

SELECTMEN'S MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

Executive Session 6:20 P.M.

Regular Meeting 6:30 P.M.

Monday, December 13, 2021

**As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.*

I. CALL TO ORDER

II. EXECUTIVE SESSION

- A. Pursuant to MGL c.30A, §21(a) paragraph 3 to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigation position of the Town and the Chair so declares: Christopher D. Wise VS. Town of Harwich Planning Board, and Halls Path

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS/ANNOUNCEMENTS

V. CONSENT AGENDA

- A. Vote to approve Board of Selectmen Meeting Minutes for March 2, 2020
- B. Vote to accept gift of a memorial bench to be placed at Wychmere Harbor
- C. Vote to approve the annual permit renewal for Mooring Servicing Agents for calendar year 2022

VI. NEW BUSINESS

- A. Annual Committee Meeting
 - 1. Brooks Free Library Board of Trustees
 - 2. Voter Information Committee
 - 3. Golf Committee
 - 4. Planning Board
 - 5. Cemetery Commission
 - 6. Community Preservation Committee
- B. Preliminary discussion on Cultural Center: Gym use, schedule, and fees
- C. Discussion and possible vote to draft warrant article for Cultural Center
- D. Discussion and possible vote to authorize three members of the Finance Committee to participate remotely
- E. Discussion and possible vote – Board input on the Harwich Affordable Housing Trust documents including membership
- F. Discussion and possible vote to approve the 2022 Golf Department Rate and Fee Recommendation
- G. Discussion and possible vote to approve the 2022 Annual Auto License renewals;
 - 1. A & G Accident Repair, Inc. d/b/a Cranberry Collision – 161 Queen Anne Road – Class IV
 - 2. All out Performance – 266 Queen Anne Road – Class IV
 - 3. BB's Automotive – 805 Route 28 – Class II
 - 4. Carlos Tapia, Inc. d/b/a JC Auto Sales – 195 Queen Anne Road – Class II
 - 5. Dave's Garage – 910 Route 28 – Class IV
 - 6. Harwich Port Boat Yard – 4 Harbor Road – Class I
 - 7. Peter S. Stagg – 182 Route 137 – Class II and Class IV
 - 8. Reflection's Auto Restorations and Collision – 4 Evergreen Way – Class IV
 - 9. Sam's Auto Repair and Sales, Inc. d/b/a Sam's Automotive Center – 413 Route 28 – Class II and Class IV
 - 10. Scott D. Hardy d/b/a Scott's Cycle – 210 Queen Anne Road Unit 1 – Class IV
 - 11. Steven's Auto Repair – 216 Main Street Unit 748 – Class IV
 - 12. Wayne's Auto Service – 643 Main Street – Class IV
- H. Discussion and possible vote to approve the 2022 Annual Common Victuallers License renewals;
 - 1. Alexander the Great, Inc. d/b/a Alecsie's House of Pizza – 181 Route 137
 - 2. Blue Stripe LLC d/b/a Cape Sea Grille – 31 Sea Street
 - 3. Brax Restaurant Management, Inc. d/b/a Brax Landing – 705 Route 28
 - 4. BLM Restaurant Group d/b/a The Lanyard Bar and Grill – 429 Route 28
 - 5. Ember Pizza, Inc/ d/b/a Ember – 600 Route 28
 - 6. Epiros Holdings LLC d/b/a George's Pizza House – 564 Route 28
 - 7. 400 East, Inc. d/b/a 400 East – 1421 Orleans Road
 - 8. Harwichport House of Pizza, Inc. d/b/a 330 Route 28
 - 9. Hot Stove, Inc. d/b/a Hot Stove Saloon – 551 Route 28

10. Morin-Froughton, Inc. d/b/a Lighthouse Café – 216 Route 28
 11. Ruggies, Inc. d/b/a Ruggie’s Breakfast and Lunch – 707 Main Street
 12. Shogun, Inc. d/b/a Noble House – 21 Route 28
 13. Shooting Star Realty LLC d/b/a Buca’s Tuscan Roadhouse – 4 Depot Road
 14. Subfleet, Inc. d/b/a Subway – 1 Austen Road
 15. Morningstar Restaurant, Inc. d/b/a Villa Roma – 278 Route 28
 16. W.F.S. Restaurant Group, Inc. d/b/a Lalouette Restaurant – 787 Route 28
 17. Zack, Inc. d/b/a Castaways – 986 Route 28
 18. Zou Garden, Inc. d/b/a Szechuan Delight – 1421 Orleans Road
- I. Discussion and possible vote to approve the 2022 Annual Lodging House/Innholders License renewals;
1. Barnaby Inn – 36 Route 28
 2. Braddock, Inc. d/b/a Winstead Inn and Beach Resort – 4 Braddock Street
 3. Braddock, Inc. d/b/a Winstead Inn and Beach Resort – 114-118 Parallel Street
 4. Harwich Inn and Tavern – 77 Route 28
 5. Harwich Port Seafarer d/b/a Mooncussers Tavern and Inn – 86 Sisson Road
 6. Sands Hospitality, Inc. d/b/a The Platinum Pebble Boutique Inn – 186 Belmont Road
 7. Siceamp, Inc. d/b/a The Tern Inn – 91 Chase Street

VII. **CONTRACTS**

VIII. **TOWN ADMINISTRATOR’S REPORT**

IX. **SELECTMEN’S REPORT**

X. **CORRESPONDENCE**

XI. **ADJOURNMENT**

**Per the Attorney General’s Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen’s Office at 508-430-7513.*

Authorized Posting Officer:

Ellen Powell, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
December 9, 2021

CONSENT AGENDA

MINUTES
SELECTMEN'S MEETING
GRIFFIN MEETING ROOM
Monday, March 2, 2020
6:30 P.M.

SELECTMEN PARTICIPATING: Larry Ballantine, Stephen Ford, Donald Howell, Edward McManus. Absent: Michael MacAskill

ALSO PARTICIPATING: Interim Town Administrator Joseph Powers.

CALL TO ORDER

Mr. Ballantine opened the meeting at 6:30 pm, and called to order the Board of Selectmen.

WEEKLY BRIEFING

Mr. Powers said that he wanted to bring the Board up to speed on a meeting that had occurred today with several parties, and the expectation is that they would add this as an agenda item next week. He said that they had their monthly meeting with the contractors, and meeting with Robert B Our, regarding contract one, and they are now progressing to the intersection of Route 39 and Route 137. Mr. Powers added that the information on the Police Department's Facebook page was confusing, so Lieutenant Sullivan will be updating the information to be more accurate as they progress to that area. He continued and said that the intersection is not going to be closed per se, but there are going to be detours and instances where traffic will be stopped. He said that Robert B Our advised the Town, CDM Smith, Weston & Sampson, and others assembled, that once they conclude the work through the intersection, they will be in the final stretch of that contract and specifically Route 137, heading towards Pleasant Bay Road. They are asking the Town to consider a number of options, several of which would include closures of Route 137, from the intersection through Pleasant Bay Road, at certain times, for certain lengths. He said that is obviously a far bigger issue than what was brought up last week.

Mr. Powers said that he had worked with Mr. Charlie Sumner from Weston & Sampson, Ms. Cindi William from the Chamber of Commerce, and Ms. Abby Our, President of the Chamber of Commerce, and they were able to assemble a meeting today where staff met with Robert B Our, CDM Smith, Weston & Sampson and

many of the merchants along Route 137 corridor to start getting feedback on what may occur in that corridor. He said that they will also be meeting with representatives from the Lighthouse Charter School and Saint Peter's Lutheran Church this week. The major audience that is missing from this discussion are the residents in the Town, generally, but certainly residents that live along that corridor.

Mr. Powers said that that the issue comes down to, that the contract states that wherever and whenever possible, travel lanes be included where they are doing the work. He said to speak for Robert B Our, they are not convinced that they can do that. He said that they are having frank discussions about the concept of wherever possible. Mr. Powers said that he had advised those assembled that he thinks the potential impact warrants a broader discussion through the Board of Selectmen at the March 9th meeting, and he asked the board to support this as an agenda item. He said that he will have a recommendation memo for what he thinks is appropriate for next steps and, obviously no decisions have been made nor would any decisions be made unless and until the board had a chance to weigh in on this. However, they are mindful from the contractor that they are soon encroaching upon that work in that area of town.

Mr. Ballantine said that he knows that there is a particular concern from Harwich Paint, and their fear is having to close down for several weeks or months, which would not be good. He asked Mr. Powers if it is his intention to come back next week with some options?

Mr. Powers said yes, absolutely, and that's what they will see in the packet.

Mr. Ballantine said his other question is about timing and when they will our when start the Route 137 work?

Mr. Powers said that they agreed that they wouldn't start anything until they had a chance to vet this in a more public venue, so they wouldn't be doing anything until the Board has a chance on March 9th to weigh in.

A. Sewerage Work Improvement Phase 2 – Contract #1 – Construction Schedule
– Weekly Update

Mr. Powers said that this is for Phase 2, Contract 1, which is the work being done by Robert B. Our. The one week look ahead for this week, March 2nd, Mainline Sewer Crew # 1, will be continuing the gravity sewer installation on Alexander Chase, Spence's Trace, and Hall's Path; as well as doing work

around the area of Route 137 and Route 39. Mainline Sewer Crew # 2 will continue to work on Route 137, and again as they proceed towards the intersection, there is an expectation that on Tuesday March 3rd, the intersection will be impacted directly by the work. They are hopeful that they can conclude that within a business day or two, depending upon how quickly they can get that work done. They are not expecting weather to be an issue. For the week of March 9th, Mainline Sewer Crew # 1 will continue gravity sewer installations and they are looking to finish up on Halls Path, and then proceed to Chris Jobeth. He said that right now they are saying that they would continue the work on Route 137, not to the point that they just discussed, that would not proceed until that is cleared up as to how extensive it will be. The three week look ahead for, week of March 16th, Mainline Sewer Crew # 1, will continue to work on Chris Jobeth and it remains to be seen what work they will be doing on Route 137 at that point, again there's an expectation that they will be working on Route 137, it's a question as to how extensively and how long.

B. Sewerage Work Improvement Phase 2 – Contract #2 – Construction Schedule

Mr. Powers provided the update for Phase 2, Contract 2, which is being performed by RJV Construction Corp. For this week they are continuing their work on both Sou'West Drive and Nor'East Drive, and the work will necessitate road closures between 137 and Church Street. The two week look ahead they expect to continue the work in that area, again with road closures. The three week look ahead is starting sewer work on Church Street and they were talking about road closures between Bay Road and Queen Anne.

Mr. Powers said that at their meeting earlier they had a chance to speak with representatives from RJV, and discussed if the detours in that area were absolutely necessary. He said that they indicated that they could hold off, and they are working with staff to limit the number of detours.

PUBLIC COMMENTS/ANNOUNCEMENTS

- A. Ms. Marguerite Heffernan, Harwich resident, said that she wanted to ask about the sewer work, and asked if they can do any of the work at night instead of during the day?

Mr. Ballantine said that they have asked that question, and it is much more expensive to do the work at night. However, it is an option being considered.

Ms. Heffernan said that if they could do some of it at night, because it is a thoroughfare for Route 6, so it is going to be a pain.

B. Ms. Pat Bertschy, Alzheimer's Family Support Center, said that she was there to ask for their vote to approve the Birtwell Memorial Walk for Alzheimer's. She said that it is an annual event and they have been doing it for about 10 years. However, four years ago the Birtwell family started to raise money and give it to The Alzheimer's Family Support Center, because of their operations on the Cape. She said that she brought a handout and she wants the Town to realize how much the Alzheimer's Family Support Center provides through the COA to the seniors in Harwich.

C. Ms. Laurie Jalbert, said that she and her husband Steve live at 24 Church Street in Harwich, and they also own an adjacent lot, which the Town plans to build the pump house. She said that she has been trying to get answers to her questions about the project by calling, writing and coming to Town Hall, but has not gotten any answers. She said that she is there to ask the questions now and expects to get answers.

Ms. Jalbert said that they did not receive notice of the taking, so she had submitted a records request to the Town, which she has also not received a response on. She read through the list of questions that she had: What is the basis for the value the town assigned to the permanent and temporary takings of her home, a property including a lot? What is her resource if she disagrees with the amount to be compensated for the takings? Will the Town assess a lot and home differently once the pump is on it? Where will it be situated on the lot? What are the dimensions? How much road frontage is it going to take up? Will it be in compliance with the Harwich zoning? When will construction begin? How often will the Town access the pump house once it's built for any water, sewer, or other work, including maintenance? What are the plans for maintaining the pump house once it's built, ensuring it does not become an eyesore? Is there any chance that it could be located elsewhere for example, across the street? If the lot becomes unbuildable due to the lack of road frontage, the town will need to buy the entire lot at fair value, or provide in writing that it will be a buildable lot.

Ms. Jalbert said in closing that her husband has been battling cancer for the past year, so they simply do not have the bandwidth for chasing this information down. She said that they have spent all of their savings, and this land is what they have left, and directly impacts their lives and financial well-being. She would really like to get answers to her questions and resolve any issues that they have with the pump house project.

Mr. Ballantine asked if she could leave the questions with Mr. Powers and they can follow up.

Mr. Powers said that this is a potential pending legal matter. He said that the Town is aware of it, and they are working with Town Council and the complainants attorney. He said that he had become aware that the green card was not returned on the easements that were sent out in the summer. He said that it was his understanding that it had been resent, but he can follow up on that and it is where a lot of the questions would be answered. However, it is his understanding that it's a potential pending legal matter.

D. Ms. Megan Eldridge, Health Director, said that she had two announcements. First, they have a vacancy on the Board, for the Board of Health. If anyone knows someone that would be interested. Second, she wanted to address the Town regarding the Coronavirus, which is rapidly evolving in the United States. She said that she wanted to quell any fears, and said that there is only one confirmed case in Massachusetts, which is in Boston. She said that it is the same case that has been quarantined over the last couple of weeks, and the person is recovering nicely. The State Department of Public Health does have test kits available at the State Lab, and those test kits are now going to be available to health care facilities to now be able to test for the virus in Massachusetts. Ms. Eldredge said that some important points to give, is that this is a respiratory virus, just like the flu. It is transmitted person-to-person, and there's important things that everyone can do to protect themselves; avoid close contact with people who are sick, stay home if you are sick, cover your cough and sneeze, clean surfaces frequently with disinfecting wipes, and wash your hands with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer.

She said this is rapidly evolving, so even tomorrow there will probably be new guidance on travel restrictions and who needs to be isolated and quarantined. They are not following anyone in Harwich right now. She said that face masks are useful for people who are sick, and they can prevent a sick person from

expelling the virus through coughing or sneezing. She said they are not useful if you are not sick, so she added that people should leave them on the shelves for people that need them, such as, healthcare workers, EMS and Fire, and people that work in the Hospital. She said people should try their best to social distance and wash their hands. She said that they are treating this like a seasonal flu pandemic, it is a different virus; but they have plans in place such as, don't go out in public if you are sick. There aren't any vaccines available currently for this, and they are not anticipating an emergency dispensing site, or anything like that. She said that all of the information will be available on the Town website, and they will get in touch with Channel 18 to make sure they have the most up-to-date information available to the public. Ms. Eldredge said that she wanted to assure people that they are prepared. The Health Agents Coalition has formed a subcommittee, which includes the State, EMS and the Hospitals, and they are meeting weekly to go over updates throughout the Cape.

Mr. Howell said that a lot of people are aware of this and he had a conversation with his 12 year old over the weekend. He said that he wanted to broaden what Ms. Eldredge had said, that they don't know of any cases on Cape Cod, not just Harwich.

Ms. Eldredge said yes, that's true, and said that she would be aware of anyone who would be monitored or quarantined in Harwich, but not necessarily aware if someone's being monitored elsewhere. She said that it's only the confirmed cases that she would know about.

Mr. Howell said it would be helpful if the county actually had that up on their site, because the one thing that is more epidemic, in a situation like this, is rumors.

Ms. Eldredge said that is right and that she wants to stop the rumors, and they do not have any quarantined people in Harwich.

Mr. Powers said that Ms. Eldredge has been very proactive on this issue. He said that she also established a meeting plan for next week, with staff related to emergency management services. He said that they will be treating this like any other pandemic and people can take comfort that the right people are having the right conversations, at the right time.

Mr. Ballantine said that they also got an email from Monomoy Regional School that they also have a plan going forward for a worst case, if they had to use computers for kids to stay at home. They have thought it through in the same way the Town has.

Ms. Eldredge said that she has been in touch with the school nurses, as well, and they have been handling things and they just want to make sure that they are following proper guidance, including the charter schools and the tech.

Chief Norm Clarke said that they are in good hands with Ms. Eldredge. He wanted to reinforce that people should not travel to China, Iran, Italy, Japan, or South Korea. He said for people to wash their hands, cover sneezes and coughs, and stay home if sick. He said that there is a bit of a panic going on and there is now problems getting supplies to do their job. If you can't keep your Police and Fire healthy, there will be a problem. He said that people need to trust their Government; local, county, state, and federal. Chief Clarke said that they are truly on this and he asked for peoples help in not overreacting so that they can get the supplies to do their jobs.

Mr. Ballantine thanked him and said that it may be a good time to turn off the TV.

- E. Emily Mitchell, Director, Council on Aging, said that she is excited to report that their next volunteer recognition event is happening this month. She said that it is going to be Tuesday, March 24th from 11:30 am - 1:00 pm, at Jake Rooney's. She said that it will be a nice plated meal for the volunteers. She said that she is thrilled to report that they have about 90 active volunteers without whom they really could not provide the scope of services that they offer. She is excited for this event and thankful for the work the work that they do. She also has invitations for the Board and hopes to see them there.
- F. Mr. Patrick Otton, 49 Kendrick Road, said that he wanted to share an announcement of a community forum that is scheduled for March 12th, at the Harwich Cultural Center auditorium. He said that it will be a discussion about their municipal water and waste disposal, and just how good their water is. He explained that there is a lot of debate if the Harwich water is good, or not good, if people drink it, or only out of bottles. He said that he has asked Mr. Dan Pelletier, Superintendent, Water Department, to come and speak to Harwich residents at this community forum about the quality of Harwich water, how is it tested, how often is it tested, what standards are being used,

and what it takes to bring us the water that we have in our homes. Mr. Otton said that he also asked Mr. Lincoln Hooper, Director, DPW, to come and discuss his job in managing the transfer station. He said that everything we touch ultimately ends up in the trash, whether it is packaging, vacuum cleaners, TVs, refrigerators, it all gets thrown away. But, where does it go? Away is not here on Cape Cod, it goes elsewhere. Mr. Hooper will talk about his job and how the transfer station works, economics of handling trash and all about recycling. Mr. Otton said that he has handouts and said that this event is for March 12th at the Cultural Center on Sisson Road, from 6:00 pm to 8:00 pm. He said it will be a question and answer session.

Mr. Ballantine said that their water is good and that a year or so ago, it was tested and they are in great shape with their water.

Mr. Otton replied that people need to hear that.

Mr. Ford said that he wanted to note, that the group that does *Know Your Town* had a very good program this past week, which had both Mr. Hooper and Mr. Pelletier speaking about both water and the transfer station. He said that it is great that Mr. Otton is doing a second one, because it was a wonderful turnout and a lot of good questions. He said that the more they can get people to understand how these departments run, and the services they deliver, is great.

CONSENT AGENDA

- A. Vote to accept the resignation of Matthew Cushing, MD from the Harwich Board of Health effective immediately
- B. Vote to approve Caleb Chase Fund request in the amount of \$500.00
- C. Vote to approve 36th Annual Cape Cod Getaway MS Bike Ride - June 27, 2020 - June 28, 2020
- D. Vote to Approve the Birtwell Memorial Walk for Alzheimer's – May 9, 2020 – 8:30 AM – 4:00 PM

Mr. Ford moved to vote to accept items A through D above. Seconded by Mr. Howell.

Mr. Howell said that Ms. Eldredge made a comment before, and he wanted to further comment. He said that because it's the Board of Health, they are looking for a Doctor, nurse, pharmacist, dentist, or somebody involved with medicine in

one way or another. He said that if there is someone that fits that loose criteria, they would love to hear from them. They need serious people, and the work they do is very important.

All in favor, motion carried by unanimous vote.

NEW BUSINESS

- A. Vote to approve the appointment of James Armstrong to the Board of Appeals as a full member – Don Howell to include term

Mr. Howell moved to approve the appointment of James Armstrong to the Board of Appeals as a full member, with a term to expire 2022. Seconded by Mr. McManus. All in favor, motion carried by unanimous vote.

- B. Vote to approve the appointment of Brian Sullivan to the Board of Appeals as an alternate member – Don Howell to include term

Mr. Howell moved to approve the appointment of Brian Sullivan to the Board of Appeals as an alternate member, with a term to expire 2021. Seconded by Mr. McManus. All in favor, motion carried by unanimous vote.

- C. Vote to Approve Hall Karts, Inc. Weekday and Sunday Entertainment License for Go Carts, 9 Sisson Road Harwich Port

Mr. McManus moved to approve Hall Karts, Inc. Weekday and Sunday Entertainment License for Go Carts, 9 Sisson Road Harwich Port. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

- D. Vote to approve Grand Slam Entertainment Sunday Entertainment License for Bumper Boats, Batting Cages, Zip-line, Arcade, 322 Main Street Harwich

Mr. McManus moved to approve Grand Slam Entertainment Sunday Entertainment License for Bumper Boats, Batting Cages, Zip-line, Arcade, 322 Main Street Harwich. Mr. McManus commented that it is really 322 Route 28. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

OLD BUSINESS

A. Town Administrator Search Committee Confidential Process

Mr. Ballantine said that he shared a memo on the confidentiality process, and he thinks it is self-explanatory. He said that they have had discussions about the importance of applicants information being treated confidentially and some discussions about if Selectmen should be able to look at those applicants. He said that they had a good discussion last week with the search committee and legal counsel, and it was pressed upon them that they have to take all the steps they can think of, to be sure that these applicants are treated confidentially. He said that the other discussion that they had, is that the process they have put in place and they have an excellent search committee, and they should be allowed to do their job without the appearance of influence from the Selectmen. He said the memo is to remind them that they still have some power here, as they appointed the search committee and they will also in the end decide on who they offer the job to.

Mr. Ballantine said that he is hoping that they will vote in concurrence with his suggestions. He said that he did get Mr. MacAskill's opinion, since he was unable to attend the meeting. He said he was comfortable with this and agreed. Mr. MacAskill's only concern was that the search committee be able to look at all the applicants, and that the consulting firm does not screen them out.

Mr. Ford said that he believes if you look at their proposals and through the comments that were made, by at least the two that did present, they did all agree that all resumes received, would be received.

Mr. Howell said that he wanted to say that there is going to be confidentiality for the people who will not wind up being finalists, but if you are doing the deliberations in Executive Session, and rightly so because they fit under that exception under Mass General Law, but don't fall into the delusion that anything you say is going to be totally private forever. He said that when the finalists are put forward in the Executive Session minutes, it will become public at some point except for the names of the people who were involved. So, it's extremely important to understand that executive session doesn't mean that it's never going to get to be public.

Mr. Ballantine said that is a good point, and said that he has asked the Town Clerk to be the keeper of the applicants. He asked if there were any other comments, if not he will ask for a motion.

Mr. Ford moved that they accept the Town Administrator Search Committee's confidential process. Seconded by Mr. McManus.

Mr. Clarke said that they have a Fire Chief, Police Chief, and a State Senator. He said that they are independent thinkers and he can assure the Board and show the public that they will not be swayed. He said that they understand confidentiality from many different places. He said that they are there because they care deeply about the town, and can assure them that it will be independent, it will be fair, and it will be done right.

Mr. Ballantine said that they were not questioning that, but appreciates his comments.

All in favor, motion carried by unanimous vote.

B. Review and Vote on the selection of the Town Administrator consultant

1. Edward J. Collins, Jr. Center for Public Management
2. Community Paradigm Associates, LLC
3. Groux-White Consulting, LLC

Mr. Ballantine said that it does not look like any of the consulting firms have shown up tonight, but they will take some comments and then vote on who they all take a nomination for.

Mr. Howell said that he just wanted to bring up the screening of applicants, and the need for their driving record, their FICO score, and a number of other things. He said that he just wanted to make sure that whoever it is that gets hired, has an understanding that those are not ranking elements. He said it is just due diligence, so if somebody had a bunch of OUIs or a bunch of bankruptcies, that we know about it going in.

Mr. Ford said that this is just a standard background check.

Mr. McManus said that he had read through the packets, and that they had two of them there to present at a previous meeting. He said based on that, he would make a motion. He said based on his view the Community Paradigm

Associates, LLC would serve the Town the best, and he moved to enter into negotiations for a contract for them to provide search services. Seconded by Mr. Ford.

Mr. Ford said that two of them had indicated the cost, however, a third one did not.

Mr. Ballantine said that they did. He said that they had sent it to him and had scanned it in and included it in the packet. He said that they are all in the same ballpark.

Mr. Ford confirmed that the number is at the low range of the proposal, and that is a good thing. He said that he was underwhelmed by at least one of the proposals, and maybe even two of them. He agreed with Mr. McManus and thought Paradigm had the best proposal, most comprehensive, and has the most recent experience on Cape Cod with Bourne, Brewster and Provincetown. He said that he had spoken with people from those towns, who said their experience was excellent. He said the only concern he had relative to that, and the other proposals was while they said they've worked with Selectman, they would work with the Selection Committee extensively, taking guidance from them as to how they wanted to set up the interviews and so forth. He said there were some proposals to do open public meetings and have anyone that wants to come talk, and he thinks that the reason they selected this committee was to do that. He does not think that would be a useful use of their time.

Mr. Ballantine said that he agrees and that two of the three made a point of saying that they will have some sort of community input. He is not sure what that entails.

Mr. Ford said that he thinks that the Search Committee will make a decision about if they feel it is helpful.

Chief Clarke said that they had spoken quite frankly about their feelings about the agendas and will most likely have an open session before they go into executive session to allow folks a brief conversation.

Mr. Ballantine said that he agrees that Paradigm has worked in Brewster recently, and Provincetown, and he wanted to be sure that they had a broad enough network and would be able to do the grunt work to elicit candidates.

He said that he was disappointed to have some discussions, because they seemed to rely almost solely on advertisements, rather than networking. He said that his sense with this endeavor is that it will take calling people up and doing the hard work.

Mr. Howell said that he agrees with what Mr. Ford said. He said that they may want to speak with them before they go off with the committee. He said that the committee are part of the community and they have been part of the community for many years and they understand that is needed in the position. He said that the search firm needs to understand that this is not what they typically do, but what they are asking is for them to cast the widest possible net, and aggregate as many people that that they can find, and turn them over to the committee. He said that he would like them to hear this from their mouths, and that they are going to do more than just throw a couple of ads in the paper, because they could do that.

Mr. Ballantine said that they will proceed. He said that Mr. MacAskill had sent an email and his preference was Paradigm, as well. He said that this is going to be a process and said that the search committee is meeting next on March 25th, so they will keep in touch. He said that they want to move forward as quickly as they can, but they have an Interim Town Administrator and they have great Town staff, so they can take some time to be sure that they do it right.

the other factor that they are all worried about is coming to Town Meeting, but whoever they hire will not be in place in time to affect Town Meeting. So that should not be a concern.

All in favor, motion carried by unanimous vote.

TOWN ADMINISTRATOR'S REPORTS

A. GEI Consultants, Inc. Contract for Round Cove Boat Ramp Reconstruction Project - \$16,900.00

Mr. Powers said that the reason this is on the agenda in this manner, although the contract is for under the \$25,000 threshold, he made a commitment to the Board to make the board aware of contracts that he has signed. Also, this is the second type of contract that has been offered to this form, so the total

amount that they are paying to them is now in excess of \$25,000, by virtue of this contract. He said that this is for informational purposes, and alert the Board that it has been executed and is now at a higher dollar amount, even though it's two completely different and completely separate contractual items.

Mr. Ford moved to vote to accept the GEI Consultants, Inc. Contract for Round Cove Boat Ramp Reconstruction Project, for \$16,900.00. Seconded by Mr. Howell. All in favor, motion carried by unanimous vote.

B. Budget/Warrant Timeline FY 2021

Mr. Powers said on the budget, he wanted to remind everyone that this Saturday, March 7th, they will have the annual presentation of budgets, by departments. He said it will be a meeting with the Finance Committee and the Board of Selectmen, and he will be making contact with the Capital Outlay Committee, as well, just to advise them of that meeting. He will be meeting with Capital Outlay throughout the month of March as a concurrent action.

Mr. Ballantine said that they have not always had the Capital Outlay Committee in this meeting, but he thought it was important that they are invited to attend. He said that he will be entertaining questions, as they go forward, because they are an important part of their discussion as well.

C. Ms. Heffernan said that she had a question about the 16 acres of property that abuts her property. She said that she has been to the Assessor's Office and Building Department many times and that the property is listed under a miscellaneous file. She is very concerned about this property being developed and would like to know how the town has no knowledge of who owns the land or if taxes are being paid on it. She would like to know how in the 21st century the Town is still allowing miscellaneous properties to be accessed, and if there's actual landowners then how do they acknowledge that they have paid property taxes on this land?

Mr. Ballantine explained that this is a sore point and something that they have looked at for a number of years. He said that they have hired an attorney and it is a very long and involved process that they are still trying to go through. He suggested that she leaves her information with them.

Ms. Heffernan said that the Assessor's Office and the Building Department know the land that she is speaking about. She said that it is right by Cape Cod Tech, and that through the Habitat for Housing the same thing happened on Oak Street and no one knew that they were going to build there. She said that is almost 20 acres of land that is miscellaneous and there are foxes and turtles etc., that live on that land.

Mr. Ballantine said that it has been a problem, and they have been trying to identify the so-called properties. They need to go through long history going back to colonial times and they are trying to sort it out. He said that they will follow up with her and for her to leave her information with Mr. Powers.

D. Mr. Powers said that the next item he has is about the temporary hiring freeze, however, he had also mentioned that was separate from any searches that were underway. He is very pleased to report that two of the searches that were underway have been completed. He said that one of them is for a part-time program aide at the Cultural Center, and the other one is for a part-time weight room clerk at the Community Center. He said that he had a nice meeting with each of the candidates and he really just wanted some guidance if these part-time positions is something where the Board would be invoking the 14 day right of affirmation? He said that they are prepared to do offer letters, pending background checks, so he would like to get a sense from the Board as to how to proceed.

Mr. Howell said that the former Town Administrator had a problem understanding this, and said that it is the charter provision for the 14 days. It is really a buyer's remorse clause and designed so that if you found out after the fact, after you hired somebody, that they were not adequately performing, they could reject the person within that 14-day period. However, it is not an affirmation though, they don't have to affirm. After the 14 days is up, absent an action by the board to reject them, they are hired.

Mr. Ballantine said he would agree with that and that they had tried to make it a little more proactive in the past. He said that he thinks that Mr. Powers could provide them with information on who the hires are.

Mr. Powers said that these are positions that they would like to have started as soon as possible, because these are positions that have been open for several months.

Mr. Ballantine said that he understands and that their direction is clear to go ahead and just to give them the information.

SELECTMEN'S REPORT

Mr. McManus said that he wanted to remind everyone to go to the polls, because tomorrow is election day.

Mr. Howell said that he is not expecting an answer to this, but that they were there last year when he asked the schools to provide him with an overhead of expenses, and he is still waiting for that. However, he also remembers them promising to provide a final red line version of the proposal and he wanted to know if anyone had received it?

Mr. Ballantine said that he will follow up with Mr. Powers on that.

Mr. Powers said he had an opportunity to speak with the Superintendent on Friday evening, and they will be following up this week, because their deadline was February 28th, and to his knowledge they have not received it yet.

ADJOURNMENT


Mr. Howell moved that they adjourn at 7:36 pm. Seconded by Mr. Ford. All in favor, motion carried by unanimous vote.

Respectfully submitted,

Lisa Schwab
Board Secretary

Town of Harwich
Harbormaster's Office
715 Main Street – PO Box 207
Harwich, MA 02646
Phone (508) 430-7532
Fax (508) 430-7535

Memo

To: Chairman, Board of Selectmen
Via: Joseph F. Powers, Town Administrator
From: John C. Rendon, Harbormaster 
Date: December 3, 2021
Subject: Memorial Bench – Darrell Azure

I strongly support and recommend Board of Selectmen approval of the attached request from Mrs. Brenda Azure for a Memorial Bench to be placed at Wychmere Harbor in honor of her husband Darrell Azure who recently passed away.

As outlined in Brenda's letter, the Azure family for years have had a very special connection to Wychmere Harbor. Tom Szado, a long-time Harwich commercial and charter fisherman who operates from the Wychmere town pier is the grandfather of Darrell and Brenda's two daughters. As such the family spent a great deal of time at the pier, sharing special moments and creating lasting memories of family time spent with Darrell.

Brenda and her two daughters are requesting to have a granite memorial bench placed in the southwest corner of the parking lot near the bulkhead that overlooks the harbor. If approved by the Board, I will continue to work with the family to facilitate placement and installation. Thank you for your consideration.

Enclosure (1) Brenda Azure letter dated November 12, 2021

Copy (1) Chairman, Waterways Committee

Brenda Azure
28 Old Colony Road
Harwich, MA 02645

November 12, 2021

John Rendon
Harbormaster
Town of Harwich
715 Main Street
Harwich Port, MA 02646

Dear John,

Thank you for taking the time to meet at Wychmere Harbor, especially late on a Friday afternoon.

It has weighed heavily on me the past two years to find a location for a memorial bench. My daughters Sienna (16) and Alexa (14) lost their dad, Darrell Azure, in February 2019 after being diagnosed with glioblastoma brain cancer just 18-months prior.

Harwich was a big part of Darrell's life since moving to Massachusetts from Montana over 30 years ago. Darrell had many close friends in Harwich, he got married, baptized his daughter's, bought a home and he lived out his last days in this town, which was the setting of so many of his significant life events. Near the end of Darrell's life, I talked with him about finding a location by the water for a memorial bench where the girls could visit and find peace remembering his life and the happy moments they shared.

Wychmere Harbor was a special place to Darrell, and it continues to be for our family. The girls grandfather Tom Szado has a slip for his fishing boat, Perfect Catch, on the commercial dock. For years, Darrell enjoyed bringing the girls to fish off the dock, or off Tom's boat. He was also friends with several other commercial fisherman and would enjoy catching up with everyone and hearing about their fishing adventures. Our family still spends a lot of time visiting the dock and it is the perfect place for us, and others, to sit and enjoy the beautiful view and watch the activity on the fishing boats.

Thank you helping to identify the location for the bench and for presenting the proposal to the Board of Selectman for approval. Darrell would be so happy knowing that a bench in his honor was being considered at this location. And, while my daughters didn't have many years with their dad, it brings me comfort knowing they will have a special place to remember him for many years to come.

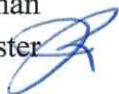
Warm regards,

Brenda Azure

Brenda Azure

Town of Harwich
Harbormaster's Office
715 Main Street – PO Box 207
Harwich, MA 02646
Phone (508) 430-7532
Fax (508) 430-7535

Memo

To: Chairman, Board of Selectman
From: John C. Rendon, Harbormaster 
Date: December 6, 2021
Subject: Mooring Servicing Agent Renewals - 2022

Mooring Servicing Agents are currently operating under a 3 year license agreement with the town that expires on Dec 31, 2023. However, per the Harbor Management Plan the annual permit renewal is required by the Board of Selectmen. I recommend the permit renewal for the following Mooring Servicing Agents for calendar year 2022:

- Allen Harbor Marine Service, servicing Allen Harbor mooring field
- AGL Mooring Service, servicing Herring River, Pleasant Bay, and Round Cove mooring fields
- Harwich Port Boat Yard, servicing Wychmere Inner and Outer Harbor mooring fields

All Mooring Servicing Agents have satisfactorily performed the required mooring services and inspections for the Town of Harwich over the past year. A copy of a current Certificate of Liability Insurance for each Mooring Servicing Agent, as required by Section 2 of the Harbor Management Plan is enclosed.

Encl: (1) Certificates of Liability Insurance

Copy: (1) Town Administrator, Town of Harwich
(2) Chairman, Waterways Committee



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/29/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|---|--|
| PRODUCER J.J. Ruddy Insurance Agency Inc. 153 Main St. Medford MA 02155 | | CONTACT NAME: Gale Fanciullo PHONE (A/C No., Ext): (781) 396-4900 E-MAIL ADDRESS: gfanciullo@jiruddyinsurance.com FAX (A/C No.): (781) 391-7597 | |
| INSURED Allen Harbor Marine Service, Inc. PO Box 445 Harwich Port MA 02646 | | INSURER(S) AFFORDING COVERAGE INSURER A: Hanover Insurance Company INSURER B: Hanover Insurance Co. INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES CERTIFICATE NUMBER: CL2192903577 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | | | IHN3042628 | 05/01/2021 | 05/01/2022 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Pollution Liability \$ 250,000 |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | IHN3042599 | 05/01/2021 | 05/01/2022 | EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 |
| A | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | WHND637880 | 10/01/2021 | 10/01/2022 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Town of Harwich is listed as additional insured. Liability coverage includes Marina Operators Legal Liability & Protection & Indemnity

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Edward P. Hackett

Town of Harwich
Office of the Harbormaster
715 Main Street
Harwich MA 02646

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HARWBOA-01

JCZURA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/18/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER License # 1780862 HUB International New England 600 Longwater Drive Norwell, MA 02061-9146 | CONTACT NAME: Jim Czura PHONE (A/C, No, Ext): (781) 792-3233 FAX (A/C, No): (844) 402-1070 E-MAIL ADDRESS: Jim.czura@hubinternational.com | | | | | | | | | | | | | | |
|--|---|-------------------------------|--------|--|--------------|---|--------------|--|--------------|-------------|--|-------------|--|-------------|--|
| INSURED Harwich Port Boat Yard, Inc. P.O. Box 218 Harwich Port, MA 02646 | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Atlantic Specialty Ins. Co.</td> <td style="text-align: center;">27154</td> </tr> <tr> <td>INSURER B : Safety Indemnity Insurance Company</td> <td style="text-align: center;">33618</td> </tr> <tr> <td>INSURER C : AmGuard Insurance Company</td> <td style="text-align: center;">42390</td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : Atlantic Specialty Ins. Co. | 27154 | INSURER B : Safety Indemnity Insurance Company | 33618 | INSURER C : AmGuard Insurance Company | 42390 | INSURER D : | | INSURER E : | | INSURER F : | |
| INSURER(S) AFFORDING COVERAGE | NAIC # | | | | | | | | | | | | | | |
| INSURER A : Atlantic Specialty Ins. Co. | 27154 | | | | | | | | | | | | | | |
| INSURER B : Safety Indemnity Insurance Company | 33618 | | | | | | | | | | | | | | |
| INSURER C : AmGuard Insurance Company | 42390 | | | | | | | | | | | | | | |
| INSURER D : | | | | | | | | | | | | | | | |
| INSURER E : | | | | | | | | | | | | | | | |
| INSURER F : | | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | B5JH54890 | 11/15/2021 | 11/15/2022 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PO/ AGG \$ 2,000,000 P&I \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| B | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 5915239 | 11/15/2021 | 11/15/2022 | \$ \$ \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 | | | B5JH54891 | 11/15/2021 | 11/15/2022 | EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ |
| C | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below | | | R2WC157000 | 12/16/2020 | 12/16/2021 | PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Harwich
 209 Queen Anne Road
 Harwich, MA 02645

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Handwritten Signature

NEW BUSINESS

ANNUAL
COMMITTEE
PRESENTATIONS

Brooks Free Library Board of Trustees
739 Main Street, Harwich MA 02645
508-430-7562, email: brooksfreelibrary@clamsnet.org
www.brooksfreelibrary.org

**FY22 Annual Meeting with Board of Selectmen
December 13, 2021**

The Board of Trustees of Brooks Free Library appreciates the opportunity to meet annually with the Board of Selectmen. In May of 2021, Joan McCarty, Kathleen Remillard and Jeannie Wheeler were re-elected for three year terms and were duly sworn in by the Town Clerk. All Board members have completed the state mandated Ethics Training. Selectmen Larry Ballantine is our current liaison and we appreciate his attendance at our meetings and the opportunity for an efficient exchange of information between the two Boards.

The Board of Trustees continues to meet monthly on the first Wednesday evening of the month at 7 pm at the Library. Members of the public are welcome to participate in the meeting and provide input and feedback on Library operations and services. Full packets of the agenda, draft minutes and reports from the librarians are posted on the Town website and the Library website in advance of each meeting.

COVID-19 Pandemic and the impact on Library operations in 2021

As you're already aware, community conditions required a second closure of the Library on Dec. 14, 2020 at which time Library staff once again pivoted to providing curbside service for a number of months. While curbside operations allowed for daily, on-demand pick up of items it did not solve the desire to browse for materials of one's own choosing. However, staff developed an innovative solution in the form of "Book Bundles". These bundles were hand curated bundles of books and other materials that patrons could select from a cart in the Curbside area outside of the library building. Library staff selected materials based on subject matter, genres, read-alikes and other criteria. Due to the popularity of the Book Bundles, replenishing these bundles became a daily activity for staff.

In addition to creating book bundles and managing the high volume fulfillment center activities of placing and filling patrons' holds on specific library items, library staff continued to provide technology assistance and reference services remotely over the phone. 24/7 wireless internet access was available in the library parking lot utilizing a secure and stable Open Cape internet connection that provided adequate bandwidth for the high levels of use experienced during the building closure. Library programs including Knit Lit, book groups, story times and discussion groups continued to meet virtually during curbside operations.

The Library returned to in-person browsing on Monday, May 17th. However, due to staffing shortages a phased reopening plan began with 36 hours of inside service provided to the public throughout the months of May and June. As of July 1st, the Library has returned to full pre-COVID hours and is now open for the full schedule of 48 hours per week. There are no restrictions on the length of time patrons can stay and we are complying with the directive from the Town that masks are no longer required in Town facilities.

Over the course of the last few years, library staff remained flexible, compassionate and understanding under constantly changing conditions and the Board would like to commend staff

for their dedication to the community of library users and for their perseverance during difficult times.

Adult Programs

Beginning in October 2021, adult programs resumed in person meetings at the library. We currently have four book discussion groups meeting on a monthly basis along with a weekly Knit Lit group and a slate of other programs including discussion groups, musical performances and educational programs. We continue to provide on-demand technology assistance over the phone as during the pandemic but we are also pleased to provide in -person assistance once again at the service desks located on the first and second floor of the library. This fall we were also able to bring back in-person VITAL training. We have plans to expand program offerings in the new calendar year and are looking forward to adding, among others, new craft programs as well as collaborative programs with community partners such as the Harwich Fire Department, Council on Aging and the Cape Cod Community Media Center.

Wireless internet access and public computers continue to be popular services provided by the library although usage has shifted in the wake of the pandemic. Staff noted a high rate of technology adoption during pandemic when community members were forced to adapt to technology use in the absence of personal contact. As more meetings, groups and even personal communication began to take place in the virtual world community members relied heavily on the library staff for support in using new devices, software, and platforms. That need for technology assistance remains high as does the need for stable and reliable internet connections. This need grew tremendously during remote work phases of the pandemic and demand for wireless access was extremely high. Fortunately, the library's public wireless network is connected to Open Cape's fiber optic network which provides extremely reliable and stable internet access with built-in redundancy to weather most storms without network outages.

Youth Services

Our Youth Services Librarian Ann Carpenter provided outdoor programs over the summer and into the fall. Some programs remain outdoors at this time but indoor programs are scheduled to resume in January. Ms. Carpenter has also resumed her classroom visits at Harwich Elementary School where she runs a Mock Caldecott project that will culminate in February with a schoolwide vote on the best picture book. Additionally, the library welcomes classrooms from neighboring schools who visit the library weekly for book talks, browsing, project assistance and more. Our Youth Services Department also offers programs for homeschool families in the community.

As in years past, we offered a summer reading program which included several outdoor programs and performances at Brooks Park. Additionally, children and youth could earn free books and prizes for every 150 minutes they read. Reading time was logged online or using paper bookmarks and then those logs were returned to the Youth Services Desk in exchange for a prize. Statistics gathered indicate that participation was greatly improved over the previous year but had not yet fully recovered to pre-pandemic levels.

Shared Streets Grant

As noted in previous years' reports, concern over pedestrian safety in Harwich Center has been a theme. With limited parking on the library grounds, library visitors have had to utilize overflow parking at Town Hall and Brooks Park which requires utilization of the crosswalks on Main

Street. Recent improvements and traffic flow changes provided by the Shared Streets Grant, coupled with increased police presence along Main Street, greatly decreased the rate of speed of travelers in the center and therefore improved the safety for pedestrians in the vicinity of the library. We remain grateful for the positive outcomes of the project.

Know Your Town Podcast Series

As we reported in December 2020, Know Your Town, the collaborative Civic Education Program planned with the Voter Information Committee for Spring 2020 had to be postponed. Early in 2021, with pandemic restrictions still in place, Assistant Director Emily Milan reformatted the program to utilize a virtual platform rather than in-person events. Over the course of March and April 2021, Milan met virtually with department heads to record Know Your Town content for the library's podcast, BFL Podcast. The series of podcasts includes 14 episodes covering 16 different town departments. Each episode reviewed the primary objectives, related budget lines and the pandemic impacts on each department.

In the Fall of 2021, Milan also worked with Water/Wastewater Superintendent Dan Pelletier to record an episode of the podcast covering the Wastewater Articles included on the Special Town Meeting Warrant in October 2021. In addition to the podcast, Milan also recorded a pre-town meeting warrant review for the Special Town Meeting with Town Administrator Joe Powers through Channel 18. We anticipate more information in our next annual report related to the upcoming Know Your Town Series highlighting Town Boards and Committees. The first round of recordings is slated for January and February 2022.

The podcast is available for on-demand listening on the library website as well as Apple, Google, Spotify and anywhere else listeners might subscribe to podcasts.

Rogers Group Preservation Complete

It is with great excitement that we can announce the completion of the restoration of the Rogers Group statues. Funded by Community Preservation Act funds, the conservation and restoration of this historic collection was completed by Skylight Studios over the course of the last few years and the statues were returned to the library on October 13, 2021. The Board plans to celebrate the completion of this project with a public event at a future date. For now, the statues are on display throughout the library. Guidebooks are located at public service desks on each floor of the library and anyone wanting to do a self-guided tour need only to stop and ask for the guidebook.

Friends and Volunteers

Finally, we'd like to extend our sincere appreciation to the Friends of Brooks Free Library for all that they do to support the Library. We also very much appreciate the efforts of our volunteers. The past several years have presented challenges that, at times, seemed quite daunting. However, the Friends have worked to overcome every challenge presented, continuing to provide contactless book delivery services to homebound community members throughout the pandemic.

Another major sign of the return to "normal" was the reopening of the book sale room in October. The Friends book sale was missed greatly and continued to be a topic of public interest throughout all stages of re-opening. Staffed by volunteers, the Friends book sale is

housed in a room on the lower level of the library and is open to the public six days a week for 2 hours each day. The complete schedule can be found on our website along with information on how to donate books to the book sale.

In November, the Friends First Sunday programs resumed and received a warm response from community members. Each year the friends plan a slate of monthly programs which cover a variety of topics for both education and entertainment purposes. The Sunday programs are hosted by the Friends and a library staff member on the first Sunday of each month at 2 p.m. The full schedule of programs for this fiscal year can be found on the event calendar on the library website.

In addition to the Friends, our volunteers were instrumental throughout the pandemic. During the height of the pandemic we relied on a few core volunteers. However, in June 2021, we were able to bring back a full cohort of volunteers to assist staff with a variety of tasks related to daily operations. Library volunteers manage the shifting and shelving of library materials throughout the building on a daily basis allowing staff to focus on the circulation of materials (check in and check out), customer service, technology assistance, reader's advisory, and other tasks which take place at the public service desks. The service provided to the community by these steadfast volunteers is extraordinary and we appreciate their dedication.

Sincerely,

BROOKS FREE LIBRARY BOARD OF TRUSTEES

JoAnne Brown, Chair
Joan McCarty, Vice Chair
William Crowell, Treasurer
Kathleen Remillard, Corresponding Secretary
Jeannie Wheeler, Building and Grounds
Bernadette Waystack
Linda Cebula

Harwich Voter Information Committee

FY22 Annual Report to the Harwich Board of Selectmen

Committee Charge: The Voter Information Committee purpose is to inform and prepare voters on issues to be addressed at Annual and Special town meetings and the local annual election and to encourage voter registration and participation. The committee meets monthly on the 4th Wednesday at 2 pm in the Channel 18 Studio located in the Harwich Community Center.

Members: The committee currently consists of 4 appointed members as follows: Chair Emily Milan, Clerk Christina Joyce, Joy Jordan, and Pamela Groswald. Member attendance is consistent and we have had no issues with absenteeism or any difficulties reaching a quorum of members for each meeting. We do currently have one vacancy with additional vacancies anticipated in the coming year.

Documentation: All current committee members have been duly sworn in and ethics training certificates are up to date and on file with both the Chair and the Town Clerk. Meeting agendas and minutes are posted on the town website and Voter Information Committee webpage in accordance with the opening meeting timeline. Additionally, the Committee maintains a robust web page which includes links to each of the VIC programs, both Channel 18 videos and podcasts, along with committee contact information, and links to many important Town web pages such as the *Selectmen's Committee Handbook*, current committee and board vacancies, and the application for committee appointment.

Civic Engagement Programs: In an effort to expand community awareness ahead of the May 2021 Annual Town Meeting as well as the October 2021 Special Town Meeting the following programs were hosted and recordings can be found on the committee webpage:

- *Know Your Town 2021:* podcast series interviewing department heads and discussing operations, budgets and impacts of the pandemic.
- *Financial State of Harwich:* review of current town finances and proposed budget with Town Administrator Joe Powers, Finance Director Carol Coppola, Finance Committee Chair Jon Chorey , Selectman Larry Ballantine, and Monomoy Regional School Superintendent Scott Carpenter.
- *Annual Town Warrant Review:* review of warrant for annual town meeting with Town Administrator Joe Powers
- *Special Town Meeting 2021 Warrant Review:* review of warrant for special town meeting with Town Administrator Joe Powers
- *Special Town Meeting 2021 Wastewater Article Review Podcast:* review of warrant articles related to Wastewater with Water/Wastewater Superintendent Dan Pelletier

Election Programs: In support of the May 2021 Election and the September 2021 Special Election the following programs were hosted and recordings can be found on the committee webpage:

- *Annual Election Candidates Forum - 2021*

- *Candidates Forum for the Board of Selectmen Special Election- September 2021*

Support and Assistance: The work of the committee could not be undertaken without a great deal of assistance from town and community partners. First, the committee would like to thank Jamie Goodwin and Caleb Ladue of Channel 18 for their support recording special programs throughout the year. Additionally, thanks are owed to the Town Administrator and Department heads for their participation in the programs outlined above as well as to the staff in the Town Administrator's office for its assistance in scheduling and coordinating programs. As always, we thank the Board for its support of our endeavors, participation in special programs and assistance in helping to spread the word about our efforts to the wider community. Finally, we owe a good deal of thanks to the League of Women Voters of the Cape Cod Area for moderating the Candidates forums and to the candidates themselves for their participation.

Future Plans: Our plans for the upcoming year included a follow-up Know Your Town podcast series focusing on the charge of town committees and boards and recruitment efforts to fill associated vacancies. In addition to annual programs related to town meetings and local elections, we also intend to focus on voter registration and participation activities in an attempt to boost voter turnout. Finally, we would also like to express our willingness to pursue new programming. If the Board or community members have suggestions, please feel free to attend a meeting or contact us in writing. Our contact info is on the VIC webpage.

Memoriam: Until her sudden passing in April, VIC was also served by Margaret "Peggy" Rose. Peggy was a long-time member of the Voter Information Committee as well as a long list of other boards and committees. A dedicated volunteer, known informally as the unofficial "Mayor" of Harwich, Peggy was extremely giving of her time, talents, expertise and experience. A great deal of institutional knowledge was lost with her passing and she is greatly missed.

Emily Milan, Chair
Pam Groswald
Joy Jordan
Christina Joyce

2021 Back to a “new normal”

Accomplishments

Highlights

- The successful adoption of rates and fees conducted at our annual Public Hearing. *Under guidance and in collaboration with the Town’s finance office we are projected to match revenues and expenses based on our budget request.

Note: These modest increases will insure that Harwich continues to deliver a superior “golf experience” in the market place at an affordable price.

- Our solar facility is now delivering energy credits to the Golf operation (activation and collaboration with “Greenskies is ongoing)
- The new fleet of EZGO “**electric golf carts**” will be in place January 2022
- Final landscaping in and around the club house has been completed
- **Tournament schedule for 2022** that reaches out both to the “**Harwich Boosters**” and the **Harwich Chamber of Commerce** with dates for competition
- A new level of Collaboration with the **Harwich Conservation Trust** initiated this past August

This is a preliminary list of collaboration opportunities between CVGC and HCT:

1. Explore the idea of adding an overlay protection to the golf course so that golf can continue, but the land cannot be developed into something else. Perhaps adding an overlay protection could also save taxpayer money by earning the town nitrogen credits since the golf course is within the Herring River watershed, which is an estuary with impaired water quality due to septic system nutrients.
2. Continue to find and certify vernal pools around the margin of the golf course as was done in 2007 to 2008.
3. Share information about songbird nest box projects since the golf course is **Audubon** certified and HCT works with volunteers at 5 sites in Harwich to monitor 100 nest boxes for bluebirds and other songbird species.
4. Explore opportunities to establish walking trails around the golf course that may link to other walking trails.

Committee Summary

- Meeting attendance by members continues to be strong
- Current officers are: Clem Smith, Chair and Martha Duffy, Vice Chair,
- Committee Members: Paul White, John Crook, Jack Connolly, Steve Bilotta, , and *Carol Fuller (Newly appointed - replacing, the sad loss of Tom Johnson with his many years of service to the Town)
- The committee is in compliance with the “conflict of interest law” and is up to date with “ethics” certification requirements.
- Agendas and minutes are complete and regularly posted
- All members have been sworn in
- The committee is fully aware of its charge, its duties, and responsibilities to”all members of the Harwich Community”

Future Plans

Long range:

Prioritization of capital needs is in alignment with the Town’s master Capital Plan

- Completion of forward tee options and driving range enhancements
- A Junior practice course
- A nursery/ putting complex designed for Super senior access after hours
- Cart path renewal and improvements designed to enhance emergency response of Fire and Safety personnel is continuing.
- We continue to utilize **USGA** consultation and their services

Note: Immediate focus in 2022, as an example, will start with our upgrading of water resource management (Irrigation) capabilities. New infrastructure digital heads and installation

- Our **“First Tee”** affiliation as a regional center for Junior Golf, it's promotion and development
- “Drive Chip & Putt”
- MIAA, sponsoring of State Wide Junior competitions

These policies and direction, given in conjunction with our management team, continue to map out a vision for the future of Harwich Golf.

Respectfully submitted,

Clement Smith, Chair HGC

Clement Smith, Chair HGC

OFFICE OF THE SELECTMEN

PHONE (508) 430-7513
FAX (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645



TO: Brooks Free Library Board of Trustees, Golf Committee, Planning Board, Cemetery Commission, and Community Preservation Committee

FROM: Board of Selectmen

DATE: November 30, 2021

RE: 2021 Annual Meeting with the Board of Selectmen - Reminder

Dear Chairman and Members:

In accordance with Harwich Home Rule Charter, Chapter 7, Section 2-3, each board, commission and committee shall meet annually with the Board of Selectmen for the purpose of discussing accomplishments and future plans.

Your committee is scheduled to meet with the Selectmen on **December 13, 2021**.

The Chairman of your committee is requested to be in attendance on the above date. The Vice Chair may attend in the absence of the Chairman.

Please prepare a written summary of the following items:

- Brief Highlight of last year
- List of Committee Members
- Organization of Committee: Chair, Vice Chair, etc.
- Are members sworn in?
- Is your member's State Ethics testing up to date?
- Does your Committee charge need review/updating? If so, thoughts to what needs addressing.
- What does your Committee need: assistance/support, finding members
- Member attendance/absences
- Are you posting Agendas and Minutes?

These written summaries will need to be provided to the Town Administration office one (1) week before your meeting date. If you have specific items that you would like to speak in regards to, there will be a 3-5 minute discussion period during the meeting. The Board of Selectmen will read and review your report prior to your presentation, please plan to only review bullet points at your presentation. We look forward to meeting with you.

<http://www.mass.gov/ethics/>

Priorities, Concerns and Business to Date

1. Matters the Board has reviewed January- October, 2021:
 - Subdivision/ Approval Not Required Plans (8 applications);
 - Safe and Adequate Access Determinations (1 application);
 - Use Special Permits (6 applications);
 - Site Plan Reviews/ Waiver of Site Plan Review (6 applications);
 - Subdivision covenant/ security releases (2 requests).
2. The Board recommended and Town Meeting approved a zoning amendment authorizing the development of design guidelines for the West Harwich Special (Zoning) District
 - The Board has been working with Cape Cod Commission staff to develop WHSD design guidelines. It is anticipated that the Board will complete the draft and public hearing process and adopt the guidelines by January 2022.
3. A new town planner, Jon Idman, started in May 2021.
4. In July, the Board recommenced in-person meetings after more than a year of remote meetings driven by COVID-19.
5. The town is in the early stages of commencing a Local Comprehensive Plan Update.
 - When drafted, the Board will ultimately review this LCP update to submit to Town Meeting for adoption.
6. The Board has also discussed and has great interest in studying amendments to and over the full breadth of the town's zoning and subdivision regulations. Among other things, iterative amendments to the regulations over time have created some internal inconsistencies that need to be reconciled.
It may be helpful to see if and how the Charter/ By-law Review Committee might be involved in such review and amendment.
7. The Board's two alternate member positions are currently open. These positions need to be appointed and filled. It is important for the Board to have a full complement of regular and alternate members, given its pressing planning and regulatory docket, seasonal absences, or absences associated with the continued pervasiveness of COVID-19.

Respectfully,
Harwich Planning Board

By: Duncan Berry, Chair

CC: Harwich Planning Board Members via email
Allan Peterson, Vice Chair
Joe McParland
Dave Harris
Mary Maslowski
Craig Chadwick
Bill Stoltz

2021 Cemetery Commission Annual Report

The Harwich Cemetery Commission is comprised of three appointed Harwich residents charged with overseeing the town's seventeen cemeteries. We currently have three Commissioners Steven H. Conner, Commission Chair, Cynthia A. Eldredge, Former Commission Chair, and Robert B. Thompson who joined the commission in 2021. The Commission wishes to thank Cynthia for her hard work and dedication as Chairwoman. All three of the Commissioners have been sworn in and have up-to-date State Ethics testing. The Cemetery Commission meets once per month usually on the first Tuesday. This year the commission has meet thirteen times. Due to COVID at the beginning of the year the first seven meetings were virtual using Go-To-Meeting. The commission has been able to meet for in-person meetings since July.

The Commission supports and provides guidance to the Cemetery Administrator, prioritizes yearly expenditures of revenues from annual lot sales, and establishes policies and regulations related to the public use, operation, and maintenance of the town's burial grounds. The town's cemeteries cover over one hundred acres of land.

Burials and Cremations

To date 2021 there have been 100 burials. Of these, 38 were full-body burials and 62 were cremations. Last year we only had 61 burials in total. The 62 cremation burials interred this year were from deaths in the following years: 31 (2021), 14 (2020), 8 (2019), 2 (2018), 1 (2017), 1 (2014), 2 (2013), 1(2002), 1 (1998) and 1 (1990). We have 4 already scheduled for next year as some families still don't want to meet and have services due to COVID.

Each year we have seen the number of cremation burials increasing, and the Commission will be exploring revisions in certain lot sizes to better accommodate this trend.

Financial Statement

As of December 1, 2021, we have had revenues of \$71,125.00 and expenses of \$83,127.32. The current balance in the Cemetery Revolving Fund is \$59,978.96.

Accreditation for the James G. Marceline Arboretum at Island Pond Cemetery

On February 22, 2021 the Marceline Arboretum at Island Pond in Harwich was awarded a Level 1 Accreditation by The ArbNet Arboretum Accreditation Program and The Morton Arboretum, for achieving particular standards of professional practices deemed important for arboreta and botanic gardens.

This was a long process due to the 2019 tornado and then the COVID pandemic with several other obstacles holding us back from getting the accreditation. Many people were involved with this process, and we are thrilled that it went through. We would like to thank Conservation Department and AmeriCorps Cape Cod for all their hard work helping us.

In addition to the Grand Opening of the James G. Marceline Arboretum, the AmeriCorps volunteers assisted Robbin Kelley, our Cemetery Administrator, and Cindy Eldredge, Commissioner in producing brochures and signs to assist visitors around the Arboretum. We conducted a Tree Tour in conjunction with the Harwich Garden Club. The AmeriCorps volunteers were stationed at different areas to answer visitors' questions about trees and talk about wildlife habitat.

The entrance to Island Pond Cemetery and the James G. Marceline Arboretum was completely renovated with a new sign as well as removing stone pillars and widening and paving the roadway. Our Commission Chairman Steve and his wife Kim Conner picked out new Royal Raindrop Crabapple trees and shrubs to plant at the entrance. They were assisted with planting by the Harwich DPW.

Web Services of America has been out at the cemetery taking photographs and drone footage of the property and converted the database and have uploaded it to the website.

East Harwich Union Cemetery Gravestones CPC Article

East Harwich Union Cemetery Gravestones CPC Article will be resubmitted at Town Meeting in May 2022. We received documents from the East Harwich Methodist Church confirming the name of the cemetery should be recorded as the Union Cemetery at the East Harwich Methodist Church.

Veterans Memorial Circle

We submitted a CPC Article for the Town Meeting 2021 for the Veterans Memorial Circle at Evergreen Cemetery. The commission wants to be fiscally responsible by raising outside funds to help defray the cost of the memorials. A Memorial Circle donation letter has been drafted and have e-mailed it to Joe Powers, Town Administrator, and Carol Coppola, Town Accountant for their assistance in creating an account for the Veteran's Memorial Circle. This account will be for the supplies needed to establish the Memorial. Our goal is to have the Memorial Circle completed by Veteran's Day 2022.

Harwich Cemetery Rules and Regulations

The commission is currently updating the Rules and Regulations for our cemeteries. We hope to present and receive approval for these updated regulations at Town Meeting 2022.

Additional Activities

A new sign was commissioned and installed at the Union Cemetery at the East Harwich Methodist Church.

We had patchwork paving and berms installed at Island Pond Cemetery. The old section of Evergreen Cemetery was paved to connect the new section. We remain appreciative of the hard work of the DPW and will be exploring options for increasing the capabilities of their cemetery team.

Memorial Day services were regrettably cancelled due to COVID 19.

We were able to hold Veterans Day Services at Island Pond which were well attended.

Our AmeriCorps volunteer, Ashley Boudreau served at the Arboretum property until July. In October, Madeline Oerth replaced Ashley and will be working with us until next July 2022, two days a week.

The following upcoming projects are scheduled with help from AmeriCorps:

- Installation of a split rail fence at the parking area connecting the cemetery to the conservation area to Island Pond Cemetery.
- Replacing a split rail fence at the crossroad extension.
- Planting a new native species garden at the back of the cemetery.

We are extremely appreciative of their assistance!

Focus on 2022

- Of utmost importance to the Cemetery Commission is Cemetery Administrator coverage for the Town. This has been an ongoing issue for many years. An assistant would greatly help with this workload. In the event of the Ms. Kelley's absence, there is no one in the Town capable or trained cover all the aspects of her job.
- We are only focusing on the Civil and Revolutionary Wars memorials. to be placed at the Evergreen Veterans Memorial Circle.
- Continue working on brochures to map streets within and list the history of each town owned cemetery.
- Continue to work on various improvements, drainages, brush clearing, and other maintenance projects within the cemetery properties.
- Install tree tags at the Island Pond Arboretum.

Steven H. Conner, Chair
Cynthia A. Eldredge
Robert B. Thompson
Robbin Kelley, Administrator

Harwich Cultural Center Gymnasium Uses- Recreation Department

Spring 2021

- **Monday After School Program 2-5pm- 20 participants**
- **Tuesday After School Program 2-5pm- 20 participants**
- **Wednesday After School Program 2-5pm- 20 participants**
- **Thursday After School Program 2-5pm- 20 participants**
- **Friday After School Program 2-5pm- 20 participants**

Fall/Winter 2021/2022

- **Adult Pickleball Program- Monday, Wednesday, Friday 8am-12pm- 100-150 participants**
- **Adult Night Pickleball Program- Tuesday, Thursday 5:30pm-8pm- 40-50 participants**

**** All Recreation Program fees and revenue deposited in Recreation Revolving Fund Account/\$10 from each registration fee deposited in Cultural Center Revolving Fund Account.**

****Total of \$2500-\$3000 deposited in Cultural Center Revolving Fund in last year.**

TOWN OF HARWICH
PROCEDURE FOR REMOTE PARTICIPATION

Remote Meeting Participation is authorized by amended Open Meeting Law regulation and is available to all municipal Boards, Committees and Commissions in accordance with the Attorney General's CMR 29.10 issued on November 11, 2011 (see attached) and approved by a vote of the Board of Selectmen on December 12, 2011. The Board of Selectmen on January 9, 2012 further adopted these local procedures for remote participation so long as a quorum of the body, including the chair or, in the chair's absence, the person authorized to chair the meeting, shall be physically present at the meeting location.

- 1) The Town of Harwich will allow remote participation by audio and/or video communication.
- 2) A member of a Board, Committee or Commission who cannot attend a meeting for one or more of the five permissible reasons, must notify the chair/ acting chair that they qualify for and wish to participate remotely, or acting chair if the chair is seeking remote participation, and the chair /acting chair shall notify the Information Technology Director for set up of the tele-conference equipment in a meeting room at least 24 hours prior to the scheduled meeting based on the availability of equipment. (A cell phone with speaker phone or skype audio or video is an acceptable alternative technology but must be clearly audible to one another). When video technology is in use, the remote participant shall be clearly visible to all persons present in the meeting location.
- 3) Chair or Acting Chair shall identify for the record any or all remote participants at the start of the meeting.
- 4) To assure accurate votes taken during the meeting, the Chair shall specifically ask for the remote participant's vote.
- 5) The meeting minutes shall reflect the member who participated by remote access.
- 6) Members are allowed to participate remotely up to three times per calendar year. If circumstances warrant an extension longer than three remote participations per year, the Board of Selectmen must vote to grant such extension.
- 7) Remote participation shall be limited to two (2) members at any meeting.
- 8) Cost of remote participation shall be borne by the remotely participating member.

The five permissible reasons allowed for remote participation are:

- 1) Personal illness;
- 2) Personal disability;
- 3) Emergency;
- 4) Military service; or
- 5) Geographic distance

Adopted at a Public Meeting of the Board of Selectmen on January 9, 2012.
Amended May 23, 2016

DECLARATION OF TRUST

HARWICH AFFORDABLE HOUSING TRUST FUND

THIS DECLARATION OF TRUST is made as of 9th day of July, 2018 by the Town of Harwich, acting by and through its Board of Selectmen pursuant to the vote taken under Article 40 of the May 7, 2018 Annual Town Meeting, a certified copy of which is attached hereto and recorded herewith, and the provisions of Chapter 44, Section 55C of the General Laws (the "Act").

ARTICLE I - NAME OF THE TRUST

The trust shall be called the "Harwich Affordable Housing Trust Fund" (the "Trust").

ARTICLE II - PURPOSE OF TRUST

The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Harwich for the benefit of low and moderate income households as defined by the Massachusetts Department of Housing and Community Development, or successor agency ("DHCD") and in furtherance of this purpose, to acquire by gift, purchase, or otherwise real estate and personal property, both tangible and intangible, of every sort and description, and to use and/or dispose of such property, both real and personal, in such manner as the Board of Trustees deems appropriate to carry out such purpose. The Trust shall be governed in accordance with Act and the authority granted by Town Meeting, as the same may be amended from time to time.

ARTICLE III - APPOINTMENT AND TENURE OF TRUSTEES

There shall be a Board of Trustees (the "Board") of the Harwich Affordable Housing Trust Fund, composed of five Trustees. One Trustee shall be the Town Administrator or his/her designee, who shall act as Chairperson and shall have a vote, one Trustee shall be a Selectman, as designated by the Board of Selectmen, and the remaining three Trustees shall be appointed by the Board of Selectmen. All Trustees shall serve a term of two years, except that, initially, two of the three Trustees appointed by the Board of Selectmen shall serve for a term of one year. In the event of a vacancy in the position of Trustee, the appointment shall be made in the same manner as the original appointment. The Trustees (other than the Town Administrator) must be residents of the Town of Harwich to be eligible for appointment. Any such Trustee who ceases to be a resident of the Town of Harwich shall promptly provide a written notification of the change in residence to the Board and to the Town Clerk. Said Trustee shall cease to be a member of the Board upon such notification and action shall be taken immediately to fill such vacancy. Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk. If a Trustee shall die, resign, be removed or for any other reason cease to be a Trustee hereunder before his/her term of office expires, a

successor shall be appointed by the Board of Selectmen to fill such vacancy for the remainder of the unexpired term, provided that in each case the said appointment and acceptance in writing by the Trustee so appointed is filed with the Town Clerk and recorded with the Barnstable County Registry of Deeds and, if applicable, the Barnstable County Registry District of Land Court. Upon the appointment of any succeeding Trustee and the filing and recording of such appointment or a certificate of such appointment, the title to the Trust estate shall thereupon and without the necessity of any conveyance be vested in such succeeding Trustee jointly with the remaining Trustees.

ARTICLE IV – POWERS OF TRUSTEES

The Trustees shall have the following powers which shall be carried out in accordance with and in furtherance of the provisions of the Act as outlined below:

(1) to accept and receive property, whether real or personal, by gift, grant, devise, or transfer from any person, firm, corporation or other public or private entity, including without limitation grants of funds or other property tendered to the Trust in connection with provisions of any zoning ordinance or by-law or any other ordinance or by-law or any general or special law or any other source, including money from the Community Preservation Act, Chapter 44B of the General Laws (the "CPA"); provided, however, that any such money received under the CPA shall be used exclusively for community housing and shall remain subject to all the rules, regulations and limitations of the Act when expended by the Trust, and such funds shall be accounted for separately by the Trust; and provided further, that at the end of each fiscal year, the Trust shall ensure that all expenditures of funds received from the CPA are reported to the Harwich Community Preservation Committee (the "CPC") for inclusion in the community preservation initiatives report, form CP-3, to the department of revenue;

(2) to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;

(3) to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board of Trustees deems advisable notwithstanding the length of any such lease or contract;

(4) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;

(5) to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;

(6) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;

(7) to apportion receipts and charges between incomes and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;

(8) to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;

(9) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;

(10) to carry property for accounting purposes other than acquisition date values;

(11) to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge Trust assets as collateral;

(12) to make distributions or divisions of principal in kind;

(13) to comprise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of this act, to continue to hold the same for such period of time as the Board may deem appropriate;

(14) to manage or improve real property; and to abandon any property which the Board determined not to be worth retaining;

(15) to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate;

(16) to extend the time for payment of any obligation to the Trust;

(17) to designate the Selectmen member of the Board to report to the full Board of Selectmen on acquisition and dispositions of real property by the Trustees;

(18) the Trust shall have the following additional duties:

- (a) The Trust shall oversee all funds under its control and use the funds to create and preserve affordable housing opportunities in the Town of Harwich; and
- (b) The Trust shall work with the Harwich Housing Committee to develop an affordable housing plan, which shall be updated each year and a copy presented to the Board of Selectmen.

(19) The Trustees shall have full power and authority, at any time and from time to time to expend Trust funds, both principal and interest, as the Board deems appropriate. All expenditures shall be made in conformance with the terms of this Trust and the Act.

ARTICLE V – REMOVAL OF TRUSTEES

A member of the Board may be removed from the Trust by the Board of Selectmen by a majority vote after a public meeting or by failure to reappoint.

ARTICLE VI – MEETINGS OF THE TRUSTEES

The Board of Trustees shall meet at least quarterly at such time and such place as the Trustees shall determine. Special meetings may be called by the Chairperson or by any three (3) Trustees. Notice of any meeting of the Trust shall be filed with the Town Clerk and posted in accordance with the Open Meeting Law, Chapter 30A, Sections 18-25 of the General Laws.

A quorum of the Board of Trustees shall be the majority of the full Board of Trustees but less than a quorum may, subject to the requirements of the Open Meeting Law, continue a meeting to a time, date and place certain.

The Chairperson may establish sub-committees and/or ad hoc task related committees to carry out the purposes of the Trust. Chairpersons of the sub-committees may be selected by the members of the sub-committees.

ARTICLE VII – ACTS OF TRUSTEES

Any action of the Board of Trustees shall be approved by a majority of those present and voting at a duly called meeting, provided that a quorum is present, and any and all instruments executed by such majority shall be binding upon the Trust, and shall be conclusive evidence that such action has been duly authorized. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust property. No one dealing with the Trustees need inquire concerning the validity of any act of the Trustees or see to the application of anything paid to or upon the order of the Trustees. No Trustee shall be liable for the act, negligence or default of any other Trustee or any employee, agent, or representative of the Trust selected with reasonable care, nor for errors in judgment, nor mistakes of law or fact made in good faith nor in reliance in good faith on advice of counsel nor for other acts or omissions in good faith

ARTICLE VIII – LIABILITY; CONFLICT OF INTEREST

Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town of Harwich, except in the manner specifically authorized herein. The Trust is a public employer and the Trustees are public employees for the purposes of Chapter 258 of the General Laws. The Trust shall be deemed a municipal agency and the Trustees special municipal employees for the purposes of Chapter 268A of the General Laws.

ARTICLE IX – TREASURER/COLLECTOR AS CUSTODIAN

The Town of Harwich Treasurer shall be the custodian of the Trust's funds and shall maintain separate accounts and records for said funds. He or she shall invest the funds in the manner authorized by Chapter 44, Section 55B of the General Laws and other applicable laws, as they may be amended from time to time. Any income or proceeds received from the investment of funds shall be credited to and become part of the Trust. The Board of Trustees shall control the expenditure of Trust funds in accordance with the provisions of the Act, but payments shall be made through the warrant process. As custodian, the Town Treasurer shall issue checks as directed by the Trustees. The books and records of the Trust shall be audited annually by an independent auditor in accordance with accepted accounting practices, as required under the Act. The Trust shall be audited as part of the Town audit.

ARTICLE X – DURATION OF THE TRUST

This Trust shall continue so long as authorized under the Laws of the Commonwealth of Massachusetts. Notwithstanding the foregoing, the Trust may be terminated in accordance with Chapter 4, Section 4B of the General Laws, provided that an instrument or certificate of termination together with a certified copy of the Town Meeting vote are duly recorded with the Registry. Upon termination of the Trust, subject to the payment of or making provisions for the payment of all obligations and liabilities of the Trust, the net assets of the Trust shall be transferred to the Town and held by the Board of Selectmen for affordable housing purposes. In making any such distribution, the Trustees shall, subject to the prior approval of the Board of Selectmen, sell all or any portion of the Trust property and distribute the net proceeds thereof or they may distribute any of the assets in kind, except that any net funds generated pursuant to the CPA which shall be returned to the CPC. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

ARTICLE XI – CONSTRUCTION OF TERMS

In the construction hereof, whether or not so expressed, words used in the singular or in the plural respectively include both the plural and singular, words denoting males include females and words denoting persons include individuals, firms, associations, companies, trusts and corporations unless a contrary intention is to be inferred from or required by the subject matter or context. All the powers and provisions of the Trust herein contained shall take effect and be construed according to the laws of the Commonwealth of Massachusetts.

Reference to the Trustee shall mean the Trustee or Trustees for the time being hereunder.

ARTICLE XII – RECORDING

This Declaration of Trust shall be recorded with the Barnstable County Registry of Deeds and the Barnstable County Registry District of Land Court.

ARTICLE XIII – AMENDMENTS

The Declaration of Trust may be amended from time to time, except as to those provisions specifically required under the Act, by an instrument in writing signed by all of the Trustees and approved at a

meeting called for that purpose and approved in writing by the Board of Selectmen, provided that in each case, a certificate of amendment has been recorded with the Barnstable County Registry of Deeds and the Barnstable County Registry District of Land Court.

ARTICLE XIV – RECORD TO BE CONCLUSIVE, CERTIFICATE AS TO FACTS

Every contract, deed, mortgage, lease and other instrument executed by a majority of the Trustees as appears from instruments or certificates recorded with the Registry of Deeds and Registry District Land Registration Office to be Trustees hereunder shall be conclusive evidence in favor of any person relying thereon or claiming thereunder, that at the time of the delivery thereof this Trust was in full force and effect and that the execution and delivery of such instrument was duly authorized by the Trustees except that instruments of amendment pursuant to Article XIII and an instrument of termination pursuant to Article X hereof shall be conclusive only if it appears that the delegations, amendments or termination have been executed by all of the Trustees and the Board of Selectmen. Any person dealing with the Trust property or the Trustees may always rely on a certificate signed by any person appearing from instruments or certificates so recorded to be Trustee hereunder as to the identity of the then current Trustees or as to the existence or nonexistence of any fact or facts which constitute conditions precedent to acts by the Trustees or in any other manner germane to the affairs of the Trust.

ARTICLE XV – TITLES

The titles to the various Articles herein are for convenience only and are not to be considered part of said Articles nor shall they affect the meaning or the language of any such article.

638933/HARW/0001

[signature page follows]

Signed by the Town of Harwich Board of Selectmen under seal as of this 9th day of July, 2018.

TOWN OF HARWICH
By its Board of Selectmen

Julie Kavanagh
Julie Kavanagh

Larry Ballantine
Larry Ballantine

Edward McManus
Edward McManus

Donald Howell
Donald Howell

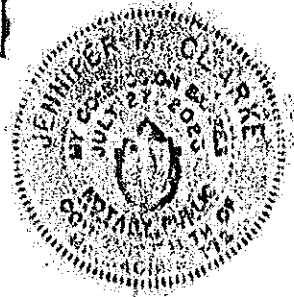
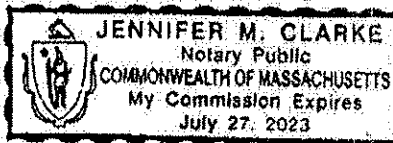
THE COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this 9 day of July, 2018, before me, the undersigned notary public, personally appeared Board of Selectmen, member(s) of the Harwich Board of Selectmen, as aforesaid, who proved to me through satisfactory evidence of identification, which was in person, to be the person whose name is signed on the preceding document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose on behalf of the Town of Harwich.

Jennifer M. Clarke
Notary Public
My Commission Expires: July 27, 2023

638933/HARW/0001



BARNSTABLE REGISTRY OF DEEDS
John F. Meade, Register

Town of Harwich, MA
Tuesday, October 6, 2020

Chapter 140. Affordable Housing Trust

[HISTORY: Adopted by the Annual Town Meeting of the Town of Hardwick 5-7-2018 by Art. 40. Amendments noted where applicable.]

§ 140-1. Appointments.

As authorized by Chapter 44, § 55C,^[1] the Board of Selectmen shall appoint five Trustees, one of whom shall be the Town Administrator or designee, and one of whom shall be a member of the Board of Selectmen; the remaining three Trustees shall be appointed by the Board of Selectmen for two-year staggered terms.

[1] *Editor's Note: See MGL c. 44, § 55C.*

§ 140-2. Duties and responsibilities.

- A. The Trust shall possess all of the powers and authority set forth in M.G.L. c. 44, § 55C. The Selectman member of the Trust shall report to the full Board of Selectmen on purchases or sales of real property.
- B. In addition, the Affordable Housing Trust shall work with the Harwich Housing Committee to develop an affordable housing plan, which shall be updated each year and a copy presented to the Board of Selectmen.

§ 140-3. Removal.

A member may be removed from the Trust by the Board of Selectmen by a majority vote for cause after a public meeting or by failure to reappoint.



Cranberry Valley Golf Course

Harwich, MA

Memo

To: Board of Selectmen

From: Roman Greer, Director of Golf

cc: Joseph Powers, Town Administrator
Clem Smith, Golf Committee Chairman

Date: December 6, 2021

Re: 2022 Rates & Fee Recommendation

Dear Mr. Chairman and Members of the Board,

Please find the Golf Department recommendation for 2022 Rates & Fees at Cranberry Valley. I presented the attached recommendation to the Golf Committee at their regular October meeting on 10/19/21. The Golf Committee held a posted public hearing on rates & fees on 10/26/21, where 3 members of the public attended. One member of the public commented, asking if the Committee would consider limiting non-resident annual pass sales in the future. Upon closing the public hearing the golf committee voted unanimously to endorse the rate & fee recommendation as presented.

Please find the public hearing notice, the recommendation, the proposed 2022 rate sheet and competitive comparison data attached.

Respectfully Submitted,

Roman

Roman Greer, PGA
Director of Golf
Town of Harwich



Cranberry Valley Rates & Fees

Proposed 2022

GREEN FEES:

Monday –Thursday

March 22nd – May 27th \$49

May 31st – Sept 1st \$79

Sept 6th – Sept 29th \$65

Oct 3rd – Dec 15th \$49

Friday, Saturday, Sunday & Holidays

March 18th – April 14th \$65

April 15th – Oct 10th \$79

Oct 15th – October 30th \$65

Nov 4th – Dec 19th \$49

Shoulder Season Weekday (M-Th) Hotel Rate: \$62 (includes cart)
Before Memorial Day and after Labor Day

MISCELLANEOUS FEES:

Mid-Day Rate (Mon-Thurs, 1:00PM – Twilight) \$59

Mid- Day Rate (Fri-Sun, 1:00PM – Twilight) \$69

Twilight Rate (After 3:30PM) (Oct. after 2:30) \$35

Twilight Rate (After 4:00PM June, July, August) \$35

Junior Back 9 (First hour of play) and Twilight \$15

Back 9 (First hour of play) \$40

9 Hole Rate (Sunday – Thursday after 1:00PM) \$40 (based on availability)

Replay Rate \$40

Temporary Green Fee \$25

Active Military Discount 25% off Green Fees

Golf Cart 18 Hole (per person) \$24

Golf Cart 9 Hole (per person) \$14

Walking Push Cart 18 Hole \$8

Walking Push Cart 9 Hole \$5

Range Ball Bucket \$5 small/\$8 large

GHIN Handicap Service Fee \$55

ANNUAL PASS

| | | |
|---|--------|--------|
| Adult Harwich Resident | \$860 | (+50) |
| Adult Chatham, Eastham or Orleans Resident | \$1060 | (+150) |
| Adult Non-Resident | \$1160 | (+50) |
| Young Adult Harwich/Chatham Resident (age 19-30 as of May 1 st) | \$560 | (+50) |
| Collegiate (19-24 as of May 1 st requiring student ID from university) | \$300 | (+50) |
| Junior Harwich/Chatham Resident (age 7-18 as of May 1 st) | \$150 | |
| Junior Non Resident (age 7-18 as of May 1 st) | \$350 | |
| GHIN Handicap Service | \$55 | (+5) |
| Range Pass | \$350 | (+50) |

2021 Competitive Rate Comparison

| | Harwich | Harwich Proposed | Brewster | Dennis | Barnstable | Yarmouth |
|--------------------|----------|------------------|---------------------|----------------|---------------------|----------|
| Resident AP | \$ 810 | 860 | \$ 1,053 | \$ 775 | \$ 1,177 | \$ 1,200 |
| Non Resident | \$ 1,110 | \$ 1,160 | \$ 1,752 | \$ 1,200 | \$ 1,562 | \$ 1,200 |
| Jr | \$ 150 | \$ 150 | \$ 204 | \$ 165 | \$ 143 | \$ 110 |
| YA | \$ 510 | \$ 560 | N/A | \$ 625 | \$ 673 | \$ 760 |
| Collegiate | \$ 250 | \$ 300 | \$ 407 | \$ 275 | \$ 286 | \$ 325 |
| Top weekend GF | \$ 79 | \$ 79 | \$ 74 | \$ 69 | \$ 74 | \$ 83 |
| Top Weekday GF | \$ 79 | \$ 79 | \$ 74 | \$ 69 | \$ 74 | \$ 67 |
| Twilight | \$ 35 | \$ 35 | \$ 35 | \$ 29 | | \$ 33 |
| Cart 18/9 | 24/14 | 24/14 | 23/14 | 20/14 | 22/12 | 22/14.50 |
| Range Bakset sm/lg | 5/8 | *5/8 | 6/10 | 5/8 | 5/8 | |
| Range pass | 300 | 350 | bulk purchases | bulk purchases | 235 | |
| proposed for '22 | | | increase in AP + GF | | 5% on AP and \$3 GF | |
| Lowest | | | | | | |
| Highest | | | | | | |

Golf Department Rates & Fees Recommendation 2022

Goals:

- Increase general fund revenues to offset requested budget increases for FY23. Requested increases are primarily due to personnel cost increases (the result of collective bargaining contracts and state minimum wage increases).
- Increase revenues in Golf Improvement Fund (GIF) in anticipation of a major irrigation system upgrade scheduled in FY25. The golf department is budgeting to pay 100% of the costs for this upgrade out of the GIF.
- Adjust Annual Pass categories with a focus on Harwich residents and to streamline non-resident categories

Recommendation:

Annual Pass – Increase all Adult categories by \$50

Increase Chatham, Eastham & Orleans category by additional \$100

Range Fees- Increase Annual Range Pass (unlimited range ball use) by \$50

Greens Fees and Cart Fees – No increase recommended for 2022

GHIN Handicap Service – increase to \$55. This rate is set by Mass Golf, the administrator of the service, under the Members Now program.

Rationale:

Golf Department rates have followed a model of “every other year” alternating raising annual passes and greens fees/cart fees for the past 7 years. This model has worked well as it does not put undue recurring pressure on any one segment of our customer base. Last year annual passes did not increase (other than the Chatham category). This year I recommend looking primarily to Annual Pass fees to generate additional revenue needs.

Anticipating an increase to FY23 budget request, primarily to address salary and wage obligations (including increase to minimum wage for seasonal employees) and issues related to the unprecedented level of facility use (credit card processing fees and supplies), the rate & fee recommendation for 2022 will generate additional general fund revenue to offset budget increases. In addition, the rate & fee recommendation will generate additional revenue for the Golf Improvement Fund in anticipation of a major irrigation system upgrade in FY25. The additional funds directed to the GIF will allow the golf department to fund 100% of the costs for the irrigation upgrade.

Golf Department general fund revenues hit another high water mark in FY21 with over \$2.13 million (previous high was \$1.895 million). In accordance with the FY22 budget message from the BOS, the golf department has been operating in FY22 on a level funded budget. The lean budget coupled with the unprecedented level of play at the golf course has created budgetary needs for FY23 that we hope to offset with this request. The golf department is retiring the last of its "old debt" in FY22 (2006 golf Course Renovation), leaving the golf department with only 1 current debt service (Golf Infrastructure/Cart Barn Project) which it continues to fund 100% of the obligation out of the Golf Infrastructure Revolving Fund. The rates & fee recommendation presented will see the golf department fund its direct budgetary expenses, all current and future projects and debt (as listed above) and indirect employee costs such as life insurance, health insurance and Medicare.

Competitive market research among other Cape municipal facilities finds Cranberry Valley remaining appropriately placed in the marketplace with among the highest daily greens fees and the 2nd lowest cost for resident annual pass. Cart and range fees remain competitive as well. Please see attached market research for details.

Details:

Annual Pass: \$50 increase to all adult categories. An additional \$100 increase to Chatham, Eastham and Orleans categories will accomplish year 2 of a 3 year plan developed by the Golf Committee to extend these special categories toward the Non-Resident rate. An additional \$100 increase next year will accomplish this goal leaving our Annual Pass categories as simply Harwich Resident rate and Non-Resident rate.

The requested breakdown of these increases is:

\$20 to the Golf Improvement Fund from all adult Annual Pass increases
 \$30 on Harwich and Non-Resident Annual Passes and \$130 on Chatham, Eastham & Orleans categories to general fund revenue.

Revenues:

| | Projected Revenue Increase | | | | | | | |
|------------------|----------------------------|-----------|----------|----------|------|----------|------------|-----------|
| General Fund | \$ 30 | \$ 130 | \$ 130 | \$ 30 | \$ - | \$ 30 | \$ 30 | |
| Golf Improvement | \$ 20 | \$ 20 | \$ 20 | \$ 20 | \$ - | \$ 20 | \$ 20 | |
| Annual Pass Type | Harwich | Chatham | E/O | Non-Res | Jr | YA | Collegiate | Total |
| 2021 | 756 | 228 | 41 | 38 | 66 | 62 | 46 | 1237 |
| General Fund | \$ 22,680 | \$ 29,640 | \$ 5,330 | \$ 1,140 | \$ - | \$ 1,860 | \$ 1,380 | \$ 62,030 |
| Golf Improvement | \$ 15,120 | \$ 4,560 | \$ 820 | \$ 760 | \$ - | \$ 1,240 | \$ 920 | \$ 23,420 |

Greens Fees: No increase recommended

Cart Fees: No increase recommended

Range Fees: \$50 increase to Range Annual Pass (unlimited range balls)

**HARWICH GOLF COMMITTEE
NOTICE OF PUBLIC HEARING**

The Harwich Golf Committee will hold a public hearing to solicit public comment on golf fees for Cranberry Valley Golf Course for the 2022 season. The hearing will be held on Tuesday October 26, 2021, at 4:00 pm in the Small Meeting Room at Harwich Town Hall (732 Main Street).

Clem Smith
Chairman
Harwich Golf Committee

The Cape Cod Chronicle
Oct 7, 14 and 21, 2021



OFFICE OF THE SELECTMEN
 732 MAIN ST., HARWICH, MA 02645
 www.harwich-ma.gov
 (508) 430-7513

LICENSE FOR: _____ CLASS I - AGENTS OR SELLERS
 _____ CLASS II - USED CAR DEALERS
 _____ CLASS III - JUNK CAR DEALERS
X CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION X RENEWAL FEE: \$100 each

BUSINESS NAME A & G Accident Repair Inc.

D/B/A Cranberry Collision PHONE 508-430-1055

BUSINESS ADDRESS 161 Queen Anne Road

MAILING ADDRESS 161 Queen Anne Road

NAME OF OWNER _____

EMAIL ADDRESS Admin1@cranberrycollisioncapedcod.com

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|-----------------------|-----------------------|----------------------------|
| <u>Tyler Goble</u> | <u>President</u> | <u>161 Queen Anne Road</u> |
| <u>Derlis Almanza</u> | <u>Sec./treasurer</u> | <u>161 Queen Anne Road</u> |

Tyler Goble Pres.
 Signature of applicant & title Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

 Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected & found to be in compliance with applicable local codes & regulations including zoning ordinances, health regulations, building & fire codes.

[Signature] [Signature] [Signature]
 Building Commissioner Board of Health Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



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_____ CLASS II - USED CAR DEALERS
_____ CLASS III - JUNK CAR DEALERS
 CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME ALL OUT Performance

D/B/A _____ PHONE 774-408-7758

BUSINESS ADDRESS 266 Queen Anne RD

MAILING ADDRESS 266 Queen Anne RD

NAME OF OWNER Joseph Lang

EMAIL ADDRESS All out Performance 2019 @ Yahoo.com

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|------|-------|---------|
| | | |
| | | |

[Signature]
Signature of applicant & title

Federal I.D. #

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Signature of individual or corporate name

By _____
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

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[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

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LICENSE FOR: CLASS I - AGENTS OR SELLERS
 CLASS II - USED CAR DEALERS
 CLASS III - JUNK CAR DEALERS
 CLASS IV - AUTO REPAIRMAN

NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME BBS AUTOMOTIVE

D/B/A _____ PHONE 508-432-6607

BUSINESS ADDRESS 805 RT 28 Harwich Port MA 02646

MAILING ADDRESS same

NAME OF OWNER Barry Bessette

EMAIL ADDRESS BBS.12@verizon.net

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|-----------------------|--------------|---------|
| <u>Barry Bessette</u> | <u>owner</u> | <u></u> |

[Signature]
Signature of applicant & title

Federal I.D. #

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Signature of individual or corporate name

By _____
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

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[Signature]
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[Signature]
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 CLASS II - USED CAR DEALERS
_____ CLASS III - JUNK CAR DEALERS
_____ CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME Carlos Tapia inc

D/B/A JC Auto Sales PHONE 508-432-0177/774-212-1171

BUSINESS ADDRESS 195 Queen Anne Rd Harwich MA 02645

MAILING ADDRESS Same

NAME OF OWNER Carlos Tapia

EMAIL ADDRESS _____

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|----------------------|------------------|---------|
| <u>Carlos Tapia</u> | <u>President</u> | _____ |
| <u>Jessica Tapia</u> | <u>Secretary</u> | _____ |

[Signature] President Federal I.D. # _____
Signature of applicant & title

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

Carlos Tapia inc By Carlos Tapia / President
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

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[Signature] Building Commissioner [Signature] Board of Health [Signature] Fire Department

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_____ CLASS II - USED CAR DEALERS
_____ CLASS III - JUNK CAR DEALERS
 X CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION X RENEWAL FEE: \$100 each

BUSINESS NAME Dave's Garage

D/B/A Dave's Garage PHONE 508-432-5991

BUSINESS ADDRESS 910 Route 28 South Harwich MA 02661

MAILING ADDRESS PO Box 886 South Harwich MA 02661

NAME OF OWNER David J Coomber

EMAIL ADDRESS _____

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|------|-------|---------|
| | | |
| | | |
| | | |

David J. Coomber owner
Signature of applicant & title Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

David J. Coomber By _____
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

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[Signature] Building Commissioner [Signature] Board of Health [Signature] Fire Department

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LICENSE FOR: CLASS I - AGENTS OR SELLERS
 CLASS II - USED CAR DEALERS
 CLASS III - JUNK CAR DEALERS
 CLASS IV - AUTO REPAIRMAN

NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME Harwich Port Boat Yard

D/B/A _____ PHONE 508-432-1322

BUSINESS ADDRESS 4 Harbor rd. Harwich Port MA 02646

MAILING ADDRESS PO Box 218 Harwich Port MA 02646

NAME OF OWNER John Our

EMAIL ADDRESS HPBW@verizon.net

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|------|-------|---------|
| | | |
| | | |

John Our President
Signature of applicant & title

Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

John Our
Signature of individual or corporate name

By President
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected & found to be in compliance with applicable local codes & regulations including zoning ordinances, health regulations, building & fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

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LICENSE FOR: CLASS I - AGENTS OR SELLERS
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 CLASS III - JUNK CAR DEALERS
 X CLASS IV - AUTO REPAIRMAN

 NEW APPLICATION X RENEWAL FEE: \$100 each

BUSINESS NAME Peter S. Stagg

D/B/A _____ PHONE 508-280-4303

BUSINESS ADDRESS 182 Route 137, Harwich, MA 02645

MAILING ADDRESS P.O. Box 1423, E. Harwich, MA 02645

NAME OF OWNER Peter S. Stagg

EMAIL ADDRESS _____

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|------------|-------|---------|
| <u>N/A</u> | | |

Peter S. Stagg _____
Signature of applicant & title Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

Peter S. Stagg _____ By _____
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected & found to be in compliance with applicable local codes & regulations including zoning ordinances, health regulations, building & fire codes.

[Signature] _____ [Signature] _____ [Signature] _____
Building Commissioner Board of Health Fire Department

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 CLASS II - USED CAR DEALERS
 _____ CLASS III - JUNK CAR DEALERS
 CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME Sam's Auto repairs & sales Inc Sam's Automotive Center

D/B/A Sam's Auto repairs & sales inc PHONE 508 432 1096

BUSINESS ADDRESS 413 Rt 28 Harwichport MA 02646

MAILING ADDRESS Same

NAME OF OWNER Wissam Tarek

EMAIL ADDRESS _____ m

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|---------------------|--------------|---------|
| <u>Wissam Tarek</u> | <u>owner</u> | |

[Signature] owner Federal I.D. # _____
Signature of applicant & title

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

[Signature] By Wissam Tarek
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected & found to be in compliance with applicable local codes & regulations including zoning ordinances, health regulations, building & fire codes.

[Signature] Building Commissioner [Signature] Board of Health [Signature] Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



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_____ CLASS III - JUNK CAR DEALERS
 CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME SCOTT D Hardy

D/B/A SCOTT'S cycle PHONE 714-237-7357

BUSINESS ADDRESS 210 Queen Anne Rd unit 1 Harwich MA 02645

MAILING ADDRESS Same

NAME OF OWNER SCOTT D Hardy

EMAIL ADDRESS SCOTTSCYCLE@COMCAST.NET

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|------|-------|---------|
| | | |
| | | |

Scott D Hardy
Signature of applicant & title

_____ Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

_____ By _____
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

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[Signature]
Board of Health

[Signature]
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 CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME STEVEN'S AUTO REPAIR

D/B/A 216 MAIN ST #748 PHONE 508-432-2782

BUSINESS ADDRESS 216 MAIN STREET WEST HARWICH

MAILING ADDRESS STEVEN'S AUTO PO BOX 224 WEST HARWICH MA 02671

NAME OF OWNER STEVEN SNOW

EMAIL ADDRESS STEVE'S AUTO @ YAHOO.COM

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|------|-------|---------|
| | | |
| | | |
| | | |

Steven Snow
Signature of applicant & title

Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

Signature of individual or corporate name

By _____
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected & found to be in compliance with applicable local codes & regulations including zoning ordinances, health regulations, building & fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
 732 MAIN ST., HARWICH, MA 02645
 www.harwich-ma.gov
 (508) 430-7513



LICENSE FOR: _____ CLASS I - AGENTS OR SELLERS
 _____ CLASS II - USED CAR DEALERS
 _____ CLASS III - JUNK CAR DEALERS
 CLASS IV - AUTO REPAIRMAN

_____ NEW APPLICATION RENEWAL FEE: \$100 each

BUSINESS NAME WAYNE'S AUTO SERVICE

D/B/A _____ PHONE 508 430 2359

BUSINESS ADDRESS 643 MAIN ST. HARWICH MA 02645

MAILING ADDRESS SAME

NAME OF OWNER Wayne Eldredge

EMAIL ADDRESS waynesauto Service @ Comcast.net

IF CORPORATION OR PARTNERSHIP, LIST OFFICER INFORMATION BELOW.

| Name | Title | Address |
|------|-------|---------|
| | | |
| | | |
| | | |

Wayne Eldredge owner _____
 Signature of applicant & title Federal I.D. # _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required by law.

Wayne Eldredge _____ By _____
 Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected & found to be in compliance with applicable local codes & regulations including zoning ordinances, health regulations, building & fire codes.

[Signature] _____ Building Commissioner
[Signature] _____ Board of Health
[Signature] _____ Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 10
Renewal Seasonal Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Alecsies House OF PIZZA Phone 508-4320550

Doing Business As (d/b/a) Alexander the Great INC

Business Address 181 Rt 137 Harwich MA 02645

Mailing Address 181 Rt 137 unit 3

Email Address _____

Name of Owner Athanasios Kuntzeli

(If corporation or partnership, list name, title and address of officers)

Athanasios Kuntzeli OWNER Federal I.D. # _____
Signature of applicant & title

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Signature of individual or corporate name By _____
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] [Signature] [Signature]
Building Commissioner Board of Health Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual X # of seats 110
Renewal X Seasonal Opening date 11/1/2022

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Blue Stripe LLC Phone 508-432-4725

Doing Business As (d/b/a) Cape Sea Grille

Business Address 31 Sea Street Harwich Port, MA 02646

Mailing Address PO Box 414 Harwich Port, MA 02646

Email Address capeseagrille@aol.com

Name of Owner Douglas + Jennifer Rambo

(If corporation or partnership, list name, title and address of officers)

Douglas J. Rambo Member

Jennifer R Rambo Member

J. Rambo Member Federal I.D. # _____
Signature of applicant & title

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

J. Rambo By _____
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 117 in / 88 out
Renewal Seasonal Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Beak Landing Phone 508 432-5515

Doing Business As (d/b/a) Beak Rest mgmt in DBA Beak Landing

Business Address 705 Rt 28 Harwich Port MA 02646

Mailing Address same

Email Address Beak 1978@yahoo.com

Name of Owner Jeffrey Gomes

(If corporation or partnership, list name, title and address of officers)

Jeffrey Gomes owner/prop - _____

Charles Peavy owner/prop - _____ 25

[Signature] owner/prop Federal I.D. # _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

[Signature] By _____
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] [Signature] [Signature]
Building Commissioner Board of Health Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 95
Renewal Seasonal Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name BLM Restaurant Group Phone 508-430-0404

Doing Business As (d/b/a) The Leynard Bar + Grill

Business Address 429 Route 28 Harwich Port MA 02646

Mailing Address _____

Email Address _____

Name of Owner Benjamin Porter

(If corporation or partnership, list name, title and address of officers)

Benjamin Porter _____
Signature of applicant & title Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Benjamin Porter By Benjamin Porter
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] [Signature] [Signature]
Building Commissioner Board of Health Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 31-60
Renewal Seasonal Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name EPIROS HOLDINGS LLC. Phone 508-432-3144

Doing Business As (d/b/a) GEORGE'S PIZZA HOUSE

Business Address 564 MAIN ST (R428) HARWICH PORT MA 02646

Mailing Address P.O. Box 193 HARWICH PORT MA. 02646

Email Address _____

Name of Owner _____

(If corporation or partnership, list name, title and address of officers)

JOHN CHRISTAKIS (YANNI) OWNER/MANAGER →

SPYRIDON CHRISTAKIS (SPIRO) OWNER/MANAGER ...

[Signature] Federal I.D. # _____
Signature of applicant & title

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

[Signature] By JOHN CHRISTAKIS (YANNI)
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
 732 MAIN STREET
 HARWICH, MA 02645
 508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 166
 Renewal Seasonal Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name 400 East Inc Phone 508-432-1800

Doing Business As (d/b/a) 400 East

Business Address 1421 Orleans Rd., Harwich MA 02645

Mailing Address - same -

Email Address rich@the400east.com

Name of Owner Gail Sluis

(If corporation or partnership, list name, title and address of officers) Tom O'Neil, director

Gail Sluis, Pres.

Robert Brackett, dir.

Gail Sluis, President
 Signature of applicant & title Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

400 East, Inc By Gail Sluis
 Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] [Signature] [Signature]
 Building Commissioner Board of Health Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 40
Renewal Seasonal Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name HARWICHPORT HOUSE OF PIZZA, INC, Phone 5086855202

Doing Business As (d/b/a) _____

Business Address 330 RT. 28, HP 02646

Mailing Address SAME

Email Address _____

Name of Owner ALEKS SOTIRI, PRES.

(If corporation or partnership, list name, title and address of officers)

ALEKS SOTIRI, PRES.

Signature of applicant & title , PRES Federal I.D. # _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Signature of individual or corporate name HARWICHPORT HOUSE OF PIZZA, INC By ASOTIRI Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 68
Renewal Seasonal Opening date MAY, 2006

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Hot Stove, INC Phone 508-432-9911

Doing Business As (d/b/a) Hot Stove Saloon

Business Address 551 Rt 28 / Harwich Port, MA / 02646

Mailing Address SAME

Email Address Mgt@hotstovesaloon.com

Name of Owner Gabe Leidner

(If corporation or partnership, list name, title and address of officers)

Gabe Leidner, owner

Signature of applicant & title

Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Gabe Leidner

Signature of individual or corporate name

By

Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application _____ Annual _____ # of seats _____
Renewal Seasonal _____ Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Ruggies, Inc Phone 508 432 0625

Doing Business As (d/b/a) Ruggie's Breakfast and Lunch

Business Address 707 main Street Harwich, MA 02645

Mailing Address P.O. Box 365 West Harwich, MA 02671

Email Address ruggies707@gmail.com

Name of Owner Peter N. Morcy

(If corporation or partnership, list name, title and address of officers)

[Signature] president _____
Signature of applicant & title Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Ruggies, Inc By [Signature]
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] Building Commissioner [Signature] Board of Health [Signature] Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50

New application
Renewal

Annual
Seasonal

of seats 125
Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Shogun Inc Phone 508 237 0308

Doing Business As (d/b/a) Noble House

Business Address 21 Rte 28 W. Harwich MA 02671

Mailing Address Same

Email Address _____

Name of Owner Joe Liu

(If corporation or partnership, list name, title and address of officers)

[Signature]
Signature of applicant & title

Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

[Signature]
Signature of individual or corporate name

By Noble House
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
 732 MAIN STREET
 HARWICH, MA 02645
 508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 55
 Renewal Seasonal Opening date May 2003

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Shooting Star Reatty, LLC Phone 508 432 6900

Doing Business As (d/b/a) Bucas Tuscan Roadhouse

Business Address 4 Depot Road, Harwich, MA 02645

Mailing Address _____

Email Address lisa@bucasroadhouse.com

Name of Owner Robert Chiappetta

(If corporation or partnership, list name, title and address of officers) LLC

Robert Chiappetta _____

Elizabeth Chiappetta _____

[Signature]
 Signature of applicant & title

Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

[Signature]
 Signature of individual or corporate name

By Partner
 Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
 Building Commissioner

[Signature]
 Board of Health

[Signature]
 Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 30
Renewal Seasonal Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Subtlect Inc. Phone 5082370727

Doing Business As (d/b/a) Sub way

Business Address 1 Auston Rd Harwich, MA 02645

Mailing Address 1 Auston Rd Harwich, MA 02645

Email Address _____

Name of Owner Thomas Roberts

(If corporation or partnership, list name, title and address of officers)

Thomas Roberts

[Signature]
Signature of applicant & title

_____ Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

[Signature]
Signature of individual or corporate name

By _____
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application _____ Annual _____ # of seats _____
Renewal X Seasonal _____ Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Villa Roma Phone _____

Doing Business As (d/b/a) MORNINGSTAR REST. INC DBA VILLA ROMA

Business Address 278 RTE. 28 W. HARWICH MA 02671

Mailing Address _____

Email Address VILLAROMAMAR@YAHOO.COM

Name of Owner CORPORATION (DOUGLAS MORRISSEY)

(If corporation or partnership, list name, title and address of officers)

DOUGLAS MORRISSEY PRES. 7 TYLER LANE

LEE ANN FAXON SEC.

[Signature] President
Signature of applicant & title

Federal I.D. # _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

MORNINGSTAR REST. INC.
Signature of individual or corporate name

By [Signature] President
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application Annual # of seats 65
Renewal Seasonal Opening date always open

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name WFS Restaurant Group Inc. Phone 508-430-0405

Doing Business As (d/b/a) Lakewood Restaurant

Business Address 787 Rt. 28 Harwich Port MA 02645

Mailing Address - Same -

Email Address rcrofts58@yahoo.com

Name of Owner Christina Schultz

(If corporation or partnership, list name, title and address of officers)

Christina Schultz

[Signature] owner, pm
Signature of applicant & title

Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

WFS Restaurant Group
Signature of individual or corporate name

By [Signature]
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
 732 MAIN STREET
 HARWICH, MA 02645
 508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application _____ Annual # of seats 66
 Renewal Seasonal _____ Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Zack One Phone 508-432-8508

Doing Business As (d/b/a) Castaways

Business Address 980 Rt 28 So. Harwich Ma 02661

Mailing Address P.O. Box 94 So. Harwich, Ma 02661

Email Address _____

Name of Owner Deborah B Merrill

(If corporation or partnership, list name, title and address of officers)

Deborah B Merrill Pres etal

Deborah B Merrill Pres
 Signature of applicant & title

_____ Federal I.D. #

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Zack One
 Signature of individual or corporate name

By Deborah B Merrill
 Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
 Building Commissioner

[Signature]
 Board of Health

[Signature]
 Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE

Fee: \$50 New application _____ Annual _____ # of seats _____
Renewal Seasonal _____ Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Zou Garden Inc. Phone 508430-0022

Doing Business As (d/b/a) Szechuan Delight Restaurant

Business Address 1421 Orleans RD, U#24, Harwich, MA 02645.

Mailing Address Same as above

Email Address _____

Name of Owner Zongzi Zou

(If corporation or partnership, list name, title and address of officers)

Zongzi Zou president

Li Zou manager

[Signature] manager

Signature of applicant & title

Federal I.D. # _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Signature of individual or corporate name

By [Signature]
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN ST., HARWICH, MA 02645
508-430-7513

APPLICATION FOR LODGING HOUSE OR INNHOLDERS LICENSE

LICENSE APPLIED FOR: Lodging House _____ Innholders _____
Fee: \$50 New application _____ Annual # of rooms _____
Renewal Seasonal _____ Opening date _____

Business Name Barnaby Inn Phone _____

Doing Business As (d/b/a) Barnaby Inn

Business Address 36 Route 28 W. Harwich MA 02671

Mailing Address _____

Winter Address & Phone Huilin Zhao & Lan Wang

Email Address info@barnabyinn.com

Name of Owner Huilin Zhao & Lan Wang

(If corporation or partnership, list name, title and address of officers)

Lan Wang manager
Signature of applicant & title

Federal I.D. # _____

INNOLDERS ONLY – List total number of seats in dining/lounge area. _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Signature of individual or corporate name _____ By _____
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN ST., HARWICH, MA 02645
508-430-7513

APPLICATION FOR LODGING HOUSE OR INNHOLDERS LICENSE

LICENSE APPLIED FOR: Lodging House _____ Innholders X

Fee: \$50 New application _____ Annual X # of rooms 14
Renewal X Seasonal _____ Opening date April 15, 2022

Business Name Braddock, Inc. Phone 508-432-4444
508-232-0101

Doing Business As (d/b/a) Winstead Inn & Beach Resort

Business Address 4 Braddock St., Harwich Port, MA 02646

Mailing Address P.O. Box 432, Harwich Port, MA 02646

Winter Address & Phone _____

Email Address _____ plunkett.winston@llc

Name of Owner David Plunkett

(If corporation or partnership, list name, title and address of officers)

David Plunkett - President Gregory Winston - Vice President

Signature of applicant & title David Plunkett Pres. Federal I.D. # _____

INNOLDERS ONLY - List total number of seats in dining/lounge area. 25

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Signature of individual or corporate name _____ By David Plunkett
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN ST., HARWICH, MA 02645
508-430-7513

APPLICATION FOR LODGING HOUSE OR INNOLDERS LICENSE

LICENSE APPLIED FOR: Lodging House _____ Innholders X

Fee: \$50 New application _____ Annual X # of rooms 15
Renewal X Seasonal _____ Opening date April 15, 2022

Business Name Braddock, Inc. Phone _____

Doing Business As (d/b/a) Winstead Inn & Beach Resort

Business Address 114-112 Parallel St., Harwich, MA 02645

Mailing Address P.O. box 432, Harwich Port, MA 02646

Winter Address & Phone _____

Email Address _____

Name of Owner Winston Plunkett LLC

(If corporation or partnership, list name, title and address of officers)

David Plunkett - President Gregory Winston - Vice President

David Plunkett Pres
Signature of applicant & title Federal I.D. # _____

INNOLDERS ONLY – List total number of seats in dining/lounge area. 36

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Signature of individual or corporate name _____ By David Plunkett
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] Building Commissioner [Signature] Board of Health [Signature] Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN ST., HARWICH, MA 02645
508-430-7513

APPLICATION FOR LODGING HOUSE OR INNOLDERS LICENSE

LICENSE APPLIED FOR: Lodging House Innholders
Fee: \$50 New application Annual # of rooms 6
Renewal Seasonal Opening date 5/1/2022
Business Name Harwich Inn + Tavern Phone 617 9477600
Doing Business As (d/b/a) Same
Business Address 77 Route 28 W Harwich ma 02671
Mailing Address Same
Winter Address & Phone Same
Email Address _____
Name of Owner James Tsoukalas

(If corporation or partnership, list name, title and address of officers)

[Signature] owner
Signature of applicant & title Federal I.D. # [Signature]

INNOLDERS ONLY – List total number of seats in dining/lounge area. 5797

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

[Signature] By James Tsoukalas
Signature of individual or corporate name Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] Building Commissioner
[Signature] Board of Health
[Signature] Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN ST., HARWICH, MA 02645
508-430-7513

APPLICATION FOR LODGING HOUSE OR INNHOLDERS LICENSE

LICENSE APPLIED FOR: Lodging House Innholders

Fee: \$50 New application Annual # of rooms 5
Renewal Seasonal Opening date 05.01.2022

Business Name HARWICH PORT SEAFARERS Phone 508.430.12.30

Doing Business As (d/b/a) MOONCUSSEERS TAVERN and Inn

Business Address 86, Sisson Rde. Harwich port 02646

Mailing Address 86 Sisson Rd Harwich port 02646

Winter Address & Phone _____

Email Address _____

Name of Owner PATRICK ANNIE WISEMAN

(If corporation or partnership, list name, title and address of officers)

[Signature] PRESIDENT
Signature of applicant & title Federal I.D. # _____

INNHOLDERS ONLY – List total number of seats in dining/lounge area. _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Signature of individual or corporate name _____ By _____
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] Building Commissioner
[Signature] Board of Health
[Signature] Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN ST., HARWICH, MA 02645
508-430-7513

APPLICATION FOR LODGING HOUSE OR INNOLDERS LICENSE

LICENSE APPLIED FOR: Lodging House _____ Innholders

Fee: \$50 New application _____ Annual # of rooms 8
Renewal Seasonal _____ Opening date _____

Business Name Sands Hospitality, Inc Phone 508-432-7766

Doing Business As (d/b/a) The Platinum Pebble Boutique Inn

Business Address 186 Belmont Rd.

Mailing Address Same

Winter Address & Phone Same

Email Address stay@PlatinumPebble.com

Name of Owner Sands Hospitality, Inc

(If corporation or partnership, list name, title and address of officers)

Sharon Foster, President Same address as above

Sharon Foster, President
Signature of applicant & title

Federal I.D. # _____

INNOLDERS ONLY – List total number of seats in dining/lounge area. 4 inside

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

Sands Hospitality, Inc
Signature of individual or corporate name

By Sharon Foster
Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Building Commissioner

[Signature]
Board of Health

[Signature]
Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
 732 MAIN ST., HARWICH, MA 02645
 508-430-7513

APPLICATION FOR LODGING HOUSE OR INNOLDERS LICENSE

LICENSE APPLIED FOR: Lodging House Innholders

Fee: \$50 New application Annual # of rooms 20
 Renewal Seasonal Opening date _____

Business Name SICEAMP, INC Phone 508-246-7499

Doing Business As (d/b/a) THE TEEN INN

Business Address 91 CHASE ST, WEST HARWICH, MA 02611

Mailing Address SAME

Winter Address & Phone SAME

Email Address _____

Name of Owner JOHN F. AUGUST

(If corporation or partnership, list name, title and address of officers)

JOHN F. AUGUST, PRESIDENT,
LISA A. AUGUST, SECRETARY,

[Signature] Signature of applicant & title PRESIDENT
 Federal I.D. # _____

INNOLDERS ONLY – List total number of seats in dining/lounge area. 28

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

SICEAMP INC Signature of individual or corporate name By [Signature] Corporate officer (if applicable)

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] Building Commissioner [Signature] Board of Health [Signature] Fire Department

Required signatures to be obtained by the applicant prior to submission of new applications.

CORRESPONDENCE

Town of Harwich
ZONING BOARD OF APPEALS
732 Main Street, Harwich, MA 02645

tel: 508-430-7506 fax: 508-430-4703



Board of Appeals report to the Board of Selectmen for the year 2021.

Currently, the Harwich Zoning Board of Appeals has 8 members: 5 regular members and 3 alternate members:

Dave Ryer, Chairman; Al Donoghue, Clerk; James Armstrong, Member; Chris Murphy, Member; Brian Sullivan, Member; Tim Bailey, Alternate Member; Joseph Beasley, Alternate Member; Dave Nunnally, Alternate Member.

All Members are sworn in and up to date with Ethics Training.

Agendas and Minutes are posted on the Town website monthly.

The Board held its regularly scheduled monthly meetings throughout 2021. The meetings held from January through April were remote access only due to Covid. The meetings from May through November have been held in Town Hall. The October meeting was cancelled due to the Town Hall closure resulting from power failures caused by a Nor'easter.

As of 11/24/21:

ZBA cases consisted of the following:

Special Permits: 45 Granted;
Variances: 2- Granted;
Withdrawals without prejudice: - 6
Denials: - 1
Modifications: - 3

Motion to Dismiss - NONE
Matter of Right - NONE
Appeals of ZBA Decisions - 0
40B Applications - NONE

Respectfully submitted,

Harwich Board of Appeals
Chair, David Ryer

11.24.2021
Shelagh Delaney, ZBA Secretary

From: sally milne
Sent: Sunday, December 5, 2021 4:52 PM
To: Michael D. MacAskill < >; Larry Ballantine
<larryballantine@yahoo.com>; Don Howell < >; Julie Kavanagh
< >; n < >; Joe Powers

Subject: Fwd: For public record RFP West Harwich Schoolhouse.

Regarding the RFP West Harwich Schoolhouse, Please make certain this is in the agenda packet for public record.

Greetings,

I am not certain I can attend the BOS meeting on Dec. 6th but as President of the Non-profit that recently submitted a response I am happy to meet with anyone and invite my board members as well

In the meantime there is a lot to say and you are in a difficult position..

The RFP process for sale of Historic properties should be evaluated before you issue any more. This RFP was flawed and obscure It became obvious in issuing and processing this RFP that the full support of the town would never be given to a Non-profit. . .A historic building can absolutely be sold for \$1.00 and also can be given to particular groups for example the Harwich Historic Society. This is common practice for situations like this in case you were not aware.

Recently when there seemed no hope that this project could move forward someone said to me "where there is a will there' is a way". Should the town show its will and wish to preserve its history, and sense of place through this Historic building and mobilize the economic benefits that such a project brings to our town the following are suggestions you might consider going forward.

The town enters into a partnership with a non profit for rehab and reuse. In this way the town can apply for matching grants and CPC funds. The non-profit can also leverage the use of volunteers and other programs to keep the cost in line.

In my opinion this is the preferred approach. The best use for the building would be a museum. Examples would be Maritime and fishing industry, Cape Verdean History or history of the Wompanoag people in our town. In this way the 30 years of waiting and continued endorsement by town meeting vote to save and reuse the building is honored.

The second approach would be to sell the building but with a historic restriction , no demolition and adherence to the secretary of the Interior guidelines for Preservation. This is fair. If this is accomplished and the footprint kept intact the building can be placed on the National Register of Historic places. This qualifies the owner for historic tax credits. The outside of the building is an easy restoration and the inside can be anything within in the town's zoning bylaws. However the RFP process must be evaluated openly first. Additionally I strongly recommend evaluating the toxic plume. For a museum use we know that only indoor air quality is a concern but for housing a specific barrier must be installed as people will occupy the space full time.

As a footnote. A member of the Mass. Historic list serve has done extensive research and our schoolhouse in its unaltered state is a very rare example. But further ,built in 1871 after the Civil War, but before the Civil rights act of 1875 there is photographic evidence which shows boys and girls of varied economic and racial backgrounds in attendance. We were ahead of the times. The West Harwich Baptist church (oldest on the Cape) is associated with Jonathan Walker , "Man with the Branded Hand". He was known across the country and memorialized in press, poetry and monuments. Our Home town legend has very little physical recognition. With the schoolhouse and Church a snapshot of our town during and after the Civil war comes to life. The story should be told with a sense of pride for our town.

Thank you
Sally Urbano
Individually

From: Virginia Doyle via Harwich MA [mailto:virginia.doyle@harwich-ma.us.com]
Sent: Sunday, December 5, 2021 7:26 PM
To: Jamie Goodwin <jgoodwin@harwich-ma.us.com>
Subject: Town

Submitted on Sunday, December 5, 2021 - 7:26pm

Submitted values are:

What does this comment regard: Town

Please include any questions or comments:

It is with great disappointment that I write to you today. The citizens of West Harwich that attempted to purchase the West Harwich Schoolhouse were met with disdain. Our proposal met all of the requirements of the RFP. Again, we were willing to put up \$20,000 and to repair the roof and to pay for the insurance. Because we offered \$1 these other amounts were disregarded.

Once again, our only recourse to to go to the citizens of Harwich at the Town Meeting. We have the backing of the citizens of the town and deserve to be shown respect for our efforts. This building represents a valuable part of the history of the town. It should be welcomed and respected. Once an historical building is lost there is no going back.

I urge you as a group to overlook the members of this body that have alternative motives and to support our efforts. We have spent years trying to get to "Yes" . This valuable building should not be left to the wrecking ball.

Please place this decision in front of the voters at the Town meeting.

Thank you,

Virginia Doyle

==Please provide the following information==

Name: Virginia Doyle

Email Address: [redacted]@harwich-ma.us.com

[redacted]@harwich-ma.us.com
tts

Organization:

The results of this submission may be viewed at:
<https://www.harwich-ma.gov/node/1980/submission/25956>