

## SELECTMEN'S MEETING AGENDA\*

Donn B. Griffin Room, Town Hall

732 Main Street, Harwich, MA

**Executive Session 6:15 P.M.**

Regular Meeting 6:30 P.M.

Monday, November 19, 2018

### **REVISED AGENDA**

**POSTED ON 11/15/18 11:50 A.M.**

**RE-POSTED 11/16/18 10: 26 A.M.**

*\*As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.*

#### I. **CALL TO ORDER**

- II. **EXECUTIVE SESSION** - (1) Pursuant to M.G.L. c. 30A, §21(a)(6) to consider purchase, exchange, lease or value of real estate if the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body – 4 Central Avenue; (2) Pursuant to MGL c.30A §21(3) to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the town and the Chair so declares – *Viprino v. Harwich*

#### III. **PLEDGE OF ALLEGIANCE**

#### IV. **WEEKLY BRIEFING**

#### V. **PUBLIC COMMENTS/ANNOUNCEMENTS**

#### VI. **CONSENT AGENDA**

- A. Vote to confirm the appointment of Robert Doane as the Historic District/Historical Commission's representative to the Community Preservation Committee

#### VII. **PUBLIC HEARINGS/PRESENTATIONS** *(Not earlier than 6:30 P.M.)*

- A. Annual Meeting  
1. Housing Authority  
2. Water Commissioners  
B. Cold Brook Attenuation Project - video

#### VIII. **NEW BUSINESS**

- A. Second meters for homes that have irrigation systems - discussion  
B. Capital Outlay votes – update  
C. 2018 Holiday Hours  
D. Appointments to the Harwich Center Initiative Committee – terms expire on December 31, 2019  
1. Lincoln Hooper; 2. Paul Doane; 3. Lane Meehan; 4. Dan Wolf

#### IX. **CONTRACTS**

#### X. **OLD BUSINESS**

- A. Special Legislation – Water/Wastewater Commission Charter amendments  
B. 4 Central Avenue amendment  
C. Recruitment of Interim Housing Authority member discussion  
D. Parking Committee status

#### XI. **TOWN ADMINISTRATOR'S REPORT**

- A. IT update  
B. Affordable Housing Trust update  
C. CWSRF 4424 – Financing eligibility for construction of a sewer line to the Chatham wastewater system  
D. Supplemental Chapter 90 apportionment  
E. Departmental Reports

#### XII. **SELECTMEN'S REPORT**

#### XIII. **ADJOURNMENT**

*\*Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen's Office at 508-430-7513.*

**Authorized Posting Officer:**

\_\_\_\_\_  
Sandra Robinson, Admin. Secretary

**Posted by:** \_\_\_\_\_  
Town Clerk

**Date:** \_\_\_\_\_  
November 15, 2018

# Harwich Historic District & Historical Commission

732 Main Street, Harwich, MA 02645



ph: 508-430-7506 fax: 508-430-4703

November 8, 2018

Hon. Julie Kavanaugh, Chairperson  
And Members  
Board of Selectmen  
732 Main Street – Town Hall  
Harwich, MA 02645



Re: Community Preservation Committee Representative

Dear Ms. Kavanaugh & Members:

I am writing this letter to memorialize that the Harwich Historic District and Historical Commission (the "Commission") has elected Robert Doane to be its representative to the Community Preservation Committee ("CPC") and to ask that the Board of Selectmen vote to confirm his appointment.

Mr. Doane was elected to fill the vacancy created by Joseph Powers' resignation from the Commission and CPC.

Thank you in advance for your attention to this matter.

Very truly yours,

*Mary A. Maslowski*  
Mary A. Maslowski, Chairperson *PP ebarta*  
Historic District & Historical Commission



# Harwich Housing Authority

Telephone 508-430-2390

Fax 508-945-5666

P.O. Box 714, Harwichport, MA 02646

## ANNUAL REPORT OF THE HARWICH HOUSING AUTHORITY

### **TO: The Honorable Board of Selectmen and the Citizens of the Town of Harwich**

The office of the Harwich Housing Authority shares space with the Chatham Housing Authority and is located at 240 Crowell Road in Chatham. The office is open five days a week, 8am to 4pm, except for Fridays when we close at 3:30. Our Board consists of five members, we currently have two vacancies. We have not heard anything new concerning a tenant board member.

The mission of the Harwich Housing Authority is to provide affordable, decent, safe and sanitary housing through the maintenance of our existing units and the development of new units; to create an environment which enables residents to live responsibly and with dignity; to support residents in their effort to achieve self-sufficiency; to honor public commitments in a fiscally and ethically responsible manner; to create and maintain public confidence in the Authority's operations and staff; to ensure that the facilities owned and managed by the HHA are marketable to the community and are appealing to residents; to enable the HHA staff to improve their performance through appropriate vision, training, and career development; to establish performance goals that meet or exceed industry standards and that optimize the use of available resources to achieve our performance objectives; and to assist the Town, State and National governments in identifying and addressing housing needs.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD).

The Harwich Housing Authority operates a total of forty (41) units of state subsidized housing under three (3) different government subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has Twenty (21) scattered site family and elderly vouchers, these voucher amounts are based on income and pay for any portion of rent that exceeds 30% to 40% of household income. The state has revamped the program opening it up to a wider income base for eligibility. Other programs include the Massachusetts 705 Family Housing Program which consists of twelve (12) family units, two (2) two-bedroom units and ten (10) three-bedroom units, one which is wheelchair assessable, the rent for these apartments is based on 27% of Household income after deductions. The third is the Massachusetts 167 Program through the Department of Mental Health which has a total of eight (8) special needs units in a single building which is currently leased to VINFIN.

Through our Capital Planning Program, we have been able to replace windows in the Family housing over the past few years. We have one more apartment to do next year.

Projects being funded with Community Preservation Act funds approved by Harwich Town Meetings:

The Rental Assistance Program is still going strong and we have received \$300,000 in additional funds from the CPC at the May 2015 Town meeting. Currently we are assisting 13 households. We have assisted over 90 households since the program started. Under this program we offer assistance to qualified families by paying a portion of their rent each month (not to exceed \$350 per month) for a maximum of three years. We recertify them once a year and adjust their voucher accordingly. This program is designed to help people as they work towards becoming self-sufficient.

We continue to contract with the Chatham Housing Authority for management of the HHA. John Stewart and Tracy Cannon handle the daily activities of the HHA. David Chausse is our Maintenance Mechanic and works a part-time schedule with the HHA. We thank them for their service.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2018 and looks forward to a productive 2019. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

Board Members:

Vacant, State Appointee  
Sandra Woodbridge, Vice-Chair  
Randall Pond, Treasurer  
Judith Underwood  
Vacant

Staff:

John Stewart, Executive Director  
Tracy Cannon, Admin Assistant  
David Chausse, Maintenance Mechanic



CPC, TA and Capital Outlay Committee Recommendations		TOWN OF HARWICH CAPITAL BUDGET REQUEST SUMMARY (FY 20 TO 26)					Original 9/25/2018					11/15/2018		
Department	Project	ATM # P MY	Funding Source	BOS/CPC Approved	TA Rec	COC Rec	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Notes
<b>ADMINISTRATION</b>														
Admin	Harwich Center ADA Sidewalk Project		1A FC				\$ 450,000							
	Harwich Center ADA Sidewalk Project Grant		Grant				\$ 250,000							
Admin	Harwich Center Initiative							TBD						
Admin	Albro House - Renovations		1A	\$ -	\$ -			TBD						CPC - Historic/Housing(?)
Admin	Demolition/Remediation-203 Bank Street and Parking Lot Improvements		FC		\$ 60,000	\$ 60,000	\$ 60,000							
Admin	Walkway Reconstruction Rte 28 SAQ to Harwichport (Supplemental)		3B FC		\$ -	\$ -	\$ 450,000							Potential State Funds ADA/Massworks
Admin	Walkway Reconstruction Bank Street Center to Rte 28		2B		\$ -	\$ -	\$ -	\$ 450,000						
Admin	Insurance work to maintain Former West Harwich School on Bells Neck	MY	2B Oper.Bud.		\$ 20,000	Under \$50K	\$ 20,000	TBD						
Admin	School House Road Revision to Site Plan Expand Parking Lot	MY	FC				TBD	TBD						
Admin	Preparation and Utilization of Queen Anne Road Solar Farm Expansion		Other				TBD	TBD						
Admin	Updates to the Cultural Center Building (See Facility Maintenance)		1B											
Admin	Green/Fuel Efficient Fleet Replacement Schedule		Oper.Budget		\$ 27,000	Under \$50K	\$ 27,000	\$ 24,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	Part of Green Community Designation
ADMIN SUB-TOTAL				\$ -	\$ 107,000	\$ 60,000	\$ 1,257,000	\$ 474,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 1,881,000
<b>CEMETERY</b>														
Cemetery	Pet Burial Ground completion			Pet Revolv.	\$ 57,000	\$ 57,000	\$ 57,000							
Cemetery	Arbortuim Project Cemetery Mapping and Software	MY	1A Perptual Care	\$ -	\$ 30,110	\$ 30,110	\$ 30,110	\$ 100,000						Design FY 20 and Placeholder for FY21
Cemetery	Cemetery Operations Building - Office and/or Cremation Area		1A Pet.Rev.(Bond)	\$ -	\$ -	\$ -	\$ -	\$ 505,634						New Building Pet Revolving for Bonds
Cemetery	BLP 500 M2 Animal Cremation Retort (Cremation Device)		1A Pet Rev.(Bond)	\$ -	\$ -	\$ -	\$ -	\$ 95,664						New Device paid by Pet Revolving
Cemetery SUB-TOTAL					\$ 87,110	\$ 87,100	\$ 87,110	\$ 701,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 788,408
<b>COMMUNITY CENTER</b>														
Community Center	Roof Replacement- (See Facility Maintenance)		1B					\$ -	\$ -	\$ -				
Community Center	Generator Replacement (See Facility Maintenance)		1A					\$ -	\$ -	\$ -			\$ -	
COMMUNITY CENTER SUB-TOTAL					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>CONSERVATION</b>														
Conservation	Harwich Artificial Reef (Additional Project)		1B						\$ 250,000	\$ -				
Conservation	Shore Stabilization/Jetty Extension Red River Beach		1B CPC		\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	
CONSERVATION SUB-TOTAL				\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
<b>ENGINEERING</b>														
Engineering	MS4 Municipal Surface Drainage Plan and Improvements	MY	Oper.Bud.		\$ 40,000	\$ 40,000	\$ 40,000	\$ 100,000	\$ 100,000	\$ 100,000				Mapping FY 20/Improvements 3 years
Engineering	Crossing Lights - Depot Street North		CPC-UN/Rec	\$ -	\$ 27,000	Under 50K	\$ 27,000							CPC - Recreation
ENGINEERING SUB-TOTAL					\$ 67,000	\$ 40,000	\$ 67,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 367,000
<b>FACILITY MAINTENANCE-DPW</b>														
Facility Main.-DPW	Implement Facilities Wide ADA Compliance Plan Improvements	MY	1B FC		\$ 20,564	\$ 20,564	\$ 20,564	\$ 11,605	\$ 75,235					
Facility Main.-DPW	Energy Management System Brooks Library HVAC		1B					\$ 65,000						
Facility Main.-DPW	Community Center - Replace Two A/C Compressors		1B FC		\$ 20,000	Under \$50K	\$ 20,000							
Facility Main.-DPW	Highway Barn Metal Roof- Insulation		1B FC		\$ 260,750	\$ 260,750	\$ 260,750							
Facility Main.-DPW	DPW Facilities and Mechanic Shop (Formerly Shop Only)		1B				\$ -					\$ 1,200,000		
Facility Main.-DPW	DPW Air Quality Retro-Fit		1B				\$ -	\$ 75,000						
Facility Main.-DPW	Brooks Library Roof		1B					\$ 135,000						
Facility Main.-DPW	Cultural Center - Boiler Replacement		1B					\$ 160,000		\$ -	\$ -			
Facility Main.-DPW	Cultural Center - Window Replacement Sash Windows that Failed		1B					\$ -	\$ 200,000		\$ -	\$ -		
Facility Main.-DPW	Cultural Center - Window Replacement -Casements and Picture Windows		1B					\$ -	\$ -	\$ 200,000	\$ -	\$ -		
Facility Main.-DPW	Community Center Generator		1B					\$ 105,000						
Facility Main.-DPW	Community Center Remove and Replace Privacy Fence		1B					\$ 52,000						
Facility Main.-DPW	Community Center 3 Condensing Units and Air Handlers		1B						\$ 275,000					
Facility Main.-DPW	Community Center Roof Replacement		1B							\$ 240,000				
Facility Main.-DPW	Library Boiler Replacement		1B								\$ 120,000	\$ -		
Facility Main.-DPW	Community Center Boiler Replacement		1B								\$ 120,000	\$ -		
FACILITY MAINTENANCE SUB-TOTAL					\$ 301,314	\$ 281,314	\$ 301,314	\$ 286,605	\$ 392,235	\$ 475,000	\$ 440,000	\$ 240,000	\$ 1,200,000	\$ 3,335,154



Department	Project	ATM #	P	Funding Source	BOS/CPC Approved	TA Rec	COC Rec	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Notes
FIRE															
Fire	Phase 3 Townwide FY 20/Police and Fire Radio System (Phased)	MY	1	FC		\$ 40,000	Under \$50K	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FY 20 Phase 3 Town Radio System
Fire	Phase 3 Townwide FY 20/Police and Fire Radio System (Phased)	MY	1	FC		\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	State Radio 5 years at \$200K
Fire	Lockers HQ					\$ -	\$ -	\$ -	\$ 60,000						
Fire	Ambulance Replacement Program					\$ -	\$ -	\$ -	\$ 368,225		\$ 385,636		\$ 405,969		
Fire	Auto Extracation Equipment - (Town Funded Portion)			FC		\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -					
Fire	Auto Extracation Equipment - (Federal/State Grant Funded Portion)			GRANT		\$ 95,000	\$ 95,000	\$ 95,000	\$ -	\$ -					
Fire	Air Pack Replacement Program - (Town Funded Portion)					\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -				
Fire	Air Pack Replacement Program - (Federal/State Grant Funded Portion)					\$ -	\$ -	\$ -	\$ 380,000	\$ -	\$ -				
Fire	Pumper Truck Replacement Scheduled		1	DE		\$ 600,000	\$ 600,000	\$ 600,000	\$ -						
Fire	Ladder Truck Replacement		1							\$ -	\$ -	\$ 1,400,000			Moved from FY 22 to FY 24
FIRE SUB-TOTAL						\$ 740,000	\$ 700,000	\$ 740,000	\$ 1,028,225	\$ 200,000	\$ 586,636	\$ 1,600,000	\$ 605,969	\$ -	\$ 4,760,830
GOLF															
Golf	Landscape Reclamation and Major Tree Removal		1	Golf Improv.		\$ 35,000	Under \$50K	\$ 35,000	\$ -						
Golf	Bunker Renovation (Various Locations on course)		1	Golf Improv.		\$ 75,000	\$ -	\$ 75,000							
Golf	Build New Cart Path (Hole #1&10, FY 20;#10 FY20, #6 FY 20 (\$24K) #1 FY 21)		1	Golf Budget		\$ 50,000	\$ -	\$ 50,000	\$ 10,000						
Golf	Various Mowing Equipment per Lease		MY	Golf Budget		\$ 87,050	\$ -	\$ 87,050	\$ 87,050	\$ 87,050	\$ 87,050	\$ 87,050			Lease - Capital
Golf	Improvements to Net at Driving Range		1	Golf Funds		\$ -	\$ -	\$ -	\$ 28,000	\$ 30,000					
Golf	New Tee Box Improvements (Two Year Project)		1	Golf Funds		\$ -	\$ -	\$ -	\$ 115,000	\$ 115,000					
Golf	Golf Course Irrigation Update		1	Golf Funds		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
GOLF SUB-TOTAL						\$ 247,050	\$ -	\$ 247,050	\$ 240,050	\$ 232,050	\$ 162,050	\$ 162,050	\$ 75,000	\$ 75,000	\$ 1,193,250
HARBORMASTER															
Harbormaster	Wilson Dock Landside Improvements		1B	FC		\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -					
Harbormaster	Herring River Ramp Replacement (Study, Design and Construction)		1A			\$ -	\$ -	\$ -	\$ 15,000	\$ 200,000					
Harbormaster	Allen Harbor Jetty Reconstruction (Study, Design and Construction)		1A	FC		\$ 57,000	\$ 57,000	\$ 57,000	\$ 2,000,000	\$ -					
Harbormaster	SAQ Harbor North & East Bulkhead (Offloading Area) Reconstruction		1A			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 1,500,000			
Harbormaster	Wychmere Outer Harbor Dredging		1B			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000				
Harbormaster	Round Cove Bulkhead Replacement (Study, Design and Construction)		1A			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 400,000			
Harbormaster	Harbormaster Truck Replacement		1A			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000			
HARBORMASTER SUB-TOTAL						\$ -	\$ 127,000	\$ 127,000	\$ 2,000,000	\$ 15,000	\$ 200,000	\$ 540,000	\$ 550,000	\$ 1,540,000	\$ 4,972,000
LIBRARY															
Library	Library Interior Modifications/Renovations		A			\$ -	\$ -	\$ -	\$ 40,000			\$ 150,000			
Library	Brooks Library Sidewalk Repair and Streetscape (Part of Restoration)		1A	FC		\$ 90,000	\$ 90,000	\$ 90,000	\$ -						
LIBRARY SUB-TOTAL						\$ 90,000	\$ 90,000	\$ 90,000	\$ 40,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 280,000
NATURAL RESOURCES															
Natural Resources	Seymour's Pond Restoration (See Wastewater)		1A	CPC-OS/Un.	\$ -	\$ -	\$ -								CPC-OS
Natural Resources	Ford F-150 for Natural Resources Dept		1	FC		\$ -	\$ -		TBD						
NATURAL RESOURCES SUB-TOTAL						\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PLANNING															
Planning	Housing Trust/PT Housing Coordinator (\$300K for Trust & \$40K for PT Co.)		1	CPC-Housing	\$ -	\$ 340,000	\$ 340,000	\$ 340,000	TBD	TBD	TBD	TBD	TBD	TBD	CPC-Housing
Planning	Local Comprehensive Plan Update			GRANTS		\$ -	\$ -	\$ -							
Planning	Local Comprehensive Plan Update		2	FC		\$ 200,000	\$ 200,000	\$ 200,000							
PLANNING SUB-TOTAL						\$ 540,000	\$ 540,000	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540,000
POLICE															
Police	Taser Replacement (5 year Program - 2 of 3 years to Pay)			FC		\$ 14,910	Under \$50K	\$ 14,910	\$ 14,910		\$ -	\$ 37,000	\$ 15,000	\$ 15,000	
Police	Replacement of Bullet Resistant Vests (Town Portion (Project 60%))					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000				
Police	Replacement of Bullet Resistant Vests (Federal 40% State ? Has been 40%)					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000				
Police	Traffic Speed Monitoring Radar			FC		\$ 26,400	Under \$50K	\$ 26,400							
Police	Ballistic Helmets					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000			
Police	Digital Fingerprint Machine (Normal Replacement)					\$ -	\$ -	\$ -	\$ -	\$ 30,000					
Police	Electronic Sign Board					\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,000				
POLICE SUB-TOTAL						\$ 41,310	\$ -	\$ 41,310	\$ 14,910	\$ 30,000	\$ 40,000	\$ 61,000	\$ 15,000	\$ 35,000	\$ 237,220

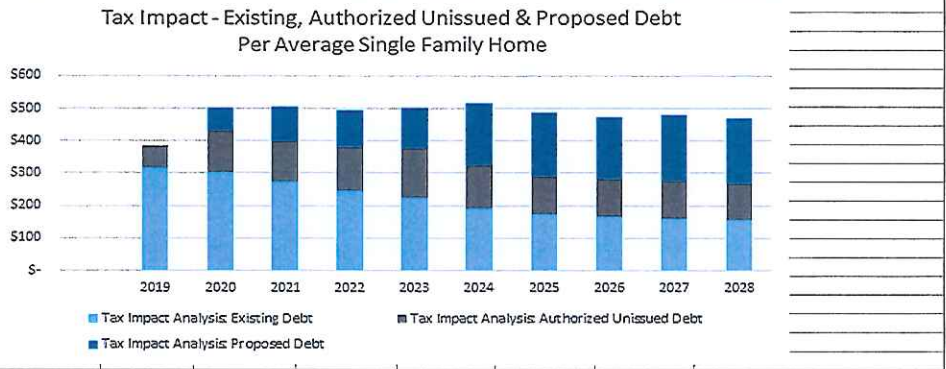
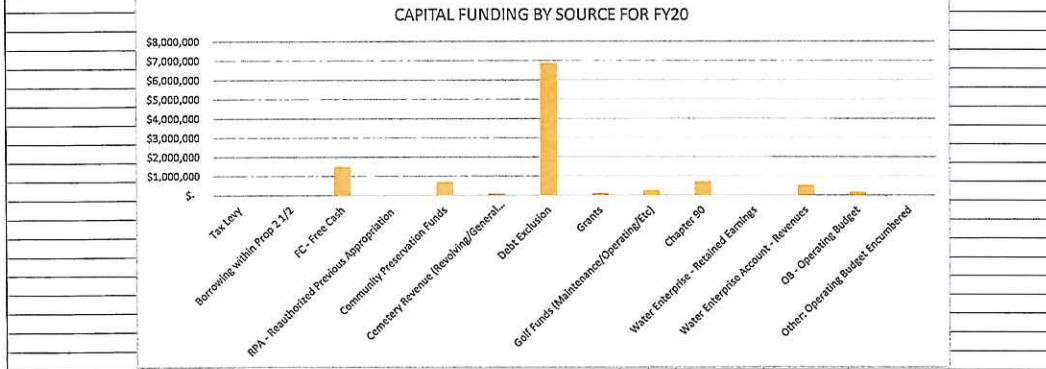
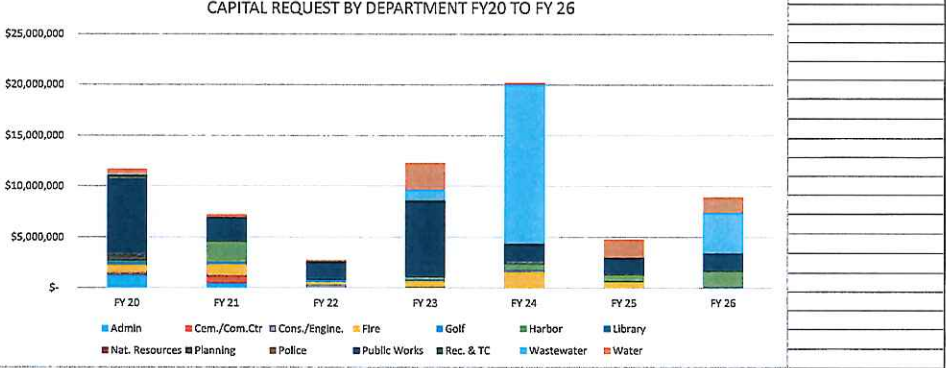


Department	Project	ATM #	Funding Source	BOS/CPC Approved	TA Rec	COC Rec	FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Notes
<b>PUBLIC WORKS</b>														
Public Works	5 Year Road Maintenance Plan	1B	DE		\$ 700,000	\$ 700,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	\$ 1,400,000	
			Ch. 90		\$ 700,000	\$ 700,000								
Public Works	West Harwich Route 28 Design(\$125K in FY 20 & Construction via Fed Funds)		Incl. in 5-Yr Pl.		\$ -	\$ -			\$ -	\$ 50,000				Design Questions for FY 23
	West Harwich Route 28 Design(Construction via Fed Funds)		TIP Fed Grant						\$ -	\$ 5,600,000				
Public Works	Lower County Road (Maintenance /Not Federal TIP Funds)	1	DE		\$ 5,560,475	\$ 5,560,475	\$ 5,560,475							Local Funding not TIP request
Public Works	Route 39/Pleasant Bay Road Roundabout (If Needed)	1A			\$ -	\$ -	\$ 600,000							Delay because other actions
Public Works	Highway Barn Metal Roof- Insulation (See Facility Maintenance)	1												
Public Works	Mobile Lifting System for Large Vehicles	1	FC		\$ 90,475	\$ 90,475	\$ 90,475							
Public Works	Ford F-350 Dump Truck - #42	3	FC		\$ 80,000	\$ 80,000	\$ 80,000							
Public Works	PUP Trailer	4	FC		\$ 40,000	Under \$50K	\$ 40,000							
Public Works	2 - C&D Trailers (\$75,000 each)	2	FC		\$ 150,000	\$ 150,000	\$ 150,000							
Public Works	Johnston Sweeper Body and Pony Motor - Highway #30	1	FC		\$ 125,000	\$ 125,000	\$ 125,000							
Public Works	Vehicle Listing (FY 21 to 26) Summary	E1					\$ -	\$ 355,000	\$ 325,000	\$ 320,000	\$ 325,000	\$ 320,000	\$ 355,000	
<b>PUBLIC WORKS SUB-TOTAL</b>					\$ 7,445,950	\$ 7,405,950	\$ 7,445,950	\$ 2,355,000	\$ 1,725,000	\$ 7,370,000	\$ 1,725,000	\$ 1,720,000	\$ 1,755,000	\$ 24,095,950
<b>REC &amp; YOUTH</b>														
Rec & Youth	Town Beach Lifeguard Stands	3	CPC-Rec		\$ 37,950	Under \$50K	\$ 37,950							CPC - Rec
Rec & Youth	Pleasant Road Beach Parking Lot Paving/Overlay	2	FC		\$ 112,000	\$ 112,000	\$ 112,000	\$ -	\$ -		\$ -			
Rec & Youth	Sand Pond Restrooms and Playground Improvements		CPC-Rec		\$ 125,000	\$ 125,000	\$ 125,000	TBD			\$ -			CPC - Rec
Rec & Youth	Whitehouse Field Scoreboard Replacement/Safety Netting	1	CPC-Rec		\$ 55,000	\$ 55,000	\$ 55,000							CPC - Rec
Rec & Youth	Red River Beach Bulkhead (22) and Restroom Renovations (23)	1B							TBD	\$ 125,000				
Rec & Youth	Cahoon Road Beach Restroom									\$ -	\$ 125,000			
<b>RECREATION AND YOUTH SUB-TOTAL</b>					\$ 329,950	\$ 292,000	\$ 329,950	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ 579,950
<b>TOWN CLERK</b>														
Town Clerk	Records Retention - Contracting out Records Review and Reduction (TH)	1	CPC - Historic		\$ -	Under \$50K		TBD						
Town Clerk	Voting Machines - Updates and Enhancements	1							\$ 32,500					
<b>TOWN CLERK SUB-TOTAL</b>					\$ -	\$ -	\$ -	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500
<b>WASTEWATER</b>														
Wastewater	DHY Community Partnership - CWMP Revisions						TBD			CWMP PHASE 3				DHY Comm.Partnership will impact
Wastewater	Harwich Wastewater Treatment Plant DN (2026) & DC (2027)	1A	DE*		\$ -	\$ -	\$ -	\$ -				\$ 4,000,000		FY 27 Construction \$43.0 million
Wastewater	Wastewater Outreach /Coordinator	2	FC		\$ 25,000	\$ 25,000	\$ 100,000							
Wastewater	Wastewater Outreach /Coordinator		Oper.Bud.		\$ 75,000	\$ 75,000								
Wastewater	CWMP Phase 3 Pleasant Bay(North)Watershed Collection Sys. Des. & Con.	1A	DE*		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 15,300,000		\$ -	North portion in FY 22/24
Wastewater	Evaluate Phosphorus issues in Seymour Pond & Restoration	1C	CPC-Op.Sp.		\$ -	\$ -	\$ -	\$ -	\$ 70,000	\$ 330,000			\$ -	
<b>WASTEWATER SUB-TOTAL</b>					\$ 100,000	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ 1,070,000	\$ 15,630,000	\$ -	\$ 4,000,000	\$ 20,800,000
<b>WATER</b>														
Water	Pleasant Lake Tank - Fill Pipe Replacement	1B	Water		\$ 300,000	\$ 300,000	\$ 300,000							
Water	T1 Generator at Main Treatment Facility	1	Water		\$ 65,000	\$ 65,000	\$ 65,000							
Water	Purchase John Deer 35D	1	Water		\$ 64,000	\$ 64,000	\$ 64,000							
Water	New Water Source North Harwich Exploration and Development (D&C)	1B			\$ -	\$ -	\$ -	\$ 250,000		\$ 500,000	\$ -			
Water	2019 Ford Super Duty F-550 Replace Truck 9 including Dump Body	1	Water		\$ 76,551	\$ 76,551	\$ 76,551							
Water	Rte 28 Water Main Replacemnt/Lothrop Area Design (22) Construction (23)	1B							\$ 100,000	\$ 2,000,000				
Water	Station 8 Generator	1			\$ -	\$ -			\$ 50,000	\$ -	\$ -			
Water	Various Access Road Pavement	3C								\$ 175,000				
Water	Pleasant Lake Avenue Tank Rehabilitation	1							\$ -	\$ -	\$ 1,750,000	\$ -		
Water	Phase 1 Discontinuity of Pipes per Masterplan 6,450 ft of Pipe	1B							\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	
Water	Construction/Renovation Asbestos Pipe Project												TBD	
Water	Vehicle Replacements ( Replace F-259 & Ranger in FY 23 and Tr 11 in (25))	1			\$ -	\$ -				\$ 125,000		\$ 75,000		
<b>WATER SUB-TOTAL</b>					\$ 505,551	\$ 505,551	\$ 505,551	\$ 250,000	\$ 150,000	\$ 2,625,000	\$ 175,000	\$ 1,825,000	\$ 1,500,000	\$ 8,550,722
<b>GRAND TOTALS</b>					\$ 10,829,235	\$ 10,328,915	\$ 11,979,235	\$ 7,490,088	\$ 3,156,785	\$ 12,783,686	\$ 20,638,050	\$ 5,060,969	\$ 10,135,000	\$ 100,609,437
Non-Town/Private	CPC Applications			Under \$50K	\$ 241,260	Excludes Items under \$50K								
Brooks Academy	Basement Rehabilitation for storage of Historic Documents		CPC		\$ -	\$ -	\$ 130,000							CPC - Housing
CDP	Cape Housing Institute		CPC		\$ -	\$ -	\$ 7,500							
<b>GRAND TOTAL INCLUDING Non-Town</b>					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Non-Town/Private	TOTAL CPC Requests						\$ 137,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	



Department	Project	ATM		Funding Source	#OS/CPC Approved	TA Rec	Fiscal Year							Notes	
		#	P				FY 20	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26		
<b>Funding Summary</b>															
Tax Levy						\$ -	Admin	\$ 1,257,000	\$ 474,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	
Borrowing w/in Prop 2 1/2						\$ -	Cem./Com.Ctr	\$ 87,110	\$ 701,298	\$ -	\$ -	\$ -	\$ -	\$ -	
FC - Free Cash						\$ 1,487,099	Cons./Engine.	\$ 167,000	\$ 100,000	\$ 350,000	\$ 100,000	\$ -	\$ -	\$ -	
RPA - Reauthorized Previous Appropriation						\$ -	Facility Main.	\$ 301,314	\$ 286,605	\$ 392,235	\$ 475,000	\$ 440,000	\$ 240,000	\$ 1,200,000	
<b>Community Preservation Funds</b>						\$ 684,950	Fire	\$ 740,000	\$ 1,028,225	\$ 200,000	\$ 586,636	\$ 1,600,000	\$ 605,969	\$ -	
<b>Cemetery Revenue (Revolving/General Fund and Debt Exclusion)</b>						\$ 87,110	Golf	\$ 247,050	\$ 240,050	\$ 232,050	\$ 162,050	\$ 162,050	\$ 75,000	\$ 75,000	
<b>Debt Exclusion</b>						\$ 6,860,475	Harbor	\$ 127,000	\$ 2,000,000	\$ 15,000	\$ 200,000	\$ 540,000	\$ 550,000	\$ 1,540,000	
<b>Grants</b>						\$ 95,000	Library	\$ 90,000	\$ 40,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	
Golf Funds (Maintenance/Operating/Etc)						\$ 247,050	Nat. Resources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chapter 90						\$ 700,000	Planning	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Water Enterprise - Retained Earnings						\$ -	Police	\$ 41,310	\$ 14,910	\$ 30,000	\$ 40,000	\$ 61,000	\$ 15,000	\$ 35,000	
Water Enterprise Account - Revenues						\$ 505,551	Public Works	\$ 7,445,950	\$ 2,355,000	\$ 1,725,000	\$ 7,370,000	\$ 1,725,000	\$ 1,720,000	\$ 1,755,000	
OB - Operating Budget						\$ 162,000	Rec. & TC	\$ 329,950	\$ -	\$ 32,500	\$ 125,000	\$ 125,000	\$ -	\$ -	
Other: Operating Budget Encumbered						\$ -	Wastewater	\$ 100,000	\$ -	\$ -	\$ 1,070,000	\$ 15,630,000	\$ -	\$ 4,000,000	
<b>Confirmation Total</b>						\$ 10,829,235	Water	\$ 505,551	\$ 250,000	\$ 150,000	\$ 2,625,000	\$ 175,000	\$ 1,825,000	\$ 1,500,000	GRAND TOTAL SEVEN YEARS
							<b>TOTAL</b>	\$ 11,979,235	\$ 7,490,088	\$ 3,156,785	\$ 12,783,686	\$ 20,638,050	\$ 5,060,969	\$ 10,135,000	\$ 100,609,437

Category	Item	Amount	Notes
<b>FREE CASH</b>	<b>Available Free Cash</b>	\$ 3,492,074	<b>Community Preservation</b>
Capital Budget Items	V	\$ 1,487,099	Available (11/1/18*)
Monomoy Capital Assess. Plus others	5	\$ 250,000	UND./Rec. \$ 990,927
Snow and Ice	11	\$ 500,000	Open Sp. \$ 335,716
OPEB	66	\$ 500,000	Historic \$ 412,044
Cultural Center Operations Subsidy	10	\$ 125,000	Housing \$ 480,295
Stabilization	65	\$ 500,000	<b>TOTAL \$ 2,218,982</b>
Chamber of Commerce	60	\$ 30,000	<b>REQUEST TOTALS</b>
Libraries	59	\$ 20,000	UND./Rec.
Cultural Council	61	\$ 3,600	Open Sp.
Operating Small Capital Items	12	\$ 50,000	Historic
Prior Years Unpaid Bills	67	\$ 10,000	Housing
Available Balance		\$ 16,375	<b>TOTAL \$ -</b>
<b>TOTAL ALLOCATED</b>		\$ 3,475,699	<b>Funding CPC Voted</b>
			UND./Rec \$ - \$ 990,927
			Open Sp. \$ - \$ 335,716
			Historic \$ - \$ 412,044
			Housing \$ - \$ 480,295
			<b>TOTAL \$ - \$ 2,218,982</b>
			Variant by Cat.
			UND./Rec \$ - \$ 990,927
			Open Sp. \$ - \$ 335,716
			Historic \$ - \$ 412,044
			Housing \$ - \$ 480,295
			<b>TOTAL \$ - \$ 2,218,982</b>
			CPC Variant from Requests to Available Funding \$ 2,218,982
			CPC Variant from Town Administrator Suggested Allocation \$ 2,218,982
			*Available Revenue includes FY 2018 and Partial FY 18 Collection and Turnbacks





## MEMO

TO: Board of Selectmen

FROM: Christopher Clark, Town Administrator

RE: 2018 Holidays

DATE: November 19, 2018

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I am asking the Board of Selectmen to consider granting one and a half (1.5) days as Selectmen's holidays for Town employees, please see below:

- November 19<sup>th</sup> - as the day before Thanksgiving it is one of the most traveled days of the year, the request is for a half day for Town employees.
- December 24<sup>th</sup> - Christmas Eve is on a Monday this year, and the request is to allow a full-day Monday off for Town employees

On behalf of the Town employees, I thank you for your consideration.

**INTERVIEWS – Wednesday, November 14, 2018 – 9:00 am**

APPLICANT:

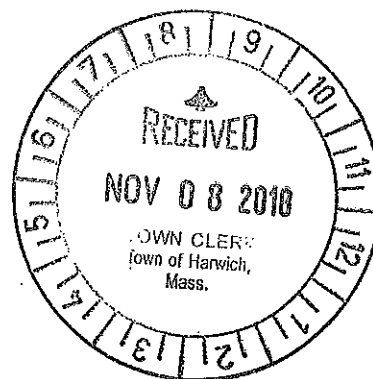
VACANCY

TERM

Lincoln Hooper	Harwich Center Initiative Committee	Full Member - Term expire on December 31, 2019
Paul Doane	Harwich Center Initiative Committee	Full Member - Term expire on December 31, 2019
Lane Meehan	Harwich Center Initiative Committee	Full Member - Term expire on December 31, 2019
Dan Wolf	Harwich Center Initiative Committee	Full Member - Term expire on December 31, 2019



Selectmen's Interview/Nominations Subcommittee  
Selectmen's Office, Town Hall  
Wednesday, November 14, 2018  
9:00 a.m.



AGENDA

I. CALL TO ORDER

II. NEW BUSINESS

- A. Interview applicant(s) for various committee vacancies including, but not limited to:
  - 1. Harwich Center Initiative Committee
- C. Miscellaneous discussion regarding appointments and/or procedure

III. ADJOURNMENT

*\*Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business."*

*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Selectmen's Office at (508) 430-7512 ext. 2*

Authorized Posting Officer:

Posted by: Paula West  
Assist. Town Clerk

Sandra Robinson  
Sandra Robinson, Admin. Secretary

Date: November 8, 2018

## M.G.L./CHARTER/BY-LAW AMENDMENTS

### AMEND THE TOWN OF HARWICH - CHARTER TO CHANGE THE NAME OF WATER COMMISSION TO WATER/WASTEWATER COMMISSION

ARTICLE 38: To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend Chapters 6 and 10 of the Town Charter, which amendment will be subject to approval by the voters at the 2019 Annual Town Election, as set forth below, with strikethrough text to be deleted and bold text to be inserted:

1. Amend Chapter 6, subsection 6-1-1, General Provisions, as follows:

6-1-1 The officers and town agencies to be elected by vote of the town shall be: a moderator, a town clerk, a board of selectmen as provided in chapter 3, members of the Monomoy regional school district committee, a water and wastewater commission, a board of library trustees, and a housing authority.

2. Amend Chapter 6, Section 6, Water Commission, as follows:

#### Section 6. Water and Wastewater Commission

6-6-1 A water **and wastewater** commission of ~~3~~ **5** members shall be elected for 3-year overlapping terms.

6-6-2 The water **and wastewater** commission shall possess and exercise all powers given to ~~this the~~ **the board of water commissioners** under chapter 165 of the acts of 1935, **and boards of sewer commissioners under chapter 83 of the General Laws. The water and wastewater commission shall be responsible for the administration, maintenance and operation of the water and sewer systems and facilities.**

6-6-3 The **water and wastewater** commission shall appoint a water **and wastewater** superintendent, and **such officer shall work cooperatively with** ~~shall request this officer to cooperate with, and be responsive to, requests from the town administrator's office.~~

6-6-4 **Notwithstanding any other provision of this section to the contrary, the board of selectmen shall be responsible for the design and construction of the town sewer systems and for implementation of the comprehensive wastewater management plan.**

3. Amend Chapter 10, Additional Provisions, by inserting the following new section:

#### **Section 4. Water and Wastewater Commission Transition**

10-4-1 **The vote of the May 7, 2018 Annual Town Meeting to amend the Section 6 of the Town Charter shall take effect upon approval by the voters at the 2019 Annual Town Election ("amendment").**

10-4-2 **As of the effective date of the amendment, the water commission shall have the additional powers, duties and responsibilities of a sewer commission under the general laws, except as otherwise specified in the amendment. No contracts or liabilities in force on the effective date of the amendment shall be affected by the expansion of the powers and duties of the water commission, and the newly established water and wastewater commission shall in all respects be the lawful**

**successor of the water commission. All records, property and equipment whatsoever of the water commission shall be assigned to the water and wastewater commission, and any appropriation for the operations of such water commission and water system, and for the sewer system, shall, following initial approval by the town administrator, be available for expenditure by the water and wastewater commission consistent with the purposes for which such funds were appropriated.**

**10-4-3 Any incumbent elected water commissioner shall serve as a member of the water and wastewater commission for a period equivalent to the remainder of their elected term, and shall be entitled to have the words "candidate for re-election" appear next to their name on the ballot if they choose to run for election to the water and wastewater commission while serving in that capacity. At the first annual town election held after the effective date of this Charter amendment, two additional offices of water and wastewater commissioner shall be included on the election warrant, one for a two-year term and one for a three-year term; provided, however, that until said election, the water and wastewater commission shall be deemed to consist of three members.**

And to act fully thereon. By request of the Board of Selectmen and Water Commissioners.

**FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. THIS VOTE IS NEEDED TO TRANSITION THE WATER COMMISSION OF THREE MEMBERS TO A WATER AND WASTE WATER COMMISSION OF FIVE MEMBERS TO OVERSEE THE OPERATION OF BOTH THE WATER AND WASTER WATER DEPARTMENTS. VOTE: YES-5, NO-0.**



**TOWN OF HARWICH  
NOTICE OF VACANCY  
HARWICH HOUSING AUTHORITY  
ALL APPLICANTS WILL BE CONSIDERED**

The Harwich Board of Selectmen and the Harwich Housing Authority (HHA) is interested in appointing an *Interim member* to the Harwich Housing Authority. The term of this appointment is effective from May 2018 until the Annual Election in May 2019.

The Harwich Housing Authority manages a small number of affordable rental housing units. The HHA members are charged with oversight of the activities of the HHA staff. The HHA seeks to promote and support the creation of additional affordable rental units in the community and may participate in new initiatives to accomplish that objective.

The HHA meets the last Tuesday of most months at 6:30 PM in the Town Hall Library. The primary responsibility of members is to attend and participate in those meetings.

**TO APPLY:** All those having an interest in serving on this committee can fill out a Citizens Committee Vacancy Form available at the Office of Selectmen, 732 Main Street, Harwich or on the Selectmen's Home Page on the Town website.

Harwich Board of Selectmen  
The Harwich Housing Authority

The Cape Cod Chronicle  
Oct. 18, 2018

Continued on Next Page

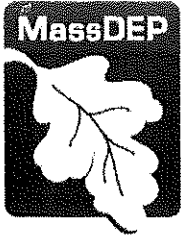
## **Town of Harwich Ad Hoc Harwich Port Parking Committee**

**Background** In recent years the Village of Harwich Port has experienced municipal parking problems which have impacted local public ways. These problems are not uniformly felt throughout the area during all times or seasons. Nonetheless, the problem is cause for concern for the local residents and businesses worrying about parking availability and safety as parked cars overflow onto local roads and private parking facilities.

**Ad Hoc Committee membership and terms.** The committee shall consist of 7 members as follows: The Town Planner, The Chamber of Commerce Executive Director, Two (2) members of the local business community, and Three (3) local residents. As this is not a standing committee, appointments thereto shall not exceed August 31, 2019, prior to which recommendations shall be developed, presented and discussed with the Board of Selectmen.

**Charge.** The committee shall explore the most impacted areas of Harwich Port. When studying the scope of the problem, the committee shall give due consideration to stress factors, including seasonal variations in parking patterns, changes to parking patterns in the daytime versus the night and event-driven parking. In the course of considering recommendations, the committee shall explore alternate municipal parking availability throughout all the Villages of Harwich, efficient short term movement of people via vans, trolleys or bus accommodations, bicycling and/or walking from remote parking sites and seasonal parking time limits and/or fees. As part of the problem is caused by the increasing popularity of Harwich Port as a resort and its vibrant dining and shopping options, due consideration must be given to solutions which will not impede such activities but rather make them integrate better into daily life.

**Meetings and Recommendations.** The committee shall meet at sufficient intervals to submit a report no later than May 15<sup>th</sup> of 2019, but shall meet no less than once a month to that end. Periodic status reports shall be made to the Board of Selectmen at no less than 60 days intervals.



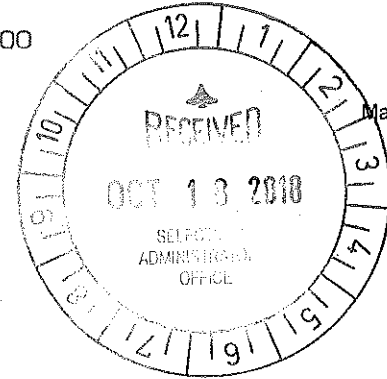
Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

# Department of Environmental Protection

One Winter Street Boston, MA 02108 • 617-292-5500

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor



Matthew A. Beaton  
Secretary

Martin Suuberg  
Commissioner

October 15, 2018

Mr. Christopher Clark,  
Town Administrator  
Town Hall  
732 Main Street  
Harwich, MA 02645

Subject: CWSRF 4424  
0% Interest Rate Financing Eligibility

Dear Mr. Clark:

The Massachusetts Department of Environmental Protection (MassDEP) Division of Municipal Services (DMS) has completed review of the above referenced project and is pleased to inform you that this project has received *conditional* approval for 0% interest rate financing through the Clean Water State Revolving Fund (CWSRF). The sections below summarize the project's compliance with the specific program conditions that need to be met for final approval of eligibility for 0% interest rate loan financing.

### Project Background

The Town of Harwich is eligible to receive a State Revolving Fund (SRF) loan from the Clean Water Trust (CWT) for the construction of a sewerage line to the Town of Chatham wastewater system. The proposed wastewater project is on the final 2018 Clean Water Intended Use Plan (IUP). As outlined in the submitted application for financing, the project consists of the construction of a sewer collection system for the Harwich Pleasant Bay Watershed. Wastewater will flow to the Town of Chatham's Water Pollution Control Facility. The two towns have signed an Intermunicipal Agreement (IMA) for up to three hundred thousand gallons per day (0.300 mgd). MassDEP regulations allows wastewater projects that are primarily for nutrient reduction to receive 0% interest rate loan financing for the nutrient related portion of the project. Work

This information is available in alternate format. Call Michelle Waters-Ekanem, Diversity Director, at 617-292-5751. TTY# MassRelay Service 1-800-439-2370  
MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

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identified and approved by MassDEP and/or the Secretary of Energy and Environmental Affairs. LUCs can be adopted through enactment of a by-law or through amendments to existing sewer use rules and regulations.

3

Approved LUCs must be in place prior to the finalization of the loan for the project (at project completion). DMS will work with the Town directly to review a draft LUC to ensure compliance prior to providing final approval of this requirement. DMS will forward a finalized LUC to the Massachusetts Housing and Community Development for review and comment. Upon approval, provided by DMS to the Town of Harwich, the Board of Sewer Commissioners may hold a public hearing and approve the proposed regulation at that time.

A draft LUC was provided to this office for review and comment, but has been found to be insufficient at this time. The LUC references not only the planned flows to Chatham, but also wastewater flows for a potential, future wastewater treatment facility in the town. In addition, the draft LUC regulation has not been reviewed for comment by the Department of Housing and Community Development (DHCD). DMS will work directly with Town personnel on these proposed regulatory changes to expedite the process and get the LUC in proper form to approve. Please have your town representative contact Patrick E. Rogers of my staff at (508) 946 5779 or [patrick.rogers@state.ma.us](mailto:patrick.rogers@state.ma.us) to complete the LUC requirement.

If there are any questions or concerns regarding this matter, please do not hesitate to contact me directly.

Sincerely,



Steven J. McCurdy, Director  
Division of Municipal Services

cc: Ashraf Gabour, DMS Boston  
Brian Dudley, DEP SERO  
David Young, CDMSmith



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Stephanie Pollack, MassDOT Secretary & CEO

**massDOT**  
Massachusetts Department of Transportation

October 23, 2018

Christopher Clark  
Town Administrator  
732 Main Street  
Harwich, MA 02645



Dear Town Administrator Clark:

We are pleased to inform you that the legislature has recently approved the supplemental budget which I filed for an additional \$40 million in Chapter 90 local transportation aid funding for Fiscal Year 2019, which represents a 20% increase over the usual funding amount.

This letter certifies that your community's Chapter 90 apportionment for Fiscal Year 2019 is \$817,041 which includes the amount previously approved in Chapter 154 of the Acts of 2018, and the new supplemental amount of **\$136,173** I have approved in signing this new legislation. This apportionment will automatically be incorporated into your existing 10-year Chapter 90 contract, which will be available on the MassDOT website, <https://www.mass.gov/chapter-90-program>

This funding represents our continued commitment to assisting cities and towns to address the maintenance, modernization, and resiliency of your local roads, which are a critical part of the Commonwealth's transportation network. The Chapter 90 program is an integral part of maintaining and enhancing your community's infrastructure and is an essential component of our state-local partnership. We look forward to working with you in the coming year to continue the success of this program.

As always, we are pleased to encourage you to explore opportunities for additional infrastructure funding through MassDOT's Complete Streets and Municipal Small Bridge Programs (further information available at: <http://www.massdot.state.ma.us/>). For program specific questions please contact the following:

- **Chapter 90 Program** – State Aid Manager Sean Sullivan at (508) 884-4221 or [Sean.M.Sullivan@dot.state.ma.us](mailto:Sean.M.Sullivan@dot.state.ma.us)
- **Complete Streets and Municipal Small Bridge Program** – Municipal Grants Program Administrator Eileen Gunn at (857) 368-8817 or [Eileen.Gunn@dot.state.ma.us](mailto:Eileen.Gunn@dot.state.ma.us)

Thank you for all that you do to make the Commonwealth of Massachusetts a great place to live, work and raise a family.

Sincerely,

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor



# HARWICH Police

DEPARTMENT

183 Sisson Road, Harwich, MA 02645

Tel 508-430-7541 Fax 508-432-2530



DAVID J. GUILLEMETTE  
Chief of Police

THOMAS A. GAGNON  
Deputy Chief

## WEEKLY ACTIVITY REPORT FOR WEEK OF 11/04/18 THROUGH 11/10/18

### PATROL

- 352 Calls and patrol-initiated activity logged
  - 3 Arrests
  
- 43 Traffic Enforcement Assignments completed
  
- 33 motor vehicle stops resulting in:
  - 20 Verbal warnings
  - 6 Written warnings
  - 1 Criminal complaint
  - 6 Investigations
  
- 8 Motor vehicle accidents investigated (1 fatal)

### COMMUNITY POLICING / SRO

- The Citizens Academy continues on Thursday nights. Last weeks topic was OUI enforcement with demonstrations of field sobriety tests and breath tests on live drinkers
- The Citizens Academy class graduates this week
- Several Harwich officers are participating in "No Shave November" to raise funds and awareness for veterans and their families suffering from the invisible wounds of war - PTSD