

SELECT BOARD MEETING AGENDA*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

Executive Session 5:30 P.M.

Regular Meeting 6:00 P.M.

Monday, March 25, 2024

Remote Participation Optional:

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/155253989>

You can also dial in using your phone.

Access Code: 155-253-989

United States: [+1 \(224\) 501-3412](tel:+12245013412)

**As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chair prior to the start of the meeting.*

I. CALL TO ORDER

II. EXECUTIVE SESSION

- A. Pursuant to G.L. c. 30A, sec. 21(a)(2) to conduct strategy sessions in preparation for negotiations with non-union personnel and to conduct contract negotiations with non-union personnel

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS/ANNOUNCEMENTS

V. PUBLIC HEARING

- A. Discussion and possible vote to opt out of early Voting by Mail for the Annual Town Election to be held on May 21, 2024

VI. 2024 ANNUAL TOWN MEETING

- A. Discussion and possible vote to *accept, recommend and place* the following Articles in the 2024 Annual Town Meeting Warrant:

- Monomoy Middle School Project Draft
- Acquisition of Conservation Restriction
- Expenditure of Funds from Sale of 276 Queen Anne Road
- Correct 2023 Annual Town Meeting Article 24
- Community Preservation Committee – Housekeeping Expenses
- Community Preservation Committee – Beach AED Equipment
- Community Preservation Committee – Cold Brook Trailhead & Public Access
- Community Preservation Committee – Harwich Police Soccer Club Pitch
- Community Preservation Committee – Affordable Housing Trust
- Community Preservation Committee – Lower Cape Housing Institute
- Community Preservation Committee – Monomoy Press Box
- Community Preservation Committee – North Woods & Water Supply
- Community Preservation Committee – 2023 Bank Street Firehouse Housing
- Community Preservation Committee – Red River Valley Land & Water Protection
- Community Preservation Committee – Senior Memorial Softball Field Fencing
- Community Preservation Committee – South Harwich Gravestone Conservation
- Community Preservation Committee – Veterans Memorial Complex Electric Irrigation
- Repurpose 2013 Annual Town Meeting Article 31 (Library Trustees)
- Amend General Bylaw Chapter 7
- Amend General Bylaw Chapter 271
- To fund the Fiscal Year 2024 Wastewater debt
- Electronic Voting

- B. Discussion and possible vote to *accept and recommend* the following Articles in the 2024 Annual Town Meeting Warrant:

- Town Operating Budget
- Adopt the Capital Plan
- Capital Outlay Plan Items Funded from Water Retained Earnings

- C. Vote to close the 2024 Annual Town Meeting Warrant

VII. 2024 ANNUAL TOWN ELECTION

- A. Discussion and possible vote on a debt exclusion ballot question for Monomoy Regional Middle School

VIII. NEW BUSINESS

- A. Phase 3 Sewer Project – Review, approve and execute Orders of Taking for Sewer Pump Stations and Private Road Utility Infrastructure for Phase 3 Sewer Project – Votes may be taken

- 43 Chestnut Lane
- 0 Standish Woods Circle
- 3 Wilma's Way

Private Roads to include:

- Bascom Hollow
 - Brothers Lane
 - Caldwell Lane
 - Lily Lane
 - Live Oak Drive
 - Perry's Way
 - Scribners Terrace
 - Walden Way
 - Washburn Way
 - Wilma's Way
 - McGuerty Road
- B. Vote to declare the following Queen Anne Road parcels as surplus properties
- 172 Queen Anne Road
 - 178 Queen Anne Road
 - 246 Queen Anne Road
- C. Approve a M.G.L Chapter 138, Section 15 seasonal liquor license for Maulik Corporation d/b/a Value Mart, 435 Route 28
- D. Approve the following M.G.L Chapter 138, Section 12 seasonal liquor licenses:
1. Ajg Corp. d/b/a The Weatherdeck Restaurant, 168 Route 28
 2. The Belmont Condominium Beach Club Corp., 1 Belmont Road
 3. Ember Pizza Inc. d/b/a Ember, 600 Route 28
 4. 554 Street Bar LLC d/b/a Three Monkeys, 554 Route 28
 5. Mt Group LLC d/b/a Mad Minnow Bar & Kitchen, 554 Route 28
 6. Port Restaurant and Bar, Inc., 541 Route 28
 7. Saquatucket Snack Shack LLC d/b/a Dockside, 715A Route 28
 8. The Lucky Labrador, Inc. d/b/a Perks, 545 Route 28
 9. Wychmere Harbor Functions Lp d/b/a Wychmere Harbor Beach & Tennis Club
- E. Approve a new 2024 Seasonal Entertainment license for 554 Street Bar d/b/a 3 Monkeys, 554 Route 28:
- Weekday 1:00 p.m. to 4:00 p.m. & 6:00 p.m. to 10:00 p.m. inside – Live/recorded music, amplification, dancing by live performers
 - Sunday 1:00 p.m. to 4:00 p.m. & 6:00 p.m. to 10:00 p.m. inside – Live/recorded music, amplification, dancing by live performers
- F. Approve the following 2024 Seasonal Common Victauller license renewal:
1. 554 Street Bar d/b/a 3 Monkeys, 554 Route 28
 2. MT Group d/b/a Mad Minnow Bar & Kitchen, 554 Route 28
 3. Port Restaurant and Bar, Inc., 541 Route 28
 4. Belmont Condominium Trust Beach Club d/b/a The Beach, 1 Belmont Road
 5. Saquatucket Snack Shack LLC d/b/a Dockside, 715A Route 28
 6. AJG Corporation d/b/a The Weatherdeck Restaurant, 168 Route 28
 7. Lucky Labrador, Inc. d/b/a Perks, 545 Route 28
 8. Wychmere Harbor Functions, LP d/b/a Wychmere Beach Club, 23 Snow Inn Road
 9. Seagulls Sweets, 537 Route 28
- G. Approve the following 2024 Seasonal Entertainment license renewals:
1. MT Group d/b/a Mad Minnow Bar & Kitchen, 554 Route 28
 - Weekday 4:00 p.m. to 10:00 p.m. inside & outside
Live Recorded Music, amplification, dancing by live performers
 - Sunday 4:00 p.m. to 10:00 p.m. inside & outside
Live Recorded Music, amplification, dancing by live performers
 2. Port Restaurant and Bar, Inc., 541 Route 28
 - Weekday 10:00 a.m. to 12:00 a.m. inside & 10:00 a.m. to 10:00 p.m. outside
Jukebox, radio, television, live/recorded music, amplification, dancing by live performers
 - Sunday 10:00 a.m. to 12:00 a.m. inside & 10:00 a.m. to 10:00 p.m. outside
Jukebox, radio, television, live/recorded music, amplification, dancing by live performers
 3. Belmont Beach Condominium Trust Beach Club d/b/a The Beach, 1 Belmont Road
 - Weekday 5:00 p.m. to 10:00 p.m. inside
Live/recorded music, amplification, dancing by live performers & patrons
 4. Lucky Labrador, Inc. d/b/a Perks, 545 Route 28
 - Weekday 12:00 p.m. to 12:00 a.m. inside & 11:30 a.m. to 10:00 p.m. outside
Jukebox, radio, television, live/recorded music, amplification, dancing by live performers & patrons
 - Sunday 1:00 p.m. to 12:00 a.m. inside, 3:00 p.m. to 12:00 a.m. inside & 6:00 p.m. to 10:00 p.m. outside
Inside 1:00 p.m. to 12:00 a.m. ambient music & television only
Inside 3:00 p.m. to 12:00 a.m. jukebox, radio, television, live/recorded music, amplification, dancing
Outside 6:00 p.m. to 10:00 p.m. jukebox, radio, television, live/recorded music, amplification, dancing
- H. Approve the following 2024 Seasonal Amusement license renewals:
1. Grand Slam Entertainment, 322 Main Street – Weekday & Sunday 10:00 a.m. to 9:00 p.m. – Batters box & video games

2. AJG Corporation d/b/a Harbor Glen Mini Golf, 168 Route 28 – Weekday & Sunday 11:00 a.m. to 9:00 p.m. – Mini golf
3. Hall Karts, Inc. d/b/a Bud's Go-Karts, 9 Sisson Road – Weekday & Sunday 9:00 a.m. to 10:00 p.m. – Go Carts
- I. Approve a 2024 Seasonal Innholders license renewal for Allen Harbor Inn LLC d/b/a Allen Harbor Rentals, 326 Lower County Road

IX. CONTRACTS

- A. Approve an agreement with Nextgrid, Inc. For the decommissioning and removal of renewable-energy electric generating facilities at 0 Depot Road and authorize the Chair to sign.
- B. Approve a contract with McGovern Auto Group Corp Services in the amount of \$75,126.85 for the purchase of a 2024 Ford Super Duty F-350
- C. Approve a contract with McGovern Auto Group Corp Services in the amount \$118,335.50 for the purchase of a 2024 Ford Super Duty F-550
- D. Approve a contract a with McGovern Auto Group Corp Services in the amount of \$107,476.10 for the purchase of a 2024 Ford Super Duty F-450

X. TOWN ADMINISTRATOR'S REPORT

XI. SELECT BOARD'S MEMBER REPORT

XII. CORRESPONDENCE

XIII. ADJOURNMENT

**Per the Attorney General's Office: The Select Board may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Select Board's Office at 508-430-7513.*

Authorized Posting Officer:

Natasha Lyon, Executive Assistant

Posted by: _____
Town Clerk

Date: _____
March 21, 2024

PUBLIC HEARING



Town of Harwich

TOWN CLERK'S OFFICE

Emily Mitchell, Town Clerk
Harwich Town Hall • 732 Main Street • Harwich, MA 02645
Tel: 508-430-7516 • Fax: 508-430-7517

m e m o

TO: Select Board

FROM: Emily Mitchell, Town Clerk

DATE: March 20, 2024

RE: **Vote by Mail for May 21, 2024 Annual Town Election**

The VOTES Act state election reform law that passed in July 2022 now requires communities to offer early Voting by Mail in all state and federal elections, and considers Vote by Mail the default in local elections unless the Select Board opts out via roll call vote following a public hearing. Your March 25, 2024 meeting provides you the opportunity to consider opting out of Vote by Mail for the Annual Town Election to be held on May 21, 2024.

In February, you held a comparable public hearing and vote with reference to the April Special Town Election. Much of the information I've presented below is a repeat of what I shared with you in February. I've updated numbers and details that are specific to the Annual Town Election.

For the reasons I will describe in greater detail below, I am recommending that you vote to opt out of Vote by Mail for the Annual Town Election.

Absentee Voting vs. Vote by Mail

Absentee voting is enshrined in the state constitution and allows voters who meet certain qualifying criteria to cast their ballot by mail in all elections (local, state, and federal). To qualify to vote Absentee, a voter must meet one of the following criteria:

- Absent from Town on Election Day,
- Physical disability that prevents them from voting at their polling location, or
- Unable to vote at their polling location due to religious beliefs.

When signing an absentee ballot application, the voter signs under the pains and penalties of perjury that at least one of the above criteria applies to them. They do not need to identify which criterion applies and staff do not investigate eligibility.

Your potential action to opt out of Vote by Mail has no impact on Absentee voting; it will remain available for all qualified voters in all elections.

Early Voting by Mail is often described as “no excuse” Absentee voting. Essentially, it allows any voter to cast their ballot by mail without meeting the qualifying criteria associated with voting Absentee. It was first allowed in Massachusetts in July 2020 and was established in response to the COVID-19

pandemic. It was authorized specifically for the 2020 State Primary in September and Presidential Election in November. The VOTES Act legislation made early “no excuse” Vote by Mail permanent in Massachusetts and was enacted in time for the Fall 2022 State Primary and State Election. This law was in place for our 2023 Annual Town Election, and the Select Board did not take any action to opt out.

Importantly, the VOTES Act also now requires the MA Secretary of the Commonwealth’s Office to mail Vote by Mail application postcards to all registered voters no later than 45 days before each state and federal election. The postcard applications associated with the March 5, 2024 Presidential Primary Election reached registered voters beginning in mid-January. I’ve provided photos of what those applications look like.

You’ll note that these applications allow voters to select which 2024 elections they would like to receive Vote by Mail ballots for, and they include four options:

- All 2024 Elections
- Presidential Primary (March 5)
- State Primary (September 3)
- Presidential Election (November 5)

The postcard applications make no reference at all to local elections. However, because the default under the law is that Towns offer Vote by Mail for their local elections, any voter who checks the “All 2024 Elections” option is considered to have requested ballots for any local elections in 2024. **This is the first year where a round of state postcard applications has been mailed before our local elections.**

To date, we have processed 2,120 total Vote by Mail applications that would include the Annual Town Election. Of these, 2,115 are requests for “All Elections” – 1,937 from the postcard applications, 129 from the Secretary of the Commonwealth’s online application portal, and 49 from our Town of Harwich Vote by Mail application (our internal application form *does* make reference to our local elections; the 49 voters who applied via our application were on notice that they were applying for local elections when selecting “All Elections”). There are only 5 applications, all using our Town of Harwich form, where a voter specifically selected the Annual Town Election option.

For comparison, in our 2023 Annual Town Election, where no excuse Vote by Mail was offered, but no state-initiated postcard application was mailed to voters, 75 voters submitted a Vote by Mail application and 57 voters cast their ballot early by mail. Note: these numbers relate only to early Vote by Mail; other voters voted via the Absentee ballot process.

Cost

Processing Vote by Mail requests and ballots is a cost both in dollars and in staff and election worker time. The following is a rough cost breakdown for Vote by Mail expenses for the Annual Town Election in light of the volume of applications:

Ballot Printing (because we would be mailing a number of ballots that approximates/exceeds our ordinary total turnout for local elections, we would have to increase the number of local election ballots ordered)	\$2,000
Postage (approx. \$0.92 per mailed ballot kit)	\$1,950
Miscellaneous Office Supplies (mailing labels, envelope sealer)	\$500
Election Worker Wages (150-200 hours total)	\$2,400 - \$3,200
Town Clerk’s Office Staff Overtime (15 hours)	\$600
Total:	\$7,450 - \$8,250

Beyond monetary cost, processing Vote by Mail ballots has a meaningful opportunity cost in terms of Town Clerk's Office staff time. The actual ballot kits must be put together – a series of three envelopes, the ballot, and Vote by Mail instructions, and four labels per individual ballot kit must be printed and affixed. All mailed ballots are separately manually tracked by staff upon 1. Application receipt, 2. Ballot mailing, 3. Ballot receipt, and 4. Ballot processing. **Generally speaking, a mailed ballot requires exponentially more staff time than a ballot cast in person on Election Day.**

During the 3-4 weeks prior to an Election that involves mailed early ballots, Town Clerk's Office staff spend a significant portion of business hours, and often times overtime hours, focused on processing Vote by Mail ballots. **This impacts other core services including processing and issuing Vital records, filing marriage intentions, issuing business certificates, responding to records requests, etc. – all things that can be time-sensitive and where a delay can meaningfully negatively impact our residents.**

As mentioned in my last memorandum on this topic, I strongly support the changes in election laws that expand voter access and participation. In many ways, the permanent codification of no excuse Vote by Mail has supported that goal for Massachusetts residents broadly and Harwich residents specifically. The staff and election worker time and the dollar cost involved in this process are absolutely worth it when voters are given the tools and information they need to apply for Vote by Mail ballots and to accurately return them. For the state elections where this law has been in place, we've seen a very high return ratio when comparing Vote by Mail applications to returned mailed ballots.

I remain concerned that, specifically with the state postcard applications that make no reference to local elections, voters have not been given the tools and information to know the impact of submitting an application on voting in local elections. As the numbers mentioned above show, a total of 54 voters have submitted a Vote by Mail application for the Annual Town Election that explicitly includes a reference to our local elections. During the 2023 Annual Town Election when all laws were the same but no state postcard was mailed prior to Election Day, 57 Harwich voters chose this voting method.

In light of the above, I am recommending that the Board strongly consider opting out of Vote by Mail for the Annual Town Election on May 21, 2024. If I can provide any additional information in support of your deliberations or in support of our voters, I am happy to do so any time.

Thank you.

Secretary of the Commonwealth
Vote by Mail Application Postcards – pre-Presidential Primary Election

Unenrolled Vote by Mail Application:

 <h2>I WANT TO VOTE!</h2> <p>Official Vote by Mail Application</p>									
Voter Information: Voter Last Name, Voter First Name Voter Residential Address  ABC-abc-1234 0-1 Mail ballot to me at (if different): _____ Phone Number (optional): _____	Elections: <input type="checkbox"/> All 2024 Elections <input type="checkbox"/> Presidential Primary (Mar. 5) <input type="checkbox"/> State Primary (Sept. 3) <input type="checkbox"/> State Election (Nov. 5) Primary Ballots REQUIRED FOR PRIMARY VOTERS To receive a primary ballot, you must choose a party: <table border="0"><tr><td>PRESIDENTIAL Primary Ballot</td><td>STATE Primary Ballot</td></tr><tr><td><input type="checkbox"/> Democratic</td><td><input type="checkbox"/> Democratic</td></tr><tr><td><input type="checkbox"/> Republican</td><td><input type="checkbox"/> Republican</td></tr><tr><td><input type="checkbox"/> Libertarian</td><td><input type="checkbox"/> Libertarian</td></tr></table>	PRESIDENTIAL Primary Ballot	STATE Primary Ballot	<input type="checkbox"/> Democratic	<input type="checkbox"/> Democratic	<input type="checkbox"/> Republican	<input type="checkbox"/> Republican	<input type="checkbox"/> Libertarian	<input type="checkbox"/> Libertarian
PRESIDENTIAL Primary Ballot	STATE Primary Ballot								
<input type="checkbox"/> Democratic	<input type="checkbox"/> Democratic								
<input type="checkbox"/> Republican	<input type="checkbox"/> Republican								
<input type="checkbox"/> Libertarian	<input type="checkbox"/> Libertarian								
<p>➔ Signed: _____ Date: _____</p> <p>I swear (or affirm) under penalty of perjury that I am a qualified voter at the above listed legal voting residence.</p> <p>ILLEGAL VOTING PUNISHABLE UNDER STATE AND FEDERAL LAWS</p> <p>Secretary of the Commonwealth • Elections Division • One Ashburton Place, Room 1705, Boston, MA 02108</p>									

Enrolled Vote by Mail Application:

 <h2>I WANT TO VOTE!</h2> <p>Official Vote by Mail Application</p>	
Voter Information: Voter Last Name, Voter First Name Voter Residential Address  ABC-abc-1234 0-1 Mail ballot to me at (if different): _____ Phone Number (optional): _____	Elections: <input type="checkbox"/> All 2024 Elections <input type="checkbox"/> Presidential Primary (Mar. 5) <input type="checkbox"/> State Primary (Sept. 3) <input type="checkbox"/> State Election (Nov. 5) Primary Ballot You are enrolled in the XXXXXXXXXX Party. You will receive that party's ballot for the primaries selected above.
<p>➔ Signed: _____ Date: _____</p> <p>I swear (or affirm) under penalty of perjury that I am a qualified voter at the above listed legal voting residence.</p> <p>ILLEGAL VOTING PUNISHABLE UNDER STATE AND FEDERAL LAWS</p> <p>Secretary of the Commonwealth • Elections Division • One Ashburton Place, Room 1705, Boston, MA 02103</p>	

**TOWN OF HARWICH
SELECT BOARD**

NOTICE OF PUBLIC HEARING

Vote by Mail for the Annual Town Election to be held May 21, 2024

The Harwich Select Board will hold a Public Hearing on March 25, 2024, no earlier than 6:00 PM in the Donn B. Griffin Room located at Town Hall, 732 Main Street, Harwich for the purpose of considering whether to opt out of early Voting by Mail for the Annual Town Election scheduled for May 21, 2024, as authorized under MGL c. 54, § 25B. Please note, action on this topic will not impact early voting by Absentee ballot, which will remain available for all qualified voters in all elections.

All members of the public having an interest in this topic are cordially invited to attend. Remote participation is also offered. Please see the posted agenda for dial in information.

Julie E. Kavanagh, Chair
Michael D. MacAskill, Vice Chair
Jeffrey F. Handler
Donald F. Howell

Harwich Select Board

2024 ANNUAL
TOWN MEETING

#	Article Title	Placed	Category	Adopted
1	Town Officers & Committees	03/04/24	Customary	03/19/24
2	Reports of Officers & Committees	03/04/24	Customary	03/19/24
3	Elected Officials' Salaries	03/04/24	Customary	03/19/24
4	Operating Budget	03/19/24	Budget	
5	Assessment – Monomoy Regional	03/19/24	Budget	03/19/24
6	Assessment – Cape Cod Regional Tech	03/19/24	Budget	03/19/24
7	Water Department	03/19/24	Budget	03/19/24
8	Wastewater Department	03/19/24	Budget	03/19/24
9	Monomoy Middle School Project Draft		Authorization	
10	Petitioned Article – Tree Preservation Bylaw	03/19/24	Petition	0-4
11	Cape Cod Community Media Center	03/11/24	Cable	03/11/24
12	Lease Purchase Agreements	03/04/24	Customary	03/19/24
13	Petitioned Article – Home Rule Petition: Pesticides	03/19/24	Petition	0-4
14	Petitioned Article – Special Act: Fertilizers	03/19/24	Petition	0-4
15	Petitioned Article – Support for Swimming Pool	03/19/24	Petition	
16	Adopt the Capital Plan	03/19/24	Capital	
17	Capital Funding – Other Sources	03/19/24	Capital	03/19/24
18	Capital Funding – Free Cash	03/19/24	Capital	03/19/24
19	Capital Funding – Water Retained Earnings	03/19/24	Capital	03/19/24
20	Capital Funding – Wastewater Retained Earnings	03/19/24	Capital	03/19/24
21	Acquisition of Conservation Restriction		Authorization	
22	Expenditure of Funds from sale of 276 Queen Anne Road		Authorization	
23	Correct 2023 ATM Art. 24		Correction	
24	CPC – Housekeeping Expenses		CPA	
25	CPC – Beach AED Equipment		CPA	
26	CPC – Cold Brook Trailhead & Public Access		CPA	
27	CPC - Harwich Police Soccer Club Pitch		CPA	
28	CPC - Affordable Housing Trust		CPA	
29	CPC – Lower Cape Housing Institute		CPA	
30	CPC – Monomoy Press Box		CPA	
31	CPC – North Woods & Water Supply		CPA	
32	CPC – 203 Bank Street Firehouse Housing		CPA	
33	CPC - Red River Valley Land & Water Protection		CPA	
34	CPC – Senior Memorial Softball Field Fencing		CPA	
35	CPC – South Harwich Gravestone Conservation		CPA	
36	CPC – Veterans Memorial Complex Electric Irrigation		CPA	
37	Repurpose 2013 ATM Article 31 (Library Trustees)		Appropriation	
38	Fund Fiscal Year 2024 Wastewater Debt			
39	Revolving Fund authorizations	03/11/24	Required	(3-1)
40	Transfer 172 Queen Anne Rd	03/11/24	Disposition	03/11/24

41	Transfer 178 Queen Anne Rd	03/11/24	Disposition	03/11/24
42	Transfers 246 Queen Anne Rd	03/11/24	Disposition	03/11/24
43	Amend General Bylaw Chapter 7		Governance	
44	Amend General Bylaw Chapter 271		Governance	
45	Amend the Harwich Charter	03/19/24	Governance	03/19/24
46	Petitioned Article – Amend Ch. 140 General Bylaw	03/19/24	Petition	03/19/24
47	Defray Library Expenses	03/04/24	Customary	03/19/24
48	Promote the Town of Harwich	03/04/24	Customary	03/19/24
49	Supplement Cultural Council	03/11/24	Customary	03/11/24
50	Herring Fisheries	03/04/24	Customary	03/19/24
51	Fund Electronic Voting at Town Meetings			
52	[Placeholder: Supplemental Appropriation for Phase 3 WMP Construction Contracts	To be placed 04/01/24		

TOWN OFFICERS AND COMMITTEES

ARTICLE 1: To choose various Town Officers and Committees.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2024.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

ELECTED OFFICIAL SALARIES

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2024 and ending June 30, 2025 as follows; and to act fully thereon. Estimated cost: \$136,616

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (5)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$111,616

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

TOWN OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2025; and to act fully thereon.
 By request of the Select Board. (BUDGET – APPENDIX B). Estimated Cost: \$45,710,906

FUNDING SOURCES	
Betterments	145,000
Cable Fund	226,964
Golf Improvement Receipts Reserved	95,200
Harbor Improvement Fund	200,000
Harbor Waterways Fund	200,000
Overlay Surplus	400,000
Special Purpose Wastewater Stab. Fund	500,000
Water Enterprise Indirect Costs	861,327
Wastewater Enterprise Indirect Costs	62,148
Subtotal	2,690,639
Local Receipts	16,307,350
Taxes	26,734,320
Operating Budget	45,732,309

Explanation: The Town’s Operating Budget (outlined in line-item detail in Appendix B showing salaries & wages as well as expenses) covers three main areas of expenditures: the Departmental Budgets, Debt Service (“payments” comprised of principal and interest) and Semi-fixed and Fixed Costs including the town’s mandatory retirement contributions to the Barnstable County Retirement System as well as insurances (group health insurance and general insurance and deductibles). The use of retained earnings from the Water and Wastewater Departments is solely to account for the indirect costs provided by staff in the Operating Budget.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

DRAFT

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2025, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$29,876,982

Operating	27, 213,481
Capital	323,626
Transportation	787,996
Debt	1,551,879
Total Assessment - Harwich	\$29,876,982

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2025, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$2,204,820

Operating	1,546,671
Debt	658,149
Assessment for Town of Harwich	2,204,820

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

WATER DEPARTMENT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2025, and to act fully thereon.

Salaries	1,363,256
Expenses	1,817,878
Debt	739,426
Indirect Costs	861,327
OPEB	50,000
Total	\$4,831,887

By request of the Board of Water/Wastewater Commissioners. Estimated cost: \$4,831,887.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

WASTEWATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater Department Operating Budget for Fiscal Year 2025, and to act fully thereon.

Salaries	\$202,624
Expenses	\$435,660
Indirect Costs	\$62,148
TOTAL	\$700,432

By request of the Board of Water/Wastewater Commissioners. Estimated cost: \$700,432.

Explanation: Funding for this article will come from Wastewater Enterprise Fund Receipts (\$50,000), Enterprise Fund Retained Earnings (\$100,000), and a subsidy through the General Fund (\$550,432).

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

MONOMOY MIDDLE SCHOOL RENOVATION PROJECT

ARTICLE 9: To see if the Town will vote to approve the \$2,500,000.00 debt authorized by the Monomoy Regional School District to pay costs of renovating and reconstructing the exterior siding of the Monomoy Regional Middle School, including the payment of all costs incidental and related thereto, provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2-1/2, so-called); and to act fully thereon.

By request of the Select Board. Estimated cost: \$2,500,000.00.

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

Ballot Question

Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Monomoy Regional School District to pay costs of renovating and reconstructing the exterior siding of the Monomoy Regional Middle School, including the payment of all costs incidental and related thereto?

PETITIONED ARTICLE – TREE PRESERVATION BYLAW

ARTICLE 10: To see if the Town will vote to:

Trees are a tremendous asset to our community and environment. The Harwich Tree Preservation Bylaw encourages the preservation and protection of trees on residential, commercial and industrial lots during building activities as defined in this Bylaw and monitors for their survival after construction.

This Bylaw does not prohibit a landowner's right to remove a protected tree. Removal of protected trees will be authorized so long as the property owner undertakes one of the mitigation options set forth herein. This Bylaw incentivizes the preservation of protected trees by requiring property owners to compensate for any Protected Trees that are removed, either by planting new ones or by contributing to the Tree Bylaw Revenue Account that supports the Town's tree planting and maintenance efforts.

This Article would establish a program intended to incentivize the protection of certain trees on lots within the Town of Harwich. It would require, prior to any building activities as defined in this Article, the submission of an application and plan to the Planning Department that identifies trees that qualify as "Protected Trees," within the lot perimeter setback area of the lot, defined as the "Tree Lot." This Article does not prohibit any property owner from removing any tree, protected or not, from their property, however if a protected tree is proposed for removal it will require either a payment into a Tree Bylaw Revenue Account or replacement of the protected tree with a suitable species in accordance with this Article. This would eliminate the ability for property owners to "clear-cut" their lot prior to a building activity. This Article does not restrict cutting or removal of trees outside of the "Tree Lot." Nor does this Article prevent an owner from cutting or removing trees if there is no building or construction activities. The Article is intended to encourage the preservation of existing trees for their environmental benefits and positive impact on the character of the community.

To see if the Town will vote to add new Chapter: Tree Preservation Bylaw to the Harwich General Bylaws as follows:

HARWICH TREE PRESERVATION BYLAW

§175-1 PURPOSE & INTENT

The Harwich Tree Preservation Bylaw encourages the preservation and protection of trees on residential, commercial and industrial lots during building activities as defined in this Bylaw and monitors for their survival after construction.

This Bylaw does not prohibit a landowner's right to remove a protected tree. Removal of protected trees will be authorized so long as the property owner undertakes one of the mitigation options set forth herein. This Bylaw incentivizes the preservation of protected trees by requiring property owners to compensate for any Protected Trees that are removed, either by planting new ones or by contributing to the Tree Bylaw Revenue Account that supports the Town's tree planting and maintenance efforts.

This Bylaw does not discourage the removal of hazardous trees (as defined herein) for reasons of public health and safety nor does this Bylaw discourage the removal of a tree(s) that by size or otherwise is not subject to the protections set forth herein.

This Bylaw defines which trees are of preservation value ("Protected Trees") and designates the

area(s) of a lot or parcel where those trees are protected (“Tree Yard”).

Trees cannot be assigned a monetary value, they are ‘priceless.’ The preservation of existing trees and the promotion of new tree planting is a public purpose that protects the ecology and public health, welfare, environment and aesthetic character of the Town of Harwich and its residents. Trees serve a variety of functions that this Bylaw intends to protect and enhance. These valuable functions include but are not limited to reducing energy consumption, providing shade, improving air quality, providing vital wildlife habitat, erosion control, reducing storm-water runoff, buffering noise pollution, increasing property values, and positively contributing to the visual character of the Town.

§175-2

DEFINITIONS

The following words, terms, and phrases, when used in this Bylaw, shall have the meaning ascribed to them in this section:

AGGREGATE DIAMETER: The combined diameter of a multiple-trunk tree measured at breast height. Breast height: see definition below.

BUILDING ACTIVITY: One of the following types of work performed on a lot:

- *Work performed pursuant to a special permit (as defined in MGL Ch. 40A Sec. 9 and the Harwich Zoning Bylaw);*
- *Work performed pursuant to site plan approval (as defined in the Harwich Zoning Bylaw);*
- Construction of a new dwelling (including after razing an existing dwelling);
- Construction of a structure on a vacant lot;
- Construction of a subdivision;
- Construction of a structure or addition that increases the gross floor area of a residential, commercial, or industrial structure by 50% or more;
- Demolition of a structure(s) with a footprint of 250 square feet or greater;
- Construction of any accessory structures requiring a building permit including but not limited to sheds 200 square feet, detached garages, pools, retaining walls with a height of four feet or greater; or
- Clearing, grading, grubbing or other site preparation work performed prior to undertaking any of the above.

CERTIFICATE OF EXEMPTION:

Formal permission granted to proceed with building activity without the need for a tree permit.

CERTIFIED ARBORIST: An arborist certified by the Massachusetts Arborists Association or International Society of Arboriculture, or any successor organization.

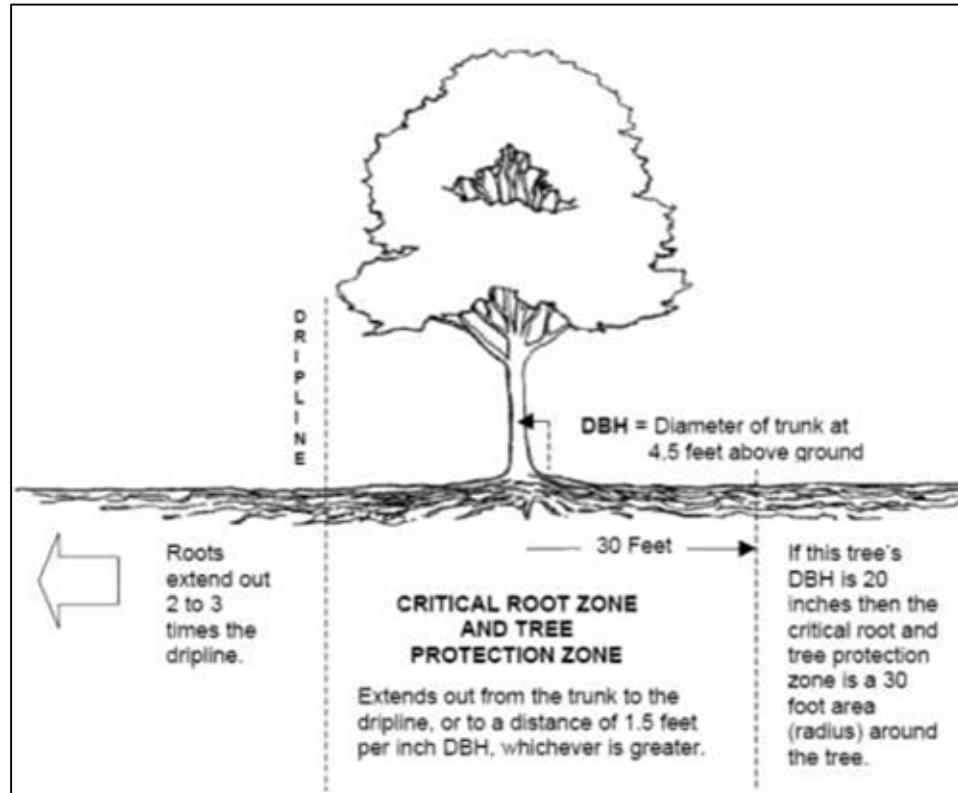
CRITICAL ROOT ZONE

(CRZ):

The minimum area beneath the tree canopy of a tree which must be left undisturbed in order to preserve a sufficient root mass to give a

tree a reasonable chance of survival. The CRZ is represented by a circle centering on the tree's trunk and extending outwards towards the tree's drip line. The minimum radius of the CRZ shall be determined by multiplying the tree's diameter at breast height in inches by 18 (1.5 feet per inch DBH). See Figure 1 below.

Figure 1



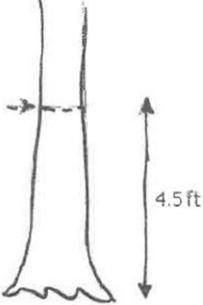
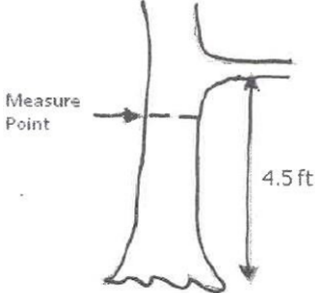
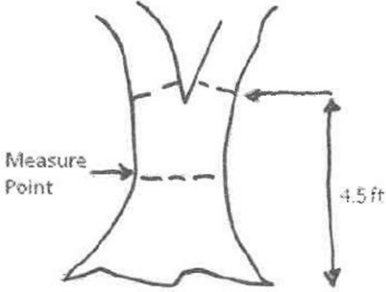
Example: A tree with a diameter at breast height of 20 inches shall have a CRZ of 360 inches or 30 feet ($20'' \times 18'' = 360''$)

Calculating the CRZ:

First you need to calculate the tree's Diameter at Breast Height (DBH). DBH can be measured using a caliper measuring tool, or for trees that are too large, DBH can be measured by dividing the tree's circumference by pi (π). Diameter = circumference / π (3.14)
 The Critical Root zone extends from the trunk of the tree to its drip line, or to a distance of 1.5 feet per inch DBH, whichever is greater.
 $CRZ = \text{Diameter} \times 1.5 \text{ feet (18 inches)}$

DIAMETER BREAST HEIGHT (DBH):

The diameter of the trunk of a tree 4.5 feet above the existing grade at the base of the tree. For trees that have branches or swelling at 4.5' above grade that interferes with measurement or for multi-stemmed trees refer to Table 1 below.

TABLE 1: HOW TO MEASURE DIAMETER AT BREAST HEIGHT (DBH)	
<p>Standard Tree</p> <p>For those trees on a site that are at least 6 inches in diameter at a height of 4.5 feet above the existing grade at the base of the tree. For trees on a slope, measure on the uphill side of the tree.</p>	
<p>Tree has branches or swelling at 4.5'</p> <p>Measure DBH below the branch or swelling immediately below where branches cease to affect diameter of the stem. Record the height at which the diameter was measured.</p>	
<p>Multi-stemmed Trees</p> <p>If a tree splits into multiple trunks below 4.5' above the existing grade, the DBH shall be considered to be the measurement taken at the narrowest point beneath the split.</p>	

HAZARDOUS TREE: A tree that is dead, diseased, injured and/or that is dangerously close to existing structures, utilities, streets, sidewalks or other existing improvements or is causing disruption of public utility service, or poses a threat to pedestrian or vehicular safety, or drainage or passage issues upon right-of-way and/or that is harming the health or condition of other trees on the same site.

INVASIVE SPECIES: Any tree that is listed on the most recent version of the Massachusetts Prohibited Plant List as published by the Massachusetts Department of Agriculture. Invasive species as defined in this Bylaw are not protected trees.

Here is link to Massachusetts prohibited plant list:

<https://www.mass.gov/info-details/massachusetts-prohibited-plant-list>

Up dates:

<https://www.mass.gov/info-details/massachusetts-prohibited-plant-list-update>

Including but not limited to these examples:

<i>Acer platanoides</i>	Norway Maple
<i>Acer pseudoplatanus</i>	Sycamore Maple
<i>Ailanthus altissima</i>	Tree-of-Heaven
<i>Phellodendron amurense</i>	Amur Cork-tree
<i>Robinia pseudoacacia</i>	Black Locust

OVERSTORY TREE: A tree that will generally reach a mature height of more than 40 feet.

PROTECTED TREES: Any tree with a diameter at breast height (DBH) of six-inches (6”) or greater of any one of the species listed in Table 2 below. Removal of Protected Trees shall require a permit before being removed, encroached upon, or in some cases, pruned.

Invasive species as defined in this Bylaw are not protected trees.

Table 2: List of Tree Species that are Protected Trees	
Overstory Species	Understory Species
Atlantic White Cedar (<i>Chamaecyparis thyoides</i>)	American Holly (<i>Ilex opaca</i>)
Black tupelo (<i>Nyssa sylvatica</i>)	Sassafras (<i>Sassafras albidum</i>)
Gray Birch (<i>Betula populifolia</i>)	Eastern Red Cedar (<i>Juniperus virginiana</i>)
River Birch (<i>Betula nigra</i>)	Shadbush (<i>Amelanchier Canadensis</i>)
White Ash (<i>Fraxinus americana</i>)	Flowering Dogwood (<i>Cornus florida</i>)
Green Ash (<i>Fraxinus pennsylvanica</i>)	Cockspur Hawthorne (<i>Crataegus crus-galli</i>)
Red Maple (<i>Acer rubrum</i>)	Sweetbay Magnolia (<i>Magnolia virginiana</i>)
Willow, various species (<i>Salix</i> spp.)	Ironwood (<i>Ostrya virginiana</i>)
Atlantic White Cedar (<i>Chamaecyparis thyoides</i>)	American Hornbeam (<i>Carpinus caroliniana</i>)
Pitch Pine (<i>Pinus rigida</i>)	
White Oak (<i>Quercus alba</i>) and other <i>Quercus</i> species	
Hackberry (<i>Celtis occidentalis</i>)	
American Beech (<i>Fagus grandifolia</i>)	
Tulip Poplar (<i>Liriodendron tulipifera</i>)	
White Spruce (<i>Picea glauca</i>)	
Black Spruce (<i>Picea mariana</i>)	
American basswood (<i>Tilia Americana</i>)	
Black Gum/Sourgum (<i>Nyssa sylvatica</i>)	
Black Cherry (<i>Prunus serotina</i>)	

**REMOVE, EMOVED,
REMOVAL or REMOVING:**

The cutting down of any Protected Tree and all other acts that directly or indirectly result in the death of a Protected Tree prior to any building activity or within two years thereafter, as determined by a certified arborist based on arboricultural practices recommended by the International Society of Arboriculture, including, but not limited to, damaging, poisoning, excessive pruning or other direct or indirect actions.

Grading, grubbing, changing the contour within the CRZ is not permitted if the health of the protected tree is threatened.

Removal or altering the understory vegetation within the CRZ is not permitted if the health of the protected tree is threatened.

TREE BYLAW

REVENUE ACCOUNT:

An account established by the Town Accountant to deposit mitigation funds collected under this chapter to be appropriated via a town meeting vote and expended for the purposes of maintaining, acquiring and/or installing trees to beautify the Town and preserve and enhance the character of the community. All sums deposited into the Tree Bylaw Revenue Account shall be used for the sole purpose of buying, planting and maintaining trees on public property in Harwich, and for no other purpose whatsoever.

At least once a year the Town Accountant shall audit the receipts and expenses of the Tree Bylaw Revenue Account to ensure accuracy and propriety of its transactions.

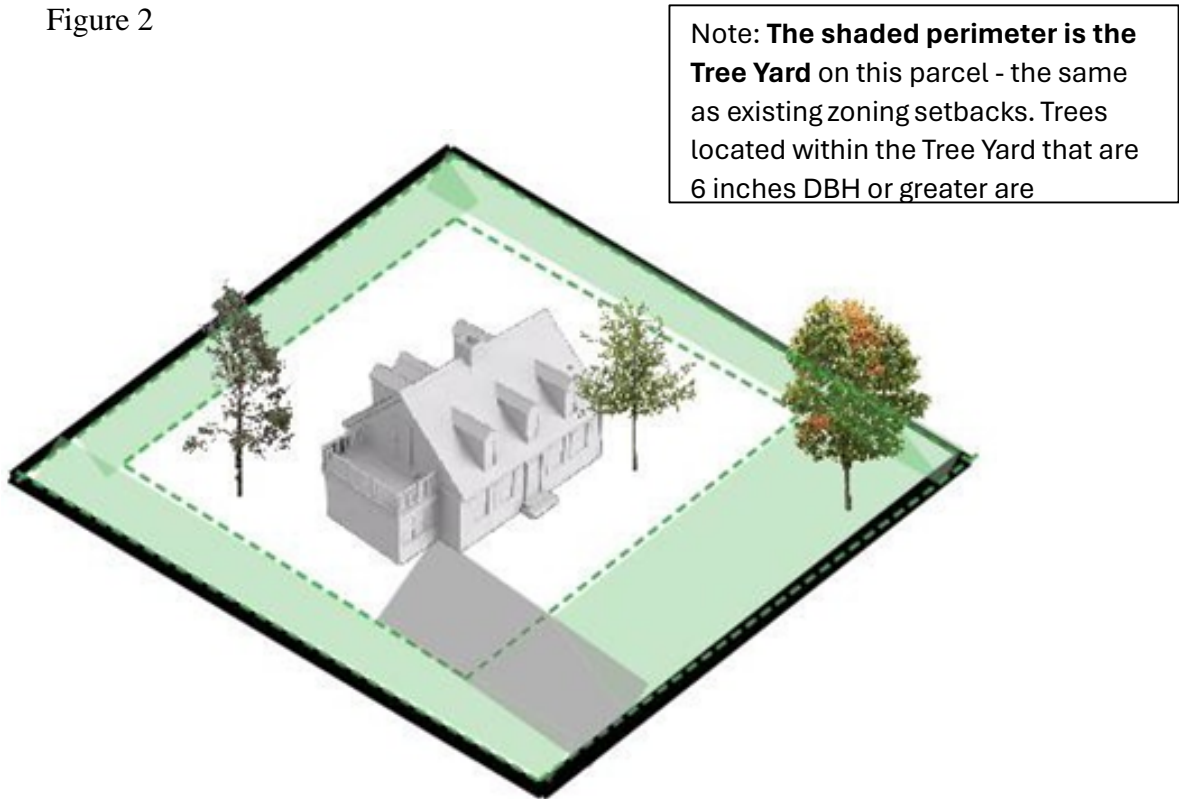
The required dollar amount paid into the Tree Bylaw Revenue Account is determined by the written price quotes/estimates from a garden center/nursery for the purchase of trees and as well a price quote/estimate from a qualified landscape professional for installation of the equivalent size of the Protected Tree(s) each stamped, dated and signed by a Certified Arborist;

TREE YARD:

A defined area around the perimeter of a lot which is equal to the minimum setbacks front, side, and rear as defined in Town of Harwich Section 325 Attachment

2, Table 2, Area Regulations of the Harwich Zoning Bylaw.

Figure 2



TREE PERMIT: Formal permission granted to proceed with any building activity that affects a Protected Tree(s).

UNDERSTORY: A layer of vegetation beneath the main canopy of a forest.
Removal or altering the understory vegetation within the CRZ is not permitted if the health of the protected tree is threatened.

§175-3 APPLICABILITY

All lots in the Town of Harwich are subject to the Tree Preservation Bylaw unless specifically exempted under **Section 3(A)** below and the project involves at least one building activities as defined in this chapter:

No person shall commence building activity on any lot without first obtaining a Tree Preservation Permit or a Certificate of Exemption from the Planning Department via the Town Planner or his/her designee.

Protected Trees removed within the past 12 months prior to an application for building activity are also subject to the requirements of the Tree Bylaw.

A. EXEMPTIONS

(1) Properties that are pre-disturbed or previously developed may remove

protected trees in the Tree Yard of their property without connection to a building activity. Applicability of this bylaw applies only to those Building Activities as defined.

- (2) Any lot or lots located within wetlands jurisdiction whereas any building activity that may impact protected trees will be subject to the review and approval of the Conservation Commission
- (3) Any building activity not within the definition of “building activity” (i.e., demolition of a shed that is less than 250 square feet).
- (4) If a Certificate of Exemption has been issued by the Planning Department, no Tree Preservation Permit shall be required. The granting of exemption shall be at the discretion of the Town Planner or his/her designee and shall be based on whether the building activity could potentially harm a Protected Tree. If the proposed building activity does not have the potential to harm a Protected Tree, the Town Planner or his/her designee shall issue a Certificate of Exemption.
- (5) Invasive species as defined in this Bylaw are not protected trees.
- (6) Dead, Diseased, or otherwise Hazardous Trees - If a Protected Tree is deemed to be imminently hazardous because it is dead, or infested with a disease or pest of a permanent nature or is an immediate danger to the public health, safety or welfare or shall cause an immediate disruption of public services, the tree may be removed without delay. An oral authorization from the Town Planner or his/her or designee to remove the tree shall be permitted and followed up with a written report. In the event that the emergency condition does not allow time to seek prior authorization then the emergency removal of the tree shall proceed with notification to the Town Planner sent by email or U.S. mail within 24 hours of said removal.
- (7) Pruning: A tree permit is not required for pruning of Protected Trees. However, excessive pruning may constitute tree removal.
- (8) Any building activity conducted by the Town or on behalf of the Town of Harwich.

Waiver: During a period of a bona fide emergency declaration resultant of a significant weather event and/or natural disaster by local or other Act of God, state and/or federal authorities, requirements of this Bylaw shall be waived.

§175-4 IDENTIFYING PROTECTED TREES

Any tree with a Diameter at Breast Height (DBH) of 6” or greater and within the Tree Yard is considered to be a Protected Tree. Any Protected Trees located within the Tree Yard are to be adequately protected. Any Protected Trees located in the Tree Yard proposed for removal shall require adequate mitigation plantings and/or payment to the Harwich Tree Bylaw Revenue Account.

Protected Trees removed within the past 12 months prior to an application for any of the projects are also subject to the requirements of the Tree Bylaw.

§175-5 SUBMISSION REQUIREMENTS FOR A TREE PROTECTION AND MITIGATION PLAN

The applicant pays for a registered land surveyor to prepare a tree protection or mitigation plan. The applicant pays for the services of a certified arborist. An

approved Tree Protection and Mitigation Plan is required before commencement of any applicable building activity. The Tree Protection and Mitigation Plan is intended to define the Tree Yard and the location(s) of Protected Trees within it and define how the method with which the property owner intends on mitigating for any Protected Trees that are proposed for removal. This Plan may be part of a landscape plan or a separate plan.

All submitted plans must be drawn to a uniform scale (preferably 1"= 10', 1" =20', or 1"=30') and shall be a minimum size of 11" x 17" (preferred) and a maximum size of 24" x 36", with 3/4" borders. Font sizes on plans should be no smaller than 1/8". All Tree Protection and Mitigation Plans shall be prepared, stamped, dated and signed by a Registered Land Surveyor. If a plan is submitted by a Registered Landscape Architect, the plan must also be stamped by a Registered Land Surveyor.

At a minimum, the Tree Protection and Mitigation Plan shall include the following elements:

- a) Boundaries of the subject property, including all property lines, easements, and right-of- way of public and private ways;
- b) The location of all existing buildings, driveways, retaining walls and other improvements, with an indication of those features to be retained or removed/demolished;
- c) The location of all planned buildings, driveways, retaining walls and other improvements;
- d) The location of the Tree Yard for projects located in the subject zoning district; and
- e) The location, height, DBH, and species of all existing Protected Trees and all Protected Trees that were removed within 12 months prior to application with an indication of those Protected Trees to be removed and those to be retained, if applicable.

§175-6 **ADDITIONAL REQUIREMENTS TO BE SUBMITTED**

A. If Protected Trees are intended to be preserved, protected, and retained, the following elements must be added to the Plan:

1. The Critical Root Zone and Drip line shall be shown for all Protected Trees to be retained.
(See Figure 1 above in definitions section).
2. Submitted plans shall specify the tree protection measures to be installed around the Critical Root Zone.
3. Prior to the commencement of construction, written documentation prepared, stamped, dated and signed by a Certified Arborist must be submitted to the Planning Department confirming the protection measures have been installed correctly and in accordance with any approved plans.
4. Projects that encroach within the CRZ require a maintenance plan which shall be submitted for such trees, prepared, stamped, dated and signed by a Certified Arborist; at a minimum, the maintenance plan shall identify the course of action that will be taken to maintain the tree in good health for a period of no less than 24 months from the date of Final Inspection or issuance

of Certificate of Occupancy.

5. Grading, grubbing, changing the contour within the CRZ is not permitted if the health of the protected tree is threatened.
6. Removal or altering the understory vegetation within the CRZ is not permitted if the health of the protected tree is threatened.

B. If Protected Trees are intended to be removed and compensated for on-site by replanting new trees, the following additional elements must be added to the Plan:

1. The location, DBH, species, and planting schedule of trees to be replanted to mitigate the removal of a Protected Tree(s). New trees of one-half (0.5) inch DBH is needed to mitigate for each one-inch at breast height of Protected Trees proposed for removal. **Example:** The removal of a 20 inch DBH Protected Tree shall require 5, 2 inch DBH replacements.
2. Each new tree must have a minimum DBH of 2 inches.
3. Replanting must be complete prior to Final Inspection or the issuance of a Certificate of Occupancy.
4. Applicants have the ability to plant on land abutting the applicant's land, with the express written approval of the abutting property owner.
5. Over story Tree species, if removed, must be replaced with an Overstory Tree species.
6. Invasive tree species as defined in this Bylaw shall not be replanted to mitigate the removal of a Protected Tree and no invasive species will be accepted as mitigation toward the removal of a Protected Tree.

C. If Protected Tree removal is permitted but replanting trees as defined above is not the preference of the property owner, then mitigation may be effected through contribution into the Town of Harwich Tree Bylaw Revenue Account as follows:

1. The Town Planner or his/her designee shall determine the amount of the contribution based upon the cost to purchase and install trees. An applicant who has been granted a Tree Permit may choose, in lieu of replanting onsite, to make a contribution to the Tree Bylaw Revenue Account in an amount equal to planting replacement tree(s). And deposit such amount in the Tree Bylaw Revenue Accountant.

To establish the required dollar amount the applicant shall provide to the Board written price quotes/estimates from

- a. a garden center/nursery or from whomever they purchase the trees, and
- b. as well as from a qualified landscape professional the price for installation and planting of the replacement trees.

each stamped, dated and signed by a Certified Arborist;

§175-7 COMBINATION OF OPTIONS

Any combination of Tree Retention, Tree Replanting or Tree Removal with contribution to the Tree Bylaw Revenue Account can be used. Tree mitigation for

those trees removed must be clearly identified either on the submitted plan or in a written document accounting for each DBH of Protected Trees removed and the mitigation proposed. This is not required for tree retention of all trees in the Tree Yard.

§175-8 ADMINISTRATION OF BYLAW

The Town Planner or his/her designee shall administer, implement and enforce this Bylaw and any rules and regulations adopted thereunder. Any powers granted to or duties imposed upon the Town Planner may be delegated to its agents under the Board's direct supervision.

§175-9 AUTHORITY

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes.

§175-10 RULES AND REGULATIONS

The Planning Board may promulgate rules and regulations to effectuate the purposes of this Bylaw. Such rules may prescribe the size, form, contents, style and number of copies of plans for determining final compliance with these regulations. The adoption or amendment of rules and regulations shall be after a public hearing to receive comments on the proposed or amended rules and regulations. The public hearing shall be advertised once in a newspaper of general local circulation, at least 14 days prior to the date of the public hearing.

§175-11 NOTICE OF VIOLATION

Any person who violates any of the provisions of this Bylaw shall be notified by the Town Planner or his/her designee of the specific violation by certified mail, return receipt requested, or by hand delivery. The notice shall set forth the nature of the violation and the date by which the Protected Tree(s) is to be mitigated, by planting a replacement tree(s) or payment to the Tree Bylaw Revenue Account, for purposes of computing the "per diem" violation rule. Any notice of violation shall also be transmitted to the Harwich Building Commissioner.

§175-12 STOP WORK ORDER

Upon notice from the Town Planner or his/her designee that work on any lot on which a Protected Tree is located is being performed contrary to the provisions of this Bylaw, a written Stop Work Order shall be given to the owner or agent or the person performing work on the property by the Building Commissioner. The Stop Work Order shall state the conditions under which work will be permitted to resume. Upon receipt of the Stop Work Order all work on the subject property that might affect any Protected Trees must cease while a stop work order is pending.

A person, having been served with a stop work order, may be directed to perform work on the said Protected Tree property to remove a violation or unsafe condition.

§175-13 SUSPENSION OR REVOCATION

The Town Planner or his/her designee may suspend or revoke the applicant's Tree Permit at any time if the permit holder has failed to comply with either the Bylaw

or the conditions of the permit. Notice may be made via certified or registered mail, return receipt requested, or hand delivered. The notice must provide the applicant an opportunity to correct the non-compliance. This may include remediation or other requirements identified by the Town Planner or authorized monitoring agent, such as the Code Compliance Inspector. Once the project is returned to compliance or remediation completed, if practicable, the applicant may apply for a renewal of the tree permit.

§175-14 IRREPARABLE DAMAGE

If the Town Planner or his/her designee determines that the applicant damaged a tree approved for Retention and Protection during construction to an extent that may significantly compromise its survival and future health, the Town Planner or his/her designee may require the applicant to provide mitigation per the terms of the Bylaw.

§175-15 NON-CRIMINAL FINES

If the Town Planner or authorized monitoring agent, such as the Code Compliance Inspector, identifies any issues of non-compliance, fines will accrue per the Bylaw if not corrected within 30 days. Each consecutive day the non-compliance continues is considered a separate offense.

§175-16 FINES AND PENALTIES

The following actions shall cause the Planning Department to issue a fine to the applicant:

- A. A Protected Tree has been removed without a Tree Permit: The fine shall be in addition to the required payment for the replacement of the tree(s).
- B. Failure to replace trees or make payment to the Tree Bylaw Revenue Account as required: Each failure to replace a tree or make a payment to the Tree Bylaw Revenue Account constitutes a separate violation of this Bylaw, subject to a fine. Each day such violation continues after the compliance date specified by the Planning Department in its notice of violation shall constitute a separate offense.
- C. Failure to comply with a condition of the Tree Permit: Each instance of failure to comply with a condition in the Tree Permit shall constitute a violation of this Bylaw which shall be subject to a fine. Each day such violation continues shall constitute a separate offense.
- D. Failure to comply with a condition in a Stop Work Order: Each instance of failure to comply with a condition in a Stop Work Order shall constitute a violation of this Bylaw which shall be subject to a fine. Each day such violation continues shall constitute a separate offense.
- E. Fines for the above violations
are as follows: First
offense = \$100 per day
Second Offense = \$200 per day
Third Offense = \$300 per day
- F. Fines assessed pursuant to this Section shall be enforced and collected in accordance with applicable provisions of law, including the provisions of G.L. c.40, §21D providing for noncriminal disposition of bylaw violations, as implemented by Article III, §1-3 of these Bylaws

§175-17 SEVERABILITY

The provisions of this Bylaw are severable. If any section, provision or portion of this Bylaw is determined to be invalid by a court of competent jurisdiction, then the remaining provisions of this Bylaw shall continue to be valid.

§175-18 CONFLICT OF LAWS

This Bylaw shall not apply to any public shade tree as that term is defined by the General Laws, Chapter 87, and to the extent that any provision hereof conflicts with said Chapter 87, such provision shall not be valid. Nothing herein is intended to conflict with existing special-permit procedures and to the extent than any provision hereof conflicts with said special-permit procedures, such provision shall not be valid.

§175-19 COMPLIANCE WITH ALL STATE AND LOCAL REGULATIONS

Complying with the terms of this Bylaw shall not relieve the owner of the subject property from complying with any other pertinent regulation, including but not limited to all state and local wetlands-protection regulations.

§175-20 ENFORCEMENT

The Town Planner or his/her designee is hereby authorized to enforce all provisions of the Harwich Preservation Tree Bylaw and may designate monitoring and enforcement agents to include but not be limited to the Code Compliance Officer, the Town Planner, the Conservation Agent, Building Inspector/Commissioner.

§175-21 APPEALS

Any person who has been aggrieved by refusal, order, or decision of the Town Planner or his/her designee, may appeal to the Planning Board within 20 days from the date of such refusal, order or decision.

By Petition (Lead Petitioner: Patrick Otton)

Explanation: This Article would establish a program intended to incentivize the protection of certain trees on lots within the Town of Harwich. It would require, prior to any building activities as defined in this Article, the submission of an application and plan to the Planning Department that identifies trees that qualify as "Protected Trees," within the lot perimeter setback area of the lot, defined as the "Tree Lot." This Article does not prohibit any property owner from removing any tree, protected or not, from their property, however if a protected tree is proposed for removal it will require either a payment into a Tree Bylaw Revenue Account or replacement of the protected tree with a suitable species in accordance with this Article. This would eliminate the ability for property owners to "clear-cut" their lot prior to a building activity. This Article does not restrict cutting or removal of trees outside of the "Tree Lot." Nor does this Article prevent an owner from cutting or removing trees if there is no building or construction activities. The Article is intended to encourage the preservation of existing trees for their environmental benefits and positive impact on the character of the community.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

FUND CAPE COD COMMUNITY MEDIA CENTER

ARTICLE 11: To see if the Town vote to raise and appropriate or transfer from available fund or borrow such sums of money that may be required for the purpose of funding the public access station, Cape Cod Community Media Center, 17 Shad Hole Rd. Dennis Port, MA 02639. Providing the public access television to the citizens of Harwich; and to act fully thereon. By request of the Select Board. Estimated cost: \$158,273.

Explanation: This customary article is funded from the PEG Access and Cable Related Fund. The Town of Harwich receives funding from Comcast subscriber fees to fund and maintain Public, Education and Government television stations (PEG access). Under the current 10 year agreement with Comcast the Town will allocate funds directly to Cape Cod Community Media Center.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 4 (Four): Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Nays: 0 (Zero):

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

LEASE PURCHASE AGREEMENTS

ARTICLE 12: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2025, said leases may be a term not to exceed the useful life of the equipment as determined by the Select Board; and to act fully thereon. By request of the Select Board. *Requires a 2/3 majority vote.*

Explanation: Massachusetts General Law, c. 44, §21C requires a recommendation by the Town Administrator and a two-thirds majority vote of Town Meeting whenever there are items to be funded by lease agreements within the Operating Budget. The lease agreements funded by the operating budget relate to procurements for the [insert department information] in Fiscal Year 2025.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

PETITIONED ARTICLE – HOME RULE PETITION: PESTICIDES

ARTICLE 13: To see if the Town will vote to authorize and direct the Select Board to petition the Great and General Court of the Commonwealth of Massachusetts for special legislation, authorizing the Town to adopt a Pesticide Reduction Bylaw (the bylaw), the text of which is set forth below, and to authorize the General Court, with the approval of the Select Board to make changes of form to the text thereto as may be necessary or advisable in order to accomplish the intent and public purpose of this legislation in order to secure passage: and vote to adopt the bylaw.

PESTICIDE REDUCTION BYLAW

§1. Purpose.

The purpose of this bylaw is to reduce toxic pesticide use in and on public and private property in the Town of Harwich in order to promote a healthy environment and to protect the public from the hazards of pesticides, and for implementation of sustainable land and building management practices on all public and private property.

§2. Findings.

- A. Scientific studies associate exposure to pesticides with asthma, cancer, developmental and learning disabilities, nerve and immune system damage, liver or kidney damage, reproductive impairment, birth defects, and disruption of the endocrine system.
- B. Infants, children, pregnant women, the elderly, and people with compromised immune systems and chemical sensitivities are especially vulnerable to pesticide effects and exposure.
- C. Pesticides are harmful to pets and wildlife, including threatened and endangered species, soil microbiology, plants, and natural ecosystems.
- D. Toxic runoff from chemical fertilizers and pesticides pollute streams, lakes, estuaries, and drinking water sources.
- E. The use of pesticides is not necessary to create and maintain green lawns and landscapes given the availability of viable alternatives practices and products.
- F. People have a right not to be involuntarily exposed to pesticides in the air, water or soil that inevitably result from chemical drift and contaminated runoff.
- G. Sustainable land and building management practices that emphasize non-chemical methods of pest prevention and management, and least-toxic pesticide use as a last resort, will eliminate the use of and exposure to pesticides while controlling pest populations.
- H. Sustainable land and building management practices complement other important goals of Harwich's maintenance and administration, such as energy conservation and security.
- I. Harwich embraces a precautionary approach to the use of pesticides in order to adequately protect people and the environment from the harmful effects of pesticides.

- J. Application of chemicals simply for aesthetic/cosmetic purposes has harmful consequences for our ecosystem, children and pets. Pollinators are directly harmed by applications particularly the indiscriminate (and long-term ineffective) spraying of pesticides.

§3. Authority.

This bylaw is adopted under authority granted by the Home Rule amendment to the Massachusetts Constitution and the provisions of any Special Legislation passed by the Legislature.

§4. Definitions.

For the purposes of this bylaw, the following definitions shall apply:

Allowed Materials List - The list of acceptable pesticides is limited to the following:

- 1) All non-synthetic (natural) materials, with the exception of prohibited non-synthetic materials under 7 CFR 205.602;
- 2) Any synthetic material listed at 7 CFR 205.601 that is labeled for turf uses, subject to discretionary authority to require disclosure of inert ingredients; and
- 3) 25b listed pesticides under the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA).

Inert ingredient - Any substance (or group of substances with similar chemical structures if designated by the Environmental Protection Agency) (EPA) other than an active ingredient that is intentionally included in any pesticide product (40 CFR 152.3(m)) [7 CFR 205.2 Terms defined.], and are not classified by the EPA Administrator as inserts of toxicological concern. [7 U.S.C. 6502(21) Definitions]

Non-synthetic (natural) materials - A substance that is derived from mineral, plant, or animal matter and does not undergo a synthetic process as defined in section 6502(21) of the Organic Foods Production Act. For the purposes of this part, 'non-synthetic' is used as a synonym for natural as the term is used in the regulations. [7 CFR 205.2 Terms defined.]

Pesticide — Any substance or mixture of substances intended for: (i) preventing, destroying, repelling, or mitigating any pest; (ii) use as a plant regulator, defoliant, or desiccant; or (iii) use as a spray adjuvant such as a wetting agent or adhesive. The term 'pesticide' includes insecticides, herbicides, fungicides, and rodenticides, but does not include cleaning products other than those that contain pesticidal agents.

Synthetic materials - A substance that is formulated or manufactured by a chemical process or by a process that chemically changes a substance extracted from naturally occurring plant, animal, or mineral sources, except that such term shall not apply to substances created by naturally occurring biological processes. [7 U.S.C. 6502(21) Definitions]

§5. Prohibitions.

The application of any Pesticide that is not on the Allowed Material List is prohibited, except as permitted in this bylaw.

§6. Exceptions.

- A. The application of the following Pesticides is allowed:
 - 1. Indoor pest sprays and insect baits (excluding rodent baits)
 - 2. Insect repellants for personal and household use
 - 3. Pet: Flea and tick sprays, powders, and pet collars
 - 4. Kitchen, laundry, and bath disinfectants and sanitizer
 - 5. Products labeled primarily to kill mold and mildew
 - 6. Usage for commercial farming and nurseries.
- B. Pesticides for the treatment of invasive plants for ecological restoration (see Massachusetts Invasive Plant Advisory Group current lists of Invasive, Likely Invasive, and Potentially Invasive <https://www.massnrc.org/mipag/> may be used upon the grant of a waiver by the Town Manager or authorized designee.
- C. If an emergency public health situation warrants the use of Pesticides, which would otherwise not be permitted under this bylaw, the Town Manager or authorized designee shall have the authority to grant a temporary waiver on a case-by-case basis after an evaluation of all alternative methods and materials.
- D.

§7. Enforcement.

The enforcement authority shall be the Town Manager, or any town officials as designated by the Select Board to oversee and enforce the provisions of this bylaw.

§8. Penalties.

Any person who violates any provision of this bylaw shall be punished by a fine of one hundred dollars (\$100.00) for the first offense and three hundred dollars (\$300.00) for each offense thereafter. Each day or portion thereof during which a violation continues shall constitute a separate offense and a violation of each provision of the bylaw shall constitute a separate offense. If the offender is a commercial applicator, the right to do business in Harwich may be revoked.

§9. Severability.

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this bylaw or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

Provided, that this bylaw is subject to the Town obtaining special legislation from the Great and General Court of the Commonwealth of Massachusetts authorizing the Pesticide Reduction Bylaw as aforesaid; or to take any other action relative thereto.

By Petition (Lead Petitioner: Patrick Otton)

Explanation

This Home Rule petition asks the state legislature to allow the Town of Harwich to establish its own fertilizer regulations. Beacon Hill does not have the seashore, ponds, embayments and estuaries. *These are all* endangered by human sourced pollution of nitrogen and phosphorous from

fertilizers. Harwich's 22 ponds and 11+ miles of coastline are the life and assets for all residents, property owners, visitors and businesses in Harwich. It is the reason we live here and they need to be protected and cared for.

SUMMARY

The article authorizes the Select Board to file special legislation authorizing the adoption of the proposed bylaw as the application of pesticides in Harwich is currently primarily regulated by state and federal law. This article also proposes the adoption of a bylaw that seeks to reduce toxic pesticide use in and on public and private property in order to promote a healthy environment and to protect the public from the hazards of pesticide use. It does not prohibit businesses from selling products containing pesticides to anyone.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

PETITIONED ARTICLE – AUTHORIZE SPECIAL ACT TO ENABLE HARWICH
TO REGULATE THE APPLICATION OF FERTILIZERS

ARTICLE 14: To see if the Town will vote to authorize and ask the Select Board to petition the Great and General Court of the Commonwealth of Massachusetts for special legislation, the text of which is set forth below, prohibiting the application of fertilizer in the Town of Harwich except for the purposes of commercial agriculture and the residential use of organic fertilizer with low nitrogen and phosphorus for the use in growing fruits and vegetables that is allowable under the USDA National Organic Program organic standards (OMRI listed), and to authorize the General Court, with the approval of the Select Board, to make changes of form to the text thereto as may be necessary or advisable in order to accomplish the intent and public purpose of this legislation in order to secure passage, as follows:

An Act prohibiting the application of fertilizer used in the Town of Harwich except for the purposes of commercial agricultural and the residential use of organic fertilizer with low nitrogen and phosphorus for the use in growing fruits and vegetables that is allowable under the USDA National Organic Program organic standards (OMRJ listed).

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

Section 1. There is sound scientific evidence to conclude that nitrogen and phosphorus in fertilizers are contaminants that negatively affect fresh and salt waters when present in excessive amounts. These excessive amounts of nitrogen and phosphorus contribute to undesirable algae and aquatic plant growth within all Harwich water bodies. This undesirable algae and aquatic plant growth has an adverse effect on public health through the degradation of waters used for drinking water, shell fishing, and recreational swimming and boating.

Section 2. It is necessary to prohibit the application of fertilizer that contains phosphorus and nitrogen so as to improve the water quality of the Town of Harwich. The soils of Harwich are unique insofar as Harwich has significant amounts of coarse, sandy soils that are subject to rapid water infiltration, percolation and leaching of nutrients, and such unique local conditions require that Harwich prohibit the application of nitrogen and phosphorus added to soils through the application of fertilizers. This Act should help Harwich to achieve compliance with the Total Maximum Daily Loads (TMDL) prescribed by the Commonwealth of Massachusetts for nitrogen and phosphorus in its waters.

Section 3. Notwithstanding any General or Special law to the contrary, including but not limited to any General or Special law conferring exclusive authority upon the Department of Agriculture to regulate and control the application of fertilizers elsewhere in the Commonwealth, the application of fertilizer containing nitrogen or phosphorus, or any other pollutants in the Town of Harwich is prohibited, except for the purposes of commercial agricultural and the residential use of organic fertilizer with low nitrogen and phosphorus for the use in growing fruits and vegetables that is allowable under the USDA National Organic Program organic standards (OMRI listed).

Section 4. This act shall take effect upon passage.

Or to take any other action related thereto.
By Petition (Lead Petitioner: Patrick Otton)

Explanation: This Home Rule petition asks the state legislature to allow the Town of Harwich to establish its own fertilizer regulations. Beacon Hill does not have the seashore, ponds, embayments and estuaries. *These are all* endangered by human sourced pollution of nitrogen and phosphorous from fertilizers. Harwich's 22 ponds and 11+ miles of coastline are the life and assets for all residents, property owners, visitors and businesses in Harwich. It is the reason we live here and they need to be protected and cared for.

SUMMARY

Water is what brings people here and makes us want to stay in this special place of ours. Water is our most valuable environmental resource and our most valuable economic asset. It directly or indirectly affects every resident, property owner, visitor, and business in Harwich. Harwich has 22 ponds/lakes and H miles of coastline, water is our lifeblood and it is our responsibility to keep it healthy and protect what we love. Yes, please move forward to regulate fertilizers. Supporting the preparation of a Home Rule Petition an act addressing clean and healthy waters will protect Harwich's environment, wildlife, residents, visitors, pets, economy and property values before all is lost.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

PETITIONED ARTICLE - AFFIRM SUPPORT FOR A PUBLIC ACCESS OLYMPIC SWIMMING POOL AND FACILITIES AT THE HARWICH COMMUNITY CENTER

ARTICLE 15: To see if the Town will vote to adopt the following resolution:

WHEREAS, the Town of Harwich acknowledges the seasonal use of our ponds and seashore for recreational use; and,

WHEREAS, the Town of Harwich acknowledges that year-round swim lessons for our children, competitive swimming for our youth and recreational and fitness swimming for our adults would improve the health and well-being for all; and,

WHEREAS, the Harwich Community Center originally built in 2000 has the rough plumbing facilities needed to operate a pool; and,

WHEREAS, a pool and additional structure would need to be built as an additional wing to the Community Center. The last estimated cost in 2018, was \$18M; and,

WHEREAS, also needed would be a new staff person position to operate the pool. The Recreation department would be responsible for lifeguards and safety; and,

WHEREAS, all details of funding, costs, building, access, timing etc. would be addressed if positive interest is expressed; and,

NOW THEREFORE BE IT RESOLVED, that the Harwich Town Meeting supports the concept of a public access Olympic swimming pool and attendant facilities at the Harwich Community Center, and that the concept be referred to the Select Board, Town Administrator and the Capital Outlay Committee for consideration of inclusion in the Town's Capital Plan and to act fully thereon.

By Petition (Lead Petitioner: Patrick Otton)

Summary: A public Olympic size swimming pool would be an asset for all Harwich residents. This is a nonbinding question - a first step. Similar to golf, other recreational facilities and our beaches, a pool would promote the health, happiness and well-being of all Harwich residents.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

ADOPT THE CAPITAL OUTLAY PLAN

ARTICLE 16: To see if the Town will vote pursuant to Section 9-6 of the Town Charter to adopt the five (5) year Capital Outlay Plan for FY 2025 through FY 2029 as proposed by the Select Board and set forth in Appendix C of this Warrant, and to act fully thereon.

By request of the Select Board. (APPENDIX C)

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

CAPITAL OUTLAY PROJECTS FUNDED FROM VARIOUS SOURCES

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the projects in the table below included in the Fiscal Year 2025 Capital Outlay Plan, and to act fully thereon.

By request of the Select Board. Estimated cost: \$437,863.

Project	Amount	Source
Harwich Channel Equipment Upgrades	47,863	Cable Fund
Herring River Ramp Replacement	40,000	Waterways Improvement Fund
Facilities Maintenance – Harbor Generator	200,000	Waterways Improvement Fund
Electronic Records/Content Management	150,000	Community Compact IT Grant
Total from Other Sources	\$437,863	

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

CAPITAL OUTLAY PROJECTS FUNDED FROM FREE CASH

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the projects in the table below included in the FY 2025 Capital Outlay Plan, and to act fully thereon.

By request of the Select Board. Estimated cost: \$2,892,000.

Department	Project	Amount
Facilities Maintenance	Community Center (\$295,000) Public Safety Complex (\$52,000) 204 Sisson Road (\$650,000)	\$997,000
Fire Department	Ambulances (\$520,000) Vehicles (\$90,000)	\$610,000
Information Technology	Technology Reinvestment (\$250,000)	\$250,000
Police Department	Cruiser Replacements (\$219,000) Equipment Replacements (\$51,000)	\$270,000
Public Works	Vehicle Replacements	\$765,000
Total from Free Cash		\$2,892,000

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board: Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Finance Committee: Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

CAPITAL OUTLAY PROJECTS FUNDED FROM WATER RETAINED EARNINGS AND
BORROWING

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2025 Capital Outlay Plan, and to act fully thereon.

By request of the Select Board and the Board of Water and Wastewater Commissioners. Estimated cost: \$2,402,000

Vehicle replacements	270,000
Equipment replacements	232,000
Well Rehabilitation	150,000
Pleasant Lake Ave. Tank Painting	1,750,000
Total	2,402,000

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

CAPITAL OUTLAY PROJECTS FUNDED FROM WASTEWATER RETAINED EARNINGS

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2025 Capital Outlay Plan, and to act fully thereon.

By request of the Select Board and the Board of Water and Wastewater Commissioners. Estimated cost: \$75,000.

Collections System Improvements	75,000
Total	75,000

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

ACQUISITION OF A CONSERVATION RESTRICTION FOR 1039 ROUTE 28

ARTICLE 21 : To see if the Town will vote to acquire, by gift, purchase, eminent domain, or otherwise, a perpetual conservation restriction upon a certain parcel of land, together with any improvements thereon, located at 1039 Route 28, Harwich, consisting of 9.6 acres, more or less, as shown on Assessor's Map 35, Parcel S2, for conservation and passive recreation purposes, to be held by the Conservation Commission under the provisions of M.G.L. c. 40, s. 8C, as hereafter amended, and any other Massachusetts statutes relating to conservation, said acquisition contingent upon successful awarding to the Town of a Commonwealth of Massachusetts Municipal Vulnerability Preparedness (MVP) program reimbursement grant; and, further, to authorize the Town to accept the sum of \$2,700,000 from The Compact of Cape Cod Conservation Trust, Inc. and to expend the sum of \$2,700,000 to acquire said conservation restriction; and the Select Board and the Conservation Commission be authorized to file on behalf of the Town any and all applications for grants and/or reimbursements from the Commonwealth of Massachusetts under M.G.L. c. 132A, s. 11 and/or any others in any way connected with the scope of this Article, and the Select Board and the Conservation Commission be authorized to enter into all agreements and execute any and all instruments including the acceptance of the perpetual conservation restriction in accordance with M.G.L. c. 184, ss. 31-33 as may be necessary on behalf of the Town to effect said purchase; and to act fully thereon.

By request of the Select Board.

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

EXPENDITURE OF FUNDS FROM SALE OF 276 QUEEN ANNE ROAD

ARTICLE 22: To see if the Town will vote to authorize the Select Board to acquire, by gift, purchase, eminent domain, or otherwise, a fee, or lesser interest, in a parcel or parcels of land within the Town of Harwich, and to authorize the Select Board to expend the sum of \$1,505,001.00 from the Sale of Land Sinking Fund pursuant to G.L. c. 44, §63 for these acquisitions, including all costs incidental and related thereto, said acquisitions determined by the Select Board to be in the best interests of the Town; and the Select Board be authorized to enter into all agreements and execute any and all instruments including, but not limited to, orders of taking, as may be necessary on behalf of the Town to accomplish the purpose of this article; and to act fully thereon.

By request of the Select Board.

Explanation:

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

CORRECT ARTICLE 24 FROM THE 2023 ANNUAL TOWN MEETING

ARTICLE 23: To see if the Town will vote to amend the vote taken under Article 24 of the 2023 Annual Town Meeting by adding the following language to the end of the motion: “and further, to authorize the the Conservation Commission to acquire a conservation restriction pursuant to G.L. c. 40, section 8C, on two parcels of land located at 61 and 77 Bells Neck Road, Harwich as shown on Assessors Map 18, Parcels K2 and K6, for conservation and passive outdoor recreation purposes pursuant to G.L. c. 184, sections 31-33”, and to act fully thereon.

By request of the Select Board and the Community Preservation Committee.

Explanation: This article corrects Article 24 by including previously omitted language regarding the acquisition of a conservation restriction.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT –HOUSEKEEPING EXPENSES

ARTICLE 24: To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the Fiscal Year 2025 Community Preservation Budget, and to reserve for future spending the following amounts from Community Preservation Act Fund FY 2025 Estimated Annual Revenue as recommended by the Community Preservation Committee, with each item considered a separate appropriation:

- A sum of money for the acquisition, creation, and preservation of the open space;
- A sum of money for the acquisition, preservation, restoration, and rehabilitation of historic resources;
 - A sum of money for the acquisition, creation, preservation, and support of community housing;
 - A sum of money for the administrative expenses of the Community Preservation Committee.

RESERVES AND ADMINISTRATIVE EXPENSES	FY 2025
Open Space Reserve	\$ 199,500.00 from FY2025 Estimated Annual Revenue
Historic Preservation Reserve	\$ 199,500.00 from FY2025 Estimated Annual Revenue
Community Housing Reserve	\$ 199,500.00 from FY 2025 Estimated Annual Revenue
Administrative Expenses	\$75,000 from FY2025 Estimated Annual Revenue

And to act fully thereon.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – BEACH AUTOMATED EXTERNAL
DEFIBRILLATOR (AED) ACQUISITION

ARTICLE 25: To see if the Town will vote to appropriate Community Preservation Act Fund \$39,000.00 consisting of \$17,300.00 from the FY2025 Estimated Annual Revenue and \$21,700.00 from the Community Preservation Act Undesignated Fund Balance to fund the Beach Automated External Defibrillator Project Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund –Undesignated Fund Balance, and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Funding supports the purchase of (15) AED units for all lifeguard stands at guarded town beaches. An AED is a useful tool in continued lifesaving in an emergency situation. The AED's could be used in the offseason for many other recreational programs and activities.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – COLD BROOK TRAILHEAD AND PUBLIC
ACCESS PROJECT

ARTICLE 26: To see if the Town will vote to appropriate \$250,000 from the Community Preservation Act Fund – FY2025 Estimated Annual Revenue to fund the Cold Brook Trailhead and Public Access Project at 203, 199 and 0 Bank Street, shown on Assessors Map 23, Parcels B3, B2 and B2-1, for the purposes of the rehabilitation and restoration of land for recreational use, and that the Town Administrator and the Select Board be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Harwich to effect said funding. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Undesignated Fund Balance; and to act fully thereon. By request of the Community Preservation Committee.

By request of the Community Preservation Committee.

Explanation: Funding to support available parking for the Robert F. Smith Cold Brook Preserve, the HFA restored Firehouse and handicapped accessible spaces for the soon-to-be completed half-mile wheelchair accessible trail loop ; as well as addressing stormwater run-off to protect water quality in the Cold Brook watershed, and support to align with water quality and habitat improvement goals associated with the ecological restoration project currently occurring within the Cold Brook Preserve.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – HARWICH POLICE SOCCER CLUB STREET
SOCCER PITCH

ARTICLE 27: To see if the Town will vote to appropriate \$48,700.00 from Community Preservation Act Fund FY2025 Estimated Annual Revenue to fund the Mobile Soccer Pitch Project Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Undesignated Fund Balance; and to act fully thereon.

By request of the Community Preservation Committee

Explanation: Funding to support the Harwich Police Soccer Club’s purchase of a portable Street Soccer Pitch (a portable field set-up) that can be used town-wide to provide the opportunity for all the local community to enjoy. Players develop better game skills while fostering social, emotional, physical and cognitive development.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – AFFORDABLE HOUSING TRUST FUNDS

ARTICLE 28: To see if the Town will vote to appropriate \$500,000.00 from the Community Preservation Act Fund, consisting of \$199,500.00 from the FY2025 Community Housing Reserve Fund and \$300,500.00 from the FY2025 Estimated Annual Revenue to fund the Affordable Housing Trust; and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Fund the Harwich Affordable Housing Trust to allow for the analysis, promotion of public discussion, and creation of affordable housing units to meet critical housing needs.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – LOWER CAPE HOUSING INSTITUTE

ARTICLE 29: To see if the Town will vote to appropriate \$7,500.00 from the Community Preservation Act Fund FY2025 Estimated Annual Revenue to fund the Lower Cape Housing Institute. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund –Undesignated Fund Balance, and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Funds to support the Community Development Partnership’s Lower Cape Housing Institute which provides education to local elected and appointed officials that help support Affordable Housing development in their town.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – MONOMOY REGIONAL SCHOOL DISTRICT
PRESS BOX PROJECT

ARTICLE 30: To see if the Town will vote to appropriate \$100,000.00 from the Community Preservation Act Fund FY2025 Estimated Annual Revenue to fund the Monomoy Press Box Project; Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund –Undesignated Fund Balance, or to act thereon.

By request of the Community Preservation Committee

Explanation: Partial funding to support the Monomoy All Sports Boosters Club’s Press Box project at the stadium turf field (to be ADA compliant) which upon completion will become the property of the Monomoy Regional School District. This press box will provide a more interactive experience for young athletes, allowing for the capability to commentate and film activities on the field as well as enhancing other school and community group usage.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – NORTH WOODS AND WATER SUPPLY
PROTECTION PROJECT

ARTICLE 31: To see if the Town will vote to appropriate \$100,000.00 from the Community Preservation Act Fund - Open Space Reserve fund to fund the Northwoods Project for the acquisition of a Conservation Restriction on a parcel of land of approximately 7± acres as described on Assessors Map 89, Parcel G1, with an address of 0 Woodland, Harwich, for conservation and passive outdoor recreation purposes pursuant to G.L.c. 184, sections 31-33, said conservation restriction to be held by the Conservation Commission by authority of G.L.c. 40, section 8C, , and that the Town Administrator and the Select Board and the conservation commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including the acceptance and approval of the perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Harwich to effect said purchase. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Open Space Reserve fund; and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Funding to support the purchase of a Conservation Restriction by the Town of Harwich to protect approximately seven (7) acres in North Harwich on the Brewster/Harwich line to protect water quality (located near Harwich water supply land) and protection of prime forest land, valuable wildlife corridor, and priority habitat of rare species.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – 203 BANK STREET FIREHOUSE HOUSING

ARTICLE 32: To see if the Town will vote to appropriate \$400,000.00 from the Community Preservation Act Fund FY2025 Undesignated Estimated Annual Revenue to fund the 203 Bank Street Community Housing Project at the Old Fire Station, and that the Town Administrator and the Select Board be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including a CPA Grant Agreement, and the acceptance and approval of an affordable housing restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B; and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Provide funding to the Harwich Fire Association to support the rehabilitation of the second floor for the construction of three (3) one-bedroom affordable rate rental housing units.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – RED RIVER VALLEY LAND AND WATER
PROTECTION PROJECT

ARTICLE 33: To see if the Town will vote to appropriate \$99,500 from the Community Preservation Act Fund - Open Space Reserve fund and \$50,500 from FY25 Estimated Revenue for the acquisition of a Conservation Restriction in the amount of \$150,000 on a parcel of land of approximately 2.24+ acres as described on Assessors Map 35, parcel E-5, with an address of 0 Route 28, Harwich, , for conservation, passive outdoor recreation purposes and water supply protection purposes pursuant to G.L.c. 184, sections 31-33, said conservation restriction to be held by the Conservation Commission by authority of G.L.c. 40, section 8C, , the, and that the Town Administrator, the Select Board and the Conservation Commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including the acceptance and approval of the perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town of Harwich to effect said purchase. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Open Space Reserve fund; and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Funding to support the purchase of a Conservation Restriction by the Town of Harwich to protect approx. 2.24 acres in South Harwich to provide water quality protection in the Red River watershed, protect water supply recharge for the Town of Harwich public water supply wells, protection of scenic views on Route 28, and protection of wildlife habitat..

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – SENIOR MEMORIAL SOFTBALL FIELD
FENCING

ARTICLE 34: To see if the Town will vote to appropriate \$110,000.00 from Community Preservation Act Fund FY2025 Estimated Annual Revenue to fund the Senior Softball Field Fence Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund – Undesignated Fund Balance, and to act fully thereon.

By request of the Community Preservation Committee

Explanation: Funding supports the complete replacement of all fencing around the field including the backstop. The current fencing is at the end of its useful life and presents a safety risk. This field is located behind Whitehouse Field and next to Potter Softball Field and used on a constant basis throughout the spring and summer months.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – SOUTH HARWICH GRAVESTONE
CONSERVATION

ARTICLE 35: To see if the Town will vote to appropriate \$23,000.00 from the Community Preservation Act Fund FY2025 Historic Preservation Reserve Fund to fund the South Harwich Cemetery Project; Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund –Undesignated Fund Balance, and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Funding to support the repair and restoration of gravestones in the South Harwich cemetery located on the grounds of the South Harwich Meeting House.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

COMMUNITY PRESERVATION ACT – VETERANS MEMORIAL COMPLEX ELECTRIC
IRRIGATION REPLACEMENT

ARTICLE 36: To see if the Town will vote to appropriate \$37,000.00 from Community Preservation Act Fund FY2025 Estimated Annual Revenue to fund the Veterans Field Irrigation/Electrical Project Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund –Undesignated Fund Balance, and to act fully thereon.

By request of the Community Preservation Committee.

Explanation: Funding for the complete replacement of the electrical system that controls the irrigation for the multi-field complex. The field irrigation system will be rendered unusable without this improvement. This complex includes the Bassett Softball Field and the Crowell Baseball Field and the open recreational space between them. This complex has been used for over 15 years in Spring and Summer including usage by the Cranberry Festival, the annual Hooker’s Ball, rugby and lacrosse tournaments, and AAU baseball.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

REPURPOSE ARTICLE 31 OF THE 2013 ANNUAL TOWN MEETING

ARTICLE 37: To see if the Town will vote to transfer \$25,000 from the appropriation under Article 31 of the 2013 Annual Town Meeting for carpeting/flooring at the Brooks Free Library to supplement the funds appropriated under Article 12 of the 2019 Annual Town Meeting for the repair of the brick sidewalk at the Brooks Free Library including the replacement of two trees along Main Street with trees whose roots do not damage sidewalks, and to act fully thereon.

By request of the Select Board and the Board of Library Trustees.

Explanation: The Board of Library Trustees voted to recommend this action to help defray the costs anticipated in the completion of the sidewalk repair and tree removal. The Department of Public Works has indicated funds previously appropriated under Article 12 (Item #6 for \$90,000) at the 2019 Annual Town Meeting are insufficient to complete this project. It is expected that the amount in this article combined with the original funds will be sufficient.

The original purpose of Article 31 is no longer relevant as the Facilities Maintenance Department has evaluated the condition of the tile flooring in the bathrooms in Brooks Free Library and has determined that they are structurally sound.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

FUND FISCAL YEAR 2024 WASTEWATER DEBT

ARTICLE 38: To see if the Town will vote to transfer from Wastewater Retained Earnings \$858,742 for the FY 2024 Wastewater Enterprise Fund operating budget, and to act fully thereon.

By request of the Select Board. Estimated cost: \$858,742.

Explanation: This article is necessary in order to have sufficient funds available in the Wastewater Enterprise Fund operating budget to make a debt service payment on existing sewer bonds due before the end of Fiscal Year 2024. The funds are coming from Certified Retained Earnings of the Wastewater Enterprise Fund.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

ANNUAL DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 39: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.2 of the Town Code; and to act fully thereon. By request of the Town Administrator.

<i>Revolving Fund</i>	<i>FY 2025 Spending Limit</i>	<i>Disposition of FY24 Fund balance</i>
<i>Golf Pro Shop and Restaurant Lease Revenue</i>	<i>\$250,000</i>	<i>Available for expenditure</i>
<i>Golf Infrastructure fund</i>	<i>\$140,000</i>	<i>Available for expenditure</i>
<i>Council on Aging</i>	<i>\$125,000</i>	<i>Available for expenditure</i>
<i>Cemetery</i>	<i>\$100,000</i>	<i>Available for expenditure</i>
<i>Community Center</i>	<i>\$100,000</i>	<i>Available for expenditure</i>
<i>Recreation</i>	<i>\$175,000</i>	<i>Available for expenditure</i>
<i>Albro House</i>	<i>\$10,000</i>	<i>Available for expenditure</i>
<i>Wetlands</i>	<i>\$6,000</i>	<i>Available for expenditure</i>
<i>204 Sisson Road Municipal Building</i>	<i>\$300,000</i>	<i>Available for expenditure</i>
<i>Sidewalks</i>	<i>\$50,000</i>	<i>Available for expenditure</i>
<i>Tax Title Collection</i>	<i>\$36,000</i>	<i>Available for expenditure</i>

Explanation: This is a customary article required by state statute. The spending limits are the same as was voted for Fiscal Year 2024.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 3 (Three): Julie Kavanagh, Michael MacAskill, Jeffrey Handler

Nays: 1 (One): Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

TRANSFER 172 QUEEN ANNE ROAD FOR DISPOSITON

ARTICLE 40: To see if the Town will vote to transfer the care, custody and control of the parcel of land located at 172 Queen Anne Road, and any improvements thereon, containing 0.684 acres, more or less, being Assessor's Map 58, Parcel K1-3, from the board or commission having the care, custody and control thereof and for the purpose for which said property is currently held, to the Select Board for general municipal purposes and for the purpose of conveyance, and authorize the Select Board to convey said property, on such terms and conditions as the Select Board shall determine; and to authorize the Select Board to enter into all deeds and agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes; and to act fully thereon.

By request of the Select Board. Estimated cost: \$#,###,###.

Explanation: The Real Estate and Open Space Committee (REOS) has evaluated this parcel (and two others) and stated that all parcels are somewhat wooded, contain no wetlands, with lots of underbrush and trash. These are not in a Zone of contribution, have no natural resource value, and do not support any endangered species or habitats. Therefore, it is the conclusion of REOS that these three parcels, having no resource value, would be acceptable for disposition.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 4 (Four): Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Nays: 0 (Zero):

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

TRANSFER 178 QUEEN ANNE ROAD FOR DISPOSITON

ARTICLE 41: To see if the Town will vote to transfer the care, custody and control of the parcel of land located at 178 Queen Anne Road, and any improvements thereon, containing 0.792 acres, more or less, being Assessor's Map 58, Parcel K1-4, from the board or commission having the care, custody and control thereof and for the purpose for which said property is currently held, to the Select Board for general municipal purposes and for the purpose of conveyance, and authorize the Select Board to convey said property, on such terms and conditions as the Select Board shall determine; and to authorize the Select Board to enter into all deeds and agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes; and to act fully thereon.

By request of the Select Board. Estimated cost: \$#,###,###.

Explanation: The Real Estate and Open Space Committee (REOS) has evaluated this parcel (and two others) and stated that all parcels are somewhat wooded, contain no wetlands, with lots of underbrush and trash. These are not in a Zone of contribution, have no natural resource value, and do not support any endangered species or habitats. Therefore, it is the conclusion of REOS that these three parcels, having no resource value, would be acceptable for disposition.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 4 (Four): Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Nays: 0 (Zero):

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

TRANSFER 246 QUEEN ANNE ROAD FOR DISPOSITON

ARTICLE 42: To see if the Town will vote to transfer the care, custody and control of the parcel of land located at 246 Queen Anne Road, and any improvements thereon, containing 1.45 acres , more or less, being Assessor's Map 58, Parcel K6, from the board or commission having the care, custody and control thereof and for the purpose for which said property is currently held, to the Select Board for general municipal purposes and for the purpose of conveyance, and authorize the Select Board to convey said property, on such terms and conditions as the Select Board shall determine; and to authorize the Select Board to enter into all deeds and agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes; and to act fully thereon.

By request of the Select Board. Estimated cost: \$#,###,###.

Explanation: The Real Estate and Open Space Committee (REOS) has evaluated this parcel (and two others) and stated that all parcels are somewhat wooded, contain no wetlands, with lots of underbrush and trash. These are not in a Zone of contribution, have no natural resource value, and do not support any endangered species or habitats. Therefore, it is the conclusion of REOS that these three parcels, having no resource value, would be acceptable for disposition.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 4 (Four): Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Nays: 0 (Zero):

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

AMEND CHAPTER 7 OF THE GENERAL BYLAWS

ARTICLE 43: To see if the Town will vote to amend the Town of Harwich General Bylaws (§7-10 Composition of appointed Town Agencies) of the Town Code, as set forth below, with strikethrough text to be deleted and bold, underlined text to be inserted:

§7-10 A.1

Pursuant to Chapter 7 of the Town Charter, the following appointed boards and committees shall be comprised as follows:

Board	Membership	Charter Reference
<u>1</u>	<u>Board of Health</u> Five full members, <u>two alternates</u>	<u>§ 7-4-1</u>

and to act fully thereon.

By request of the Select Board.

Explanation: This amendment to the General Bylaws will add two alternates to the Board of Health.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

AMEND CHAPTER 271 OF THE GENERAL BYLAWS

ARTICLE 44: To see if the Town will vote to amend the Town of Harwich General Bylaws Chapter 271 of the Town Code, as set forth below, with strikethrough text to be deleted and bold, underlined text to be inserted:

§271-3

During the legislative session of Town Meeting the floor shall be occupied solely by registered voters, and it shall be the duty of the Moderator to clear the floor of all nonvoters. Nonvoters shall not address the Meeting without majority consent thereof; provided, however, that the Moderator ~~may~~ **shall** allow a nonresident department head to speak on any article the subject matter of which might affect that department or in response to questions from the floor.

§271-16

~~Votes of the Board of Selectmen and Finance Committee establishing recommendations regarding Town Meeting articles shall be made available upon the request of any registered voter at a Regular or Special Town Meeting.~~ **Votes of the Select Board and Finance Committee establishing recommendations regarding Town Meeting articles shall be printed in the warrant with each individual's recorded vote.**

and to act fully thereon.

By request of the Select Board.

Explanation: The amendment to §271-3 will require that the Moderator allow nonresident department head to speak on any article which might affect that department or in response to questions from the floor.

The amendment to §271-6 will align the General Bylaw with the provisions of the Town Charter regarding recording of individuals votes of the Select Board and the Finance Committee in the warrant.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

AMENDMENTS TO THE HARWICH CHARTER

ARTICLE 45: To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend the Town Charter, as set forth below, with strikethrough text to be deleted and bold, underlined text to be inserted:

1. Chapter 2 Town Meeting, Section 3 Procedures:

2-3-1 The annual election of town officers shall be called under clause 8-1-1 of chapter 8. ~~The annual town meeting for transaction of other town business shall be held the first Monday in May~~ **The annual town meeting shall meet regularly in the first week of May to consider and adopt annual operating and capital budgets, and to act on financial and other matters. The meeting shall be continued to other days, until all articles in the warrant have been acted upon.**

2. Chapter 3 Select Board, Section 1 The Select Board

3-1-2 Vacancies in the office of ~~selectmen~~ **select board** shall be filled by special election in accordance with general law.

3. Chapter 3 Select Board, Section 5 Specific powers, Duties, and Responsibilities

3-5-3 ~~The select board shall have the authority to designate from time to time 1 or more of its members to sign warrants for the payment of town funds in the absence of the town administrator as referenced in clause 4-6-1. This designation shall be by a majority of the board at a duly called and held public meeting. The vote shall take effect as soon as a written copy of it signed by a majority of the board is filed in the offices of the town clerk, town accountant and town treasurer~~ **The select board chair shall have the authority to designate from time to time one of more of its members to sign warrants for the payment of town funds in the absence of the town administrator as referenced in clause 4-6-1. The town treasurer shall be notified by the chair of this designation.**

4. Chapter 3 Select Board, Section 6 Powers of Appointment

3-6-1 Except as may otherwise be provided by General Laws, this charter, or the personnel bylaw, the select board shall have the power to appoint and remove: a) a town administrator as provided in chapter 4; b) a town counsel; c) a town accountant; d) a police chief; e) a fire chief; f) 3 assessors for overlapping 3-year terms; g) 3 members of a board of registrars of voters for overlapping 3-year terms; h) election officers; ~~and~~ **i) 1 or more constables, and j) human resources position.**

5. Chapter 3 Select Board, Section 7. Prohibitions

3-7-1 Except for the purpose of investigation authorized by this charter, the board of selectmen or its members shall deal with town officers and employees who are subject to the direction and supervision of the town administrator solely through the town administrator, and neither the board nor its members shall give orders to these officers or employees, either publicly or privately. **The human resources position will report to both the town administrator and the select board.**

6. Chapter 4 Town Administrator, Responsibilities for Appointment

4-4-2 Except as may otherwise be provided by General Laws, this charter, the personnel bylaw, or collective bargaining, the town administrator shall have the authority to appoint, on the basis of merit and fitness alone, and remove: a) all full-time town employees; b) all part-time employees; c) all employees of appointed town agencies; d) 1 or more inspectors; and e) all other full-time, part-time or seasonal employees. Any such appointments or removals may be overturned only by the affirmative vote of at least 4 **members of the Select Board** ~~selectmen~~ taken within 14 days of the town administrator's action in initiating such appointment or removal.

7. Chapter 4 Town Administrator, Section 4 Responsibilities

~~4-4-3 The town administrator shall appoint the harbormaster and any assistant harbormasters.~~

8. Chapter 7 Appointed Town Agencies, Section 4, Board of Health

~~7-4-1~~ A board of health of up to five members **and two alternate members** shall be appointed by the Select Board in such numbers as outlined in chapter 7, Article III, Boards and Committees, of the Town's bylaws for 3-year overlapping terms. One member, at least, shall be a doctor of medicine, or a person with significant experience in public health.

9. Chapter 8 Election and Recall, Section 1 Town Elections

8-1-1 The regular election for all town officers who are chosen by ballot shall be held the third Tuesday in May. The warrant calling this election may include other ballot questions as determined by the **select board** ~~selectmen~~.

10. Chapter 9 Financial Provisions and Procedures, Section 2 Section 2 Submission of Budget and Budget Message

9-2-4 On or before the second Tuesday of February, the town administrator shall submit to the Select Board a comprehensive budget for all town functions for the ensuing fiscal year and shall submit to the **select board** ~~selectmen~~ a budget message.

11. Chapter 9 Financial Provisions and Procedures, Section 3 Action on the Proposed Budget

9-3-3 The finance committee shall conduct 1 or more public hearings on the proposed budget after it has been submitted to it by the **select board** ~~selectmen~~ and by March 31 of each year shall submit its written recommendations on the budget and on all articles to appear in the warrant. These written recommendations shall be made available for distribution to the public at least 10 days before the scheduled date of town meeting. To assist in its preparation of recommendations, the committee may require the town administrator, the head of any division or department or any other town officer or member of a town agency to furnish it with appropriate data

and to act fully thereon. By request of the Select Board.

Explanation: This article proposes several amendments to the Town Charter, including correcting remaining references to Select Board, minor changes to Town Meeting and financial procedures, providing that the Human Resources Position (who will report to both the Town Administrator and the Select Board) and the Harbormaster will be appointed by the Select Board, adding two alternate members of the Board of Health, changing the reference from water department to water/wastewater department

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

PETITIONED ARTICLE - HOME RULE PETITION – ATTAINABLE HOUSING

ARTICLE 46: To see if the Town will vote to Special Legislation to Amend the Harwich Affordable Housing Trust Bylaw Chapter 140 to include Attainable Housing. Specifics text of the Article is contained on the attached sheet to this petition.

SPECIAL LEGISLATION TO AMEND HARWICH AFFORDABLE HOUSING TRUST FUND BYLAW CHAPTER 140 TO INCLUDE ATTAINABLE HOUSING

ARTICLE : To see if the Town will vote to authorize and instruct the Select Board to petition the Great and General Court for special legislation authorizing the Town to amend Chapter 140 Affordable Housing Trust as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to act fully thereon. By request of Ed McManus.

The petition for special legislation shall take the following form:

AN ACT AUTHORIZING THE TOWN OF HARWICH AFFORDABLE HOUSING TRUST TO PROVIDE FOR THE CREATION OF ATTAINABLE HOUSING

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same , as follows:

Section 1. Notwithstanding any general or special law to the contrary, the Harwich Affordable Housing Trust Chapter 140, shall be amended as follows:

Amend Section 140-2 to include an additional subsection C. as set forth below in bold:

The purpose of the Harwich Affordable Housing Trust Fund (Trust) is to provide for the creation and preservation of affordable housing in Harwich for the benefit of low- and moderate- income households, for the creation and preservation of attainable housing, as defined below in Section 140-4, and for the funding of community housing, as defined in and in accordance with the provisions of MGL Chapter 44 Section 55C.

Add the following new Section 140-4. Definition of Attainable Housing set forth below in bold:
SECTION 140-4. Definition of Attainable Housing. For the purpose of this Bylaw, the term "attainable housing" shall mean housing that is not restricted to occupancy by low or moderate income households, and that may also include housing subject to maximum income limits to be occupied by households with gross income greater than 80 per cent but not more than 200 per cent of the area median household income as most recently determined by the United States Department of Housing and Urban Development, adjusted for household size.

Section 2. This act shall take effect upon its passage, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approve amendments to the bill before enactment by the General Court; and provided further that the Select Board is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition: and to further authorize the Select Board to approve the final language of any such special legislation or to take any other action relative thereto.

EXPLANATION: The housing market on Cape Cod has now moved out of reach for many working people and families. Both private and public jobs are vacant because potential employees can't find housing. The trust is now limited to providing assistance to create housing only for people who are at or below 100% Area Medium Income. Passage of this Article would expand the Trust's toolbox to address our housing needs. It does not require any funding, but it would allow the Trust to work with private donors to help create this much needed housing.

By Petition (Lead Petitioner: Edward McManus)

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

DEFRAY THE EXPENSES OF THE CHASE LIBRARY AND HARWICH PORT LIBRARY

ARTICLE 47: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustee, and to act fully thereon. By request of the Select Board. Estimated cost: \$20,000.

Explanation: This is a customary article wherein the Town of Harwich provides money in support of our two, private community libraries. These two longstanding institutions are a mainstay of our community to the visiting public in the summer months. The funds provide help ensure continuing operations as in years past.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

PROMOTE THE TOWN OF HARWICH

ARTICLE 48: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town; and to act fully thereon. By request of the Select Board. Estimated cost: \$50,000.

Explanation: This is a customary article that provides funding to the Harwich Chamber of Commerce in support of their efforts promoting the Town of Harwich.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

ANNUAL ALLOCATION FOR LOCAL CULTURAL COUNCIL GRANTS

ARTICLE 49: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages; and to act fully thereon.

By request of the Select Board. Estimated cost: \$4,000.00

Explanation: This is a customary article that provides supplemental support for local culture council grants in addition to funds provide through the Massachusetts Cultural Council.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

HERRING FISHERIES

ARTICLE 50: To see what action the Town will take in regard to the Herring Fisheries; and to act fully thereon. By request of the Select Board. Estimated cost: \$0.

Explanation: This is a customary article that has appeared in the Town Meeting for several years if not decades.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

FUND ELECTRONIC VOTING AT TOWN MEETINGS

ARTICLE 51: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to provide for the option of electronic voting at Town Meetings, or take any other action related thereto.

By request of the Town Moderator

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

SUPPLEMENTAL APPROPRIATION FOR PHASE 3 WATERSHED MANAGEMENT PLAN
CONSTRUCTION CONTRACTS

ARTICLE 52: To see if the Town will vote to transfer \$5,000,000 from the appropriation under Article 19 of the 2023 Annual Town Meeting for the West Harwich Sewer Main Replacement Project to supplement the funds appropriated under Article 21 of the 2023 Annual Town Meeting for the East Harwich Wastewater Collection System Expansion Project; and to act fully thereon.

By request of the Select Board

Explanation: At the 2023 Annual Town Meeting, the Town vote to authorize a borrowing of \$6.5 Million for the West Harwich Sewer Main replacement project. Based on actual bids received, the current estimate for this project is \$1.5 Million. In addition, Town Meeting voted to authorize a borrowing of \$50,000,000 for the East Harwich Wastewater Collection System Expansion Project. Both borrowing authorizations were subject to a debt exclusion vote at the 2023 Annual Town Election. The current article seeks to transfer the anticipated excess funds for the West Harwich sewer project in the amount of \$5,000,000 to the East Harwich collection system expansion.

Adoption of this article requires a 2/3 vote.

Finance Committee Recommendation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE [].
VOTE: YES-0, NO-0

ROLL CALL VOTES:

Select Board:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Julie Kavanagh, Michael MacAskill, Jeffrey Handler, Donald Howell

Finance Committee:

To accept and adopt:

Yeas: 0 (Zero):

Nays: 0 (Zero):

Peter Hughes, Robert McCready, Mark Kelleher, Dana DeCosta, Daniel Tworek, Mark Ameres, Michele Gallucci

**FY 2025 OPERATING BUDGET
SELECT BOARD RECOMMENDATIONS**

DEPT #	DEPT NAME	2023 VOTED	2024 VOTED	2025 Select Board Recommend	% Change 2024 to 2025
1	114 MODERATOR S&W	1,000	1,000	1,000	0.0%
2	114 Total	1,000	1,000	1,000	0.0%
3	122 SELECTMEN S&W	762,500	12,500	12,500	0.0%
4	122 SELECTMEN - EXP	8,750	8,750	8,750	0.0%
5	122 Total	771,250	21,250	21,250	0.0%
6	131 FINANCE COMMITTEE S&W	3,000	3,000	3,000	0.0%
7	131 FINANCE COMMITTEE - EXP	2,000	2,000	2,000	0.0%
8	131 FINANCE COMMITTEE RESERVE FUND	50,000	50,000	50,000	0.0%
9	131 Total	55,000	55,000	55,000	0.0%
10	135 TOWN ACCOUNTANT - SAL	284,406	282,824	293,694	3.8%
11	135 TOWN ACCOUNTANT - EXP	8,139	9,844	10,344	5.1%
12	135 Total	292,545	292,668	304,038	3.9%
13	136 AUDIT - EXP	45,000	49,000	49,000	0.0%
14	136 Total	45,000	49,000	49,000	0.0%
15	141 ASSESSORS - S&W	206,844	234,344	211,742	-9.6%
16	141 ASSESSORS - EXP	140,450	147,080	162,102	10.2%
17	141 Total	347,294	381,424	373,844	-2.0%
18	143 TOWN COLLECTIONS - S&W	15,000	14,000	14,000	0.0%
19	143 TOWN COLLECTIONS - EXP	6,140	9,190	9,190	0.0%
20	143 Total	21,140	23,190	23,190	0.0%
21	144 POSTAGE	50,000	50,000	50,000	0.0%
22	144 Total	50,000	50,000	50,000	0.0%
23	145 TREASURER - S&W	296,268	307,839	284,321	-7.6%
24	145 TREASURER - EXP	92,353	93,173	85,653	-8.1%
25	145 Total	388,621	401,012	369,974	-7.7%
26	148 Medicare	260,000	260,000	260,000	0.0%
27	148 Vacation/Sick- Payout (Buy Back)	184,355	246,358	226,924	-7.9%
28	148 Total	444,355	506,358	486,924	-3.8%
29	149 ADMINISTRATION - S&W	543,821	421,593	584,980	38.8%
30	149 ADMINISTRATION - EXP	133,000	163,000	169,000	3.7%
31	149 ADMIN -PRESCHOOL FAMILY SUPPORT PROGRAM			250,000	0.0%
32	149 Total	676,821	584,593	1,003,980	71.7%
33	152 LEGAL SERVICES - EXP	185,000	185,000	185,000	0.0%
34	152 CLAIMS & SUITS	500	500	500	0.0%
35	152 Total	185,500	185,500	185,500	0.0%
36	155 INFORMATION TECHNOLOGY - S&W	91,940	94,758	101,503	7.1%
37	155 INFORMATION TECHNOLOGY - EXP	439,500	474,247	449,001	-5.3%
38	155 Total	531,440	569,005	550,504	-3.3%
39	156 IT CHANNEL 18 S&W	153,629	169,054	174,964	3.5%
40	156 IT CHANNEL 18 EXPENSES	37,240	48,400	52,000	7.4%
41	156 Total	190,869	217,454	226,964	4.4%
42	157 CONSTABLE S & W	700	700	700	0.0%
43	157 Total	700	700	700	0.0%
44	161 TOWN CLERK - S&W	238,499	249,927	295,813	18.4%

**FY 2025 OPERATING BUDGET
SELECT BOARD RECOMMENDATIONS**

45	161 TOWN CLERK - EXP	61,304	60,360	74,500	23.4%
46	161 Total	299,803	310,287	370,313	19.3%
47	171 CONSERVATION - S&W	160,786	197,658	214,177	8.4%
48	171 CONSERVATION - EXP	6,686	11,532	12,282	6.5%
49	171 Total	167,472	209,190	226,459	8.3%
50	173 HOUSING ADVOCATE - S&W	0	76,096	78,595	3.3%
51	173 HOUSING ADVOCATE - EXP	0	2,500	2,500	0.0%
52	173 Total	0	78,596	81,095	3.2%
53	174 TOWN PLANNER - S&W	153,036	174,015	177,921	2.2%
54	174 TOWN PLANNER - EXP	5,601	6,581	6,581	0.0%
55	174 Total	158,637	180,596	184,502	2.2%
56	176 BOARD OF APPEALS - S&W	2,050	2,050	2,050	0.0%
57	176 BOARD OF APPEALS - EXP	800	4,256	4,256	0.0%
58	176 Total	2,850	6,306	6,306	0.0%
59	180 ALBRO HOUSE - EXP	5,000	5,000	5,250	5.0%
60	180 Total	5,000	5,000	5,250	5.0%
61	181 OLD RECR BUILDING - EXP	6,500	6,500	6,925	6.5%
62	181 Total	6,500	6,500	6,925	6.5%
63	182 WEST HARWICH SCHOOL - EXP	1,600	0	0	0.0%
64	182 Total	1,600	0	0	0.0%
65	183 COMMUNITY DEVELOPMENT - EXP	5,898	5,898	5,898	0.0%
66	183 Total	5,898	5,898	5,898	0.0%
67	191 PUBLIC BUILDINGS REPAIRS	2,000	2,000	2,000	0.0%
68	191 Total	2,000	2,000	2,000	0.0%
69	192 TOWN/FIN COM REPORTS	10,000	10,000	10,000	0.0%
70	192 Total	10,000	10,000	10,000	0.0%
71	194 ADVERTISING	30,000	30,000	30,000	0.0%
72	194 Total	30,000	30,000	30,000	0.0%
73	210 POLICE - S&W	4,310,121	4,536,616	4,696,659	3.5%
74	210 POLICE - EXP	528,237	604,555	613,275	1.4%
75	210 Total	4,838,358	5,141,171	5,309,933	3.3%
76	220 FIRE - S&W	4,397,138	5,002,934	5,485,115	9.6%
77	220 FIRE - EXP	597,499	800,714	784,529	-2.0%
78	220 Total	4,994,637	5,803,648	6,269,644	8.0%
79	241 BUILDING - S&W	455,517	596,356	658,882	10.5%
80	241 BUILDING - EXP	14,885	17,085	19,536	14.3%
81	241 Total	470,402	613,441	678,418	10.6%
82	244 SEALER OF WEIGHTS & MEASURES	13,000	13,725	14,500	5.6%
83	244 Total	13,000	13,725	14,500	5.6%
84	291 EMERGENCY MANAGEMENT - S&W	5,408	5,515	5,833	5.8%
85	291 EMERGENCY MANAGEMENT - EXP	8,500	8,500	8,500	0.0%
86	291 Total	13,908	14,015	14,333	2.3%
87	296 NATURAL RESOURCES S&W	116,307	124,320	101,607	-18.3%
88	296 NATURAL RESOURCES - EXP	27,100	27,100	27,500	1.5%
89	296 Total	143,407	151,420	129,107	-14.7%
90	297 PLEASANT BAY ALLIANCE	25,232	25,232	31,077	23.2%
91	297 Total	25,232	25,232	31,077	23.2%

**FY 2025 OPERATING BUDGET
SELECT BOARD RECOMMENDATIONS**

92	411 TOWN ENGINEER - S&W	101,589	176,277	183,471	4.1%
93	411 TOWN ENGINEER - EXP	39,350	40,850	40,850	0.0%
94	411 Total	140,939	217,127	224,321	3.3%
95	421 HIGHWAY - S&W	2,778,807	3,067,180	3,136,327	2.3%
96	421 HIGHWAY - EXP	3,355,968	3,881,470	3,930,193	1.3%
97	421 Total	6,134,775	6,948,650	7,066,520	1.7%
98	423 SNOW/ICE - S&W	40,000	40,000	40,000	0.0%
99	423 SNOW/ICE - EXP	95,000	95,000	95,000	0.0%
100	423 Total	135,000	135,000	135,000	0.0%
101	424 STREET LIGHTS	30,000	30,000	30,000	0.0%
102	424 Total	30,000	30,000	30,000	0.0%
103	491 CEMETERY ADMINISTRATION - S&W	71,434	80,162	83,483	4.1%
104	491 CEMETERY ADMINISTRATION - EXP	5,108	5,108	5,771	13.0%
105	491 Total	76,542	85,270	89,254	4.7%
106	510 BOARD OF HEALTH - S&W	269,893	284,597	296,199	4.1%
107	510 BOARD OF HEALTH - EXP	18,425	18,425	19,025	3.3%
108	510 BOARD OF HEALTH-OPIOID ABATEMENT	0	102,328	0	-100.0%
109	510 Total	288,318	405,350	315,224	-22.2%
110	540 COMMUNITY CENTER - S&W	203,327	261,935	278,337	6.3%
111	540 COMMUNITY CENTER - EXP	120,682	158,152	207,648	31.3%
112	540 Total	324,009	420,087	485,985	15.7%
113	541 COUNCIL ON AGING - S&W	448,127	465,118	480,298	3.3%
114	541 COUNCIL ON AGING - EXP	112,773	118,045	124,281	5.3%
115	541 Total	560,900	583,163	604,579	3.7%
116	542 YOUTH COUNSELOR S&W	98,154	105,148	84,796	-19.4%
117	542 YOUTH COUNSELOR EXPENS	4,250	4,430	4,630	4.5%
118	542 Total	102,404	109,578	89,426	-18.4%
119	543 VETERANS EXPENSE/BENEFITS	145,018	145,805	152,327	4.5%
120	543 Total	145,018	145,805	152,327	4.5%
121	550 DISABILTY RIGHTS - EXP	500	500	500	0.0%
122	550 Total	500	500	500	0.0%
123	560 HUMAN SERVICES	83,250	83,250	83,250	0.0%
124	560 Total	83,250	83,250	83,250	0.0%
125	610 LIBRARY - S&W	755,032	819,809	853,139	4.1%
126	610 LIBRARY - EXP	280,183	300,400	319,258	6.3%
127	610 Total	1,035,215	1,120,209	1,172,397	4.7%
128	629 RECREATION SEASONAL S&W	219,179	298,919	298,919	0.0%
129	629 RECREATION & YOUTH S&W	264,600	279,271	296,816	6.3%
130	629 RECREATION & YOUTH EXP	48,075	59,225	71,349	20.5%
131	629 Total	531,854	637,415	667,084	4.7%
132	633 HARBORMASTER - S&W	360,621	386,952	401,850	3.9%
133	633 HARBORMASTER - EXP	250,879	324,470	567,534	74.9%
134	633 Total	611,500	711,422	969,384	36.3%
135	670 HISTORICAL COMMISSION - S&W	2,040	2,040	2,040	0.0%
136	670 HISTORICAL COMMISSION - EXP	350	350	350	0.0%
137	670 BROOKS ACADEMY MUSEUM COMM. - EX	14,000	14,000	14,000	0.0%
138	670 Total	16,390	16,390	16,390	0.0%

**FY 2025 OPERATING BUDGET
SELECT BOARD RECOMMENDATIONS**

139	692 CELEBRATIONS - EXP	1,600	1,600	1,600	0.0%
140	692 Total	1,600	1,600	1,600	0.0%
141	695 GOLF S&W	1,002,424	1,070,470	1,077,018	0.6%
142	695 GOLF - EXP	656,114	702,122	714,103	1.7%
143	695 GOLF -CAPITAL OUTLAY	68,000	73,000	73,000	0.0%
144	695 Total	1,726,538	1,845,592	1,864,121	1.0%
145	698 CULTURAL AFFAIRS - S&W	0	80,385	86,503	7.6%
146	698 CULTURAL AFFAIRS - EXP	0	2,500	2,500	0.0%
147	698 Total	0	82,885	89,003	7.4%
148	699 GOLF IMA MRSD	83,538	84,418	84,418	0.0%
149	699 ELECTRICITY - CVEC	77,644	77,644	85,408	10.0%
150	699 Total	161,182	162,062	169,826	4.8%
151	Total Departmental Budgets	27,283,173	29,672,809	31,303,818	5.5%
152	778 TOTAL DEBT SERVICE (Prin & Int)	3,082,196	2,541,802	3,534,589	39.1%
153	778 Total	3,082,196	2,541,802	3,534,589	39.1%
154	SEMI FIXED & FIXED COSTS				
155	Barnstable County Retirement Assessment		3,474,024.00	3,812,752	9.8%
156	Group Health Insurance		5,362,192.00	5,791,167	8.0%
157	OPEB Trust Fund Transfer		250,000.00	250,000	0.0%
158	Property & Liability Insurance		976,060.00	1,019,983	4.5%
159	Unemployment Insurance		20,000.00	20,000	0.0%
160	Total Semi-Fixed & Fixed Costs		10,082,276.00	10,893,902	8.1%
161	TOTAL TOWN BUDGET (full cost of Article 4)		42,296,886.82	45,732,309	8.1%

**Five Year Capital Outlay Plan
FY 2025 to 2029**

Department	Project	FY2025	FY2026	FY2027	FY 2028	FY 2029	Five Year Total
Channel 8 (The Harwich Ch.)	Equipment upgrades	47,863	24,896	45,000	16,500	46,672	180,931
	Channel 8 (The Harwich Channel)	47,863	24,896	45,000	16,500	46,672	180,931
Facilities Maintenance	100 Oak Street (Community Center)	295,000	0	653,000	0	0	948,000
Facilities Maintenance	183 Oak Street (Cranberry Valley Golf Course)	0	85,000	0	0	0	85,000
Facilities Maintenance	183 Sisson Road (Public Safety Complex)	52,000	0	0	135,000	0	187,000
Facilities Maintenance	204 Sisson Road (old Middle School)	650,000	265,000	0	0	0	915,000
Facilities Maintenance	209 Queen Anne Rd (DPW Complex)	0	0	9,177,000	0	0	9,177,000
Facilities Maintenance	273 Queen Anne Rd (Transfer Station)	0	0	0	545,000	0	545,000
Facilities Maintenance	728 Main Street (Albro House)	0	0	0	0	100,000	100,000
Facilities Maintenance	732 Main Street (Town Hall)	0	0	0	275,000	350,000	625,000
Facilities Maintenance	739 Main Street (Brooks Free Library)	0	0	40,000	740,000	0	780,000
Facilities Maintenance	80 Parallel St (Brooks Academy)	0	0	0	0	0	0
Facilities Maintenance	715 Route 28 (Harbor complex)	200,000	0	0	0	0	200,000
	Facilities Maintenance	1,197,000	350,000	9,870,000	1,695,000	450,000	13,562,000
Fire Department	Ambulances	520,000	0	550,000	0	625,000	1,695,000
Fire Department	Engines/Other Fire Equipped Vehicles	0	1,300,000	0	0	0	1,300,000
Fire Department	Vehicles	90,000	0	75,000	0	0	165,000
	Fire Department	610,000	1,300,000	625,000	0	625,000	3,160,000
Golf	Irrigation Update	0	0	0	0	0	0
Golf	Bunker renovation	0	0	0	0	900,000	900,000
	Golf	0	0	0	0	900,000	900,000
Harbormaster	Allen Harbor Jetty	0	0	2,350,000	0	0	2,350,000
Harbormaster	Herring River Ramp replacement	40,000	0	300,000	0	0	340,000
Harbormaster	Saquatucket Bulkhead replacements	0	650,000	0	9,915,000	0	10,565,000
Harbormaster	Vehicle replacement	0	65,000	0	0	0	65,000
	Harbors	40,000	715,000	2,650,000	9,915,000	0	13,320,000
Harwich Elementary School	Maintenance	120,000	0	65,000	54,000	1,115,000	1,354,000
	Harwich Elementary School	120,000	0	65,000	54,000	1,115,000	1,354,000
Information Technology	Technology reinvestment	250,000	250,000	250,000	250,000	0	1,000,000
Information Technology	Electronic Records/Content Management	150,000	100,000	100,000	100,000	100,000	550,000
	Information Technology	400,000	350,000	350,000	350,000	100,000	1,550,000
Police Department	Police Cruiser replacements	219,000	210,000	210,000	220,000	225,000	1,084,000
Police Department	Other vehicles/related equipment	0	0	0	0	0	0
Police Department	Equipment replacements	51,000	51,000	0	0	73,000	175,000
Police Department	Protective vests	0	0	0	0	70,000	70,000
	Police Department	270,000	261,000	210,000	220,000	368,000	1,329,000
Public Works	Road maintenance/improvements	0	1,750,000	1,500,000	1,500,000	1,600,000	6,350,000
Public Works	Vehicle replacements	765,000	680,000	715,000	765,000	700,000	3,625,000
	Public Works	765,000	2,430,000	2,215,000	2,265,000	2,300,000	9,975,000
Water Department	Vehicle replacements	270,000	0	0	0	0	270,000
Water Department	Equipment replacements	232,000	0	0	0	0	232,000
Water Department	Well rehabilitation	150,000	0	0	0	0	150,000
Water Department	New well construction	0	0	3,500,000	0	0	3,500,000
Water Department	196 Chatham Road improvements	0	0	0	1,500,000	0	1,500,000
Water Department	Paint Pleasant Lake Ave. tank	1,750,000	0	0	0	0	1,750,000
Water Department	Pipe discontinuity upgrade	0	1,500,000	0	0	0	1,500,000
	Water Department	2,402,000	1,500,000	3,500,000	1,500,000	0	8,902,000
Watershed (WMP)	Phase 4 Collection System design	0	0	0	0	0	0
	Watershed (WMP)	0	0	0	0	0	0
Wastewater Department	Collections System Improvements	75,000	0	0	0	0	75,000
Wastewater Department	Vehicle Replacements	0	65,000	0	0	0	65,000
	Wastewater Department	75,000	65,000	0	0	0	140,000
ANNUAL TOTALS		5,926,863	6,995,896	19,465,000	15,961,500	4,789,672	53,138,931

Funding Article	Funding Source	Amount
Article 5	Monomoy Regional School District Assessment	120,000
Article 17	Other Sources	437,863
Article 18	Free Cash	2,892,000
Article 19	Water Retained Earnings	1,652,000
	Borrowing	750,000
Article 20	Wastewater Retained Earnings	75,000
TOTAL FUNDING		5,926,863

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0100	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
01 GENERAL FUND - BAL									
01	596000 INTERFUND TRANSFERS O	1,819,823	445,795	2,265,618	3,195,256.62	.00	-929,638.62	141.0%	
	TOTAL GENERAL FUND - BAL	1,819,823	445,795	2,265,618	3,195,256.62	.00	-929,638.62	141.0%	
011141 MODERATOR S&W									
011141	511100 SALARIES ELECTED	1,000	0	1,000	.00	.00	1,000.00	.0%	
	TOTAL MODERATOR S&W	1,000	0	1,000	.00	.00	1,000.00	.0%	
011221 SELECTMEN S&W									
011221	511100 SALARIES ELECTED	12,500	0	12,500	11,800.00	.00	700.00	94.4%	
011221	511999 EST WAGE ADJUSTME	750,000	-665,744	84,256	.00	.00	84,256.17	.0%	
	TOTAL SELECTMEN S&W	762,500	-665,744	96,756	11,800.00	.00	84,956.17	12.2%	
011222 SELECTMEN - EXP									
011222	542000 OFFICE SUPPLIES	250	0	250	.00	.00	250.00	.0%	
011222	573000 DUES,SUBSCR. & IN	7,350	0	7,350	6,845.30	.00	504.70	93.1%	
011222	578000 OTHERWISE UNCLASS	1,150	0	1,150	846.20	.00	303.80	73.6%	
	TOTAL SELECTMEN - EXP	8,750	0	8,750	7,691.50	.00	1,058.50	87.9%	
011311 FINANCE COMMITTEE S&W									
011311	511800 PART-TIME YEAR-RO	3,000	0	3,000	1,165.29	.00	1,834.71	38.8%	
	TOTAL FINANCE COMMITTEE S&W	3,000	0	3,000	1,165.29	.00	1,834.71	38.8%	
011312 FINANCE COMMITTEE - EXP									
011312	542000 OFFICE SUPPLIES	250	0	250	.00	.00	250.00	.0%	

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT		
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED		
011312 573000 DUES,SUBSCR. & IN	1,750	0	1,750	1,002.03	.00	747.97	57.3%		
TOTAL FINANCE COMMITTEE - EXP	2,000	0	2,000	1,002.03	.00	997.97	50.1%		
011322 Finance Committee Reserve Fund									
011322 578001 RESERVE FUND	50,000	0	50,000	.00	.00	50,000.00	.0%		
TOTAL Finance Committee Reserve Fund	50,000	0	50,000	.00	.00	50,000.00	.0%		
011351 TOWN ACCOUNTANT - SAL									
011351 511800 PART-TIME YEAR-RO	0	0	0	14,290.08	.00	-14,290.08	100.0%		
011351 511900 SALARIES & WAGES	279,864	-19,117	260,747	213,683.27	.00	47,063.89	82.0%		
011351 513000 OVERTIME	1,000	0	1,000	2,444.98	.00	-1,444.98	244.5%		
011351 514000 LONGEVITY	2,842	23	2,865	2,435.09	.00	429.62	85.0%		
011351 515000 VACATION S&W	0	0	0	18,298.95	.00	-18,298.95	100.0%		
011351 515005 SICK LEAVE BUY-BA	0	0	0	12,872.73	.00	-12,872.73	100.0%		
011351 515007 SICK LEAVE BONUS	700	0	700	350.00	.00	350.00	50.0%		
TOTAL TOWN ACCOUNTANT - SAL	284,406	-19,094	265,312	264,375.10	.00	936.77	99.6%		
011352 TOWN ACCOUNTANT - EXP									
011352 530900 OTHER PROFESSIONA	4,264	50,000	54,264	38,713.43	.00	15,550.57	71.3%		
011352 538000 OTHER PURCHASED S	505	0	505	460.00	.00	45.00	91.1%		
011352 542000 OFFICE SUPPLIES	600	0	600	1,133.90	.00	-533.90	189.0%		
011352 573000 DUES,SUBSCR. & IN	2,770	0	2,770	1,815.00	.00	955.00	65.5%		
TOTAL TOWN ACCOUNTANT - EXP	8,139	50,000	58,139	42,122.33	.00	16,016.67	72.5%		
011362 AUDIT - EXP									
011362 530900 OTHER PROFESSIONA	45,000	0	45,000	40,000.00	.00	5,000.00	88.9%		
TOTAL AUDIT - EXP	45,000	0	45,000	40,000.00	.00	5,000.00	88.9%		
011411 ASSESSORS - S&W									

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
011411	511800	PART-TIME YEAR-RO	1,500	0	1,500	1,500.06	.00	- .06	100.0%
011411	511900	SALARIES & WAGES	205,081	-71,732	133,349	109,522.19	.00	23,826.53	82.1%
011411	512500	COMPENSATORY TIME	0	0	0	657.06	.00	-657.06	100.0%
011411	513000	OVERTIME	0	0	0	5,754.55	.00	-5,754.55	100.0%
011411	515007	SICK LEAVE BONUS	263	0	263	.00	.00	263.00	.0%
TOTAL ASSESSORS - S&W			206,844	-71,732	135,112	117,433.86	.00	17,677.86	86.9%
011412 ASSESSORS - EXP									
011412	530200	BOOKBINDING MICRO	1,000	0	1,000	.00	.00	1,000.00	.0%
011412	530300	DATA PROCESSING S	133,450	0	133,450	134,475.00	.00	-1,025.00	100.8%
011412	530900	PROFESSIONAL/TECH	0	94,600	94,600	80,000.00	.00	14,600.00	84.6%
011412	542000	OFFICE SUPPLIES	2,000	0	2,000	1,745.59	.00	254.41	87.3%
011412	548100	BULK FUEL	200	0	200	.00	.00	200.00	.0%
011412	573000	DUES/SUBSCRIPTION	3,800	0	3,800	2,215.00	.00	1,585.00	58.3%
TOTAL ASSESSORS - EXP			140,450	94,600	235,050	218,435.59	.00	16,614.41	92.9%
011431 TOWN COLLECTIONS - S&W									
011431	511800	PART-TIME YEAR-RO	13,000	0	13,000	11,799.56	.00	1,200.44	90.8%
011431	511900	SALARIES & WAGES	1,000	0	1,000	.00	.00	1,000.00	.0%
011431	513000	OVERTIME	1,000	0	1,000	92.93	.00	907.07	9.3%
TOTAL TOWN COLLECTIONS - S&W			15,000	0	15,000	11,892.49	.00	3,107.51	79.3%
011432 TOWN COLLECTIONS - EXP									
011432	538000	OTHER PURCHASED S	2,140	0	2,140	1,439.95	.00	700.05	67.3%
011432	558000	UNCLASSIFIED SUPP	4,000	3,000	7,000	6,301.90	.00	698.10	90.0%
TOTAL TOWN COLLECTIONS - EXP			6,140	3,000	9,140	7,741.85	.00	1,398.15	84.7%
011442 POSTAGE									
011442	534300	POSTAGE	50,000	0	50,000	50,662.22	.00	-662.22	101.3%

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
TOTAL POSTAGE	50,000	0	50,000	50,662.22	.00	-662.22	101.3%		
011451 TREASURER - S&W									
011451 511800 PART-TIME YEAR-RO	0	0	0	3,804.76	.00	-3,804.76	100.0%		
011451 511900 SALARIES & WAGES	288,743	15,382	304,125	255,556.06	.00	48,569.20	84.0%		
011451 512500 COMPENSATORY TIME	0	0	0	3,893.68	.00	-3,893.68	100.0%		
011451 513000 OVERTIME	5,000	0	5,000	17,719.75	.00	-12,719.75	354.4%		
011451 514000 LONGEVITY	1,125	0	1,125	2,502.81	.00	-1,377.81	222.5%		
011451 515000 VACATION S&W	0	0	0	6,844.36	.00	-6,844.36	100.0%		
011451 515007 SICK LEAVE BONUS	1,400	0	1,400	145.83	.00	1,254.17	10.4%		
TOTAL TREASURER - S&W	296,268	15,382	311,650	290,467.25	.00	21,183.01	93.2%		
011452 TREASURER - EXP									
011452 524200 OFFICE EQUIPMENT	1,350	0	1,350	1,350.00	.00	.00	100.0%		
011452 527000 RENTALS & LEASES	3,823	0	3,823	3,823.20	.00	-.20	100.0%		
011452 530900 OTHER PROFESSIONA	17,980	0	17,980	17,113.26	.00	866.74	95.2%		
011452 534400 TELEPHONE & TELED	0	0	0	177.46	.00	-177.46	100.0%		
011452 538000 OTHER PURCHASED S	46,000	0	46,000	46,229.83	.00	-229.83	100.5%		
011452 542000 OFFICE SUPPLIES	4,000	0	4,000	3,915.35	.00	84.65	97.9%		
011452 573000 DUES, SUBSCR. & IN	500	0	500	423.83	.00	76.17	84.8%		
011452 574000 GENERAL INSURANCE	2,700	0	2,700	1,625.00	.00	1,075.00	60.2%		
011452 578000 UNCLASSIFIED	1,000	0	1,000	431.52	.00	568.48	43.2%		
011452 578010 FORECLOSURES-CH.6	15,000	0	15,000	2,349.14	.00	12,650.86	15.7%		
TOTAL TREASURER - EXP	92,353	0	92,353	77,438.59	.00	14,914.41	83.9%		
011482 MEDICARE & VACATION									
011482 515000 VACATION SALARIES	101,618	-13,281	88,337	59,080.67	.00	29,256.25	66.9%		
011482 515005 SICK LEAVE BUY-BA	82,736	-16,702	66,034	54,934.18	.00	11,100.05	83.2%		
011482 517500 MEDICARE TOWN SHA	260,000	0	260,000	261,832.56	.00	-1,832.56	100.7%		
TOTAL MEDICARE & VACATION	444,354	-29,983	414,371	375,847.41	.00	38,523.74	90.7%		
011491 ADMINISTRATION - S&W									
011491 511800 PART-TIME YEAR-RO	10,299	0	10,299	16,590.63	.00	-6,291.63	161.1%		

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
011491	511900	SALARIES & WAGES	377,048	5,283	382,331	506,983.58	.00	-124,652.72	132.6%
011491	512501	STIPEND	2,500	0	2,500	.00	2,500.00	.0%	
011491	513000	OVERTIME	5,500	0	5,500	124.10	5,375.90	2.3%	
011491	515000	Vacation Salaries	0	0	0	3,089.94	-3,089.94	100.0%	
011491	515007	SICK LEAVE BONUS	1,050	0	1,050	1,050.00	.00	100.0%	
011491	516000	ENHANCEMENT OF SE	147,424	0	147,424	.00	147,424.00	.0%	
TOTAL ADMINISTRATION - S&W			543,821	5,283	549,104	527,838.25	.00	21,265.61	96.1%
011492 ADMINISTRATION - EXP									
011492	521100	ELECTRIC UTILITY	40,000	0	40,000	28,806.05	.00	11,193.95	72.0%
011492	521200	GAS UTILITY	15,000	0	15,000	12,375.11	.00	2,624.89	82.5%
011492	523000	WATER UTILITY	1,700	618	2,318	1,422.47	.00	895.27	61.4%
011492	524300	OTHER MAINT/REPAI	2,500	0	2,500	294.00	.00	2,206.00	11.8%
011492	529000	OTHER PROPERTY RE	2,500	0	2,500	1,454.37	.00	1,045.63	58.2%
011492	530900	PROFESSIONAL/TECH	42,500	0	42,500	20,274.00	.00	22,226.00	47.7%
011492	534100	ADVERTISING	1,500	0	1,500	6,460.64	.00	-4,960.64	430.7%
011492	538000	OTHER PURCHASED S	9,500	0	9,500	4,915.22	.00	4,584.78	51.7%
011492	542000	OFFICE SUPPLIES	10,000	0	10,000	6,469.22	.00	3,530.78	64.7%
011492	573000	DUES,SUBSCR. & IN	6,800	0	6,800	8,673.71	.00	-1,873.71	127.6%
011492	578000	OTHERWISE UNCLASS	1,000	0	1,000	1,532.52	.00	-532.52	153.3%
TOTAL ADMINISTRATION - EXP			133,000	618	133,618	92,677.31	.00	40,940.43	69.4%
011512 LEGAL SERVICES - EXP									
011512	530500	LEGAL SERVICES	185,000	60,000	245,000	236,612.22	.00	8,387.78	96.6%
TOTAL LEGAL SERVICES - EXP			185,000	60,000	245,000	236,612.22	.00	8,387.78	96.6%
011522 CLAIMS & SUITS									
011522	530501	CLAIMS & SUITS	500	0	500	.00	.00	500.00	.0%
TOTAL CLAIMS & SUITS			500	0	500	.00	.00	500.00	.0%
011551 INFORMATION TECHNOLOGY									
011551	511900	SALARIES & WAGES	91,590	609	92,199	75,866.28	.00	16,332.67	82.3%

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13								
ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
011551 515007 SICK LEAVE BONUS	350	0	350	.00	.00	350.00	.0%	
TOTAL INFORMATION TECHNOLOGY	91,940	609	92,549	75,866.28	.00	16,682.67	82.0%	
011552 INFORMATION TECHNOLOGY								
011552 530902 SUPPORT SERVICES/	235,100	4,977	240,077	184,913.54	.00	55,163.46	77.0%	
011552 530903 MUNIS	85,000	0	85,000	93,294.87	.00	-8,294.87	109.8%	
011552 534400 TELEPHONE	45,000	0	45,000	36,467.47	.00	8,532.53	81.0%	
011552 534901 INTERNET/COMMUNIC	12,000	0	12,000	3,042.08	.00	8,957.92	25.4%	
011552 542000 OFFICE SUPPLIES	500	0	500	61.64	.00	438.36	12.3%	
011552 542013 HARDWARE/SOFTWARE	56,900	4,752	61,652	58,187.74	.00	3,464.73	94.4%	
011552 542014 PRINTER SUPPLIES	5,000	0	5,000	4,381.55	.00	618.45	87.6%	
TOTAL INFORMATION TECHNOLOGY	439,500	9,729	449,229	380,348.89	.00	68,880.58	84.7%	
011561 IT CHANNEL 18 S&W								
011561 511800 PART-TIME YEAR-RO	9,906	198	10,104	7,883.47	.00	2,220.65	78.0%	
011561 511900 SALARIES & WAGES	143,023	9,439	152,462	152,187.54	.00	274.76	99.8%	
011561 514000 LONGEVITY	0	0	0	906.37	.00	-906.37	100.0%	
011561 515007 SICK LEAVE BONUS	700	0	700	350.00	.00	350.00	50.0%	
TOTAL IT CHANNEL 18 S&W	153,629	9,637	163,266	161,327.38	.00	1,939.04	98.8%	
011562 IT CHANNEL 18 EXPENSES								
011562 534900 OTHER COMMUNICATI	7,240	0	7,240	6,176.10	.00	1,063.90	85.3%	
011562 542000 OFFICE SUPPLIES	5,000	0	5,000	2,633.08	.00	2,366.92	52.7%	
011562 543000 MAINT/REP SUP-BLD	25,000	0	25,000	23,813.02	.00	1,186.98	95.3%	
TOTAL IT CHANNEL 18 EXPENSES	37,240	0	37,240	32,622.20	.00	4,617.80	87.6%	
011571 CONSTABLE S & W								
011571 511800 PART-TIME YEAR-RO	700	0	700	375.00	.00	325.00	53.6%	

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
TOTAL CONSTABLE S & W	700	0	700	375.00	.00	325.00	53.6%		
011611 TOWN CLERK - S&W									
011611 511100 SALARIES ELECTED	85,483	0	85,483	83,483.98	.00	1,999.02	97.7%		
011611 511800 PART-TIME YEAR-RO	26,398	0	26,398	27,771.66	.00	-1,373.66	105.2%		
011611 511900 SALARIES & WAGES	123,341	3,060	126,401	107,408.69	.00	18,992.43	85.0%		
011611 513000 OVERTIME	0	0	0	2,227.19	.00	-2,227.19	100.0%		
011611 514000 LONGEVITY	2,577	0	2,577	2,681.95	.00	-104.95	104.1%		
011611 515000 Vacation Salaries	0	0	0	6,577.71	.00	-6,577.71	100.0%		
011611 515007 SICK LEAVE BONUS	700	0	700	.00	.00	700.00	.0%		
TOTAL TOWN CLERK - S&W	238,499	3,060	241,559	230,151.18	.00	11,407.94	95.3%		
011612 TOWN CLERK - EXP									
011612 524200 OFFICE EQUIPMENT	6,000	0	6,000	3,867.35	.00	2,132.65	64.5%		
011612 530200 BOOKBINDING MICRO	800	0	800	2,166.57	.00	-1,366.57	270.8%		
011612 530900 OTHER PROFESSIONA	26,164	0	26,164	30,040.28	.00	-3,876.28	114.8%		
011612 534200 DELIVERY SERVICE	14,000	0	14,000	15,810.37	.00	-1,810.37	112.9%		
011612 538000 OTHER PURCHASED S	7,640	0	7,640	1,329.04	.00	6,310.96	17.4%		
011612 542000 OFFICE SUPPLIES	3,500	0	3,500	4,265.96	.00	-765.96	121.9%		
011612 573000 DUES,SUBSCR. & IN	3,200	0	3,200	2,589.02	.00	610.98	80.9%		
TOTAL TOWN CLERK - EXP	61,304	0	61,304	60,068.59	.00	1,235.41	98.0%		
011711 CONSERVATION - S&W									
011711 511900 SALARIES & WAGES	149,781	9,046	158,827	156,282.13	.00	2,545.15	98.4%		
011711 512000 SEASONAL S&W	6,000	0	6,000	2,785.57	.00	3,214.43	46.4%		
011711 513000 OVERTIME	2,406	0	2,406	279.00	.00	2,127.00	11.6%		
011711 514000 LONGEVITY	1,899	57	1,956	1,975.82	.00	-19.85	101.0%		
011711 515000 Vacation Salaries	0	0	0	1,519.00	.00	-1,519.00	100.0%		
011711 515007 SICK LEAVE BONUS	700	0	700	350.00	.00	350.00	50.0%		
TOTAL CONSERVATION - S&W	160,786	9,103	169,889	163,191.52	.00	6,697.73	96.1%		
011712 CONSERVATION - EXP									
011712 517900 OTHER FRINGE BENE	500	0	500	500.00	.00	.00	100.0%		

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
011712	523000	WATER UTILITY	3,254	0	3,254	3,862.47	.00	-608.47	118.7%
011712	529000	OTHER PROPERTY RE	1,000	0	1,000	645.44	.00	354.56	64.5%
011712	538000	OTHER PURCHASED S	191	0	191	.00	.00	191.00	.0%
011712	542000	OFFICE SUPPLIES	580	0	580	74.56	.00	505.44	12.9%
011712	548100	BULK FUEL	446	0	446	598.45	.00	-152.45	134.2%
011712	558000	OTHER SUPPLIES NE	150	0	150	28.29	.00	121.71	18.9%
011712	573000	DUES,SUBSCR. & IN	565	0	565	734.00	.00	-169.00	129.9%
TOTAL CONSERVATION - EXP			6,686	0	6,686	6,443.21	.00	242.79	96.4%
011741 TOWN PLANNER - S&W									
011741	511800	PART-TIME YEAR-RO	2,044	0	2,044	.00	.00	2,044.00	.0%
011741	511900	SALARIES & WAGES	146,201	-3,004	143,197	118,427.13	.00	24,769.53	82.7%
011741	512500	COMPENSATORY TIME	0	0	0	1,863.91	.00	-1,863.91	100.0%
011741	513000	OVERTIME	0	0	0	3,877.85	.00	-3,877.85	100.0%
011741	514000	LONGEVITY	4,091	0	4,091	.00	.00	4,091.00	.0%
011741	515007	SICK LEAVE BONUS	700	0	700	.00	.00	700.00	.0%
TOTAL TOWN PLANNER - S&W			153,036	-3,004	150,032	124,168.89	.00	25,862.77	82.8%
011742 TOWN PLANNER - EXP									
011742	530900	OTHER PROFESSIONA	2,766	5,760	8,526	5,760.00	.00	2,766.00	67.6%
011742	534100	ADVERTISING	835	0	835	754.60	.00	80.40	90.4%
011742	542000	OFFICE SUPPLIES	785	0	785	91.09	.00	693.91	11.6%
011742	573000	DUES,SUBSCR. & IN	1,215	0	1,215	233.20	.00	981.80	19.2%
TOTAL TOWN PLANNER - EXP			5,601	5,760	11,361	6,838.89	.00	4,522.11	60.2%
011761 BOARD OF APPEALS S&W									
011761	511800	PART-TIME YEAR-RO	2,050	0	2,050	1,373.09	.00	676.91	67.0%
TOTAL BOARD OF APPEALS S&W			2,050	0	2,050	1,373.09	.00	676.91	67.0%
011762 BOARD OF APPEALS EXPENSE									
011762	534100	ADVERTISING	300	0	300	.00	.00	300.00	.0%

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0100	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
011762	573000	DUES/SUBSCRIPTION	500	0	500	.00	.00	500.00	.0%
		TOTAL BOARD OF APPEALS EXPENSE	800	0	800	.00	.00	800.00	.0%
011802 ALBRO HOUSE EXP									
011802	521100	ELECTRIC UTILITY	500	0	500	485.30	.00	14.70	97.1%
011802	521200	GAS UTILITY	2,000	0	2,000	1,893.02	.00	106.98	94.7%
011802	523000	WATER UTILITY	500	0	500	476.49	.00	23.51	95.3%
011802	524300	OTHER MAINT/REPAI	2,000	0	2,000	.00	.00	2,000.00	.0%
		TOTAL ALBRO HOUSE EXP	5,000	0	5,000	2,854.81	.00	2,145.19	57.1%
011812 OLD RECR BUILDING EXP									
011812	521100	ELECTRIC UTILITY	750	0	750	964.02	.00	-214.02	128.5%
011812	521200	GAS UTILITY	3,500	0	3,500	3,756.40	.00	-256.40	107.3%
011812	523000	WATER UTILITY	250	0	250	195.62	.00	54.38	78.2%
011812	524300	OTHER MAINT/REPAI	2,000	0	2,000	.00	.00	2,000.00	.0%
		TOTAL OLD RECR BUILDING EXP	6,500	0	6,500	4,916.04	.00	1,583.96	75.6%
011822 WEST HARWICH SCHOOL EXP									
011822	521100	ELECTRIC UTILITY	500	0	500	413.58	.00	86.42	82.7%
011822	521200	GAS UTILITY	100	0	100	.00	.00	100.00	.0%
011822	524300	OTHER MAINT/REPAI	1,000	0	1,000	.00	.00	1,000.00	.0%
		TOTAL WEST HARWICH SCHOOL EXP	1,600	0	1,600	413.58	.00	1,186.42	25.8%
011832 COMMUNITY DEVELOPMENT - EXP									
011832	524200	OFFICE EQUIPMENT	3,063	0	3,063	2,093.35	.00	969.65	68.3%
011832	530300	DATA PROCESSING S	240	0	240	60.00	.00	180.00	25.0%
011832	542000	OFFICE SUPPLIES	2,595	0	2,595	2,825.99	.00	-230.99	108.9%
011832	573000	DUES/SUBSCRIPTION	0	0	0	60.00	.00	-60.00	100.0%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
TOTAL COMMUNITY DEVELOPMENT - EXP	5,898	0	5,898	5,039.34	.00	858.66	85.4%		
011912 PUBLIC BUILDINGS REPAIR - EXP									
011912 524300 OTHER MAINT/REPAI	2,000	0	2,000	.00	.00	2,000.00	.0%		
TOTAL PUBLIC BUILDINGS REPAIR - EXP	2,000	0	2,000	.00	.00	2,000.00	.0%		
011922 TOWN/FIN COM REPORTS - EXP									
011922 530900 OTHER PROFESSIONA	10,000	0	10,000	10,085.93	.00	-85.93	100.9%		
TOTAL TOWN/FIN COM REPORTS - EXP	10,000	0	10,000	10,085.93	.00	-85.93	100.9%		
011942 ADVERTISING									
011942 534100 ADVERTISING	30,000	0	30,000	21,954.00	.00	8,046.00	73.2%		
TOTAL ADVERTISING	30,000	0	30,000	21,954.00	.00	8,046.00	73.2%		
011992 CVEC ELECTRIC EXPENSES									
011992 521100 ELECTRIC UTILITY	77,644	0	77,644	46,339.04	.00	31,304.96	59.7%		
TOTAL CVEC ELECTRIC EXPENSES	77,644	0	77,644	46,339.04	.00	31,304.96	59.7%		
012101 POLICE - S&W									
012101 511800 PART-TIME YEAR-RO	1,000	0	1,000	.00	.00	1,000.00	.0%		
012101 511900 SALARIES & WAGES	3,578,975	37,250	3,616,225	3,227,755.19	.00	388,470.13	89.3%		
012101 513000 OVERTIME	538,789	5,802	544,591	679,297.59	.00	-134,706.70	124.7%		
012101 514000 LONGEVITY	108,681	1,442	110,123	17,093.43	.00	93,029.21	15.5%		
012101 515000 Vacation Salaries	0	0	0	9,559.16	.00	-9,559.16	100.0%		

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
012101	515002	HOLIDAY PAY	25,345	0	25,345	17,033.79	.00	8,311.21	67.2%
012101	515005	Sick Leave Buy-Ba	0	0	0	111.11	.00	-111.11	100.0%
012101	515006	Occupational Sick	0	0	0	203,061.30	.00	-203,061.30	100.0%
012101	515007	SICK LEAVE BONUS	1,400	0	1,400	350.00	.00	1,050.00	25.0%
012101	515009	EDUCATION INCENTI	16,831	218	17,049	17,288.96	.00	-239.52	101.4%
012101	517900	OTHER FRINGE BENE	39,100	0	39,100	33,600.00	.00	5,500.00	85.9%
TOTAL POLICE - S&W			4,310,121	44,712	4,354,833	4,205,150.53	.00	149,682.76	96.6%
012102 POLICE - EXP									
012102	517900	CLOTHING	32,700	0	32,700	21,969.05	.00	10,730.95	67.2%
012102	521100	ELECTRIC UTILITY	80,247	0	80,247	88,004.91	.00	-7,757.91	109.7%
012102	521200	GAS UTILITY	17,000	0	17,000	14,181.19	.00	2,818.81	83.4%
012102	523000	WATER UTILITY	3,982	0	3,982	1,874.77	.00	2,107.23	47.1%
012102	524200	OFFICE EQUIPMENT	41,723	0	41,723	35,989.18	.00	5,733.82	86.3%
012102	524300	OTHER MAINT/REPAI	3,790	0	3,790	3,109.50	.00	680.50	82.0%
012102	527000	RENTALS & LEASES	5,500	0	5,500	5,000.00	.00	500.00	90.9%
012102	530600	MEDICAL OR RELATE	8,554	0	8,554	5,267.65	.00	3,286.35	61.6%
012102	530900	OTHER PROFESSIONA	37,909	0	37,909	33,996.88	.00	3,912.12	89.7%
012102	534100	ADVERTISING	700	0	700	.00	.00	700.00	.0%
012102	534200	DELIVERY SERVICE	1,500	0	1,500	1,200.00	.00	300.00	80.0%
012102	534400	TELEPHONE & TELED	24,960	0	24,960	19,442.84	.00	5,517.16	77.9%
012102	538000	OTHER PURCHASED S	117,700	0	117,700	49,826.22	.00	67,873.78	42.3%
012102	542000	OFFICE SUPPLIES	14,200	0	14,200	10,031.08	.00	4,168.92	70.6%
012102	543000	MAINT/REP SUP-BLD	5,000	0	5,000	2,623.54	.00	2,376.46	52.5%
012102	548100	BULK FUEL	69,239	0	69,239	66,772.18	.00	2,466.82	96.4%
012102	548900	OTHER VEHIC SUPPL	4,000	0	4,000	4,338.58	.00	-338.58	108.5%
012102	549000	FOOD & FOOD SERVI	800	0	800	560.88	.00	239.12	70.1%
012102	553000	SUPPLIES	0	0	0	109.59	.00	-109.59	100.0%
012102	558000	OTHER SUPPLIES NE	48,722	0	48,722	38,276.38	.00	10,445.62	78.6%
012102	573000	DUES,SUBSCR. & IN	10,011	0	10,011	7,930.99	.00	2,080.01	79.2%
TOTAL POLICE - EXP			528,237	0	528,237	410,505.41	.00	117,731.59	77.7%
012201 FIRE - S&W									
012201	511800	PART-TIME YEAR-RO	49,135	864	49,999	50,710.26	.00	-711.01	101.4%
012201	511900	SALARIES & WAGES	2,782,185	54,498	2,836,683	2,832,536.37	.00	4,146.52	99.9%
012201	512501	STIPEND	0	0	0	634.50	.00	-634.50	100.0%

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR: 0100	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
012201	513000	OVERTIME	1,082,570	56,651	1,139,221	1,152,964.38	.00	-13,742.98	101.2%
012201	514000	LONGEVITY	102,499	50	102,549	96,393.22	.00	6,155.52	94.0%
012201	515000	Vacation Salaries	5,571	0	5,571	5,660.40	.00	-89.40	101.6%
012201	515002	HOLIDAY PAY	164,179	2,490	166,669	125,266.96	.00	41,402.44	75.2%
012201	515006	Occupational Sick	0	0	0	3,454.06	.00	-3,454.06	100.0%
012201	515007	SICK LEAVE BONUS	700	0	700	350.00	.00	350.00	50.0%
012201	515009	EDUCATION INCENTI	210,299	4,309	214,608	180,140.04	.00	34,467.59	83.9%
TOTAL FIRE - S&W			4,397,138	118,862	4,516,000	4,448,110.19	.00	67,890.12	98.5%
012202 FIRE - EXP									
012202	517900	OTHER FRINGE BENE	48,200	0	48,200	46,234.40	.00	1,965.60	95.9%
012202	521100	ELECTRIC UTILITY	19,288	0	19,288	20,066.75	.00	-778.75	104.0%
012202	521200	GAS UTILITY	22,226	0	22,226	15,434.11	.00	6,791.89	69.4%
012202	523000	WATER UTILITY	3,722	0	3,722	3,252.32	.00	469.68	87.4%
012202	524100	VEHICLE REPAIR SE	4,000	0	4,000	3,723.33	.00	276.67	93.1%
012202	524200	OFFICE EQUIPMENT	3,623	0	3,623	2,947.22	.00	675.78	81.3%
012202	524300	OTHER MAINT/REPAI	7,000	0	7,000	7,112.21	.00	-112.21	101.6%
012202	530600	MEDICAL OR RELATE	149,236	0	149,236	146,678.39	.00	2,557.61	98.3%
012202	530900	OTHER PROFESSIONA	31,879	0	31,879	30,044.67	.00	1,834.33	94.2%
012202	534400	TELEPHONE & TELED	14,050	0	14,050	10,713.07	.00	3,336.93	76.2%
012202	534900	OTHER COMMUNICATI	129,976	248	130,224	129,970.19	.00	254.11	99.8%
012202	542000	OFFICE SUPPLIES	9,300	0	9,300	6,844.72	.00	2,455.28	73.6%
012202	543000	MAINT/REP SUP-BLD	20,705	0	20,705	15,418.26	.00	5,286.74	74.5%
012202	545000	CUSTODIAL SUPPLIE	6,500	0	6,500	6,723.71	.00	-223.71	103.4%
012202	548100	BULK FUEL	48,127	0	48,127	60,612.14	.00	-12,485.14	125.9%
012202	558000	OTHER SUPPLIES NE	33,500	0	33,500	26,976.60	.00	6,523.40	80.5%
012202	573000	DUES,SUBSCR. & IN	10,967	0	10,967	4,731.27	.00	6,235.73	43.1%
012202	578000	OTHERWISE UNCLASS	35,200	0	35,200	35,400.36	.00	-200.36	100.6%
TOTAL FIRE - EXP			597,499	248	597,747	572,883.72	.00	24,863.58	95.8%
012411 BUILDING - S&W									
012411	511800	PART-TIME YEAR-RO	44,915	197	45,112	32,701.08	.00	12,411.28	72.5%
012411	511900	SALARIES & WAGES	270,832	-209	270,623	243,698.81	.00	26,923.98	90.1%
012411	512500	COMPENSATORY TIME	0	0	0	2,144.87	.00	-2,144.87	100.0%
012411	513000	OVERTIME	0	0	0	14,300.94	.00	-14,300.94	100.0%
012411	514000	LONGEVITY	475	0	475	.00	.00	475.00	.0%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR: 0100	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
012411	515000	Vacation Salaries	0	0	0	151.44	.00	-151.44	100.0%
012411	515007	SICK LEAVE BONUS	1,400	0	1,400	962.53	.00	437.47	68.8%
TOTAL BUILDING - S&W			317,622	-12	317,610	293,959.67	.00	23,650.48	92.6%
012412 BUILDING - EXP									
012412	517900	OTHER FRINGE BENE	2,850	0	2,850	996.24	.00	1,853.76	35.0%
012412	534400	TELEPHONE & TELED	1,536	0	1,536	499.17	.00	1,036.83	32.5%
012412	542000	OFFICE SUPPLIES	3,021	0	3,021	2,227.55	.00	793.45	73.7%
012412	548100	BULK FUEL	2,578	0	2,578	3,790.44	.00	-1,212.44	147.0%
012412	573000	DUES,SUBSCR. & IN	4,900	0	4,900	4,232.75	.00	667.25	86.4%
TOTAL BUILDING - EXP			14,885	0	14,885	11,746.15	.00	3,138.85	78.9%
012421 GAS - S&W									
012421	511800	PART-TIME YEAR-RO	79,862	2,989	82,851	77,255.66	.00	5,595.24	93.2%
TOTAL GAS - S&W			79,862	2,989	82,851	77,255.66	.00	5,595.24	93.2%
012442 SEALER OF WEIGHTS & MEASURES									
012442	530000	Professional & Te	13,000	725	13,725	13,725.03	.00	.00	100.0%
TOTAL SEALER OF WEIGHTS & MEASURES			13,000	725	13,725	13,725.03	.00	.00	100.0%
012451 ELECTRICAL									
012451	511800	PART-TIME YEAR-RO	58,033	25,000	83,033	78,281.96	.00	4,751.04	94.3%
TOTAL ELECTRICAL			58,033	25,000	83,033	78,281.96	.00	4,751.04	94.3%
012911 EMERGENCY MANAGEMENT S&W									
012911	511800	PART-TIME YEAR-RO	5,408	0	5,408	.00	.00	5,408.00	.0%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0100	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
TOTAL EMERGENCY MANAGEMENT S&W		5,408	0	5,408	.00	.00	5,408.00	.0%	
012912 EMERGENCY MANAGEMENT									
012912	524300	OTHER MAINT/REPAI	2,500	0	2,500	.00	.00	2,500.00	.0%
012912	534400	TELEPHONE	1,350	0	1,350	.00	.00	1,350.00	.0%
012912	542000	OFFICE SUPPLIES	100	0	100	.00	.00	100.00	.0%
012912	548100	BULK FUEL	1,600	0	1,600	.00	.00	1,600.00	.0%
012912	553000	PUBLIC WORKS SUPP	400	0	400	.00	.00	400.00	.0%
012912	558000	OTHER SUPPLIES NE	0	0	0	5,000.00	.00	-5,000.00	100.0%
012912	578000	OTHERWISE UNCLASS	2,550	0	2,550	.00	.00	2,550.00	.0%
TOTAL EMERGENCY MANAGEMENT		8,500	0	8,500	5,000.00	.00	3,500.00	58.8%	
012961 NATURAL RESOURSCES S&W									
012961	511900	SALARIES & WAGES	103,503	7,752	111,255	111,254.52	.00	.06	100.0%
012961	512000	SEASONAL S&W	8,314	0	8,314	5,478.88	.00	2,835.12	65.9%
012961	514000	LONGEVITY	4,140	145	4,285	4,390.18	.00	-105.28	102.5%
012961	515007	SICK LEAVE BONUS	350	0	350	350.00	.00	.00	100.0%
TOTAL NATURAL RESOURSCES S&W		116,307	7,896	124,203	121,473.58	.00	2,729.90	97.8%	
012962 NATURAL RESOURCES									
012962	517900	OTHER FRINGE BENE	250	0	250	250.00	.00	.00	100.0%
012962	524300	OTHER MAINT/REPAI	700	0	700	1,293.54	.00	-593.54	184.8%
012962	530900	PROFESSIONAL/TECH	12,500	0	12,500	11,146.64	.00	1,353.36	89.2%
012962	534400	TELEPHONE & TELED	2,300	0	2,300	2,031.21	.00	268.79	88.3%
012962	542000	OFFICE SUPPLIES	250	0	250	407.66	.00	-157.66	163.1%
012962	543000	MAINT/REP SUP-BLD	1,200	0	1,200	1,814.65	.00	-614.65	151.2%
012962	553000	PUBLIC WORKS SUPP	8,900	0	8,900	10,088.04	.00	-1,188.04	113.3%
012962	573000	DUES,SUBSCR. & IN	1,000	0	1,000	57.48	.00	942.52	5.7%
TOTAL NATURAL RESOURCES		27,100	0	27,100	27,089.22	.00	10.78	100.0%	
012972 PLEASANT BAY ALLIANCE EXPENSE									
012972	530900	PROFESSIONAL/TECH	25,232	0	25,232	25,232.00	.00	.00	100.0%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT		
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED		
TOTAL PLEASANT BAY ALLIANCE EXPENSE	25,232	0	25,232	25,232.00	.00	.00	100.0%		
013012 C C REGIONAL TECH HIGH SCHOOL									
013012 532000 TUITION-STUDENTS	2,079,314	-183,394	1,895,920	1,895,921.00	.00	-1.00	100.0%		
TOTAL C C REGIONAL TECH HIGH SCHOOL	2,079,314	-183,394	1,895,920	1,895,921.00	.00	-1.00	100.0%		
013022 MONOMOY REG SCHOOL DISTRICT									
013022 532000 TUITION-STUDENTS	28,041,205	-739,747	27,301,458	27,301,458.00	.00	.00	100.0%		
TOTAL MONOMOY REG SCHOOL DISTRICT	28,041,205	-739,747	27,301,458	27,301,458.00	.00	.00	100.0%		
013921 IMA MONOMOY GROUNDS									
013921 513000 OVERTIME	39,538	0	39,538	17,898.64	.00	21,639.36	45.3%		
TOTAL IMA MONOMOY GROUNDS	39,538	0	39,538	17,898.64	.00	21,639.36	45.3%		
013922 IMA MONOMOY GROUNDS									
013922 524300 OTHER MAINT/REPAI	0	0	0	5,000.00	.00	-5,000.00	100.0%		
013922 553000 PUBLIC WORKS SUPP	44,000	0	44,000	23,600.72	.00	20,399.28	53.6%		
TOTAL IMA MONOMOY GROUNDS	44,000	0	44,000	28,600.72	.00	15,399.28	65.0%		
014111 TOWN ENGINEER									
014111 511900 SALARIES & WAGES	101,239	30,000	131,239	.00	.00	131,239.00	.0%		
014111 515007 SICK LEAVE BONUS	350	0	350	.00	.00	350.00	.0%		
TOTAL TOWN ENGINEER	101,589	30,000	131,589	.00	.00	131,589.00	.0%		
014112 TOWN ENGINEER									

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
014112	517900	OTHER FRINGE BENF	550	0	550	.00	.00	550.00	.0%
014112	524200	OFFICE EQUIPMENT	880	0	880	.00	.00	880.00	.0%
014112	530900	OTHER PROFESSIONA	30,000	87,782	117,782	52,513.50	.00	65,268.99	44.6%
014112	534400	TELEPHONE & TELED	720	0	720	.00	.00	720.00	.0%
014112	542000	OFFICE SUPPLIES	1,000	0	1,000	.00	.00	1,000.00	.0%
014112	542013	HARDWARE/SOFTWARE	3,500	0	3,500	1,015.00	.00	2,485.00	29.0%
014112	548100	BULK FUEL	700	0	700	.00	.00	700.00	.0%
014112	573000	DUES,SUBSCR. & IN	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL TOWN ENGINEER			39,350	87,782	127,132	53,528.50	.00	73,603.99	42.1%
014211 HIGHWAY SALARIES & WAGES									
014211	511800	PART-TIME YEAR-RO	13,549	271	13,820	19,324.56	.00	-5,504.58	139.8%
014211	511810	HWY/LANDFILL PT Y	53,775	1,076	54,851	90,943.73	.00	-36,093.23	165.8%
014211	511890	P.T. YEAR ROUND C	49,054	0	49,054	6,786.02	.00	42,267.98	13.8%
014211	511900	SALARIES & WAGES	1,050,060	55,568	1,105,628	1,022,284.48	.00	83,343.92	92.5%
014211	511910	HWY/LANDFILL S&W	551,771	28,362	580,133	521,912.38	.00	58,220.82	90.0%
014211	511920	HWY/CEMETERY S&W	121,459	11,973	133,432	184,761.15	.00	-51,329.55	138.5%
014211	511930	HWY/PARKS S&W	121,459	3,947	125,406	70,148.97	.00	55,257.03	55.9%
014211	511950	HWY BLDG MAINT S	260,937	7,175	268,112	245,118.96	.00	22,993.04	91.4%
014211	511990	CUSTODIAL S & W	244,403	14,004	258,407	247,753.51	.00	10,653.25	95.9%
014211	512000	SEASONAL S&W	25,990	0	25,990	25,526.67	.00	463.33	98.2%
014211	512020	HWY/CEMETERY SEAS	31,702	0	31,702	.00	.00	31,702.00	.0%
014211	512030	HWY/PARKS SEASONA	47,552	0	47,552	21,078.98	.00	26,473.02	44.3%
014211	512500	COMPENSATORY TIME	0	0	0	10,983.45	.00	-10,983.45	100.0%
014211	512510	COMPENSATORY TIME	0	0	0	7,545.01	.00	-7,545.01	100.0%
014211	512520	COMP TIME CEMETER	0	0	0	901.69	.00	-901.69	100.0%
014211	512530	COMP TIME PARK	0	0	0	394.48	.00	-394.48	100.0%
014211	512550	COMP TIME BLDG	0	0	0	9,317.58	.00	-9,317.58	100.0%
014211	512590	COMP TIME CUSTODI	0	0	0	359.55	.00	-359.55	100.0%
014211	513000	OVERTIME	58,137	1,323	59,460	95,440.86	.00	-35,980.41	160.5%
014211	513010	HWY/LANDFILL OVER	84,235	4,938	89,173	177,368.61	.00	-88,195.15	198.9%
014211	513020	HWY/CEMETERY OVER	5,672	350	6,022	19,495.09	.00	-13,472.63	323.7%
014211	513030	HWY/PARKS OVERTIM	5,672	350	6,022	4,640.06	.00	1,382.40	77.0%
014211	513050	HWY BLDG MAINT OT	18,576	1,156	19,732	20,273.85	.00	-541.45	102.7%
014211	513090	CUSTODIAL O.T.	11,238	540	11,778	7,724.35	.00	4,053.68	65.6%
014211	514000	LONGEVITY	0	0	0	10,474.88	.00	-10,474.88	100.0%
014211	514090	CUSTODIAL LONGEVI	10,266	817	11,083	.00	.00	11,083.23	.0%
014211	515000	VACATION SALARIES	0	0	0	16,724.78	.00	-16,724.78	100.0%
014211	515005	SICK LEAVE BUY-BA	0	0	0	16,410.95	.00	-16,410.95	100.0%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
014211	515007	SICK LEAVE BONUS	13,300	0	13,300	3,750.00	.00	9,550.00	28.2%
014211	515010	HWY/LANDFILL VACA	0	0	0	1,889.70	.00	-1,889.70	100.0%
TOTAL HIGHWAY SALARIES & WAGES			2,778,807	131,852	2,910,659	2,859,334.30	.00	51,324.63	98.2%
014212 HIGHWAY EXPENSE									
014212	517900	OTHER FRINGE BENE	41,741	0	41,741	49,088.27	.00	-7,347.27	117.6%
014212	521100	ELECTRIC UTILITY	27,960	0	27,960	13,355.26	.00	14,604.74	47.8%
014212	521200	GAS UTILITY	11,040	0	11,040	10,175.47	.00	864.53	92.2%
014212	523000	WATER UTILITY	3,450	0	3,450	4,473.35	.00	-1,023.35	129.7%
014212	524200	OFFICE EQUIPMENT	1,350	0	1,350	.00	.00	1,350.00	.0%
014212	524300	OTHER MAINT/REPAI	81,150	0	81,150	85,547.17	.00	-4,397.17	105.4%
014212	527000	RENTALS & LEASES	16,160	0	16,160	1,235.00	.00	14,925.00	7.6%
014212	529000	OTHER PROPERTY RE	242,700	83,263	325,963	307,752.86	.00	18,210.05	94.4%
014212	530600	MEDICAL OR RELATE	7,580	0	7,580	2,610.00	.00	4,970.00	34.4%
014212	534100	ADVERTISING	1,500	45	1,545	730.00	.00	815.00	47.2%
014212	534400	TELEPHONE & TELED	11,600	0	11,600	7,936.74	.00	3,663.26	68.4%
014212	538000	OTHER PURCHASED S	2,145,053	342,358	2,487,411	2,405,330.25	.00	82,080.56	96.7%
014212	542000	OFFICE SUPPLIES	8,000	0	8,000	7,581.30	.00	418.70	94.8%
014212	543000	MAINT/REP SUP-BLD	28,500	0	28,500	10,339.79	.00	18,160.21	36.3%
014212	545000	CUSTODIAL SUPPLIE	37,500	0	37,500	32,879.83	.00	4,620.17	87.7%
014212	548100	BULK FUEL	194,327	0	194,327	267,430.16	.00	-73,103.16	137.6%
014212	548900	OTHER VEHIC SUPPL	300,000	467	300,467	376,071.09	.00	-75,604.25	125.2%
014212	553000	PUBLIC WORKS SUPP	65,000	0	65,000	58,173.80	.00	6,826.20	89.5%
014212	554000	ROAD MAINTENANCE/	65,400	0	65,400	11,457.84	.00	53,942.16	17.5%
014212	558000	OTHER SUPPLIES NE	3,900	0	3,900	3,444.93	.00	455.07	88.3%
014212	573000	DUES,SUBSCR. & IN	2,057	0	2,057	953.83	.00	1,103.17	46.4%
014212	573500	ENHANCEMENT OF SE	60,000	-60,000	0	.00	.00	.00	.0%
TOTAL HIGHWAY EXPENSE			3,355,968	366,133	3,722,101	3,656,566.94	.00	65,533.62	98.2%
014231 SNOW/ICE SALARIES & WAGES									
014231	513000	OVERTIME	40,000	0	40,000	31,855.12	.00	8,144.88	79.6%
TOTAL SNOW/ICE SALARIES & WAGES			40,000	0	40,000	31,855.12	.00	8,144.88	79.6%
014232 SNOW/ICE EQPT HIRE/MATERIALS									
014232	527000	RENTALS & LEASES	50,000	-46,850	3,150	3,150.00	.00	.00	100.0%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
014232 553000 PUBLIC WORKS SUPP	45,000	141,560	186,560	94,459.28	.00	92,100.60	50.6%	
TOTAL SNOW/ICE EQPT HIRE/MATERIALS	95,000	94,710	189,710	97,609.28	.00	92,100.60	51.5%	
014242 STREET LIGHTS								
014242 521100 ELECTRIC UTILITY	30,000	0	30,000	21,828.65	.00	8,171.35	72.8%	
TOTAL STREET LIGHTS	30,000	0	30,000	21,828.65	.00	8,171.35	72.8%	
014911 CEMETERY ADMINISTRATION								
014911 511900 SALARIES & WAGES	66,434	10,872	77,306	78,833.53	.00	-1,527.82	102.0%	
014911 514000 LONGEVITY	4,650	93	4,743	93.01	.00	4,649.99	2.0%	
014911 515007 SICK LEAVE BONUS	350	0	350	350.00	.00	.00	100.0%	
TOTAL CEMETERY ADMINISTRATION	71,434	10,965	82,399	79,276.54	.00	3,122.17	96.2%	
014912 CEMETERY ADMINISTRATION								
014912 517900 OTHER FRINGE BENE	325	0	325	99.99	.00	225.01	30.8%	
014912 523000 WATER UTILITY	2,504	0	2,504	2,081.15	.00	422.85	83.1%	
014912 534400 TELEPHONE & TELED	500	0	500	497.88	.00	2.12	99.6%	
014912 542000 OFFICE SUPPLIES	510	0	510	745.20	.00	-235.20	146.1%	
014912 573000 DUES,SUBSCR. & IN	1,269	0	1,269	1,593.72	.00	-324.72	125.6%	
TOTAL CEMETERY ADMINISTRATION	5,108	0	5,108	5,017.94	.00	90.06	98.2%	
015101 BOARD OF HEALTH								
015101 511800 PART-TIME YEAR-RO	2,500	0	2,500	2,500.10	.00	-.10	100.0%	
015101 511900 SALARIES & WAGES	263,520	13,968	277,488	251,519.03	.00	25,968.89	90.6%	
015101 512500 COMPENSATORY TIME	0	0	0	502.01	.00	-502.01	100.0%	
015101 513000 OVERTIME	1,998	0	1,998	7,063.76	.00	-5,065.76	353.5%	
015101 514000 LONGEVITY	475	0	475	475.00	.00	.00	100.0%	
015101 515007 SICK LEAVE BONUS	1,400	0	1,400	700.04	.00	699.96	50.0%	

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL BOARD OF HEALTH		269,893	13,968	283,861	262,759.94	.00	21,100.98	92.6%	
015102 BOARD OF HEALTH EXPENSE									
015102	517900	OTHER FRINGE BENE	950	0	950	969.50	.00	-19.50	102.1%
015102	530600	MEDICAL OR RELATE	4,000	0	4,000	2,877.12	.00	1,122.88	71.9%
015102	534400	TELEPHONE & TELED	1,200	0	1,200	995.76	.00	204.24	83.0%
015102	538000	OTHER PURCHASED S	3,591	0	3,591	1,560.00	.00	2,031.00	43.4%
015102	538003	OPIOID PURCHASED	0	63,841	63,841	3,400.00	.00	60,441.25	5.3%
015102	542000	OFFICE SUPPLIES	3,500	0	3,500	2,627.49	.00	872.51	75.1%
015102	548100	BULK FUEL	460	0	460	472.78	.00	-12.78	102.8%
015102	573000	DUES,SUBSCR. & IN	4,724	0	4,724	3,685.75	.00	1,038.25	78.0%
TOTAL BOARD OF HEALTH EXPENSE		18,425	63,841	82,266	16,588.40	.00	65,677.85	20.2%	
015401 COMMUNITY CENTER S&W									
015401	511800	PART-TIME YEAR-RO	27,439	0	27,439	28,123.70	.00	-684.70	102.5%
015401	511900	SALARIES & WAGES	170,548	20,634	191,182	181,181.63	.00	10,000.07	94.8%
015401	513000	OVERTIME	500	0	500	918.85	.00	-418.85	183.8%
015401	514000	LONGEVITY	4,140	145	4,285	4,307.35	.00	-22.45	100.5%
015401	515007	SICK LEAVE BONUS	700	0	700	700.00	.00	.00	100.0%
TOTAL COMMUNITY CENTER S&W		203,327	20,779	224,106	215,231.53	.00	8,874.07	96.0%	
015402 COMMUNITY CENTER EXPENSE									
015402	521100	ELECTRIC UTILITY	57,056	0	57,056	52,707.95	.00	4,348.05	92.4%
015402	521200	GAS UTILITY	30,058	0	30,058	34,328.93	.00	-4,270.93	114.2%
015402	522241	Printing & Reprod	2,000	0	2,000	.00	.00	2,000.00	.0%
015402	523000	WATER UTILITY	1,920	0	1,920	1,660.21	.00	259.79	86.5%
015402	524007	COPIERS MAINTENAN	2,500	0	2,500	7,697.39	.00	-5,197.39	307.9%
015402	524010	Computer Networki	2,500	0	2,500	.00	.00	2,500.00	.0%
015402	524300	OTHER MAINT/REPAI	5,850	0	5,850	2,451.75	.00	3,398.25	41.9%
015402	534400	TELEPHONE	1,000	0	1,000	.00	.00	1,000.00	.0%
015402	538000	OTHER PURCHASED S	6,350	0	6,350	5,568.78	.00	781.22	87.7%
015402	542000	OFFICE SUPPLIES	2,648	0	2,648	2,125.14	.00	522.86	80.3%

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
015402	542100	OFFICE EQUIPMENT	2,000	0	2,000	2,258.20	.00	-258.20	112.9%
015402	546000	GROUNDSKEEPING SU	2,000	0	2,000	1,276.71	.00	723.29	63.8%
015402	573500	ENHANCEMENT OF SE	4,800	0	4,800	4,602.08	.00	197.92	95.9%
TOTAL COMMUNITY CENTER EXPENSE			120,682	0	120,682	114,677.14	.00	6,004.86	95.0%
015411 COUNCIL ON AGING S&W									
015411	511800	PART-TIME YEAR-RO	52,313	401	52,714	40,913.91	.00	11,800.42	77.6%
015411	511900	SALARIES & WAGES	327,397	14,665	342,062	338,135.00	.00	3,927.22	98.9%
015411	512500	COMPENSATORY TIME	0	0	0	1,753.86	.00	-1,753.86	100.0%
015411	513000	OVERTIME	0	0	0	182.56	.00	-182.56	100.0%
015411	514000	LONGEVITY	11,906	588	12,494	12,873.39	.00	-379.63	103.0%
015411	515007	SICK LEAVE BONUS	2,450	0	2,450	350.00	.00	2,100.00	14.3%
015411	516000	ENHANCEMENT OF SE	54,061	0	54,061	.00	.00	54,061.00	.0%
TOTAL COUNCIL ON AGING S&W			448,127	15,654	463,781	394,208.72	.00	69,572.59	85.0%
015412 COUNCIL ON AGING EXPENSE									
015412	519030	TRAINING/PROF. DE	2,230	0	2,230	1,480.00	.00	750.00	66.4%
015412	522241	Printing & Reprod	150	0	150	88.50	.00	61.50	59.0%
015412	524007	COPIERS MAINTENAN	2,500	0	2,500	2,231.83	.00	268.17	89.3%
015412	524010	Computer Networki	2,000	0	2,000	2,000.00	.00	.00	100.0%
015412	530900	PROFESSIONAL/TECH	8,000	780	8,780	9,120.00	.00	-340.00	103.9%
015412	534100	ADVERTISING	500	0	500	151.03	.00	348.97	30.2%
015412	534300	POSTAGE	6,120	0	6,120	6,417.85	.00	-297.85	104.9%
015412	534400	TELEPHONE & TELED	2,976	0	2,976	2,422.32	.00	553.68	81.4%
015412	538000	OTHER PURCHASED S	2,000	0	2,000	1,534.13	.00	465.87	76.7%
015412	542000	OFFICE SUPPLIES	2,400	0	2,400	2,090.54	.00	309.46	87.1%
015412	542100	OFFICE EQUIPMENT	500	0	500	1,383.78	.00	-883.78	276.8%
015412	548100	BULK FUEL	4,875	0	4,875	3,566.24	.00	1,308.76	73.2%
015412	549000	FOOD & FOOD SERVI	42,407	0	42,407	47,655.46	.00	-5,248.46	112.4%
015412	550040	NURSES OFFICE SUP	500	0	500	195.71	.00	304.29	39.1%
015412	558000	UNCLASSIFIED SUPP	1,000	0	1,000	1,355.77	.00	-355.77	135.6%
015412	571000	In-State Travel	1,860	0	1,860	504.02	.00	1,355.98	27.1%
015412	573000	DUES,SUBSCR. & IN	0	0	0	1,775.41	.00	-1,775.41	100.0%
015412	573001	Dues	1,255	0	1,255	1,110.96	.00	144.04	88.5%
015412	573500	ENHANCEMENT OF SE	31,500	0	31,500	22,625.70	.00	8,874.30	71.8%
TOTAL COUNCIL ON AGING EXPENSE			112,773	780	113,553	107,709.25	.00	5,843.75	94.9%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			ENCUMBRANCES	AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED		BUDGET	USED	
015421 YOUTH & FAMILY SERVICES S&W									
015421 511900 SALARIES & WAGES	94,955	22,235	117,190	107,657.26		.00	9,533.02	91.9%	
015421 514000 LONGEVITY	2,849	248	3,097	3,096.68		.00	.00	100.0%	
015421 515000 VACATION SALARIES	0	13,128	13,128	13,128.36		.00	.00	100.0%	
015421 515005 SICK LEAVE BUY-BA	0	16,702	16,702	16,701.77		.00	.00	100.0%	
015421 515007 SICK LEAVE BONUS	350	0	350	.00		.00	350.00	.0%	
TOTAL YOUTH & FAMILY SERVICES S&W	98,154	52,313	150,467	140,584.07		.00	9,883.02	93.4%	
015422 YOUTH & FAMILY SERVICE EXPENSE									
015422 530900 PROFESSIONAL/TECH	1,620	0	1,620	1,215.00		.00	405.00	75.0%	
015422 534900 OTHER COMMUNICATI	600	0	600	559.57		.00	40.43	93.3%	
015422 538000 OTHER PURCHASED S	650	0	650	.00		.00	650.00	.0%	
015422 542000 OFFICE SUPPLIES	900	0	900	915.31		.00	-15.31	101.7%	
015422 573000 DUES/SUBSCRIPTION	480	0	480	189.00		.00	291.00	39.4%	
TOTAL YOUTH & FAMILY SERVICE EXPENSE	4,250	0	4,250	2,878.88		.00	1,371.12	67.7%	
015432 VETERANS EXPENSE/BENEFITS									
015432 530900 OTHER PROFESSIONA	45,018	0	45,018	45,017.76		.00	.24	100.0%	
015432 577000 VETERANS BENEFITS	100,000	143	100,143	85,461.15		.00	14,682.20	85.3%	
TOTAL VETERANS EXPENSE/BENEFITS	145,018	143	145,161	130,478.91		.00	14,682.44	89.9%	
015502 DISABILTY RIGHTS EXPENSE									
015502 542000 OFFICE SUPPLIES	200	0	200	.00		.00	200.00	.0%	
015502 573000 DUES,SUBSCR. & IN	300	0	300	.00		.00	300.00	.0%	
TOTAL DISABILTY RIGHTS EXPENSE	500	0	500	.00		.00	500.00	.0%	
015602 HUMAN SERVICES									
015602 530700 HUMAN SERVICES	83,250	0	83,250	81,811.25		.00	1,438.75	98.3%	

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0100	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
TOTAL HUMAN SERVICES		83,250	0	83,250	81,811.25	.00	1,438.75	98.3%	
016101 LIBRARY SALARIES & WAGES									
016101	511100	SALARIES ELECTED	7,000	0	7,000	7,000.00	.00	.00	100.0%
016101	511800	PART-TIME YEAR-RO	235,673	9,935	245,608	211,376.70	.00	34,231.75	86.1%
016101	511900	SALARIES & WAGES	480,984	17,683	498,667	474,738.28	.00	23,928.58	95.2%
016101	512500	COMPENSATORY TIME	0	0	0	2,554.81	.00	-2,554.81	100.0%
016101	513000	OVERTIME	0	0	0	2,236.38	.00	-2,236.38	100.0%
016101	514000	LONGEVITY	25,060	1,043	26,103	24,355.92	.00	1,746.88	93.3%
016101	515000	VACATION S&W	0	0	0	10,175.63	.00	-10,175.63	100.0%
016101	515005	SICK LEAVE BUY-BA	0	0	0	7,102.73	.00	-7,102.73	100.0%
016101	515007	SICK LEAVE BONUS	2,800	0	2,800	1,429.17	.00	1,370.83	51.0%
016101	519030	TRAINING/PROF. DE	3,515	178	3,693	.00	.00	3,693.32	.0%
TOTAL LIBRARY SALARIES & WAGES		755,032	28,839	783,871	740,969.62	.00	42,901.81	94.5%	
016102 LIBRARY EXPENSE									
016102	517900	OTHER FRINGE BENE	370	0	370	720.00	.00	-350.00	194.6%
016102	521100	ELECTRIC UTILITY	27,475	0	27,475	28,592.26	.00	-1,117.26	104.1%
016102	521200	GAS UTILITY	8,867	0	8,867	9,824.76	.00	-957.76	110.8%
016102	523000	WATER UTILITY	1,402	0	1,402	977.54	.00	424.46	69.7%
016102	524300	OTHER MAINT/REPAI	5,700	0	5,700	5,278.39	.00	421.61	92.6%
016102	530900	PROFESSIONAL/TECH	50,973	0	50,973	51,039.66	.00	-66.66	100.1%
016102	534100	ADVERTISING	180	0	180	60.00	.00	120.00	33.3%
016102	542000	OFFICE SUPPLIES	5,750	0	5,750	5,339.21	.00	410.79	92.9%
016102	551000	LIBRARY MATERIALS	162,942	0	162,942	.00	.00	162,942.00	.0%
016102	551070	LIBRARY - BOOKS	0	0	0	74,571.00	.00	-74,571.00	100.0%
016102	551071	LIBRARY - PERIODI	0	0	0	8,246.82	.00	-8,246.82	100.0%
016102	551072	LIBRARY - AUDIO	0	0	0	15,800.74	.00	-15,800.74	100.0%
016102	551073	LIBRARY - VIDEO	0	0	0	5,188.95	.00	-5,188.95	100.0%
016102	551074	LIBRARY - EBOOKS	0	0	0	49,192.02	.00	-49,192.02	100.0%
016102	551075	LIBRARY - ELECTRO	0	0	0	2,631.76	.00	-2,631.76	100.0%
016102	551076	LIBRARY - DATAS	0	0	0	4,150.00	.00	-4,150.00	100.0%
016102	551077	LIBRARY - OTHER L	0	0	0	1,585.20	.00	-1,585.20	100.0%
016102	558000	UNCLASSIFIED SUPP	13,000	0	13,000	12,664.59	.00	335.41	97.4%
016102	573000	DUES,SUBSCR. & IN	3,524	0	3,524	2,766.13	.00	757.87	78.5%
TOTAL LIBRARY EXPENSE		280,183	0	280,183	278,629.03	.00	1,553.97	99.4%	

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
016291 RECREATION SEASONAL S&W								
016291 512000 REC & YOUTH SEASO	219,179	0	219,179	229,541.08	.00		-10,362.08	104.7%
TOTAL RECREATION SEASONAL S&W	219,179	0	219,179	229,541.08	.00		-10,362.08	104.7%
016301 RECREATION & YOUTH S&W								
016301 511800 PART-TIME YEAR-RO	21,864	474	22,338	9,462.85	.00		12,875.27	42.4%
016301 511900 SALARIES & WAGES	232,512	18,604	251,116	236,112.34	.00		15,003.16	94.0%
016301 512500 COMPENSATORY TIME	0	0	0	1,218.61	.00		-1,218.61	100.0%
016301 513000 OVERTIME	0	0	0	14,161.56	.00		-14,161.56	100.0%
016301 514000 LONGEVITY	9,874	212	10,086	12,766.19	.00		-2,679.95	126.6%
016301 515000 VACATION SALARIES	0	0	0	3,312.20	.00		-3,312.20	100.0%
016301 515005 SICK LEAVE BUY-BA	0	0	0	5,217.16	.00		-5,217.16	100.0%
016301 515007 SICK LEAVE BONUS	350	0	350	.00	.00		350.00	.0%
TOTAL RECREATION & YOUTH S&W	264,600	19,290	283,890	282,250.91	.00		1,638.95	99.4%
016302 RECREATION & YOUTH EXPENSE								
016302 517900 OTHER FRINGE BENE	500	0	500	500.00	.00		.00	100.0%
016302 521100 ELECTRIC UTILITY	9,000	0	9,000	13,213.90	.00		-4,213.90	146.8%
016302 524200 OFFICE EQUIPMENT	400	0	400	.00	.00		400.00	.0%
016302 527000 RENTALS & LEASES	4,100	0	4,100	7,967.50	.00		-3,867.50	194.3%
016302 534100 ADVERTISING	0	0	0	125.00	.00		-125.00	100.0%
016302 534400 TELEPHONE & TELED	600	0	600	726.07	.00		-126.07	121.0%
016302 538000 OTHER PURCHASED S	1,480	0	1,480	850.00	.00		630.00	57.4%
016302 542000 OFFICE SUPPLIES	2,500	0	2,500	1,931.73	.00		568.27	77.3%
016302 543000 MAINT/REP SUP-BLD	400	0	400	.00	.00		400.00	.0%
016302 548100 BULK FUEL	1,600	0	1,600	1,953.18	.00		-353.18	122.1%
016302 553000 PUBLIC WORKS SUPP	5,950	0	5,950	5,713.17	.00		236.83	96.0%
016302 558000 OTHER SUPPLIES NE	9,000	0	9,000	2,524.59	.00		6,475.41	28.1%
016302 573000 DUES, SUBSCR. & IN	45	0	45	.00	.00		45.00	.0%
016302 578000 OTHERWISE UNCLASS	12,500	0	12,500	9,051.69	.00		3,448.31	72.4%
TOTAL RECREATION & YOUTH EXPENSE	48,075	0	48,075	44,556.83	.00		3,518.17	92.7%
016331 HARBORMASTER SALARIES & WAGES								
016331 511800 PART-TIME YEAR-RO	5,927	0	5,927	374.28	.00		5,552.72	6.3%

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR: 0100	GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
016331	511900	SALARIES & WAGES	291,650	13,875	305,525	296,478.42	.00	9,046.92	97.0%
016331	512000	SEASONAL S&W	37,934	0	37,934	46,113.71	.00	-8,179.71	121.6%
016331	513000	OVERTIME	1,000	0	1,000	305.76	.00	694.24	30.6%
016331	514000	LONGEVITY	10,960	273	11,233	10,504.36	.00	728.35	93.5%
016331	515000	VACATION SALARIES	0	0	0	5,300.86	.00	-5,300.86	100.0%
016331	515005	SICK LEAVE BUY-BA	0	0	0	9,391.80	.00	-9,391.80	100.0%
016331	515007	SICK LEAVE BONUS	1,400	0	1,400	700.00	.00	700.00	50.0%
016331	516000	ENHANCEMENT OF SE	11,750	0	11,750	.00	.00	11,750.00	.0%
TOTAL HARBORMASTER SALARIES & WAGES			360,621	14,148	374,769	369,169.19	.00	5,599.86	98.5%
016332 HARBORMASTER EXP									
016332	517900	OTHER FRINGE BENE	1,450	0	1,450	3,593.77	.00	-2,143.77	247.8%
016332	521100	ELECTRIC UTILITY	14,000	0	14,000	15,920.10	.00	-1,920.10	113.7%
016332	521200	GAS UTILITY	3,000	0	3,000	1,366.34	.00	1,633.66	45.5%
016332	523000	WATER UTILITY	10,620	0	10,620	7,067.67	.00	3,552.33	66.6%
016332	524300	OTHER MAINT/REPAI	6,000	0	6,000	5,943.12	.00	56.88	99.1%
016332	527000	RENTALS & LEASES	2,880	0	2,880	3,413.40	.00	-533.40	118.5%
016332	529000	OTHER PROPERTY RE	12,000	0	12,000	7,697.96	.00	4,302.04	64.1%
016332	530300	DATA PROCESSING S	120	0	120	60.00	.00	60.00	50.0%
016332	530600	MEDICAL OR RELATE	200	0	200	266.13	.00	-66.13	133.1%
016332	530900	PROFESSIONAL/TECH	3,320	0	3,320	3,760.00	.00	-440.00	113.3%
016332	534100	ADVERTISING	200	0	200	.00	.00	200.00	.0%
016332	534400	TELEPHONE & TELED	7,100	0	7,100	11,071.43	.00	-3,971.43	155.9%
016332	542000	OFFICE SUPPLIES	1,300	0	1,300	1,444.30	.00	-144.30	111.1%
016332	543000	MAINT/REP SUP-BLD	7,500	0	7,500	5,532.14	.00	1,967.86	73.8%
016332	545000	CUSTODIAL SUPPLIE	2,000	0	2,000	2,435.50	.00	-435.50	121.8%
016332	546000	GROUNDSKEEPING SU	2,200	0	2,200	4,715.33	.00	-2,515.33	214.3%
016332	548100	BULK FUEL	7,000	0	7,000	5,904.28	.00	1,095.72	84.3%
016332	548900	OTHER VEHIC SUPPL	6,000	0	6,000	11,540.10	.00	-5,540.10	192.3%
016332	553000	PUBLIC WORKS SUPP	5,800	0	5,800	10,170.45	.00	-4,370.45	175.4%
016332	558000	OTHER SUPPLIES NE	600	0	600	.00	.00	600.00	.0%
016332	573000	DUES,SUBSCR. & IN	3,250	0	3,250	1,749.49	.00	1,500.51	53.8%
016332	585000	CAPITAL OUTLAY	4,339	0	4,339	2,688.38	.00	1,650.62	62.0%
016332	586000	DREDGING	150,000	0	150,000	63,738.53	.00	86,261.47	42.5%
TOTAL HARBORMASTER EXP			250,879	0	250,879	170,078.42	.00	80,800.58	67.8%
016702 BROOKS MUSEUM COMMISSION EXP									
016702	521100	ELECTRIC UTILITY	4,000	0	4,000	2,979.63	.00	1,020.37	74.5%

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENCUMBRANCES	BUDGET	USED	
016702 521200 GAS UTILITY	6,000	0	6,000	2,078.48		.00	3,921.52	34.6%	
016702 523000 WATER UTILITY	3,000	0	3,000	1,867.43		.00	1,132.57	62.2%	
016702 524300 OTHER MAINT/REPAI	1,000	0	1,000	.00		.00	1,000.00	.0%	
TOTAL BROOKS MUSEUM COMMISSION EXP	14,000	0	14,000	6,925.54		.00	7,074.46	49.5%	
016911 HISTORICAL COMMISSION S&W									
016911 511800 PART-TIME YEAR-RO	2,040	0	2,040	518.61		.00	1,521.39	25.4%	
TOTAL HISTORICAL COMMISSION S&W	2,040	0	2,040	518.61		.00	1,521.39	25.4%	
016912 HISTORICAL COMMISSION EXPENSE									
016912 530900 OTHER PROFESSIONA	150	0	150	.00		.00	150.00	.0%	
016912 534100 ADVERTISING	100	0	100	.00		.00	100.00	.0%	
016912 573000 DUES,SUBSCR. & IN	100	0	100	.00		.00	100.00	.0%	
TOTAL HISTORICAL COMMISSION EXPENSE	350	0	350	.00		.00	350.00	.0%	
016922 CELEBRATIONS									
016922 558000 OTHER SUPPLIES NE	1,600	0	1,600	.00		.00	1,600.00	.0%	
TOTAL CELEBRATIONS	1,600	0	1,600	.00		.00	1,600.00	.0%	
016951 GOLF S&W									
016951 511900 SALARIES & WAGES	609,435	36,005	645,440	603,827.39		.00	41,613.08	93.6%	
016951 512000 SEASONAL S&W	353,047	0	353,047	295,457.79		.00	57,589.21	83.7%	
016951 512500 COMPENSATORY TIME	0	0	0	2,702.43		.00	-2,702.43	100.0%	
016951 513000 OVERTIME	24,000	0	24,000	27,679.64		.00	-3,679.64	115.3%	
016951 514000 LONGEVITY	12,792	704	13,496	19,825.10		.00	-6,328.99	146.9%	
016951 515000 VACATION S&W	0	0	0	437.30		.00	-437.30	100.0%	
016951 515005 SICK LEAVE BUY-BA	0	0	0	524.70		.00	-524.70	100.0%	
016951 515007 SICK LEAVE BONUS	3,150	0	3,150	1,400.00		.00	1,750.00	44.4%	

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
TOTAL GOLF S&W	1,002,424	36,710	1,039,134	951,854.35	.00	87,279.23	91.6%		
016952 GOLF EXPENSE									
016952 517200 UNEMPLOYMENT COMP	23,500	0	23,500	.00	.00	23,500.00	.0%		
016952 517900 OTHER FRINGE BENE	6,450	0	6,450	5,061.11	.00	1,388.89	78.5%		
016952 521000 ENERGY OIL HEAT	12,240	0	12,240	12,796.00	.00	-556.00	104.5%		
016952 521100 ELECTRIC UTILITY	34,141	0	34,141	33,669.38	.00	471.47	98.6%		
016952 523000 WATER UTILITY	2,034	0	2,034	1,285.43	.00	748.72	63.2%		
016952 524100 VEHICLE REPAIR SE	3,000	0	3,000	46.86	.00	2,953.14	1.6%		
016952 524200 OFFICE EQUIPMENT	2,400	0	2,400	1,183.50	.00	1,216.50	49.3%		
016952 524300 OTHER MAINT/REPAI	42,500	0	42,500	58,532.82	.00	-16,032.82	137.7%		
016952 527000 RENTALS & LEASES	103,251	0	103,251	104,975.00	.00	-1,724.00	101.7%		
016952 529000 OTHER PROPERTY RE	27,480	0	27,480	13,501.16	.00	13,978.84	49.1%		
016952 530300 DATA PROCESSING S	48,000	0	48,000	48,893.62	.00	-893.62	101.9%		
016952 530900 PROFESSIONAL/TECH	16,300	0	16,300	3,301.19	.00	12,998.81	20.3%		
016952 534100 ADVERTISING	45,500	0	45,500	37,476.58	.00	8,023.42	82.4%		
016952 534400 TELEPHONE & TELED	5,100	0	5,100	6,515.52	.00	-1,415.52	127.8%		
016952 541000 ENERGY SUPPLIES E	10,432	0	10,432	15,661.18	.00	-5,229.18	150.1%		
016952 542000 OFFICE SUPPLIES	2,700	0	2,700	3,097.72	.00	-397.72	114.7%		
016952 543000 MAINT/REP SUP-BLD	8,950	0	8,950	3,254.19	.00	5,695.81	36.4%		
016952 545000 CUSTODIAL SUPPLIE	4,200	0	4,200	4,725.58	.00	-525.58	112.5%		
016952 546000 GROUNDSKEEPING SU	202,000	0	202,000	261,277.43	.00	-59,277.43	129.3%		
016952 548100 BULK FUEL	0	0	0	143.02	.00	-143.02	100.0%		
016952 548900 VEHICLE SUPPLIES	27,686	0	27,686	32,464.53	.00	-4,778.53	117.3%		
016952 550000 MEDICAL & SUPPLIE	2,200	0	2,200	1,054.40	.00	1,145.60	47.9%		
016952 553000 PUBLIC WORKS SUPP	1,000	0	1,000	412.17	.00	587.83	41.2%		
016952 558000 OTHER SUPPLIES NE	19,200	0	19,200	8,065.32	.00	11,134.68	42.0%		
016952 573000 DUES,SUBSCR. & IN	5,850	0	5,850	4,304.00	.00	1,546.00	73.6%		
TOTAL GOLF EXPENSE	656,114	0	656,114	661,697.71	.00	-5,583.71	100.9%		
016958 GOLF CAPITAL OUTLAY									
016958 585000 CAPITAL OUTLAY FI	68,000	0	68,000	37,705.53	.00	30,294.47	55.4%		
TOTAL GOLF CAPITAL OUTLAY	68,000	0	68,000	37,705.53	.00	30,294.47	55.4%		
017785 TAX SUPPORTED DEBT									
017785 591000 MATURE PRINCIPAL	2,337,844	0	2,337,844	2,326,600.00	.00	11,244.00	99.5%		

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13								
ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
017785 591500 INTEREST ON LONG	744,352	0	744,352	789,568.76	.00	-45,216.76	106.1%	
TOTAL TAX SUPPORTED DEBT	3,082,196	0	3,082,196	3,116,168.76	.00	-33,972.76	101.1%	
017997 ANTICIPATION LOAN PRIN & INT								
017997 592500 INTEREST ON NOTES	10,000	0	10,000	.00	.00	10,000.00	.0%	
TOTAL ANTICIPATION LOAN PRIN & INT	10,000	0	10,000	.00	.00	10,000.00	.0%	
018212 STATE ASSESSMENTS								
018212 563400 M V EXCISE ASSESS	11,020	0	11,020	10,440.00	.00	580.00	94.7%	
018212 563900 MOSQUITO CONTROL	190,030	0	190,030	190,073.00	.00	-43.00	100.0%	
018212 564000 AIR POLLUTION ASS	8,138	0	8,138	8,138.00	.00	.00	100.0%	
018212 566300 REGIONAL TRANSIT	113,451	0	113,451	113,451.00	.00	.00	100.0%	
TOTAL STATE ASSESSMENTS	322,639	0	322,639	322,102.00	.00	537.00	99.8%	
018312 BARNS CTY RETIR & TAX ASSESS								
018312 562100 BARNSTABLE COUNTY	249,879	-7,090	242,789	242,789.32	.00	.00	100.0%	
018312 562500 BARNS CTY RETIRE	3,504,895	0	3,504,895	3,504,895.00	.00	.00	100.0%	
TOTAL BARNS CTY RETIR & TAX ASSESS	3,754,774	-7,090	3,747,684	3,747,684.32	.00	.00	100.0%	
018352 CAPE COD COMMISSION ASSESSMNTS								
018352 562600 CAPE COD COMMISSO	252,749	7,555	260,304	260,304.04	.00	.00	100.0%	
TOTAL CAPE COD COMMISSION ASSESSMNTS	252,749	7,555	260,304	260,304.04	.00	.00	100.0%	
019132 UNEMPLOYMENT COMPENSATION								
019132 517200 UNEMPLOYMENT COMP	20,000	33,007	53,007	41,237.68	.00	11,769.69	77.8%	

TOWN OF HARWICH - LIVE DATA

YTD BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0100 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
TOTAL UNEMPLOYMENT COMPENSATION	20,000	33,007	53,007	41,237.68	.00	11,769.69	77.8%		
019142 GROUP HEALTH INS									
019142 575000 GROUP HEALTH TOWN	2,862,067	-200,000	2,662,067	2,619,366.04	.00	42,700.96	98.4%		
019142 575010 GRP HEALTH-TOWN R	1,458,109	-188,796	1,269,313	1,269,312.00	.00	.73	100.0%		
019142 575030 LIFE INSURANCE	10,000	0	10,000	7,656.33	.00	2,343.67	76.6%		
019142 575040 GRP HEALTH-SCHOOL	584,479	0	584,479	557,000.50	.00	27,478.50	95.3%		
019142 575050 GROUP HEALTH-WATE	228,552	0	228,552	229,767.00	.00	-1,215.00	100.5%		
019142 575055 GRP HEALTH - SEWE	13,404	0	13,404	.00	.00	13,404.00	.0%		
019142 575060 GRP HEALTH-WATER	108,614	0	108,614	82,616.00	.00	25,998.00	76.1%		
019142 575070 OPEB	250,000	0	250,000	250,000.00	.00	.00	100.0%		
019142 575075 MEDICARE B - PENA	10,500	2,040	12,540	7,068.00	.00	5,472.00	56.4%		
TOTAL GROUP HEALTH INS	5,525,725	-386,756	5,138,969	5,022,785.87	.00	116,182.86	97.7%		
019452 GENERAL INSURANCE									
019452 574010 PROPERTY & CASUAL	292,988	0	292,988	256,309.21	.00	36,678.79	87.5%		
019452 574011 MIIA PROFESSIONAL	60,024	0	60,024	55,708.03	.00	4,315.97	92.8%		
019452 574012 WORKMEN'S COMP-TO	194,465	-35,104	159,361	142,750.00	.00	16,611.00	89.6%		
019452 574014 PROPERTY & CASUAL	46,816	0	46,816	76,272.56	.00	-29,456.56	162.9%		
019452 574015 PROPERTY & CASUAL	61,145	0	61,145	66,656.03	.00	-5,511.03	109.0%		
019452 574017 WORKERS COMP-WATE	36,221	0	36,221	25,511.89	.00	10,709.11	70.4%		
019452 574030 BYD POLICE & FIRE	101,740	0	101,740	71,530.62	.00	30,209.38	70.3%		
019452 574031 BYD MANAGEMENT FE	7,260	0	7,260	6,800.00	.00	460.00	93.7%		
019452 574050 MARINA COVERAGE	109,423	0	109,423	103,317.00	.00	6,106.00	94.4%		
TOTAL GENERAL INSURANCE	910,082	-35,104	874,978	804,855.34	.00	70,122.66	92.0%		
019462 GENERAL INSURANCE DEDUCTIBLES									
019462 574001 GENERAL INSURANCE	20,000	0	20,000	18,700.00	.00	1,300.00	93.5%		
TOTAL GENERAL INSURANCE DEDUCTIBLES	20,000	0	20,000	18,700.00	.00	1,300.00	93.5%		
TOTAL GENERAL FUND	73,134,679	-200,180	72,934,499	71,818,809.44	.00	1,115,689.13	98.5%		
TOTAL EXPENSES	73,134,679	-200,180	72,934,499	71,818,809.44	.00	1,115,689.13			

TOWN OF HARWICH - LIVE DATA



YTD BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	73,134,679	-200,180	72,934,499	71,818,809.44	.00	1,115,689.13	98.5%

** END OF REPORT - Generated by Kathleen Barrette **

Harwich Community Center FY 2025 Budget Narrative

- The proposed FY 25 Community Center budget is presented with the same level services appropriation from FY24. The proposed budget is accounting for all cuts that could feasibly be absorbed within current operations and in recognition of the current financial climate facing the Town and its residents.
- One of the largest budget increases from FY24 to FY25—as was true of the previous years—is tied to contractually mandated salary and wage costs. This is much more prevalent this year as we hired a new Program Specialist II to the staff. The position was voted for at last year’s Town Meeting. In addition, contractually we had a 2% COLA increase to HEA + SEIU as well as by-law employees, and the addition of step increases and longevity payments netting an anticipated significant increase in this category.
- Of the expenditure budget line items, approximately 73% of the department’s budget is accounted for solely in utility costs (electric, gas + water). Other non-negotiable costs needed to operate the building, including grounds-keeping, trash removal, building equipment/repairs, and inspections compromise an additional 27% of the budget. The Community Center budget absorbs the full cost of these expenses, though it’s important to note that they are utilized by five other Town Departments (Council on Aging, Channel 8, Recreation, Cemetery, and Veterans Affairs).
- This budget shows an increase. However, it is important to note that a 6% increase was assigned to any utilities in FY25 budget for the Community Center. Adding a larger increase to reflect current Market Rates would far exceed the allowable percentage range increase from the Town’s Budget Message.
- Attached to this level service budget as directed, is my extension of services for improvements in operations. The proposed items include a request for scanning stations outside the gym + activity rooms to accompany new software for statistical purposes as well as help the public. One of the more important EOS is the addition of security cameras in and around the building. The last few are important for maintenance of the building. New blinds in Activity Rooms 3, 4 & 5 as well as the Multipurpose Room. New furniture in the lobby areas. Lastly, I have requested to have a company come in to do a deep cleaning of the entire building. Maintenance is key to extending the useful life of our building.

Community Center Draft Estimated Project List

***Blinds** – Activity Rooms #5, 3, 4 & Center Room = Estimated \$8,000
+ 1 Multi-Purpose Room = Estimated \$2,258
Total Cost = \$10,500.00

***Cleaning** – Close the building and do an industrial cleaning
(try to coordinate when new carpets go in)
Total Cost = Waiting on Estimates

***Furniture** – Lobby Area Furniture
Total Cost = Waiting on Estimates

Cameras – Additional security throughout the building
Total Cost = \$20,000 - \$25,000

Seaside Alarm – \$20K to \$25K

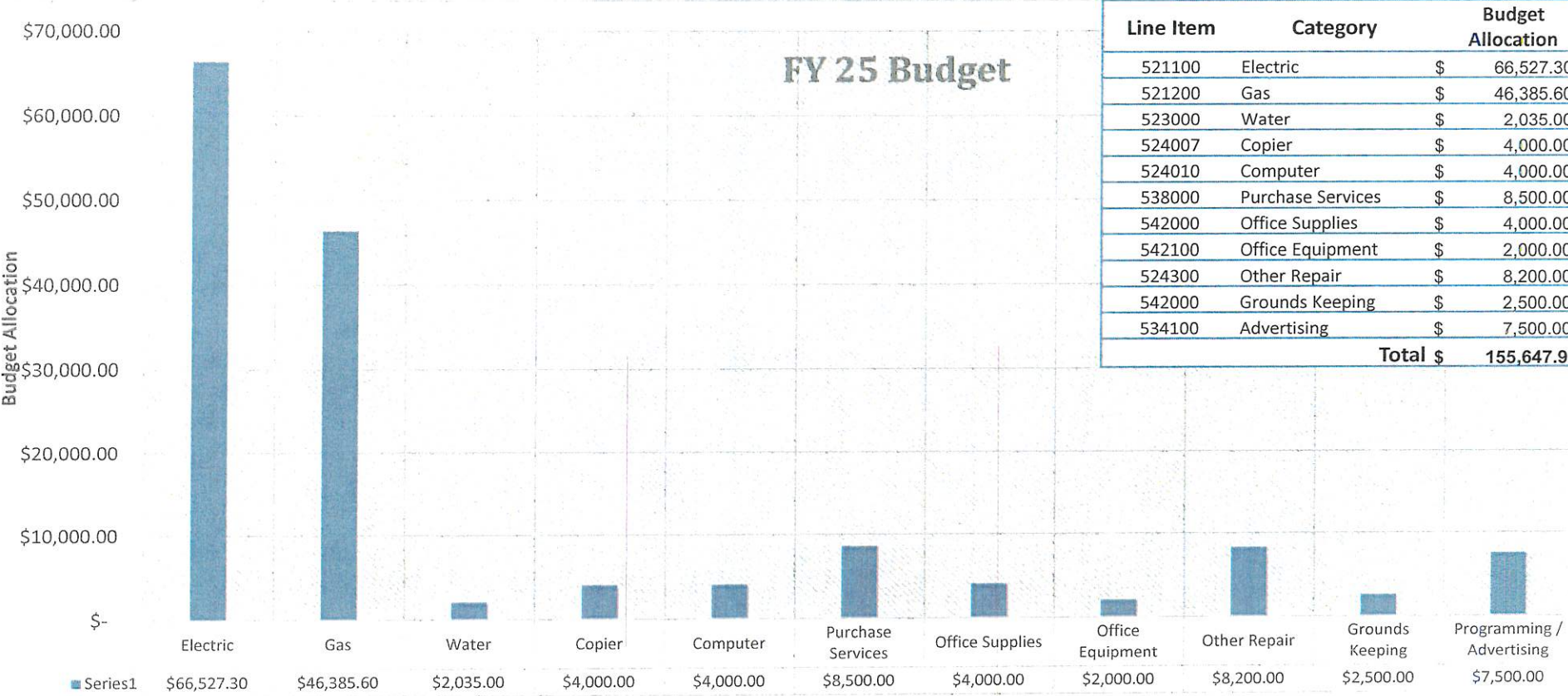
- 32 Camera (additional 16 cameras)
Price includes all new equipment (32 new cameras & monitoring)
- Labor, install, equipment.

Monitors – Set up monitors with the My Senior Software system outside 3 rooms
All-in-one touch screen computer: \$900 each = \$2,700
Desk Scanners: \$320 = \$960
Software Licensing + Shipping: \$9,840
Total Cost = \$13,500.00

**To maintain health and safety for the benefit of patrons and to add to the longevity of the building.*

	General Fund	2024 Budget	2025 Projected Budget	Percent Change	Reason for Increase/Decrease
511800	Part-Time Year-Round S&W	\$28,670.77	\$26,867.86	- 6.29%	
511900	Salary & Wages	\$177,962.78	\$242,221.78	36.1%	Contracted + 2% HEA COLA, + New Employee (voted last year)
51300	Overtime	\$500.00	\$500.00	0%	Level Funded
51400	Longevity	\$6,173.15	\$7,197.04	16.6%	Contracted
515007	Sick Leave	\$700.00	\$1050.00	- 85%	Contracted / New Employee
	SUBTOTAL:	\$214,006.70	\$277,836.68	29.8%	
521100	Electric Utility	\$62,761.60	\$66,527.30	6%	Increased as directed
521200	Gas Utility	\$43,760.00	\$46,385.60	6%	Increased as directed
523000	Water	\$1,920.00	\$2,035.00	6%	Increased as directed
524007	Copiers	\$3,178.00	\$4,000.00	25.8%	Toner, Service Agreement (under-funded last year)
524010	Computer Software	\$3,000.00	\$4,000.00	33%	Software for Reservation System
538000	Other Purchase Services	\$7,750.00	\$8,500.00	9.6%	Inflation Increase
54200	Office Supplies	\$3,210.00	\$4,000.00	24.6%	
54210	Office Equipment	\$2,000.00	\$2,000.00	0%	Level Funded
524300	Other Maint/Repair	\$7,850.00	\$8,200.00	4.4%	Inflation Increase
54600	Grounds Keeping	\$2,500.00	\$2,500.00	0%	Level Funded
534100	Programming/Advertising	\$6,000.00	\$7,500.00	25%	\$400 per month for programs
	SUBTOTAL:	\$143,839.60	\$155,647.90	8.2%	
	TOTALS:	\$357,846.30	\$433,484.58	21.14%	

FY 25 Budget



Budget Allocation

\$70,000.00

\$60,000.00

\$50,000.00

\$40,000.00

\$30,000.00

\$20,000.00

\$10,000.00

\$-

Electric \$66,527.30

Gas \$46,385.60

Water \$2,035.00

Copier \$4,000.00

Computer \$4,000.00

Purchase Services \$8,500.00

Office Supplies \$4,000.00

Office Equipment \$2,000.00

Other Repair \$8,200.00

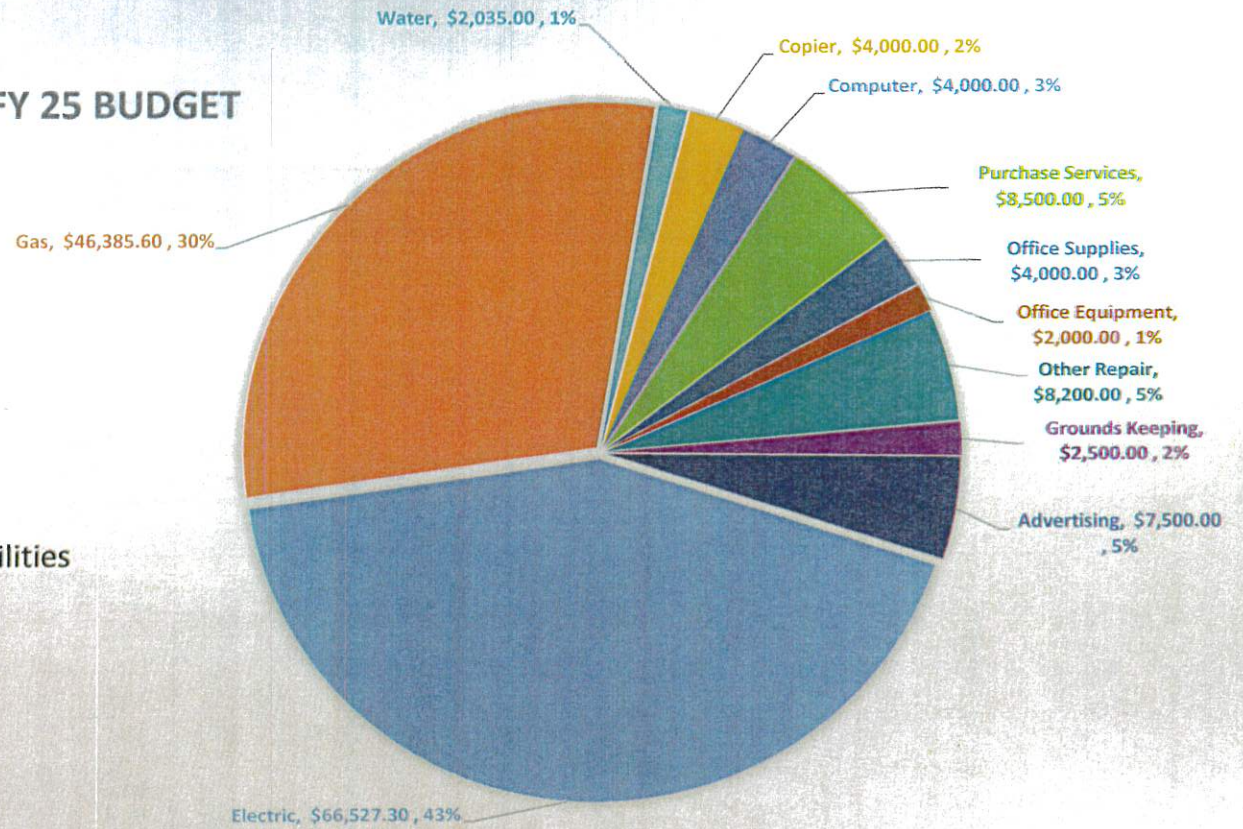
Grounds Keeping \$2,500.00

Programming / Advertising \$7,500.00

FY 25 Budget

Line Item	Category	Budget Allocation
521100	Electric	\$ 66,527.30
521200	Gas	\$ 46,385.60
523000	Water	\$ 2,035.00
524007	Copier	\$ 4,000.00
524010	Computer	\$ 4,000.00
538000	Purchase Services	\$ 8,500.00
542000	Office Supplies	\$ 4,000.00
542100	Office Equipment	\$ 2,000.00
524300	Other Repair	\$ 8,200.00
542000	Grounds Keeping	\$ 2,500.00
534100	Advertising	\$ 7,500.00
Total \$		155,647.90

FY 25 BUDGET



Please Note: 73% of budget is utilities for the entire building, including:

- Youth/Rec
- COA
- Channel 8
- Cemetery
- Veterans Affairs
- Community Center

FY 24 Budget

Line Item	Category	Budget Allocation
521100	Electric	\$ 62,761.60
521200	Gas	\$ 43,670.00
523000	Water	\$ 1,920.00
522241	Printing	\$ 1,975.00
524007	Copier	\$ 3,500.00
524010	Computer	\$ 3,000.00
521200	Telephone	\$ 1,000.00
523000	Purchase Service	\$ 7,750.00
524300	Office Supplies	\$ 3,000.00
53800	Office Equipment	\$ 2,000.00
542000	Other Repair	\$ 7,850.00
57300	Programming	\$ 6,000.00
54600	Grounds Keeping	\$ 2,500.00
Total		\$ 146,926.60

FY 25 Budget

Line Item	Category	Budget Allocation
521100	Electric	\$ 66,527.30
521200	Gas	\$ 46,385.66
523000	Water	\$ 2,035.00
524007	Copier	\$ 4,000.00
524010	Computer	\$ 4,000.00
538000	Purchase Services	\$ 8,500.00
542000	Office Supplies	\$ 4,000.00
542100	Office Equipment	\$ 2,000.00
524300	Other Repair	\$ 8,200.00
534100	Advertising	\$ 7,500.00
542000	Grounds Keeping	\$ 2,500.00
Total		\$ 155,647.96

74 % of the Community Center Budget is for*:

- Water, 1%
- Electric, 43%
- Gas, 30%

Also:

- Supplies / Equipment, 4%
- Grounds, 2%
- Repairs (to the building), 5%
- Copier / Computer, 6%
- Programming, 5%
- Purchase Services, 5%
- (includes inspections, trash, ect)

Are an additional 27%

Making 73% of the Community Center budget for service for 5 departments, and the Community Center itself.

- COA
- Youth/Recreation
- Cemetery
- Channel 18
- Veterans Affairs

* No increase to conform to 1.5% overall increase to budget as directed in the FY25 budget message.

FY 24-25 Budget Comparison



TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

ACCOUNTS FOR:		2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND		ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
01	GENERAL FUND - BAL							
01	596000 TRANSF OUT	3,195,256.62	1,015,050.00	1,015,050.00	1,019,050.00	.00	550,432.00	-45.8%
	TOTAL GENERAL FUND - BAL	3,195,256.62	1,015,050.00	1,015,050.00	1,019,050.00	.00	550,432.00	-45.8%
011141	MODERATOR S&W							
011141	511100 S&WSELECTED	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
	TOTAL MODERATOR S&W	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
011221	SELECTMEN S&W							
011221	511100 S&WSELECTED	11,800.00	12,500.00	12,500.00	8,200.00	.00	12,500.00	.0%
	TOTAL SELECTMEN S&W	11,800.00	12,500.00	12,500.00	8,200.00	.00	12,500.00	.0%
011222	SELECTMEN - EXP							
011222	542000 OFF SUPPLS	.00	250.00	250.00	68.34	.00	250.00	.0%
011222	573000 DUE,SB,TRV	6,845.30	7,350.00	7,350.00	5,278.15	.00	7,350.00	.0%
011222	578000 OTHER UNCL	846.20	1,150.00	1,150.00	.00	.00	1,150.00	.0%
	TOTAL SELECTMEN - EXP	7,691.50	8,750.00	8,750.00	5,346.49	.00	8,750.00	.0%
011311	FINANCE COMMITTEE S&W							
011311	511800 PTS&WYRROU	1,165.29	3,000.00	3,000.00	654.67	.00	3,000.00	.0%
	TOTAL FINANCE COMMITTEE S&W	1,165.29	3,000.00	3,000.00	654.67	.00	3,000.00	.0%
011312	FINANCE COMMITTEE - EXP							
011312	542000 OFF SUPPLS	.00	250.00	250.00	.00	.00	250.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS								FOR PERIOD 99	
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011312	573000	DUE,SB,TRV	1,002.03	1,750.00	1,750.00	997.45	.00	1,750.00	.0%
TOTAL FINANCE COMMITTEE - EX			1,002.03	2,000.00	2,000.00	997.45	.00	2,000.00	.0%
011322	Finance Committee Reserve Fund								
011322	578001	RES FUND	.00	50,000.00	50,000.00	.00	.00	50,000.00	.0%
TOTAL Finance Committee Rese			.00	50,000.00	50,000.00	.00	.00	50,000.00	.0%
011351	TOWN ACCOUNTANT - SAL								
011351	511800	PTS&WYRROU	14,290.08	.00	.00	3,660.12	.00	.00	.0%
011351	511900	S&W	213,683.27	277,096.00	277,096.00	194,549.78	.00	291,993.56	5.4%
011351	513000	OVERTIME	2,444.98	1,000.00	1,000.00	7,093.56	.00	1,000.00	.0%
011351	514000	LONGEVITY	2,435.09	4,028.00	4,028.00	.00	.00	.00	-100.0%
011351	515007	SCKLVBONUS	350.00	700.00	700.00	.00	.00	700.00	.0%
TOTAL TOWN ACCOUNTANT - SAL			233,203.42	282,824.00	282,824.00	205,303.46	.00	293,693.56	3.8%
011352	TOWN ACCOUNTANT - EXP								
011352	530900	OTH PROFES	38,713.43	5,454.00	5,454.00	11,711.03	.00	5,454.00	.0%
011352	538000	OTHPURCHSV	460.00	505.00	505.00	.00	.00	505.00	.0%
011352	542000	OFF SUPPLS	1,133.90	1,000.00	1,000.00	1,079.14	.00	1,500.00	50.0%
011352	573000	DUE,SB,TRV	1,815.00	2,885.00	2,885.00	230.00	.00	2,885.00	.0%
TOTAL TOWN ACCOUNTANT - EXP			42,122.33	9,844.00	9,844.00	13,020.17	.00	10,344.00	5.1%
011362	AUDIT - EXP								
011362	530900	OTH PROFES	40,000.00	49,000.00	49,000.00	13,500.00	.00	49,000.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS FOR PERIOD 99

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
TOTAL AUDIT - EXP			40,000.00	49,000.00	49,000.00	13,500.00	.00	49,000.00	.0%
011411	ASSESSORS - S&W								
011411	511800	PTS&WYRROU	1,500.06	1,500.00	1,500.00	1,125.09	.00	1,500.00	.0%
011411	511900	S&W	109,522.19	225,081.00	225,081.00	113,632.58	.00	202,478.65	-10.0%
011411	512500	COMP TIME	657.06	.00	.00	570.39	.00	.00	.0%
011411	513000	OVERTIME	5,754.55	7,500.00	7,500.00	394.06	.00	7,500.00	.0%
011411	515007	SCKLVBONUS	.00	263.00	263.00	.00	.00	263.00	.0%
TOTAL ASSESSORS - S&W			117,433.86	234,344.00	234,344.00	115,722.12	.00	211,741.65	-9.6%
011412	ASSESSORS - EXP								
011412	530200	BK. MICRO	.00	1,000.00	1,000.00	256.00	.00	1,000.00	.0%
011412	530300	DATA PROC.	134,475.00	140,080.00	140,080.00	127,330.00	.00	155,077.00	10.7%
011412	542000	OFF SUPPLS	1,745.59	2,000.00	2,000.00	739.08	.00	2,000.00	.0%
011412	548100	BULK FUEL	.00	200.00	200.00	.00	.00	200.00	.0%
011412	573000	DUE,SB,TRV	2,215.00	3,800.00	3,800.00	1,770.00	.00	3,825.00	.7%
TOTAL ASSESSORS - EXP			138,435.59	147,080.00	147,080.00	130,095.08	.00	162,102.00	10.2%
011431	TOWN COLLECTIONS - S&W								
011431	511800	PTS&WYRROU	11,799.56	12,000.00	12,000.00	9,119.12	.00	12,000.00	.0%
011431	511900	S&W	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
011431	513000	OVERTIME	92.93	1,000.00	1,000.00	56.58	.00	1,000.00	.0%
TOTAL TOWN COLLECTIONS - S&W			11,892.49	14,000.00	14,000.00	9,175.70	.00	14,000.00	.0%
011432	TOWN COLLECTIONS - EXP								
011432	538000	OTHPURCHSV	1,439.95	3,190.00	3,190.00	2,499.00	.00	3,190.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS								FOR PERIOD 99	
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011432	558000	UNCLSUPPLS	6,301.90	6,000.00	6,000.00	.00	.00	6,000.00	.0%
TOTAL TOWN COLLECTIONS - EXP			7,741.85	9,190.00	9,190.00	2,499.00	.00	9,190.00	.0%
011442	POSTAGE								
011442	534300	POSTAGE	50,662.22	50,000.00	50,000.00	26,534.23	.00	50,000.00	.0%
TOTAL POSTAGE			50,662.22	50,000.00	50,000.00	26,534.23	.00	50,000.00	.0%
011451	TREASURER - S&W								
011451	511800	PTS&WYRROU	3,804.76	.00	.00	.00	.00	.00	.0%
011451	511900	S&W	255,556.06	301,664.00	301,664.00	140,348.71	.00	278,271.15	-7.8%
011451	513000	OVERTIME	17,719.75	5,000.00	5,000.00	11,407.35	.00	5,000.00	.0%
011451	514000	LONGEVITY	2,502.81	475.00	475.00	.00	.00	.00	-100.0%
011451	515000	VAC S&W	6,844.36	.00	.00	.00	.00	.00	.0%
011451	515007	SCKLVBONUS	145.83	700.00	700.00	.00	.00	1,050.00	50.0%
TOTAL TREASURER - S&W			286,573.57	307,839.00	307,839.00	151,756.06	.00	284,321.15	-7.6%
011452	TREASURER - EXP								
011452	524200	OFF EQU RE	1,350.00	1,350.00	1,350.00	35.95	.00	1,350.00	.0%
011452	527000	RENT&LEASE	3,823.20	3,823.00	3,823.00	2,867.40	.00	3,823.00	.0%
011452	530900	OTH PROFES	17,113.26	17,800.00	17,800.00	89,505.11	.00	17,200.00	-3.4%
011452	538000	OTHPURCHSV	46,229.83	45,000.00	45,000.00	33,643.42	.00	48,080.00	6.8%
011452	542000	OFF SUPPLS	3,915.35	4,000.00	4,000.00	2,408.19	.00	4,000.00	.0%
011452	573000	DUE,SB,TRV	423.83	2,500.00	2,500.00	165.00	.00	2,500.00	.0%
011452	574000	GEN INS PR	1,625.00	2,700.00	2,700.00	1,200.00	.00	2,700.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011452	578000	UNCLASS	431.52	1,000.00	1,000.00	755.17	.00	1,000.00	.0%
011452	578010	FORCL CH60	2,349.14	15,000.00	15,000.00	.00	.00	5,000.00	-66.7%
TOTAL TREASURER - EXP			77,261.13	93,173.00	93,173.00	130,580.24	.00	85,653.00	-8.1%
011482	MEDICARE & VACATION								
011482	515000	VAC S&W	59,080.67	111,173.00	111,173.00	20,759.32	.00	121,580.23	9.4%
011482	515005	SICK BY-BK	54,934.18	105,185.00	105,185.00	34,674.21	.00	105,344.23	.2%
011482	517500	MEDICARE	261,832.56	290,000.00	290,000.00	198,849.46	.00	260,000.00	-10.3%
TOTAL MEDICARE & VACATION			375,847.41	506,358.00	506,358.00	254,282.99	.00	486,924.46	-3.8%
011491	ADMINISTRATION - S&W								
011491	511800	PTS&WYRROU	16,590.63	8,489.00	8,489.00	12,587.78	.00	8,798.00	3.6%
011491	511900	S&W	506,983.58	401,322.00	401,322.00	273,374.87	.00	567,132.10	41.3%
011491	512501	STIPEND	.00	2,500.00	2,500.00	.00	.00	2,500.00	.0%
011491	513000	OVERTIME	124.10	5,500.00	5,500.00	359.68	.00	5,500.00	.0%
011491	515000	Vac S&W	3,089.94	.00	.00	.00	.00	.00	.0%
011491	515007	SCKLVBONUS	1,050.00	1,050.00	1,050.00	.00	.00	1,050.00	.0%
011491	516000	EOS	.00	2,732.00	2,732.00	.00	.00	.00	-100.0%
TOTAL ADMINISTRATION - S&W			527,838.25	421,593.00	421,593.00	286,322.33	.00	584,980.10	38.8%
011492	ADMINISTRATION - EXP								
011492	521100	ELECTRIC	28,806.05	40,000.00	40,000.00	21,389.31	.00	44,000.00	10.0%
011492	521200	GAS	12,375.11	15,000.00	15,000.00	8,581.80	.00	16,500.00	10.0%
011492	523000	WATER	804.73	1,700.00	1,700.00	956.01	.00	1,700.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011492	524300	OTHER REPR	294.00	2,500.00	2,500.00	2,230.00	.00	2,500.00	.0%
011492	529000	O/PROP SER	1,454.37	2,500.00	2,500.00	976.20	.00	2,500.00	.0%
011492	530900	PROG/TECH	20,274.00	42,500.00	42,500.00	6,655.00	.00	72,500.00	70.6%
011492	532006	PRESCHOOL	.00	.00	.00	.00	.00	250,000.00	.0%
011492	534100	ADV	6,460.64	1,500.00	1,500.00	751.63	.00	1,500.00	.0%
011492	538000	OTHPURCHSV	4,915.22	39,500.00	39,500.00	10,838.65	.00	9,500.00	-75.9%
011492	542000	OFF SUPPLS	6,469.22	10,000.00	10,000.00	1,798.11	.00	10,000.00	.0%
011492	573000	DUE,SB,TRV	8,673.71	6,800.00	6,800.00	4,360.66	.00	7,300.00	7.4%
011492	578000	OTHER UNCL	1,532.52	1,000.00	1,000.00	1,175.76	.00	1,000.00	.0%
TOTAL ADMINISTRATION - EXP			92,059.57	163,000.00	163,000.00	59,713.13	.00	419,000.00	157.1%
011512 LEGAL SERVICES - EXP									
011512	530500	LEGAL SVS	236,612.22	185,000.00	185,000.00	143,858.19	.00	185,000.00	.0%
TOTAL LEGAL SERVICES - EXP			236,612.22	185,000.00	185,000.00	143,858.19	.00	185,000.00	.0%
011522 CLAIMS & SUITS									
011522	530501	CLM/SUITS	.00	500.00	500.00	.00	.00	500.00	.0%
TOTAL CLAIMS & SUITS			.00	500.00	500.00	.00	.00	500.00	.0%
011551 INFORMATION TECHNOLOGY									
011551	511900	S&W	75,866.28	94,408.00	94,408.00	68,311.99	.00	101,152.50	7.1%
011551	515007	SCKLVBONUS	.00	350.00	350.00	.00	.00	350.00	.0%
TOTAL INFORMATION TECHNOLOGY			75,866.28	94,758.00	94,758.00	68,311.99	.00	101,502.50	7.1%
011552 INFORMATION TECHNOLOGY									
011552	530902	SUPPORT	175,184.07	259,011.00	259,011.00	189,528.62	.00	258,845.00	-.1%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011552	530903	MUNIS	93,294.87	89,250.00	89,250.00	82,351.28	.00	90,000.00	.8%
011552	534400	TELEPHONE	36,467.47	46,690.00	46,690.00	19,407.83	.00	34,160.00	-26.8%
011552	534901	INTERNET	3,042.08	13,600.00	13,600.00	7,848.99	.00	15,300.00	12.5%
011552	542000	OFF SUPPLS	61.64	500.00	500.00	137.97	.00	500.00	.0%
011552	542013	HARD/SOFT	58,187.74	60,196.00	60,196.00	39,716.84	.00	45,196.00	-24.9%
011552	542014	PRINTSUPPL	4,381.55	5,000.00	5,000.00	2,342.25	.00	5,000.00	.0%
TOTAL INFORMATION TECHNOLOGY			370,619.42	474,247.00	474,247.00	341,333.78	.00	449,001.00	-5.3%
011561 IT CHANNEL 18 S&W									
011561	511800	PTS&WYRROU	7,883.47	15,906.00	15,906.00	8,673.00	.00	15,906.00	.0%
011561	511900	S&W	152,187.54	150,599.00	150,599.00	108,001.33	.00	155,029.00	2.9%
011561	514000	LONGBONUS	906.37	1,849.00	1,849.00	2,523.99	.00	3,329.00	80.0%
011561	515007	SCKLVBONUS	350.00	700.00	700.00	350.00	.00	700.00	.0%
TOTAL IT CHANNEL 18 S&W			161,327.38	169,054.00	169,054.00	119,548.32	.00	174,964.00	3.5%
011562 IT CHANNEL 18 EXPENSES									
011562	534900	OTH COMUN	6,176.10	14,900.00	14,900.00	5,500.08	.00	16,000.00	7.4%
011562	542000	OFF SUPPLS	2,633.08	5,000.00	5,000.00	3,376.03	.00	6,000.00	20.0%
011562	543000	MAINT EQUIP	23,813.02	28,500.00	28,500.00	13,959.09	.00	30,000.00	5.3%
TOTAL IT CHANNEL 18 EXPENSES			32,622.20	48,400.00	48,400.00	22,835.20	.00	52,000.00	7.4%
011571 CONSTABLE S & W									
011571	511800	PTS&WYRROU	375.00	700.00	700.00	187.50	.00	700.00	.0%
TOTAL CONSTABLE S & W			375.00	700.00	700.00	187.50	.00	700.00	.0%
011611 TOWN CLERK - S&W									
011611	511100	S&WELECTED	83,483.98	94,017.00	94,017.00	68,819.26	.00	111,616.11	18.7%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011611	511800	PTS&WYRROU	27,771.66	22,125.00	22,125.00	11,001.09	.00	47,752.29	115.8%
011611	511900	S&W	107,408.69	130,165.00	130,165.00	85,526.12	.00	127,198.47	-2.3%
011611	513000	OVERTIME	2,227.19	.00	.00	5,794.73	.00	8,070.75	.0%
011611	514000	LONGEVITY	2,681.95	.00	.00	475.00	.00	475.00	.0%
011611	515007	SCKLVBONUS	.00	700.00	700.00	.00	.00	700.00	.0%
TOTAL TOWN CLERK - S&W			223,573.47	247,007.00	247,007.00	171,616.20	.00	295,812.62	19.8%
011612	TOWN CLERK - EXP								
011612	519030	PROF DEV	.00	3,000.00	3,000.00	817.86	.00	5,000.00	66.7%
011612	524200	OFF EQU RE	3,867.35	6,000.00	6,000.00	2,585.87	.00	5,000.00	-16.7%
011612	530200	BK. MICRO	2,166.57	800.00	800.00	.00	.00	800.00	.0%
011612	530900	OTH PROFES	30,040.28	22,060.00	22,060.00	7,045.23	.00	28,200.00	27.8%
011612	534200	DEL SERV	15,810.37	14,000.00	14,000.00	6,827.60	.00	17,000.00	21.4%
011612	534300	POSTAGE	.00	2,000.00	2,000.00	.00	.00	2,000.00	.0%
011612	538000	OTHPURCHSV	1,329.04	8,000.00	8,000.00	182.85	.00	8,000.00	.0%
011612	542000	OFF SUPPLS	4,265.96	3,500.00	3,500.00	3,637.75	.00	5,000.00	42.9%
011612	542100	OFFC EQUIP	.00	.00	.00	.00	.00	2,500.00	.0%
011612	573000	DUE,SB,TRV	2,589.02	1,000.00	1,000.00	1,902.09	.00	1,000.00	.0%
TOTAL TOWN CLERK - EXP			60,068.59	60,360.00	60,360.00	22,999.25	.00	74,500.00	23.4%
011711	CONSERVATION - S&W								
011711	511800	PTS&WYRROU	.00	23,119.00	23,119.00	.00	.00	27,634.64	19.5%
011711	511900	S&W	156,282.13	162,242.00	162,242.00	127,193.89	.00	172,811.26	6.5%

TOWN OF HARWICH - LIVE DATA

NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS								FOR PERIOD 99	
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011711	512000	SEAS S & W	2,785.57	6,120.00	6,120.00	1,388.02	.00	6,242.00	2.0%
011711	513000	OVERTIME	279.00	2,454.00	2,454.00	.00	.00	2,503.08	2.0%
011711	514000	LONGEVITY	1,975.82	3,023.00	3,023.00	3,023.00	.00	4,111.29	36.0%
011711	515007	SCKLVBONUS	350.00	700.00	700.00	.00	.00	875.00	25.0%
TOTAL CONSERVATION - S&W			161,672.52	197,658.00	197,658.00	131,604.91	.00	214,177.27	8.4%
011712	CONSERVATION - EXP								
011712	517900	OTHER FRIN	500.00	500.00	500.00	500.00	.00	1,100.00	120.0%
011712	523000	WATER	3,862.47	4,000.00	4,000.00	1,742.52	.00	4,100.00	2.5%
011712	529000	O/PROP SER	645.44	4,000.00	4,000.00	1,790.98	.00	4,000.00	.0%
011712	534100	ADV	.00	.00	.00	.00	.00	600.00	.0%
011712	538000	OTHPURCHSV	.00	191.00	191.00	.00	.00	191.00	.0%
011712	542000	OFF SUPPLS	74.56	580.00	580.00	713.62	.00	580.00	.0%
011712	548100	BULK FUEL	598.45	446.00	446.00	383.25	.00	496.00	11.2%
011712	558000	OTH.SUP.NE	28.29	150.00	150.00	19.02	.00	150.00	.0%
011712	573000	DUE,SB,TRV	734.00	1,065.00	1,065.00	305.00	.00	1,065.00	.0%
TOTAL CONSERVATION - EXP			6,443.21	10,932.00	10,932.00	5,454.39	.00	12,282.00	12.3%
011731	HOUSING ADVOCATE								
011731	511900	S&W	.00	76,096.00	76,096.00	45,051.74	.00	78,594.68	3.3%
TOTAL HOUSING ADVOCATE			.00	76,096.00	76,096.00	45,051.74	.00	78,594.68	3.3%
011732	HOUSING								
011732	542000	OFF SUPPLS	.00	2,500.00	2,500.00	182.30	.00	2,500.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
	TOTAL HOUSING		.00	2,500.00	2,500.00	182.30	.00	2,500.00	.0%
011741	TOWN PLANNER - S&W								
011741	511900	S&W	118,427.13	170,790.00	170,790.00	79,636.43	.00	174,696.43	2.3%
011741	513000	OVERTIME	3,877.85	.00	.00	1,513.76	.00	2,050.00	.0%
011741	514000	LONGEVITY	.00	475.00	475.00	.00	.00	475.00	.0%
011741	515007	SCKLVBONUS	.00	700.00	700.00	.00	.00	700.00	.0%
	TOTAL TOWN PLANNER - S&W		122,304.98	171,965.00	171,965.00	81,150.19	.00	177,921.43	3.5%
011742	TOWN PLANNER - EXP								
011742	530900	OTH PROFES	5,760.00	.00	.00	.00	.00	.00	.0%
011742	534100	ADV	754.60	385.00	385.00	.00	.00	385.00	.0%
011742	542000	OFF SUPPLS	91.09	3,641.00	3,641.00	424.31	.00	3,641.00	.0%
011742	573000	DUE,SB,TRV	233.20	2,555.00	2,555.00	.00	.00	2,555.00	.0%
	TOTAL TOWN PLANNER - EXP		6,838.89	6,581.00	6,581.00	424.31	.00	6,581.00	.0%
011761	BOARD OF APPEALS S&W								
011761	511800	PTS&WYRROU	1,373.09	2,050.00	2,050.00	3,645.95	.00	2,050.00	.0%
	TOTAL BOARD OF APPEALS S&W		1,373.09	2,050.00	2,050.00	3,645.95	.00	2,050.00	.0%
011762	BOARD OF APPEALS EXPENSE								
011762	534100	ADV	.00	3,756.00	3,756.00	.00	.00	3,756.00	.0%
011762	573000	DUE,SB,TRV	.00	500.00	500.00	.00	.00	500.00	.0%
	TOTAL BOARD OF APPEALS EXPEN		.00	4,256.00	4,256.00	.00	.00	4,256.00	.0%
011802	ALBRO HOUSE EXP								
011802	521100	ELECTRIC	485.30	500.00	500.00	338.07	.00	550.00	10.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
011802	521200	GAS	1,893.02	2,000.00	2,000.00	1,317.48	.00	2,200.00	10.0%
011802	523000	WATER	476.49	500.00	500.00	939.00	.00	500.00	.0%
011802	524300	OTHER REPR	.00	2,000.00	2,000.00	.00	.00	2,000.00	.0%
TOTAL ALBRO HOUSE EXP			2,854.81	5,000.00	5,000.00	2,594.55	.00	5,250.00	5.0%
011812	OLD RECR BUILDING EXP								
011812	521100	ELECTRIC	964.02	750.00	750.00	846.09	.00	825.00	10.0%
011812	521200	GAS	3,756.40	3,500.00	3,500.00	2,425.94	.00	3,850.00	10.0%
011812	523000	WATER	195.62	250.00	250.00	98.52	.00	250.00	.0%
011812	524300	OTHER REPR	.00	2,000.00	2,000.00	.00	.00	2,000.00	.0%
TOTAL OLD RECR BUILDING EXP			4,916.04	6,500.00	6,500.00	3,370.55	.00	6,925.00	6.5%
011822	WEST HARWICH SCHOOL EXP								
011822	521100	ELECTRIC	413.58	.00	.00	.00	.00	.00	.0%
TOTAL WEST HARWICH SCHOOL EX			413.58	.00	.00	.00	.00	.00	.0%
011832	COMMUNITY DEVELOPMENT - EXP								
011832	524200	OFF EQU RE	2,093.35	3,063.00	3,063.00	1,195.00	.00	3,063.00	.0%
011832	530300	DATA PROC.	60.00	240.00	240.00	.00	.00	240.00	.0%
011832	542000	OFF SUPPLS	2,825.99	2,595.00	2,595.00	1,850.22	.00	2,595.00	.0%
011832	573000	DUE,SB,TRV	60.00	.00	.00	.00	.00	.00	.0%
TOTAL COMMUNITY DEVELOPMENT			5,039.34	5,898.00	5,898.00	3,045.22	.00	5,898.00	.0%
011912	PUBLIC BUILDINGS REPAIR - EXP								
011912	524300	OTHER REPR	.00	2,000.00	2,000.00	.00	.00	2,000.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
	TOTAL PUBLIC BUILDINGS REPAI		.00	2,000.00	2,000.00	.00	.00	2,000.00	.0%
011922	TOWN/FIN COM REPORTS - EXP								
011922	530900	OTH PROFES	10,085.93	10,000.00	10,000.00	.00	.00	10,000.00	.0%
	TOTAL TOWN/FIN COM REPORTS -		10,085.93	10,000.00	10,000.00	.00	.00	10,000.00	.0%
011942	ADVERTISING								
011942	534100	ADV	21,954.00	30,000.00	30,000.00	4,668.00	.00	30,000.00	.0%
	TOTAL ADVERTISING		21,954.00	30,000.00	30,000.00	4,668.00	.00	30,000.00	.0%
011992	CVEC ELECTRIC EXPENSES								
011992	521100	ELECTRIC	46,339.04	77,644.00	77,644.00	43,098.20	.00	85,408.00	10.0%
	TOTAL CVEC ELECTRIC EXPENSES		46,339.04	77,644.00	77,644.00	43,098.20	.00	85,408.00	10.0%
012101	POLICE - S&W								
012101	511800	PTS&WYRROU	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
012101	511900	S&W	3,227,755.19	3,759,271.20	3,759,271.20	2,255,668.53	.00	3,865,056.84	2.8%
012101	513000	OVERTIME	679,297.59	588,789.28	588,789.28	597,335.63	.00	642,639.28	9.1%
012101	514000	LONGEVITY	17,093.43	102,136.91	102,136.91	13,134.54	.00	101,084.37	-1.0%
012101	515000	Vac S&W	9,559.16	.00	.00	.00	.00	.00	.0%
012101	515002	HOLIDAY PA	17,033.79	26,789.86	26,789.86	3,771.66	.00	28,058.05	4.7%
012101	515005	Sick By-Bk	111.11	.00	.00	.00	.00	.00	.0%
012101	515007	SCKLVBONUS	350.00	1,400.00	1,400.00	.00	.00	1,400.00	.0%
012101	515009	ED INCENT	17,288.96	18,128.92	18,128.92	2,200.00	.00	18,420.12	1.6%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
012101	517900	OTHER FRIN	33,600.00	39,100.00	39,100.00	16,870.00	.00	39,000.00	-.3%
TOTAL POLICE - S&W			4,002,089.23	4,536,616.17	4,536,616.17	2,888,980.36	.00	4,696,658.66	3.5%
012102	POLICE - EXP								
012102	517900	CLOTHING	21,969.05	31,500.00	31,500.00	30,051.19	.00	27,800.00	-11.7%
012102	521100	ELECTRIC	88,004.91	96,196.00	96,196.00	63,230.76	.00	106,106.04	10.3%
012102	521200	GAS	14,181.19	18,700.00	18,700.00	10,741.28	.00	20,570.00	10.0%
012102	523000	WATER	1,874.77	3,982.00	3,982.00	1,632.15	.00	3,982.00	.0%
012102	524200	OFF EQU RE	35,989.18	46,430.00	46,430.00	8,104.67	.00	58,551.50	26.1%
012102	524300	OTHER REPR	3,109.50	3,790.00	3,790.00	1,311.18	.00	3,790.00	.0%
012102	527000	RENT&LEASE	5,000.00	5,500.00	5,500.00	.00	.00	5,500.00	.0%
012102	530600	MEDICAL SV	5,267.65	8,554.00	8,554.00	3,483.46	.00	9,640.00	12.7%
012102	530900	OTH PROFES	33,996.88	91,519.00	91,519.00	46,343.78	.00	68,110.00	-25.6%
012102	534100	ADV	.00	700.00	700.00	.00	.00	800.00	14.3%
012102	534200	DEL SERV	1,200.00	1,500.00	1,500.00	546.00	.00	1,500.00	.0%
012102	534400	TELEPHONE	19,442.84	25,112.00	25,112.00	16,624.24	.00	25,224.00	.4%
012102	538000	OTHPURCHSV	49,826.22	115,800.00	115,800.00	55,991.45	.00	106,353.00	-8.2%
012102	542000	OFF SUPPLS	10,031.08	14,200.00	14,200.00	8,950.07	.00	16,200.00	14.1%
012102	543000	MAINT EQUIP	2,623.54	8,200.00	8,200.00	5,293.90	.00	9,712.00	18.4%
012102	548100	BULK FUEL	66,772.18	69,239.00	69,239.00	40,003.94	.00	69,239.00	.0%
012102	548900	VEHIC PART	4,338.58	4,000.00	4,000.00	183.05	.00	7,600.00	90.0%
012102	549000	FOOD SUPPL	560.88	900.00	900.00	293.87	.00	1,000.00	11.1%
012102	553000	SUPPLIES	109.59	.00	.00	.00	.00	3,700.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
012102	558000	OTH.SUP.NE	38,276.38	48,722.00	48,722.00	28,745.71	.00	58,052.00	19.1%
012102	573000	DUE,SB,TRV	7,930.99	10,011.00	10,011.00	8,696.70	.00	9,845.00	-1.7%
TOTAL POLICE - EXP			410,505.41	604,555.00	604,555.00	330,227.40	.00	613,274.54	1.4%
012201	FIRE - S&W								
012201	511800	PTS&WYRROU	50,710.26	50,136.00	50,136.00	36,771.45	.00	53,202.04	6.1%
012201	511900	S&W	2,832,536.37	3,254,740.49	3,254,740.49	2,270,533.03	.00	3,390,394.48	4.2%
012201	512501	STIPEND	634.50	.00	.00	.00	.00	.00	.0%
012201	513000	OVERTIME	1,152,964.38	1,131,117.68	1,131,117.68	763,601.33	.00	1,451,422.60	28.3%
012201	514000	LONGEVITY	96,393.22	106,245.54	106,245.54	98,226.06	.00	121,357.52	14.2%
012201	515000	Vac S&W	5,660.40	5,683.00	5,683.00	6,136.80	.00	6,296.67	10.8%
012201	515002	HOLIDAY PA	125,266.96	192,967.05	192,967.05	101,851.33	.00	201,080.37	4.2%
012201	515007	SCKLVBONUS	350.00	700.00	700.00	350.00	.00	700.00	.0%
012201	515009	ED INCENT	180,140.04	261,344.24	261,344.24	.00	.00	260,661.40	-.3%
TOTAL FIRE - S&W			4,444,656.13	5,002,934.00	5,002,934.00	3,277,470.00	.00	5,485,115.08	9.6%
012202	FIRE - EXP								
012202	517900	CLOTHING	46,234.40	63,000.00	63,000.00	41,169.06	.00	63,000.00	.0%
012202	521100	ELECTRIC	20,066.75	21,217.00	21,217.00	16,117.34	.00	23,340.00	10.0%
012202	521200	GAS	15,434.11	24,448.00	24,448.00	12,548.82	.00	24,448.67	.0%
012202	523000	WATER	3,252.32	3,722.00	3,722.00	3,145.62	.00	4,396.62	18.1%
012202	524100	VEH REPR	3,723.33	4,000.00	4,000.00	4,295.80	.00	4,000.00	.0%
012202	524200	OFF EQU RE	2,947.22	3,623.00	3,623.00	1,681.33	.00	3,623.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
012202	524300	OTHER REPR	7,112.21	10,000.00	10,000.00	2,114.91	.00	30,000.00	200.0%
012202	530600	MEDICAL SV	146,678.39	189,207.00	189,207.00	104,533.95	.00	211,889.24	12.0%
012202	530900	OTH PROFES	30,044.67	36,360.00	36,360.00	31,132.51	.00	38,377.00	5.5%
012202	534400	TELEPHONE	10,713.07	12,000.00	12,000.00	4,986.08	.00	12,000.00	.0%
012202	534900	OTH COMUN	129,721.89	122,838.00	122,838.00	117,078.72	.00	133,582.82	8.7%
012202	542000	OFF SUPPLS	6,844.72	9,300.00	9,300.00	5,243.98	.00	9,300.00	.0%
012202	543000	MAINT EQUIP	15,418.26	23,805.00	23,805.00	11,321.06	.00	24,430.00	2.6%
012202	545000	CUST SUP	6,723.71	6,500.00	6,500.00	6,441.90	.00	6,800.00	4.6%
012202	548100	BULK FUEL	60,612.14	48,127.00	48,127.00	26,150.80	.00	65,060.00	35.2%
012202	558000	OTH.SUP.NE	26,976.60	38,000.00	38,000.00	29,975.92	.00	38,000.00	.0%
012202	573000	DUE,SB,TRV	4,731.27	13,417.00	13,417.00	3,628.11	.00	13,582.00	1.2%
012202	578000	OTHER UNCL	35,400.36	171,150.00	171,150.00	69,753.21	.00	78,700.00	-54.0%
TOTAL FIRE - EXP			572,635.42	800,714.00	800,714.00	491,319.12	.00	784,529.35	-2.0%
012411	BUILDING - S&W								
012411	511800	PTS&WYRROU	32,701.08	37,000.80	37,000.80	14,322.43	.00	45,760.00	23.7%
012411	511900	S&W	243,698.81	409,972.20	409,972.20	251,822.09	.00	455,062.51	11.0%
012411	515000	Vac S&W	151.44	.00	.00	.00	.00	.00	.0%
012411	515007	SCKLVBONUS	962.53	1,400.00	1,400.00	350.00	.00	2,275.00	62.5%
TOTAL BUILDING - S&W			277,513.86	448,373.00	448,373.00	266,494.52	.00	503,097.51	12.2%
012412	BUILDING - EXP								
012412	517900	CLOTHING	996.24	2,850.00	2,850.00	859.70	.00	3,100.00	8.8%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
012412	534400	TELEPHONE	499.17	1,536.00	1,536.00	331.92	.00	1,536.00	.0%
012412	542000	OFF SUPPLS	2,227.55	3,021.00	3,021.00	2,066.73	.00	4,000.00	32.4%
012412	548100	BULK FUEL	3,790.44	2,578.00	2,578.00	1,665.14	.00	3,800.00	47.4%
012412	573000	DUE,SB,TRV	4,232.75	7,100.00	7,100.00	2,796.77	.00	7,100.00	.0%
TOTAL BUILDING - EXP			11,746.15	17,085.00	17,085.00	7,720.26	.00	19,536.00	14.3%
012421	GAS - S&W								
012421	511800	PTS&WYRROU	77,255.66	80,354.00	80,354.00	57,948.69	.00	80,475.80	.2%
TOTAL GAS - S&W			77,255.66	80,354.00	80,354.00	57,948.69	.00	80,475.80	.2%
012442	SEALER OF WEIGHTS & MEASURES								
012442	530000	Prof & Tec	13,725.03	13,725.00	13,725.00	14,401.72	.00	14,500.00	5.6%
TOTAL SEALER OF WEIGHTS & ME			13,725.03	13,725.00	13,725.00	14,401.72	.00	14,500.00	5.6%
012451	ELECTRICAL								
012451	511800	PTS&WYRROU	78,281.96	67,629.00	67,629.00	58,993.52	.00	75,308.80	11.4%
TOTAL ELECTRICAL			78,281.96	67,629.00	67,629.00	58,993.52	.00	75,308.80	11.4%
012911	EMERGENCY MANAGEMENT S&W								
012911	511800	PTS&WYRROU	.00	5,515.00	5,515.00	.00	.00	5,832.50	5.8%
TOTAL EMERGENCY MANAGEMENT S			.00	5,515.00	5,515.00	.00	.00	5,832.50	5.8%
012912	EMERGENCY MANAGEMENT								
012912	524300	OTHER REPR	.00	2,500.00	2,500.00	.00	.00	2,500.00	.0%
012912	534400	TELEPHONE	.00	1,350.00	1,350.00	.00	.00	1,350.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
012912	542000	OFF SUPPLS	.00	100.00	100.00	.00	.00	100.00	.0%
012912	548100	BULK FUEL	.00	1,600.00	1,600.00	.00	.00	1,600.00	.0%
012912	553000	P.W. SUPPL	.00	400.00	400.00	.00	.00	400.00	.0%
012912	558000	OTH.SUP.NE	5,000.00	.00	.00	.00	.00	.00	.0%
012912	578000	OTHER UNCL	.00	2,550.00	2,550.00	287.00	.00	2,550.00	.0%
TOTAL EMERGENCY MANAGEMENT			5,000.00	8,500.00	8,500.00	287.00	.00	8,500.00	.0%
012961	NATURAL RESOURSCES S&W								
012961	511900	S&W	111,254.52	109,838.00	109,838.00	56,883.32	.00	91,742.46	-16.5%
012961	512000	SEAS S & W	5,478.88	8,640.00	8,640.00	13,136.23	.00	9,514.80	10.1%
012961	514000	LONGBONUS	4,390.18	5,492.00	5,492.00	5,491.91	.00	.00	-100.0%
012961	515007	SCKLVBONUS	350.00	350.00	350.00	350.00	.00	350.00	.0%
TOTAL NATURAL RESOURSCES S&W			121,473.58	124,320.00	124,320.00	75,861.46	.00	101,607.26	-18.3%
012962	NATURAL RESOURCES								
012962	517900	CLOTHING	250.00	250.00	250.00	819.69	.00	450.00	80.0%
012962	524300	OTHER REPR	1,293.54	700.00	700.00	197.02	.00	700.00	.0%
012962	530900	PROG/TECH	11,146.64	12,500.00	12,500.00	2,615.00	.00	12,500.00	.0%
012962	534400	TELEPHONE	2,031.21	2,300.00	2,300.00	1,499.69	.00	2,300.00	.0%
012962	542000	OFF SUPPLS	407.66	250.00	250.00	33.88	.00	250.00	.0%
012962	543000	MAINT EQUIP	1,814.65	1,200.00	1,200.00	453.60	.00	1,200.00	.0%
012962	553000	P.W. SUPPL	10,088.04	8,900.00	8,900.00	1,922.81	.00	8,900.00	.0%
012962	573000	DUE,SB,TRV	57.48	1,000.00	1,000.00	.00	.00	1,200.00	20.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99	
ACCOUNTS FOR:								
GENERAL FUND		2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 SELECTMEN	PCT CHANGE
TOTAL NATURAL RESOURCES		27,089.22	27,100.00	27,100.00	7,541.69	.00	27,500.00	1.5%
012972	PLEASANT BAY ALLIANCE EXPENSE							
012972	530900 PROG/TECH	25,232.00	25,232.00	25,232.00	.00	.00	31,077.00	23.2%
TOTAL PLEASANT BAY ALLIANCE		25,232.00	25,232.00	25,232.00	.00	.00	31,077.00	23.2%
013012	C C REGIONAL TECH HIGH SCHOOL							
013012	532000 TUIT-OTHER	1,895,921.00	2,014,200.00	2,014,200.00	962,956.00	.00	2,204,820.00	9.5%
TOTAL C C REGIONAL TECH HIGH		1,895,921.00	2,014,200.00	2,014,200.00	962,956.00	.00	2,204,820.00	9.5%
013022	MONOMOY REG SCHOOL DISTRICT							
013022	532000 TUIT-OTHER	27,301,458.00	28,469,466.00	28,469,466.00	20,939,590.00	.00	29,876,982.00	4.9%
TOTAL MONOMOY REG SCHOOL DIS		27,301,458.00	28,469,466.00	28,469,466.00	20,939,590.00	.00	29,876,982.00	4.9%
013921	IMA MONOMOY GROUNDS							
013921	513000 OVERTIME	17,898.64	39,538.00	39,538.00	14,267.60	.00	39,538.00	.0%
TOTAL IMA MONOMOY GROUNDS		17,898.64	39,538.00	39,538.00	14,267.60	.00	39,538.00	.0%
013922	IMA MONOMOY GROUNDS							
013922	524300 OTHER REPR	5,000.00	.00	.00	.00	.00	.00	.0%
013922	553000 P.W. SUPPL	23,600.72	44,880.00	44,880.00	11,103.30	.00	44,880.00	.0%
TOTAL IMA MONOMOY GROUNDS		28,600.72	44,880.00	44,880.00	11,103.30	.00	44,880.00	.0%
014111	TOWN ENGINEER							
014111	511900 S&w	.00	175,577.00	175,577.00	.00	.00	182,771.03	4.1%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
014111	515007	SCKLVBONUS	.00	700.00	700.00	.00	.00	700.00	.0%
TOTAL TOWN ENGINEER			.00	176,277.00	176,277.00	.00	.00	183,471.03	4.1%
014112	TOWN ENGINEER								
014112	517900	CLOTHING	.00	2,050.00	2,050.00	.00	.00	2,050.00	.0%
014112	524200	OFF EQU RE	.00	880.00	880.00	.00	.00	880.00	.0%
014112	530900	OTH PROFES	43,900.00	30,000.00	30,000.00	80,000.00	.00	30,000.00	.0%
014112	534400	TELEPHONE	.00	720.00	720.00	.00	.00	720.00	.0%
014112	542000	OFF SUPPLS	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
014112	542013	HARD/SOFT	1,015.00	3,500.00	3,500.00	.00	.00	3,500.00	.0%
014112	548100	BULK FUEL	.00	700.00	700.00	.00	.00	700.00	.0%
014112	573000	DUE,SB,TRV	.00	2,000.00	2,000.00	.00	.00	2,000.00	.0%
TOTAL TOWN ENGINEER			44,915.00	40,850.00	40,850.00	80,000.00	.00	40,850.00	.0%
014211	HIGHWAY SALARIES & WAGES								
014211	511800	PTS&WYRROU	19,324.56	14,040.00	14,040.00	2,257.46	.00	14,613.91	4.1%
014211	511810	HWY/LNDS&W	90,943.73	55,963.20	55,963.20	67,863.82	.00	57,779.14	3.2%
014211	511890	PT YR CUST	6,786.02	50,827.79	50,827.79	5,700.96	.00	53,955.73	6.2%
014211	511900	S&W	1,022,284.48	1,243,403.03	1,243,403.03	716,603.73	.00	1,154,794.12	-7.1%
014211	511910	HWY/LNDS&W	521,912.38	573,668.72	573,668.72	406,094.57	.00	617,237.76	7.6%
014211	511920	HWY/CEMS&W	184,761.15	123,427.20	123,427.20	103,542.68	.00	134,655.12	9.1%
014211	511930	HWY/PRKS&W	70,148.97	123,427.20	123,427.20	50,763.42	.00	154,177.92	24.9%
014211	511950	HWYBLDGMT	245,118.96	258,138.40	258,138.40	188,581.08	.00	284,245.28	10.1%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS FOR PERIOD 99

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
014211	511990	CUST S&W	247,753.51	297,302.60	297,302.60	196,267.72	.00	318,682.00	7.2%
014211	512000	SEAS S & W	25,526.67	27,037.92	27,037.92	37,432.21	.00	28,129.92	4.0%
014211	512020	HWYCEMSEAS	.00	32,980.32	32,980.32	.00	.00	34,312.32	4.0%
014211	512030	HWYPRKSEAS	21,078.98	49,470.48	49,470.48	16,122.93	.00	51,468.48	4.0%
014211	512500	COMP TIME	10,983.45	.00	.00	11,197.96	.00	.00	.0%
014211	512510	COMP TIME	7,545.01	.00	.00	4,041.41	.00	.00	.0%
014211	512520	COMP CEM	901.69	.00	.00	603.38	.00	.00	.0%
014211	512530	COMP PARK	394.48	.00	.00	103.58	.00	.00	.0%
014211	512550	COMP BLDG	9,317.58	.00	.00	6,556.66	.00	.00	.0%
014211	512590	COMP CUST	359.55	.00	.00	599.20	.00	.00	.0%
014211	513000	OVERTIME	95,440.86	59,453.67	59,453.67	52,491.62	.00	63,688.09	7.1%
014211	513010	HWY/LND OT	177,368.61	90,054.57	90,054.57	114,253.89	.00	97,241.91	8.0%
014211	513020	HWY/CEM OT	19,495.09	5,786.30	5,786.30	10,981.07	.00	6,288.10	8.7%
014211	513030	HWY/PKS OT	4,640.06	5,786.30	5,786.30	8,234.35	.00	7,199.40	24.4%
014211	513050	HWYBLDG OT	20,273.85	18,618.90	18,618.90	16,966.72	.00	20,329.41	9.2%
014211	513090	CUST OT	7,724.35	13,673.51	13,673.51	2,728.56	.00	14,651.95	7.2%
014211	514000	LONGEVITY	10,474.88	.00	.00	3,739.01	.00	.00	.0%
014211	514090	CUST LONG	.00	10,470.09	10,470.09	.00	.00	7,626.52	-27.2%
014211	515005	SICK BY-BK	16,410.95	.00	.00	14,345.74	.00	.00	.0%
014211	515007	SCKLVBONUS	3,750.00	13,650.00	13,650.00	.00	.00	15,250.00	11.7%
TOTAL HIGHWAY SALARIES & WAG			2,840,719.82	3,067,180.20	3,067,180.20	2,038,073.73	.00	3,136,327.08	2.3%
014212	HIGHWAY EXPENSE								
014212	517900	CLOTHING	49,088.27	41,261.00	41,261.00	19,665.20	.00	44,290.00	7.3%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS									FOR PERIOD 99
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
014212	521100	ELECTRIC	13,355.26	34,140.00	34,140.00	9,293.38	.00	30,780.00	-9.8%
014212	521200	GAS	10,175.47	12,600.00	12,600.00	7,722.25	.00	12,180.00	-3.3%
014212	523000	WATER	4,473.35	4,300.00	4,300.00	2,820.94	.00	4,600.00	7.0%
014212	524200	OFF EQU RE	.00	1,350.00	1,350.00	920.00	.00	1,350.00	.0%
014212	524300	OTHER REPR	85,547.17	81,150.00	81,150.00	77,710.17	.00	81,150.00	.0%
014212	527000	RENT&LEASE	1,235.00	1,160.00	1,160.00	1,893.00	.00	1,195.00	3.0%
014212	529000	O/PROP SER	284,489.95	342,100.00	342,100.00	240,719.84	.00	342,100.00	.0%
014212	530600	MEDICAL SV	2,610.00	7,205.00	7,205.00	2,877.31	.00	7,080.00	-1.7%
014212	534100	ADV	685.00	1,500.00	1,500.00	.00	.00	1,000.00	-33.3%
014212	534400	TELEPHONE	7,936.74	11,600.00	11,600.00	5,559.75	.00	8,400.00	-27.6%
014212	538000	OTHPURCHSV	2,387,972.44	2,493,515.00	2,493,515.00	1,420,696.94	.00	2,570,257.00	3.1%
014212	542000	OFF SUPPLS	7,581.30	8,000.00	8,000.00	8,253.36	.00	8,000.00	.0%
014212	543000	MAINT EQUIP	10,339.79	28,500.00	28,500.00	10,827.05	.00	28,500.00	.0%
014212	545000	CUST SUP	32,879.83	39,034.00	39,034.00	31,751.09	.00	37,500.00	-3.9%
014212	548100	BULK FUEL	267,430.16	329,325.00	329,325.00	107,004.94	.00	254,787.35	-22.6%
014212	548900	VEHIC PART	375,604.25	300,000.00	300,000.00	326,068.56	.00	360,000.00	20.0%
014212	553000	P.W. SUPPL	58,173.80	65,000.00	65,000.00	38,184.84	.00	65,000.00	.0%
014212	554000	RD MT SUP	11,457.84	65,400.00	65,400.00	10,111.00	.00	65,400.00	.0%
014212	558000	OTH.SUP.NE	3,444.93	3,900.00	3,900.00	2,932.00	.00	3,900.00	.0%
014212	573000	DUE,SB,TRV	953.83	2,430.00	2,430.00	961.80	.00	2,724.00	12.1%
014212	585000	CAP OUTLAY	.00	8,000.00	8,000.00	.00	.00	.00	-100.0%
TOTAL HIGHWAY EXPENSE			3,615,434.38	3,881,470.00	3,881,470.00	2,325,973.42	.00	3,930,193.35	1.3%
014231	SNOW/ICE SALARIES & WAGES								
014231	513000	OVERTIME	31,855.12	40,000.00	40,000.00	58,963.16	.00	40,000.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
	TOTAL SNOW/ICE SALARIES & WA		31,855.12	40,000.00	40,000.00	58,963.16	.00	40,000.00	.0%
014232	SNOW/ICE EQPT HIRE/MATERIALS								
014232	527000	RENT&LEASE	3,150.00	50,000.00	50,000.00	41,145.00	.00	50,000.00	.0%
014232	553000	P.W. SUPPL	94,459.28	45,000.00	45,000.00	138,284.90	.00	45,000.00	.0%
	TOTAL SNOW/ICE EQPT HIRE/MAT		97,609.28	95,000.00	95,000.00	179,429.90	.00	95,000.00	.0%
014242	STREET LIGHTS								
014242	521100	ELECTRIC	21,828.65	30,000.00	30,000.00	16,847.59	.00	30,000.00	.0%
	TOTAL STREET LIGHTS		21,828.65	30,000.00	30,000.00	16,847.59	.00	30,000.00	.0%
014911	CEMETERY ADMINISTRATION								
014911	511900	S&W	78,833.53	79,812.00	79,812.00	56,510.76	.00	83,132.65	4.2%
014911	514000	LONGEVITY	93.01	.00	.00	.00	.00	.00	.0%
014911	515007	SCKLVBONUS	350.00	350.00	350.00	350.00	.00	350.00	.0%
	TOTAL CEMETERY ADMINISTRATION		79,276.54	80,162.00	80,162.00	56,860.76	.00	83,482.65	4.1%
014912	CEMETERY ADMINISTRATION								
014912	517900	OTHER FRIN	99.99	325.00	325.00	248.47	.00	325.00	.0%
014912	523000	WATER	2,081.15	2,504.00	2,504.00	1,467.07	.00	2,504.00	.0%
014912	534400	TELEPHONE	497.88	500.00	500.00	332.17	.00	500.00	.0%
014912	542000	OFF SUPPLS	745.20	510.00	510.00	217.23	.00	535.00	4.9%
014912	558000	FLAGOTHER	.00	.00	.00	.00	.00	575.00	.0%
014912	573000	DUE,SB,TRV	1,593.72	1,269.00	1,269.00	1,222.03	.00	1,332.00	5.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS			FOR PERIOD 99						
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
TOTAL CEMETERY ADMINISTRATIO			5,017.94	5,108.00	5,108.00	3,486.97	.00	5,771.00	13.0%
015101	BOARD OF HEALTH								
015101	511800	PTS&WYRROU	2,500.10	2,500.00	2,500.00	1,875.15	.00	2,500.00	.0%
015101	511900	S&W	251,519.03	278,698.47	278,698.47	182,251.77	.00	290,260.78	4.1%
015101	513000	OVERTIME	7,063.76	1,998.16	1,998.16	1,476.36	.00	2,038.09	2.0%
015101	514000	LONGEVITY	475.00	.00	.00	.00	.00	.00	.0%
015101	515007	SCKLVBONUS	700.04	1,400.00	1,400.00	.00	.00	1,400.00	.0%
TOTAL BOARD OF HEALTH			262,257.93	284,596.63	284,596.63	185,603.28	.00	296,198.87	4.1%
015102	BOARD OF HEALTH EXPENSE								
015102	517900	OTHER FRIN	969.50	950.00	950.00	747.75	.00	1,550.00	63.2%
015102	530600	MEDICAL SV	2,877.12	4,000.00	4,000.00	1,887.50	.00	4,000.00	.0%
015102	534400	TELEPHONE	995.76	1,200.00	1,200.00	663.84	.00	1,200.00	.0%
015102	538000	OTHPURCHSV	1,560.00	3,591.00	3,591.00	532.20	.00	3,591.00	.0%
015102	538003	OPIOIDSERV	3,400.00	102,328.00	102,328.00	.00	.00	.00	.0%
015102	542000	OFF SUPPLS	2,627.49	3,500.00	3,500.00	1,664.87	.00	3,500.00	.0%
015102	548100	BULK FUEL	472.78	460.00	460.00	274.60	.00	460.00	.0%
015102	573000	DUE,SB,TRV	3,685.75	4,724.00	4,724.00	2,818.15	.00	4,724.00	.0%
TOTAL BOARD OF HEALTH EXPENS			16,588.40	120,753.00	120,753.00	8,588.91	.00	19,025.00	-84.2%
015401	COMMUNITY CENTER S&W								
015401	511800	PTS&WYRROU	28,123.70	28,671.00	28,671.00	19,022.28	.00	26,867.86	-6.3%
015401	511900	S&W	181,181.63	225,402.00	225,402.00	159,188.65	.00	242,221.78	7.5%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
015401	513000	OVERTIME	918.85	1,000.00	1,000.00	467.18	.00	1,000.00	.0%
015401	514000	LONGEVITY	4,307.35	6,162.00	6,162.00	6,202.43	.00	7,197.04	16.8%
015401	515007	SCKLVBONUS	700.00	700.00	700.00	350.00	.00	1,050.00	50.0%
TOTAL COMMUNITY CENTER S&W			215,231.53	261,935.00	261,935.00	185,230.54	.00	278,336.68	6.3%
015402	COMMUNITY CENTER EXPENSE								
015402	521100	ELECTRIC	52,707.95	62,762.00	62,762.00	41,893.67	.00	66,527.30	6.0%
015402	521200	GAS	34,328.93	43,670.00	43,670.00	19,601.27	.00	46,385.60	6.2%
015402	522241	Printing	.00	2,000.00	2,000.00	.00	.00	.00	-100.0%
015402	523000	WATER	1,660.21	1,920.00	1,920.00	741.47	.00	2,035.00	6.0%
015402	524007	COPIERS	7,697.39	3,500.00	3,500.00	2,077.58	.00	4,000.00	14.3%
015402	524010	Comp Netrk	.00	13,000.00	13,000.00	.00	.00	39,500.00	203.8%
015402	524300	OTHER REPR	2,451.75	7,850.00	7,850.00	5,632.24	.00	18,700.00	138.2%
015402	534100	ADV	.00	.00	.00	.00	.00	7,500.00	.0%
015402	534400	TELEPHONE	.00	1,000.00	1,000.00	.00	.00	.00	-100.0%
015402	538000	OTHPURCHSV	5,568.78	13,750.00	13,750.00	6,573.92	.00	14,500.00	5.5%
015402	542000	OFF SUPPLS	2,125.14	3,000.00	3,000.00	2,778.28	.00	4,000.00	33.3%
015402	542100	OFFC EQUIP	2,258.20	3,200.00	3,200.00	2,561.98	.00	2,000.00	-37.5%
015402	546000	GROUND SUP	1,276.71	2,500.00	2,500.00	679.00	.00	2,500.00	.0%
015402	573500	EOS	4,602.08	.00	.00	3,803.87	.00	.00	.0%
TOTAL COMMUNITY CENTER EXPEN			114,677.14	158,152.00	158,152.00	86,343.28	.00	207,647.90	31.3%
015411	COUNCIL ON AGING S&W								
015411	511800	PTS&WYRROU	40,913.91	51,823.00	51,823.00	28,137.42	.00	55,158.00	6.4%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS								FOR PERIOD 99	
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
015411	511900	S&W	338,135.00	398,114.00	398,114.00	270,419.17	.00	413,404.00	3.8%
015411	513000	OVERTIME	182.56	.00	.00	668.16	.00	.00	.0%
015411	514000	LONGEVITY	12,873.39	12,381.00	12,381.00	11,252.31	.00	8,936.00	-27.8%
015411	515005	SICK BY-BK	.00	.00	.00	3,023.36	.00	.00	.0%
015411	515007	SCKLVBONUS	350.00	2,800.00	2,800.00	700.00	.00	2,800.00	.0%
TOTAL COUNCIL ON AGING S&W			392,454.86	465,118.00	465,118.00	314,200.42	.00	480,298.00	3.3%
015412	COUNCIL ON AGING EXPENSE								
015412	519030	PROF DEV	1,480.00	3,280.00	3,280.00	1,481.00	.00	3,000.00	-8.5%
015412	522241	Printing	88.50	150.00	150.00	.00	.00	150.00	.0%
015412	524007	COPIERS	2,231.83	2,500.00	2,500.00	.00	.00	2,500.00	.0%
015412	524010	Comp Netrk	2,000.00	2,000.00	2,000.00	2,000.00	.00	2,000.00	.0%
015412	530900	PROG/TECH	8,340.00	10,400.00	10,400.00	4,920.00	.00	12,480.00	20.0%
015412	534100	ADV	151.03	500.00	500.00	144.80	.00	1,200.00	140.0%
015412	534300	POSTAGE	6,417.85	6,120.00	6,120.00	5,924.46	.00	7,770.00	27.0%
015412	534400	TELEPHONE	2,422.32	2,976.00	2,976.00	1,567.68	.00	2,976.00	.0%
015412	538000	OTHPURCHSV	1,534.13	2,000.00	2,000.00	1,010.14	.00	2,000.00	.0%
015412	542000	OFF SUPPLS	2,090.54	2,400.00	2,400.00	1,691.03	.00	2,400.00	.0%
015412	542100	OFFC EQUIP	1,383.78	500.00	500.00	912.75	.00	500.00	.0%
015412	548100	BULK FUEL	3,566.24	4,875.00	4,875.00	2,910.82	.00	5,800.00	19.0%
015412	549000	FOOD SUPPL	47,655.46	75,179.00	75,179.00	46,797.52	.00	75,900.00	1.0%
015412	550040	NUR OFFSPY	195.71	500.00	500.00	.00	.00	500.00	.0%
015412	558000	UNCLSUPPLS	1,355.77	1,400.00	1,400.00	1,408.52	.00	1,400.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS										FOR PERIOD 99
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT	
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE	
015412	571000	Travel	504.02	2,010.00	2,010.00	1,778.23	.00	1,860.00	-7.5%	
015412	573000	DUE,SB,TRV	1,775.41	.00	.00	.00	.00	.00	.0%	
015412	573001	Dues	1,110.96	1,255.00	1,255.00	1,457.28	.00	1,845.00	47.0%	
015412	573500	EOS	22,625.70	.00	.00	.00	.00	.00	.0%	
TOTAL COUNCIL ON AGING EXPEN			106,929.25	118,045.00	118,045.00	74,004.23	.00	124,281.00	5.3%	
015421 YOUTH & FAMILY SERVICES S&W										
015421	511900	S&W	107,657.26	100,767.00	100,767.00	58,981.35	.00	84,446.39	-16.2%	
015421	514000	LONGBONUS	3,096.68	4,031.00	4,031.00	.00	.00	.00	-100.0%	
015421	515007	SCKLVBONUS	.00	350.00	350.00	.00	.00	350.00	.0%	
TOTAL YOUTH & FAMILY SERVICE			110,753.94	105,148.00	105,148.00	58,981.35	.00	84,796.39	-19.4%	
015422 YOUTH & FAMILY SERVICE EXPENSE										
015422	530900	PROG/TECH	1,215.00	1,800.00	1,800.00	1,080.00	.00	2,000.00	11.1%	
015422	534900	OTH COMUN	559.57	600.00	600.00	331.92	.00	600.00	.0%	
015422	538000	OTHPURCHSV	.00	650.00	650.00	263.00	.00	650.00	.0%	
015422	542000	OFF SUPPLS	915.31	900.00	900.00	174.59	.00	900.00	.0%	
015422	573000	DUE,SB,TRV	189.00	480.00	480.00	243.64	.00	480.00	.0%	
TOTAL YOUTH & FAMILY SERVICE			2,878.88	4,430.00	4,430.00	2,093.15	.00	4,630.00	4.5%	
015432 VETERANS EXPENSE/BENEFITS										
015432	530900	OTH PROFES	45,017.76	45,805.00	45,805.00	45,805.28	.00	52,327.00	14.2%	
015432	577000	VET BENEFIT	85,317.80	100,000.00	100,000.00	70,743.50	.00	100,000.00	.0%	
TOTAL VETERANS EXPENSE/BENEF			130,335.56	145,805.00	145,805.00	116,548.78	.00	152,327.00	4.5%	
015502 DISABILTY RIGHTS EXPENSE										
015502	542000	OFF SUPPLS	.00	200.00	200.00	.00	.00	200.00	.0%	

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
015502	573000	DUE,SB,TRV	.00	300.00	300.00	.00	.00	300.00	.0%
TOTAL DISABILTY RIGHTS EXPEN			.00	500.00	500.00	.00	.00	500.00	.0%
015602 HUMAN SERVICES									
015602	530700	HUMAN SER	81,811.25	83,250.00	83,250.00	40,701.88	.00	83,250.00	.0%
TOTAL HUMAN SERVICES			81,811.25	83,250.00	83,250.00	40,701.88	.00	83,250.00	.0%
016101 LIBRARY SALARIES & WAGES									
016101	511100	S&WELECTED	7,000.00	7,000.00	7,000.00	.00	.00	7,000.00	.0%
016101	511800	PTS&WYRROU	211,376.70	197,249.00	197,249.00	148,876.08	.00	202,746.00	2.8%
016101	511900	S&W	474,738.28	589,929.00	589,929.00	360,921.13	.00	627,366.00	6.3%
016101	513000	OVERTIME	2,236.38	.00	.00	721.69	.00	.00	.0%
016101	514000	LONGEVITY	24,355.92	18,738.00	18,738.00	14,128.02	.00	10,305.00	-45.0%
016101	515000	VAC S&W	10,175.63	.00	.00	.00	.00	.00	.0%
016101	515005	SICK BY-BK	7,102.73	.00	.00	.00	.00	.00	.0%
016101	515007	SCKLVBONUS	1,429.17	2,800.00	2,800.00	875.02	.00	2,800.00	.0%
016101	519030	PROF DEV	.00	4,093.00	4,093.00	.00	.00	2,922.00	-28.6%
TOTAL LIBRARY SALARIES & WAG			738,414.81	819,809.00	819,809.00	525,521.94	.00	853,139.00	4.1%
016102 LIBRARY EXPENSE									
016102	517900	OTHER FRIN	720.00	600.00	600.00	.00	.00	756.00	26.0%
016102	521100	ELECTRIC	28,592.26	31,000.00	31,000.00	22,484.26	.00	32,000.00	3.2%
016102	521200	GAS	9,824.76	9,445.00	9,445.00	5,978.40	.00	10,550.00	11.7%
016102	523000	WATER	977.54	1,402.00	1,402.00	816.33	.00	1,170.00	-16.5%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS								FOR PERIOD 99	
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
016102	524300	OTHER REPR	5,278.39	5,907.00	5,907.00	1,484.07	.00	5,962.00	.9%
016102	530900	PROG/TECH	51,039.66	51,397.00	51,397.00	47,080.02	.00	51,655.00	.5%
016102	534100	ADV	60.00	180.00	180.00	90.00	.00	180.00	.0%
016102	538000	OTHPURCHSV	.00	.00	4,800.00	.00	.00	6,500.00	35.4%
016102	542000	OFF SUPPLS	5,339.21	5,850.00	5,850.00	3,852.64	.00	7,850.00	34.2%
016102	551000	LIB MATLS	.00	173,019.00	173,019.00	.00	.00	185,935.00	7.5%
016102	551070	LIBR BKS	74,571.00	.00	.00	44,628.56	.00	.00	.0%
016102	551071	LIBR PER	8,246.82	.00	.00	7,114.57	.00	.00	.0%
016102	551072	LIBR AUD	15,800.74	.00	.00	4,459.69	.00	.00	.0%
016102	551073	LIBR VIDEO	5,188.95	.00	.00	6,116.77	.00	.00	.0%
016102	551074	LIBR EBKS	49,192.02	.00	.00	49,738.93	.00	.00	.0%
016102	551075	LIBR ELFOR	2,631.76	.00	.00	434.66	.00	.00	.0%
016102	551076	LIBR DATBS	4,150.00	.00	.00	4,282.00	.00	.00	.0%
016102	551077	LIBR OTHER	1,585.20	.00	.00	1,168.10	.00	.00	.0%
016102	558000	UNCLSUPPLS	12,664.59	18,000.00	13,200.00	10,555.23	.00	13,300.00	.8%
016102	573000	DUE,SB,TRV	2,766.13	3,600.00	3,600.00	1,792.46	.00	3,400.00	-5.6%
TOTAL LIBRARY EXPENSE			278,629.03	300,400.00	300,400.00	212,076.69	.00	319,258.00	6.3%
016291	RECREATION SEASONAL S&W								
016291	512000	SEAS S & W	229,541.08	298,919.00	298,919.00	209,890.14	.00	298,919.00	.0%
TOTAL RECREATION SEASONAL S&			229,541.08	298,919.00	298,919.00	209,890.14	.00	298,919.00	.0%
016301	RECREATION & YOUTH S&W								
016301	511800	PTS&WYRROU	9,462.85	18,269.16	18,269.16	21,642.15	.00	30,331.90	66.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS FOR PERIOD 99

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
016301	511900	S&W	236,112.34	248,344.40	248,344.40	168,888.48	.00	251,949.07	1.5%
016301	513000	OVERTIME	14,161.56	.00	.00	5,243.02	.00	.00	.0%
016301	514000	LONGEVITY	12,766.19	11,607.44	11,607.44	10,286.88	.00	13,485.13	16.2%
016301	515007	SCKLVBONUS	.00	1,050.00	1,050.00	350.00	.00	1,050.00	.0%
TOTAL RECREATION & YOUTH S&W			272,502.94	279,271.00	279,271.00	206,410.53	.00	296,816.10	6.3%
016302	RECREATION & YOUTH EXPENSE								
016302	517900	OTHER FRIN	500.00	750.00	750.00	750.00	.00	750.00	.0%
016302	521100	ELECTRIC	13,213.90	9,900.00	9,900.00	9,199.51	.00	14,390.00	45.4%
016302	524200	OFF EQU RE	.00	400.00	400.00	.00	.00	400.00	.0%
016302	527000	RENT&LEASE	7,967.50	7,500.00	7,500.00	3,290.01	.00	8,250.50	10.0%
016302	534100	ADV	125.00	.00	.00	125.00	.00	.00	.0%
016302	534400	TELEPHONE	726.07	600.00	600.00	742.70	.00	1,008.00	68.0%
016302	538000	OTHPURCHSV	850.00	1,480.00	1,480.00	.00	.00	1,502.20	1.5%
016302	542000	OFF SUPPLS	1,931.73	2,500.00	2,500.00	1,077.03	.00	2,537.50	1.5%
016302	543000	MAINT EQUIP	.00	2,000.00	2,000.00	.00	.00	2,030.00	1.5%
016302	548100	BULK FUEL	1,953.18	1,600.00	1,600.00	1,229.53	.00	1,954.00	22.1%
016302	553000	P.W. SUPPL	5,713.17	5,950.00	5,950.00	3,122.03	.00	5,950.00	.0%
016302	558000	OTH.SUP.NE	2,524.59	14,000.00	14,000.00	9,230.26	.00	20,032.00	43.1%
016302	573000	DUE,SB,TRV	.00	45.00	45.00	130.48	.00	45.00	.0%
016302	578000	OTHER UNCL	9,051.69	12,500.00	12,500.00	2,211.98	.00	12,500.00	.0%
TOTAL RECREATION & YOUTH EXP			44,556.83	59,225.00	59,225.00	31,108.53	.00	71,349.20	20.5%
016331	HARBORMASTER SALARIES & WAGES								
016331	511800	PTS&WYRROU	374.28	6,082.00	6,082.00	145.98	.00	6,605.36	8.6%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
016331	511900	S&W	296,478.42	317,610.00	317,610.00	218,217.20	.00	327,830.30	3.2%
016331	512000	SEAS S & W	46,113.71	51,689.00	51,689.00	28,060.56	.00	54,081.50	4.6%
016331	513000	OVERTIME	305.76	1,000.00	1,000.00	.00	.00	1,000.00	.0%
016331	514000	LONGEVITY	10,504.36	9,171.00	9,171.00	9,439.64	.00	10,932.52	19.2%
016331	515007	SCKLVBONUS	700.00	1,400.00	1,400.00	1,050.00	.00	1,400.00	.0%
TOTAL HARBORMASTER SALARIES			354,476.53	386,952.00	386,952.00	256,913.38	.00	401,849.68	3.9%
016332	HARBORMASTER EXP								
016332	517900	OTHER FRIN	3,593.77	1,450.00	1,450.00	1,114.15	.00	1,450.00	.0%
016332	521100	ELECTRIC	15,920.10	65,400.00	65,400.00	44,980.68	.00	71,940.00	10.0%
016332	521200	GAS	1,366.34	2,000.00	2,000.00	1,101.51	.00	2,200.00	10.0%
016332	523000	WATER	7,067.67	10,620.00	10,620.00	6,129.60	.00	10,620.00	.0%
016332	524300	OTHER REPR	5,943.12	6,000.00	6,000.00	3,472.57	.00	6,000.00	.0%
016332	527000	RENT&LEASE	3,413.40	3,050.00	3,050.00	3,368.20	.00	3,594.00	17.8%
016332	529000	O/PROP SER	7,697.96	12,000.00	12,000.00	8,866.08	.00	12,000.00	.0%
016332	530300	DATA PROC.	60.00	120.00	120.00	.00	.00	120.00	.0%
016332	530600	MEDICAL SV	266.13	200.00	200.00	.00	.00	200.00	.0%
016332	530900	PROG/TECH	3,760.00	3,680.00	3,680.00	1,840.00	.00	3,760.00	2.2%
016332	534100	ADV	.00	200.00	200.00	.00	.00	200.00	.0%
016332	534400	TELEPHONE	11,071.43	7,700.00	7,700.00	3,905.87	.00	8,400.00	9.1%
016332	542000	OFF SUPPLS	1,444.30	1,300.00	1,300.00	1,784.63	.00	1,300.00	.0%
016332	543000	MAINT EQUIP	5,532.14	7,500.00	7,500.00	7,178.00	.00	7,500.00	.0%
016332	545000	CUST SUP	2,435.50	2,000.00	2,000.00	1,612.83	.00	2,000.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
016332	546000	GROUND SUP	4,715.33	2,200.00	2,200.00	335.60	.00	2,200.00	.0%
016332	548100	BULK FUEL	5,904.28	7,000.00	7,000.00	4,066.74	.00	7,000.00	.0%
016332	548900	VEHIC PART	11,540.10	6,000.00	6,000.00	5,204.34	.00	6,000.00	.0%
016332	553000	P.W. SUPPL	10,170.45	5,800.00	5,800.00	3,258.74	.00	5,800.00	.0%
016332	573000	DUE,SB,TRV	1,749.49	250.00	250.00	400.00	.00	250.00	.0%
016332	585000	CAP OUTLAY	2,688.38	10,000.00	10,000.00	2,094.00	.00	8,000.00	-20.0%
016332	586000	DREDG	63,738.53	170,000.00	170,000.00	51,144.00	.00	407,000.00	139.4%
TOTAL HARBORMASTER EXP			170,078.42	324,470.00	324,470.00	151,857.54	.00	567,534.00	74.9%
016702	BROOKS MUSEUM COMMISSION EXP								
016702	521100	ELECTRIC	2,979.63	4,000.00	4,000.00	4,803.16	.00	4,000.00	.0%
016702	521200	GAS	2,078.48	6,000.00	6,000.00	89.51	.00	6,000.00	.0%
016702	523000	WATER	1,867.43	3,000.00	3,000.00	806.83	.00	3,000.00	.0%
016702	524300	OTHER REPR	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
TOTAL BROOKS MUSEUM COMMISSI			6,925.54	14,000.00	14,000.00	5,699.50	.00	14,000.00	.0%
016911	HISTORICAL COMMISSION S&W								
016911	511800	PTS&WYRROU	518.61	2,040.00	2,040.00	199.05	.00	2,040.00	.0%
TOTAL HISTORICAL COMMISSION			518.61	2,040.00	2,040.00	199.05	.00	2,040.00	.0%
016912	HISTORICAL COMMISSION EXPENSE								
016912	530900	OTH PROFES	.00	150.00	150.00	.00	.00	150.00	.0%
016912	534100	ADV	.00	100.00	100.00	192.50	.00	100.00	.0%
016912	573000	DUE,SB,TRV	.00	100.00	100.00	.00	.00	100.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99		
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
	TOTAL HISTORICAL COMMISSION		.00	350.00	350.00	192.50	.00	350.00	.0%
016922	CELEBRATIONS								
016922	558000	OTH.SUP.NE	.00	1,600.00	1,600.00	.00	.00	1,600.00	.0%
	TOTAL CELEBRATIONS		.00	1,600.00	1,600.00	.00	.00	1,600.00	.0%
016951	GOLF S&W								
016951	511900	S&W	603,827.39	654,363.00	654,363.00	454,910.02	.00	654,652.50	.0%
016951	512000	SEAS S & W	295,457.79	370,699.00	370,699.00	168,294.10	.00	374,405.99	1.0%
016951	513000	OVERTIME	27,679.64	25,200.00	25,200.00	16,642.48	.00	25,704.00	2.0%
016951	514000	LONGEVITY	19,825.10	17,058.00	17,058.00	4,585.29	.00	19,105.10	12.0%
016951	515000	VAC S&W	437.30	.00	.00	.00	.00	.00	.0%
016951	515007	SCKLVBONUS	1,400.00	3,150.00	3,150.00	700.00	.00	3,150.00	.0%
	TOTAL GOLF S&W		948,627.22	1,070,470.00	1,070,470.00	645,131.89	.00	1,077,017.59	.6%
016952	GOLF EXPENSE								
016952	517200	UNEMPLOYPA	.00	32,617.00	32,617.00	.00	.00	32,617.00	.0%
016952	517900	OTHER FRIN	5,061.11	6,450.00	6,450.00	1,750.00	.00	6,450.00	.0%
016952	521000	OIL HEAT	12,796.00	13,464.00	13,464.00	12,246.41	.00	13,464.00	.0%
016952	521100	ELECTRIC	33,669.38	39,812.00	39,812.00	15,950.13	.00	43,793.20	10.0%
016952	523000	WATER	1,285.43	2,034.00	2,034.00	760.00	.00	2,034.00	.0%
016952	524100	VEH REPR	46.86	3,000.00	3,000.00	.00	.00	3,000.00	.0%
016952	524200	OFF EQU RE	1,183.50	2,400.00	2,400.00	.00	.00	2,400.00	.0%
016952	524300	OTHER REPR	58,532.82	42,500.00	42,500.00	34,977.63	.00	42,500.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS FOR PERIOD 99

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
016952	527000	RENT&LEASE	104,975.00	105,543.00	105,543.00	108,059.90	.00	105,543.00	.0%
016952	529000	O/PROP SER	13,501.16	27,480.00	27,480.00	5,796.55	.00	27,480.00	.0%
016952	530300	DATA PROC.	48,893.62	48,000.00	48,000.00	38,365.74	.00	48,000.00	.0%
016952	530900	PROG/TECH	3,301.19	16,300.00	16,300.00	3,824.86	.00	16,300.00	.0%
016952	534100	ADV	37,476.58	45,500.00	45,500.00	33,331.28	.00	45,500.00	.0%
016952	534400	TELEPHONE	6,515.52	5,848.00	5,848.00	5,832.63	.00	5,848.00	.0%
016952	541000	ENGRY SUPL	15,661.18	16,616.00	16,616.00	4,579.88	.00	16,616.00	.0%
016952	542000	OFF SUPPLS	3,097.72	2,700.00	2,700.00	1,429.73	.00	2,700.00	.0%
016952	543000	MAINT EQUIP	3,254.19	8,950.00	8,950.00	.00	.00	16,950.00	89.4%
016952	545000	CUST SUP	4,725.58	4,200.00	4,200.00	3,166.71	.00	4,200.00	.0%
016952	546000	GROUND SUP	261,277.43	219,101.00	219,101.00	139,175.51	.00	219,101.00	.0%
016952	548100	BULK FUEL	143.02	.00	.00	402.15	.00	.00	.0%
016952	548900	VEHIC PART	32,464.53	31,357.00	31,357.00	31,470.15	.00	31,357.00	.0%
016952	550000	MED SUPPLY	1,054.40	2,200.00	2,200.00	366.85	.00	2,200.00	.0%
016952	553000	P.W. SUPPL	412.17	1,000.00	1,000.00	426.86	.00	1,000.00	.0%
016952	558000	OTH.SUP.NE	8,065.32	19,200.00	19,200.00	2,911.20	.00	19,200.00	.0%
016952	573000	DUE,SB,TRV	4,304.00	5,850.00	5,850.00	3,495.00	.00	5,850.00	.0%
TOTAL GOLF EXPENSE			661,697.71	702,122.00	702,122.00	448,319.17	.00	714,103.20	1.7%
016958	GOLF CAPITAL OUTLAY								
016958	585000	CAP OUTLAY	37,705.53	73,000.00	73,000.00	56,490.00	.00	73,000.00	.0%
TOTAL GOLF CAPITAL OUTLAY			37,705.53	73,000.00	73,000.00	56,490.00	.00	73,000.00	.0%
016981	CULTURAL AFFAIRS								
016981	511900	S&W	.00	80,385.00	80,385.00	58,884.80	.00	86,502.56	7.6%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS							FOR PERIOD 99	
ACCOUNTS FOR:								
GENERAL FUND		2023 ACTUAL	2024 ORIG BUD	2024 REVISED BUD	2024 ACTUAL	2024 PROJECTION	2025 SELECTMEN	PCT CHANGE
TOTAL CULTURAL AFFAIRS		.00	80,385.00	80,385.00	58,884.80	.00	86,502.56	7.6%
016982	CULTURAL AFFAIRS							
016982	542000 OFF SUPPLS	.00	2,500.00	2,500.00	1,562.14	.00	2,500.00	.0%
TOTAL CULTURAL AFFAIRS		.00	2,500.00	2,500.00	1,562.14	.00	2,500.00	.0%
017785	TAX SUPPORTED DEBT							
017785	591000 MAT.LT.DBT	2,326,600.00	1,845,000.00	1,845,000.00	165,000.00	.00	2,730,614.00	48.0%
017785	591500 INT LT DBT	789,568.76	696,802.00	696,802.00	349,225.00	.00	803,975.00	15.4%
TOTAL TAX SUPPORTED DEBT		3,116,168.76	2,541,802.00	2,541,802.00	514,225.00	.00	3,534,589.00	39.1%
018212	STATE ASSESSMENTS							
018212	563400 MV EX ASSE	10,440.00	11,020.00	11,020.00	6,090.00	.00	8,040.00	-27.0%
018212	563900 MOS CONT A	190,073.00	190,073.00	190,073.00	110,012.00	.00	210,774.00	10.9%
018212	564000 AIR POL	8,138.00	8,138.00	8,138.00	4,907.00	.00	8,612.00	5.8%
018212	566300 REG TRANSI	113,451.00	113,451.00	113,451.00	67,837.00	.00	119,192.00	5.1%
TOTAL STATE ASSESSMENTS		322,102.00	322,682.00	322,682.00	188,846.00	.00	346,618.00	7.4%
018312	BARNS CTY RETIR & TAX ASSESS							
018312	562100 BARNS CTY	242,789.32	249,879.00	249,879.00	123,488.00	.00	271,813.00	8.8%
018312	562500 BRNS RET	3,504,895.00	3,474,024.00	3,474,024.00	3,469,024.00	.00	3,812,752.00	9.8%
TOTAL BARNS CTY RETIR & TAX		3,747,684.32	3,723,903.00	3,723,903.00	3,592,512.00	.00	4,084,565.00	9.7%
018352	CAPE COD COMMISSION ASSESSMNTS							
018352	562600 CC COMM AS	260,304.04	252,749.00	252,749.00	132,396.50	.00	252,749.00	.0%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS			FOR PERIOD 99						
ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
TOTAL CAPE COD COMMISSION AS			260,304.04	252,749.00	252,749.00	132,396.50	.00	252,749.00	.0%
019132	UNEMPLOYMENT COMPENSATION								
019132	517200	UNEMPLOYPA	38,230.31	20,000.00	20,000.00	24,958.46	.00	20,000.00	.0%
TOTAL UNEMPLOYMENT COMPENSAT			38,230.31	20,000.00	20,000.00	24,958.46	.00	20,000.00	.0%
019142	GROUP HEALTH INS								
019142	575000	GRP HEALTH	2,619,366.04	3,145,666.00	3,145,666.00	2,227,861.02	.00	3,648,469.77	16.0%
019142	575010	TOWN RET	1,269,312.00	1,303,941.00	1,303,941.00	975,560.75	.00	1,217,404.71	-6.6%
019142	575030	LIFE INS	7,656.33	10,000.00	10,000.00	6,781.08	.00	11,292.18	12.9%
019142	575040	SCHL RET	557,000.50	563,322.00	563,322.00	417,311.50	.00	576,776.09	2.4%
019142	575050	WATER ACT	229,767.00	234,105.00	234,105.00	201,464.75	.00	255,743.62	9.2%
019142	575055	GRP HEALTH	.00	13,941.00	13,941.00	.00	.00	15,460.79	10.9%
019142	575060	WAT RETIR	82,616.00	85,217.00	85,217.00	59,908.50	.00	64,658.81	-24.1%
019142	575070	OPEB	250,000.00	250,000.00	250,000.00	250,000.00	.00	250,000.00	.0%
019142	575075	MED B PEN	5,028.00	6,000.00	6,000.00	3,912.00	.00	1,361.39	-77.3%
TOTAL GROUP HEALTH INS			5,020,745.87	5,612,192.00	5,612,192.00	4,142,799.60	.00	6,041,167.36	7.6%
019452	GENERAL INSURANCE								
019452	574010	PROP/CAS T	256,309.21	300,000.00	300,000.00	308,934.59	.00	386,206.70	28.7%
019452	574011	MIIA PROFE	55,708.03	63,000.00	63,000.00	61,368.00	.00	63,711.00	1.1%
019452	574012	W COM TWN	142,750.00	190,000.00	190,000.00	128,017.82	.00	147,354.00	-22.4%
019452	574014	PR/CAS SCH	76,272.56	80,000.00	80,000.00	51,700.60	.00	60,662.00	-24.2%
019452	574015	PR/CAS WAT	66,656.03	70,000.00	70,000.00	73,695.56	.00	86,469.00	23.5%

TOWN OF HARWICH - LIVE DATA



NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

PROJECTION: 20251 FY 2025 OPERATING BUDGETS FOR PERIOD 99

ACCOUNTS FOR:			2023	2024	2024	2024	2024	2025	PCT
GENERAL FUND			ACTUAL	ORIG BUD	REVISED BUD	ACTUAL	PROJECTION	SELECTMEN	CHANGE
019452	574017	W COM WAT	25,511.89	36,500.00	36,500.00	22,606.55	.00	26,525.00	-27.3%
019452	574030	BYD POL FI	71,530.62	95,300.00	95,300.00	109,432.51	.00	107,795.00	13.1%
019452	574031	BYD MANAGE	6,800.00	7,260.00	7,260.00	6,800.00	.00	7,260.00	.0%
019452	574050	MARINA COV	103,317.00	114,000.00	114,000.00	100,364.00	.00	114,000.00	.0%
TOTAL GENERAL INSURANCE			804,855.34	956,060.00	956,060.00	862,919.63	.00	999,982.70	4.6%
019462	GENERAL INSURANCE DEDUCTIBLES								
019462	574001	INS DEDUCT	18,700.00	20,000.00	20,000.00	4,386.00	.00	20,000.00	.0%
TOTAL GENERAL INSURANCE DEDU			18,700.00	20,000.00	20,000.00	4,386.00	.00	20,000.00	.0%
TOTAL GENERAL FUND			71,323,409.49	74,629,068.00	74,629,068.00	51,158,128.84	.00	79,235,723.26	6.2%
TOTAL REVENUE			.00	.00	.00	.00	.00	.00	.0%
TOTAL EXPENSE			71,323,409.49	74,629,068.00	74,629,068.00	51,158,128.84	.00	79,235,723.26	6.2%
GRAND TOTAL			71,323,409.49	74,629,068.00	74,629,068.00	51,158,128.84	.00	79,235,723.26	6.2%

** END OF REPORT - Generated by Kathleen Barrette **

TOWN OF HARWICH REVOLVING FUND SUMMARY AS OF MARCH 22, 2024

Fund #	Revolving Fund Name	June 30, 2023 Fund Balance	2024 Revenue	2024 Expenditures	Net Change 6/30 to 3/22/24	Balance as of March 22, 2024
1540	Recreation Revolving	81,527.81	125,164.40	115,130.95	10,033.45	91,561.26
1541	CV golf Infrastructure RVTLN	68,367.01	71,815.78	-	71,815.78	140,182.79
1542	COA Revolving	16,395.77	32,421.80	32,760.50	(338.70)	16,057.07
1543	Golf Revolving	361,343.16	125,513.07	114,291.83	11,221.24	372,564.40
1544	Community Center	170,019.50	19,275.00	50,308.49	(31,033.49)	138,986.01
1545	Golf Improvement Receipts Reserved	464,783.24	47,711.00	98,450.00	(50,739.00)	414,044.24
1546	Albro House Revolving	41,908.36	5,400.00	-	5,400.00	47,308.36
1548	Sidewalk Revolving	69,958.54	-	-	-	69,958.54
1549	Tax Title Revolving	2,829.28	6,633.91	2,694.13	3,939.78	6,769.06
1550	The Cultural Center Revolving	217,075.69	115,115.00	115,843.92	(728.92)	216,346.77
	TOTAL	1,494,208.36	549,049.96	529,479.82	19,570.14	1,513,778.50
	Fund 1545 Golf Improvements Receipts Reserved is used to pay the CVGC portion of debt					

2024 ANNUAL
TOWN ELECTION

Ballot Question

Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Monomoy Regional School District to pay costs of renovating and reconstructing the exterior siding of the Monomoy Regional Middle School, including the payment of all costs incidental and related thereto?

NEW BUSINESS

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

Town of Harwich

ORDER OF TAKING

At a regularly convened meeting of the Select Board of the Town of Harwich (the “Town”) held on this 25th day of March, 2024, it was voted and ordered as follows:

The Select Board of the Town of Harwich, duly appointed, qualified, and acting pursuant to the provisions G.L. Chapter 79, the vote under Article 1 of the October 18, 2022 Special Town Meeting, a certified copy of which is attached hereto, G.L. Chapter 83, Sections 1 and 3, and any and every other power and authority hereunto enabling, hereby takes, on behalf of the Town, permanent utility easements in, on, under and across the parcels of land in Harwich, Massachusetts, being all or portions of those roads known as Bascom Hollow, Brother’s Lane, Caldwell Lane, Lily Lane, Live Oak Drive, Perry’s Way, Scribner Terrace, Walden Way, Washburn Way, Wilma’s Way and McGuerty Road (collectively, the “Easement Premises”), and described more particularly in Exhibit A attached hereto and incorporated herein, for the purpose of constructing, inspecting, maintaining, operating, improving, repairing, renewing, replacing and abandoning in place (a) a sewer system, including, without limitation, manholes, lines, mains, pipes, conduits, pump stations and such other structures, facilities and/or appurtenances as may be necessary or convenient to establish a public sewerage system, including, without limitation, for the purpose of extending and/or connecting, regardless of origin, to other land, (b) a water system, including, without limitation, mains, lines, pipes, conduits, pump stations and such other structures, facilities and/or appurtenances as may be necessary or convenient to establish a public water system, including, without limitation, for the purpose of extending and/or connecting, regardless of origin, to other land; and (c) stormwater drain or drains, and any manholes, pipes, catch basins, conduits, culverts, channels, and such other structures, facilities and/or appurtenances as may be necessary or convenient for the proper drainage of stormwater, including, without limitation, for the purpose of extending and/or connecting drainage facilities, regardless of origin, to other land; and, further, to take any and all actions as may be necessary or incidental to accomplish the foregoing purposes.

The Town shall have the right to enter upon and pass over the Easement Premises from time to time, by foot, vehicle, or heavy equipment, for any and all purposes stated herein and uses necessary or incidental thereto, including, without limitation, using and temporarily storing, as needed, construction equipment, materials or other incidental items within the Easement Premises for the purposes set forth herein. All sewer and drainage facilities installed by the Town shall be and remain the property of the Town. No permanent or temporary buildings, structures and/or objects shall be constructed, installed, maintained and/or placed upon the Easement Premises that may interfere with the rights hereby taken.

The taking includes the right of the Town to remove any buildings, structures, objects, utilities, other facilities and/or vegetation (including trees and shrubs) now or hereafter located within the Easement Premises whenever their removal shall be necessary or convenient to exercise the rights taken hereunder and/or for the purposes set forth herein. Utilities and related structures and/or facilities located within the Easement Premises that are owned by private utility companies and easements held by private utility companies are not taken.

The land affected by the herein taking are owned or supposedly owned by the owners listed in Exhibit B, attached hereto and incorporated within. If in any instance the name of any owner is not correctly stated in Exhibit B, it is understood that in such instance the land referred to is owned by an owner or owners unknown to us.

We have determined that no persons will sustain damages in their property by reason of the herein taking, all in accordance with the provisions of G.L. c. 79, §6, as amended, and accordingly award no damages for this taking.

Betterments are not to be assessed under this taking.

IN WITNESS WHEREOF, the Select Board of the Town of Harwich, set our hands and seal on this 25th day of March, 2024.

TOWN OF HARWICH,
By its Select Board

Julie E. Kavanagh, Chair

Michael D. MacAskill, Vice Chair

Jeffrey F. Handler, Clerk

Donald F. Howell, Member

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this 25th day of March, 2023, before me, the undersigned notary public, personally appeared _____, member of the Harwich Select Board, as aforesaid, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose on behalf of the Town of Harwich.

Notary Public
My Commission Expires:

884940/HARW/0001

Plans

Bascom Hollow

Plan entitled "Division Plan 1522 Orleans Road (Rte. 39), Harwich, MA Prepared for Eastward Homes Business Trust," dated March 18, 2021, prepared by Outermost Land Survey, Inc., recorded with the Barnstable Registry of Deeds in Plan Book 691, Page 37

Brother's Lane

Plan entitled "Subdivision Plan of Land in Harwich," dated June 1962, prepared by Nickerson & Berger, Civil Engineers, filed with the Barnstable Registry District of the Land Court as Land Court Plan 20373I

Caldwell Lane

Plan entitled "Definitive Subdivision Plan of Land of Uncle Jack's Woods in Harwich Massachusetts," dated October 3, 2002, prepared by Terry A. Warner, recorded with the Barnstable Registry of Deeds in Plan Book 581, Page 86

Lily Lane

Plan entitled "Plan of Land in East Harwich Massachusetts as Prepared for Scott H. & Jennifer C. Van Gelder," dated June 15, 1998, prepared by Dan A. Speakman Construction, recorded with the Barnstable Registry of Deeds in Plan Book 543, Page 54.

Live Oak Drive

Plan entitled "'Live Oaks' Plan of Land in Harwich, Massachusetts, Prepared for Robert G. Dubis and Joseph V. Dubis, Jr.," dated August 12, 1985, prepared by Terry W. Eldredge, Land Surveyor, recorded with the Barnstable Registry of Deeds in Plan Book 417, Page 65.

Perry's Way

Plan entitled "Subdivision of Land in Harwich, Mass. As Surveyed & Prepared for Chatham Shores, Corp.," dated February 13, 1985, prepared by Schofield Brothers, Inc., recorded with the Barnstable Registry of Deeds in Plan Book 396, Page 46.

Scribner Terrace

Plan entitled “Subdivision Plan of Land in East Harwich, Mass.,” dated August 1970, prepared by Barnstable Survey Consultants, Inc., recorded with the Barnstable Registry of Deeds in Plan Book 245, Page 41.

Walden Way

Plan entitled “Walden Woods II Walden Way, East Harwich, MA,” dated June 6, 2005, prepared by Outermost Land Survey, Inc., recorded with the Barnstable Registry of Deeds in Plan Book 603, Page 85.

Washburn Way

Plan entitled “Definitive Plan of Land in Harwich, Mass. Prepared for Washburn Nominee Trust,” dated March 23, 2000, prepared by Terry A. Warner, P.L.S., recorded with the Barnstable Registry of Deeds in Plan Book 557, Page 15.

Wilma’s Way

Plan entitled “Subdivision Plan of Land in Harwich,” dated April 9, 1980, prepared by Down Cape Engineering, Surveyors, filed with the Barnstable Registry District of the Land Court as Land Court Plan 32392B; Plan entitled “Subdivision Plan of Land in Harwich,” dated March 28, 1986, prepared by James H. Bowman, Surveyor, filed with the Barnstable Registry District of the Land Court as Land Court Plan 32392C and Plan entitled “Subdivision Plan of Land in Harwich, Mass. As Surveyed for Wilma Cammarano,” dated April 9, 1980, recorded with the Barnstable Registry of Deeds in Plan Book 352, Page 31.

McGuerty Road

EXHIBIT B

List of Owners

Bascom Hollow

Property Owner: Errol Fagone and Sarah Fagone, Trustees of the Errol Fagone Living Trust and Errol Fagone and Sarah Fagone, Trustees of the Sara Fagone Living Trust

Interest Taken: Utility Easement in Bascom Hollow

Property Address: 3 Bascom Hollow, Harwich, Massachusetts

Property Owner Address: 5 Cold Brook Circle, Scituate, MA 02066

Deed Reference: Barnstable County Registry of Deeds, Book 35997, Page 257

Property Owner: Michael J. Ronga and Maria A. Ronga, Trustees of the Michael and Maria Ronga Living Trust

Interest Taken: Utility Easement in Bascom Hollow

Property Address: 7 Bascom Hollow, Harwich, Massachusetts

Property Owner Address: 8 Katie Lane, Pelham, NH 03076

Deed Reference: Barnstable County Registry of Deeds, Book 35109, Page 331

Property Owner: Eastward MBT LLC, Trustee of Eastward Homes Business Trust

Interest Taken: Utility Easement in Bascom Hollow

Property Address: 1522 Orleans Road, Harwich, Massachusetts

Property Owner Address: 155 Crowell Road, Chatham, MA 02633

Deed Reference: Barnstable County Registry of Deeds, Book 30950, Page 131

Property Owner: Ellen Katseroubas and Paul C. Katseroubas, Trustees of the Ellen Katseroubas Family Trust

Interest Taken: Utility Easement in Bascom Hollow

Property Address: 11 Bascom Hollow, Harwich, Massachusetts

Property Owner Address: 28 Villa Drive, Foxborough, MA 02035

Deed Reference: Barnstable County Registry of Deeds, Book 34926, Page 150

Property Owner: Eastward MBT LLC, Trustee of Eastward Homes Business Trust

Interest Taken: Utility Easement in Bascom Hollow

Property Address: 12 Bascom Hollow, Harwich, Massachusetts

Property Owner Address: 155 Crowell Road, Chatham, MA 02633

Deed Reference: Barnstable County Registry of Deeds, Book 30950, Page 131

Property Owner: Daniel S. LaCouture

Interest Taken: Utility Easement in Bascom Hollow

Property Address: 15 Bascom Hollow, Harwich, Massachusetts

Property Owner Address: 15 Bascom Hollow, East Harwich, MA 02645

Deed Reference: Barnstable County Registry of Deeds, Book 35742, Page 27

Property Owner: Eastward MBT LLC, Trustee of Eastward Homes Business Trust
Interest Taken: Utility Easement in Bascom Hollow
Property Address: 16 Bascom Hollow, Harwich, Massachusetts
Property Owner Address: 155 Crowell Road, Chatham, MA 02633
Deed Reference: Barnstable County Registry of Deeds, Book 30950, Page 131

Property Owner: Michael B. Garrison and Melanie B. Garrison, Trustees of the Melanie B. Garrison Trust
Interest Taken: Utility Easement in Bascom Hollow
Property Address: 19 Bascom Hollow, Harwich, Massachusetts
Property Owner Address: 19 Bascom Hollow, East Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 32416, Page 116

Property Owner: Peter A. Leddy and Linda M. Shumaker, Trustees of the Shumaker Leddy Living Trust
Interest Taken: Utility Easement in Bascom Hollow
Property Address: 20 Bascom Hollow, Harwich, Massachusetts
Property Owner Address: 37 Coventry Lane, Binghamton, NY 13903
Deed Reference: Barnstable County Registry of Deeds, Book 32200, Page 254

Property Owner: Helen R. Murdock, Trustee of the Helen R. Murdock Living Trust
Interest Taken: Utility Easement in Bascom Hollow
Property Address: 23 Bascom Hollow, Harwich, Massachusetts
Property Owner Address: 171 Falmouth Road, Hyannis, MA 02601
Deed Reference: Barnstable County Registry of Deeds, Book 32872, Page 215

Property Owner: Eastward MBT LLC, Trustee of Eastward Homes Business Trust
Interest Taken: Utility Easement in Bascom Hollow
Property Address: 1512 Orleans Road, Harwich, Massachusetts
Property Owner Address: 155 Crowell Road, Chatham, MA 02633
Deed Reference: Barnstable County Registry of Deeds, Book 30950, Page 131

Brother's Lane

Property Owner: Lucio Kirby-Scott Garnica and Alana Leigh Garnica
Interest Taken: Utility Easement in Brother's Lane
Property Address: 0 Brother's Lane, Harwich, Massachusetts
Property Owner Address: 415 Massasoit Road, Eastham, MA 02651
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 202815, Document No. 1241448, shown as Lots 97 and 110 on Land Court Plan 20373-I

Property Owner: Michael Nolan and Nadine Nolan
Interest Taken: Utility Easement in Brother's Lane
Property Address: 6 Brother's Lane, Harwich, Massachusetts
Property Owner Address: 685 Bay Street, Unit 21, Taunton, MA 02780

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 216244, Document No. 1346748, shown as Lot 112 on Land Court Plan 20373-I

Property Owner: Louis J. Cimminello and Deborah Ann Cimminello

Interest Taken: Utility Easement in Brother's Lane

Property Address: 7 Brother's Lane, Harwich, Massachusetts

Property Owner Address: 25 Starlight Drive, Norwalk, CT 06851

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 175484, Document No. 989888, shown as Lot 109 on Land Court Plan 20373-I

Property Owner: Ryan Mee and Sharon Mee

Interest Taken: Utility Easement in Brother's Lane

Property Address: 10 Brother's Lane, Harwich, Massachusetts

Property Owner Address: 18 Maud Graham Circle, Burlington, MA 01803

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 230849, Document No. 1465687, shown as Lot 111 on Land Court Plan 20373-I

Property Owner: Deborah McGee

Interest Taken: Utility Easement in Brother's Lane

Property Address: 11 Brother's Lane, Harwich, Massachusetts

Property Owner Address: 11 Brother's Lane, Harwich, MA 02645

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 220396, Document No. 1377523, shown as Lot 108 on Land Court Plan 20373-I

Property Owner: Edward T. Barry, Jr. and Nancy E. Barry, Trustees of the Barry Family Living Trust

Interest Taken: Utility Easement in Brother's Lane

Property Address: 1771 Orleans Road, Harwich, Massachusetts

Property Owner Address: 61 Pleasant Street, Needham, MA 02492

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 203044, Document No. 1243381, shown as Lot 92 on Land Court Plan 20373-I

Property Owner: Eric Elliot

Interest Taken: Utility Easement in Brother's Lane

Property Address: 1775 Orleans Road, Harwich, Massachusetts

Property Owner Address: 1775 Orleans Road, Harwich, MA 02645

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 229842, Document No. 1458296, shown as Lot 93 on Land Court Plan 20373-I

Property Owner: Brian Jordan and Joy C. Jordan

Interest Taken: Utility Easement in Brother's Lane

Property Address: 6 Connecticut Avenue, Harwich, Massachusetts

Property Owner Address: 6 Connecticut Avenue, Harwich, MA 02645

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 164911, Document No. 868510, shown as Lot 106 on Land Court Plan 20373-I

Property Owner: Mark S. Faherty and Emily R. Hyatt
Interest Taken: Utility Easement in Brother's Lane
Property Address: 12 Connecticut Avenue, Harwich, Massachusetts
Property Owner Address: 12 Connecticut Avenue, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 206588, Document No. 1271984, shown as Lot 105 on Land Court Plan 20373-I

Caldwell Lane

Property Owner: Thomas H. Reese and Laura N. Reese
Interest Taken: Utility Easement in Caldwell Lane
Property Address: 10 Caldwell Lane, Harwich, Massachusetts
Property Owner Address: 4 Sugar Hollow Lane, Simsbury, CT 06092
Deed Reference: Barnstable County Registry of Deeds, Book 35436, Page 35

Property Owner: Carol A. Legendre and David Legendre
Interest Taken: Utility Easement in Caldwell Lane
Property Address: 15 Caldwell Lane, Harwich, Massachusetts
Property Owner Address: 240 Church Street, East Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 12875, Page 8

Property Owner: John M. Burlingame, Trustee of the John M. Burlingame Revocable Trust
Interest Taken: Utility Easement in Caldwell Lane
Property Address: 20 Caldwell Lane, Harwich, Massachusetts
Property Owner Address: 4950 SW 82nd Street, Miami, FL 33143
Deed Reference: Barnstable County Registry of Deeds, Book 35658, Page 278

Property Owner: Revocable Trust Agreement of Rita M. Ferro
Interest Taken: Utility Easement in Caldwell Lane
Property Address: 25 Caldwell Lane, Harwich, Massachusetts
Property Owner Address: 25 Trafalgar Drive, Livingston, NJ 07039
Deed Reference: Barnstable County Registry of Deeds, Book 36008, Page 300

Property Owner: Eastward MBT, LLC, Trustee of Eastward Homes Business Trust
Interest Taken: Utility Easement in Caldwell Lane
Property Address: 30 Caldwell Lane, Harwich, Massachusetts
Property Owner Address: 155 Crowell Road, Chatham, MA 02633
Deed Reference: Barnstable County Registry of Deeds, Book 34348, Page 18

Property Owner: Carol A. Legendre and David Legendre
Interest Taken: Utility Easement in Caldwell Lane
Property Address: 240 Church Street, Harwich, Massachusetts
Property Owner Address: 240 Church Street, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 12875, Page 8

Lily Lane

Property Owner: Adam Hutton
Interest Taken: Utility Easement in Lily Lane
Property Address: 4 Lily Lane, Harwich, Massachusetts
Property Owner Address: P.O. Bok 501, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 12645, Page 75

Property Owner: Lee A. Ames
Interest Taken: Utility Easement in Lily Lane
Property Address: 1553 Orleans Road, Harwich, Massachusetts
Property Owner Address: 1553 Orleans Road, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 13555, Page 238

Property Owner: Eastward MBT, LLC, Trustees of Eastward Home Business Trust
Interest Taken: Utility Easement in Lily Lane
Property Address: 2 Dorset Drive, Harwich, MA 02645
Property Owner Address: 155 Crowell Road, Chatham, MA 02633
Deed Reference: Barnstable County Registry of Deeds, Book 35850, Page 269

Live Oak Drive

Property Owner: Richard C. Grimaldi
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 2 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 3 Orchard Way, Whitman, MA 02382
Deed Reference: Barnstable County Registry of Deeds, Book 30199, Page 194

Property Owner: Deborah Jean Treat
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 3 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 3 Live Oak Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 33770, Page 326

Property Owner: Meaghan Fox
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 8 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 8 Live Oak Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 34130, Page 57

Property Owner: Martin L. Stepner and Margaret W. Stepner
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 16 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 16 Live Oak Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 23117, Page 92

Property Owner: Glen R. Callahan and Tina M. Callahan, Trustees of the Callahan Family Revocable Trust – 2021
Interest Taken: Utility Easement in Live Oak Drive

Property Address: 17 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 17 Live Oak Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 34136, Page 25

Property Owner: James E. Bakanowski and Karen N. Bakanowski
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 22 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 22 Live Oak Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 29104, Page 208

Property Owner: James L. Bragdon and Kelly A. Bragdon
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 23 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 23 Live Oak Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 31982, Page 230

Property Owner: Kimberly J. Conner and Steven H. Conner, Trustees of the Steven H. Conner Trust
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 28 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 21 Black Loch Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 34756, Page 135

Property Owner: Hugh Donovan and Kimberly Donovan
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 29 Live Oak Drive, Harwich, Massachusetts
Property Owner Address: 29 Live Oak Drive, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 32185, Page 155

Property Owner: James T. Brandt and Jill B. Brandt
Interest Taken: Utility Easement in Live Oak Drive
Property Address: 30 Bay Pine Road, Harwich, Massachusetts
Property Owner Address: 30 Bay Pine Road, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 34580, Page 106

Perry's Way

Property Owner: James L. Welch and Maryan B. Welch
Interest Taken: Utility Easement in Perry's Way
Property Address: 2 Perry's Way, Harwich, Massachusetts
Property Owner Address: 2 Perry's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 6569, Page 32

Property Owner: David J. Burnie, Jr. and Jennifer R. Burnie
Interest Taken: Utility Easement in Perry's Way
Property Address: 3 Perry's Way, Harwich, Massachusetts
Property Owner Address: 30 Wilmas Way, Harwich, MA 02645

Deed Reference: Barnstable County Registry of Deeds, Book 30582, Page 283

Property Owner: Mario Rodriguez
Interest Taken: Utility Easement in Perry's Way
Property Address: 7 Perry's Way, Harwich, Massachusetts
Property Owner Address: 7 Perry's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 29236, Page 240

Property Owner: Shannan Cushman
Interest Taken: Utility Easement in Perry's Way
Property Address: 10 Perry's Way, Harwich, Massachusetts
Property Owner Address: 10 Perry's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 20636, Page 288 and Book 30152, Page 261

Property Owner: Jay Keith Dutcher and Wendy Jeanne Dutcher, Trustees of the Dutcher Living Trust
Interest Taken: Utility Easement in Perry's Way
Property Address: 11 Perry's Way, Harwich, Massachusetts
Property Owner Address: 11 Perry's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 22622, Page 39

Property Owner: Thomas Pellegrino
Interest Taken: Utility Easement in Perry's Way
Property Address: 14 Perry's Way, Harwich, Massachusetts
Property Owner Address: 14 Perry's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 23885, Page 50

Property Owner: Joseph M. Madden and Brenda D. Guariglio
Interest Taken: Utility Easement in Perry's Way
Property Address: 15 Perry's Way, Harwich, Massachusetts
Property Owner Address: 15 Perry's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 29841, Page 330

Scribner Terrace

Property Owner: Curt Rudge (Life Estate), Derek W. Rudge, Milissa J. Obara, and Brianne L. Dauderis (remaindermen)
Interest Taken: Utility Easement in Scribner Terrace
Property Address: 3 Scribner Terrace, Harwich, Massachusetts
Property Owner Address: 8 Carlstrom Lane, Millbury, MA 01527
Deed Reference: Barnstable County Registry of Deeds, Book 15545, Page 66

Property Owner: Joan V. Leary Zocca
Interest Taken: Utility Easement in Scribner Terrace
Property Address: 4 Scribner Terrace, Harwich, Massachusetts
Property Owner Address: 8 Scribner Terrace, Harwich, MA 02645

Deed Reference: Barnstable County Registry of Deeds, Book 34257, Page 96

Property Owner: Christopher M. Zocca and Joan V. Leary Zocca

Interest Taken: Utility Easement in Scribner Terrace

Property Address: 8 Scribner Terrace, Harwich, Massachusetts

Property Owner Address: P.O. Box 892, Harwich, MA 02645

Deed Reference: Barnstable County Registry of Deeds Book 34257, Page 71

Property Owner: Lisa Mitchell

Interest Taken: Utility Easement in Scribner Terrace

Property Address: 11 Scribner Terrace, Harwich, Massachusetts

Property Owner Address: 11 Scribner Terrace, Harwich MA 02645

Deed Reference: Barnstable County Registry of Deeds, Book 18147, Page 94

Property Owner: Christopher M. Zocca

Interest Taken: Utility Easement in Scribner Terrace

Property Address: 12 Scribner Terrace, Harwich, Massachusetts

Property Owner Address: P.O. Box 892, Harwich, MA 02645

Deed Reference: Barnstable County Registry of Deeds, Book 4295, Page 222

Walden Way

Property Owner: Walden Woods II Homeowners' Association, Inc.

Interest Taken: Utility Easement in Walden Way

Property Address: 0 Walden Way, Harwich, Massachusetts

Property Owner Address: 155 Crowell Road, Chatham, MA 02633

Deed Reference: Barnstable County Registry of Deeds, Book 21885, Page 33

Property Owner: Walden Woods II Homeowners' Association, Inc.

Interest Taken: Utility Easement in Walden Way

Property Address: 0 Walden Way, Harwich, Massachusetts

Property Owner Address: 155 Crowell Road, Chatham, MA 02633

Deed Reference: Barnstable County Registry of Deeds, Book 21885, Page 33

Property Owner: Gertrud Freliech

Interest Taken: Utility Easement in Walden Way

Property Address: 10 Walden Way, Harwich, Massachusetts

Property Owner Address: 10 Walden Way, Harwich, MA 02645

Deed Reference: Barnstable County Registry of Deeds, Book 21957, Page 280

Property Owner: Jose E. Almeida and Kirsten Marie Almeida

Interest Taken: Utility Easement in Walden Way

Property Address: 11 Walden Way, Harwich, Massachusetts

Property Owner Address: P.O. Box 3276, Cumming, GA 30028-3276

Deed Reference: Barnstable County Registry of Deeds, Book 22131, Page 127

Property Owner: Ann F. Carson and Paul S. Roycraft

Interest Taken: Utility Easement in Walden Way
Property Address: 14 Walden Way, Harwich, Massachusetts
Property Owner Address: 14 Walden Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 31399, Page 197

Property Owner: Jose E. Almeida, Trustee of Blue Skies Three Realty Trust
Interest Taken: Utility Easement in Walden Way
Property Address: 15 Walden Way, Harwich, Massachusetts
Property Owner Address: P.O. Box 3276, Cumming, GA 30028-3276
Deed Reference: Barnstable County Registry of Deeds, Book 24756, Page 177

Property Owner: Martin G. Morgado and Heather Lynn Morgado
Interest Taken: Utility Easement in Walden Way
Property Address: 16 Walden Way, Harwich, Massachusetts
Property Owner Address: 199 West Flat Hill Road, Southbury, CT 06488
Deed Reference: Barnstable County Registry of Deeds, Book 31428, Page 30

Property Owner: James H. Obrig, Jr. and Barbara P. Obrig, Trustees of the Obrig Family Revocable Trust
Interest Taken: Utility Easement in Walden Way
Property Address: 18 Walden Way, Harwich, Massachusetts
Property Owner Address: 18 Walden Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 30561, Page 76

Property Owner: William R. Bock and Rita J. Bock, Trustees of the William and Rita Bock 2023 Living Trust
Interest Taken: Utility Easement in Walden Way
Property Address: 19 Walden Way, Harwich, Massachusetts
Property Owner Address: 19 Walden Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 35992, Page 210

Property Owner: Rosemary DeVito
Interest Taken: Utility Easement in Walden Way
Property Address: 20 Walden Way, Harwich, Massachusetts
Property Owner Address: 111 Valleyview Road, Irvington, NY 10533
Deed Reference: Barnstable County Registry of Deeds, Book 23721, Page 207

Property Owner: Martin B. Jakobsen, Jr. and Anne-Marie Jakobson
Interest Taken: Utility Easement in Walden Way
Property Address: 22 Walden Way, Harwich, Massachusetts
Property Owner Address: 210 Rolling Meadow Drive, Holliston, MA 01746-2631
Deed Reference: Barnstable County Registry of Deeds, Book 23165, Page 324

Property Owner: Robert S. Lyons and Maura Lyons
Interest Taken: Utility Easement in Walden Way
Property Address: 23 Walden Way, Harwich, Massachusetts
Property Owner Address: 23 Walden Way, Harwich, MA 02645

Deed Reference: Barnstable County Registry of Deeds, Book 23734, Page 132

Property Owner: Robert D. Field and Barbara A. Field
Interest Taken: Utility Easement in Walden Way
Property Address: 24 Walden Way, Harwich, Massachusetts
Property Owner Address: 24 Walden Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 24572, Page 341

Property Owner: Francis C. Sampson and Eliane A. Sampson, Trustees of the Sampson Family Realty Trust
Interest Taken: Utility Easement in Walden Way
Property Address: 26 Walden Way, Harwich, Massachusetts
Property Owner Address: 26 Walden Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 34424, Page 196

Property Owner: Brian J. Scheld, Trustee of the Brian J. Scheld Revocable Trust, and Nancy J. Scheld, Trustee of the Nancy J. Scheld Revocable Trust
Interest Taken: Utility Easement in Walden Way
Property Address: 27 Walden Way, Harwich, Massachusetts
Property Owner Address: 27 Walden Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 32179, Page 117

Washburn Way

Property Owner: Louise C. Massa and Thomas C. Von der Linden, Trustees of the Louise C. Massa 2000 Revocable Trust
Interest Taken: Utility Easement in Washburn Way
Property Address: 0 Washburn Way, Harwich, Massachusetts
Property Owner Address: 2 Washburn Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 34734, Page 249

Property Owner: Louise C. Massa and Thomas C. Von der Linden, Trustees of the Louise C. Massa 2000 Revocable Trust
Interest Taken: Utility Easement in Washburn Way
Property Address: 2 Washburn Way, Harwich, Massachusetts
Property Owner Address: 2 Washburn Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 34734, Page 249

Property Owner: John J. George and Theresa M. George, Trustees of the Theresa M. George Trust
Interest Taken: Utility Easement in Washburn Way
Property Address: 3 Washburn Way, Harwich, Massachusetts
Property Owner Address: 3 Washburn Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 31816, Page 296

Property Owner: Patricia A. Macura

Interest Taken: Utility Easement in Washburn Way
Property Address: 239 Church Street, Harwich, Massachusetts
Property Owner Address: 239 Church Street, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 20202, Page 71

Wilma's Way

Property Owner: Leo J. Rose, Jr.
Interest Taken: Utility Easement in Wilma's Way
Property Address: 2 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 2 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 215346, Document No. 1339746, shown as Lot 5 on Land Court Plan 32392-B

Property Owner: Brian Springsteen
Interest Taken: Utility Easement in Wilma's Way
Property Address: 3 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 3 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 208527, Document No. 1286376, shown as Lot 1 on Land Court Plan 32392-B

Property Owner: Christopher H. Thonus and Lauren Mosser Thonus
Interest Taken: Utility Easement in Wilma's Way
Property Address: 6 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 6 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 203926, Document No. 1250022, shown as Lot 6 on Land Court Plan 32392-B

Property Owner: Brenda P. Winslow and Robert B. Winslow, Jr., Trustees of the Brenda P. Winslow Revocable Trust of 2012
Interest Taken: Utility Easement in Wilma's Way
Property Address: 11 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 11 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 201263, Document No. 1229426, shown as Lot 2 on Land Court Plan 32392-B

Property Owner: Beverly Bignall DeStefano and Jane Corwin
Interest Taken: Utility Easement in Wilma's Way
Property Address: 12 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 21 Pinehurst Place, Rotonda West, FL 33947
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 184262, Document No. 1074201, shown as Lot 7 on Land Court Plan 32392-B

Property Owner: John M. Babyak and Nancy B. Babyak
Interest Taken: Utility Easement in Wilma's Way
Property Address: 18 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 18 Wilma's Way, Harwich, MA 02645

Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 186253, Document No. 1092384, shown as Lot 5 on Land Court Plan 32392-B

Property Owner: Robert A. Anderson and Mary E. Anderson
Interest Taken: Utility Easement in Wilma's Way
Property Address: 19 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 19 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 177860, Document No. 1012451 and Cert. 177914, Document No. 1012966, shown as Lot 3 on Land Court Plan 32392-B

Property Owner: Peter K. Haven, Jr. and Annie Eliza Bassett Haven
Interest Taken: Utility Easement in Wilma's Way
Property Address: 24 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 41 Mello Lane, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 192652, Document No. 1150584, shown as Lot 16 on Land Court Plan 32392-E

Property Owner: Richard P. Houghtaling
Interest Taken: Utility Easement in Wilma's Way
Property Address: 27 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 27 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 191281, Document No. 1139057, shown as Lot 4 on Land Court Plan 32392-B

Property Owner: David J. Burnie, Jr. and Jennifer R. Burnie
Interest Taken: Utility Easement in Wilma's Way
Property Address: 30 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 30 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 172090, Document No. 957448, shown as Lot 17 on Land Court Plan 32392-F

Property Owner: Rowland E. Ryder and Brenda S. Ryder
Interest Taken: Utility Easement in Wilma's Way
Property Address: 36 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 36 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable Land Court Registry of Deeds, Cert. 176752, Document No. 1002194, shown as Lot 11 on Land Court Plan 32392-B

Property Owner: 42 Wilma's Way LLC
Interest Taken: Utility Easement in Wilma's Way
Property Address: 42 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 41 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 35628, Page 297

Property Owner: James J. Leahy and Cynthia A. Leahy
Interest Taken: Utility Easement in Wilma's Way

Property Address: 50 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 50 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 4633, Page 287

Property Owner: Stephen P. O'Grady
Interest Taken: Utility Easement in Wilma's Way
Property Address: 56 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 56 Wilma's Way, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 33311, Page 312

McGuerty Road

Property Owner: Peter F. Wall and Mary Ann Wall
Interest Taken: Utility Easement in McGuerty Road
Property Address: 10 McGuerty Road, Harwich, Massachusetts
Property Owner Address: P.O. Box 212, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds, Book 1421, Page 196

Property Owner: Deborah E. Filosa and Janice P. Smith
Interest Taken: Utility Easement in McGuerty Road
Property Address: 12 McGuerty Road, Harwich, Massachusetts
Property Owner Address: 155 Chestnut Street, Boonton, NJ 07005
Deed Reference: Barnstable County Registry of Deeds, Book 29282, Page 273

Property Owner:
Interest Taken: Utility Easement in McGuerty Road
Property Address:
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Property Owner
Deed Reference:

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

TOWN OF HARWICH

ORDER OF TAKING

At a regularly convened meeting of the Select Board of the Town of Harwich (the “Town”) held on this 25th day of March, 2024, it was voted and ordered as follows:

The Select Board of the Town of Harwich, duly appointed, qualified, and acting pursuant to the provisions G.L. Chapter 79, the vote under Article 1 of the October 18, 2022 Special Town Meeting, a certified copy of which is attached hereto, and any and every other power and authority hereunto enabling, hereby takes, on behalf of the Town, the following rights and easements:

1. Permanent easements for the construction, installation, maintenance, improvement, repair, replacement and/or relocation of sanitary sewer pumping stations and related structures, appurtenances and facilities, including, without limitation, connecting sanitary sewer force mains, gravity sewer lines, pipes, above and below grade appurtenances, fittings, utilities, generator and/or any other equipment (including buildings and/or fencing to protect said facilities or equipment), and landscaping, all as may be necessary or convenient to establish a public sewerage system, in, on and under the following parcels of land in the Town of Harwich (collectively, the “Permanent Sewer Pump Easement Premises”):

- (a) The parcel of land shown as “Proposed Permanent Easement = 538 S.F.±” on a plan entitled “Easement Plan” dated January 17, 2024, prepared by JC Engineering Inc. (“Plan A”), a reduced copy of which is attached hereto, which parcel is a portion of the property located at 43 Chestnut Lane;
- (b) The parcel of land shown as “Proposed Permanent Easement = 7,219 S.F.±” and “Proposed Permanent Easement = 1,350 S.F.±” on a plan entitled “Easement Plan,” dated September 8, 2023, prepared by JC Engineering Inc. (“Plan B”), a reduced copy of which is attached hereto, which parcel is a portion of the property located at 0 Standish Woods Circle (Map 116 Lot C5-65 and Map 116 Lot C5-64);
- (c) The parcel of land shown as “Proposed Permanent Easement = 1,734 S.F.±” on a plan entitled “Easement Plan,” dated July 26, 2023, prepared by JC Engineering Inc. (“Plan C”), a reduced copy of which is attached hereto, which parcel is a portion of the property located at 3 Wilma’s Way.

2. A temporary easement for construction purposes, including, without limitation, grading land, constructing, installing, placing, operating, improving, maintaining, repairing,

replacing, relocating, realigning and/or reconstructing the aforesaid sewer facilities within the Permanent Sewer Pump Easement Premises, slopes of excavation and/or embankment, walls, landscaping, loaming, planting trees, seeding, paving, and/or erosion control, which temporary construction easement shall terminate automatically three (3) years from the date on which this Order of Taking is recorded/filed with the Barnstable Registry of Deeds without the necessity of recording/filing any instrument with said Deeds (provided that nothing herein shall affect the permanent easements taken pursuant hereto), in, on and under the parcel of land shown as “Proposed Temporary Easement = 250 S.F.±” on Plan C, which parcel is a portion of the property located at 3 Wilma’s Way (the “Temporary Easement Premises”).

The Town shall have the right to enter upon and pass over the Permanent Sewer Pump Easement Premises and the Temporary Easement Premises (collectively, the “Easement Premises”) from time to time, by foot, vehicle, or heavy equipment, for any and all purposes stated herein and uses necessary or incidental thereto, including, without limitation, using and temporarily storing, as needed, construction equipment, materials or other incidental items within the Easement Premises for the purposes set forth herein. All sewer pump stations and other sewer facilities installed by the Town shall be and remain the property of the Town. No permanent or temporary buildings, structures, utilities and/or other facilities shall be constructed, installed, maintained and/or placed upon the Easement Premises by any party other than the Town without the prior written consent of the Town.

The taking includes the right of the Town to remove any buildings, structures, objects, utilities, other facilities and/or vegetation (including trees and shrubs) now or hereafter located within the Easement Premises whenever their removal shall be necessary or convenient to exercise the rights taken hereunder and/or for the purposes set forth herein. Utilities and related structures and/or facilities located within the Easement Premises that are owned by private utility companies and easements held by private utility companies are not taken.

The properties affected by the herein taking are owned or supposedly owned by the owners listed in Schedule A, attached hereto and incorporated within. If in any instance the name of any owner is not correctly stated in Schedule A, it is understood that in such instance the land referred to is owned by an owner or owners unknown to us.

The amount awarded as damages to the Owner or Owners of the parcels in accordance with the provisions of G.L. c.79, §6, as amended, and to any other person or corporation having an interest therein, is set forth on Schedule B attached hereto and incorporated herein, but which shall not be recorded with the Barnstable Registry of Deeds

Betterments are not to be assessed under this taking.

[signature page follows]

IN WITNESS WHEREOF, the Select Board of the Town of Harwich, set our hands and seal on this 25th day of March, 2024.

TOWN OF HARWICH,
By its Select Board

Julie E. Kavanagh, Chair

Michael D. MacAskill, Vice Chair

Jeffrey F. Handler, Clerk

Donald F. Howell, Member

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

On this 25th day of March, 2024, before me, the undersigned notary public, personally appeared _____, member of the Harwich Select Board, as aforesaid, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose on behalf of the Town of Harwich.

Notary Public
My Commission Expires:

TOWN OF HARWICH

SCHEDULE A

LIST OF OWNERS

Property Owner: Carrie J. Guyer
Interest Taken: Permanent Easement (538 S.F.±)
Property Address: 43 Chestnut Lane, Harwich, Massachusetts
Property Owner Address: 14316 Neptune Avenue, Naples, FL 34114
Deed Reference: Barnstable County Registry of Deeds Book 35476, Page 320

Property Owner: Standish Woods Homeowner's Association, Inc.
Interest Taken: Permanent Easement (8,569 S.F.±)
Property Address: 0 Standish Woods Circle, Harwich, Massachusetts
Property Owner Address: P.O. Box 1435, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds Book 10896, Page 12

Property Owner: Brian Springsteen
Interest Taken: Permanent Easement (1,734 S.F.±); Temporary Easement (250 S.F.±)
Property Address: 3 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 72 Main Street, Harwich, MA 02645
Deed Reference: Barnstable County District of the Land Court Certificate No. 208527,
Document No. 1286376, shown as Lot 1 on Land Court Plan No. 32392-B

TOWN OF HARWICH

SCHEDULE B

DAMAGES

Property Owner: Carrie J. Guyer
Interest Taken: Permanent Easement (538 S.F.±)
Property Address: 43 Chestnut Lane, Harwich, Massachusetts
Property Owner Address: 14316 Neptune Avenue, Naples, FL 34114
Deed Reference: Barnstable County Registry of Deeds Book 35476, Page 320
Damages Award: \$9,200.00

Property Owner: Standish Woods Homeowner's Association, Inc.
Interest Taken: Permanent Easement (8,569 S.F.±)
Property Address: 0 Standish Woods Circle, Harwich, Massachusetts
Property Owner Address: P.O. Box 1435, Harwich, MA 02645
Deed Reference: Barnstable County Registry of Deeds Book 10896, Page 12
Damages Award: \$2.00

Property Owner: Brian Springsteen
Interest Taken: Permanent Easement (1,734 S.F.±)l Temporary Easement (250 S.F.±)
Property Address: 3 Wilma's Way, Harwich, Massachusetts
Property Owner Address: 72 Main Street, Harwich, MA 02645
Deed Reference: Barnstable County District of the Land Court Certificate No. 208527,
Document No. 1286376, shown as Lot 1 on Land Court Plan No. 32392-B
Damages Award: \$9,200.00

EASEMENT PLAN

PREPARED BY: JC ENGINEERING INC.

DATE: JANUARY 17, 2024

CLIENT FILE NO. 6249

DEED REFERENCE: BOOK 35476, PAGE 320

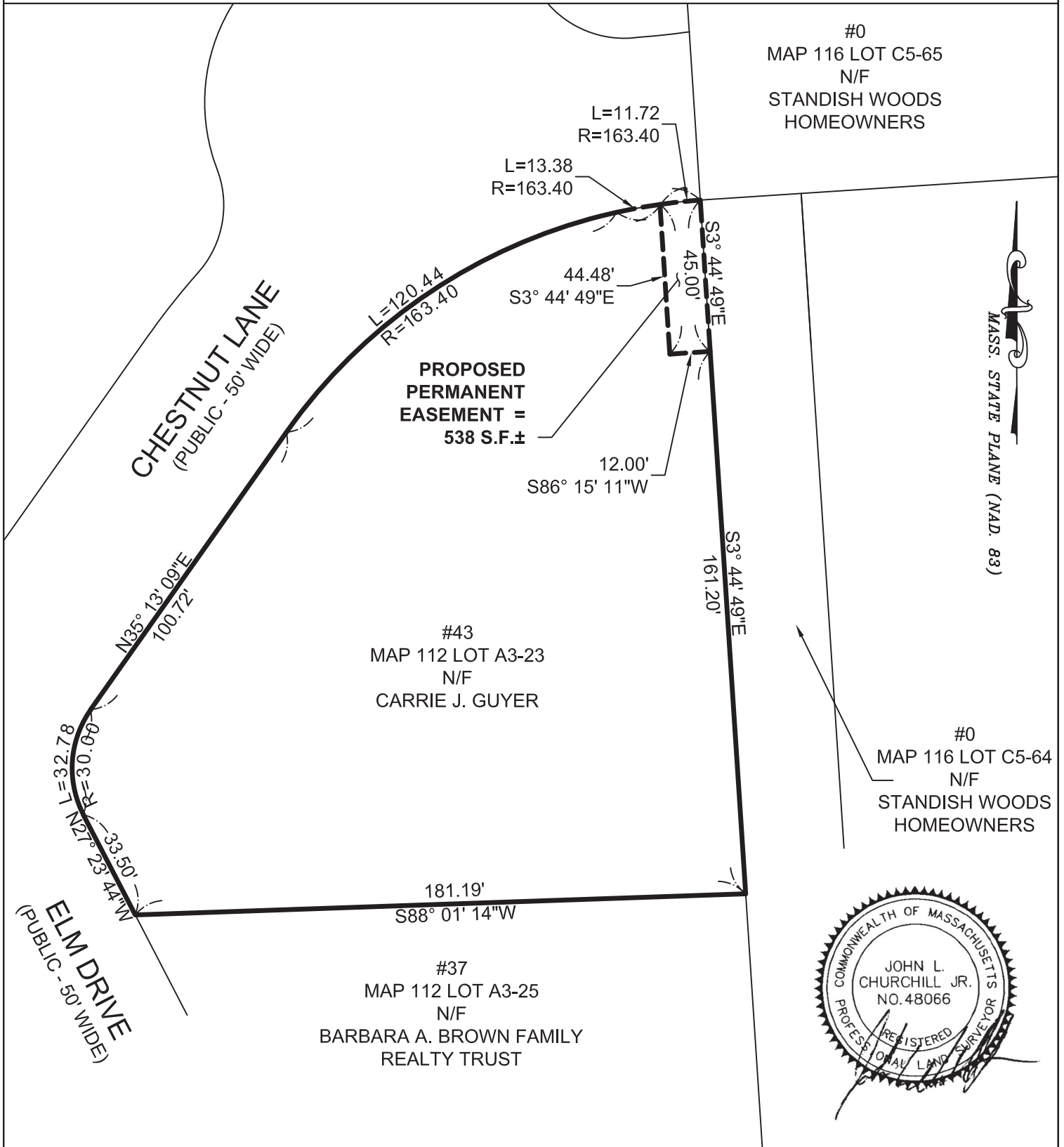
OWNER: CARRIE J. GUYER

PLAN REFERENCE: PLAN BOOK 259, PAGE 98

ADDRESS: 43 CHESTNUT LANE, HARWICH, MA

ASSESSOR'S MAP: 112 LOT: A3-23

SCALE: 1" = 40'



JUST COMPENSATION REPORT

Information included in this Summary Report is provided to the owner of real property who has interests in property acquired or to be acquired and shows (as required by Title III, Section 301 (3) of Public Law 91-646 "Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970") the basis for the amount established as just compensation.

OWNER'S NAME: Standish Woods HOA

MAILING ADDRESS: Standish Woods HOA Inc
PO Box 1435
Harwich, MA 02645

CITY/TOWN: Harwich, MA

PROJECT FILE #: Client File 6249

PROPERTY LOCATION: 0 Standish Woods Circle

ASSESSOR'S IDENTIFICATION: Assessor's Map 112-C5-64-0 & 116-C5-65-0

PROPERTY DESCRIPTION: 112-C5-64-0 is a 1.881± acre parcel of open space land. 116-C5-65-0 is a 13.556± parcel of open space land. The assessor's records are relied upon for the description of the site size.

Parcel No.	Square Footage	Rights Taken
112-C5-64-0	7,219	Permanent easement
116-C5-65-0	1,350	Permanent easement

**JUST COMPENSATION
SUMMARY REPORT
PAGE 2 OF 2**

- (1) Separately held interest in the real property not being acquired in whole or in part (if applicable):

Not Applicable

- (2) Buildings, structures and other improvements, including fixtures, trade fixtures, and removable equipment in the building, which are considered to be part of the real property for which the offer of Just Compensation is made:

None

- (3) Real property improvements, including fixtures not owned by the owner of the land (if none, so state):

None

- (4) Types, and approximate quantity, of personal property located on the premises that is not being acquired, where the owner and/or tenant(s) are eligible for a Relocation Payment to relocate the personal property located on the premises being acquired (if not eligible, so state):

Not Applicable

- (5) The Department's determination of Just Compensation is based on the following:

- (A) The Market Value of the property.
- (B) Just Compensation is not less than the approved appraisal of land damages, based on the interest acquired.
- (C) Just Compensation disregards any decrease or increase in the Market Value of the property prior to acquisition caused by the project for which the property is being acquired.
- (D) In the case of separately held interests in the real property, the apportionment of the total Just Compensation for each of those interests has been considered.

(6) Estimate of value: **\$2.00**

(7) Damages to the remaining real property: (if none, so state) **None**

(8) Final estimate of value: **\$2.00**

- (9) The amount of Just Compensation has been established through the use of acceptable principle applicable to the appraisal of real estate, by considering the three (3) approaches to value, namely the Cost Approach, the Sales Comparison Approach, and the Income Approach, where applicable.

EASEMENT PLAN

PREPARED BY: JC ENGINEERING INC.

DATE: SEPTEMBER 8, 2023

CLIENT FILE NO. 6249

DEED REFERENCE: BOOK 10896, PAGE 12

OWNER: STANDISH WOODS HOMEOWNERS

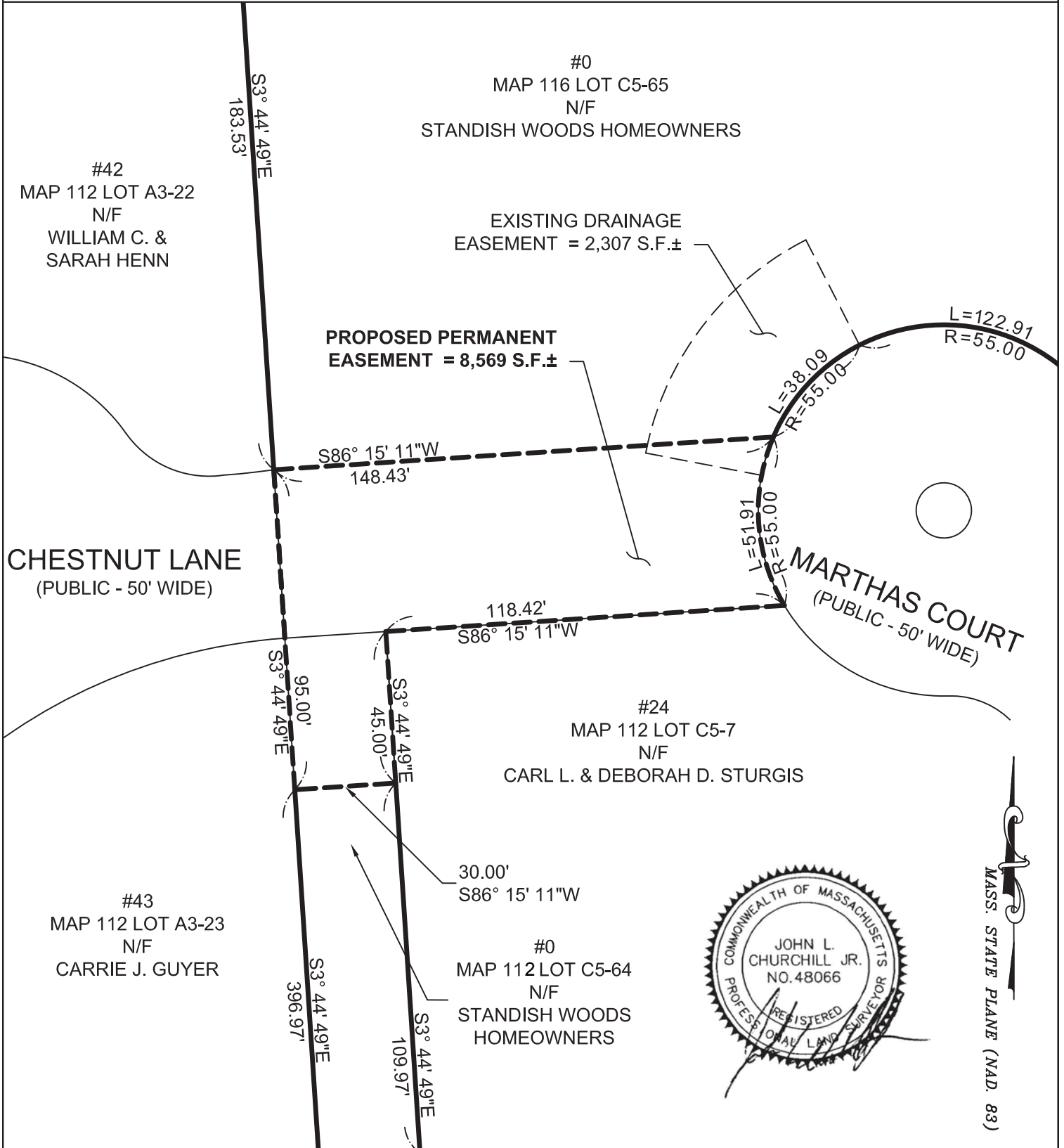
PLAN REFERENCE: PLAN BOOK 460, PAGES 72-78

ADDRESS: 0 STANDISH WOODS CIR., HARWICH, MA

ASSESSOR'S MAP: 116 LOT: C5-65

SCALE: 1" = 40'

112 LOT: C5-64



MASS. STATE PLANE (NAD. 83)

Key: 17245

Town of HARWICH - Fiscal Year 2022

12/7/2021 1:00 pm SEQ #: 10.986

LEGAL

CURRENT OWNER				PARCEL ID				LOCATION			
STANDISH WOODS HOMEOWNERS ASSOCIATION INC PO BOX 1435 HARWICH, MA 02645				112-C5-64-0				0 STANDISH WOODS CIR			
TRANSFER HISTORY				DOS	T	SALE PRICE		BK-PG (Cert)			
STANDISH WOODS HOMEOWNERS				08/12/1997	F	1 10896-12					
MARSH WILLIAM TRUSTEE				07/25/1989	F	1 6819-7					

CLASS	CLASS%	DESCRIPTION			BN ID	BN	CARD	
1320	100	UNDEV LAND					1 of 1	
PMT NO	PMT DT	TY	DESC	AMOUNT	INSP	BY	1st	%

LAND

CD	T	AC/SF/UN	NgH	Infl1	Infl2	ADJ BASE	SAF	Topo	Lpi	VC	CREDIT AMT	ADJ VALUE
300	A	1.881	5 1.00	CL 0.00	100 1.00		1.00	100 1.00	8 1.15			

TOTAL	1.881 Acres	ZONING	FRNT	0	ASSESSED	CURRENT	PREVIOUS
NgH	NGH 5	NOTE			LAND	0	0
Infl1	COMM LAND		BUILDING	0	0		
Infl2	FACTOR 100		DETACHED	0	0		
			OTHER	0	0		
			TOTAL	0	0		

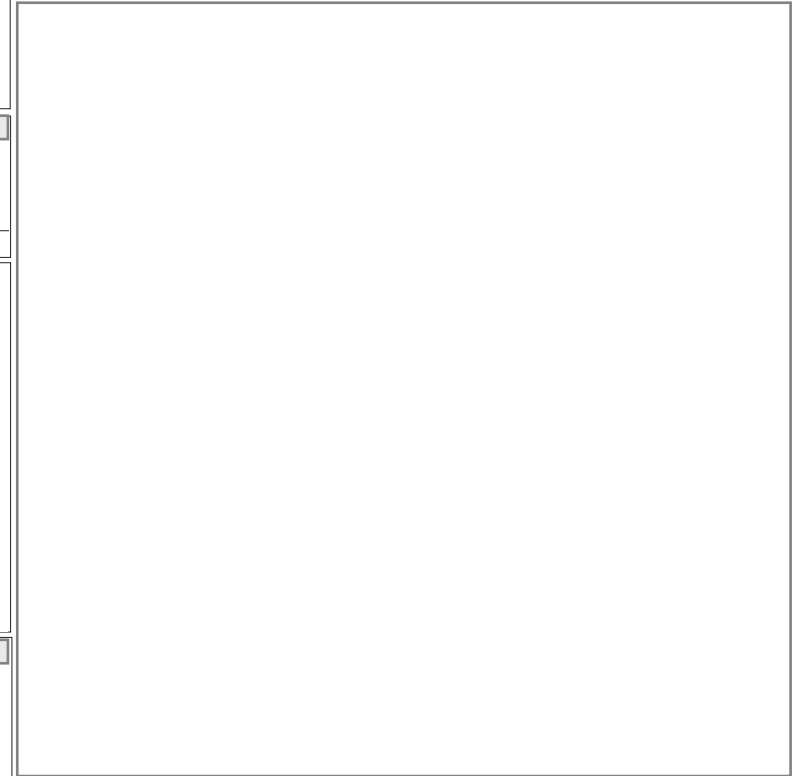
DETACHED

TY	QUAL	COND	DIM/NOTE	YB	UNITS	ADJ PRICE	RCNLD	PHOTO

BUILDING

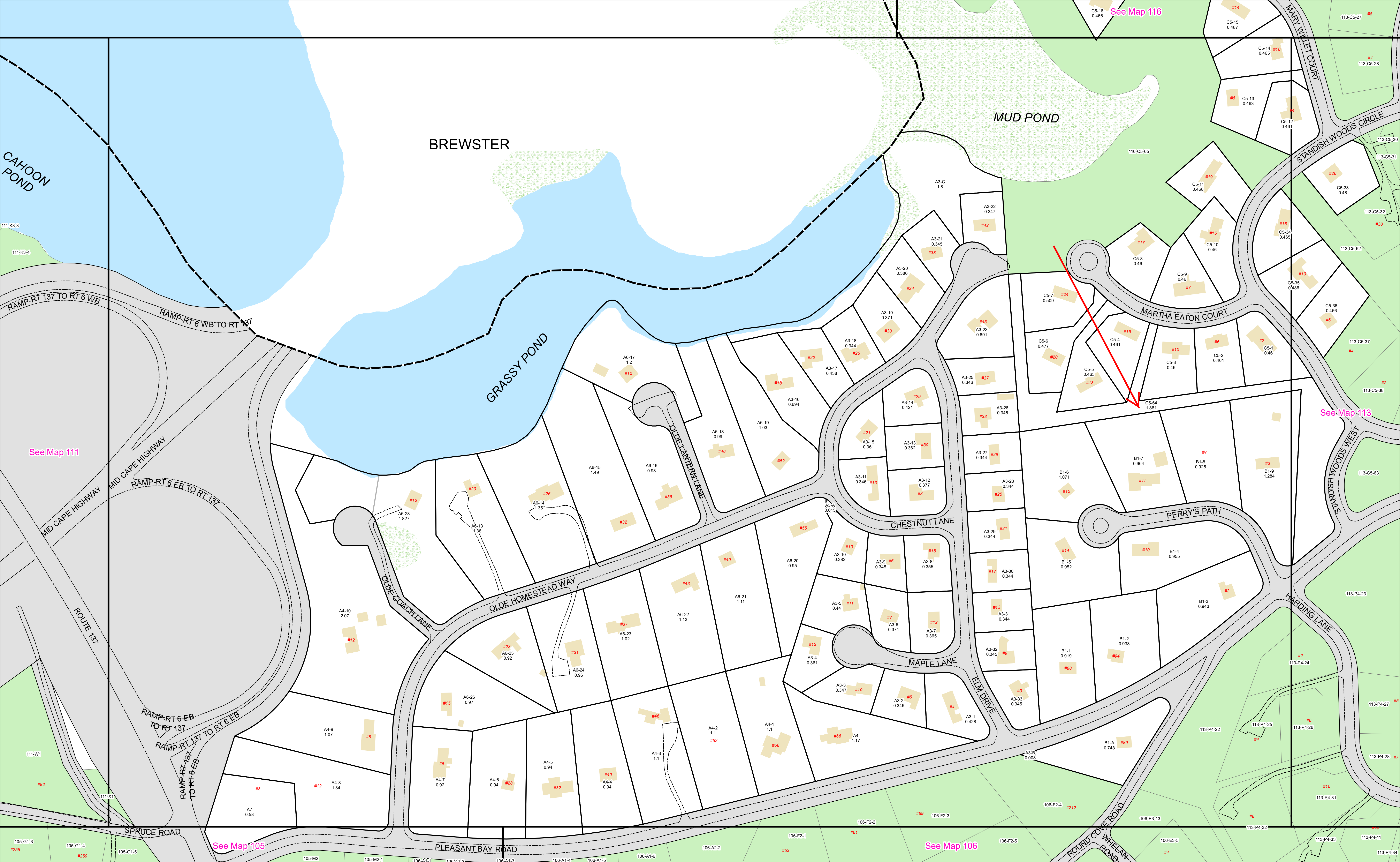
BUILDING	CD	ADJ	DESC	MEASURE
MODEL STYLE				LIST
QUALITY FRAME				REVIEW

YEAR BLT	NET AREA	\$NLA(RCN)	SIZE ADJ	DETAIL ADJ	OVERALL	ELEMENT	CD	DESCRIPTION	ADJ	S	BAT	T	DESCRIPTION	UNITS	YB	ADJ PRICE	RCN



CAPACITY	UNITS	ADJ

TOTAL RCN	CONDITION ELEM	CD
EFF.YR/AGE		
COND		
FUNC		
ECON		
DEPR	% GD	
RCNLD		



See Map 111

See Map 116

See Map 113

See Map 105

See Map 106

Note:
 These maps are not intended for use in conveyancing or for engineering design purposes. The Town of Harwich and its representatives shall not be held liable for any reuse of this information.

TOWN OF HARWICH
ASSESSORS MAP
 January 2022

100 Feet

111	112	113
105	106	

MAP 112

EASEMENT PLAN

PREPARED BY: JC ENGINEERING INC.

DATE: SEPTEMBER 8, 2023

CLIENT FILE NO. 6249

DEED REFERENCE: BOOK 10896, PAGE 12

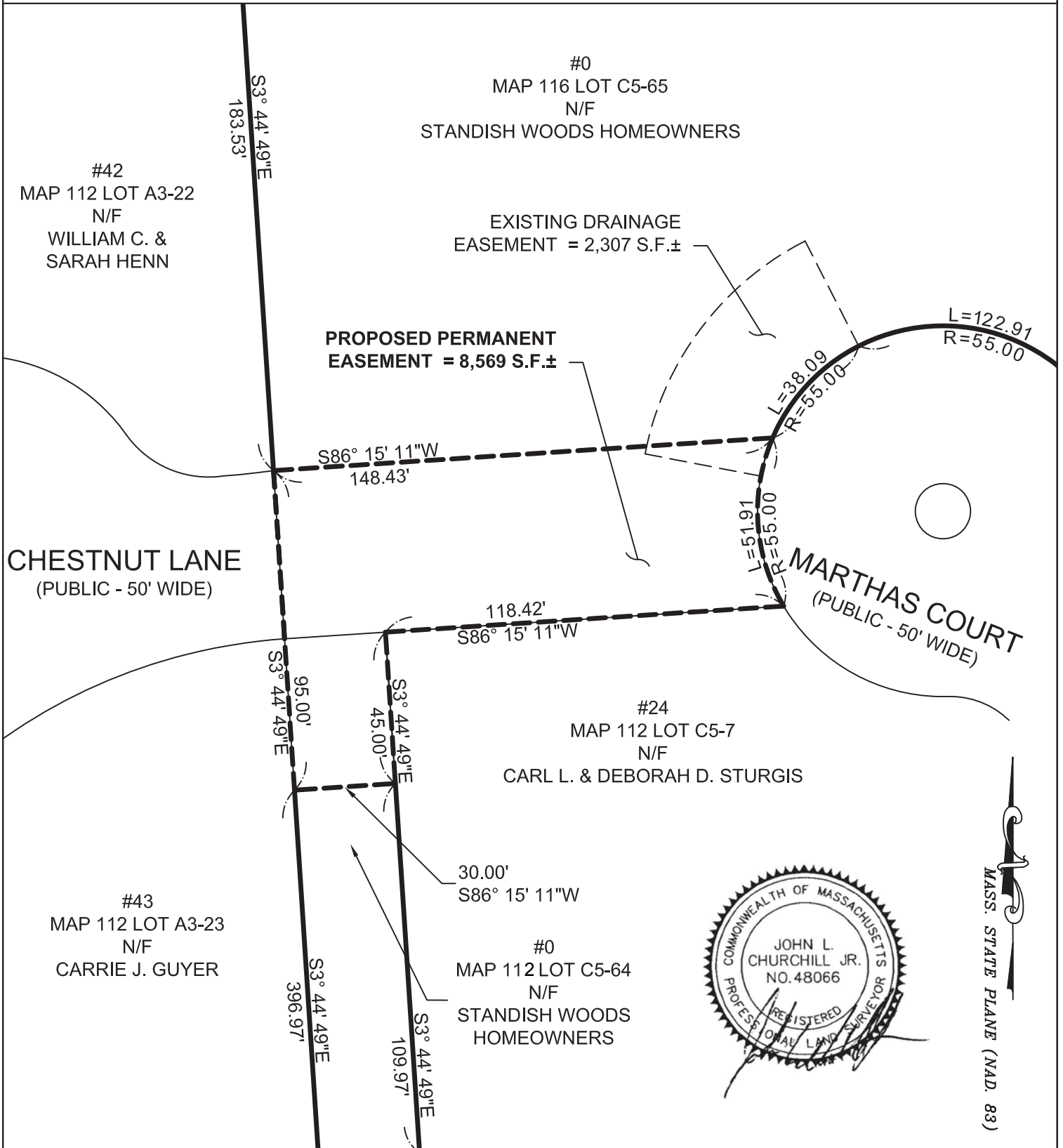
OWNER: STANDISH WOODS HOMEOWNERS

PLAN REFERENCE: PLAN BOOK 460, PAGES 72-78

ADDRESS: 0 STANDISH WOODS CIR., HARWICH, MA

ASSESSOR'S MAP: 116 LOT: C5-65

SCALE: 1" = 40'



Key: 19141

Town of HARWICH - Fiscal Year 2022

12/7/2021 1:00 pm SEQ #: 11.331

LEGAL

CURRENT OWNER				PARCEL ID				LOCATION			
STANDISH WOODS HOMEOWNERS ASSOCIATION INC PO BOX 1435 HARWICH, MA 02645				116-C5-65-0				0 STANDISH WOODS CIR			
TRANSFER HISTORY				DOS	T	SALE PRICE		BK-PG (Cert)			
STANDISH WOODS HOMEOWNERS				08/12/1997	F	1 10896-12					
MARSH WILLIAM TRUSTEE				07/25/1989	F	1 6918-7					

CLASS	CLASS%	DESCRIPTION			BN ID	BN	CARD	
1320	100	UNDEV LAND					1 of 1	
PMT NO	PMT DT	TY	DESC	AMOUNT	INSP	BY	1st	%

LAND

CD	T	AC/SF/UN	NgH	Infl1	Infl2	ADJ BASE	SAF	Topo	Lpi	VC	CREDIT AMT	ADJ VALUE
300	A	13.556	5	1.00	CL 0.00	100	1.00	100	1.00	8	1.15	

TOTAL	13.556 Acres	ZONING	FRNT	0	ASSESSED	CURRENT	PREVIOUS
NgH	NGH 5	NOTE	LAND	0	0	0	
Infl1	COMM LAND		BUILDING	0	0	0	
Infl2	FACTOR 100		DETACHED	0	0	0	
			OTHER	0	0	0	
			TOTAL	0	0	0	

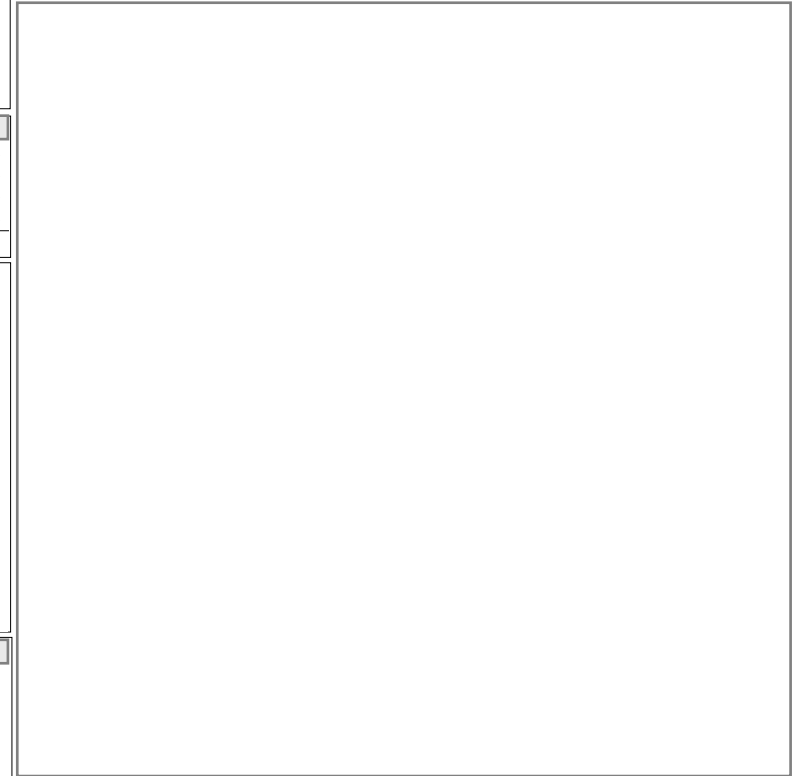
DETACHED

TY	QUAL	COND	DIM/NOTE	YB	UNITS	ADJ PRICE	RCNLD	PHOTO

BUILDING

BUILDING	CD	ADJ	DESC	MEASURE LIST REVIEW
MODEL STYLE QUALITY FRAME				

YEAR BLT	NET AREA	\$NLA(RCN)	SIZE ADJ	DETAIL ADJ	OVERALL	ELEMENT	CD	DESCRIPTION	ADJ	S	BAT	T	DESCRIPTION	UNITS	YB	ADJ PRICE	RCN



CAPACITY	UNITS	ADJ

TOTAL RCN	CONDITION ELEM	CD
EFF.YR/AGE		
COND		
FUNC		
ECON		
DEPR	% GD	
RCNLD		

BREWSTER

See Map 117

MUD POND

CROCKER RISE

MARY WILLET COURT

JASPER MOORE TRAIL

ADIRONDACKS WAY
BAMBS WAY

LIVE OAK DRIVE

WILMAS WAY

BAY RIDGE ROAD

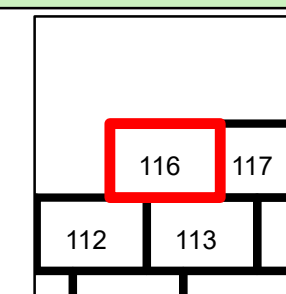
See Map 112

See Map 113

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TOWN OF HARWICH
ASSESSORS MAP
January 2022

100 Feet



MAP
116

JUST COMPENSATION REPORT

Information included in this Summary Report is provided to the owner of real property who has interests in property acquired or to be acquired and shows (as required by Title III, Section 301 (3) of Public Law 91-646 "Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970") the basis for the amount established as just compensation.

OWNER'S NAME: Springsteen Brian

MAILING ADDRESS: Springsteen, Brian
72 Main Street
Harwich, MA 02645

CITY/TOWN: Harwich, MA

PROJECT FILE #: Client File 6249

PROPERTY LOCATION: 3 Wilmas Way

ASSESSOR'S IDENTIFICATION: Assessor's Map 117-P1-1-0

PROPERTY DESCRIPTION: The subject is a circa 1985 single-family dwelling with a total living area of 1,246± square feet. The subject is a RR residentially zoned parcel with a total land area of 40,511± square feet. The assessor's records are relied upon for the description of the improvements.

Parcel No.	Square Footage	Rights Taken
117-P1-1-0	1,734	Permanent easement
117-P1-1-0	240	Temporary easement

**JUST COMPENSATION
SUMMARY REPORT
PAGE 2 OF 2**

- (1) Separately held interest in the real property not being acquired in whole or in part (if applicable):

Not Applicable

- (2) Buildings, structures and other improvements, including fixtures, trade fixtures, and removable equipment in the building, which are considered to be part of the real property for which the offer of Just Compensation is made:

None

- (3) Real property improvements, including fixtures not owned by the owner of the land (if none, so state):

None

- (4) Types, and approximate quantity, of personal property located on the premises that is not being acquired, where the owner and/or tenant(s) are eligible for a Relocation Payment to relocate the personal property located on the premises being acquired (if not eligible, so state):

Not Applicable

- (5) The Department's determination of Just Compensation is based on the following:

- (A) The Market Value of the property.
- (B) Just Compensation is not less than the approved appraisal of land damages, based on the interest acquired.
- (C) Just Compensation disregards any decrease or increase in the Market Value of the property prior to acquisition caused by the project for which the property is being acquired.
- (D) In the case of separately held interests in the real property, the apportionment of the total Just Compensation for each of those interests has been considered.

(6) Estimate of value: **\$9,200.00**

(7) Damages to the remaining real property: (if none, so state) **None**

(8) Final estimate of value: **\$9,200.00**

- (9) The amount of Just Compensation has been established through the use of acceptable principle applicable to the appraisal of real estate, by considering the three (3) approaches to value, namely the Cost Approach, the Sales Comparison Approach, and the Income Approach, where applicable.

EASEMENT PLAN

PREPARED BY: JC ENGINEERING INC.

DATE: JULY 26, 2023

CLIENT FILE NO. 6249

DEED REFERENCE: L.C. Cert. 208527

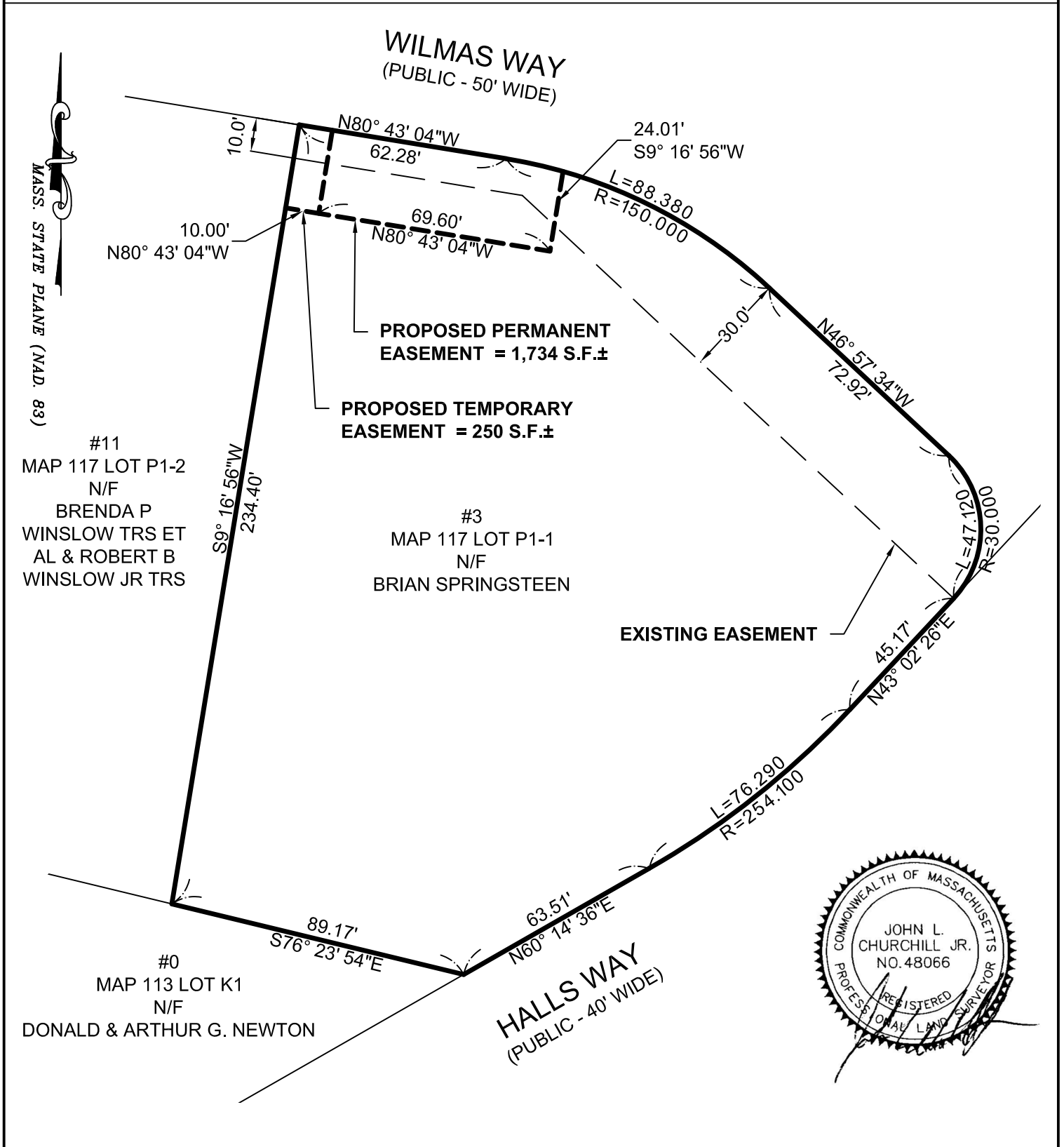
OWNER: BRIAN SPRINGSTEEN

PLAN REFERENCES: L.C. Plan 32392-B

ADDRESS: 3 WILMA'S WAY, HARWICH, MA

ASSESSOR'S MAP: 117 LOT: P1-1

SCALE: 1" = 40'



Key: 10292

Town of HARWICH - Fiscal Year 2022

12/7/2021 1:00 pm SEQ #: 8.719

LEGALS

CURRENT OWNER				PARCEL ID				LOCATION			
SPRINGSTEEN BRIAN 3 WILMAS WAY E HARWICH, MA 02645				117-P1-1-0				3 WILMAS WAY			
TRANSFER HISTORY				DOS	T	SALE PRICE	BK-PG (Cert)				
SPRINGSTEEN BRIAN				01/13/2016	A	1 (208527)					
SPRINGSTEEN BRIAN				03/29/2000	QS	175,000 (157073)					
BEESO CHRISTOPHER &				12/31/1998	QS	150,000 (151530)					

CLASS	CLASS%	DESCRIPTION		BN ID	BN	CARD	
1010	100	SINGLE FAMILY			1	1 of 1	
PMT NO	PMT DT	TY	DESC	AMOUNT	INSP	BY	1st %
323	05/23/2000	56	CYCL-NO GR		10/23/2018	NF	100 100
		6	CYCL GROWTH		05/06/2009	MO	100 100
		1	NEW CONST	3,000	04/30/2001	MO	100 100

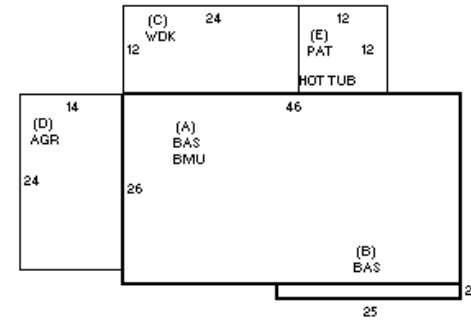
LAND

CD	T	AC/SF/UN	Ngh	Infl1	Infl2	ADJ BASE	SAF	Topo	Lpi	VC	CREDIT AMT	ADJ VALUE
100	S	40,000	5	1.00	1	190,980	1.00	100	1.00	3	0.90	175,370
300	A	0.012	5	1.00	1	14,850	1.00	100	1.00	3	0.90	180

TOTAL	40,511 SF	ZONING	FRNT	0	ASSESSED	CURRENT	PREVIOUS
Ngh	NGH 5	NOTE	LAND	175,600	159,600		
Infl1	NONE		BUILDING	248,800	218,000		
Infl2	FACTOR 100		DETACHED	3,900	3,900		
			OTHER	0	0		
			TOTAL	428,300	381,500		

DETACHED

TY	QUAL	COND	DIM/NOTE	YB	UNITS	ADJ PRICE	RCNLD
SHF	A	1.00	A+ 0.80 20X16	2000	320	15.25	3,900



BUILDING

BUILDING	CD	ADJ	DESC	MEASURE	10/23/2018	NF
MODEL	1		RESIDENTIAL	LIST		
STYLE	1	1.35	RANCH [100%]	REVIEW	12/20/2018	TD
QUALITY	A	1.00	AVERAGE [100%]			
FRAME	1	1.00	WOOD FRAME [100%]			

BLDG COMMENTS

LOADING

YEAR BLT	1985	SIZE ADJ	1.040	ELEMENT	CD	DESCRIPTION	ADJ	S	BAT	T	DESCRIPTION	UNITS	YB	ADJ PRICE	RCN	TOTAL RCN	303,474
NET AREA	1,246	DETAIL ADJ	1.000	FOUNDATION	4	BSMT WALL	1.00	A	BMU	N	BSMT UNFINISHED	1,196		43.40	51,908		
\$NLA(RCN)	\$244	OVERALL	1.380	EXT. COVER	1	WOOD SHINGLES	1.00	+	BAS	L	BAS AREA	1,246	1985	162.06	201,927		
				ROOF SHAPE	1	GABLE	1.00	C	WDK	N	ATT WOOD DECK	288		34.10	9,821		
				ROOF COVER	1	ASPHALT SHINGLE	1.00	D	AGR	N	ATTACHED GARAGE	336		59.21	19,896		
				FLOOR COVER	3	W/W CARPET	1.00	E	PAT	N	PATIO	144		11.34	1,633		
				INT. FINISH	2	DRYWALL	1.00	F11	O	FPL 1S 10P	1			6,789.90	6,790		
				HEATING/COOLING	9	WARM/COOL AIR	1.03	HTB	O	HOT TUB	1			3,589.40	3,589		
				FUEL SOURCE	2	GAS	1.00	ODS	O	OUT DOOR SHOWER	1			2,195.90	2,196		

CONDITION ELEM	CD
EXTERIOR	
INTERIOR	
KITCHEN	
BATHS	
HEAT/ELEC	

EFF. YR/AGE	1990 / 30
COND	18 18 %
FUNC	0
ECON	0
DEPR	18 % GD 82
RCNLD	\$248,800

BREWSTER

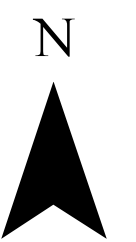
See Map 116

See Map 118



See Map 113

See Map 114



JUST COMPENSATION REPORT

Information included in this Summary Report is provided to the owner of real property who has interests in property acquired or to be acquired and shows (as required by Title III, Section 301 (3) of Public Law 91-646 "Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970") the basis for the amount established as just compensation.

OWNER'S NAME: Guyer, Carrie J

MAILING ADDRESS: Guyer, Carrie J
c/o Guyer, Carrie J Tr
14316 Neptune Ave
Naples, FL 34114

CITY/TOWN: Naples, FL

PROJECT FILE #: Client File 6249

PROPERTY LOCATION: 43 Chestnut Lane

ASSESSOR'S IDENTIFICATION: Assessor's Map 112-A3-23-0

PROPERTY DESCRIPTION: The subject is a circa 1975 single-family dwelling with a total living area of 1,929± square feet. The subject is a Residential zoned parcel with a total land area of 30,103± square feet. The assessor's records are relied upon for the description of the improvements.

Parcel No.	Square Footage	Rights Taken
112-A3-23-0	538	Permanent easement

**JUST COMPENSATION
SUMMARY REPORT
PAGE 2 OF 2**

- (1) Separately held interest in the real property not being acquired in whole or in part (if applicable):

Not Applicable

- (2) Buildings, structures and other improvements, including fixtures, trade fixtures, and removable equipment in the building, which are considered to be part of the real property for which the offer of Just Compensation is made:

None

- (3) Real property improvements, including fixtures not owned by the owner of the land (if none, so state):

None

- (4) Types, and approximate quantity, of personal property located on the premises that is not being acquired, where the owner and/or tenant(s) are eligible for a Relocation Payment to relocate the personal property located on the premises being acquired (if not eligible, so state):

Not Applicable

- (5) The Department's determination of Just Compensation is based on the following:

- (A) The Market Value of the property.
- (B) Just Compensation is not less than the approved appraisal of land damages, based on the interest acquired.
- (C) Just Compensation disregards any decrease or increase in the Market Value of the property prior to acquisition caused by the project for which the property is being acquired.
- (D) In the case of separately held interests in the real property, the apportionment of the total Just Compensation for each of those interests has been considered.

(6) Estimate of value: **\$9,200.00**

(7) Damages to the remaining real property: (if none, so state) **None**

(8) Final estimate of value: **\$9,200.00**

- (9) The amount of Just Compensation has been established through the use of acceptable principle applicable to the appraisal of real estate, by considering the three (3) approaches to value, namely the Cost Approach, the Sales Comparison Approach, and the Income Approach, where applicable.

EASEMENT PLAN

PREPARED BY: JC ENGINEERING INC.

DATE: JANUARY 17, 2024

CLIENT FILE NO. 6249

DEED REFERENCE: BOOK 35476, PAGE 320

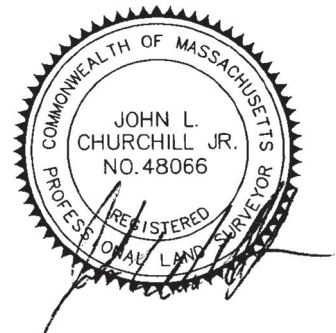
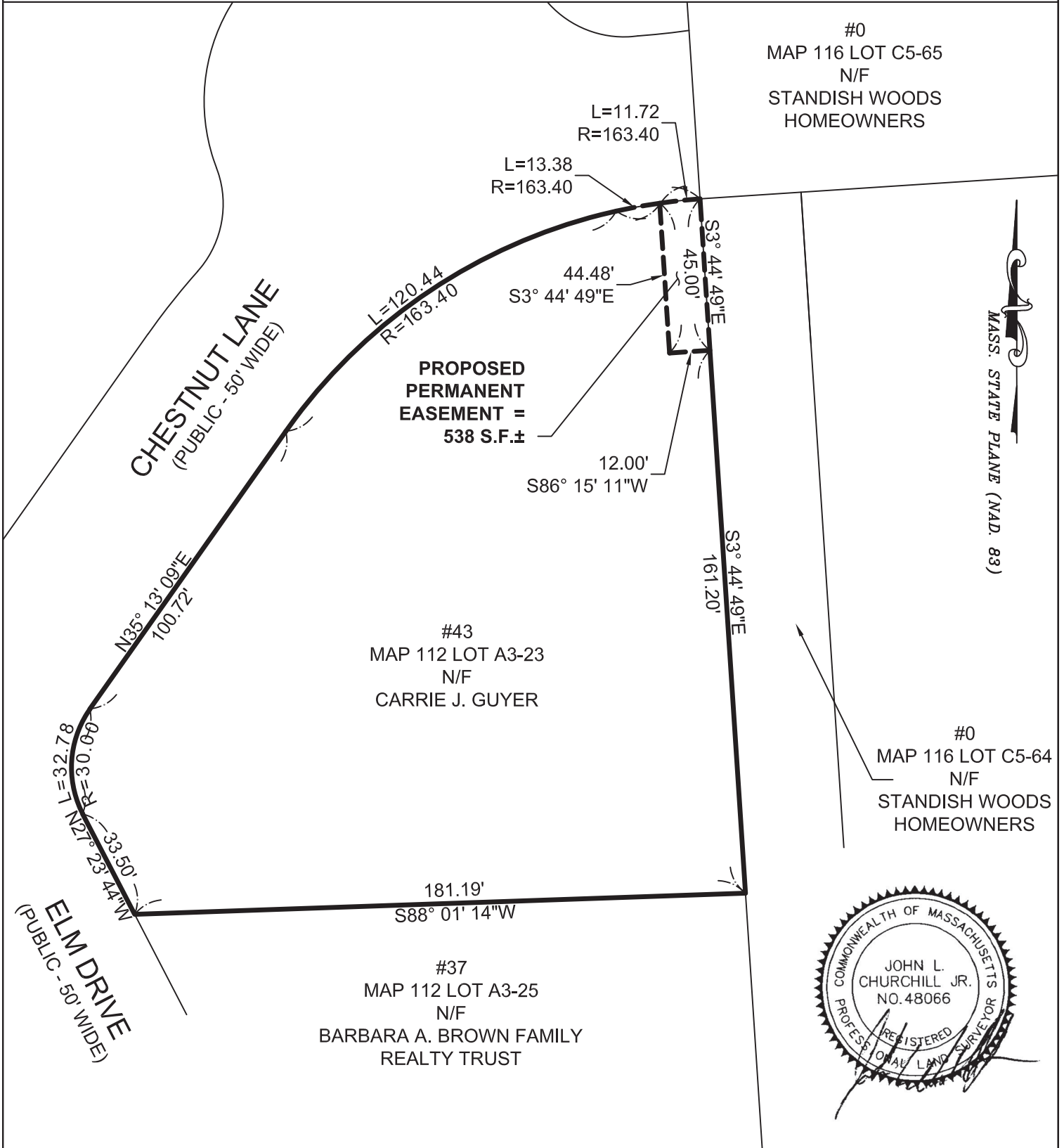
OWNER: CARRIE J. GUYER

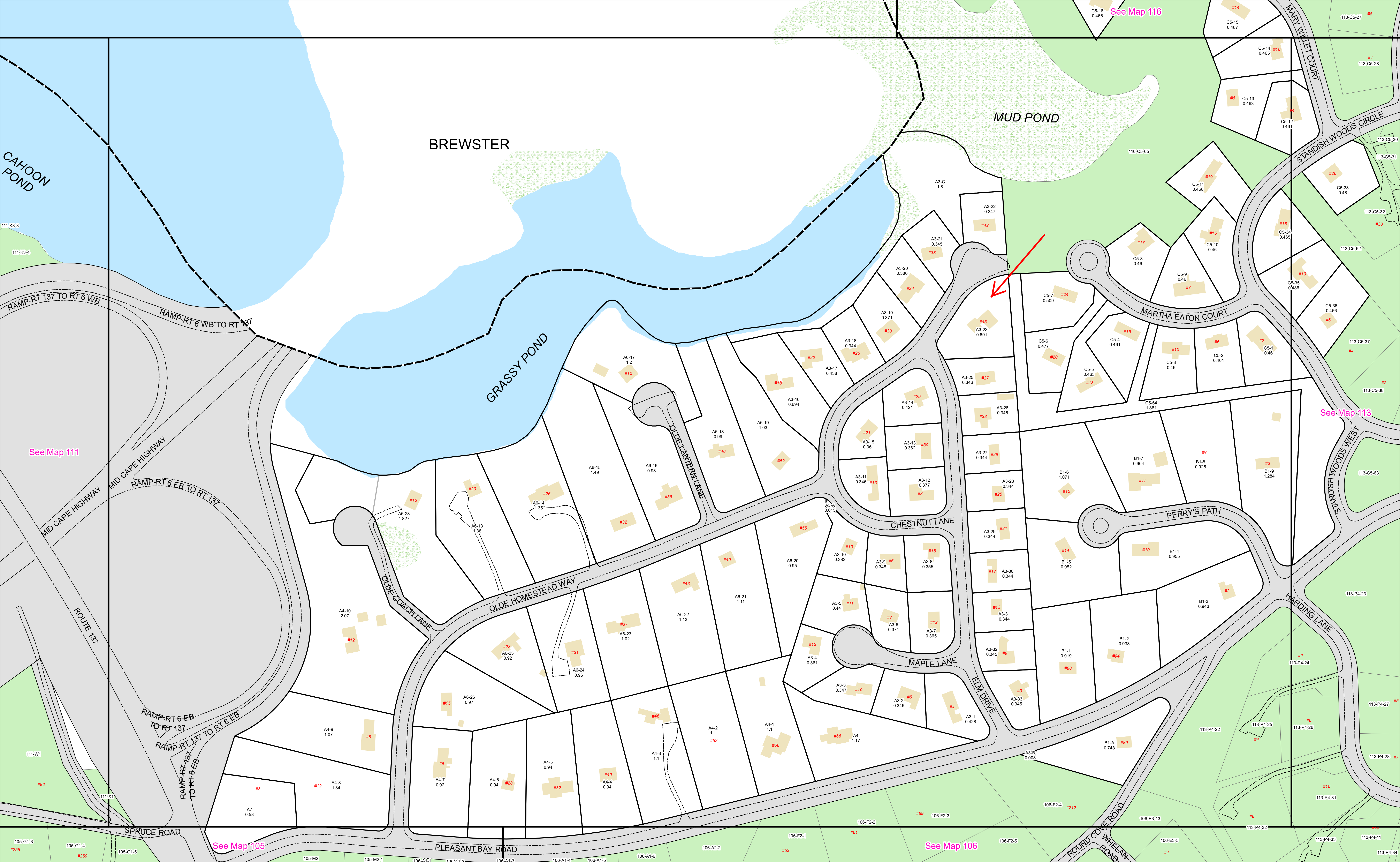
PLAN REFERENCE: PLAN BOOK 259, PAGE 98

ADDRESS: 43 CHESTNUT LANE, HARWICH, MA

ASSESSOR'S MAP: 112 LOT: A3-23

SCALE: 1" = 40'





See Map 111

See Map 116

See Map 113

See Map 105

See Map 106

Note:
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TOWN OF HARWICH
ASSESSORS MAP
 January 2022

100 Feet

111	112	113
105	106	

MAP 112

OFFICE OF THE TOWN ADMINISTRATOR

Joseph F. Powers, *Town Administrator*
Meggan M. Eldredge, *Assistant Town Administrator*

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645



Memo

To: Select Board
Joseph F. Powers, Town Administrator

From: Meggan Eldredge, Assistant Town Administrator

RE: Surplus Properties on Queen Anne Road

Date: March 22, 2024

Three parcels of Town-owned land located on Queen Anne Road are being contemplated for disposition. As part of the process, I sent a request for a response to all department heads, Boards and committee Chairs asking if they had a need for any of these parcels.

This request was sent on February 28th and I have received 22 responses that indicated those departments have no need for the parcels. One department, Planning, suggested that proceeds from the sale of the land be earmarked to support affordable housing needs.

At this time, no department or board has expressed a desire or need to use any of these parcels. The Select Board must declare the parcels as “surplus” in order to dispose of the land. Additionally, three separate articles will be required to be placed on the town meeting warrant for a vote to dispose of the land.



THIS MAP IS FOR ASSESSMENT PURPOSES. IT IS NOT VALID FOR LEGAL DESCRIPTION OR CONVEYANCE.

THE HORIZONTAL DATUM IS THE MASSACHUSETTS STATE PLANE COORDINATE SYSTEM, NAD 83.

REVISED & REPRINTED BY

CAI Technologies
The Land Mapping Solutions

11 Pleasant Street, Littleton, NH 03091
 603.222.4540 • www.cai-tech.com

LEGEND

AREA SURVEYED	1.087	SALT MARSH	-----
STREET NUMBER	880	CRANBERRY BOG	-----
PARCEL NUMBER	R1-2	TIDAL FLATS	-----
COMMON OWNERSHIP	-----	BEACH	-----
BUILDING	-----	RIGHT OF WAY	-----
WATER	-----	EASEMENT	-----

SCALE: 1" = 100'

FEET: 0 50 100 150 200 250

METERS: 0 12.5 25 50 75

REVISED TO: JANUARY 1, 2023

PROPERTY MAPS

HARWICH

MASSACHUSETTS

INDEX DIAGRAM

57	58	59
57	58	59
47	48	49

MAP NO.

58

Key: 9496

Town of HARWICH - Fiscal Year 2025 Preliminary

1/30/2024

2:33:24PM

SEQ #: 1

LEGAL

LAND

DETACHED

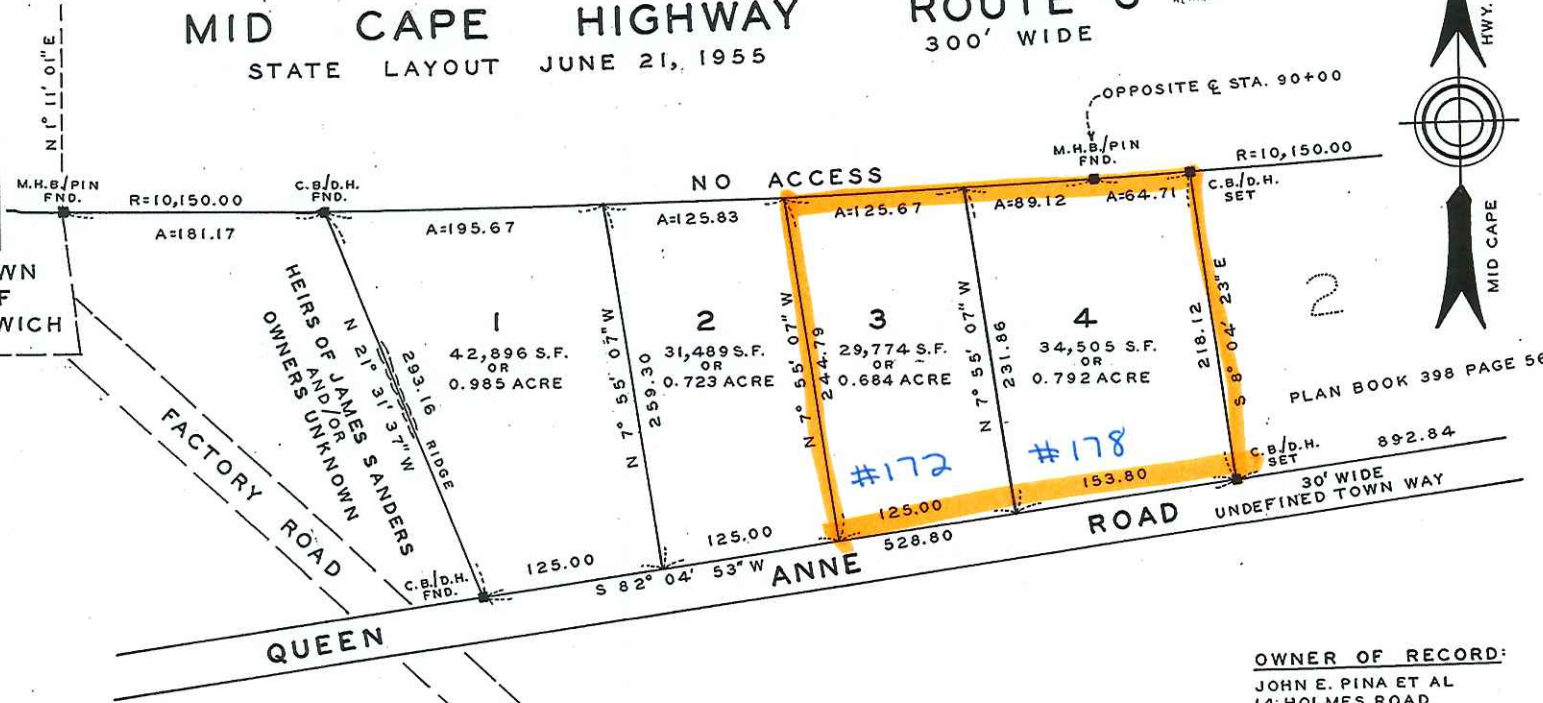
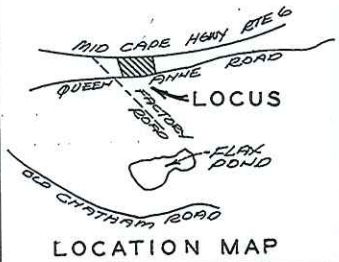
BUILDING

Assessed Owner Of Record		Parcel ID	Location		Class	Mix%	Description		BLD #	Bldg ID	Card								
HARWICH TOWN OF - SELECTMEN		58-K1-3-0	172 QUEEN ANNE RD		9300	100	VAC,SELECT/CITY CNCL				1 of 1								
CURRENT OWNER		TRANSFER HISTORY		DOS	T	SALE PRICE	BK-PG (Cert)	PMT NO	PMT DT	TY	DESC	AMOUNT	INSP	BY	1st	%			
HARWICH TOWN OF - SELECTMEN 732 MAIN ST HARWICH, MA 02645		HARWICH TOWN OF - SELECTM HARWICH TOWN OF - SELECTM LETENDRE ROLAND A TRUSTEE		03/11/2003 10/19/1995 07/03/1992	K Q L		16546-321 9891-71 8099-192												
CD	T	ACRES/SF	Ngh	Infl1	Infl2	ADJ BASE	SAF	Topo	Lpi	Chpt	CREDIT AMT	ADJ VALUE							
103	S	29,774	I1	1.20	1	1.00	100	1.00	349,560	1.19	100	1.00	283,420						
TOTAL		29,774 SF				Photo Date		BLDG #											
Ngh	INDUSTRIAL																		
Infl1	NONE																		
Infl2	FACTOR 100																		
TY	QUAL	COND	DIM/NOTE	YB	UNITS	ADJ PRICE	RCNLD												
		YrBlt		NET AREA															
		COST MODEL		CURRENT TAXABLE		PREVIOUS TAXABLE													
		BLDG ADJ		DESC		LAND		283,400		283,400									
		STYLE				BUILD.		0		0									
		QUALITY				DETACH		0		0									
		FRAME				OTHER		0		0									
		TOTAL				TOTAL		283,400		283,400									
Bldg ID	MODEL	YR BLT	EFF YR	DLCU	OVCU	MEASURE	BY	LIST	BY	REVIEW	BY	w/WallHt	NET AREA	SIZE ADJ	ADJ PRICE/SF	RCN	% GD	RCNLD	
CAPACITY		UNITS	ADJ	ELEMENT		CD	DESCRIPTION		ADJ	S	BAT	T	DESCRIPTION		UNITS	YB	ADJ PRICE	RCN	TOTAL RCN
																		CONDITION ELEM	CD
																		EFF.YR/AGE	
																		COND	
																		FUNC	
																		ECON	
																		DEPR	% GD
																		RCNLD	

RECEIVED
OCT 7 8 59 AM '85

ROUTE 6
300' WIDE

MID CAPE HIGHWAY
STATE LAYOUT JUNE 21, 1955



PLAN BOOK 398 PAGE 56

PLAN OF LAND IN
HARWICH, MASS.

FOR: JOHN E. PINA ET AL

BEING A SUBDIVISION OF LOT ONE AS SHOWN ON
PLAN RECORDED AT BARNSTABLE REGISTRY OF DEEDS
IN PLAN BOOK 398 PAGE 56

SCALE: 1"=60' JULY 12, 1985

J.M. MONAHAN, JR. & ASSOCIATES
PROFESSIONAL LAND SURVEYORS & ENGINEERS
651 MAIN STREET P.O. BOX 548
DENNISPORT, MASS. 02639



APPROVAL UNDER THE SUBDIVISION CONTROL
LAW NOT REQUIRED. 8/6/85
DATE

James R. Edge
James R. Edge
Edge Brothers
Charles M. Edge

HARWICH PLANNING BOARD

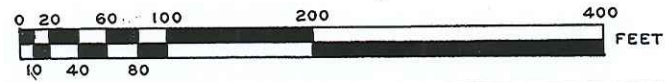
OWNER OF RECORD:
JOHN E. PINA ET AL
14 HOLMES ROAD
EAST HARWICH, MASS.
DEED BOOK 3414 PAGE 206

ZONING DISTRICT: IL
20,000 SQ. FT.
100' FRONTAGE

ASSESSOR'S MAP: 58

I CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN
CONFORMITY WITH THE RULES AND REGULATIONS
OF THE REGISTERS OF DEEDS OF THE COMMON-
WEALTH OF MASSACHUSETTS.

7/16/85 Joseph M. Monahan, Jr.
DATE PROFESSIONAL LAND SURVEYOR



TOWN OF HARWICH

JUN 17 2009

Town of Harwich

ASSESSORS OFFICE

Memo from: Real Estate and Open Space Committee

To: Town Administrator, Town Engineer, Town Surveyor, Town Assessor ✓

Date: June 17, 2009

The Town owns two adjoining parcels of land on Queen Anne Road, Assessor Map 58, parcels K1-3 and K1-4.

Driving by them last week, it seemed obvious to me that a landscaper, M.L. Enterprises, I think, which occupies the property to the west of the Town parcels, is encroaching on the Town parcels. He is storing landscaping supplies and equipment there.

In order to prevent some future adverse possession claim, I think the Town should look into this.

Thanks, and keep up the good work.

Paul Widegren - Chair

COMMONWEALTH OF MASSACHUSETTS

BARNSTABLE, SS.

**Office of the
Selectmen of the
Town of Harwich**

**ORDER OF TAKING BY EMINENT DOMAIN
OF LAND IN HARWICH, BARNSTABLE
COUNTY, MASSACHUSETTS, BY THE
BOARD OF SELECTMEN OF THE TOWN OF HARWICH**

We, Peter S. Hughes, Cyd Zeigler, Donald F. Howell, Robert S. Widegren, and Bruce Wm. Gibson, the duly elected and qualified Selectmen of the Town of Harwich, a municipal corporation situate in the County of Barnstable and Commonwealth of Massachusetts, pursuant to the authority conferred on us by vote of the Inhabitants of the Town of Harwich while acting under Article 25 of the Warrant for the Annual Town Meeting duly called and held on the 6th day of May, 1997, and further, under the authority conferred on us by the General Laws, Chapter 79 of the General Laws and Acts in amendment thereof or in addition thereto, and by virtue of every other power conferred on us by law, having duly complied with all the preliminary requirements prescribed by law do hereby ADOPT and DECREE this Order of Taking and hereby TAKE by eminent domain on behalf of said Town of Harwich in fee simple absolute and for the purpose of clearing title thereto, the following two parcels of land located on Queen Anne Road in Harwich, Barnstable County, Massachusetts, more particularly described as follows:

Parcel 1: Lot 3, containing 29,774 square feet, as shown on a plan of land entitled "Plan of Land in Harwich, Mass. For: John E. Pina et al Being a Subdivision of Lot One as shown on plan recorded at Barnstable Registry of Deeds in Plan Book 398 Page 56 Scale: 1" = 60' July 12, 1985 J. M. Monahan, Jr. & Associates," which plan is recorded in the Barnstable Registry of Deeds in Plan Book 405 Page 60. Said parcel is also shown as Parcel K1-3 on Harwich Assessor's Map 58.

Parcel 2: Lot 4, containing 34,505 square feet, as shown on a plan of land entitled "Plan of Land in Harwich, Mass. For: John E. Pina et al Being a Subdivision of Lot One as shown on plan recorded at Barnstable Registry of Deeds in Plan Book 398 Page 56 Scale: 1" = 60' July 12, 1985 J. M. Monahan, Jr. & Associates," which plan is recorded in the Barnstable Registry of Deeds in Plan Book 405 Page 60. Said parcel is also shown as Parcel K1-4 on Harwich Assessor's Map 58.

Any trees, buildings, or other structures on the above-described land are included in this Order of Taking. No betterments are to be assessed in connection with this Order of Taking.

This Order of Taking is not intended nor shall it operate to effect an inter-departmental transfer of the land nor any change of the municipal use presently made thereof.

There is excepted from this Order of Taking any easements of record which the Town presently holds its title subject to. Also excepted is any portion of the land title to which is presently in any party holding title by or through a grant from the Town.

The names of the owners, area of taking and awards, if any, are as follows:

<u>PARCEL/MAP</u>	<u>OWNER</u>	<u>AWARD</u>	<u>APPROXIMATE AREA</u>
K1-3/Map 58	Town of Harwich Book 9891 Page 71	0	.68 acres ±
K1-4/Map 58	Town of Harwich Book 9891 Page 71	0	.79 acres ±

The Town of Harwich is the owner of the above-described parcels by deed from Roland A. Letendre, Trustee dated October 19, 1995 and recorded in Book 9891 Page 71.

Adopted, decreed and dated at Harwich this 24th day of February, 2003.

Emulous E. Hall, James G. Marceline, Kenneth L. Mason and Philip V. R. Thomson; and then continued with:

ARTICLE 24. MAINTAIN/CERTIFY REAL & PERSONAL PROPERTY VALUATIONS

ARTICLE 24. To see if the Town will vote to raise and appropriate a sufficient sum of money to maintain and/or certify real and personal property valuations and to act fully thereon. By request of the Board of Assessors. Estimated cost: \$30,000.

Motion: (Edward R. Lilley) I move that this article be accepted and adopted and that \$30,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: It is a vote.

ARTICLE 25. CLEAR TITLE TO TOWN - OWNED LAND

ARTICLE 25. To see if the Town will vote to authorize the Selectmen to take by eminent domain for open space or other municipal purposes certain land presently owned by the Town for the purpose of clearing the Town's title thereto of any possible title defects, and shown on Assessor's Maps as follows:

5/D-3	Earle Road	6.77 acres
6B/E-2	Sea Breeze Avenue	1.00 acre
7/J-11	Bank Street	.25 acre
14/R-8	Route 28	1.34 acres
22/H-1	95 South Street	9.36 acres
23/B-2	199 Bank Street	.72 acre
23/B2-1	Bank Street, off	.66 acre
23/B-3	203 Bank Street	.25 acre
23/C-2	Gorham Road, off	4.50 acres
32/F1-7	Bank Street	.21 acre
34/N3-1	270 Chatham Road	.17 acre
40/R-1	13 Parallel Street	.48 acre
40/S7-1	23 Parallel Street	.60 acre
40/T-6	263 South Street	13.34 acres
40/V-3	Island Pond Road, off	16.31 acres
41/C4-C	Old Colony Road	.26 acre
56/M-3	Bog Lane	8.50 acres
58/K1-3	172 Queen Anne Road	.68 acre
58/K1-4	178 Queen Anne Road	.79 acre
74/S6-15	6 Holmes Road	.17 acre
92/H5-A	Cottonwood Road	.44 acre

and the Selectmen be authorized to take said land or interest therein on such terms and conditions and with such limitations as they deem appropriate to protect the Town's interest and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. By request of the Board of Selectmen.

Motion: (Edward R. Lilley) I move that this article be accepted and adopted. (duly seconded)

Action: This article requires a 2/3 majority vote to pass. It is a unanimous vote and I so declare it.

ARTICLE 26. EMINENT DOMAIN TAKING (BELLS NECK ROAD/MID CAPE HIGHWAY)

ARTICLE 26. To see if the Town will vote to authorize the Selectmen to take by eminent domain for open space or other municipal purposes certain land presently in tax title, and shown on Assessor's maps as follows:

28/C-8	Bells Neck Road	23.71 acres
67/T-3	Mid-Cape Highway	.50 acre

and the Selectmen be authorized to take said land or interest therein on such terms and conditions and with such limitations as they deem appropriate to protect the Town's interest and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. By request of the Board of Selectmen.

Motion: (Edward R. Lilley) I move that this article be accepted and adopted. (duly seconded)

Action: Interest in land - This article requires a 2/3 majority vote to pass. It is a unanimous vote so declared.

ARTICLE 27. REFUNDED DOG TAX FOR SUPPORT OF BROOKS FREE LIBRARY

ARTICLE 27. To see if the Town will vote to instruct the Selectmen to disburse the funds allocated by the State under the Acts of 1960, as amended by the Acts of 1963 Chapter 672, and as further amended by the Acts of 1970, Chapter 1003, Mass. General Laws Chapter 78, Section 19C, and to expend the refunded dog tax for support of Brooks Free Library in accordance with customary procedure and to act fully thereon. Customary Article.

Motion: (Edward R. Lilley) I move that this article be accepted and adopted. (duly seconded)

Action: It is a vote.

**TOWN OF HARWICH
ANNUAL TOWN MEETING WARRANT
MAY 5, 1997
COMMONWEALTH OF MASSACHUSETTS**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the High School Gymnasium, Oak Street, in said Town on Monday, May 5, 1997, at 8:00 A.M., then and there to act on Article 1 and afterwards on the following day, Tuesday, May 6, 1997, at 7:00 P.M., to meet in the High School Gymnasium, Oak Street, Harwich, to act on the remaining articles.

POLLS WILL BE OPEN AT 8:00 A.M. AND CLOSE AT 8:00 P.M.

Hereof fail not to make returns of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this twenty-fifth day of February, 1997

s/Dana A. DeCosta
s/Peter S. Hughes
s/Allen P. Thompson, Jr.
s/Peter J. Luddy

HARWICH BOARD OF SELECTMEN

A true copy: Attest
s/Wayne R. Ellis
CONSTABLE

April 16

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in elections and town affairs, to meet in the Harwich High School Gymnasium, Oak Street, in said Town on Monday the fifth of May, 1997, at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least fourteen days before the time of said meeting as within directed and causing an attested copy thereof to be published in the The Cape Cod Chronicle a newspaper published in Barnstable County and having its circulation in the Town of Harwich and afterward the

following day Tuesday, May 6, 1997 at 7:00 P.M. to act on the remaining articles.

s/Wayne R. Ellis
CONSTABLE

BALLOT

ARTICLE 1. To choose on one ballot the following Town Officers and Committees: one (1) Selectman for three (3) years; two (2) School Committee members for three (3) years, one (1) Water Commissioner for three (3) years; three (3) Library Trustees - Brooks Free Library for three (3) years; one (1) member of the Housing Authority for five (5) years; one (1) Moderator for three (3) years.

QUESTIONS

Will the voters of the Town approve certain Charter amendments pursuant to the May 1996 Annual Town Meeting summarized below:

Article 46

This amendment regarding disbursements authorizes the Town Administrator to issue warrants for payment of Town funds and his signature sufficient authorization for payment thereof by the Town Treasurer. The amendment will grant authorization of same to Board of Selectmen's designee to sign in the absence of the Town Administrator.

Yes___ No___

Article 47

This amendment changes Town Meeting Procedures. Warrants for all Town Meetings will be issued by the Board of Selectmen and opened and closed in accordance with the By-law. The annual election of Town Officers shall be called pursuant to Chapter 8, clause 8-1-1. The annual Town Meeting for transaction of other Town business shall be held the first Monday in May. The regular election for all Town officers who are chosen by ballot shall be held the third Monday in May. The Warrant calling said election may include other ballot questions as determined by the Selectmen.

Yes___ No___

Article 48

This amendment deletes Sections 2 and 3 of Chapter 9 of the present Charter, "Submission of the budget and budget message" and "Action on proposed budget," and substitutes new Sections 2 and 3. The new Section 2, Submission of Budget and Budget Message, outlines the procedure and

QUITCLAIM DEED

I, ROLAND A. LETENDRE, Trustee of Sunset Trust u/d/t dated August 13, 1986 and filed with the Registry District of Barnstable County as Document No. 403359, as noted on Certificate of Title No. 107631, having a mailing address of 231 Queen Anne Road, Harwich, Massachusetts 02645, for consideration paid, and in full consideration of real property of equal value as described on Exhibit A attached hereto and incorporated herein by reference, grant to the TOWN OF HARWICH, a Municipal Corporation situated in the County of Barnstable, Commonwealth of Massachusetts, with a mailing address of 732 Main Street, Harwich, Massachusetts 02645, with QUITCLAIM COVENANTS, the land in Harwich, Barnstable County, Massachusetts, bounded and described as follows:

PARCEL I

- SOUTHERLY by Queen Anne Road, a 30' wide undefined Town Way, as shown on the hereinafter mentioned plan, a distance of one hundred twenty-five and no/100 (125.00) feet;
- WESTERLY by Lot 2, as shown on said plan, a distance of two hundred forty-four and 79/100 (244.79) feet;
- NORTHERLY by Mid Cape Highway - Route 6, as shown on said plan, a distance of one hundred twenty-five and 67/100 (125.67) feet; and
- EASTERLY by Lot 4, as shown on said plan, two hundred thirty-one and 86/100 (231.86) feet.

Being LOT 3 as shown on the hereinafter mentioned plan.

PARCEL II

- SOUTHERLY by Queen Anne Road, a 30' wide undefined Town Way, as shown on the hereinafter mentioned plan, a distance of one hundred fifty-three and 80/100 (153.80) feet;
- WESTERLY by Lot 3, as shown on said plan, a distance of two hundred thirty-one and 86/100 (231.86) feet;
- NORTHERLY by Mid Cape Highway - Route 6, as shown on said plan, a distance of one hundred fifty-three and 83/100 (153.83) feet; and
- EASTERLY by Lot 2 (as shown in Plan Book 398, Page 56), as shown on said plan, a distance of two hundred eighteen and 12/100 (218.12) feet.

Being LOT 4 as shown on the hereinafter mentioned plan.

DEED REG 01
 BARNSTABLE
 10/19/95
CANCELLED

TAX 133.38
 CHCK 133.38
 56664800 13:42
 EXCISE TAX

BARNSTABLE COUNTY
 REGISTRY OF DEEDS
 COUNTY EXCISE TAX
 10/19/95 #111111
 TAX 88.92
 TOTAL 88.92
 CHECK 88.92

0009
 #02
 10/11 13:43
 COUNTY EXCISE TAX
CANCELLED

Being LOTS 3 and 4 containing 29,774 and 34,505 square feet, more or less, respectively, as shown on a plan of land entitled: "Plan of Land in Harwich, Mass. For: John E. Pina et al Being a Subdivision of Lot One as shown on Plan Recorded at Barnstable Registry of Deeds in Plan Book 398, Page 56 Scale: 1"=60' July 12, 1985 J.M. Monahan, Jr. & Associates Professional Land Surveyors & Engineers 651 Main Street P.O. Box 548 Dennisport, Mass. 02639," a copy of said plan being duly recorded at the Barnstable County Registry of Deeds in Plan Book 405, Page 60.

Subject to and with the benefit of any and all rights, rights of way, reservations, easements and restrictions of record, if any there be, insofar as the same are now in full force and applicable.

For title reference, see deed of The First National Bank of Boston, dated May 28, 1992, recorded with Barnstable County Registry of Deeds in Book 8099, Page 192.

WITNESS my hand and seal this 19th day of OCTOBER, 1995.

Roland A. Letendre
Roland A. Letendre, Trustee as
aforesaid

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

Oct. 19, 1995

Then personally appeared the above named Roland A. Letendre, Trustee as aforesaid and acknowledged the foregoing instrument to be his free act and deed, before me,

[Signature]
Notary Public

My commission expires:

RICHARD A. LARAJA
NOTARY PUBLIC
My commission exp. Apr. 25, 1997

The undersigned Board of Selectmen of the Town of Harwich hereby accepts this conveyance pursuant to the authority conferred on them by Vote of the Town Meeting under Article 47 of the Annual Town Meeting held May 11, 1995.

The Town of Harwich By Its Board of Selectmen



William A. Doherty, Jr.



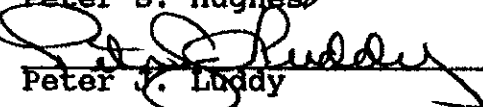
Allin P. Thompson, Jr.



Dana A. DeCosta



Peter S. Hughes



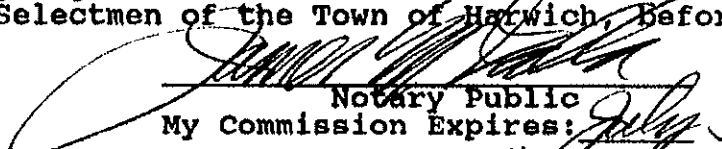
Peter J. Luddy

Commonwealth of Massachusetts

Barnstable, ss

October 19, 1995

Then personally appeared the above-named William A. Doherty, Jr., Chairman of the Board of Selectmen and acknowledged the foregoing instrument to be the free act and deed of the Board of Selectmen of the Town of Harwich, before me,



Notary Public
My Commission Expires: July 5 2002
James M. Falbe

EXHIBIT A

Two certain parcels of land situate on the south side of Queen Anne Road, in Harwich, Barnstable County, Massachusetts, bounded and described as follows:

Parcel N5, containing 23,235 square feet, more or less, as shown on a plan of land entitled: "Plan Showing a Division of Land in Harwich, Ma. prepared for Roland A. Letendre, trustee of Sunset Trust, Scale 1" = 50' August 7, 1995, Ryder & Wilcox, Inc. P.E. & P.L.S., South Orleans, Ma." which plan is recorded with the Barnstable County Registry of Deeds in Plan Book 518, Page 22.

Parcel N6-1, containing 41,044 square feet, more or less, as shown on a plan of land entitled: "Plan Showing a Division of Land in Harwich, Ma. prepared for Roland A. Letendre, trustee of Sunset Trust, Scale 1" = 50' August 7, 1995, Ryder & Wilcox, Inc. P.E. & P.L.S., South Orleans, Ma." which plan is recorded with the Barnstable County Registry of Deeds in Plan Book 518, Page 22.

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

Office of the Board
of Selectmen of the
Town of Harwich

ORDER OF TAKING BY EMINENT DOMAIN OF LAND
IN HARWICH, BARNSTABLE COUNTY, MASSACHUSETTS

BY
THE BOARD OF SELECTMEN
OF SAID TOWN OF HARWICH

We, DANA A. DeCOSTA, ALLIN P. THOMPSON, JR., PETER S. HUGHES, PETER J. LUDDY, and SANDRA B. DANIELS, the duly elected and qualified Selectmen of the Town of Harwich, a municipal corporation situate in the County of Barnstable and Commonwealth of Massachusetts, pursuant to the authority conferred on us by Vote of the Inhabitants of the Town of Harwich while acting under Article 41 of the Warrant for the Annual Town Meeting duly called and held on the 8th day of May, 1996, and further, under the authority conferred on us by the General Laws, Chapter 79 and Acts in amendment thereof and in addition thereto, and by virtue of every other power conferred on us by law, having duly complied with all the preliminary requirements prescribed by law do hereby ADOPT AND DECREE this Order of Taking and do hereby TAKE by Eminent Domain on behalf of the Inhabitants of said Town of Harwich in fee simple and for the purpose of clearing title thereto, a certain parcel of land in Harwich, Barnstable County, Massachusetts, more particularly described in Exhibit A attached hereto. Meaning and intending to take and hereby taking by EMINENT DOMAIN the rights herein defined in the land delineated on the plan referred to in Exhibit A however

bounded or described.

Any trees, buildings, or other structures on the land above described are included in this Order of Taking.

No betterments are to be assessed in connection with this Order of Taking.

This Instrument of Taking is not intended nor shall it operate to effect an inter-departmental transfer of the land nor any change of the municipal use presently made thereof.

There is excepted from this Order of Taking any easements of record which the Town presently holds its title subject to. Also excepted is any portion of the land, title to which is presently in any party holding title by or through a grant from the Town.

The names of the owners, area of taking, and awards, if any, are as follows:

<u>PARCEL NUMBER</u>	<u>OWNER</u>	<u>AREA TAKEN ACRES</u>	<u>AWARD</u>
K6 Assessors Map 58 P.B. 476, Page 87	Town of Harwich or Owners Unknown Book 7367, Page 140	1.88	-0-

IN WITNESS WHEREOF, WE, the undersigned, duly authorized Board of Selectmen of the Town of Harwich, have ADOPTED AND DECREED this

Order of Taking and caused the corporate seal of said Town of Harwich to be hereunto affixed this 23 day of July, 1996.

HARWICH BOARD OF SELECTMEN

Dana A. DeCosta

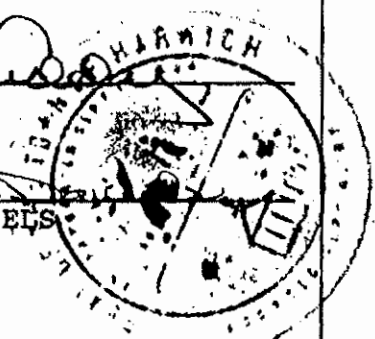
DANA A. DeCOSTA

Allin P. Thompson, Jr.
ALLIN P. THOMPSON, JR.

Peter S. Hughes
PETER S. HUGHES

Peter J. Luddy
PETER J. LUDDY

Sandra B. Daniels
SANDRA B. DANIELS



COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss.

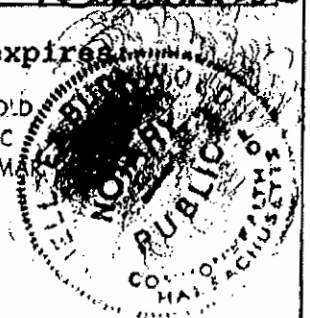
July 23

1996

Then personally appeared the above named DANA A. DeCOSTA, duly elected Selectman of the Town of Harwich, and acknowledged the foregoing instrument to be the free act and deed of the Town of Harwich, before me,

Juell E. Buckwold
Notary Public
My Commission expires

JUELL E. BUCKWOLD
NOTARY PUBLIC
MY COMMISSION EXPIRES



JAMES M. FALLA
ATTORNEY AND
COUNSELOR AT LAW
261 MAIN STREET
WEST HARWICH,
MASSACHUSETTS
02671

EXHIBIT "A"

LEGAL DESCRIPTION

ORDER OF TAKING BY EMINENT DOMAIN
ARTICLE 41, MAY 1996 ANNUAL TOWN MEETING

Parcel K-6 containing 1.88 acres as shown on a plan entitled, "Plan of Land for Proposed Acquisition, Harwich Center, Mass. Scale: 1" = 80' Date: 4/9/90 Harwich Engineering Department Town of Harwich", which plan is recorded at the Barnstable County Registry of Deeds in Plan Book 476, Page 87.

JAMES M. FALLA
ATTORNEY AND
COUNSELOR AT LAW
261 MAIN STREET
WEST HARWICH,
MASSACHUSETTS
02671

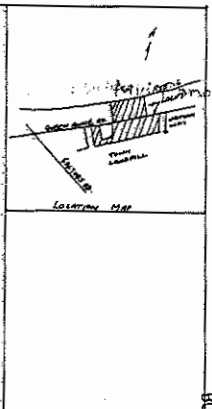
K6M58.ExA

BARNSTABLE REGISTRY OF DEEDS

476-87

BOOK 476 PAGE 87

Nov 30 10 22 AM '90



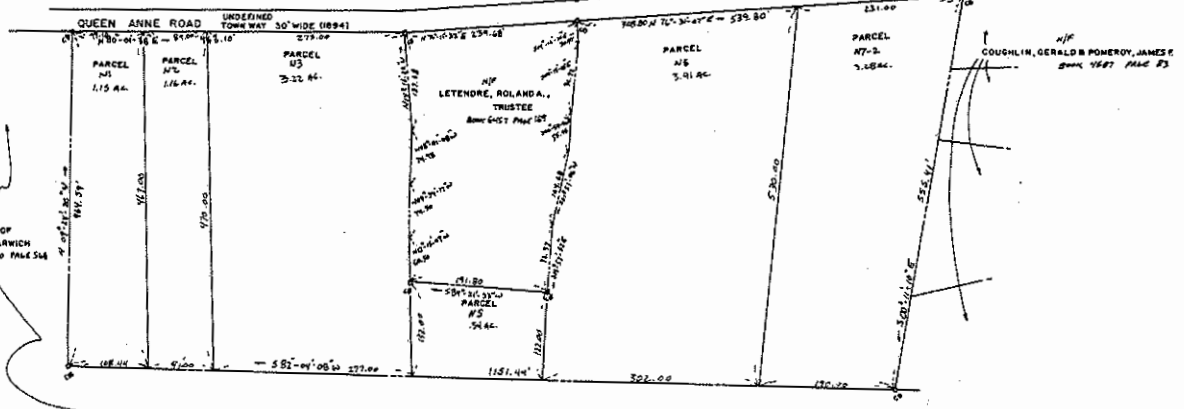
ROUTE 6 - MID-CAPE HIGHWAY
1955 State L.O.

ELLIS, LOT G, ESTATE OF
BOOK 290 PAGE 4

PARCEL
K-1
1.89 AC.

PARCEL
K-2
5.0 AC.

NEWS, CHARLOTTE, ESTATE OF
BOOK 177 PAGE 500



NOTE: PARCEL NUMBERS ARE SAME AS HARWICH ASSESSORS SHEET 30

I HEREBY CERTIFY THAT THIS PLAN HAS BEEN PREPARED IN CONFORMITY WITH THE RULES AND REGULATIONS OF THE BARNSTABLE COUNTY REGISTRY OF DEEDS.

James O. Coffey



PLAN OF LAND FOR PROPOSED ACQUISITION, HARWICH CENTER, MASS.	
SCALE: 1" = 50'	
DATE: 4/9/90	
HARWICH ENGINEERING DEPARTMENT	
TOWN OF HARWICH	

476-87

Record owner & applicant:

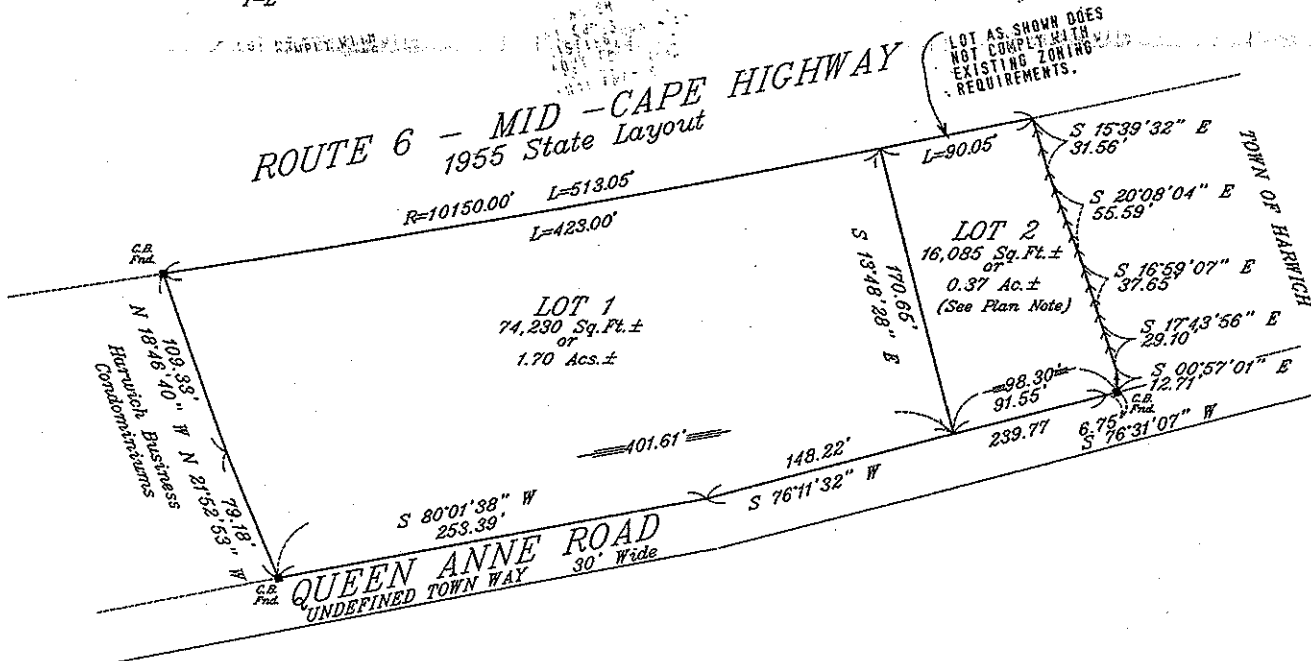
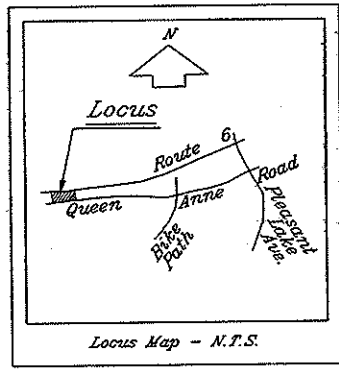
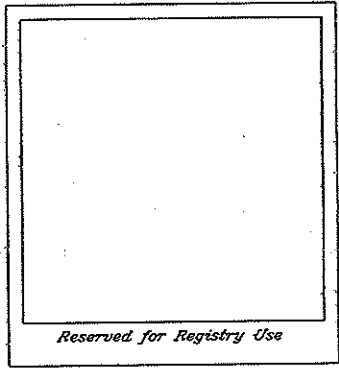
Roland A. Letendre,
Trustee of Sunset Trust
P.O. Box 911
South Wellfleet, Ma. 02663

BARNSTABLE ss, RECEIVED
2:37pm Aug 28 1998
AND IS RECORDED

PLAN NOTE:
Lot 2 is not a buildable lot but is to be combined
with the adjoining land of the Town of Harwich.

Zone:

I-L



PL.Bk. 458, Pg. 34
Hurwich Business Condominiums

References:

- Assr's. Map 58 Pcl. K10
- Dd.Bk. 10449 Pg. 1
- PL.Bk. 458, Pg. 34

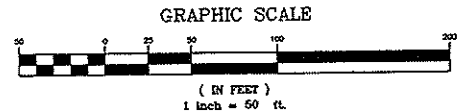
Harwich Planning Board
Approval Not Required

Manfred H. Cuddy
CLEAR

Date 8-19-97

Plan of Land
in
Harwich, Ma.
prepared for
Sunset Trust

Scale 1" = 50' August 4, 1997



Ryder & Wilcox, Inc. P.E. & P.L.S.
South Orleans, Ma.

Job No. 6769

I certify that this plan has been prepared
in conformity with the rules and regulations of
the registers of deeds.

Laurence E. Wilcox 8/4/97
Professional Land Surveyor Date



Article 39. Search Title of Land of Owners Unknown

Article 39. To see if the Town will vote to raise and appropriate a sufficient sum of money to search the title to land presently unassessed for the purpose of taxing said land and to act fully thereon. Estimated cost: \$30,000.00.

By request of the Board of Assessors

Motion: (Edward Lilley, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$30,000.00 be transferred from available funds for this purpose. (duly seconded)

Action: (Michael D. Ford, Moderator) It is a vote.

Article 40. Accept Road Layouts

Article 40. To see if the Town will vote to accept the layouts of the following roads as recommended by the Board of Selectmen:

Blue Heron Landing, Osprey Lane and Mallard Lane, East Harwich; Haskell Lane, East Harwich; Nehoiden Street, Harwich Port; Pleasant Bay Court, East Harwich; Scotlin Way, East Harwich; Lothrop Avenue, Harwich (partial redefinition).

and to authorize the Selectmen to purchase or take by eminent domain the land or interest in the land within said layouts for use as public ways and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. Estimated cost: \$12,650.00.

By request of the Board of Selectmen

Motion: (Edward Lilley, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$8,195.00 be transferred from available funds for this purpose and that the Selectmen be authorized to take for the purpose of public ways the roads as set forth in the article, except Nehoiden Street, and further, the Selectmen be authorized to abandon the earlier layout of Lothrop Ave. as voted under Article 30 of the April 1985 Town Meeting Warrant. (duly seconded)

Action: (Dana A. DeCosta, Temporary Moderator) This article requires a 2/3 majority vote to pass. It is a unanimous vote and I so declare it.

Article 41. Clearing Town's Title Town-owned Land

Article 41. To see if the Town will vote to authorize the Selectmen to take by eminent domain for open space or other municipal purposes certain land presently owned by the Town in tax title or otherwise for the purpose of clearing the Town's title thereon of any possible title defects, and shown on Assessor's maps as follows:

Map 34/K1-3A	Arrowhead Drive	.08 acres
Map 53/F15	138 Depot Road	.17 acres
Map 53/G3-1	Driftwood Lane, off	11.70 acres
Map 58/K6	246 Queen Anne Road	1.88 acres
Map 58/N2	213 Queen Anne Road	1.16 acres
Map 58/N6-2	Queen Anne Road	2.62 acres
Map 58/N7-2	251 Queen Anne Road	3.28 acres

ANNUAL TOWN MEETING

May 7, 1996

The May Annual Town Meeting of 1996 was held in the High School Gymnasium on Oak Street, Harwich, Massachusetts. The Harwich Middle School Band, led by Richard Rubino, performed from 6:30 PM to 7:00 PM at which time Michael D. Ford opened the Town Meeting. Because a quorum was not present at that time, it was recessed until 7:15 PM when a quorum was reached. Anita N. Doucette, Town Clerk, then read the Warrant and Return of Warrant after which Allin P. Thompson, Jr. was recognized to read the following:

RESOLUTION

"Be it resolved that the Town of Harwich objects to any steps which could result in the dissolution of the Cape Cod National Seashore. We urge Congress, through the offices of our Representatives and Senators, to defeat such efforts."

It was moved and seconded to adopt this resolution. It was a unanimous vote so declared.

Daniel Larkin, James Marceline and Bill Thompson were given Certificates of Appreciation for their long records of service to the Town.

At this time, Michael D. Ford, Moderator, administered the oath of office to all the newly elected officials who were present.

The Town Clerk read the Warrant and the Return of Warrant and the Annual Town Meeting began with:

Article 2. Town Officers and Committees

Article 2. To choose all other Town Officers and Committees.

Motion: (Edward Lilley, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: (Michael D. Ford, Moderator) It is a vote.

The Moderator reserves the right to make his appointments at a later time in this meeting.

Article 3. Reports of Town Officers and Committees

Article 3. To hear the reports of all Town Officers and Committees for the year 1995.

Motion: (Edward Lilley, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: (Michael D. Ford, Moderator) It is a vote.

Article 4. Elected Officials Salaries

Article 4. To see if the Town will vote to fix the salaries of the elected officials of the Town for the fiscal year commencing July 1, 1996 and ending June 30, 1997 as follows:

Map 67/T1-1	Factory Road	2.69 acres
Map 67/T1-2	Factory Road	1.05 acres
Map 67/T2	Mid Cape Highway	.50 acres
Map 67/T4	Mid Cape Highway	.50 acres
Map 67/T5	Mid Cape Highway	.80 acres
Map 67/T6	Mid Cape Highway	.80 acres
Map 67/T8	Mid Cape Highway	.10 acres
Map 67/T9	Mid Cape Highway	2.00 acres
Map 67/T10	Mid Cape Highway	1.10 acres
Map 68/E2	Mid Cape Highway, off	5.17 acres
Map 68/E3	Mid Cape Highway	11.30 acres
Map 68/E4	Mid Cape Highway, off	4.40 acres
Map 68/E5	Mid Cape Highway, off	4.40 acres
Map 68/E6	Mid Cape Highway, off	3.40 acres
Map 68/E7	Mid Cape Highway, off	1.90 acres
Map 68/E8	Mid Cape Highway, off	3.60 acres
Map 68/E9	Mid Cape Highway, off	3.70 acres
Map 68/E11	Mid Cape Highway, off	5.70 acres
Map 68/E12	Mid Cape Highway, off	5.30 acres
Map 68/E13	Mid Cape Highway, off	10.30 acres
Map 68/F2	Mid Cape Highway	1.90 acres
Map 68/F3	Mid Cape Highway	1.10 acres
Map 68/F4	Mid Cape Highway	.80 acres
Map 68/F5	Mid Cape Highway	.80 acres
Map 68/F6	Mid Cape Highway	3.70 acres
Map 68/F7	Mid Cape Highway	3.80 acres
Map 68/F8	Mid Cape Highway	6.50 acres
Map 68/F9	Mid Cape Highway, off	7.20 acres
Map 33/L3	Chatham Road	20.70 acres
Map 33/L3-1	Chatham Road, off	1.85 acres
Map 33/L5	Chatham Road	8.50 acres
Map 42/C2	Chatham Road	29.50 acres
Map 43/C3	Chatham Road, off	21.40 acres
Map 43/F2	Chatham Road, off	1.34 acres
Map 51/A1	Orleans Road	28.04 acres
Map 51/A4	Orleans Road, off	8.59 acres
Map 52/D1	Chatham Road, off	75.70 acres
Map 50/C2	Oak Street, off	13.76 acres
Map 48/K-1	Flax Pond	1.61 acres

and the Selectmen be authorized to take said land or interest therein on such terms and conditions and with such limitations as they deem appropriate to protect the Town's interest and to raise and appropriate a sufficient sum of money for this purpose and to act fully thereon. Estimated cost: \$17,449.00.

By request of the Board of Selectmen

Motion: (Edward Lilley, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$17,449.00 be transferred from available funds for this purpose. (duly seconded)

Action: (Michael D. Ford, Moderator) It is a unanimous vote and I so declare it.

Article 42. Codification of By-Laws

Article 42. To see if the Town will vote to raise and appropriate a sufficient sum of money for the purpose of codifying the Zoning By-Law and to act fully thereon. Estimated cost: \$1,000.00.

By request of the Board of Selectmen

Motion: (Edward Lilley, Chairman-Finance Committee) I move that this article be indefinitely postponed. (duly seconded)

Action: (Michael E. Ford, Moderator) This article is indefinitely postponed.

Article 43. Refunded Dog Tax for Support of Brooks Free Library

Article 43. To see if the Town will vote to instruct the Selectmen to disburse the funds allocated by the State under the Acts of 1960, as amended by the Acts of 1963 Chapter 672, and as further amended by the Acts of 1970, Chapter 636, and the Acts of 1971, Chapter 1003, Mass. General Laws Chapter 78, Section 19C, and to expend the refunded dog tax for support of Brooks Free Library in accordance with customary procedure and to act fully thereon.

Customary Article

Motion: (Edward Lilley, Chairman-Finance Committee) I move that this article be accepted and adopted. (duly seconded)

Action: (Michael D. Ford, Moderator) It is a vote.

Article 44. Adopt Personnel By-Law

Article 44. To see if the Town will vote to amend the Personnel By-Law by deleting the present By-Law in its entirety and inserting the following new Personnel By-Law; and to raise and appropriate a sufficient sum of money to implement the change and to act fully thereon. Estimated cost: \$2,500.00.

By request of the Board of Selectmen

TOWN OF HARWICH PERSONNEL BY-LAW

PART 1

Application, Purpose, Discrimination, Benefits

Application: All full-time and regular part-time positions not covered by any collective bargaining agreement, other than the School Committee and positions under their control, shall be subject to the provisions of this By-Law, including the following:

Police Chief
Police Lieutenant
Fire Chief
Deputy Fire Chief

Police Captain
Year-round Special Police
Officers
Registrars of Voters



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 90274-PK-0506	Municipality: HARWICH
License Name : MAULIK CORPORATION	License Class: Seasonal
DBA : Value Mart	License Type: Package Store
Premise Address: 435 Route 28 Harwich, MA 02646	License Category: All Alcoholic Beverages
Manager: Bahecharbhai Patel	

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

BAP
Signature

03/05/2024
Date

Bahecharbhai Patel
Printed Name

owner
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 00055-RS-0506	Municipality: HARWICH
License Name : Ajj Corp	License Class: Seasonal
DBA : The Weatherdeck Restaurant	License Type: Restaurant
Premise Address: 168 Route 28 Harwich, MA 02110	License Category: Wines and Malt
Manager: George Argyriadis	

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

George Argyriadis
Signature

3/8/24
Date

George Argyriadis
Printed Name

Board of Directors
Title

Additional Information:

Premises will open on April 11th, 2024 as it's a seasonal business.

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 00001-CL-0506

Municipality: HARWICH

License Name : The Belmont Condominium Beach
Club Corp

License Class: Seasonal

License Type: Club

DBA : The Beach

Premise Address: 1 Belmont Road Harwich, MA 02645

License Category: All Alcoholic Beverages

Manager: Ruth Valentine Manchester

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Robert McKenna
Signature

3/6/24
Date

Robert McKenna
Printed Name

Treasurer
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.





Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024

Retail License Renewal

License Number: 05566-RS-0506	Municipality: HARWICH
License Name : 554 STREET BAR LLC	License Class: Seasonal
DBA : Three Monkeys	License Type: Restaurant
Premise Address: 554 Route 28 Unit B Harwich, MA 02646	License Category: All Alcoholic Beverages
Manager: Michael Strangfeld	

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

[Handwritten Signature]
Signature

MARCH 7, 2024
Date

ANTHONY GIUOTTI JR.
Printed Name

OWNER
Title

Additional Information:

WE ARE NOT CURRENTLY OPEN. OUR PROJECTED
OPENING DATE IS MAY 1ST.

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 00094-RS-0506

Municipality: HARWICH

License Name : Mt Group LLC

License Class: Seasonal

DBA : Mad Minnow Bar And Kitchen

License Type: Restaurant

Premise Address: 554 Route 28 Harwich, MA 02646

License Category: All Alcoholic Beverages

Manager: Michael Strangfeld

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Signature

MARCH 7, 2024
Date

ANTHONY GUIOITE JR.
Printed Name

OWNER
Title

Additional Information:

WE ARE NOT CURRENTLY OPEN. OUR PROPOSED
OPENING DATE IS MAY 1ST.

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 00074-RS-0506

Municipality: HARWICH

License Name : Port Restaurant And Bar Inc

License Class: Seasonal

DBA :

License Type: Restaurant

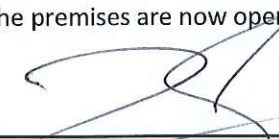
Premise Address: 541 Route 28 Harwich, MA 02646

License Category: All Alcoholic Beverages

Manager: Justin R Brackett

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



Signature

Justin Brackett

Printed Name

3-4-24

Date

President

Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 06790-RS-0506

Municipality: HARWICH

License Name : Saquatucket Snack Shack LLC

License Class: Seasonal

DBA : Dockside

License Type: Restaurant

Premise Address: 715 Route 28 A Harwich, MA 02646

License Category: Wines and Malt

Manager: Arthur Donowski

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).

Arthur Donowski
Signature

3/5/24
Date

ARTHUR DONOWSKI
Printed Name

OWNER
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 05889-GP-0506

Municipality: HARWICH

License Name : The Lucky Labrador Inc.

License Class: Seasonal

DBA : Perks

License Type: General On-Premises

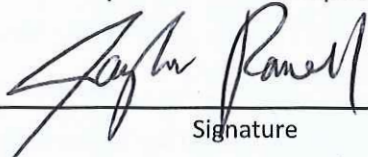
Premise Address: 545 Route 28 Harwich, MA 02645

License Category: All Alcoholic Beverages

Manager: Taylor Powell

I hereby certify and swear under penalties of perjury that:

1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).


Signature

TAYLOR POWELL
Printed Name

MARCH 11, 2024
Date

OWNER-MANAGER ON RECORD
Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.



Commonwealth Of Massachusetts
Alcoholic Beverages Control Commission

Jean M. Lorizio, Esq.
Commission Chairman

2024
Retail License Renewal

License Number: 00021-RS-0506	Municipality: HARWICH
License Name : Wychmere Harbor Functions Lp	License Class: Seasonal
DBA : Wychmere Harbor Beach And Tennis Club	License Type: Restaurant
Premise Address: 23 Snow Inn Road Harwich, MA 02646	License Category: All Alcoholic Beverages
Manager: Christopher Clifton Kolwicz	

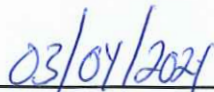
I hereby certify and swear under penalties of perjury that:

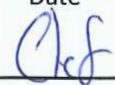
1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;
2. The renewed license is of the same class, type, category as listed above;
3. The licensee has complied with all laws of the Commonwealth relating to taxes; and
4. The premises are now open for business (if not, explain below).



 Signature


 Printed Name



 Date


 Title

Additional Information:

Please sign this form only in the month of March and return to your Local Licensing Authority.

OFFICE OF THE SELECTMEN

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645



NEW OR AMENDED ENTERTAINMENT LICENSE - WEEKDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

- Weekday Entertainment (\$75)
- One day Entertainment (\$25)
- Batters Box (\$50)
- Go Carts (\$50)
- Miniature Golf (\$50)
- Trampolines (\$25)
- Theater (\$150 per cinema)
- Juke Box (\$100 each)
- Video Games (\$100 each)

Section II - Check all appropriate

- Annual
- Seasonal
- Opening Date MAY 1 2024

Section III - Applicant Information

Business Name 554 STREET BAR Phone [REDACTED]

Business Address 554 RT 28 HARWICH POINT MA 02646

Mailing Address " " "
TONY GUILLOTZ [REDACTED]

Owners Name & Address MICHAEL STRANGFELD [REDACTED]

Email Address [REDACTED]

Manager Name & Address MICHAEL STRANGFELD [REDACTED]

Days/Hours of Business Operation 7 DAYS A WEEK 12PM - 12PM

Section IV - Entertainment Type (Check all appropriate boxes)

- Group 1 Jukebox, Radio, Television
- Group 2 Dancing by Patrons
- Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System 1-3 PEOPLE PLAYING
*If having live or recorded music, please state below exactly what kind (DJ, INSTRUMENTS + SOUNDS
Band, etc.)
- Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V - Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
1 PM - 4 PM + 6 PM - 10 PM
- Location of entertainment (Inside and/or outside)
INSIDE
- Specific days if not applying for Monday through Saturday
- Please use the area below to outline any additional information for the Local Licensing Authority

Section VI

At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

Yes No

- If you checked yes on the question above, please obtain an Entertainment Appendix from staff

Pursuant to MGL, Chapter 62C, Section 49A, I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all State tax returns, and have paid all State taxes under the law.

Cheryl M. [Signature] OWNER [Redacted]
 Signature of authorized officer & title Federal I.D. #

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes & regulations, including zoning ordinances, health regulations & building & fire codes.

DocuSigned by: *Jack Mee* DocuSigned by: *Carrie Schauer* DocuSigned by: *Bruce Young* DocuSigned by: *Kevin Conidine*
 Building Commissioner Board of Health Fire Department Police

Staff Comments: _____

Required signatures to be obtained by the applicant prior to submission of new applications.

OFFICE OF THE SELECTMEN

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645



NEW OR AMENDED ENTERTAINMENT LICENSE APPLICATION - SUNDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

- Entertainment starting prior to 1PM (\$175)
- Entertainment starting after 1PM (\$85)
- One day Entertainment (\$25)
- Batters Box (\$50)
- Go Carts (\$50)
- Miniature Golf (\$50)
- Trampolines (\$25)
- Theater (\$150 per cinema)
- Juke Box (\$100 each)
- Video Games (\$100 each)

Section II - Check all appropriate

- Annual
- Seasonal
- Opening Date MAY 1 2024

Please note the Commonwealth of Massachusetts fee applies for all Sunday entertainment as outlined below:

Please make check payable to Commonwealth of Massachusetts

- Entertainment starting on Sunday after 1:00 p.m. - \$50
- Entertainment starting on Sunday prior to 1:00 p.m. - \$100

Section III - Applicant Information

Business Name 554 STREET BAR Phone [REDACTED]

Business Address 554 RT 28 HARWICH PORT MA 02646

Mailing Address " " "

Owners Name & Address TONY BULLONE
MICHAEL STRANGFELD

Email Address [REDACTED]

Manager Name & Address MICHAEL STRANGFELD

Days/Hours of Business Operation 7 DAYS A WEEK 12PM - 12PM

Section IV - Entertainment Type (Check all appropriate boxes)

Group 1 Jukebox, Radio, Television

Group 2 Dancing by Patrons

Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System
*If having live or recorded music, please state below exactly what kind (DJ, Band, etc.) *1-3 ppl PLAYING INSTRUMENTS + SINGERS*

Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V - Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
11PM - 4PM + 6PM - 10PM
- Location of entertainment (Inside and/or outside)
INSIDE
- Specific days if not applying for Monday through Saturday
SUNDAY
- Please use the area below to outline any additional information for the Local Licensing Authority

Section VI

At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

Yes No

- If you checked yes on the question above, please obtain an Entertainment Appendix from staff

Pursuant to MGL, Chapter 62C, Section 49A, I certify under the penalties of perjury that I, to the best of my knowledge and belief, have filed all State tax returns, and have paid all State taxes

under the law.

[Signature] OWNER
Signature of authorized officer & title

[Redacted]
Federal I.D. #

REGULATORY COMPLIANCE FORM

The premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes & regulations, including zoning ordinances, health regulations & building & fire codes.

DocuSigned by:
Jack Mc...
Building Commissioner

DocuSigned by:
Cornie Schauer
Board of Health

DocuSigned by:
Erna Young
Fire Department

DocuSigned by:
Kevin Conidine
Police

Staff Comments: _____

Required signatures to be obtained by the applicant prior to submission of new applications.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50

Annual

Seasonal

Opening date MAY 1 2024

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name 554 STREET BAR Phone [REDACTED]

Doing Business As (d/b/a) 3 MONKEYS

Business Address 554 RT 28 HARWICH PORT MA 02646

Mailing Address " " " "

Email Address [REDACTED]

Name of Owner _____

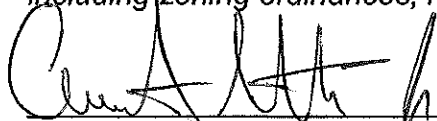
(If corporation or partnership, list name, title and address of officers)

TONY GUILLOTTE [REDACTED]

MICHAEL STRANGFELD [REDACTED]

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.


Signature of Applicant, Owner or Manager

FEB 28 2024
Date

[REDACTED]
Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50

Annual

Seasonal

Opening date MAY 1 2024

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name MT GROUP Phone [REDACTED]

Doing Business As (d/b/a) MAD MINNOW BAR & KITCHEN

Business Address 554 RT 28 HARWICH PORT MA 02646

Mailing Address " " "

Email Address [REDACTED]

Name of Owner _____

(If corporation or partnership, list name, title and address of officers)

TONY GUILLOTI V. PRES [REDACTED]

MICHAEL STRANGFELD PRES [REDACTED]

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Signature of Applicant, Owner or Manager

FEB 24 2024
Date

[REDACTED]
Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50

Annual

Seasonal

Opening date _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name PORT RESTAURANT + BAR INC Phone [REDACTED]

Doing Business As (d/b/a) THE PORT

Business Address 541 ROUTE 28

Mailing Address Harwich, MA 02646

Email Address port-restaurant@hotmail.com

Name of Owner _____

(If corporation or partnership, list name, title and address of officers)

Justin Brackett, President

Jared Brackett, Secretary



Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature]
Signature of Applicant, Owner or Manager

03/05/2024
Date



Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50

Annual _____

Seasonal _____

Opening date May 23, 2024

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Belmont Condominium Trust Beach Club Phone [REDACTED]

Doing Business As (d/b/a) The Beach

Business Address 1 Belmont Road West Harwich, MA 02671

Mailing Address Same as above

Email Address belmontmanager@comcast.net

Name of Owner Belmont Condominium Trust

(If corporation or partnership, list name, title and address of officers)

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Jay Donovan [Signature]
Signature of Applicant, Owner or Manager

3/16/21
Date

[REDACTED]
Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50

Annual

Seasonal

Opening date 5/16/24

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Saquatucket Snack Shack LLC Phone [REDACTED]

Doing Business As (d/b/a) Dockside Cafe' Harwich Port

Business Address 715A Route 2B Harwich Port, Ma 02646

Mailing Address same

Email Address [REDACTED]

Name of Owner Sara Grizzle

(If corporation or partnership, list name, title and address of officers)

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Sara Grizzle
Signature of Applicant, Owner or Manager

2/8/24
Date

[REDACTED]
Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50

Annual

Seasonal

Opening date 4/11/24

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name AJG Corporation Phone [REDACTED]

Doing Business As (d/b/a) The Weatherdeck Restaurant

Business Address 168 Route 28, West Harwich, MA 02671

Mailing Address P.O. Box 341, West Harwich, MA 02671

Email Address [REDACTED]

Name of Owner _____


(If corporation or partnership, list name, title and address of officers)

Elaine + John Baraklilis (President, clerk) [REDACTED]

Angela Argyriadis (Treasurer) [REDACTED]

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.


Signature of Applicant, Owner or Manager

3/8/24
Date

[REDACTED]
Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL


Fee: \$50

Annual

Seasonal


Opening date MAY 29, 2024

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name LUCKY LABRADOR INC. Phone 

Doing Business As (d/b/a) PERKS

Business Address 545 ROUTE 28 HARWICH PORT, MA 02646

Mailing Address 

Email Address perkscoffeeandcafe@gmail.com

Name of Owner TAYLOR POWELL

(If corporation or partnership, list name, title and address of officers)

TAYLOR POWELL - OWNER / MANAGER

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.


Signature of Applicant, Owner or Manager

MARCH 11, 2024
Date

Federal I.D. # 

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50

Annual _____

Seasonal X _____

Opening date 4/1/2024 _____

In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Wychmere Harbor Functions, LP Phone [REDACTED]

Doing Business As (d/b/a) Wychmere Beach Club

Business Address 23 Snow Inn Road, Harwich Port, MA 02646

Mailing Address 23 Snow Inn Road, Harwich Port, MA 02646

Email Address berhard@wychmerebeachclub.com

Name of Owner Demetrios Dasco, Jeff Leerink

(If corporation or partnership, list name, title and address of officers)

Demetrios Dasco, Jeff Leerink

[REDACTED]

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Signature of Applicant, Owner or Manager

2/27/2024

Date

[REDACTED]
Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR COMMON VICTUALLERS LICENSE RENEWAL

Fee: \$50 Annual _____
 Seasonal X Opening date 04/12/24

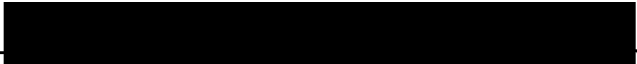
In accordance with the provisions of the Statutes relating thereto, application for a Common Victuallers license is hereby made by:

Business Name Seagulls sweets Phone 

Doing Business As (d/b/a) Seagulls sweet

Business Address 537 Ma-28 Harwich port Ma 02646

Mailing Address 537 Ma-28 Box 9 Harwich port Ma 02646

Email Address 

Name of Owner BE THI MAI

(If corporation or partnership, list name, title and address of officers)

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.



Signature of Applicant, Owner or Manager

3/5/24

Date

Federal I.D. # 

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



ENTERTAINMENT LICENSE RENEWAL - WEEKDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

Weekday Entertainment (\$75)

One day Entertainment (\$25)

Section II - Check all appropriate

Annual

Seasonal

Opening Date MAY 1 2024

Section III - Applicant Information

Business Name MT GROUP Phone [REDACTED]

Doing Business As MAD MINNOW BAR & KITCHEN

Business Address 554 RT 28 HARWICH POINT MA 02646

Mailing Address " " "

Owners Name & Address TONY GUILLOTTE [REDACTED]
MICHAEL STRIMFIELD [REDACTED]

Email Address [REDACTED]

Manager Name & Address TONY GUILLOTTE [REDACTED]

Days/Hours of Business Operation 7 DAYS A WEEK 4:00 PM - 12:00 PM

Section IV - Entertainment Type (Check all appropriate boxes)

Group 1 Jukebox, Radio, Television

Group 2 Dancing by Patrons

Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System 1-2 PEOPLE PLAYING
*If having live or recorded music, please state below exactly what kind (DJ, + SINGING
Band, etc.)

Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V - Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
4pm - 10pm
- Location of entertainment (Inside and/or outside)
INSIDE + OUTSIDE
- Specific days if not applying for Monday through Saturday

- Please use the area below to outline any additional information for the Local Licensing Authority OUTSIDE MUSIC WILL BE PLAYED UNDERNEATH OUR TENT FACING THE RESTAURANT.

Section VI

At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.


Yes No

- If you checked yes on the question above, please obtain an Entertainment Appendix from staff

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

 OWNER
Signature of applicant & title


Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



ENTERTAINMENT LICENSE RENEWAL - SUNDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

- Entertainment starting prior to 1PM (\$175)
- Entertainment starting after 1PM (\$85)
- One day Entertainment (\$25)

Section II - Check all appropriate

- Annual
- Seasonal
- Opening Date MAY 1 2024

Please note the Commonwealth of Massachusetts fee applies for all Sunday entertainment as outlined below:

Please make check payable to Commonwealth of Massachusetts

- Entertainment starting on Sunday after 1:00 p.m. - \$50
- Entertainment starting on Sunday prior to 1:00 p.m. - \$100

Section III - Applicant Information

Business Name MT GROUP Phone [REDACTED]

Doing Business As MAD MINNOW BAR! KITCHEN

Business Address 554 RT 28 HARWICH PORT MA 02646

Mailing Address " " "

Owners Name & Address TONY GUILLOTI [REDACTED] MICHAEL STRANGFELD [REDACTED]

Email Address [REDACTED]

Manager Name & Address TONY GUILLOTI [REDACTED]

Days/Hours of Business Operation 7 DAYS A WEEK 4:00PM - 12:00PM

Section IV - Entertainment Type (Check all appropriate boxes)

Group 1 Jukebox, Radio, Television

Group 2 Dancing by Patrons

Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System 1-2 PEOPLE PLAYING + SINGING
*If having live or recorded music, please state below exactly what kind (DJ, Band, etc.)

Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V – Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
4 PM - 10 PM
- Location of entertainment (Inside and/or outside)
INSIDE + OUTSIDE
- Please use the area below to outline any additional information for the Local Licensing Authority
OUTSIDE MUSIC WILL BE UNDERNEATH OUR TENT FACING THE RESTAURANT

Section VI


At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

Yes No

- **If you checked yes on the question above, please obtain an Entertainment Appendix from staff**

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.



Signature of Applicant, Owner or Manager

FEB 24 2024

Date

Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



ENTERTAINMENT LICENSE RENEWAL - WEEKDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

- Weekday Entertainment (\$75)
- One day Entertainment (\$25)

Section II - Check all appropriate

- Annual
- Seasonal
- Opening Date 05-01-2024

Section III - Applicant Information

Business Name Port Restaurant + Bar Inc Phone [REDACTED]

Doing Business As THE PORT

Business Address 541 ROUTE 28

Mailing Address HARWICH, MA 02646

Owners Name & Address Justin Brackett, [REDACTED]

Email Address [REDACTED]

Manager Name & Address Justin Brackett; [REDACTED]

Days/Hours of Business Operation MON - SUN ; 11AM - 1AM

Section IV - Entertainment Type (Check all appropriate boxes)

- Group 1 Jukebox, Radio, Television
- Group 2 Dancing by Patrons
- Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System
*If having live or recorded music, please state below exactly what kind (DJ, Band, etc.)
- Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V - Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
INSIDE 10 AM - 12 AM ; OUTSIDE 10 AM - 10 PM
- Location of entertainment (Inside and/or outside)
INSIDE + OUTSIDE
- Specific days if not applying for Monday through Saturday

- Please use the area below to outline any additional information for the Local Licensing Authority

Section VI

At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

____ Yes No


- If you checked yes on the question above, please obtain an Entertainment Appendix from staff

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

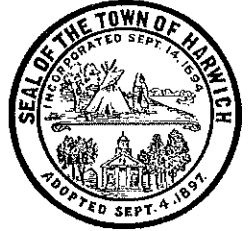


Signature of applicant & title *President*



Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



ENTERTAINMENT LICENSE RENEWAL - SUNDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

- Entertainment starting prior to 1PM (\$175)
- Entertainment starting after 1PM (\$85)
- One day Entertainment (\$25)

Section II - Check all appropriate

- Annual
- Seasonal
- Opening Date 09/01/2024

Please note the Commonwealth of Massachusetts fee applies for all Sunday entertainment as outlined below:

Please make check payable to Commonwealth of Massachusetts

- Entertainment starting on Sunday after 1:00 p.m. - \$50
- Entertainment starting on Sunday prior to 1:00 p.m. - \$100

Section III - Applicant Information

Business Name PORT Restaurant + Bar INC. Phone [REDACTED]

Doing Business As THE PORT

Business Address 541 ROUTE 28

Mailing Address Harwich, MA 02646

Owners Name & Address Justin Bruckett, [REDACTED]

Email Address [REDACTED]

Manager Name & Address Justin Bruckett; [REDACTED]

Days/Hours of Business Operation MON - SUN ; 11AM - 1AM

Section IV - Entertainment Type (Check all appropriate boxes)

- Group 1 Jukebox, Radio, Television
- Group 2 Dancing by Patrons
- Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System
*If having live or recorded music, please state below exactly what kind (DJ, Band, etc.)
- Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V – Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
Inside 10 Am - 12 Am ; Outside 10 Am - 10 PM
- Location of entertainment (Inside and/or outside)
INSIDE + OUTSIDE
- Please use the area below to outline any additional information for the Local Licensing Authority

Section VI

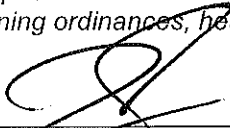
At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

Yes No

- If you checked yes on the question above, please obtain an Entertainment Appendix from staff

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.



Signature of Applicant, Owner or Manager

11-11-2023
Date

Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



ENTERTAINMENT LICENSE RENEWAL - WEEKDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

X Weekday Entertainment (\$75)

One day Entertainment (\$25)

Section II - Check all appropriate

Annual

Seasonal X

Opening Date _____

Section III - Applicant Information

Business Name Belmont Condominium Trust Beach Club Phone [REDACTED]

Doing Business As The Beach

Business Address 1 Belmont Road West Harwich, MA 02671

Mailing Address Same as above

Owners Name & Address Belmont Condominium Trust

Email Address belmontmanager@comcast.net

Manager Name & Address Jay Donovan [REDACTED]

Days/Hours of Business Operation Friday evening, Saturday Evening 5:00pm to 10:00pm

Section IV - Entertainment Type (Check all appropriate boxes)

Group 1 Jukebox, Radio, Television

Group 2 X Dancing by Patrons

Group 3 X Dancing by Live Performers, Live/Recorded Music, Amplification System
*If having live or recorded music, please state below exactly what kind (DJ, Band, etc.)

Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V - Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
5:00pm to 10:00pm
- Location of entertainment (Inside and/or outside)
Inside
- Specific days if not applying for Monday through Saturday

- Please use the area below to outline any additional information for the Local Licensing Authority

Pianist on Friday nights and live band on Saturday nights.

Section VI

At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

Yes No

- If you checked yes on the question above, please obtain an Entertainment Appendix from staff

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Jay Donovan

Signature of applicant & title

 _____
Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



ENTERTAINMENT LICENSE RENEWAL - WEEKDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

- Weekday Entertainment (\$75)
- One day Entertainment (\$25)

Section II - Check all appropriate

- Annual
- Seasonal
- Opening Date MAY 24, 2024

Section III - Applicant Information

Business Name LUCKY LABRADOR INC. Phone [REDACTED]

Doing Business As PERKS

Business Address 545 ROUTE 28 HARWICH PORT, MA 02646

Mailing Address [REDACTED]

Owners Name & Address TAYLOR POWELL

Email Address perkscoffeeandcafe@gmail.com

Manager Name & Address _____

Days/Hours of Business Operation 7AM - 1AM MONDAY - SUNDAY 5/24/24 - 10/14/2024

Section IV - Entertainment Type (Check all appropriate boxes)

- Group 1 Jukebox, Radio, Television
- Group 2 Dancing by Patrons
- Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System
*If having live or recorded music, please state below exactly what kind (DJ, Band, etc.)
- Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V - Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
12PM - 12AM INSIDE 11:30AM - 10PM OUTSIDE
- Location of entertainment (Inside and/or outside)
JUKEBOX, RADIO, TELEVISION, DANCING BY PATRONS & LIVE PERFORMERS, LIVE/RECORDED
- Specific days if not applying for Monday through Saturday
MUSIC, AMPLIFICATION

RENEWAL APPLICATION SAME LICENSE TIMES & TERMS AS LAST SEASON

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Taylor Panell - OWNER
Signature of applicant & title

[REDACTED]
Federal I.D. #

MARCH 11, 2024
Date

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



ENTERTAINMENT LICENSE RENEWAL - SUNDAY

An application for entertainment regulated by Massachusetts General Law Chapter 140, Section 183A

All highlighted areas are REQUIRED to be completed

Section I - Check all appropriate

- Entertainment starting prior to 1PM (\$175)
- Entertainment starting after 1PM (\$85)
- One day Entertainment (\$25)

Section II - Check all appropriate

- Annual
- Seasonal
- Opening Date 5/24/2024

Please note the Commonwealth of Massachusetts fee applies for all Sunday entertainment as outlined below:

Please make check payable to Commonwealth of Massachusetts

- Entertainment starting on Sunday after 1:00 p.m. - \$50
- Entertainment starting on Sunday prior to 1:00 p.m. - \$100

Section III - Applicant Information

Business Name LUCKY LABRADOR INC. Phone [REDACTED]

Doing Business As PERKS

Business Address 545 ROUTE 28 HARWICH PORT, MA 02646

Mailing Address [REDACTED]

Owners Name & Address TAYLOR POWELL (SAME AS ABOVE ↑)

Email Address perkscoffeeandcafe@gmail.com

Manager Name & Address TAYLOR POWELL [REDACTED]

Days/Hours of Business Operation SEASONAL MON-SUNDAY 7AM-1AM
FRIDAY 5/4 MEMORIAL DAY WEEKEND → COLUMBUS 10/14/24

Section IV - Entertainment Type (Check all appropriate boxes)

- Group 1 Jukebox, Radio, Television
- Group 2 Dancing by Patrons
- Group 3 Dancing by Live Performers, Live/Recorded Music, Amplification System
 *If having live or recorded music, please state below exactly what kind (DJ, Band, etc.)
- Group 4 Moving Pictures, Plays, Floor Shows, Light Shows, Theatre Shows

Section V - Additional information

- The time you are requesting to have entertainment (I.E. 4 P.M. to 10 P.M.)
SUNDAY 1PM - 12AM INSIDE - AMBIENT MUSIC, TELEVISION
 - Location of entertainment (Inside and/or outside)
6pm - 10pm - OUTSIDE - JUKEBOX, RADIO, TELEVISION, LIVE/RECORDED, AMPLIFICATION, DANCING
 - Please use the area below to outline any additional information for the Local Licensing Authority
3PM - 12AM INSIDE - JUKEBOX, RADIO, TELEVISION, RADIO, LIVE/RECORDED MUSIC, AMPLIFICATION, DANCING.
- RENEWAL APPLICATION - APPLYING FOR THE SAME TIMES AS LAST YEAR

Section VI

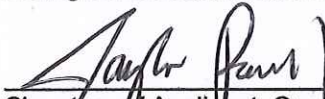
At any time during this concert, dance exhibition, cabaret or public show, will any person(s) be permitted to appear on the premises in any manner or attire as to expose to the public view any portion of the body as described in Mass. General Laws Chapter 140, Section 183A, Para. 3.

Yes No

- If you checked yes on the question above, please obtain an Entertainment Appendix from staff

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.


Signature of Applicant, Owner or Manager

MARCH 11, 2024
Date

Federal I.D. #

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR AMUSEMENT LICENSE RENEWAL - WEEKDAY

- Batters Box (\$50)
- Go Carts (\$50)
- Miniature Golf (\$50)
- Trampolines (\$25)
- Theater (\$150 per cinema)
- Automatic Amusement:
- Juke Box (\$100 each)
- Video Games (\$100 each)

Annual _____
Seasonal
Opening Date 5/24/24

Business Name GRAND SLAM Entertainment Phone [REDACTED]

Doing Business As SAME

Business Address 322 main st HARWICH PORT 02646

Mailing Address SAME

Email Address [REDACTED]

Managers Name & Address SKIP Fennell [REDACTED]

HOURS OF OPERATION FOR AMUSEMENTS
(This application does not cover Sundays).

10AM - 9PM

ADDITIONAL INFORMATION: (Check all appropriate boxes)

- | | |
|--|--|
| <input type="checkbox"/> Dancing by Patrons | <input type="checkbox"/> Use of Amplification System |
| <input type="checkbox"/> Dancing by Entertainers or Performers | <input type="checkbox"/> Concert |
| <input type="checkbox"/> Recorded or Live Music | <input type="checkbox"/> Other (Describe) |

Days/Hours of Business Operation 10AM - 9PM

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Philip J. Farrell Pres
Signature of applicant & title

[REDACTED]
Federal I.D. #

2/27/24
Date



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR AMUSEMENT LICENSE RENEWAL - SUNDAY

- Batters Box (\$50)
- Go Carts (\$50)
- Miniature Golf (\$50)
- Trampolines (\$25)
- Theater (\$150 per cinema)
- Automatic Amusement:
- Juke Box (\$100 each)
- Video Games (\$100 each)

Annual
Seasonal
Opening Date 5/24/24

Please note the Commonwealth of Massachusetts fee applies for all Sunday entertainment as outlined below:

Please make check payable to Commonwealth of Massachusetts

- Amusements starting on Sunday after 1:00 p.m. - \$50
- Amusements starting on Sunday prior to 1:00 p.m. - \$100

Business Name GRAND SHAM Entertainment Phone [REDACTED]

Doing Business As SAME

Business Address 322 MAIN ST. HARWICH PORT 02646

Mailing Address SAME

Email Address [REDACTED]

Managers Name & Address SKIP Fennell [REDACTED]

SUNDAY HOURS OF OPERATION FOR AMUSEMENTS

10 AM - 9 PM

ADDITIONAL INFORMATION: (Check all appropriate boxes)

- | | |
|--|--|
| <input type="checkbox"/> Dancing by Patrons | <input type="checkbox"/> Use of Amplification System |
| <input type="checkbox"/> Dancing by Entertainers or Performers | <input type="checkbox"/> Concert |
| <input type="checkbox"/> Recorded or Live Music | <input type="checkbox"/> Other (Describe) |

Days/Hours of Business Operation 10 AM - 9 PM

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Philip J. Correll Pres.
Signature of applicant & title

[REDACTED]
Federal I.D. #

2/26/24
Date

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR AMUSEMENT LICENSE RENEWAL - WEEKDAY

- Batters Box (\$50)
- Go Carts (\$50)
- Miniature Golf (\$50)
- Trampolines (\$25)
- Theater (\$150 per cinema)
- Automatic Amusement:
- Juke Box (\$100 each)
- Video Games (\$100 each)

Annual
Seasonal
Opening Date 4/11/24

Business Name AJG Corporation Phone [REDACTED]

Doing Business As Harbor Glen Mini-Golf

Business Address 168 Route 28, West Harwich, MA 02671

Mailing Address P.O. Box 341, West Harwich, MA 02671

Email Address [REDACTED]

Managers Name & Address Elaine + John Baraklilis [REDACTED]

HOURS OF OPERATION FOR AMUSEMENTS
(This application does not cover Sundays).

M-S open @ 11:00 am to 9:00 pm.

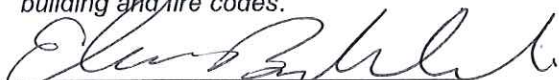
ADDITIONAL INFORMATION: (Check all appropriate boxes)

- Dancing by Patrons
- Use of Amplification System
- Dancing by Entertainers or Performers
- Concert
- Recorded or Live Music
- Other (Describe) mini-golf

Days/Hours of Business Operation Mon - Sat @ 11:00 am to 9:00 pm

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.


Signature of applicant & title

[REDACTED]
Federal I.D. #

3/8/24
Date

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR AMUSEMENT LICENSE RENEWAL - SUNDAY

- Batters Box (\$50)
 Go Carts (\$50)
 Miniature Golf (\$50)
 Trampolines (\$25)
 Theater (\$150 per cinema)
Automatic Amusement:
 Juke Box (\$100 each)
 Video Games (\$100 each)

Annual _____
Seasonal
Opening Date 4/11/24

Please note the Commonwealth of Massachusetts fee applies for all Sunday entertainment as outlined below:

Please make check payable to Commonwealth of Massachusetts

- Amusements starting on Sunday **after** 1:00 p.m. - \$50
- Amusements starting on Sunday **prior** to 1:00 p.m. - \$100

Business Name ASG Corp. Phone [REDACTED]
Doing Business As Harbor Glen Mini-Golf
Business Address 168 Route 28, West Harwich, MA 02671
Mailing Address P.O. Box 341, West Harwich, MA 02671
Email Address [REDACTED]
Managers Name & Address _____

SUNDAY HOURS OF OPERATION FOR AMUSEMENTS

Mon - Sun / open @ 11:00 am to 9:00 pm.

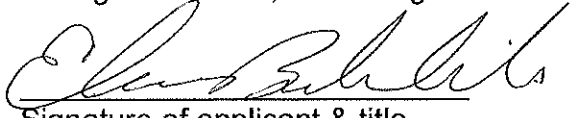
ADDITIONAL INFORMATION: (Check all appropriate boxes)

- Dancing by Patrons
 Dancing by Entertainers or Performers
 Recorded or Live Music
 Use of Amplification System
 Concert
 Other (Describe) mini-golf

Days/Hours of Business Operation M-S / 11:00 am to 9:00 pm

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.



Signature of applicant & title


Federal I.D. #

3/8/24
Date

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR AMUSEMENT LICENSE RENEWAL - WEEKDAY

- Batters Box (\$50)
- Go Carts (\$50)
- Miniature Golf (\$50)
- Trampolines (\$25)
- Theater (\$150 per cinema)
- Automatic Amusement:
- Juke Box (\$100 each)
- Video Games (\$100 each)

Annual
 Seasonal
 Opening Date 4/1/24

Business Name Hall Karts, Inc. Phone [REDACTED]

Doing Business As Bud's Go-Karts

Business Address 9 Sisson Rd., Harwich Port, MA 02646

Mailing Address PO Box 426, So. Harwich, MA 02646

Email Address [REDACTED]

Managers Name & Address Sandra Hall, [REDACTED]

HOURS OF OPERATION FOR AMUSEMENTS
(This application does not cover Sundays).

9 a.m. to 10 p.m. daily

ADDITIONAL INFORMATION: (Check all appropriate boxes)

- Dancing by Patrons
- Use of Amplification System
- Dancing by Entertainers or Performers
- Concert
- Recorded or Live Music
- Other (Describe)

Days/Hours of Business Operation 9 a.m. to 10 p.m. daily

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Sandra B. Hall President
Signature of applicant & title

[REDACTED]
Federal I.D. #

March 5, 2024
Date



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
508-430-7513

APPLICATION FOR AMUSEMENT LICENSE RENEWAL - SUNDAY

Batters Box (\$50)
 Go Carts (\$50)
 Miniature Golf (\$50)
 Trampolines (\$25)
 Theater (\$150 per cinema)
Automatic Amusement:
 Juke Box (\$100 each)
 Video Games (\$100 each)

Annual
Seasonal
Opening Date 4/1/24

Please note the Commonwealth of Massachusetts fee applies for all Sunday entertainment as outlined below:

Please make check payable to Commonwealth of Massachusetts

- Amusements starting on Sunday **after** 1:00 p.m. - \$50
- Amusements starting on Sunday **prior** to 1:00 p.m. - \$100

Business Name Hall Karts, Inc. Phone [REDACTED]

Doing Business As Bud's Go-Karts

Business Address 9 Sisson Road, Harwich Port, MA 02646

Mailing Address P.O. Box 426, So. Harwich, MA 02661

Email Address [REDACTED]

Managers Name & Address Sandra Hall, [REDACTED]

SUNDAY HOURS OF OPERATION FOR AMUSEMENTS

9 a.m. to 10 p.m.

ADDITIONAL INFORMATION: (Check all appropriate boxes)

Dancing by Patrons Use of Amplification System
 Dancing by Entertainers or Performers Concert
 Recorded or Live Music Other (Describe)

Days/Hours of Business Operation 9 a.m. to 10 p.m.

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

Sandra S. Hoop, President
Signature of applicant & title

[REDACTED]
Federal I.D. #

March 5, 2024
Date

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.



OFFICE OF THE SELECTMEN
732 MAIN ST., HARWICH, MA 02645
508-430-7513

APPLICATION FOR LODGING HOUSE OR INNOLDERS LICENSE RENEWAL

LICENSE APPLIED FOR: Lodging House _____ Innholders

Fee: \$50 Annual _____ Seasonal _____
of rooms _____ Opening date 4.1.24

Business Name Allen Harbor ~~Rentals~~ ^{INN LLC} Phone [REDACTED]

Doing Business As (d/b/a) Allen Harbor Rentals

Business Address 326 Lower County Rd

Mailing Address [REDACTED]

Winter Address & Phone [REDACTED]

Email Address [REDACTED]

Name of Owner Joe Scario

(If corporation or partnership, list name, title and address of officers)

Christine Scario Joe Scario

INNOLDERS ONLY – List total number of seats in dining/lounge area. _____

Pursuant to MGL Ch. 62c, Sec. 49A, I certify under the penalties of perjury that to the best of my knowledge and belief I have filed all state tax returns and paid all state taxes required under law.

By signing below, I am certifying that the premises to be licensed as described herein have been inspected and found to be in compliance with applicable local codes and regulations, including zoning ordinances, health regulations and building and fire codes.

[Signature] 3/1/24
Signature of Applicant, Owner or Manager Date

Federal I.D. # [REDACTED]

*Application must include payment, Certificate of Insurance showing workers comp coverage and Workers Comp Affidavit. Any application missing information or documentation will be deemed incomplete and sent back to the applicant.

CONTRACTS

Harwich Planning Department

Planning & Community Development
Christine Flynn, Director
Shelagh Delaney Planning Assistant
(508) 430-7511



To: Julie Kavanagh, Chair, Harwich Select Board
From: Christine Flynn, Planning & Community Development Director
Cc: Rachel Lohr, Zoning Compliance Officer, Jack Mee, Building Commissioner
Date: March 21, 2024
RE: Request Select Board's review and endorsement of 0 Depot Road Solar Array Decommission Agreement

Enclosed is the Decommission Agreement between the Town of Harwich and NextGrid Inc. pursuant to Harwich Zoning Sections 325-147, (A) and (B) and Section 325-148 relative to 0 Depot Road Solar Array Project. The Decommission Agreement is a condition of the Zoning Board of Appeals Decision Case NO. 2024_03, which has been filed with the Town Clerk.

Town Council drafted the Decommission Agreement for Select Board review and endorsement of the language. After the Select Board has endorsed the language, the Decommission Agreement will be sent to NextGrid Inc. for their review, required supplemental materials, and signature. The agreement will then be sent back to the Town for final review, adoption, and signatures by the Harwich Select Board.

**AGREEMENT FOR DECOMMISSIONING AND REMOVAL OF
RENEWABLE-ENERGY ELECTRIC GENERATING FACILITIES**

This agreement (“Agreement”) dated March __, 2024 (“Effective Date”) is by and between the Town of Harwich (“Municipality”), 732 Main Street, Harwich, MA 02645 and Nextgrid, Inc. (“Counterparty”), a Delaware corporation, 177 Huntington Ave., Suite 1703, Unit 73069, Boston, MA, 02115. Municipality and Counterparty are also referred to individually as a “Party” and collectively as the “Parties.”

WHEREAS, Counterparty has installed or will install a certain renewable energy electric generation facility (“Facility”) at privately owned real property located at 0 Depot Road, Harwich, MA, shown on Harwich Assessor’s Map 64 as Parcel S1 (“Property”);

WHEREAS, pursuant to Municipality’s Zoning Bylaw, Article XXIII (the “Local Law”), and the Variance Decision (Case No. 2024-03) issued by Municipality’s Zoning Board of Appeals attached hereto as **Exhibit A** (the “Permit,” and together with the Local Law, the “Municipal Requirements”), Counterparty is required to provide financial security to ensure that, upon cessation of operations of the Facility, the Facility is decommissioned and removed from the Property and the Property is restored within the time and in the manner set forth in the Municipal Requirements and this Agreement (the “Removal and Restoration”); and

WHEREAS, this Agreement does not amend the Municipal Requirements, but is intended to memorialize the Parties’ understanding of the manner by which certain of Counterparty’s obligations under the Municipal Requirements will be fulfilled.

NOW, THEREFORE, in exchange for the promises set forth herein, and for such other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. This Agreement shall be for a term commencing on the Effective Date and expiring on the date on which Counterparty has completed the Removal and Restoration, unless earlier terminated by the Town in accordance with the terms of this Agreement, provided that any such expiration or termination shall not terminate or affect, or relieve Counterparty of any remaining obligations under, the Municipal Requirements.

2. Counterparty hereby represents and warrants that it is the party to whom the Permit was issued, or that it is the Municipality-approved successor or assignee of such party and that it has succeeded to the interests of such party or taken assignment of the Permit, respectively, in compliance with any applicable provisions of the Municipal Requirements concerning the assignment or transfer of the Permit.

3. Within 30 days of Counterparty’s receipt of permission to commence operations of the Facility from the local electric utility, Counterparty shall notify Municipality in writing of the date it has been permitted to commence operations (such date, the “Commercial Operation Date”). If such permission is in writing, Counterparty shall include a copy of such permission with its notification to Municipality.

4. Upon its execution of this Agreement, Counterparty shall deposit with Municipality's Treasurer financial security in the form and amount required by the Municipal Requirements (the "Financial Security"). If the form of the Financial Security is not specified in the Municipal Requirements, it shall be in one or more of the following forms, as selected by Municipality in its discretion, during the term of this Agreement. The form and amount of the Financial Security is identified in **Exhibit B** attached hereto (if no form and amount is included in Exhibit B, the Municipality shall select one after the Effective Date).

- a. Funds deposited with Municipality's Treasurer pursuant to G.L. c. 44, § 53K. The funds will be maintained by the Treasurer in a special account pursuant to G.L. c. 44, § 53K. Any interest or investment income accruing on the funds shall remain in the account. Such funds may be expended for the purposes for which the funds were received at the direction of the Municipality's chief executive officer pursuant to G.L. c. 44, § 53K.
- b. A surety bond, in form and content approved by Municipality, issued by a surety qualified to do business in Massachusetts and listed on the U.S. Treasury's Department Circular 570 as an approved surety. Although such bond may be subject to periodic renewal (e.g., annually), a surety bond shall be maintained continuously and without interruption until Counterparty has fully completed the Removal and Restoration. Funds received from a surety on such bond shall be treated as funds on deposit under Section 4(a).
- c. A standby irrevocable letter of credit, in form and content approved by Municipality, issued by a financial institution authorized by the Massachusetts Commissioner of Banks to operate a banking business in Massachusetts. Funds received from a financial institution on such letter of credit shall be treated as funds on deposit under Section 4(a).

5. Counterparty represents and warrants that the amount of the Financial Security is based upon a reasonable estimate, prepared by a qualified engineer registered with the Massachusetts Board of Registration for Professional Engineers and Land Surveyors, of the cost (without deduction for salvage value) to complete the Removal and Restoration on the 20th anniversary of the Commercial Operation Date (such cost, the "Removal and Restoration Cost"), and that a copy of such estimate has been provided to the Municipality prior to execution of this Agreement. Unless the Municipal Requirements state otherwise, notwithstanding the foregoing cost-estimate, the Financial Security shall be subject to further increase as follows:

- a. Within 60 days after each 5-year anniversary of the Commercial Operation Date, Municipality may (but is not obligated to) engage, at its sole cost, a third-party consultant to determine whether the amount of the Financial Security is adequate to cover the Removal and Restoration Cost. Counterparty shall promptly provide such information as Municipality's consultant may reasonably request for such determination. If the consultant determines that the Removal and Restoration Cost exceeds the amount of the Financial Security, Counterparty shall, within 60 days following the date of such determination, increase the amount of the Financial Surety accordingly.

6. For the purpose of this Agreement, unless otherwise expressly stated in the Municipal Requirements, the Facility shall be deemed to have ceased operations and been abandoned in accordance with the following provisions:

- a. Within 30 days of 30th anniversary of the Commercial Operation Date and each subsequent fifth anniversary of such date, Counterparty shall provide written notice to Municipality that such anniversary has occurred, and unless, in such notice, Counterparty reasonably demonstrates that the Facility remains in commercial operations and is producing electricity on a continuous basis, the Facility shall be deemed abandoned.
- b. If Counterparty has provided written notice to Municipality that the Facility has permanently ceased operations or has otherwise been abandoned, the Facility shall be deemed abandoned.
- c. If, at any time during the term of this Agreement, the Facility ceases producing electricity for 365 consecutive days, Counterparty shall, within 30 days of the expiration of such 365-day period, notify Municipality in writing of such cessation and, if it is not permanent, reasonably demonstrate in such written notification that the Facility remains in commercial operations and is producing electricity on a continuous basis. If Counterparty fails to include such a reasonable demonstration with any such written notification, Municipality may, in its discretion, either deem the Facility abandoned, or deliver written notice to Counterparty in accordance with Section 6(d).
- d. If, at any time during the term of this Agreement, Municipality determines that the Facility has ceased commercial operations for 365 (or more) consecutive days, it may (but is not obligated to) deliver written notice of such determination to Counterparty. If Municipality delivers such notice, Counterparty shall, within 30 days of receipt of the notice, reasonably demonstrate in writing that the Facility has not permanently ceased operations and is not abandoned. If Counterparty fails to make such demonstration within such time, Municipality may, in its discretion, deem the Facility abandoned. For avoidance of doubt, if, due to Counterparty's failure to comply with Section 6(c), the Facility is deemed abandoned, Municipality shall not be obligated to deliver notice to Counterparty under this Section 6(d); and if, in its discretion, Municipality delivers such notice under this section nonetheless, such delivery shall not serve to waive or excuse Counterparty's failure to comply with Section 6(c).

7. Upon abandonment of the Facility in accordance with the foregoing provisions, Counterparty shall complete the Removal and Restoration in accordance with the Municipal Requirements. If the Municipal Requirements do not specify the time and/or manner of the Removal and Restoration, Counterparty shall complete the Removal and Restoration in accordance with its "decommissioning plan" approved by Municipality, which plan, if any, is attached hereto as **Exhibit C** ("Decommissioning Plan"). If there is no Decommissioning Plan, or if the Decommissioning Plan fails to address the time and/or manner of the Removal and Restoration, Counterparty shall, within 150 days of

abandonment of the Facility under the terms hereof, decommission and remove the Facility and restore the Property to the condition existing the day before the start of installation of the Facility, reasonable wear and tear excepted.

8. If the Facility has been abandoned and Counterparty has failed to complete the Removal and Restoration in accordance with the foregoing provisions, Municipality may, but is not obligated to, complete the Removal and Restoration using the Financial Security. If Municipality elects, in its discretion, to use the Financial Security to complete the Removal and Restoration, and the Financial Security is insufficient to cover Removal and Restoration Cost and to reimburse Municipality for all costs and expenses (including reasonable attorneys' fees) incurred by Municipality in completing the Removal and Restoration (such costs incurred, together with the Removal and Restoration Cost, the "Municipal Costs"), Counterparty shall, upon demand of Municipality, forthwith pay over to Municipality the additional funds necessary to cover the deficiency. In addition, the abandoned Facility shall be deemed to constitute a nuisance under G.L. c.139, § 1 et seq., and all Municipal Costs in excess of the Financial Security, with interest thereon, shall be a lien on the Property pursuant and subject to the provisions of G.L. c.139, § 3A. Counterparty represents and warrants that it has procured Property owner's consent to the foregoing.

9. Upon Counterparty's completion of the Removal and Restoration, it shall certify to Municipality in writing, under pain and penalties of perjury, that it has completed the Removal and Restoration in accordance with the Municipal Requirements and this Agreement. Upon receipt of such certification, Municipality shall have the right, but not the obligation, to inspect the Property to confirm, to its reasonable satisfaction, that the Removal and Restoration has been so completed. Counterparty shall fully cooperate with Municipality in connection with any such inspection, including, but not limited to, by procuring approval of the owners of the Property (or parties in possession thereof) for Municipality or its designee to enter upon the Property for the purpose of such inspection. Unless otherwise expressly stated in the Municipal Requirements, the Financial Security (together with any interest accrued or investment income earned if the Financial Security is in the form of funds deposited with Municipality's Treasurer), shall be released to Counterparty only as follows, subject to deduction for claims of Municipality under this Section 9 and Sections 10 and 11 of this Agreement:

- a. If, within 60 days of Municipality's receipt of Counterparty's certification, Municipality has not delivered written notice to Counterparty of its intent to inspect the Property, the Financial Security will be released within 30 days after Municipality's receipt of Counterparty's additional written request for such release, unless Municipality delivers such written notice to Counterparty within such 30-day period; or
- b. If, through no fault of Counterparty, Municipality has not performed an inspection within 90 days after receipt of authorization from the Property owners (reasonably satisfactory to Municipality) to enter and inspect the Property, the Financial Security will be released within 30 days after Municipality's receipt of Counterparty's additional written request for such release, unless Municipality delivers written notice to Counterparty within such 30-day period setting forth the date of such inspection, which date need not be within such 30-day period, provided such inspection is performed within 90 days of Counterparty's request for release, subject, however, to

Municipality's timely receipt of authorization of the Property owners to enter the Property and perform the inspection; or

- c. If, within 60 days following its inspection of the Property, Municipality has not delivered written notice to Counterparty that it has determined that the Removal and Restoration is not complete, the Financial Security will be released 30 days after Municipality's receipt of Counterparty's additional written request for such release, unless Municipality delivers such notice within such 30-day period. In any such notice, Municipality shall include a reasonable explanation of the basis for its determination. If, due to Counterparty's failure to complete the Removal and Restoration, Municipality must perform more than one inspection, Counterparty shall pay all costs incurred by Municipality for each additional inspection, up to \$1,000 for each such additional inspection, which amount may be deducted from the Financial Security.

Notwithstanding the foregoing, any failure of Municipality to provide any notice required under this section shall neither excuse, nor waive Municipality's right to enforce, Counterparty's obligations under the Municipal Requirements, including but not limited to the obligation to complete the Removal and Restoration.

10. In the event of any breach of this Agreement by Counterparty, Municipality may deliver written notice of such breach to Counterparty. Except as otherwise provided in this Agreement, and unless such breach is also a violation of the Municipal Requirements, in which event Counterparty shall have no right to cure said violation except as expressly state in the Municipal Requirements: (1) Counterparty shall have a right to cure such breach within 30 days of receipt of such notice, unless the breach involves a failure to pay money or to give notice, in which event Counterparty shall have 14 days to cure said breach; and (2) for breaches not involving the failure to pay money or the give notice, if a cure cannot reasonably be accomplished within 30 days, which Counterparty shall be obligated to reasonably demonstrate in writing to Municipality within such 30-day period, so long as Counterparty has promptly commenced and is diligently pursuing a cure, the cure period shall be extended for an additional period of 30 days. If Counterparty's fails to cure any breach of this Agreement within the times set forth herein, in addition to any other remedies available to Municipality, Municipality may terminate this Agreement and, whether or not Municipality terminates this Agreement, the Financial Security (or in the event the Financial Security is in the form of a surety bond, the penal sum of such bond) shall thereupon be paid to the Municipality, not as a penalty, but as liquidated damages, unless otherwise agreed in writing by the Parties. Notwithstanding the foregoing or anything to the contrary in this Agreement, (i) if Counterparty's breach of this Agreement is also a violation of the Municipal Requirements, such breach/violation shall also be subject to enforcement in accordance with the terms of the Municipal Requirements and applicable law, and (ii) if Counterparty breaches this Agreement more than twice in any calendar year, Counterparty shall be deemed in material breach of this Agreement irrespective of whether Counterparty has cured such breaches within the time and in the manner set out herein, and Municipality shall have the right to terminate this Agreement and pursue all available remedies.

11. In addition and not in limitation of any other rights and remedies available to Municipality, Counterparty shall indemnify Municipality from all losses, claims, liabilities, damages, costs and expenses, including reasonable attorneys' fees, arising from third-party claims (including claims of the Property owners) arising from Municipality's performance of the Removal and Restoration, and Counterparty's breach of this Agreement, except that Counterparty shall not be required to indemnify

Municipality for such losses, etc. to the extent demonstrably caused by Municipality's gross negligence or willful misconduct.

12. Any notices required to be given under this Agreement shall be delivered to the addresses for the Parties set forth below (or, if no address is written below, the address set forth in the preamble of this Agreement), by certified mail or overnight delivery by reputable delivery service. Either Party may change such address by written notice delivered to the other Party in accordance with this provision. Notices so delivered shall be deemed received on the date recorded by the post office or overnight delivery service as having been delivered, or if there is no such date recorded, within three business days of the date of mailing of the notice. So long as the notice is addressed as set forth in this provision, the Party delivering notice shall not be responsible if the Party to whom the notice is sent no longer maintains an office at the address.

Municipality:	Counterparty:
---------------	---------------

13. Counterparty hereby certifies, under penalties of perjury, that it has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting of child support; any application, bid or proposal submitted by Counterparty to Municipality for or in connection with this Agreement is in all respects bona fide, fair and made without collusion or fraud with any other person ("person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity); and neither it, nor any of its employees, agents or contractors, has given, offered or agreed to give any person, corporation or other entity any gift, contribution or offer of employment as an inducement for or in connection with this Agreement.

14. This Agreement shall be construed and enforced in accordance with the laws of the Commonwealth of Massachusetts without application of any conflicts-of-law principles. Any litigation arising hereunder shall be brought exclusively in the state courts of Massachusetts sitting in the county in which Municipality is located, to whose jurisdiction the Parties hereby assent, waiving all objections to forum or venue.

15. This Agreement shall not be assigned by either Party without the express written consent of the other, including, for proposed assignments by Counterparty, approval by Municipality's permit-granting authority.

16. This Agreement may be signed in counterparts, each of which shall constitute an original and all of which shall, together, constitute the Agreement. Copies of signatures shall be deemed originals for all purposes.

17. This Agreement constitutes the entire, integrated agreement between the Parties for the purpose set forth herein. It may not be modified or amended without a written amendment signed by the Parties in the same manner as this Agreement.

18. This Agreement is for the benefit only of the Parties, their successors and assigns. There are no intended third party beneficiaries.

19. Counterparty acknowledges and agrees that Municipality is not acting as an escrow agent or in any fiduciary capacity.

20. Sections 8, 10, 11, 14, and 21 shall survive the expiration or earlier termination of this Agreement.

21. Notwithstanding anything to the contrary in this Agreement:

- a. This Agreement does not alter or amend the Municipal Requirements; and nothing in this Agreement, and no act or omission of Municipality in connection therewith, including, but not limited to, Municipality's administration or termination of this Agreement, or the exercise of its rights and remedies hereunder, shall in any way relieve Counterparty of its obligations under the Municipal Requirements, or limit in any way any the rights, remedies, defenses and authority of Municipality, including, but not limited to, authority to enforce the Municipal Requirements in accordance with the provisions thereof.
- b. In the event of a conflict among the provisions of the Local Law, the Permit, this Agreement and/or any Decommissioning Plan, such conflict shall be resolved by giving precedence to the provisions in the following order: (1) the Local Law, (2) the Permit, (3) this Agreement and (4) the Decommissioning Plan.
- c. Municipality shall not be liable for contract damages for any alleged breach of this Agreement, it being understood and agreed by the Parties that if Municipality is alleged to have breached any duties owed to Counterparty under this Agreement or the Municipal Requirements, Counterparty's sole remedies are those statutory or common law remedies available for breach of the Municipal Requirements. If, notwithstanding the foregoing, it is declared by a court of competent jurisdiction that Municipality is liable for breach of this Agreement, Counterparty's sole and exclusive remedy shall be in equity for the return of any remaining Financial Security.

[REMAINDER OF THIS PAGE INTENTIONALLY BLANK]

MUNICIPALITY	COUNTERPARTY
By its _____:	By its _____:
_____ Signature	_____ Signature
_____ Printed Name of Signatory	_____ Printed Name of Signatory
Date: _____	Date: _____

909426/HARW/0128

EXHIBIT A
Permit Decision
(follows this page)

EXHIBIT B

Form and Amount of Financial Security

Counterparty shall provide the following financial security (place a checkmark on applicable security) in the amount set forth below.

_____ A surety bond in a form to be approved by Municipality and issued by a surety qualified to do business in Massachusetts and listed on the U.S. Treasury's Department Circular 570 as an approved surety.

_____ A deposit in U.S. Dollars with Municipality's Treasurer pursuant to G.L. c.44, § 53G½.

_____ A standby irrevocable letter of credit issued by a financial institution authorized by the Massachusetts Commissioner of Banks to operate a banking business in Massachusetts.

AMOUNT OF FINANCIAL SECURITY

\$ _____

If the foregoing amount escalates, state the frequency and manner of escalation in the blank line below

EXHIBIT B

Municipality-Approved Decommissioning Plan

OFFICE OF THE TOWN ADMINISTRATOR

Joseph F. Powers, *Town Administrator*
Meggan M. Eldredge, *Assistant Town Administrator*

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 0264



Memo

To: Select Board
Joseph F. Powers, Town Administrator

From: Meggan Eldredge, Assistant Town Administrator

RE: Contracts with McGovern Auto Group Corporation Services, Inc.

Date: February 18, 2024

This memo corresponds to the three contracts listed on the agenda for March 25, 2024 for the approval of funding for three vehicles as follows:

Unit 23, 2024 Ford Super Duty F-450 dump truck - \$107,476.10
Unit 39, 2024 Ford Super Duty F-550 crane truck - \$118,335.50
Unit 41, 2024 Ford Super Duty F-350 utility body - \$75,126.85

These three vehicles are funded through appropriation at the 2023 Annual Town Meeting, article 16 and were on the Capital Plan. Procurement was through cooperative purchasing agreements and bids were not necessary.

Each contract contains a "Summary of Project" provided by Kyle Edson, Vehicle Maintenance Manager. These summaries outline the equipment that the new vehicles will be replacing.

I recommend approval of these contracts.

Summary of Project

UNIT 23

PURCHASE (1) 2024 FORD F-450 DRW DUMP TO REPLACE A 2008 F-350 DRW DUMP PER THE DPW VEHICLE REPLACEMENT PLAN. THE CURRENT TRUCK HAS OVER 105,000 MILES AND IS COMING NEAR THE END OF IT'S USEFUL LIFE AS A FRONT LINE VEHICLE DUE TO RUST AND ROT.

State Contract: MAPC/GBPC CONTRACT

Funding Source: TM 2023, ARTICLE 16, ITEM 11

PROCUREMENT CHECKLIST & APPROVAL FORM

STAFF LEAD: KYLE EDSON DEPARTMENT: DPW PARKS

FUNDING SOURCE: TM 2023, ARTICLE 16, ITEM 11.

Appropriated amount: \$100,000.00 Estimated cost: \$ 100,000.00 Actual cost: \$107,476.10

PROCUREMENT METHOD:

MAPC/GBPC CONTRACT

PURCHASE DESCRIPTION:

Purchase descriptions should contain the following components (see document on purchase descriptions):
Description of supplies or services required; quantities required; schedule for performance and delivery terms.

PURCHASE (1) 2024 FORD F-450 DRW DUMP TO REPLACE A 2008 F-350 DRW DUMP PER THE DPW VEHICLE REPLACEMENT PLAN. THE CURRENT TRUCK HAS OVER 105,000 MILES AND IS COMING NEAR THE END OF IT'S USEFUL LIFE AS A FRONT LINE VEHICLE DUE TO RUST AND ROT. THE ESTIMATED DELIVERY IS APPROXIMATELY ONE YEAR.

PROCUREMENT MAY PROCEED ONLY IF SIGNATURES PROVIDED BELOW

Funds Available: Finance Director: Megan Green Account # 014218 - 623111
DocuSigned by: 36E65676E18A4AC... \$107,476.10

Approved to proceed: Town Administrator or Designee: Joseph F. Powers
DocuSigned by: 0623C0C5799644E...

AGREEMENT FOR TOWN OF HARWICH

The following provisions shall constitute an Agreement between the Town of Harwich, acting by and through its Select Board, hereinafter referred to as "Town," and McGovern Auto Group Corp Services, Inc. with an address of 1200 Worcester Road, Framingham, MA 01702 hereinafter referred to as "Contractor", effective as of the 25th day of March, 2024. In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1: SCOPE OF WORK:

The Contractor shall perform all work and furnish all services necessary to provide the Town with 2024 Ford Super Duty F-450 DRW (Unit 23) including the all items listed within the quote dated February 26, 2024, invoice # HPWD02262024.

ARTICLE 2: TIME OF PERFORMANCE:

The Contractor shall complete all work and services required hereunder commencing upon contract execution through June 30, 2025..

ARTICLE 3: COMPENSATION:

The Town shall pay the Contractor for the performance of the work outlined in Article 1 above the contract sum of \$107,476.10 The Contractor shall submit monthly invoices to the Town for services rendered, which will be due 30 days following receipt by the Town.

ARTICLE 4: CONTRACT DOCUMENTS:

The following documents form the Contract and all are as fully a part of the Contract as if attached to this Agreement or repeated herein:

1. This Agreement.
2. Amendments, or other changes mutually agreed upon between the parties.
3. All attachments to the Agreement.

In the event of conflicting provisions, those provisions most favorable to the Town shall govern.

ARTICLE 5: CONTRACT TERMINATION:

The Town may suspend or terminate this Agreement by providing the Contractor with ten (10) days written notice for the reasons outlined as follows:

1. Failure of the Contractor, for any reason, to fulfill in a timely and proper manner its obligations under this Agreement.
2. Violation of any of the provisions of this Agreement by the Contractor.
3. A determination by the Town that the Contractor has engaged in fraud, waste, mismanagement, misuse of funds, or criminal activity with any funds provided by this Agreement.

Either party may terminate this Agreement at any time for convenience by providing the other party written notice specifying therein the termination date which shall be no sooner than thirty (30) days from the issuance of said notice. Upon receipt of a notice of termination from the Town, the Contractor shall cease to incur additional expenses in connection with the Agreement. Upon such termination, the Contractor shall be entitled to compensation for all satisfactory work completed prior to the termination date as determined by the Town. Such payment shall not exceed the fair value of the services provided hereunder.

ARTICLE 6: INDEMNIFICATION:

The Contractor shall defend, indemnify and hold harmless the Town and its officers, agents, and all employees from and against claims arising directly or indirectly from the contract. Contractor shall be solely responsible for all local taxes or contributions imposed or required under the Social Security, Workers' Compensation, and income tax laws. Further, the Contractor

shall defend, indemnify and hold harmless the Town with respect to any damages, expenses, or claims arising from or in connection with any of the work performed or to be performed under this Agreement. This shall not be construed as a limitation of the Contractor's liability under the Agreement or as otherwise provided by law.

ARTICLE 7: AVAILABILITY OF FUNDS:

The compensation provided by this Agreement is subject to the availability and appropriation of funds.

ARTICLE 8: APPLICABLE LAW:

The Contractor agrees to comply with all applicable local, state and federal laws, regulations and orders relating to the completion of this Agreement. This Agreement shall be governed by and construed in accordance with the law of the Commonwealth of Massachusetts.

ARTICLE 9: ASSIGNMENT:

The Contractor shall not make any assignment of this Agreement without the prior written approval of the Town.

ARTICLE 10: AMENDMENTS:

All amendments or any changes to the provisions specified in this Contract can only occur when mutually agreed upon by the Town and Contractor. Further, such amendments or changes shall be in writing and signed by officials with authority to bind the Town. No amendment or change to the contract provisions shall be made until after the written execution of the amendment or change to the Contract by both parties.

ARTICLE 11: INDEPENDENT CONTRACTOR:

The Contractor acknowledges and agrees that it is acting as an independent contractor for all work and services rendered pursuant to this Agreement and shall not be considered an employee or agent of the Town for any purpose.

ARTICLE 12: INSURANCE:

The Contractor shall be responsible to the Town or any third party for any property damage or bodily injury caused by it, any of its subcontractors, employees or agents in the performance of, or as a result of, the work under this Agreement. The Contractor and any subcontractors used hereby certify that they are insured for workers' compensation, property damage, personal and product liability. The Contractor and any subcontractor it uses shall purchase, furnish copies of, and maintain in full force and effect insurance policies in the amounts here indicated.

- 1) General Liability with liability coverage for personal injury, bodily injury and property damage including Products and Completed Operations with limits not less than \$1,000,000 per occurrence and \$3,000,000 aggregate. Such insurance shall be written on an occurrence basis. This policy shall provide coverage on a primary and non-contributory basis and should name the Municipality as an "Additional Insured".
- 2) Automobile Liability (applicable for any automobile operating exposure) with limits of not less than \$1,000,000 covering all owned, non-owned, hired, rented or leased vehicles. The Municipality should be named as an "Additional Insured". See Snow Plowing Recommendations
- 3) Workers' Compensation and Employers' Liability Insurance including (i) Workers' Compensation Insurance providing statutory coverage as required by the Commonwealth of Massachusetts, and (ii) Employers' Liability Insurance coverage with limits of not less than \$500,000 per accident. Each contractors, subcontractors, and consultants performing work on or about the Premises shall have similar policies covering their employees.
- 4) Umbrella Liability of at least \$2,000,000 per occurrence with a \$2,000,000 Annual Aggregate. The Municipality should be named as an "Additional Insured".

Prior to commencement of any work under this Agreement, the Contractor shall provide the Town with Certificates of Insurance which include the Town as an additional named insured and which include a thirty day notice of cancellation to the Town.

ARTICLE 13: SEVERABILITY:

If any term or condition of this Agreement or any application thereof shall to any extent be held invalid, illegal or unenforceable by the court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Agreement shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.

ARTICLE 14: ENTIRE AGREEMENT:

This Agreement, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Agreement supersedes all prior agreements, negotiations and representations, either written or oral, and it shall not be modified or amended except by a written document executed by the parties hereto.

ARTICLE 15: COUNTERPARTS:

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be a counterpart original.

CERTIFICATION AS TO PAYMENT OF STATE TAXES

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, Clay Chase, authorized signatory for the Contractor do hereby certify under the pains and penalties of perjury that said Contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

852615209
Social Security Number or
Federal Identification Number

DocuSigned by:
Clay Chase
Signature of Individual or
Corporate Name

By:
Corporate Officer
(if applicable)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CONTRACTOR

TOWN OF HARWICH

By

by its Select Board Over \$75,000

DocuSigned by:
Clay Chase
B461CDC319E6464...
Clay Chase President

Printed Name and Title

Approved as to Availability of Funds:

by its Town Administrator Up to \$75,000

DocuSigned by:
Megan Green 107,476.10
38E05070E18A4AC... (\$ _____)
Finance Director Contract Sum

Town Administrator

Account/PO # 014218-623111

ATM 23 #16-11



Estimate

Date: 2/26/2024
 Invoice#: HPWD02262024
 Customer PO#:

To: Harwich Highway Department
 ATTN: Kyle Edson
 273 Queen Anne Road
 Harwich, MA 02645

UNIT 23 - REVISED

Salesperson: Paul G King
 508-918-2210

MAPC/GBPC CONTRACT

Qty	Item #	Description	Unit Price	Line Total
		2024 Ford Super Duty F-450 DRW (F4H) XL 4WD Reg Cab 145" WB 60" CA		\$ 51,554.00
	W6	EXTERIOR COLOR: VSO PAINT - GEM GREEN METALLIC	\$ 660.00	\$ 640.20
	99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 -inc: Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking, 4.10 Axle Ratio, Dual 68 AH/65 AGM Battery	\$ 9,995.00	\$ 9,695.15
	44G	Transmission: TorqShift 10-Speed Automatic -inc: 10R140 w/neutral idle, SelectShift and selectable drive modes: normal, tow/haul, eco, slippery roads and off-road(STD)		\$
	650A	OPTION PACKAGE: Order Code 650A		\$
		Gross Vehicle Weight Rating: 16,500 Lbs		\$
		Gross Combined Weight Rating: 34,500 Lbs		\$
	AS	SEAT TYPE: Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage, 2-way adjustable driver/passenger headrests and driver's side manual lumbar		\$
	X41	Limited Slip w/4.88 Axle Ratio		\$
	TGM	Tires: 225/70Rx19.5G BSW Traction -inc: 4 traction tires on the rear and 2 A/P tires on the front	\$ 190.00	\$ 184.30
	86M	Dual 68 AH/65 AGM Battery	INC	INC
	67B	410 Amp Dual Alternators -inc: 250 Amp + 160 Amp	\$ 115.00	\$ 111.55
	473	Snow Plow Prep Package -inc: pre-selected springs, Adding (67B) 410 amp dual alternators for diesel engine is highly recommended for max power output	\$ 250.00	\$ 242.50
	512	Spare Tire, Wheel & Jack	\$ 350.00	\$ 339.50
	18B	Platform Running Boards	\$ 320.00	\$ 310.40
	872	Rear View Camera & Prep Kit -inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$ 415.00	\$ 402.55
	76C	Exterior Backup Alarm	\$ 175.00	\$ 169.75
		THE FOLLOWING EQUIPMENT BEING INSTALLED ON THE ABOVE CHASSIS BY J C MADIGAN		\$ -
		9 FT EASTERNER STAINLESS 2 - 3 YARD DUMP BODY WITH ELECTRIC HOIST		\$ 41,300.20

UPGRADE DUMP TO CENTRAL HYDRAULIC - DUMP, PLOW & SANDER	\$	-
CANVAS COVER - MANUAL	\$	-
1/2" REINFORCED PLATE W/ D RINGS AND LIGHT PLUG-COMBO	\$	-
UNDERCOATING 1-TON TRUCK	\$	-
Pair SoundOff Signal 4x2 Amber LED Lights Mounted on Grille	\$	500.00
Four SoundOff Signal 4x2 Amber LED Lights Mounted on Dump Body - Two on the Cabshield Facing Forward and One Each on Sides of Cabshield	\$	1,000.00
Pair SoundOff Signal 4x2 Amber LED Lights Mounted on Rear of Dump Body	\$	500.00
Wiring of Emergency Lighting	\$	150.00
Shop Supplies	\$	150.00
Weathertech Floorliners - Front	\$	125.00
2 Piece Rainguards	\$	101.00
	\$	-

Special Instructions:

Custom or Special Orders are Non-Refundable
 This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.
 Estimate is Based on Current Information From Client About the Project Requirements

Actual Cost May Change Once Project Elements are Finalized

Vehicle Subtotal	
Upfit Subtotal	
Grand Total	\$107,476.10

McGovern Municipal Headquarters 1200 Worcester Road, Framingham MA 01702

Project Name: Unit 23

TM Year and Article #: Tm 2023
Article 16 Item 11

Appropriation: \$100,000.00

Low Bidder: _____

Bid Price: \$107,476.10

12/13/18 Revised Procurement Checklist

Please complete checklist below for contracts requiring Selectmen* signature before Wednesday morning** in order to get sign-off approval from the Town Administrator or the Assistant Town Administrator.

*Note: contracts (not grants) below \$25,000 can be signed by Town Administrator.

- 1. Please provide a separate page titled "Summary of Project" which includes:
 - a. Provide how many bidders there were, the range of bids, and apparent low bidder.
 - b. Identify the funding source, such as article number and amount approved.
 - c. Include what you feel is pertinent, but keep this section to 4 sentences or less.

2. Finance Director has signed that funds are available: 014218- Account # 623111

3. Please provide a single copy of the bid packet along with all supporting documents.

4. Please use K-P Law provided standardized contracts.

<u>Buildings and Public Works</u>	<u>Goods and Services</u>
<input type="checkbox"/> C1. Please show Prevailing Wage was used.	<input checked="" type="checkbox"/> GS1. If procured using the State Bid List:
<input type="checkbox"/> C2. If construction is near \$10,000 you also need: <ul style="list-style-type: none"> <input type="checkbox"/> a. Written spec sheet. <input type="checkbox"/> b. Advertised for two weeks on Central Register and COMMBUYS. <input type="checkbox"/> c. Apparent low bidder posted to Town website. 	<input checked="" type="checkbox"/> a. Over \$25,000 please show project was on the Capital Plan.
<input type="checkbox"/> C3. If construction over \$25,000 you need C1, C2, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was in the Capital Plan. <input type="checkbox"/> b. Low bidder provides 50% payment bond after Selectmen's countersignature. 	<input type="checkbox"/> GS2. If project is over \$5,000: <ul style="list-style-type: none"> <input type="checkbox"/> a. Please provide written spec sheet used and who it was sent to. <input type="checkbox"/> b. Maximum contract length is three years.
<input type="checkbox"/> C4. If construction over \$50,000 you need C1, C2, C3, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Bid Bond of 5% of total value. <input type="checkbox"/> b. Sealed Bids. <input type="checkbox"/> c. End of Public Works construction requirements 	<input type="checkbox"/> GS3. If project is over \$50,000: <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was advertised for two weeks in a newspaper and on COMMBUYS. <input type="checkbox"/> b. Show project utilized sealed bids. <input type="checkbox"/> c. Apparent low bidder posted to Town website.
<input type="checkbox"/> C5. If Building estimated construction costs are over \$300,000 and estimated design costs are over \$30,000 you'll need to follow the Designer Selection RFQ process: <ul style="list-style-type: none"> <input type="checkbox"/> a. Advertise in Central Register and local newspaper for two weeks. <input type="checkbox"/> b. Set a designer fee or price ceiling. <input type="checkbox"/> c. Use Standard Designer Application Form 	<input type="checkbox"/> GS4. If project is over \$100,000: <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was advertised for two weeks in COMMBUYS and Goods and Services Bulletin. <input type="checkbox"/> b. Show project utilized sealed bids.
<input type="checkbox"/> C6. If Building construction over \$150,000 you'll need C1, C2, C3, C4, C5, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. 100% payment bond was in bids. <input type="checkbox"/> b. 100% performance bond was in bids. <input type="checkbox"/> c. DCAMM certified bidders. <ul style="list-style-type: none"> <input type="checkbox"/> i. DCAMM certified sub-bids if over \$25,000. 	<p>Note 1: If lowest bidder was found to be either not responsive or not responsible, the Town may begin negotiations with next lowest bidder.</p> <p>Note 2: Bids may be negotiated downwards but never higher than original quote.</p> <p>Note 3: Municipalities shall not provide a down payment, deposit, or provide funding before possession of purchased item.</p> <p style="color: blue; font-style: italic;">MAPC/GBPC Contract State Contract</p>
<input type="checkbox"/> C7. If Building construction over \$10,000,000 you'll need C1, C2, C3, C4, C5, C6, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Solicit qualifications prior to sealed bids. 	

Original for Accounting Original for Procurement Original for Vendor Contract to Treasurer's

Signature of Town Administrator or Assistant Town Administrator: Meldy

**Note: Failure to gain sign-off before Wednesday at noon results in the contract being delayed to the next meeting.

Summary of Project

UNIT 39 CRANE TRUCK

PURCHASE (1) 2024 F-550 DRW CRANE TRUCK TO REPLACE A 2008 F-350 CRANE TRUCK PER THE DPW VEHICLE REPLACEMENT PLAN. THE CURRENT TRUCK IS AT THE END OF IT'S USEFUL LIFE AS A FRONT-LINE VEHICLE AND UNDERSIZED FOR THE WORK IT PERFORMS.

State Contract: MAPC/GBPC CONTRACT

Funding Source: TM 2023, ARTICLE 16, ITEM 11

PROCUREMENT CHECKLIST & APPROVAL FORM

STAFF LEAD: KYLE EDSON DEPARTMENT: DPW - HIGHWAY

FUNDING SOURCE: TM 2023, ARTICLE 16, ITEM 11.

Appropriated amount: \$120,000.00 Estimated cost: \$ 120,000.00 Actual cost: \$118,335.50

PROCUREMENT METHOD:

MAPC/GBPC CONTRACT

PURCHASE DESCRIPTION:

Purchase descriptions should contain the following components (see document on purchase descriptions):
Description of supplies or services required; quantities required; schedule for performance and delivery terms.

PURCHASE (1) 2024 F- 550 DRW CRANE TRUCK TO REPLACE A 2008 F-350 CRANE TRUCK PER THE DPW VEHICLE REPLACEMENT PLAN. THE CURRENT TRUCK IS AT THE END OF IT'S USEFUL LIFE AND IS UNDERSIZED FOR THE WORK IT PERFORMS. ESTIMATE DELIVERY IN APPROXIMATELY 1 YEAR.

PROCUREMENT MAY PROCEED ONLY IF SIGNATURES PROVIDED BELOW

Funds Available: Finance Director: DocuSigned by: Megan Green Account # 014218 - 623111
36E65676E18A4AC... \$118,335.50

Approved to proceed: Town Administrator or Designee: DocuSigned by: Joseph F. Powers
0623C0C5799644E...

AGREEMENT FOR TOWN OF HARWICH

The following provisions shall constitute an Agreement between the Town of Harwich, acting by and through its Select Board, hereinafter referred to as "Town," and McGovern Auto Group Corp Services, Inc. with an address of 1200 Worcester Road, Framingham, MA 01702 hereinafter referred to as "Contractor", effective as of the 25th day of March, 2024. In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1: SCOPE OF WORK:

The Contractor shall perform all work and furnish all services necessary to provide the Town with 2024 Ford Super Duty F-550 DRW (Unit 39) including the all items listed within the quote dated February 26, 2024, invoice # HPWD02262024.

ARTICLE 2: TIME OF PERFORMANCE:

The Contractor shall complete all work and services required hereunder commencing upon contract execution through June 30, 2025..

ARTICLE 3: COMPENSATION:

The Town shall pay the Contractor for the performance of the work outlined in Article 1 above the contract sum of \$118,335.50 The Contractor shall submit monthly invoices to the Town for services rendered, which will be due 30 days following receipt by the Town.

ARTICLE 4: CONTRACT DOCUMENTS:

The following documents form the Contract and all are as fully a part of the Contract as if attached to this Agreement or repeated herein:

1. This Agreement.
2. Amendments, or other changes mutually agreed upon between the parties.
3. All attachments to the Agreement.

In the event of conflicting provisions, those provisions most favorable to the Town shall govern.

ARTICLE 5: CONTRACT TERMINATION:

The Town may suspend or terminate this Agreement by providing the Contractor with ten (10) days written notice for the reasons outlined as follows:

1. Failure of the Contractor, for any reason, to fulfill in a timely and proper manner its obligations under this Agreement.
2. Violation of any of the provisions of this Agreement by the Contractor.
3. A determination by the Town that the Contractor has engaged in fraud, waste, mismanagement, misuse of funds, or criminal activity with any funds provided by this Agreement.

Either party may terminate this Agreement at any time for convenience by providing the other party written notice specifying therein the termination date which shall be no sooner than thirty (30) days from the issuance of said notice. Upon receipt of a notice of termination from the Town, the Contractor shall cease to incur additional expenses in connection with the Agreement. Upon such termination, the Contractor shall be entitled to compensation for all satisfactory work completed prior to the termination date as determined by the Town. Such payment shall not exceed the fair value of the services provided hereunder.

ARTICLE 6: INDEMNIFICATION:

The Contractor shall defend, indemnify and hold harmless the Town and its officers, agents, and all employees from and against claims arising directly or indirectly from the contract. Contractor shall be solely responsible for all local taxes or contributions imposed or required under the Social Security, Workers' Compensation, and income tax laws. Further, the Contractor

shall defend, indemnify and hold harmless the Town with respect to any damages, expenses, or claims arising from or in connection with any of the work performed or to be performed under this Agreement. This shall not be construed as a limitation of the Contractor's liability under the Agreement or as otherwise provided by law.

ARTICLE 7: AVAILABILITY OF FUNDS:

The compensation provided by this Agreement is subject to the availability and appropriation of funds.

ARTICLE 8: APPLICABLE LAW:

The Contractor agrees to comply with all applicable local, state and federal laws, regulations and orders relating to the completion of this Agreement. This Agreement shall be governed by and construed in accordance with the law of the Commonwealth of Massachusetts.

ARTICLE 9: ASSIGNMENT:

The Contractor shall not make any assignment of this Agreement without the prior written approval of the Town.

ARTICLE 10: AMENDMENTS:

All amendments or any changes to the provisions specified in this Contract can only occur when mutually agreed upon by the Town and Contractor. Further, such amendments or changes shall be in writing and signed by officials with authority to bind the Town. No amendment or change to the contract provisions shall be made until after the written execution of the amendment or change to the Contract by both parties.

ARTICLE 11: INDEPENDENT CONTRACTOR:

The Contractor acknowledges and agrees that it is acting as an independent contractor for all work and services rendered pursuant to this Agreement and shall not be considered an employee or agent of the Town for any purpose.

ARTICLE 12: INSURANCE:

The Contractor shall be responsible to the Town or any third party for any property damage or bodily injury caused by it, any of its subcontractors, employees or agents in the performance of, or as a result of, the work under this Agreement. The Contractor and any subcontractors used hereby certify that they are insured for workers' compensation, property damage, personal and product liability. The Contractor and any subcontractor it uses shall purchase, furnish copies of, and maintain in full force and effect insurance policies in the amounts here indicated.

- 1) General Liability with liability coverage for personal injury, bodily injury and property damage including Products and Completed Operations with limits not less than \$1,000,000 per occurrence and \$3,000,000 aggregate. Such insurance shall be written on an occurrence basis. This policy shall provide coverage on a primary and non-contributory basis and should name the Municipality as an "Additional Insured".
- 2) Automobile Liability (applicable for any automobile operating exposure) with limits of not less than \$1,000,000 covering all owned, non-owned, hired, rented or leased vehicles. The Municipality should be named as an "Additional Insured". See Snow Plowing Recommendations
- 3) Workers' Compensation and Employers' Liability Insurance including (i) Workers' Compensation Insurance providing statutory coverage as required by the Commonwealth of Massachusetts, and (ii) Employers' Liability Insurance coverage with limits of not less than \$500,000 per accident. Each contractors, subcontractors, and consultants performing work on or about the Premises shall have similar policies covering their employees.
- 4) Umbrella Liability of at least \$2,000,000 per occurrence with a \$2,000,000 Annual Aggregate. The Municipality should be named as an "Additional Insured".

Prior to commencement of any work under this Agreement, the Contractor shall provide the Town with Certificates of Insurance which include the Town as an additional named insured and which include a thirty day notice of cancellation to the Town.

ARTICLE 13: SEVERABILITY:

If any term or condition of this Agreement or any application thereof shall to any extent be held invalid, illegal or unenforceable by the court of competent jurisdiction, the validity, legality, and enforceability of the remaining terms and conditions of this Agreement shall not be deemed affected thereby unless one or both parties would be substantially or materially prejudiced.

ARTICLE 14: ENTIRE AGREEMENT:

This Agreement, including all documents incorporated herein by reference, constitutes the entire integrated agreement between the parties with respect to the matters described. This Agreement supersedes all prior agreements, negotiations and representations, either written or oral, and it shall not be modified or amended except by a written document executed by the parties hereto.

ARTICLE 15: COUNTERPARTS:

This Agreement may be executed in any number of counterparts, each of which shall be deemed to be a counterpart original.

CERTIFICATION AS TO PAYMENT OF STATE TAXES

Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, Clay Chase, authorized signatory for the Contractor do hereby certify under the pains and penalties of perjury that said Contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

852615209

Social Security Number or
Federal Identification Number

DocuSigned by:
Clay Chase

Signature of Individual or
Corporate Name

By:
Corporate Officer
(if applicable)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CONTRACTOR

TOWN OF HARWICH

By

by its Select Board Over \$75,000

DocuSigned by:
Clay Chase
B461CPC319E6464...
Clay Chase
President

Printed Name and Title

Approved as to Availability of Funds:

by its Town Administrator Up to \$75,000

DocuSigned by:
Megan Green 118,335.50
30F65978E18A4AC... (\$)
Finance Director Contract Sum

Town Administrator

Account/PO # 014218-623111

ATM 23 #16-11



Estimate

Date: 2/26/2024
 Estimate# HDPW02262024
 Customer PO#:

To: Harwich Highway Department
 ATTN: Kyle Edson
 273 Queen Anne Road
 Harwich, MA 02645

TRUCK 39 - REVISED

Salesperson: Paul G King
 508-918-2210

MAPC/GBPC CONTRACT

Qty	Item #	Description	Unit Price	Line Total
		2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 169" WB 84" CA		\$ 52,724.00
	W6	EXTERIOR COLOR: VSO PAINT - GEM GREEN METALLIC	\$ 660.00	\$ 640.20
	99T	Engine: 6.7L 4V OHV Power Stroke V8 Turbo Diesel B20 -inc: Operator Commanded Regeneration (OCR), Diesel Exhaust Fluid (DEF) tank, intelligent oil-life monitor and manual push-button engine-exhaust braking, 4.10 Axle Ratio, Dual 68 AH/65 AGM Battery	\$ 9,995.00	\$ 9,695.15
	44G	Transmission: TorqShift 10-Speed Automatic-inc: 10R140 w/neutral idle and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road		\$ -
	660A	OPTION PACKAGE: Order Code 660A		\$ -
		Gross Vehicle Weight Rating: 18,000 Lbs		\$ -
		Gross Combined Weight Rating: 34,500 Lbs		\$ -
	AS	SEAT TYPE: Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat-inc: center armrest, cupholder, storage, driver's side manual lumbar and 2-way adjustable driver/passenger headrests		\$ -
	TGM	Tires: 225/70R19.5G BSW Traction-inc: 4 traction tires on the rear and 2 A/P tires on the front	\$ 190.00	\$ 184.30
	X41	4.10 Axle Ratio		\$ -
	473	Snow Plow Prep Package-inc: pre-selected springs, Highly recommended to add (86M) dual battery on 7.3L gas engines	\$ 250.00	\$ 242.50
	86M	Dual 68 AH/65 AGM Battery	INC	INC
	67B	410 Amp Dual Alternators -inc: 250 Amp + 160 Amp	\$ 115.00	\$ 111.55
	512	Spare Tire, Wheel & Jack	\$ 350.00	\$ 339.50
	18B	Platform Running Boards	\$ 320.00	\$ 310.40
	61L	Front Wheel Well Liners	\$ 180.00	\$ 174.60
	872	Rear View Camera & Prep Kit-inc: Pre-installed content includes cab wiring and frame wiring to the rear most cross member, Upfitters kit includes camera w/mounting bracket, 20' jumper wire and camera mounting/aiming instructions	\$ 415.00	\$ 402.55
	76C	Exterior Backup Alarm	\$ 175.00	\$ 169.75
	43C	110V/400W Outlet (w/o LS,4S-inc: 1 in-dash mounted outlet w/LS,4S-inc: 1 in-dash mounted outlet and 2nd outlet in the console)		\$ -

THE FOLLOWING EQUIPMENT BEING INSTALLED ON THE ABOVE CHASSIS BY J C MADIGAN	\$	-
8420lb CAPACITY FERRARI MODEL 541-A2 HYDRAULIC BOOM CRANE FRAME MOUNTED BOC W/ 21ft OF REACH & HYDRAULIC DOWN MANUAL OUT TRIGGERS	\$	50,640.00
TRANSMISSION MOUNTED CENTRAL HYDRAULICS W/ IN-CAB CONTROLS FOR DUMP & OUTSIDE CRANE MOUNTED CONTROLS & PLOW	\$	-
FRONT & REAR FLAPS @ REAR WHEELS / BACKUP & LIFT ALARMS	\$	-
½" PINTLE PLATE W/ COMBO HITCH, D-RINGS, AND TRAILER PLUG	\$	-
QUICK-LATCH TAILGATE CLOSING MECHANISM	\$	-
TWO (2) FRAME MOUNTED 24" STAINLESS STEEL TOOLBOXES	\$	-
POLY REAR WHEEL FENDERS	\$	-
Pair SoundOff Signal 4x2 mPower Lights Stud Mount Amber LED Lights Mounted on Grille	\$	500.00
SoundOff Signal 24" Nforce Mini Lightbar 6 Amber LED per module to be mounted on Lo Profile Platform	\$	850.00
Acari Lo Profile Mounting Platform	\$	325.00
Pair SoundOff Signal 4x2 mPower Lights Quick Mount Amber LED Lights Mounted on Rear of Dump Body	\$	500.00
Wiring for Emergency Lighting	\$	150.00
Shop Supplies	\$	150.00
Weathertech Floorliners	\$	125.00
2 Piece Rainguards	\$	101.00
	\$	-

Special Instructions:

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.

Estimate is Based on Current Information From Client About the Project Requirements

Actual Cost May Change Once Project Elements are Finalized

Vehicle Subtotal**Upfit Subtotal****Grand Total** \$118,335.50**McGovern Municipal Headquarters 1200 Worcester Road, Framingham MA 01702**

Low Bidder: _____

12/13/18 Revised Procurement Checklist

Please complete checklist below for contracts requiring Selectmen* signature **before Wednesday morning**** in order to get sign-off approval from the Town Administrator or the Assistant Town Administrator.

*Note: contracts (not grants) **below \$25,000** can be signed by Town Administrator.

- 1. Please provide a **separate page titled "Summary of Project"** which includes:
 - a. Provide how many bidders there were, the range of bids, and apparent low bidder.
 - b. Identify the funding source, such as article number and amount approved.
 - c. Include what you feel is pertinent, but keep this section to 4 sentences or less.

2. Finance Director has signed that funds are available: 014218 Account # 623111

3. Please provide a single copy of the bid packet along with all supporting documents.

4. Please use K-P Law provided standardized contracts.

<u>Buildings and Public Works</u>	<u>Goods and Services</u>
<input type="checkbox"/> C1. Please show Prevailing Wage was used.	<input checked="" type="checkbox"/> GS1. If procured using the State Bid List :
<input type="checkbox"/> C2. If construction is near \$10,000 you also need: <ul style="list-style-type: none"> <input type="checkbox"/> a. Written spec sheet. <input type="checkbox"/> b. Advertised for two weeks on Central Register and COMMBUYS. <input type="checkbox"/> c. Apparent low bidder posted to Town website. 	<input checked="" type="checkbox"/> a. Over \$25,000 please show project was on the Capital Plan.
<input type="checkbox"/> C3. If construction over \$25,000 you need C1, C2, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was in the Capital Plan. <input type="checkbox"/> b. Low bidder provides 50% payment bond after Selectmen's countersignature. 	<input type="checkbox"/> GS2. If project is over \$5,000 : <ul style="list-style-type: none"> <input type="checkbox"/> a. Please provide written spec sheet used and who it was sent to. <input type="checkbox"/> b. Maximum contract length is three years.
<input type="checkbox"/> C4. If construction over \$50,000 you need C1, C2, C3, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Bid Bond of 5% of total value. <input type="checkbox"/> b. Sealed Bids. <input type="checkbox"/> c. End of Public Works construction requirements 	<input type="checkbox"/> GS3. If project is over \$50,000 : <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was advertised for two weeks in a newspaper and on COMMBUYS. <input type="checkbox"/> b. Show project utilized sealed bids. <input type="checkbox"/> c. Apparent low bidder posted to Town website.
<input type="checkbox"/> C5. If Building estimated construction costs are over \$300,000 and estimated design costs are over \$30,000 you'll need to follow the Designer Selection RFQ process: <ul style="list-style-type: none"> <input type="checkbox"/> a. Advertise in Central Register and local newspaper for two weeks. <input type="checkbox"/> b. Set a designer fee or price ceiling. <input type="checkbox"/> c. Use Standard Designer Application Form. 	<input type="checkbox"/> GS4. If project is over \$100,000 : <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was advertised for two weeks in COMMBUYS and Goods and Services Bulletin. <input type="checkbox"/> b. Show project utilized sealed bids.
<input type="checkbox"/> C6. If Building construction over \$150,000 you'll need C1, C2, C3, C4, C5, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. 100% payment bond was in bids. <input type="checkbox"/> b. 100% performance bond was in bids. <input type="checkbox"/> c. DCAMM certified bidders. <ul style="list-style-type: none"> <input type="checkbox"/> i. DCAMM certified sub-bids if over \$25,000. 	<p>Note 1: If lowest bidder was found to be either not responsive or not responsible, the Town may begin negotiations with next lowest bidder.</p> <p>Note 2: Bids may be negotiated downwards but never higher than original quote.</p> <p>Note 3: Municipalities shall not provide a down payment, deposit, or provide funding before possession of purchased item.</p> <p style="font-size: 1.2em; color: blue;">MARPC/GBPC Contract State Contract</p>
<input type="checkbox"/> C7. If Building construction over \$10,000,000 you'll need C1, C2, C3, C4, C5, C6, as well as: <ul style="list-style-type: none"> a. Solicit qualifications prior to sealed bids. 	

Original for Accounting Original for Procurement Original for Vendor Contract to Treasurer's

Signature of Town Administrator or Assistant Town Administrator: Melody

Note: Failure to gain sign-off **before Wednesday at noon results in the contract being delayed to the next meeting.

Summary of Project

UNIT 41 UTILITY BODY

PURCHASE (1) 2024 FORD F-350 SRW UTILITY BODY TO REPLACE A 2007 F-350 SRW UTILITY BODY PER THE DPW VEHICLE REPLACEMENT PLAN. THE CURRENT TRUCK HAS OVER 190,000 MILES AND IS COMING NEAR THE END OF IT'S USEFUL LIFE AS A FRONT LINE VEHICLE.

State Contract: MAPC/BAPERN CONTRACT

Funding Source: TM 2023, ARTICLE 16, ITEM 11

PROCUREMENT CHECKLIST & APPROVAL FORM

STAFF LEAD: KYLE EDSON DEPARTMENT: DPW BUILDING MAINTENANCE

FUNDING SOURCE: TM 2023, ARTICLE 16, ITEM 11.

Appropriated amount: \$85,000.00 Estimated cost: \$ 85,000.00 Actual cost: \$75,126.85

PROCUREMENT METHOD:
GBPC/BAPERN CONTRACT

PURCHASE DESCRIPTION:

Purchase descriptions should contain the following components (see document on purchase descriptions):
Description of supplies or services required; quantities required; schedule for performance and delivery terms.

PURCHASE (1) 2024 FORD F-350 SRW UTILITY BODY TO REPLACE A 2007 F-350 SRW UTILITY BODY PER THE DPW VEHICLE REPLACEMENT PLAN. THE CURRENT TRUCK HAS OVER 190,000 MILES AND IS COMING NEAR THE END OF IT'S USEFUL LIFE AS A FRONT LINE VEHICLE. THE ESTIMATED DELIVERY IS APPROXIMATELY ONE YEAR.

PROCUREMENT MAY PROCEED ONLY IF SIGNATURES PROVIDED BELOW

Funds Available: Finance Director: Megan Green Account # 014218 - 623111 - \$75,126.85
DocuSigned by: 36E65676E18A4AC...

Approved to proceed: Town Administrator or Designee: Joseph F. Powers
DocuSigned by: 0623C0C5799644E...

AGREEMENT FOR TOWN OF HARWICH

The following provisions shall constitute an Agreement between the Town of Harwich, acting by and through its Select Board, hereinafter referred to as "Town," and McGovern Auto Group Corp Services, Inc. with an address of 1200 Worcester Road, Framingham, MA 01702 hereinafter referred to as "Contractor", effective as of the 25th day of March, 2024. In consideration of the mutual covenants contained herein, the parties agree as follows:

ARTICLE 1: SCOPE OF WORK:

The Contractor shall perform all work and furnish all services necessary to provide the Town with 2024 Ford Super Duty F-350 SRW (Unit 41) including the all items listed within the quote dated February 26, 2024, invoice # HPWD102262024.

ARTICLE 2: TIME OF PERFORMANCE:

The Contractor shall complete all work and services required hereunder commencing upon contract execution through June 30, 2025..

ARTICLE 3: COMPENSATION:

The Town shall pay the Contractor for the performance of the work outlined in Article 1 above the contract sum of \$75,126.85 The Contractor shall submit monthly invoices to the Town for services rendered, which will be due 30 days following receipt by the Town.

ARTICLE 4: CONTRACT DOCUMENTS:

The following documents form the Contract and all are as fully a part of the Contract as if attached to this Agreement or repeated herein:

1. This Agreement.
2. Amendments, or other changes mutually agreed upon between the parties.
3. All attachments to the Agreement.

In the event of conflicting provisions, those provisions most favorable to the Town shall govern.

ARTICLE 5: CONTRACT TERMINATION:

The Town may suspend or terminate this Agreement by providing the Contractor with ten (10) days written notice for the reasons outlined as follows:

1. Failure of the Contractor, for any reason, to fulfill in a timely and proper manner its obligations under this Agreement.
2. Violation of any of the provisions of this Agreement by the Contractor.
3. A determination by the Town that the Contractor has engaged in fraud, waste, mismanagement, misuse of funds, or criminal activity with any funds provided by this Agreement.

Either party may terminate this Agreement at any time for convenience by providing the other party written notice specifying therein the termination date which shall be no sooner than thirty (30) days from the issuance of said notice. Upon receipt of a notice of termination from the Town, the Contractor shall cease to incur additional expenses in connection with the Agreement. Upon such termination, the Contractor shall be entitled to compensation for all satisfactory work completed prior to the termination date as determined by the Town. Such payment shall not exceed the fair value of the services provided hereunder.

ARTICLE 6: INDEMNIFICATION:

The Contractor shall defend, indemnify and hold harmless the Town and its officers, agents, and all employees from and against claims arising directly or indirectly from the contract. Contractor shall be solely responsible for all local taxes or contributions imposed or required under the Social Security, Workers' Compensation, and income tax laws. Further, the Contractor

shall defend, indemnify and hold harmless the Town with respect to any damages, expenses, or claims arising from or in connection with any of the work performed or to be performed under this Agreement. This shall not be construed as a limitation of the Contractor's liability under the Agreement or as otherwise provided by law.

ARTICLE 7: AVAILABILITY OF FUNDS:

The compensation provided by this Agreement is subject to the availability and appropriation of funds.

ARTICLE 8: APPLICABLE LAW:

The Contractor agrees to comply with all applicable local, state and federal laws, regulations and orders relating to the completion of this Agreement. This Agreement shall be governed by and construed in accordance with the law of the Commonwealth of Massachusetts.

ARTICLE 9: ASSIGNMENT:

The Contractor shall not make any assignment of this Agreement without the prior written approval of the Town.

ARTICLE 10: AMENDMENTS:

All amendments or any changes to the provisions specified in this Contract can only occur when mutually agreed upon by the Town and Contractor. Further, such amendments or changes shall be in writing and signed by officials with authority to bind the Town. No amendment or change to the contract provisions shall be made until after the written execution of the amendment or change to the Contract by both parties.

ARTICLE 11: INDEPENDENT CONTRACTOR:

The Contractor acknowledges and agrees that it is acting as an independent contractor for all work and services rendered pursuant to this Agreement and shall not be considered an employee or agent of the Town for any purpose.

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Prior to commencement of any work under this Agreement, the Contractor shall provide the Town with Certificates of Insurance which include the Town as an additional named insured and which include a thirty day notice of cancellation to the Town.

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Pursuant to Chapter 62C of the Massachusetts General Laws, Section 49A(b), I, Clay Chase, authorized signatory for the Contractor do hereby certify under the pains and penalties of perjury that said Contractor has complied with all laws of the Commonwealth of Massachusetts relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

852615209

Social Security Number or
Federal Identification Number

DocuSigned by:
Clay Chase

Signature of Individual or
Corporate Name

By:
Corporate Officer
(if applicable)

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written.

CONTRACTOR

By

DocuSigned by:
Clay Chase

B461CDC319E6464...
Clay Chase President

Printed Name and Title

TOWN OF HARWICH

by its Select Board Over \$75,000

Approved as to Availability of Funds:

DocuSigned by:
Megan Green (\$ 75,126.85)

36F65676E18A4AC...
Finance Director Contract Sum

by its Town Administrator Up to \$75,000

Town Administrator

Account/PO # 014218-623111

ATM 23 #16-11



Estimate

Date: 2/26/2024
 Estimate# HPWD102262024
 Customer ID:

To: Harwich Highway Department
 ATTN: Kyle Edson
 273 Queen Anne Road
 Harwich, MA 02645

TRUCK 41 - REVISED

Salesperson: Paul G King
 508-918-2210

GBPC/BAPERN Contract

Qty	Item #	Description	Unit Price	Line Total
		2024 Ford Super Duty F-350 SRW (F3B) XL 4WD Reg Cab 8' Box		\$ 47,114.00
	HX	EXTERIOR COLOR: Antimatter Blue Metallic		\$
	99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas -inc: Flex fuel(STD)		\$
	44F	Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road(STD)		\$
	610A	OPTION PACKAGE: Order Code 610A		\$
		Gross Vehicle Weight Rating: 11,400 Lbs		\$
		Gross Combined Weight Rating: 21,000 Lbs		\$
		GVWR: 11,400 lb Payload Package		\$ -
	AS	SEAT TYPE: Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar		\$
	X3E	Electronic-Locking w/3.73 Axle Ratio	\$ 430.00	\$ 417.10
	64F	Wheels: 18" Argent Painted Steel -inc: painted hub covers/center ornaments(STD)		\$
	TDX	Tires: LT275/70Rx18E BSW A/T (4) -inc: Spare may not be the same as road tire	\$ 265.00	\$ 257.05
	86M	Dual 68 AH/65 AGM Batteries	\$ 210.00	\$ 203.70
	67B	410 Amp Dual Alternators -inc: 250 Amp + 160 Amp	\$ 115.00	\$ 111.55
	473	Snow Plow Prep Package-inc: computer selected springs for snowplow application, Dual battery (86M) recommended w/6.8L or 7.3L gasoline engines	\$ 250.00	\$ 242.50
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	592	LED Roof Clearance Lights	\$ 95.00	\$ 92.15
	61L	Front Wheel Well Liners	\$ 180.00	\$ 174.60
	66S	Upfitter Switches (6) -inc: Located in overhead console	\$ 165.00	\$ 160.05
	76C	Exterior Backup Alarm	\$ 175.00	\$ 169.75
		THE FOLLOWING EQUIPMENT BEING INSTALLED ON THE ABOVE CHASSIS BY J C MADIGAN		\$ -

8 FT. KNAPHEIDE UTILITY BODY MODEL 696 INSTALLED ON A SUPPLIED CHASSIS UNDERCOATED AND PAINTED ANTIMATTER BLUE METALLIC TO MATCH CAB WITH THE FOLLOWING ITEMS	\$	23,998.00
REAR BUMPER EARS W/ SUPPLIED RECEIVER & TRAILER PLUG	\$	-
BACK-UP ALARM, REQUIRED LED LIGHTS, REAR MUDFLAPS	\$	-
14.5" DEEP CABINETS & 49" WIDE BED AREA	\$	-
ALUMINUM CAB GUARD W/ SCREENED WINDOW & LIGHTBAR MOUNT	\$	-
WIRE & MOUNT DEALER SUPPLIED BACKUP CAMERA	\$	-
WIRE FACTORY LED TAILLIGHTS AS FLASHERS	\$	-
INTERIOR LED CABINET LIGHTING	\$	-
LINE-X APPLIED TO CARGO BED, BUMPER, CABINET TOPS, AND TAILGATE	\$	-
OVERHEAD KNAPHEIDE STEEL LADDER RACK (\$	-
Pair SoundOff Signal 4x2 mPower Lights Stud Mount Amber LED Lights Mounted on the Grille	\$	500.00
SoundOff Signal 24" Nforce Mini Lightbar 6 Amber LED per Module to be Mounted on J C Madigan Aluminum Cab Guard	\$	850.00
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	\$	-
	\$	-
	\$	-

Special Instructions:

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 This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.
 Estimate is Based on Current Information From Client About the Project Requirments
 Actual Cost May Change Once Project Elements are Finalized

Vehicle Subtotal	
Upfit Subtotal	
Grand Total	\$75,126.85

McGovern Municipal 1200 Worcester Road, Framingham MA 01702

Project Name: Unit 41

TM Year and Article #: TM2023
Article 16 Item 11

Appropriation: \$85,000.00

Low Bidder: _____

Bid Price: \$75,126.85

12/13/18 Revised Procurement Checklist

Please complete checklist below for contracts requiring Selectmen* signature **before Wednesday morning**** in order to get sign-off approval from the Town Administrator or the Assistant Town Administrator.

*Note: contracts (not grants) **below \$25,000** can be signed by Town Administrator.

- 1. Please provide a **separate page titled "Summary of Project"** which includes:
 - a. Provide how many bidders there were, the range of bids, and apparent low bidder.
 - b. Identify the funding source, such as article number and amount approved.
 - c. Include what you feel is pertinent, but keep this section to 4 sentences or less.
- 2. Finance Director has signed that funds are available: 014218 Account # 623111
- 3. Please provide a single **copy of the bid packet** along with all supporting documents.
- 4. Please use K-P Law provided standardized contracts.

<u>Buildings and Public Works</u>	<u>Goods and Services</u>
<input type="checkbox"/> C1. Please show Prevailing Wage was used.	<input checked="" type="checkbox"/> GS1. If procured using the State Bid List :
<input type="checkbox"/> C2. If construction is near \$10,000 you also need: <ul style="list-style-type: none"> <input type="checkbox"/> a. Written spec sheet. <input type="checkbox"/> b. Advertised for two weeks on Central Register and COMMBUYS. <input type="checkbox"/> c. Apparent low bidder posted to Town website. 	<input checked="" type="checkbox"/> a. Over \$25,000 please show project was on the Capital Plan.
<input type="checkbox"/> C3. If construction over \$25,000 you need C1, C2, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was in the Capital Plan. <input type="checkbox"/> b. Low bidder provides 50% payment bond after Selectmen's countersignature. 	<input type="checkbox"/> GS2. If project is over \$5,000 : <ul style="list-style-type: none"> <input type="checkbox"/> a. Please provide written spec sheet used and who it was sent to. <input type="checkbox"/> b. Maximum contract length is three years.
<input type="checkbox"/> C4. If construction over \$50,000 you need C1, C2, C3, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Bid Bond of 5% of total value. <input type="checkbox"/> b. Sealed Bids. <input type="checkbox"/> c. End of Public Works construction requirements 	<input type="checkbox"/> GS3. If project is over \$50,000 : <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was advertised for two weeks in a newspaper and on COMMBUYS. <input type="checkbox"/> b. Show project utilized sealed bids. <input type="checkbox"/> c. Apparent low bidder posted to Town website.
<input type="checkbox"/> C5. If Building estimated construction costs are over \$300,000 and estimated design costs are over \$30,000 you'll need to follow the Designer Selection RFQ process: <ul style="list-style-type: none"> <input type="checkbox"/> a. Advertise in Central Register and local newspaper for two weeks. <input type="checkbox"/> b. Set a designer fee or price ceiling. <input type="checkbox"/> c. Use Standard Designer Application Form 	<input type="checkbox"/> GS4. If project is over \$100,000 : <ul style="list-style-type: none"> <input type="checkbox"/> a. Show project was advertised for two weeks in COMMBUYS and Goods and Services Bulletin. <input type="checkbox"/> b. Show project utilized sealed bids.
<input type="checkbox"/> C6. If Building construction over \$150,000 you'll need C1, C2, C3, C4, C5, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. 100% payment bond was in bids. <input type="checkbox"/> b. 100% performance bond was in bids. <input type="checkbox"/> c. DCAMM certified bidders. <ul style="list-style-type: none"> <input type="checkbox"/> i. DCAMM certified sub-bids if over \$25,000. 	<p>Note 1: If lowest bidder was found to be either not responsive or not responsible, the Town may begin negotiations with next lowest bidder.</p> <p>Note 2: Bids may be negotiated downwards but never higher than original quote.</p> <p>Note 3: Municipalities shall not provide a down payment, deposit, or provide funding before possession of purchased item.</p> <p><i>GBPC/BAPERN Contract</i></p> <p><i>State Contract</i></p>
<input type="checkbox"/> C7. If Building construction over \$10,000,000 you'll need C1, C2, C3, C4, C5, C6, as well as: <ul style="list-style-type: none"> <input type="checkbox"/> a. Solicit qualifications prior to sealed bids. 	

Original for Accounting Original for Procurement Original for Vendor Contract to Treasurer's

Signature of Town Administrator or Assistant Town Administrator: *M. Elder*

Note: Failure to gain sign-off **before Wednesday at noon results in the contract being delayed to the next meeting.

CORRESPONDENCE

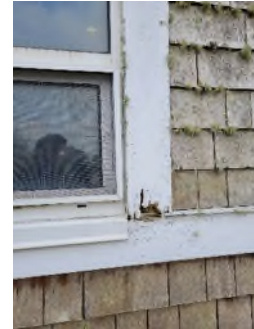
Monomoy Regional Middle School Siding and Trim Replacement

March 2024

Replacement of Siding and Trim at Middle School identified as priority capital project

- Significant disrepair.
- Evidence of water infiltration.
- Air quality problems inside the building.
- Ad hoc repair projects are costly and have limited impact.

Deterioration of siding and trim.





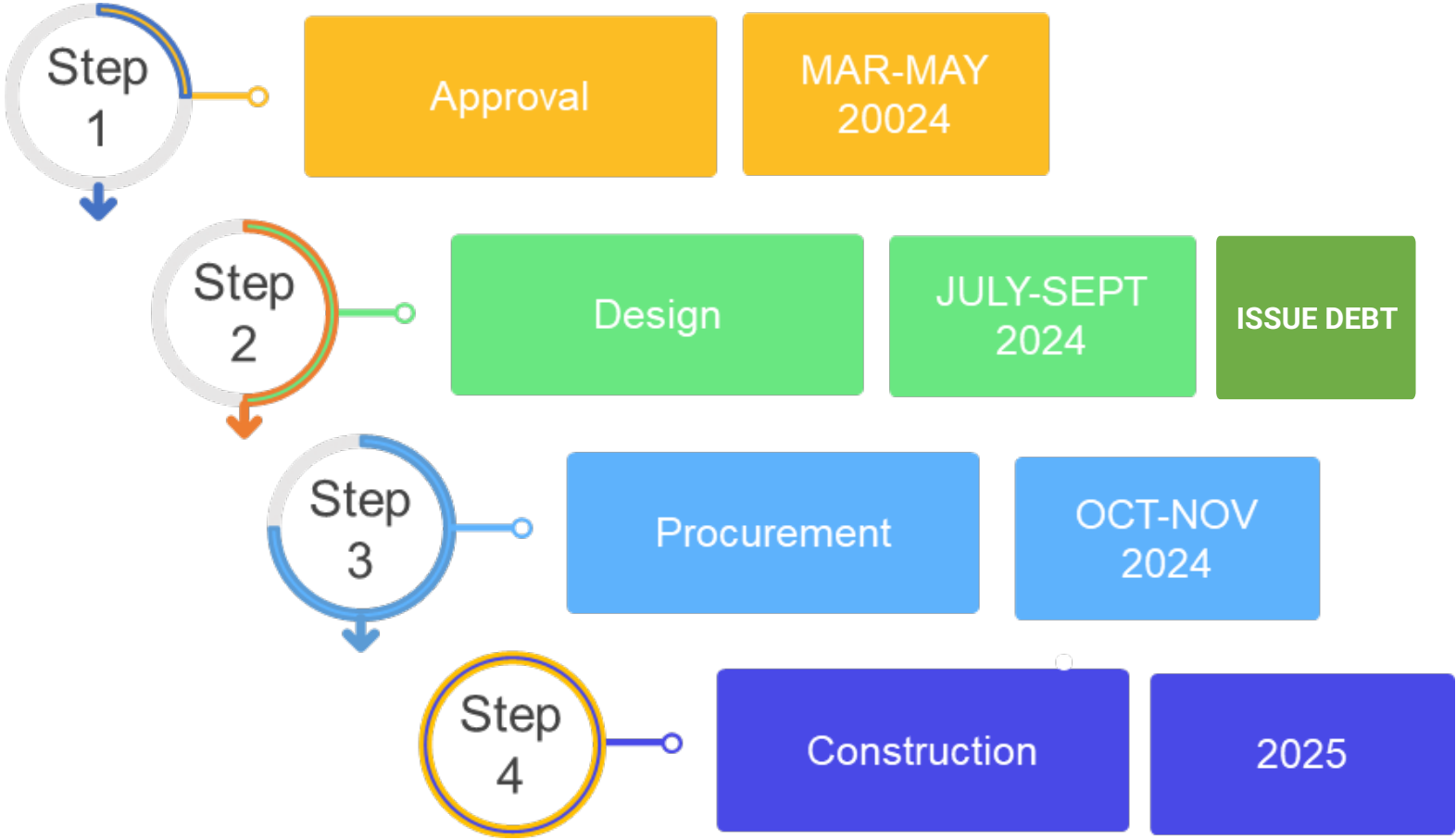
Proposed Project

- Remove existing siding, trim, and wrapping.
- Install high-quality waterproof building wrap.
- New weather-resilient trim and siding.
- Total cost estimated at \$2.5m.

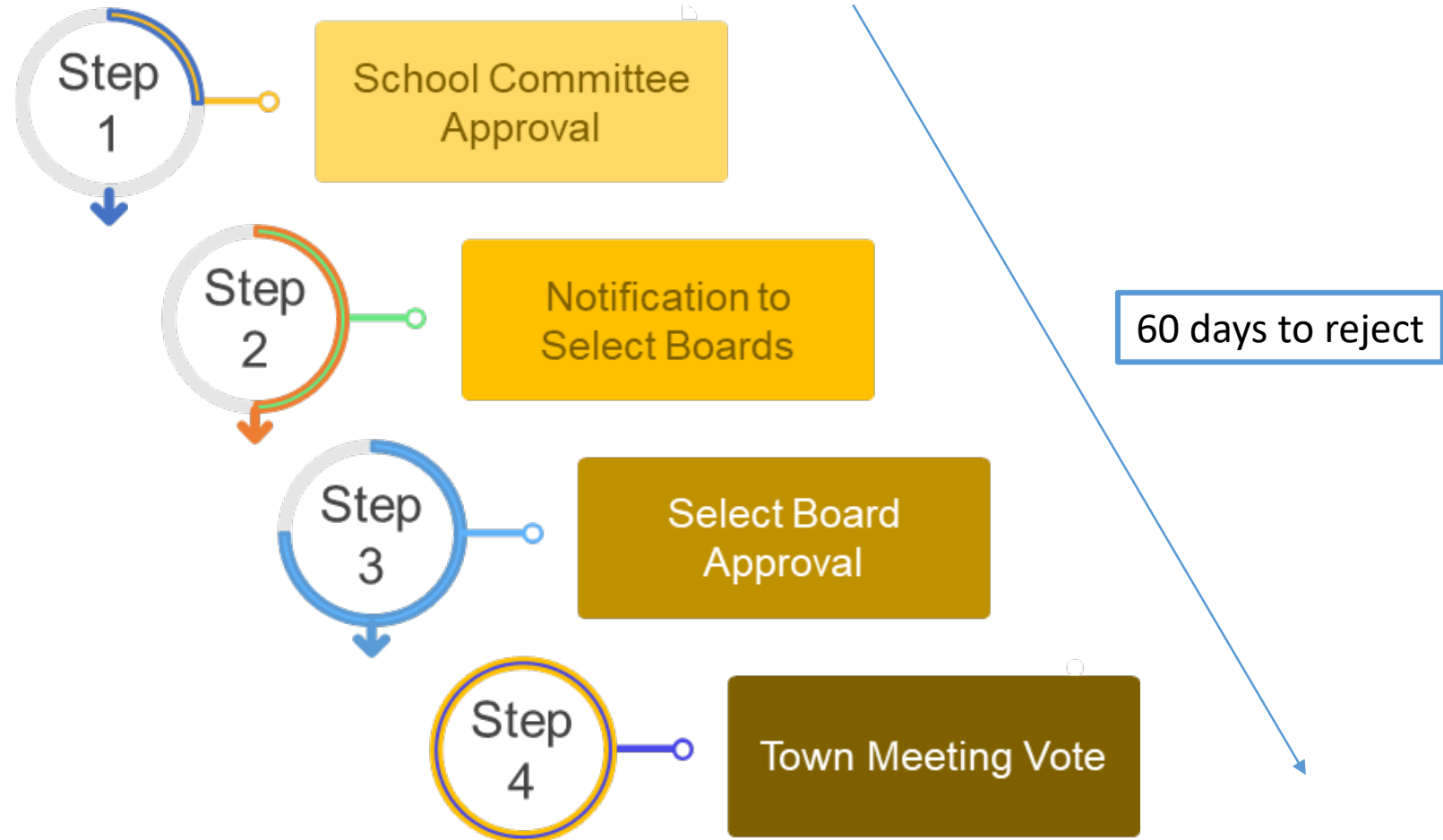
Project Financing

- The district would borrow the funds for this project.
- The cost of repaying the debt would be assessed to each town as part of the assessment.
- The assessment would be based on foundation enrollment (FY25=76.8% - Harwich, 23.2% - Chatham).
- The FY25 budget included an estimate of the first debt payment. If the project was not approved these funds would be used for ad hoc repairs to the siding and trim.

Process Overview



Approval Process



Town Options

- The member towns may place the question of approving or disapproving the district's debt before the town meeting (MRSD recommends this approach).
- Member towns may also choose to condition approval on an affirmative vote to exclude its share of debt service on the district debt and/or bonds, from provisions of Proposition 2½.

**MINUTES
SELECT BOARD MEETING
DONN B. GRIFFIN ROOM, TOWN HALL
732 MAIN STREET, HARWICH MA
EXECUTIVE SESSION 5:45 PM,
REGULAR MEETING 6:00PM
MONDAY, FEBRUARY 26, 2024**

MEMBERS PARTICIPATING: Julie Kavanagh, Chair, Michael MacAskill, Vice Chair, Jeff Handler, Clerk and Don Howell

ALSO PARTICIPATING: Joseph Powers, Town Administrator

I. CALL TO ORDER

Ms. Kavanagh called the meeting of the Harwich Select Board back to order on Monday, February 26, 2024 at 6:00PM.

II. EXECUTIVE SESSION

A. Pursuant to MGL c. 30A, §21(a)(6) to consider the purchase, exchange, lease or value of real property if the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the Town; 62 Route 28, West Harwich

Ms. Kavanagh stated that the Board met to consider (A.) They have referred on to counsel to work with the interested party.

Ms. Kavanagh read the Open Meeting Law Notice.

III. PLEDGE OF ALLEGIANCE

Ms. Kavanagh invited all attendees to join in the Pledge of Allegiance.

IV. PUBLIC COMMENTS/ANNOUNCEMENTS

Ashley Symington, Director of Youth and Family Services gave information on upcoming Family Workshops and what they will be covering. Details are on the Town's website.

Carolyn Carey, Community Center Director listed all March events. Details are on the Town's website.

February 26, 2024

Mr. Powers noted that he, Dan Pelletier, Water/Wastewater Superintendent and representatives from GHD have been working together. They have rescheduled the Community Forum on Phase 3 Wastewater to Thursday, March 7, 2024 at 7:00PM at the Community Center.

V. PRESENTATION

A. Discussion with the Massachusetts Municipal Association Form of Government representative

Charlie Cristello, Representative of the Massachusetts Municipal Association Form of Government (MMFG) participated remotely. Mr. Cristello gave a brief summary of his experience and history of this Government Association. He noted the positive aspects of the Town of Harwich's Charter as well as other practices of the Town. He commented that his Association works with towns on many issues or items and Harwich has already done most of the items he listed. He asked how could help the Select Board.

Ms. Kavanagh responded and asked Mr. Cristello to review the points on the Charter that she had brought to his attention.

Mr. Cristello commented on the points in the report. He noted those that he thought were beneficial and expressed concern and/or made suggestions on others.

Select Board members asked questions which Mr. Cristello answered.

VI. CONSENT AGENDA

A. Vote to approve the Assistant Town Administrator's recommendation to grant permission by VERIZON NEW ENGLAND INC. and NSTAR ELECTRIC d/b/a EVERSOURCE ENERGY to place a new jointly owned pole-42/30.5-at the northeasterly side of Main Street Extension, Harwich, MA

Mr. Handler moved to approve the Assistant Town Administrator's recommendation as presented, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

B. Accept the resignation of Donna Richardson, Harwich Accessibility Rights Committee, effective February 27, 2024

C. Accept the resignation of Charleen Pilon, Bikeways Committee, effective immediately

Mr. Handler moved to accept the resignations of Donna Richardson and Charleen Pilon as presented, seconded by Mr. MacAskill.

February 26, 2024

Mr. Handler commented that the volunteers and committee members are valued and important. He encouraged any who do not feel that they are valued, to approach their Select Board Liaison to initiate a conversation.

Ms. Kavanagh followed up on the resignation of Charlene Pilon. She had spoken with Fran Salewski, Bikeways Committee Member who expressed their frustrations. Ms. Kavanagh explained the Board's limitations on their issue.

Board members discussed next steps with the Harwich Accessibility Rights Committee (HARC), and whether or not it will be repopulated.

Mr. MacAskill also commented that it is the HARC's responsibility to review their Charter.

Mr. Howell noted that the reasons the HARC was formed have been dealt with/accomplished and they would have to have different goals to continue.

Ms. Kavanagh suggested that this subject should be on an agenda for further discussion.

Vote 4:0 in favor. Motion carried.

D. Approve Select Board Meeting Minutes for February 20, 2024

Mr. Handler moved to approve the Select Board Meeting Minutes for February 20, 2024, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

VII. NEW BUSINESS

A. Updates on Special Town Election and Discussion on Polling Hours

Emily Mitchell, Town Clerk was present. She gave updates on the Special Town Election which is scheduled for April 9, 2024. She is before the Select Board to discuss Election Day polling hours and reviewed the polling hour parameters.

Mr. MacAskill moved to approve polling hours from noon to 6:00PM, seconded by Mr. Howell.

Vote 4:0 in favor Motion carried.

B. Monomoy Regional School District to present their Fiscal Year 2025 budget; Votes may be taken

February 26, 2024

Scott Carpenter, Monomoy School Superintendent and Michael McMillan, Monomoy Business Manager were present. Mr. Carpenter gave an overview of this year's challenges and budget issues.

Mr. McMillan also stated the financial challenges, noting specifics. He gave a slide show presentation showing inflation and budget increases. Mr. McMillan went into detail explaining what is driving the increases.

Board members asked questions on specific items which Mr. McMillan and Mr. Carpenter answered in detail. Discussion also included the positives for two curriculum directors that had been discussed last year.

Mrs Carpenter noted that there will be a presentation before the Board to give them the pertinent data.

The presentation continued with expected reductions in costs. Mr. McMillan highlighted the proactive things that they are doing to improve services for the students. He went on to explain other increases in the budget and had graphs showing the fluctuation of numbers in students through the grade levels and over years.

Mr. MacAskill asked about enrollment and if there has been any strategic planning for enrollment increases with the proposed building projects.

Mr. Carpenter responded that the developer has reached out to him several times to discuss the possible increase in students. He gave an overview of projected numbers and also noted that they have not seen any impacts with an increase in the migrant population.

Mr. McMillan continued with graphs showing expenditures, giving details. He continued with state and other revenue figures. He also noted that there could be further iterations before the budget is finalized. Mr. McMillan reviewed budget numbers over the last few years to the present noting the fluctuations in both towns.

Board members had no additional questions and thanked Mr. Carpenter and Mr. McMillan for the presentation.

Mr. McMillan expects to have the final numbers by March 14th.

Mark Kelleher was present remotely and asked questions regarding the feasibility study which Mr. McMillan answered.

C. Vote to approve the Fiscal Year 2025 budget with recommendation to Finance Committee

February 26, 2024

Mr. Handler moved to approve a Draft Budget Fiscal Year 2025 budget with recommendation to Finance Committee, and send it to the Finance Committee, seconded by Mr. Howell.

Mr. Powers noted Charter requirements regarding the Select Board and the Budget.

Board members discussed considering the FY25 Budget a draft to comply with the Charter.

Mr. MacAskill requested answers to specific questions and will be requesting MUNIS reports from the Finance Director. He asked when the Board of Assessors will vote the Overlay Surplus. That vote will have an effect on the Budget.

Kathleen Barrette, Finance Director was present. She answered questions from Board members regarding specific numbers in the Budget.

Noreen Donoghue was present and had questions regarding specific numbers in the Budget which Ms. Barrette answered.

Linda Cebula was present and asked if there would be more information in a future packet that would include a breakdown of the \$16,307,350.

Mr. MacAskill suggested a way to reduce the Harbormaster's Budget request.

Ms. Barrette responded, yes. She also noted what was included in the Inter-fund Transfers and responded to Mr. MacAskill's suggestion with how that could be accomplished.

Mr. Handler asked questions regarding the restaurant at the golf course which Mr. Powers answered in detail.

Vote 4:0 in favor Motion carried.

D. Approve the following Special Permits, pending Health Department Approval:

1. Sharon Holley d/b/a Sedona Summers – One day entertainment and wines and malt permit – March 8, 2024 & March 29, 2024, 204 Sisson Road, 4:00 p.m. to 7:00 p.m., live music
2. Abigail Dudley – One day entertainment and wines and malt permit – March 9, 2024, 204 Sisson Road, 6:00 p.m. to 9:00 p.m., trivia

Mr. Handler moved to approve the Special Permits as presented pending Health Department approval, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

February 26, 2024

Mr. Powers noted that the packet included a Draft Agenda for the joint meeting with the Finance Committee and asked for questions or suggestions.

Mr. MacAskill suggested rescheduling the Town Clerk to a different day based on her Election Day responsibilities.

Ms. Mitchell commented that another date would be helpful.

Mr. Powers made a note to bring that back at a future meeting.

VIII. OLD BUSINESS

A. Approve the Personnel By-law Management Compensation table

Mr. Howell suggested that a bigger discussion is needed and gave his reasons.

Mr. MacAskill and Mr. Handler agreed. After discussion, Ms. Kavanagh noted that this will be on a future agenda. No action taken.

Mr. MacAskill asked Mr. Powers if this can be discussed in Executive Session as it relates to an employee. He also noted that there is room in the current table to elevate said employee.

Mr. Powers responded by giving the different options in place for the Select Board, including Executive Session for certain discussions.

Ms. Kavanagh stressed that the Board has to decide what type of action they are taking with the grade.

Mr. MacAskill noted that his request was a recommendation of Administration to change the Compensation Table. He will email his request for additional information to Ms. Kavanagh.

B. Discussion on articles for the 2024 Annual Town Meeting

Noreen Donoghue referred to a previous memo from the Town Administrator, which included a job description. She expressed her opinion about the specific wording.

Mr. Powers responded to the information in the packet regarding the articles. He also referred back to a memo dated February 9, 2024.

Mr. Howell referred to the article that speaks to million dollar houses and suggested that much more public input is needed before this item goes to Town Meeting. Other Board members agreed.

Ms. Kavanagh noted that that Article will be taken off the list.

February 26, 2024

Mr. Powers explained that WIIF (Water Infrastructure Investment Fund) is a funding mechanism and explained what actions are required through Town Meeting.

Ms. Barrette explained WIIF in detail, what it is, when and how it could be implemented and that certain wording must be used and adjustments must be made through an Article to divert funds into WIIF.

Mr. Powers explained further the process which would create a Special Town WIIF. He also noted the use purposes of those Funds. Counsel has a draft already prepared. Mr. Powers commented that it is suitable for an Annual Town Meeting in May.

The Board discussed when this should be brought to an Annual Town Meeting and time needed to ensure that the public has all the information.

Mr. MacAskill questioned if the funding source has to be decided at the same time the WIIF is created.

Mr. Powers responded that he will speak with counsel for clarification on the four elements needed to create the WIIF.

Ms. Kavanagh summarized that this is an Article that requires further discussion.

Mr. MacAskill noted that they had previously discussed combining CPC Articles (17-31) into one.

Mr. Powers commented that since that conversation, the CPC Chair and Recording Secretary confirmed that the Committee does not desire combination.

Conversation continued regarding the Petition Articles. Mr. Powers noted that the Petitions are not yet numbered. He asked that when the Board accepts the Warrant, they give direction on how they would like it to be laid out. At that point, it can be numbered. He also asked if the Board wants to pursue the second list of other potential Warrant Articles.

The Board discussed the other Articles including the Harwich Port parking initiative and EV charging stations. This Article was tabled until they have more information.

Mr. MacAskill suggested that the Articles to repurpose 2023 Town Meeting Article 31 be in the Warrant. He also noted Articles that he would like on the Warrant. One is the Sewer Assistance Program. Another is to do something with the 1.5 million that they received from the sale of the lot on Queen Anne Road. He suggested that the money be put into a fund to research and purchase additional parcels of land and not spent on Capital items. In addition, Mr. MacAskill noted that Real Estate and Open Space voted to support the sale of three lots on Queen Anne

February 26, 2024

Road. He would like an Article for permission to sell those lots rather than keep them for Open Space.

Mr. Powers confirmed that those are three separate new Articles.

Ms. Barrette commented that she is still researching but believes the money from the sale of the lot on Queen Anne Road can only be used for something that the Town would borrow on for 5 or more years.

Mr. Powers will follow up with Town Counsel on the 1.5 million.

Mr. Handler commented on the By-Law Charter Review Changes that have been presented to the Board. He is hoping to have more dialogue on those changes and suggested that Article may be better suited for the fall versus the Annual Town Meeting.

Dan Pelletier, Water/Wastewater Superintendent suggested a contingency Article for Phase 3 and gave his reasoning for that suggestion.

Linda Cebula, Chair of the Charter Review Committee confirmed that the Select Board would like her Committee to attend the Select Board Meeting on Monday evening for a Joint Meeting.

Mr. Powers noted that the remaining Articles are stand alone appropriating Articles.

Mr. Howell suggested that the Articles be early in the Agenda to ensure having as many people involved in the conversation as possible. Board discussion followed with opinions and suggestions.

C. Discussion on pickleball fees; Votes may be taken

Mr. MacAskill commented that this conversation is, in his opinion, the Pickle Ball rates are only as they pertain to 204 Sisson Road. He suggested that 2/3rds of the fees go to 204 Sisson and 1/3 to Recreation.

Mr. MacAskill moved that the Board take a larger percentage of the pickle ball fees and not change the rates for the public, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

IX. TOWN ADMINISTRATOR'S REPORT

Mr. Powers announced a contract for tree trimming services with McKenzie Tree Service.

X. SELECT BOARD'S MEMBER REPORT

February 26, 2024

Mr. Handler congratulated the Boys Varsity Basketball Team and the Girls Ice Hockey Team for qualifying for the State tournaments. He also congratulated the Cheer Team for advancing to the South Regional Competition.

Mr. MacAskill requested to have the Herring Fisheries put back on the agenda as soon as possible to discuss reconsideration for a one day celebration at the Herring Run in North Harwich.

Ms. Kavanagh congratulated the Sheriff's Department on their Program Graduation Ceremony.

XI. CORRESPONDENCE

XII. ADJOURNMENT

Mr. Handler moved to adjourn, seconded by Mr. Howell.

Vote 4:0 in favor by roll call vote. Motion carried.

Meeting adjourned.

Respectfully submitted,

Judi Moldstad
Board Secretary

February 26, 2024

**MINUTES
SELECT BOARD MEETING
DONN B. GRIFFIN ROOM, TOWN HALL
732 MAIN STREET, HARWICH, MA
EXECUTIVE SESSION 5:30PM
REGULAR MEETING 6:00PM
MONDAY, MARCH 4, 2024**

MEMBERS PARTICIPATING: Julie Kavanagh, Chair, Michael MacAskill, Vice Chair, Jeff Handler, Clerk and Don Howell

ALSO PARTICIPATING: Joseph Powers, Town Administrator

I. CALL TO ORDER

Ms. Kavanagh called the meeting of the Select Board back to order at 6:00PM noting that they had been in Executive Session.

II. PLEDGE OF ALLEGIANCE

Ms. Kavanagh invited all attendees to join in the Pledge of Allegiance.

Ms. Kavanagh read the Open Meeting Law Notice.

III. EXECUTIVE SESSION

- A. Pursuant to MGL c. 30A, §21(a)(6) to consider the purchase, exchange, lease or value of real property if the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the Town; 62 Route 28, West Harwich
- B. Pursuant to MGL c. 30A §21(a)(7) to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements, the Open Meeting Law, MGL c. 30A §§ 22(f), (g) to review, approve and or discuss the possible release of executive session meeting minutes dated February 1, 2024; February 5, 2024; February 20, 2024; February 26, 2024

Ms. Kavanagh reported that while in Executive Session, the Select Board did not take any specific action on Item A. On Item B. they moved to accept those Minutes.

IV. PUBLIC COMMENTS/ANNOUNCEMENTS

Cindy Williams, Executive Director of the Harwich Chamber of Commerce was present. She noted that the Chamber will be celebrating its 65th anniversary on Wednesday, March 13th and she gave the details of the event. Also noted was that the Toast is April 20th at Wequussett and

March 4, 2024

she shared those details. Ms. Williams described a new marketing initiative called Harwich is a Wonderland. She gave details of the event scheduled from May 10th-12th. All information is on the website.

Julie Witas, Director of the Council on Aging was present and invited the Select Board, the Town Administrator and the community to two trainings. She explained the details of the Dementia Friends training, where and when and also what they hope to accomplish now and in the future. She also announced that the group, Friends of the Council on Aging has agreed to fund a comprehensive needs assessment for the Harwich older adult population. She noted their plans to work with Mass Boston Institute of Gerontology for the needs assessment, starting in September of 2024. Ms. Witas explained what is involved in the doing the needs assessment.

Kara Mcwhinney, director of Cultural Affairs participated remotely and gave a March update noting that they launched their first digital newsletter. She explained programming and classes that they offer weekly. Ms. Mcwhinney also noted events happening in March. All information can be found in the newsletter. Ms. Mcwhinney gave Cultural District updates, noting projects and programming taking place in March, April and May. All details will be announced in the April Newsletter. She also noted Monday night concerts at Brooks Park through July and August.

Mr. Powers noted that the Community Forum on the Phase 3 Construction is this Thursday, March 7th at 7:00 in the Community Center and not is open to the entire community.

Mr. Handler noted that Office Hours are scheduled for Wednesday, March 13th from 5:30PM-7:00PM at the Community Center in Room 3.

Ms. Kavanagh announced that the Select Board will be meeting on Tuesday, March 19th and not Monday that week.

V. CONSENT AGENDA

A. Approve the Select Board Meeting Minutes for February 26, 2024

Ms. Kavanagh noted that this will be held until next week.

VI. PUBLIC HEARING

A. Public Hearing - Approve the transfer of the M.G.L. Chapter 138, Section 12, Annual All Alcohol liquor license held by Morningstar Restaurant, Inc. d/b/a Villa Roma, Manager Douglass Morrissey, 278 Route 28, to Milano Hospitality Group, Inc. d/b/a Milano's Italian Kitchen, Manager Francis Wiacek, Jr.

Mr. Handler read the Public Hearing Notice to Approve the transfer of the M.G.L. 138, Section 12, Annual All Alcohol liquor license now held by Morningstar Restaurant, Inc. d/b/a Villa Roma at 278 Route 28 Harwich, MA 02646, Douglas Morrissey Manager to Milano Hospitality Group, LLC d/b/a Milano's Italian Kitchen 278 Route 28, Harwich, MA, Francis Wiacek, Jr. Manager

March 4, 2024

on the following described premises located at 278 Route 28, Harwich, MA. Building consists of three rooms for food and beverage service internally as well as an outdoor patio for seasonal service, patio seating in lieu of indoor seating, total capacity not to exceed 51 seats. Liquor will be stored in a locked office on the second floor. The Select Board will hold a Public Hearing on this application, Monday, March 4, 2024 no earlier than 6:00PM in the Griffin Room at Town Hall, Harwich Town Hall at 732 Main Street, Harwich, MA 02645. Remote participation is also available. Please see the posted Agenda for dial in information.

Mr. Howell moved to open the Public Hearing , seconded by Mr. MacAskill.

Manager Francis (Frank) Wiacek, Jr. was present.

Board members did not have questions.

Mr. Howell noted that the Police Department’s report had no objections to the transfer of the license.

Ms. Kavanagh asked for public comments.

Cindy Williams welcomed them.

Mr. Howell moved to close the Public Hearing, seconded by Mr. MacAskill.

Vote 4:0 in favor. Motion carried.

Mr. MacAskill moved to approve the transfer of the M.G.L. Chapter 138, Section 12, Annual All Alcohol liquor license held by Morningstar Restaurant, Inc. d/b/a Villa Roma, Manager Douglass Morrissey, 278 Route 28, to Milano Hospitality Group, Inc. d/b/a Milano’s Italian Kitchen, Manager Francis Wiacek, Jr., seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

Mr. MacAskill thanked Mr. Morrissey for his many years in Harwich.

B. Public Hearing – Being Continued to March 11, 2024, to approve a Stormwater Permit application for a seven (7) lot subdivision plan “Wildlife Circle” located off of Littlefield Pond Road, Assessors Map 65, Parcel R2-2/ - Continued from February 12, 2024

Ms. Kavanagh noted that B. Public Haring is being continued to March 11. 2024.

VII. JOINT MEETING WITH THE SELECT BOARD & BY-LAW CHARTER REVIEW COMMITTEE

March 4, 2024

A. Discussion on recommendations made by By-law/Charter Review Committee for and/or by law articles to be included in the warrant for May 2024 Annual Town Meeting

Linda Cebula, Chair called the meeting of the By-Law/Charter Review Committee to order at 6:23PM. Committee members present were Anita Doucette and Sandy Hall.

Ms. Kavanagh noted that the Board has the Review Committee's report.

Mr. Handler thanked the Committee members for their work. He distributed to all Board and Committee members, copies of a document intended to make it easier for all to follow along.

Ms. Kavanagh noted the difference between the current and the proposed wording in 353..

Ms. Cebula explained the reasons for the differences in the wording.

Mr. Handler moved that the following Charter changes be included in the May 2024 Annual Town Meeting Warrant: 2-3-1-The Annual Election of Town Officers shall be called under Clause 811 of Chapter 8. The Annual Town Meeting shall meet regularly in the first week of May to consider and adopt Annual Operating and Capital Budgets and to act on financial and other matters. The meeting shall be continued on other days until all Articles in the Warrant have been acted upon as well as 3-5-3, The Select Board Chair shall have the authority to designate from time to time one or more of its members to sign Warrant for the payment of Town Funds in the absence of the Town Administrator. As referenced in Clause 4-6-1 the Town Treasurer shall be notified of this designation 4-3-2-I Change would be in the second line, Water Department to Water/Wastewater Department. 4-4-3 The removal of - The Town Administrator shall appoint the Harbormaster and any Assistant Harbormasters. Reason, the Town Administrator has the authority to do this under 4-4-1 and 4-4-2. Seconded by Mr Howell.

Ms. Cebula commented on 443 that they should remove that line and gave her reasons.

Vote 4:0 in favor. Motion carried.

Mr. Handler moved that the following By-Law change be included in the May 2024 Annual Town Meeting Warrant: 271-16 Votes of the Select Board and Finance Committee establishing recommendations regarding Town meeting Articles shall be printed in the Warrant with each individuals recorded vote. Seconded by Mr. Howell.

Ms. Cebula noted that at the 2019 Annual Town Meeting, Article 55 passed adding that the Select Board's votes included individual's names. This is to clean up the Charter By-Law language which had not yet been done.

Vote 4:0 in favor. Motion carried.

March 4, 2024

Mr. Handler moved that the following Charter changes be included in the May 2024 Annual Town Meeting Warrant: Chapter 3-7-1 Include the language that the Human Resource position will report to both the Select Board and the Town Administrator. In Chapter 3-6-1 Add to the list of appointments made by the Select Board, the position of Human Resources. Seconded by Mr. Howell.

Discussion followed regarding possibly waiting until the Fall Town Meeting to make this change.

Vote 4:0 in favor. Motion carried.

Mr. Handler moved that the following Charter changes be included in the May 2024 Annual Town Meeting Warrant: Chapter 2-2-2 Warrants will be mailed to all households. Seconded by Mr. Howell.

Discussion followed with Board members giving their opinions.

Vote 0:4 against.

Mr. Handler moved that the following Charter change be included in the May 2024 Annual Town Meeting Warrant: Chapter 2-8-1 That all new additions to staff and changes from part-time to full-time be included in the Town Meeting Warrant as separate Articles. Seconded by Mr. Howell.

Discussion followed with Board members giving their opinions.

Vote 0:4 against.

Mr. Handler moved that the following General By-Law change be included in the May 2024 Annual Town Meeting Warrant: Chapter 7-2 Specify the reports/information to be included in the Warrant and reported to Town Meeting - Proposed Budget, Anticipated Receipts, Capital Plan, Sources and Uses, Uses of Funds, Statement of Activity on all Revolving Funds including balances for prior fiscal year and at the close of the previous calendar year. Seconded by Mr. Howell.

Mr. MacAskill asked what information is not currently included in the Warrant.

Mr. Powers replied that the Capital Plan is in the Warrant but he does not believe that the others are included in the Warrant.

Ms. Cebula noted that the Budget is in but receipts are not. There is receipt information in various places but they are looking for a one page document that says what the Budget total is

March 4, 2024

and also lists all the information of where all the receipts are coming from. She commented that this is effectively the Sources and Uses Report.

Discussion followed with Board members giving their opinions and Ms. Cebula explaining why they are in favor of the wording.

Mr. MacAskill stated for the record that nowhere did he say that they should hide this information from the public. Nowhere did he say that it shouldn't be readily available to everybody that wants to see it. He stressed that there is no lack of transparency.

Discussion continued on what information is in the Warrant and what could/should be added in a format that is easily understood.

Mr. MacAskill commented that having a one page document plus having another one page document with receipting information is something that they should bring forward as a Board, to make a request and get as much of that information into the Warrant.

Discussion continued on the Revolving Funds and previous conversations on the same subject. It was emphasized that the information is being requested because it will help the public to better understand the Revolving Fund.

Ms. Kavanagh suggested looking into what other towns are providing as references and comparisons.

Vote 0:4 against

Mr. Handler moved that the following General By-Law change be included in the May 2024 Annual Town Meeting Warrant: Chapter 271-3 During Legislative Session of Town Meeting, the floor shall be occupied solely by registered voters, it is the duty of the Moderator to clear the floor of all non-voters. Non-voters shall be allowed to address the meeting at the discretion of the Moderator provided that the Moderator shall allow Non-resident Department Heads to speak on any Article, the subject matter of which might affect that Department or in response to a question from the floor. Seconded by Mr. Howell.

Discussion followed regarding the wording in the proposed changes with Board and Committee members giving their opinions. The decision was made to change "The Moderator may allow" to "the Moderator shall allow".

Mr. Howell withdrew his second, Mr. Handler withdrew his motion.

Mr. Handler moved that the following General By-Law change be included in the May 2024 Annual Town Meeting Warrant: Chapter 271-3 During Legislative Session of Town Meeting, the floor shall be occupied solely by registered voter and it shall be the duty of the Moderator to

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clear the floor of all non-voters. Non-voters shall not address the meeting without majority consent thereof, provided however that the Moderator shall allow a Non-resident Department Head to speak on any Article, the subject matter of which might affect that Department or in response to a question from the floor. The Select Board will send this motion to the Moderator, if carried, for review and approval. Seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

Ms. Cebula noted that there are places in the Charter that still refer to the Select Board as Selectmen. She requested that the 5 places she noted be corrected to Select Board and also noted that the By-Laws have not been changed to reflect "Select Board". The Article that had the Charter change did not include a By-Law change.

Mr. Powers noted that those changes will be discussed under New Business, Item E.

Mr. Handler asked Mr. Powers about Citizens Petitions that are expected to be going to the By-Law/Charter Committee.

Mr. Powers responded that there is at least one that makes reference to governance. He is working with Counsel on Articles to be placed, to ensure that Petitioners are comfortable with the language. He will send the Petitions at the Board's request as they are now, to the Committee with the understanding that the wording could change.

Ms. Doucette moved to adjourn the meeting of the By-Law/Charter Review Committee, seconded by Ms. Hall.

Meeting adjourned at 7:29PM.

VIII. NEW BUSINESS

A. Approve the appointment of Andrea Akridge as the Interim Treasurer/Collector per M.G.L. Chapter 41, Section 40

Mr. Handler moved to approve the appointment of Andrea Akridge as a Temporary Treasurer/Collector per M.G.L. Chapter 41, Section 40, effective immediately. Seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

B. Vote to accept and place the following Articles in the 2024 Annual Town Meeting Warrant:

- *Town Officers & Committees
- * Reports of Officers & Committees
- * Elected Officials Salaries
- * Lease Purchase Agreements

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- * Defray Library Expenses
- * Promote the Town of Harwich
- * Herring Fisheries
- * Water Infrastructure Investment Fund (WIIF)

Mr. Handler moved to accept and place the following Articles in the 2024 Annual Town Meeting Warrant:

- *Town Officers & Committees
- * Reports of Officers & Committees
- * Elected Officials Salaries
- * Lease Purchase Agreements
- * Defray Library Expenses
- * Promote the Town of Harwich
- * Herring Fisheries

Seconded by Mr. MacAskill.

Vote 4:0 in favor. Motion carried.

Mr. Handler moved to accept and place the following Article in the 2024 Annual Town Meeting Warrant: Water Infrastructure Investment Fund (WIIF) Seconded by Mr. MacAskill for discussion.

Mr. Howell commented on this Article, preferring that it not be included, they have not yet identified its Funding Source.

Mr. Powers referred to a memo in the packet He had requested that the Board not have a discussion on the WIIF.

Mr. MacAskill removed his second.

Mr. Handler removed his motion.

Mr. Powers explained next steps for this Article noting the he would like to get it back to the Board as soon as possible.

C. Update on the 2024 Annual Town Meeting Articles for Queen Anne Road parcels

Mr. Powers gave the update noting that there are several steps taking place in anticipation of the Articles. He also noted that staff is reaching out to various Boards and Committees regarding the properties. He anticipates that the Board will be declaring them surplus at the March 25th meeting but they will have the Articles next week.

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D. Discussion on Community Preservation Committee Articles for 2024 Annual Town Meeting Articles

Mr. Powers noted that he has been working with the Committee Preservation Committee (CPC). They will be making language corrections and this will be before the Board next week.

E. Discussion on need for Charter Article

Mr. Powers referred to the Memorandum in the packet that includes the specifics. He mentioned the 5 specific sections in the Charter, noting that they have to be corrected by Town Meeting action by voters, presumably in May of 2025.

By consensus, the Board agreed that Mr. Powers will direct the creation of those corrections.

F. Approve a revised Use of Facility Form as recommended by the Director of Recreation

Mr. Powers noted the Use of Facility Form which has been updated to reflect non-profit use only. The second document (the back page of the Form) under Use of Ball Fields and Parks, #2 has language regarding for-profit that Mr. Powers recommended be removed. Also in the packet are specific Existing Select Board Policies which Mr. Powers included, noting that they have wording regarding "Profit".

Ms. Kavanagh noted that the Revised General Fee Waiver Policy states that non-profits don't have to pay a user fee for a license or permit. She noted the two revisions in the Policy. Ms. Kavanagh stated that it is relevant to the revised form submitted by Mr. Beebe. He omitted language regarding waivers for non-profits as it is covered in the Revised Policy.

Carolyn Carey, Community Center Director was present and noted that the Community Center does charge every group and organization including non-profit groups and organizations utilizing the building, with the exception of Town groups and organizations.

Discussion continued regarding the impacts of waiving the fees.

Mr. Howell noted what the Cultural Center does to waive fees. He also noted that the Policy does not mention a school department. In addition, he commented that it was never the intention for anyone to view this as ownership and gave the history.

Ms. Kavanagh noted the three documents that have to be revisited and revised.

Mr. MacAskill commented on the need for a larger discussion, noting the cost of the waivers to the town. He noted that the system that is presently in place regarding fee waivers, works.

Mr. Powers noted that everything the Board has talked about regarding fees, ties back to Departments and Programs. He explained the procedure for Profits which would involve a license agreement.

After discussion, the Board agreed that revisions have to be made and the policy clarified.

Mr. Powers recommended that the Board adopt the Use of Facility Form and related rules as presented.

Mr. Handler moved to accept the Town of Harwich Recreation Department's Use of Facility Form as presented in the packet. Seconded by Mr. MacAskill.

Vote 4:0 in favor. Motion carried.

G. Review draft fee waiver policy for the Recreation Department and use of property by for-profit agencies

This item previously discussed.

H. Approve a 2024 Annual Class IV Auto Repair license renewal for A & G Accident Repair, Inc. d/b/a Cranberry Collision, 161 Queen Anne Road

Mr. Handler moved to approve a 2024 Annual Class IV Auto Repair license renewal for A & G Accident Repair, Inc. d/b/a Cranberry Collision, 161 Queen Anne Road. Seconded by Mr. MacAskill.

Vote 4:0 in favor. Motion carried.

I. Approve a Special Permit Application for one day entertainment and one day wines & malt permit – Sativa, 517 Route 28, Event to be held at 517 Route 28 outside in parking lot, May 25, 2024, 11:00 a.m. to 5:00 p.m., Live/recorded music with amplification

Mr. Handler moved to approve a Special Permit Application for one day entertainment and one day wines & malt permit – Sativa, 517 Route 28, Event to be held at 517 Route 28 outside in parking lot, May 25, 2024, 11:00 a.m. to 5:00 p.m., Live/recorded music with amplification. Seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

J. Approve the Harwich Affordable Housing Trust- Community Preservation Act Grant Agreement

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Mr. Handler moved to approve the Harwich Affordable Housing Trust- Community Preservation Act Grant Agreement. Seconded by Mr MacAskill.

Mr. MacAskill commented that this should not be for the Select Board to sign.

Mr. Powers explained that this is a Community Preservation Grant to the Affordable Housing Trust. CPC insists that the Town (Select Board) signs the Grant and then the Trust signs the Grant.

Mr. Howell commented that it is not supported by law.

Ms. Kavanagh commented that this had been discussed at a Harwich Affordable Housing Trust Meeting. Dave Nickerson, CPC Chair had indicated that this needed to be signed in order to transfer the money.

Mr. Powers commented that the document before the Board, with signature spaces for the Select Board has already been signed by the Chair of the Harwich Affordable Housing Trust (HAHT) and that he signed it as Administrator. CPC is claiming that for the Trust to get their money, the Town and the Trust have to sign the document. He read from the opening paragraph. He recommended signatures but commented that he disagrees for a different reason, which he explained. He emphasized the the Board is signing for the funds to be released to the HAHT.

Discussion followed regarding the agreement.

Mr. Howell noted that the HAHT money is never in possession of the Board. Only the HAHT trustees can disperse those funds.

Mr. MacAskill commented that he disagrees with the language in the Grant Agreement and gave his reasons.

Mr. Powers explained that these Grant Agreements are when the Town, acting through the Select Board grants funds to non-Town agencies. The HAHT is a political subset of the political subdivision known as the Town of Harwich.

Mr. Kavanagh requested an opinion on whether or not the Board is required to sign this agreement.

At the request of the Board, Mr. Powers will work on this matter further.

Mr. MacAskill removed his second.

Mr. Handler removed his motion.

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IX. CONTRACTS

A. Vote to approve a contract with Woodard & Curran, Inc. in the amount of \$93,500.00 for MS4 Stormwater Year 6 Permit Compliance.

Mr. Powers explained this contract.

Mr. MacAskill moved to approve a contract with Woodard & Curran, Inc. in the amount of \$93,500.00 for MS4 Stormwater Year 6 Permit Compliance. Seconded by Mr. Handler.

Vote 4:0 in favor. Motion carried.

X. TOWN ADMINISTRATOR'S REPORT

Mr. Powers reported that there is an exempt contract because they are relying on Eric Kinsherf, CPA, LLC to continue to provide training for staff in the Treasurer/Collector's Office. The total for the contract is \$48,000 and covers March 1st through June 30, 2024.

Also the Town's first Assistant Wastewater Superintendent has been hired. He gave a brief background of Jonathan Long and noted that he is expected to start on March 28th.

Mr. Powers executed a 30B contract with Marquis Architecture, LLC to help the Historical Commission. The contract is for \$33,800 which is under budget.

XI. SELECT BOARD'S MEMBER REPORT

Mr. Handler wished the Girls Ice Hockey team good and the Boys Basketball team at Monomoy High good luck for moving forward into the next rounds.

XII. CORRESPONDENCE

None

XIII. ADJOURNMENT

Mr. Howell moved to adjourn, seconded by Mr. MacAskill.

Vote 4:0 in favor. Motion carried.

Meeting adjourned.

Respectfully submitted,
Judi Moldstad
Board Secretary

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**MINUTES
SELECT BOARD MEETING
DONN B.GRIFFIN ROOM, TOWN HALL
732 MAIN STREET, HARWICH, MA
EXECUTIVE SESSION - 5:00 PM
REGULAR MEETING - 6:00 PM
MONDAY, MARCH 11, 2024**

MEMBERS PARTICIPATING: Julie Kavanagh, Chair, Michael MacAskill, Vice Chair, Jeff Handler, Clerk and Don Howell

ALSO PARTICIPATING: Joseph Powers, Town Administrator

I. CALL TO ORDER:

Ms. Kavanagh called the meeting of the Harwich Select Board to order on Monday, March 11, 2024 at 5:00PM noting that they would be entering into Executive Session and returning no earlier than 6:00PM.

II. EXECUTIVE SESSION

A. Pursuant to MGL c.30A section 21 (a)(3) to discuss with respect to collective bargaining for all town unions and the Chair has determined that open session would have a detrimental effect on the town's bargaining position; Harwich Employees Association (HEA); Joint meeting with Board of Library Trustees

Ms. Kavanagh reported that, in Executive Session, the Select Board instructed the Town Administrator to take action on that item. She then read the Open Meeting Law Notice.

III. PLEDGE OF ALLEGIANCE

Ms. Kavanagh invited all attendees to join in the Pledge of Allegiance.

IV. PUBLIC COMMENTS/ANNOUNCEMENTS

A. The next Select Board Meeting will be held on Tuesday, March 19, 2024

Ms. Kavanagh announced that the next Select Board meeting will be held on Tuesday, March 19, 2024.

Cindy Williams, Executive Director of the Harwich Chamber of Commerce was present. She reminded everyone about the upcoming 60th Anniversary Party, and she shared details.

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Lynn Budell, Clerk of the Harwich Accessibility Rights Committee (HARC) was present. She spoke to the issue of people resigning from town committees and noted comments made in previous Select Board meetings regarding Committee Charges. She expressed her issues with statements and expressed her concerns. She emphasized that there is still much for the HARC to do now and for the future.

Valerie Valle of Cape Light Compact was present and offered an update. She noted new programming that they are offering for moderate and low income households. All the information is on the website.

Ashley Symmington, Director of Youth and Family Services was present and gave updates on upcoming events, programs and registration information. All information is on the website.

Emily Mitchell, Town Clerk was present and gave a report on last week's Primary Presidential Election. She thanked all the volunteers, everyone who worked on the Election and the voters.

Carolyn Carey, Community Center Director was present and shared information on April events and programs.

Frank Boil of Harwich was present and commented on the Waterways Commission regarding the mooring fields. He expressed support for "Chip" who has been working the mooring fields for years and his concerns about the process and vote that took place. Mr. Boil acknowledged that "Chip's" application was late but expressed why he felt it should be reconsidered. He requested that the Select Board be involved.

Ms. Kavanagh commented that this issue will be discussed under the town Administrator's Report due to the number of emails they have received. She also noted that there is a bid process.

Mr. Handler noted that Office Hours will be held this Wednesday at the Community Center, Room 5, from 5:30-7:00 PM. He urged everyone to come and share their thoughts. He also noted, at the request of Joyce McIntyre, Chair of the Planning Committee, that there will be two Community Visioning Events. He shared details.

V. PRESENTATIONS

A. Project Information update by Thomas Currier the Massachusetts Department of Transportation Project Manager for the Saquatucket Sidewalk Project

Thomas Currier, Massachusetts Department of Transportation Project Manager for the Saquatucket Sidewalk Project was present. Also present was Lincoln Hooper, Department of Public Works Director. Mr. Carrier gave an update on the Project and gave a slide presentation explaining details. He also noted the Town's and State's responsibilities. He noted and described

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the specific improvements. Mr. Currier gave the Project Status and Schedule with a start date of fall/winter 2024/2025. He expects the project to run approximately 18 months.

Mr. Hooper gave a brief history of the project and noted the amount of work and the recent progress.

Mr. Howell acknowledged the difficulty of putting this project together and expressed his gratitude. All Board members agreed.

Mr. Powers stated that they had received communication from council from one of the neighbors on the Project list and he referred to the materials before the Board members. Mr. Powers noted that they are aware of the objections and also the benefit of the Project overall.

VI. CONSENT AGENDA

A. Approve the Select Board and Financial Committee Meeting Minutes for March 2, 2024

B. Accept a gift in the amount of \$200 for community programs at the Community Center donated by Harwich Women's Club

Mr. Handler moved to accept the Consent Agenda as presented, seconded by Howell.

Vote 4:0 in favor Motion carried.

VII. PUBLIC HEARING

A. Public Hearing – Approve a Stormwater Permit application for a seven (7) lot subdivision plan “Wildlife Circle” located off of Littlefield Pond Road, Assessors Map 65, Parcel R2-2/ - Continued from March 4, 2024

Mr. Handler read the Public Hearing Notice. Down Cape Engineering as representative Christopher Our as Applicant and Mark Giarusso as Owner seek a local storm water permit through application filed pursuant to the Town of Harwich Comprehensive Storm Water and Elicit Discharge Regulations for proposed a seven (7) lot subdivision plan “Wildlife Circle” located off of Littlefield Pond Road, Assessors Map 65, Parcel R2-2/

Mr. Handler moved to reopen the Public Hearing, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

Mr. Powers noted that members of VHB, Kelly Siri and Steve Rhodes, are participating remotely.

Dan Ogella, Land Surveyor and Civil Engineer from Down Cape Engineering was present. He explained the permit that they were seeking and noted what they had accomplished in the process

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to date. He explained the proposed project in detail noting that it meets all the rules and regulations.

Kelly Siri commented that VHB was in agreement and had no issues with the plans.

Mr. MacAskill referred to a comment suggesting that a bio retention basin becomes a mosquito breeding ground and asked who would be maintaining this after the fact, to ensure that it doesn't turn into a breeding ground for mosquitos.

Mr. Ogella responded that Mr. Our would be the personal signatory and that is transferable by contracting. He explained that process and that there was very little concern for mosquitos in the area in question.

Ms. Kavanagh noted that once the properties are sold, the association has the responsibility of maintaining the basins. She noted that the basins are being monitored.

Mr. MacAskill moved to close the Public Hearing, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

Mr. MacAskill moved to approve a Storm Water Permit Application for a seven (7) lot subdivision plan "Wildlife Circle" located off of Littlefield Pond Road, Assessors Map 65, Parcel R2-2, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

VIII. 2024 ANNUAL TOWN MEETING

A. Vote to accept, recommend and place the following Articles in the 2024 Annual Town Meeting Warrant:

- * Annual Departmental Revolving Funds Authorization
- * Annual Allocation for Local Cultural Council Grants
- * Fund Cape Cod Community Media Center
- * Transfer 172 Queen Anne Road for disposition
- * Transfer 178 Queen Anne Road for disposition
- * Transfer 246 Queen Anne Road for disposition

Mr. MacAskill moved to accept, recommend and place the following Articles in the 2024 Annual Town Meeting Warrant:

- * Annual Departmental Revolving Funds Authorization

Seconded by Mr. Handler.

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Mr. Howell noted, for the record, that he thinks that overall the usage of the Revolving Funds has been increased to the point where it's worth an examination about what could be put back in the Budget. He explained that this is why he will not be voting for it.

Vote 3:1 in favor with Mr. Howell voting nay.

Motion carried.

Mr. MacAskill moved to accept, recommend and place the following Articles in the 2024 Annual Town Meeting Warrant:

- * Annual Allocation for Local Cultural Council Grants
- * Fund Cape Cod Community Media Center
- * Transfer 172 Queen Anne Road for disposition
- * Transfer 178 Queen Anne Road for disposition
- * Transfer 246 Queen Anne Road for disposition

Seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

Mr. Powers referred to a memo that was included in the packet regarding a potential for 46 Articles. He reviewed the categories and how they are laid out. He noted for the record that when the two Special Purpose Stabilization Funds were established at Special Town Meeting in October of 2021, he had made statements to the audience that these required a 2/3s majority vote for the funds to be voted out of Special Fund. Governor Healey had filed legislation which became law in the fall of 2023 reducing the quantum of vote from 2/3s to a straight majority. Mr. Powers commented on previous conversations about a Sewer Assistance Program, asking for direction from the Select Board.

Mr. MacAskill replied that the Board of Water /Wastewater Commissioners have a line item for the Sewer Assistance Program in their Budget. He asked that Mr. Powers clarify that and get the language. He strongly suggested that the sale of the 1.5 million for the Queen Anne property be put on next week's Agenda and that they vote in time for Town Meeting that the money be put into a fund for land acquisition. He explained his reasons and also made suggestions for possible future land sales and uses.

Mr. Powers responded that there will be an opportunity for discussion under Funding for Budgets as it relates to the Capital Plan. He referred back to the memorandum, noting that there are no Article numbers associated with any Articles. He asked for the Board to offer guidance as to where they would want the Articles to fall in the Warrant.

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Ms. Kavanagh commented that they had discussed having the Petition Articles in the front end of the meeting.

Discussion followed with Board members giving opinions and offering suggestions on the placement of Petitions within the Warrant. They agreed that the Petitions should be addressed in the first night of Town Meeting and asked that Mr. Powers have his proposal next week based on the guidance just offered.

B. Fiscal Year 2025 Budget Items including:

- * Update and discussion on revenue sources available
- * Update and discussion on FY 2025 Capital Outlay Articles and funding sources
- * Update and discussion on potential changes to the draft FY 2025-2029 Capital Outlay Plan
- * Discussion on proposed Enhancements of Service requests relative to the Departmental Operating Budgets for Fiscal Year 2025

Mr. Powers noted that the Articles are essentially written and can be edited after the discussion on the Enhancement of Services. He referred to a memorandum in the packet, noting what information is included. At the request of the Board, Mr. Powers went through the documents, explaining each in detail. He also emphasized that the numbers are subject to change.

Board members asked questions, had discussions and made suggestions throughout Mr. Powers' detailed description of the documents.

Mr. Howell brought up the issue a policy regarding the distribution of fees, such as Golf fees. He asked what percentage was set aside for Capital Improvements.

Mr. Powers responded that regarding the Irrigation Project, there is a Receipts Reserved Fund. The Golf Improvement Fund is not one of the two Revolving Funds.

Kathleen Barrette, Finance Director was present, responded and explained that the intention of Golf Borrowing was to be funded by Golf Receipts.

Board discussion followed regarding holding back on items that can wait until fall and not rushing to add them to this May's Warrant.

Mr. Powers confirmed that these items are: 2.5 million for the Golf Department, the 1.5 million in the short term for the Department of Public Works and the 1.75 million for the Water Department. He also confirmed that the members of the Board agreed that the sale of land, receipts reserved for the sale of 276 Queen Anne will not be a source available for the Capital Plan for FY25.

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*Discussion on proposed Enhancements of Service requests relative to the Departmental Operating Budgets for Fiscal Year 2025

Mr. Powers referred to the pertinent pages in the memo and he explained the spreadsheet in detail.

Board members asked questions about specific entries. Discussion followed regarding the individual proposed Enhancements of Services and which of them are considered priority. Also discussed were items that could be moved to the Budget.

Mr. Powers stated for the record that the Administration team has been seeking a Human Resources Generalist and the Board has been talking about Generalist or Executive. The dollar amount therein is meant to support a Generalist, not an Executive.

Dave LeBlanc, Fire Chief and Craig Thornton, Deputy Fire Chief were present. They addressed and explained their requested Enhancement of Services.

Board members asked questions which Chief LeBlanc answered.

Chief LeBlanc also offered suggestions regarding overtime options they could use until the Fall Town Meeting. He emphasized that they are trying to staff for the bare minimum of call volume.

Board members expressed that the request will stay on the list of Enhancement of Services.

The Board went on to discuss other requests. Mr. MacAskill requested that the Town Administrator through the Department of Public Works Director look at the structure of the employees and give his reasons for the request.

Board members discussed the Rec and Youth request and expressed their opinions. Board members agreed to wait on this until fall to allow time to get more data.

Sharon Fleeger was present and suggested adding more specifics to the job description.

Ms. Kavanagh responded that the request is for a Program Specialist.

IX. NEW BUSINESS

A. Vote to approve and sign the Special Town Election Warrant to be held on April 9, 2024

Mr. MacAskill moved to approve and sign the Special Town Election Warrant to be held on April 9, 2024, seconded by Mr. Handler.

Vote 4:0 in favor. Motion carried.

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B. Approve a new 2024 Annual Common Victuallers license for Cape Chill Partners LLC d/b/a Dairy Queen Grill & Chill, 443 Route 28

Mr. MacAskill moved to approve a new 2024 Annual Common Victuallers license for Cape Chill Partners LLC d/b/a Dairy Queen Grill & Chill, 443 Route 28, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

C. Vote to send a letter of support for the Fiscal Year 2024 Housing Rehab Program

Mr. Handler moved to vote to send a letter of support for the Fiscal Year 2024 Housing Rehab Program, seconded by Mr. MacAskill.

Vote 4:0 in favor. Motion carried.

D. Harwich Accessibility Rights Committee Charge discussion; votes may be taken

Ms. Kavanagh gave a brief summary of the Harwich Accessibility Rights Committee (HARC) Charge.

Mr. Howell, Committee Liaison commented on the original function of HARC and their jurisdiction. He also noted issues that HARC could be addressing now.

Mr. Handler noted a meeting that he'd had with Donna Richardson and that she had expressed to him the Committee's needs. Mr. Handler also commented on the Committee Handbook and the Liaison's involvement with Committees. He also noted that HARC's job is ongoing and never done. He explained the Committee's concerns and questions.

Mr. MacAskill noted that the Committee would have to have a clear focus, a purpose and an understanding of the process.. He also noted that the Committee doesn't do the work on their list, the DPW does most of that work.

Board discussion followed regarding the Charge and what they want the Committee's responsibilities to be.

Mr. Howell will write the Charge. Board members will email their thoughts to Mr. Howell.

X. CONTRACTS

A. Approve a contract with Robert H. Lord Co. In the amount of \$84,588.00 for the replacement of bleachers at the Community Center

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Mr. Handler moved to approve the contract with Robert H. Lord Co. In the amount of \$84,588.00 for the replacement of bleachers at the Community Center, seconded by Mr. Howell.

Vote 4:0 in favor. Motion carried.

XI. TOWN ADMINISTRATOR'S REPORT

Mr. Powers referred to inquiries the Board members had received regarding Mooring Service Agents and the process therein. He gave an overview of the situation which includes a Request for Proposal (RFP). He noted the laws pertaining to the RFPs. He also noted that this is considered under the law, as a non-responsive response.

Mr. Howell commented that it is a license agreement and questioned the fairness and reasonableness of the price.

Mr. MacAskill thanked Chip for what he has done for the Town. He commented on the number of procurements done by the town and the importance of the application deadline. He also noted that rate studies are being done by the Harbormaster. Mr. MacAskill also commented that the Town of Harwich should, in the future, explore a Harbor Management Plan change which would require a public meeting for the purpose of allowing more than one mooring servicing agent.

Mr. Handler also expressed his thanks and noted the application deadline and the precedent that would be set with every procurement if they did not adhere to it.

Ms. Kavanagh affirmed that there is a legal process in place and they cannot change that process.

Chip Niehoff, owner of AGL Mooring was present and gave a history of his work for the town and the fees he has charged. He noted that the application did not have a due date and asked that the Board revisit the issue.

XII. SELECT BOARD'S MEMBER REPORT

No reports.

XIII. CORRESPONDENCE

XIV. ADJOURNMENT

Mr. MacAskill moved to adjourn, seconded by Mr. Handler.

Vote 4:0 in favor. Motion carried.

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Meeting adjourned.

Respectfully submitted,

Judi Moldstad
Board Secretary

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