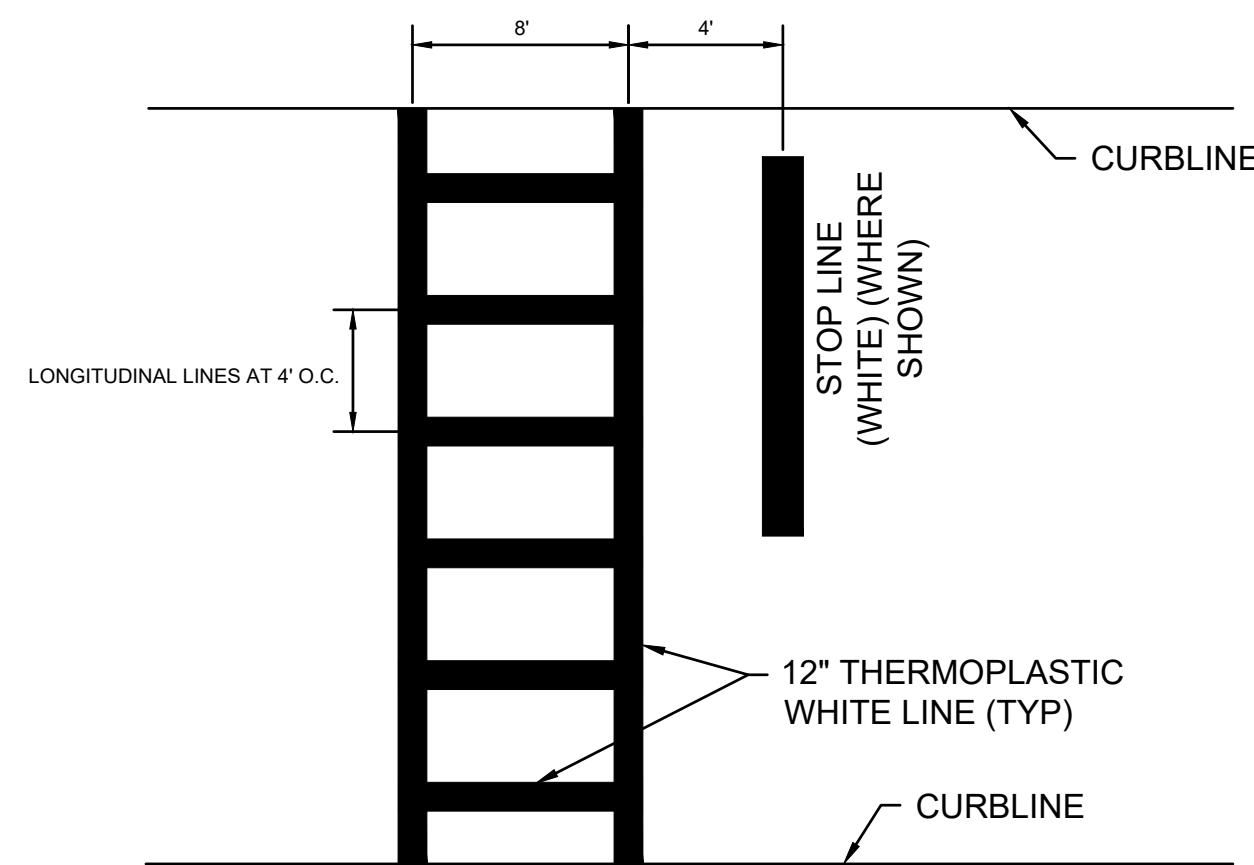
GENERAL NOTES

1. THE CONTRACTOR SHALL COMPLY WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS, RULES, REGULATIONS AND SAFETY CODES IN THE CONSTRUCTION OF ALL IMPROVEMENTS.
2. BASE MAPPING WAS ESTABLISHED UTILIZING GIS DATA AND USGS COLOR ORTHO IMAGERY (2019) PROVIDED BY THE COMMONWEALTH OF MASSACHUSETTS. TOOLE DESIGN HAS NOT VERIFIED THE ACCURACY OF THESE PLANS, AND EXISTING CONDITIONS MAY VARY FROM THOSE SHOWN ON THE PLANS. THE CONTRACTOR SHALL VERIFY EXISTING CONDITIONS AND THE ACCURACY OF THESE PLANS AND REPORT DISCREPANCIES BETWEEN EXISTING CONDITIONS AND PROPOSED FEATURES TO THE ENGINEER BEFORE COMMENCING WORK AND ADJUST WORK PLAN ACCORDINGLY.
3. ALL PAVEMENT MARKINGS AND SIGN LEGENDS, BORDERS, AND MOUNTING SHALL MEET CURRENT "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES" (MUTCD) STANDARD SPECIFICATIONS.
4. ERADICATE EXISTING PAVEMENT MARKINGS AS NOTED ON PLANS AND AS NEEDED IN THE EVENT OF ADDITIONAL CONFLICTS. IF PROPOSED PAVEMENT MARKINGS ARE SLATED FOR REMOVAL OR SHOWN IN THE AREA OF EXISTING PAVEMENT MARKINGS, ERADICATE ANY CONFLICTING MARKINGS USING AN APPROVED NON-DESTRUCTIVE METHOD SUCH THAT NO TRACES OF EXISTING MARKINGS ARE VISIBLE. THE CONTRACTOR SHALL NOT INSTALL NEW PAVEMENT MARKINGS WITHOUT ERADICATING EXISTING CONFLICTING PAVEMENT MARKINGS FIRST AND AS APPROVED BY THE TOWN OF HARWICH.
5. THE CONTRACTOR SHALL TAKE ADEQUATE PRECAUTIONS TO PROTECT ALL WALKS, GRADING, SIDEWALKS, AND FEATURES ADJACENT TO THE LIMITS OF WORK. AS DIRECTED BY THE ENGINEER, AND AT THE CONTRACTOR'S OWN EXPENSE, THE CONTRACTOR SHALL REPAIR, REPLACE, OR OTHERWISE MAKE GOOD ANY DAMAGE CAUSED BY THE CONTRACTOR'S OPERATIONS.
6. THE CONTRACTOR SHALL BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH ARE A RESULT OF THE CONTRACTOR'S ACTIVITIES OR METHOD OF CONSTRUCTION. THE CONTRACTOR SHALL REPAIR OR REPLACE ALL DAMAGED UTILITIES AND RESTORE SERVICE IN A TIMELY MANNER, PRIOR TO PROCEEDING WITH CONSTRUCTION, AT THE CONTRACTOR'S EXPENSE.
7. ALL TEMPORARY TRAFFIC CONTROL WORK SHALL CONFORM TO THE LATEST ADDITION OF THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (MUTCD) AND ALL REVISIONS.
8. TEMPORARY CONSTRUCTION SIGNING AND ALL OTHER TRAFFIC CONTROL DEVICES SHALL BE IN PLACE PRIOR TO THE START OF ANY WORK. SIGNS AND SUPPORTS LOCATED ON OR NEAR THE TRAVELED WAY, CHANNELIZING DEVICES, BARRIERS, AND CRASH ATTENUATORS MUST PASS THE CRITERIA SET FORTH IN NCHRP 350, "RECOMMENDED PROCEDURES FOR THE SAFETY PERFORMANCE EVALUATION OF HIGHWAY FEATURES" AND/OR "MANUAL FOR ASSESSING SAFETY HARDWARE" (MASH).
9. CONTRACTOR SHALL NOTIFY EACH ABUTTER AT LEAST 24 HOURS IN ADVANCE OF THE START OF ANY WORK THAT WILL REQUIRE THE TEMPORARY CLOSURE OF ACCESS.



WHEELCHAIR RAMP TYPE A
(E107.3.0)
N.T.S.

* TOLERANCE FOR CONSTRUCTION ±0.5%



NOTES:

1. ALL 12" LINES SHALL BE APPLIED IN ONE APPLICATION, NO COMBINATION OF LINES (TWO - 6" LINES) WILL BE ACCEPTED.
2. LAYOUT OF CROSSWALKS SHALL BE APPROVED BY THE ENGINEER PRIOR TO APPLICATION.
3. CROSSWALK BARS SHALL BE PLACED OUTSIDE THE VEHICULAR WHEEL PATH WHEREVER POSSIBLE.

TYPICAL CROSSWALK PAVEMENT MARKING
NOT TO SCALE

WHEELCHAIR RAMP NOTES:

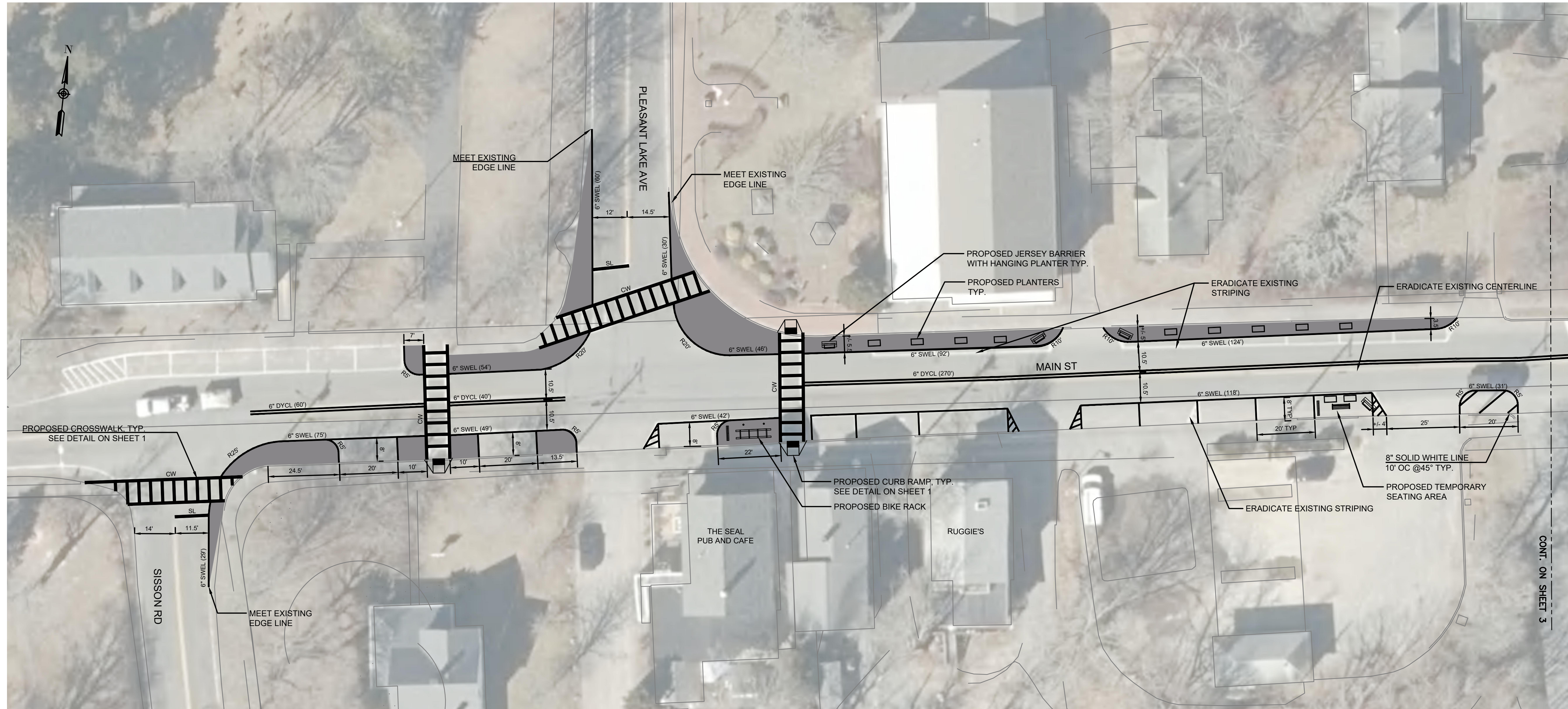
1. MAXIMUM ALLOWABLE SLOPE OF ACCESSIBLE ROUTE EXCLUDING CURB RAMPS SHALL BE DESIGNED TO 4.5% ±0.5% (7.5% ±0.5% FOR CURB RAMPS)
2. A MINIMUM OF 3'-3" CLEAR SHALL BE MAINTAINED AT ANY PERMANENT OBSTACLE IN ACCESSIBLE ROUTE (I.E., HYDRANTS, UTILITY POLES, TREE WELLS, SIGNS, ETC.).
3. CURB TREATMENT VARIES, SEE PLANS FOR CURB TYPE.
4. RAMP, CURB AND ADJACENT PAVEMENTS SHALL BE GRADED TO PREVENT PONDING.
5. WHERE ACCESSIBLE ROUTES ARE LESS THAN 5' IN WIDTH (EXCLUDING CURBING) A 5'x5' PASSING AREA SHALL BE PROVIDED AT INTERVALS NOT TO EXCEED 200 FT.
6. ELIMINATE CURBING AT RAMP WHERE IT ABUTS ROADWAY.
7. DETECTABLE WARNING PANELS ARE REQUIRED ON ALL OF THE PROPOSED WHEELCHAIR RAMPS AND ARE TO BE INSTALLED IN ACCORDANCE WITH CONSTRUCTION STANDARD E 107.6.5 (OCTOBER 2017). CONTRACTOR SHALL PROVIDE 6" BETWEEN DETECTABLE WARNING PANEL AND EDGE OF CONCRETE WHERE IT ABUTS LOAM & SEED.
8. WHEELCHAIR RAMP SLOPES AND CROSS SLOPES SHALL HAVE A CONSTRUCTION TOLERANCE OF ±0.5%.

ROADWAY PROFILE GRADE	HIGH SIDE TRANSITION LENGTH*
=0%	6'-6"
>0% TO 1%	7'-8"
>1% TO 2%	9'-0"
>2% TO 3%	11'-0"
>3% TO 4%	14'-0"
>4% TO 5%	15'-0" MAX

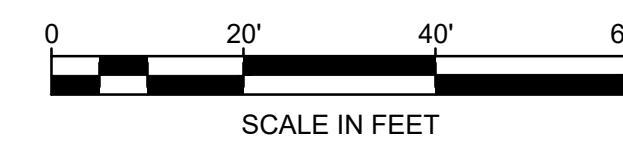
CURB TRANSITION LENGTH FOR WHEELCHAIR RAMPS

* NOTE:
BASED ON A DESIGN SLOPE OF 7.5% AND REVEAL OF 6".

PROFESSIONAL CERTIFICATION I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF [STATE]. LICENSE NO. _____ EXPIRATION DATE: _____	REUSE OF DOCUMENTS ALL DRAWINGS ARE INSTRUMENTS OF PROFESSIONAL SERVICE FOR THIS PROJECT. REUSE OR ALTERATION IS AT THE USER'S SOLE RISK.					MAIN STREET SHARED STREETS AND SPACES TOWN OF HARWICH, MA	PROJECT NO. 60224
	DSGN DR CHK APVD	NO. _____ DATE _____	REVISION _____	BY _____ APVD _____			GENERAL NOTES AND CONSTRUCTION DETAILS



LEGEND	
	SWEL = SOLID WHITE EDGE LINE
	DYCL = DOUBLE YELLOW CENTER LINE
	HIGH FRICTION SURFACE
	EXISTING STRIPING
	PROPOSED STRIPING



PROFESSIONAL CERTIFICATION

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF [STATE].
 LICENSE NO. _____
 EXPIRATION DATE: _____

REUSE OF DOCUMENTS

ALL DRAWINGS ARE INSTRUMENTS OF PROFESSIONAL SERVICE FOR THIS PROJECT. REUSE OR ALTERATION IS AT THE USER'S SOLE RISK.

DSGN					
DR					
CHK					
APVD	NO.	DATE	REVISION	BY	APVD



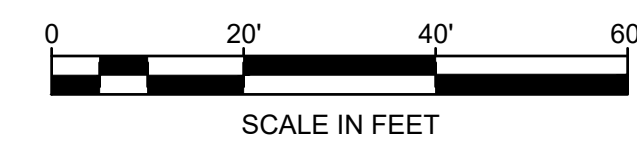
**MAIN STREET
 SHARED STREETS AND SPACES**
 TOWN OF HARWICH, MA

STRIPING PLAN

PROJECT NO.	60224
DATE	MAY 2021
DRAWING NO.	2 OF 4
SHEET NO.	



LEGEND	
—	SWEL = SOLID WHITE EDGE LINE
—	DYCL = DOUBLE YELLOW CENTER LINE
■	HIGH FRICTION SURFACE
—	EXISTING STRIPING
—	PROPOSED STRIPING

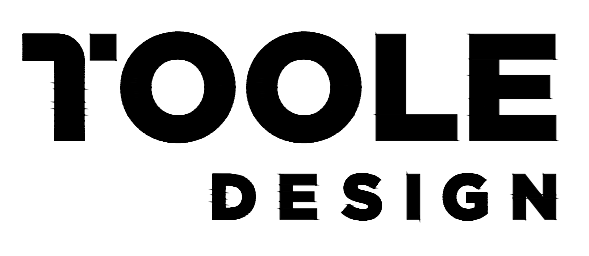


PROFESSIONAL CERTIFICATION

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LICENSE NO. _____
EXPIRATION DATE: _____

REUSE OF DOCUMENTS
ALL DRAWINGS ARE INSTRUMENTS OF PROFESSIONAL SERVICE FOR THIS PROJECT. REUSE OR ALTERATION IS AT THE USER'S SOLE RISK.

DSGN					
DR					
CHK					
APVD	NO.	DATE	REVISION	BY	APVD

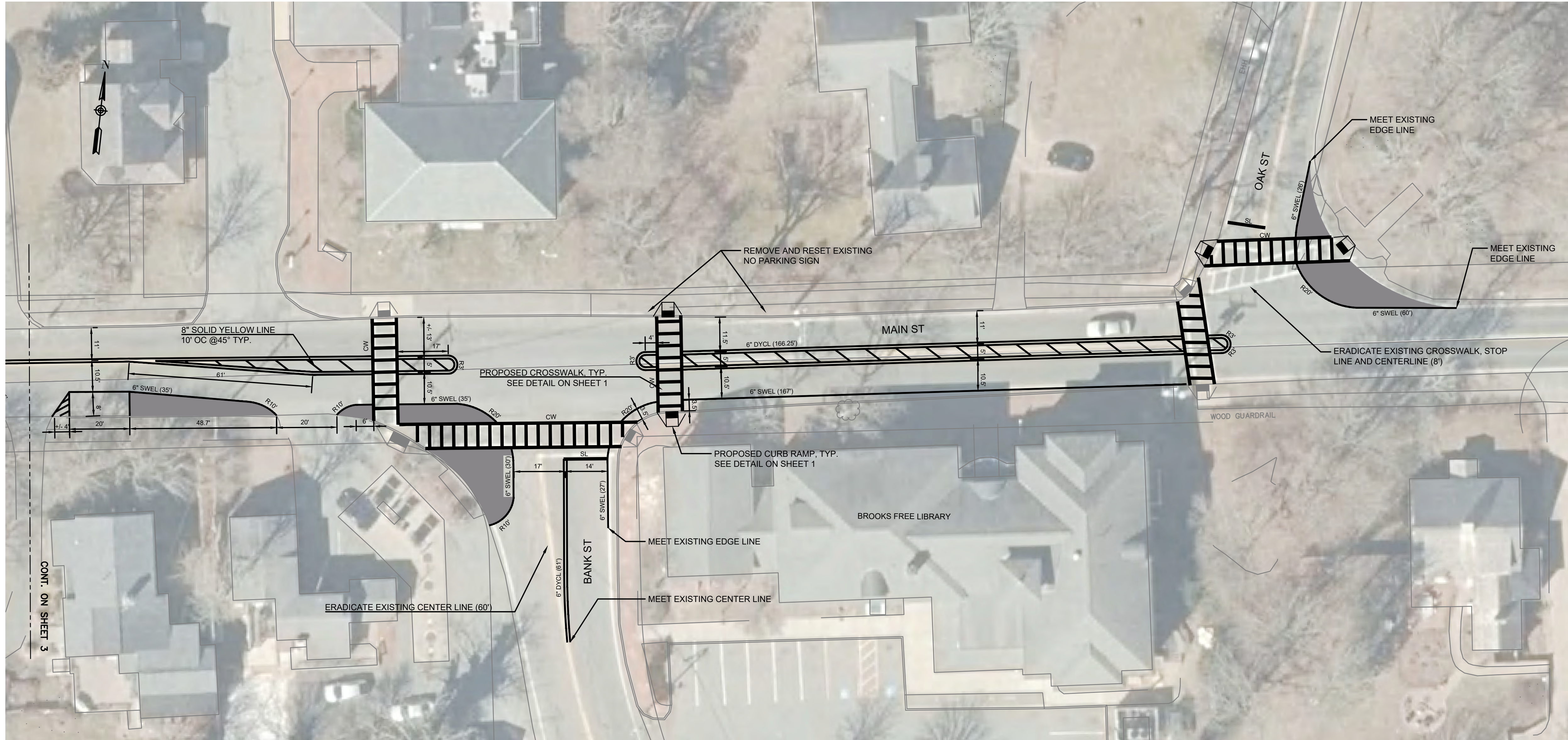


**MAIN STREET
SHARED STREETS AND SPACES**
TOWN OF HARWICH, MA

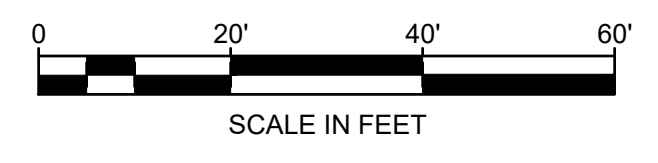
STRIPING PLAN

PROJECT NO.	60224
DATE	MAY 2021
DRAWING NO.	3 OF 4
SHEET NO.	

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LEGEND	
	SWEL = SOLID WHITE EDGE LINE
	DYCL = DOUBLE YELLOW CENTER LINE
	HIGH FRICTION SURFACE
	EXISTING STRIPING
	PROPOSED STRIPING

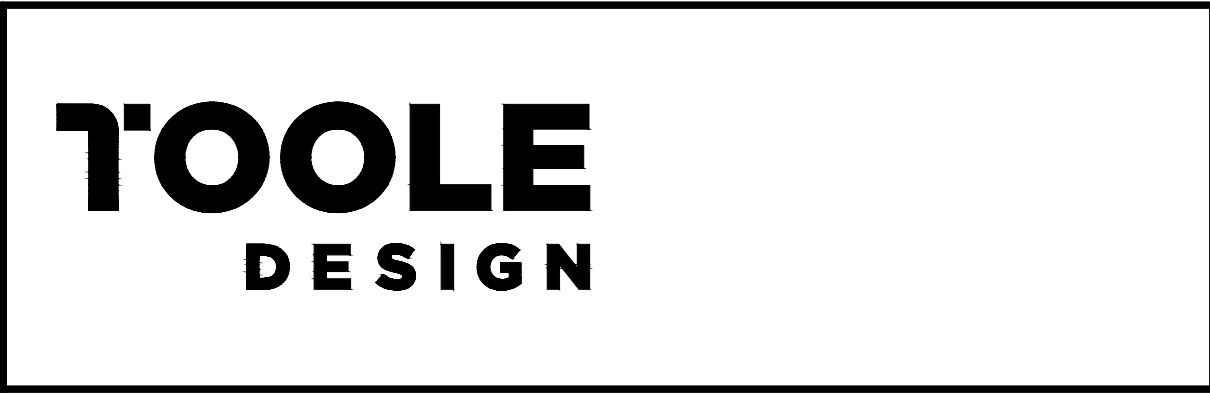


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 5/13/2021

PROFESSIONAL CERTIFICATION

I HEREBY CERTIFY THAT THESE PLANS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF [STATE].
 LICENSE NO. _____
 EXPIRATION DATE: _____

REUSE OF DOCUMENTS					
ALL DRAWINGS ARE INSTRUMENTS OF PROFESSIONAL SERVICE FOR THIS PROJECT. REUSE OR ALTERATION IS AT THE USER'S SOLE RISK.					
DSGN					
DR					
CHK					
APVD	NO.	DATE	REVISION	BY	APVD



**MAIN STREET
 SHARED STREETS AND SPACES**
 TOWN OF HARWICH, MA

STRIPING PLAN

PROJECT NO.	60224
DATE	MAY 2021
DRAWING NO.	4 OF 4
SHEET NO.	

Town of


Anita N. Doucette, MMC/CMMC
Town Clerk



Harwich

732 Main Street
Harwich, Massachusetts 02645
Tel. 508-430-7516
Fax 508-430-7517

To: Board of Selectmen

From: Anita N. Doucette, MMC/CMMC
Town Clerk 

Date: May 20, 2021

Re: A Special Election – to fill a vacancy

On your agenda for Monday, May 24th, you are going to possibly set a date to have the Special Election to fill the vacancy left by Stephen Ford.

This office would like to suggest either the date of September 21st or September 28th, this provides abundant notice of an upcoming election.

Either of these dates would provide our citizens and or possible candidate's ample time for obtaining information. Nomination papers are made available 4 months in advance of our Annual Town.

Thank you for your consideration.

cc: Joseph F. Powers,
Town Administrator

TOWN
ADMINISTRATOR'S
REPORT

PROCUREMENT CHECKLIST & APPROVAL FORM

STAFF LEAD: Robbin Kelley DEPARTMENT: Cemtery Department

FUNDING SOURCE: Cemetery Revolving Account 2019 Town Meeting Article #32

Appropriated amount: \$30,110.00 Estimated cost: \$30,110 Actual cost: \$28,700

PROCUREMENT METHOD:

30B

PURCHASE DESCRIPTION:

Purchase descriptions should contain the following components (see document on purchase descriptions):
Description of supplies or services required; quantities required; schedule for performance and delivery terms.

- The following software require for Island Pond Cemetery Arboretum Mapping and Software.
1. Electronic import all cemetery records in Microsoft Access: Island Pond, The ability for Harwich Cemetery staff to add additional data entry of smaller cemeteries within the Town of Harwich to be accessed by Mobile App.
 2. Mapping of Island Pond Cemeterys inventory by satellite and/or by Drone showing the location of each lot and color coding inventory status.
 3. Create Island Pond Cemetery Website and Mobile App with available property listing page on Cemeterys Website and Mobile App and track visitors engagement and inquiries.
 4. Onsite collection of 360 degree views/images of cemetery roadways, walkways and general property boundaries with roughly a 50 x 50 foot layout. To achieve the desired density of images throughout Island Pond cemetery, a minimum of 1,000 images are required. Spring to early fall Season to be determined by Cemetery Administrator.
 5. Fully integrated 360 degree views/image within the inventory maps and sales applications.
- (See attached document for full description)

PROCUREMENT MAY PROCEED ONLY IF SIGNATURES PROVIDED BELOW

Funds Available: Finance Director Carol Coppola Account # 01491A2/619032
48C32039D33D434...

Approved to proceed: Town Administrator or Designee: Joseph F. Powers
0623C0C5799644E...

Note: Two year hosting to begin in FY 23 and will be funded by the Cemetery Revolving Fund

Commission to provide better awareness through appropriate signs and pamphlets instead of demands and restrictions.

ACTION: Motion carried, unanimously.

CEMETERY ARBORETUM PROJECT – MAPPING AND SOFTWARE

ARTICLE 32: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money to fund the Arboretum project at the cemetery for the mapping and purchase of software. To be funded by the Cemetery Lot Sales Revolving Fund, and to act fully thereon. By request of the Cemetery Administrator and the Cemetery Commission. Estimated cost: \$30,110.

Explanation: This article covers only initial cost to acquire and program. Ongoing maintenance costs in future years amount to \$7,000 per year are expected.

THE FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED TO ALLOW THE CEMETERY COMMISSION TO IMPLEMENT A PHONE APP AND SOFTWARE PROGRAM THAT WILL ALLOW VISITORS MAPS AND INFORMATION ABOUT THE TREES IN THE ARBORETUM AND HISTORY OF GRAVE SITES WITHIN THE CEMETERIES. VOTE: YES-6, NO-1

MOTION: (Dana DeCosta-Finance Committee) I move that this article be accepted and adopted to purchase Cemetery Arboretum – Mapping Software and that the Town transfer \$30,110 from the Cemetery Revolving Account for this purpose. Duly seconded

A motion was made and seconded to terminate debate, this required a ¾ majority vote to pass, it was a unanimous vote, so declared.

ACTION: A standing count was taken, YES 212 NO 211, motion carried.

MISCELLANEOUS

SOLAR PHOTOVOLTAIC ENERGY SYSTEMS

ARTICLE 33: To see if the Town will authorize the Board of Selectmen to enter into long-term leases, licenses, agreements, or other contractual agreements on behalf of the Town, subject to such terms and conditions as the Board of Selectmen shall deem to be in the best interest of the Town, for all or part of any of the following Town-owned properties including:

- “As of Right” Site on Queen Anne Road (next to the existing solar field)
- Cranberry Valley Golf Course (grounds and cart barn)
- DPW Maintenance Building on Queen Anne Road
- Community Center on Oak Street parking canopies
- Public Safety Building ground mount on Sisson Road

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 Ext., North Harwich
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 East Harwich

 15 Church Street, East
 Anne Rd., East Harwich

 k Street, mail received
 Fax 508-430-7598

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 Center 100 Oak

**BE ACCEPTED
 LIKE THE LAST
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 . The Finance
 the Cemetery

Cemetery Mapping and Software

TOWN OF HARWICH MAIN STREET HARWICH, MA 02645		<u>PRUDENT PROCUREMENT</u>		
DEPARTMENT: Cemetery Department		DATE:		
	FIRM CONTACTED	TELEPHONE	ITEM(S) REQUESTED	QUOTE
NAME ADDRESS TOWN CONTACT	CemSites 3358 Pittsburgh Road Perryopolis, PA 15473 chris@cemsites.com Chris Kuo	724-984-7551	<u>Cemetery Mapping</u> software, electronic import access database creation Mobile App 2 years hosting	\$34,980.00 \$13,960.00
NAME ADDRESS TOWN CONTACT	Web Services of America, llc 221 Depot Street Dennis Port, MA 02639 steve@capecod.com Steve Lipman	877-932-1872	<u>Cemetery Mapping</u> software, electronic import access database creation Mobile App 2 years hosting	\$28,700.00 \$13,600.00
NAME ADDRESS TOWN CONTACT	WebCemeteries P O Box 14 Virginville, PA 19564 nick@webcemeteries.com Nick Tempe	800-653-7049 610-621-8263	<u>Cemetery Mapping</u> software, electronic import access database creation Mobile App 2 years hosting	\$22,423.00 NO IMAGING \$8,112.00

M E M O R A N D U M

TO: BOARD OF SELECTMEN

FROM: FRIENDS OF HARWICH TOWN BAND
DOROTHY HEMMINGS, PRESIDENT
PEGGY ROSE, TREASURER

SUBJECT: GIFT TO THE TOWN

DATE: MAY 2021

CC: RECREATION COMMISSION

Please accept a gift in the amount of \$2,728.98 from Friends of Harwich Town Band to be deposited in the Recreation Commission Gift Account to be used to benefit the Harwich Town Band.

Copy for RECREATION COMMISSION w/check (to be hand delivered)

TOWN OF HARWICH, MASSACHUSETTS
SEWERAGE WORKS IMPROVEMENTS PHASE 2 – CONTRACT #1
ROBERT B. OUR COMPANY
SEWER PROJECT

CONSTRUCTION SCHEDULE – WEEKLY UPDATE

Date Submitted: May 17, 2021

One Week Look Ahead (05/17/21- 05/21/21)

- Pump Station Crew # 1
 - Continue Working on Spence's Trace & RT 137 Pump Station Site's
 - Cleanup at Various Locations of Road Shoulders
 - Continue Working on the Parshall Flume
 - Final Paving of RT 137
 - Paving
 - Cleanup
 - Markings Restoration

Two Week Look Ahead (05/24/21- 05/28/21)

- Pump Station Crew # 1
 - Continue Working on Spence's Trace & RT 137 Pump Station Site's
 - Station Startups and programing
 - Cleanup at Various Locations of Road Shoulders
 - Continue Working on the Parshall Flume
 - Final Paving of RT 137
 - Cleanup

Three Week Look Ahead (06/01/21- 06/04/21)

- Pump Station Crew # 1
 - Continue Working on Spence's Trace & RT 137 Pump Station Site's
 - Station Startups and programing
 - Cleanup at Various Locations of Road Shoulders
 - Continue Working on the Parshall Flume

Please note that this is a projected schedule and will be adjusted accordingly based on the Contractor's actual progress and the weather. On an as needed basis auxiliary crews will be performing testing, installing inverts, raising castings, paving , and performing general cleanup at various locations throughout the project area.

TOWN OF HARWICH, MASSACHUSETTS
SEWERAGE WORKS IMPROVEMENTS PHASE 2 – CONTRACT #2

CONSTRUCTION SCHEDULE – WEEKLY UPDATE

One Week Look Ahead (05/17-05/21)

- Pump Station Crew #1
 - Continue work at Church Street south pumping station
 - Continue work at Church Street north pumping station
 - Continue Harden Lane grinder pump station
- Final paving with Lawrence Lynch
 - 5/19 – begin Bay Road working from #53 Bay towards Church St. Then begin Church Street north of Bay working towards Bay and through intersection of Bay Road and Church.
 - 5/20 – Continue Church Street from 5/19 stopping point, to project limit at Old Queen Anne.
 - 5/21 – Start and Finish Cemetery Road. Start Sou’West Drive.

Two Week Look Ahead (05/24-05/28)

- Pump Station Crew #1
 - Continue work at Church Street south pumping station
 - Continue work at Church Street north pumping station
 - Continue Harden Lane grinder pump station
- Final paving with Lawrence Lynch
 - 5/24 – Continue and complete Sou’West Drive and Nor’East Drive neighborhood.
 - 5/25 – Start and complete Harden Lane and Chickadee Lane.

Three Week Look Ahead (05/31-06/04)

- Pump Station Crew #1
 - Continue work at Church Street south pumping station
 - Continue work at Church Street north pumping station
 - Continue Harden Lane grinder pump station

Please note that this is a projected schedule and will be adjusted accordingly based on the Contractor’s actual progress and the weather. On an as needed basis auxiliary crews will be performing testing, installing inverts, raising castings, paving , and performing general cleanup at various locations throughout the project area.