

SELECTMEN'S MEETING AGENDA*

REVISION

*Donn B. Griffin Room, Town Hall
372 Main Street, Harwich, MA
Regular Meeting 6:30 P.M.
Monday, August 26, 2019*

**As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.*

I. **CALL TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **WEEKLY BRIEFING**

IV. **PUBLIC COMMENTS/ANNOUNCEMENTS**

V. **CONSENT AGENDA**

- A. Request for approval for Harwich Chamber of Commerce's parade's request on 9/8/19 at 11:30 AM – Parade route to include Freeman Street, RTE 28, Doane Road, South Street, and Sisson Road. Parade ends at South and Doane Roads – Harwich officials notified and have approved.
- B. Request for approval for Harwich Chamber of Commerce's 3rd Annual fireworks display as part of the Harwich Cranberry Festival on 9/14/19 at 8:00 PM – Viewing behind the Harwich Community Center – Harwich officials notified and have approved.
- C. Request for approval (2) Two-Day Beer & Wine License by Harwich Cranberry Festival – Event to be held at the **Harwich Community Center** 9/14/19 – 9/15/19.
- D. Approve the recommendation of the Town Administrator regarding a Petition by Eversource Energy to install approximately 38+/- feet of conduit/cable under public road and one (1) handhold labeled 15HB6 in Cross Street.
- E. Approve the recommendation of the Town Administrator regarding a Petition by Eversource Energy to install approximately 120 +/- feet of conduit/cable under public road and two (2) handholes labeled 181/H2A and 181/H2B in Harden Lane.
- F. Vote to grant award of Easement for Verizon and Eversource Energy at 1464 Orleans-Harwich Road (RTE 39) at Fire station 2 and sign.

VI. **PUBLIC HEARINGS/PRESENTATIONS** (Not earlier than 6:30 P.M.)

- A. James Young – Appeal to the Harwich Harbor Management Plan.

VII. **NEW BUSINESS**

- A. Proclamation request - Recognition of National Suicide Prevention Month – vote to approve Week of September 8th-15th names "Suicide Prevention Awareness Week".
- B. Tornado damaged tree on RTE 124 – Discussion and possible vote.
- C. Sewer Phase No. 2 contract ground breaking ceremony discussion.
- D. Cemetery Gazebo relocation discussion.
- E. AmeriCorps 20th Anniversary recognition – vote to authorize \$300.00 from the un-classified account to the Conservation Committee for this purpose.
- F. Vote to approve James Donovan to the Community Preservation Committee.

VIII. **CONTRACTS**

IX. **OLD BUSINESS**

- A. Saquatucket Snack Shack update
 - 1. Financial Update;
 - 2. Regulatory Update
 - i. Site Plan Review
 - ii. Upcoming renewal of liquor license
- B. Housing Coordinator second year contract with CDP – Vote, as recommended by AHT, to extend the CDP contract for one year.
- C. DHY Legislation update – Discussion of current status & Town Meeting timing
- D. Sewer Collection System Phase 2 – Contract Nos. 1 & 2 update and discussion; discussion of potential Contract No. 3
- E. Noise Committee update - Board of Selectmen liaison selection.

X. **TOWN ADMINISTRATOR'S REPORTS**

- A. Seaport Council Meeting and Tour of Saquatucket, 8/27/19 – 2:00 PM – 4:00 PM.
- B. Affordable Home Resale – Right of First Refusal discussion
- C. Capital Budget form disbursed.
- D. 9/9/19 - Lee Culver - tornado after action review.
- E. Departmental Reports.

XI. **SELECTMEN'S REPORT**

XII. **ADJOURNMENT**

**Per the Attorney General's Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen's Office at 508-430-7513.*

Authorized Posting Officer:

Posted by: _____
Town Clerk



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
Telephone: (508) 430-7513

FORM #7

APPLICATION FOR LICENSE/PERMIT

PLEASE CHECK

ROAD RACE

CRAFT FAIR

Parade
 OTHER

IN ACCORDANCE WITH THE PROVISIONS OF THE STATUTES RELATING THERETO, APPLICATION AS STATED ABOVE IS HEREBY MADE BY:

NAME OF BUSINESS Harwich Chamber of Commerce 508-430-1105
PHONE

BUSINESS ADDRESS 1 Schoolhouse Road Harwich Port, MA 02646

MAILING ADDRESS 1 Schoolhouse Road Harwich Port, MA 02646

PLEASE STATE THE PURPOSE FOR WHICH LICENSE/PERMIT IS REQUESTED Parade

DESCRIPTION OF ROAD RACE/CRAFT FAIR/OTHER EVENT TO BE LICENSED, PLEASE LIST DATE, TIME, LOCATION/ROUTE, ETC.

DATE Sunday- Sept 8, 2019

TIME Parade Begins at 11:30

ROUTE/LOCATION See attached

(please use reverse side if necessary)

Cephalie Williams
Signature of Applicant

Executive Director
Title

Social Security Number of Federal Identification Number

042-184220
Tax Exempt ID (for non-profit organizations)

Signature of Individual or Corporate Name

By Corporate Officer (if applicable)

REGULATORY COMPLIANCE FORM

THE EVENT(S) TO BE LICENSED AS DESCRIBED HEREIN HAVE BEEN REVIEWED AND APPROVED BY:

X Kim Oik 8/7/19
Police Department Date
[Signature]
Recreation & Youth Commission Date

[Signature] Casey
Building Commissioner Date
Community Center

Board of Health Date
X [Signature] 8/7/19
Fire Department Date

***Required signatures are to be obtained by the Applicant prior to submission of application with the Selectmen's Office.

For Office Use Only

FEE _____ CASH _____ CHECK _____

FOR _____

REVIEWED BY _____

DATE LICENSE ISSUED _____



2019 Harwich Parade Route

All Participants must be in line by 10:45am on Freeman and Gorham Roads. Parade Begins at 11:30am

Route is Freeman to Route 28 to Doane Road to South Street. Then Crosses over Sisson and remains on South and pulls into the Elementary School. This is where the parade ending pick up point is the cultural center. The parade ends SOUTH AND DOANE.

The letter to parade participants will state that the parade will proceed to the cultural center at a slow speed with police assistance from the ending at South and Doane to the cultural center via the Elementary school driveway off South Street.

All parade units shall be REQUIRED to end in the cultural center lot. No units will be allowed to travel with occupants on floats past that location



OFFICE OF THE SELECTMEN
732 MAIN STREET
HARWICH, MA 02645
Telephone: (508) 430-7513

FORM #7

APPLICATION FOR LICENSE/PERMIT

PLEASE CHECK

ROAD RACE

CRAFT FAIR

Fireworks
 OTHER

IN ACCORDANCE WITH THE PROVISIONS OF THE STATUTES RELATING THERETO, APPLICATION AS STATED ABOVE IS HEREBY MADE BY:

NAME OF BUSINESS Harwich Chamber of Commerce PHONE 508-430-1165

BUSINESS ADDRESS 1 Schoolhouse Road Harwich Port, MA 02646

MAILING ADDRESS 1 Schoolhouse Road Harwich Port, MA 02646

PLEASE STATE THE PURPOSE FOR WHICH LICENSE/PERMIT IS REQUESTED 3rd year for the Harwich Chamber to present the fireworks on Saturday evening of the Harwich Cranberry Festival.

DESCRIPTION OF ROAD RACE/CRAFT FAIR/OTHER EVENT TO BE LICENSED, PLEASE LIST DATE, TIME, LOCATION/ROUTE, ETC.

DATE Saturday - September 14, 2019

TIME 8:00pm.

ROUTE/LOCATION Viewing will be behind the Harwich Community Center.

(please use reverse side if necessary)

Cyd Williams
Signature of Applicant

Executive Director
Title

04-218-4220
Social Security Number of Federal Identification Number

04218-4220
Tax Exempt ID (for non-profit organizations)

Signature of Individual or Corporate Name

By Corporate Officer (if applicable)

REGULATORY COMPLIANCE FORM

THE EVENT(S) TO BE LICENSED AS DESCRIBED HEREIN HAVE BEEN REVIEWED AND APPROVED BY:

x K. M. O'Leary 8/7/19
Police Department Date

x [Signature]
Recreation & Youth Commission Date

[Signature] Carrey
Building Commissioner Date

[Signature] Water
Board of Health Date

[Signature] 8/7/19
Fire Department Date

***Required signatures are to be obtained by the Applicant prior to submission of application with the Selectmen's Office.

For Office Use Only

FEE _____ CASH _____ CHECK _____

FOR _____

REVIEWED BY _____

DATE LICENSE ISSUED _____

Harwich Recreation Department

Youth, Park, Beach, & Commission

USE OF FACILITY FORM



DATE 8/31/19

LOCATION REQUEST

 BEACH or PARK
 BROOKS PARK & GAZEBO
 BROOKS FIELD / COURT
 VETERAN'S MEMORIAL FIELD COMPLEX
 BASEBALL SOFTBALL MULTI

SR MEMORIAL FIELD
 WHITEHOUSE FIELD
 J McPHEE SOCCER FIELD
 POTTER SOFTBALL FIELD
 NON-PROFIT Y / N

CONTACT PERSON Cyndi Williams ORGANIZATION Harwich Chamber of Commerce

MAILING ADDRESS 1 Schoolhouse Road CITY, ST, ZIP Harwich Port, MA 02646

EMAIL Cyndi@harwichcc.com CELL PHONE 508-430-1105

PURPOSE OF REQUEST 3rd Annual Fireworks # OF ATTENDEES

DATE(S) REQUESTED* Saturday - September 14 2019

*ALL DATES ARE SUBJECT TO AVAILABILITY

HOURS OF USE all day AREA REQUESTED

SPECIAL REQUESTS OR NEEDS

- ❖ Use of temporary tents larger than 12'x12' require location approval and a separate Town TENT PERMIT
- ❖ Use of tent stakes over 8" requires ADDITIONAL PERMISSIONS
- ❖ Activities dispensing food to the PUBLIC requires Harwich Board of Health PERMIT
- ❖ Approval pending all other required Town permits and approvals
- ❖ APPLICATION DEADLINE FOR FIELD USE FOR ANY YEAR IS FEBRUARY 1ST

USE	FEE	CAP	REFUNDABLE DEPOSIT	TOTAL DUE
FIELD OR COURT USE - ONE GAME	\$20.00	\$1000	\$50.00*	_____
WHITEHOUSE FIELD USE - ONE GAME	_____	\$1000	\$50.00*	_____
FIELD/WHF MULTI DAY USE	\$150/FIELD/DAY		\$50.00-\$500*	_____
PARK OR BEACH USE - FULL DAY, WEDDING, FAMILY FUNCTION, OR SPECIAL EVENT	<u>\$150.00</u>		\$50.00-\$500*	<u>X</u>
USE OF ELECTRICITY - PARKS	\$25/DAY		\$50.00*	_____
FIELD, PARK, BEACH USE - MULTI DAY EVENT	\$150.00/DAY		\$50.00-\$500*	_____
WHF LIGHT USAGE CHARGE/PER USE (BILLABLE IN 1/4 HOUR INCREMENTS)	\$65.00/HOUR		\$500.00*	_____
BEACH COOK FIRE	\$ 20.00		\$50.00*	_____

* <100 people \$50 deposit required, >100 people \$100 deposit required, >200 people \$300 deposit required, > 500 people \$500 deposit required. DEPOSITS WILL BE REFUNDED AFTER A SITE INSPECTION HAS BEEN COMPLETED AND/OR APPLIED TO USE OF FACILITY INVOICES WITH ANY UNUSED BALANCE RETURNED.

Initials

I HAVE READ THE ATTACHED RULES AND REGULATIONS REGARDING USE OF THIS RECREATION FACILITY AND AGREE THAT I/OUR ORGANIZATION WILL ABIDE BY THEM.

APPLICANT SIGNATURE: Cyndi Williams

TITLE Executive Director

BY: [Signature]
 RECREATION REPRESENTATIVE

DATE 8/31/19



Harwich Cranberry Festival Inc.

508-527-7620 P.O. Box 555 Harwich Port, Massachusetts 02646

August 20, 2019

Larry Ballentine
Board of Selectmen
Town of Harwich
732 Main Street
Harwich, MA 02645

Dear Chairman Ballentine and Selectmen,

The Harwich Cranberry Festival, Inc., celebrating its 43rd anniversary, would like to request a charity fundraising special liquor license for serving beer and wine at the 2019 Cranberry Jam, held in cooperation with the Harwich Youth and Rec Commission during the Harwich Cranberry Arts and Music Festival, on the weekend of September 14 and 15, 2019. The Cranberry Jam concert will be held on Saturday, September 14 from Noon to 8 P.M and on Sunday, September 15 from noon to 3:30

The Beer and wine will be sold within the fenced enclosure of the music performance and picnic and food area behind the Harwich Community Center, 100 Oak Street, Harwich, MA. We have met with the police chief to go over the delineation of the licensed area and signage based on experience from last year. In addition to placing safeguards to keep consumption of alcoholic beverages inside the licensed perimeter, we will also be taking steps to prevent beverages from being brought on site. An appropriate wrist band identifying those of age will be required for the purchase of beer and wine and the servers are certified professional bartenders.

Over the last two years the festival has been awarded the Cape Cod Magazine Silver award for best off-season event.

Thank you for your consideration of this request.

Sincerely,

Edward McManus, President

Harwich Cranberry Festival, Inc

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513

Fax (508) 432-5039


Christopher Clark, *Town Administrator*
Joseph Powers, *Assistant Town Administrator*

732 MAIN STREET, HARWICH, MA



MEMO

TO: Board of Selectmen

FROM: Christopher Clark, Town Administrator 

RE: Utility Hearing August 8, 2019
NSTAR Electric dba Eversource Electric
22 Cross Street

DATE: August 8, 2019

A Utility Hearing was held on Thursday, August 8, 2019 at 10:02 AM in Harwich Town Hall, at the request of NSTAR/Eversource for the purpose to Install approximately 38+/- feet of conduit/cable under the public road and one (1) handhole labeled 15/HB6 in Cross Street, Harwich.

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only.

Legal ads were published and notifications were given. There were no questions, concerns or objections. The Hearing was adjourned at 10:17 AM.

After careful review, I recommend that the Board approve Eversource Plan No. 2341820
Dated July 1, 2019.



TOWN OF HARWICH

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645

MINUTES Utility Hearing – 22 Cross Street Thursday, August 8, 2019

THOSE IN ATTENDANCE: Christopher Clark Town Administrator, Patricia Macura, Administrative Secretary, Representatives from Eversource; Jessica Elder and owner, Carolyn Shea. The Town Administrator called the hearing to order at 10:02 AM and read the Utility Hearing Notice.

Jessica Elder confirmed the work to be performed. Install approximately 38+/- feet of conduit/cable under the public road and one (1) handhole labeled 15/HB6 in Cross Street, Harwich

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only.

Question from the homeowner was asked to Eversource wanted to know if the electrical meter could be closer to the handhold – This is something she would need to speak with the electrician would handle.

The hearing was adjourned at 10:13 AM

Submitted by:
Patricia Macura
Administrative Secretary

Attachments

July 11, 2019

Town Administrators
732 Main Street
Harwich, MA 02653

Dear Board Members:

Enclosed is a petition to install approximately 38 +/- feet of conduit/cable under the public road and 1 handhole labeled 15/HB6 in Cross Street, Harwich.

This proposed location is necessary to provide electrical service going from Overhead to Underground to customer at 22 Cross Street. This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval?

If you have any questions, feel free to contact me at 508-790-9022 or the email address provided below.

Warm Regards,



Jessica Elder
Right of Way Agent
Jessica.Elder@Eversource.com
NSTAR Electric
d/b/a Eversource Energy

TOWN OF HARWICH
NOTICE OF PUBLIC HEARING
August 8, 2019

Pursuant to M.G.L. Ch. 166, § 22, the Town Administrator will hold a Public Hearing at **10:00 a.m. on Thursday, August 8, 2019** in the Town Hall Library, 732 Main Street, Harwich, MA, in reference to the following matter:

A petition by NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY is requesting permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioner, along and across the following public way or ways:

CROSS STREET, HARWICH

PROPOSED:

Install approximately 38+/- feet of conduit/cable under the public road and one (1) handhole labeled 15/HB6 in Cross Street, Harwich

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

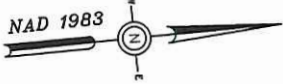
Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only.

All abutters and other interested persons are invited to attend. For further information, please call the Town Administrator's Office at (508) 430-7513 or stop by the Town Hall located at 732 Main Street, Harwich, where the information is on file.

Christopher Clark
Town Administrator

Cape Cod Chronicle
July 25, 2019

Plan to accompany petition of EVERSOURCE ENERGY to install 38' of 1-4" conduits and handhole 15/HA6 for new OH to UG service for 22 Cross St.



#18

14-T3-0
18 CROSS ST
CONNOR SHEILA &
CONNOR JAMES JR & CONNOR MARK

#22

14-T4-0
22 CROSS ST
SHEA FRANCIS P &
SHEA CAROLYN M

#24

14-T5-B-0
24 CROSS ST
HAMER ROBERT L &
HAMER CLAUDIA J

JO-ES
15/5

LF=5'± 1-4" SCH 80

15/HB6

LF=33'± 1-4" SCH 80

15/HA6

JO-ES
15/6

151'± TO
PLEASANT ST.

ASPHALT SW

APPROX. RIGHT-OF-WAY(R.O.W)

JO-ES
15/7

EVERSOURCE
TO INSTALL HANDHOLE
15/HA6

CROSS ST

EDGE OF ROAD

EDGE OF ROAD

EDGE OF ROAD

LANDSCAPE AREA

APPROX. RIGHT-OF-WAY(R.O.W)

#19

14-S6-0
19 CROSS ST
ROWE DANIEL W &
BACH MELANIE A

14-S4-0
23 CROSS ST
DESOUZA GUSTAVO M
TRS ET AL
DESOUZA MARIA O TRS

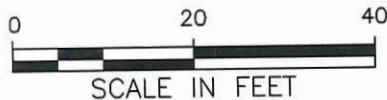
#25

14-S5-0
25 CROSS ST
WALKER MATTHEW R &
WALKER JENNIFER S

#23

LEGEND

- ⊕ Proposed Hand Hole
- ⊗ Existing Hand Hole
- Proposed Conduit
- - - Existing Conduit
- Proposed Pole
- Existing Pole
- Riser Pole



BY YOUR USE OF THE INFORMATION CONTAINED IN THIS MAP, YOU AGREE THAT NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, IS GIVEN WITH RESPECT TO THE INFORMATION. NEITHER NSTAR ELECTRIC COMPANY, NSTAR GAS COMPANY NOR ITS PARENTS, AFFILIATES, OFFICERS, DIRECTORS, SHAREHOLDERS, EMPLOYEES OR AGENTS (COLLECTIVELY THE "NSTAR ENTITIES") SHALL BE LIABLE FOR ANY LOSS OR INJURY CAUSED IN WHOLE OR IN PART BY USE OF THIS INFORMATION, OR IN RELIANCE UPON IT, TO THE MAXIMUM EXTENT ALLOWED BY LAW, YOU AGREE BY YOUR ACCEPTANCE OF THE INFORMATION TO RELEASE, INDEMNIFY AND HOLD THE NSTAR ENTITIES HARMLESS FROM ANY SUCH LOSS OR INJURY.

THE INFORMATION MAY NOT REPRESENT A SURVEY, MAY NOT BE THE MOST COMPLETE AND IS SUBJECT TO CHANGE WITHOUT NOTICE. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION, EITHER EXPRESSED OR IMPLIED. UNAUTHORIZED ATTEMPTS TO MODIFY THE INFORMATION OR USE THE INFORMATION FOR OTHER THAN ITS INTENDED PURPOSES ARE PROHIBITED.

MASS. LAW

REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	2341820	NSTAR EVERSOURCE ELECTRIC d/b/a 1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125
Ward #		
Work Order #	2341820	Plan of CROSS ST.
Surveyed by:	N/A	HARWICH
Research by:	PG	Showing PROPOSED CONDUIT & HANDHOLE LOCATION
Plotted by:	JC	
Proposed Structures:	LM	
Approved:	A DEBENEDICTIS	Scale 1"=20' Date JULY 1, 2019
P#		SHEET 1 of 1

**TOWN OF HARWICH
NOTICE OF PUBLIC HEARING
AUGUST 8, 2019**

Pursuant to M.G.L. Ch. 166, § 22, the Town Administrator will hold a Public Hearing at **10:00 a.m. on Thursday, August 8, 2019** in the Town Hall Library, 732 Main Street, Harwich, MA, in reference to the following matter:

A petition by NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY is requesting permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioner, along and across the following public way or ways:

CROSS STREET, HARWICH
PROPOSED:

Install approximately 38+/- feet of conduit/cable under the public road and one (1) handhole labeled 15/HB6 in Cross Street, Harwich

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only.

All abutters and other interested persons are invited to attend. For further information, please call the Town Administrator's Office at (508) 430-7513 or stop by the Town Hall located at 732 Main Street, Harwich, where the information is on file.

Christopher Clark
Town Administrator

The Cape Cod Chronicle
July 25, 2019

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513

Fax (508) 432-5039

Christopher Clark, *Town Administrator*
Joseph Powers, *Assistant Town Administrator*

732 MAIN STREET, HARWICH, MA



MEMO

TO: Board of Selectmen 

FROM: Christopher Clark, Town Administrator

RE: Utility Hearing August 8, 2019
NSTAR Electric dba Eversource Electric
13 Harden Lane

DATE: August 8, 2019

A Utility Hearing was held on Thursday, August 8, 2019 at 10:15 AM in Harwich Town Hall, at the request of NSTAR/Eversource for the purpose to Install approximately 120 +/- feet of conduit/cable under the public road and two (2) handholes labeled 181/H2A and 181/H2B in Harden Lane, Harwich

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only

Legal ads were published and notifications were given. There were no abutters present or any questions, concerns or objections. The Hearing was adjourned at 10:17 AM.
After careful review, I recommend that the Board approve Eversource Plan No. 2314451 Dated May 1, 2019.



TOWN OF HARWICH

Phone (508) 430-7513

Fax (508) 432-5039

732 MAIN STREET, HARWICH, MA 02645

MINUTES Utility Hearing – 13 Harden Lane Thursday, August 8, 2019

THOSE IN ATTENDANCE: Christopher Clark Town Administrator, Patricia Macura, Administrative Secretary, Representatives from Eversource; Jessica Elder. Abutters:

The Town Administrator called the hearing to order at 10:15 AM and read the Utility Hearing Notice.

Jessica Elder confirmed the work to be performed. two (2) handholes labeled 181/H2A and 181/H2B in Harden Lane, Harwich.

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only.

The hearing was adjourned at 10:17 AM

Submitted by:
Patricia Macura
Administrative Secretary

Attachments

July 11, 2019

Town Administrators
732 Main Street
Harwich, MA 02653

Dear Board Members:

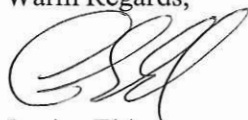
Enclosed is a petition to install approximately 120 +/- feet of conduit/cable under the public road and 2 handhole2 labeled 181/H2A & 181/H2B in Harden Lane, Harwich.

This proposed location is necessary to provide electrical service to customer at 13 Harden Lane. This petition will require a notice to abutters and a hearing.

Will you please present this petition before the Board for customary action and approval?

If you have any questions, feel free to contact me at 508-790-9022 or the email address provided below.

Warm Regards,



Jessica Elder
Right of Way Agent
Jessica.Elder@Eversource.com
NSTAR Electric
d/b/a Eversource Energy

TOWN OF HARWICH
NOTICE OF PUBLIC HEARING
August 8, 2019

Pursuant to M.G.L. Ch. 166, § 22, the Town Administrator will hold a Public Hearing at **10:15 a.m. on Thursday, August 8, 2019** in the Town Hall Library, 732 Main Street, Harwich, MA, in reference to the following matter:

A petition by NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY is requesting permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioner, along and across the following public way or ways:

HARDEN LANE, HARWICH

PROPOSED:

Install approximately 120 +/- feet of conduit/cable under the public road and two (2) handholes labeled 181/H2A and 181/H2B in Harden Lane, Harwich

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only.

All abutters and other interested persons are invited to attend. For further information, please call the Town Administrator's Office at (508) 430-7513 or stop by the Town Hall located at 732 Main Street, Harwich, where the information is on file.

Christopher Clark
Town Administrator

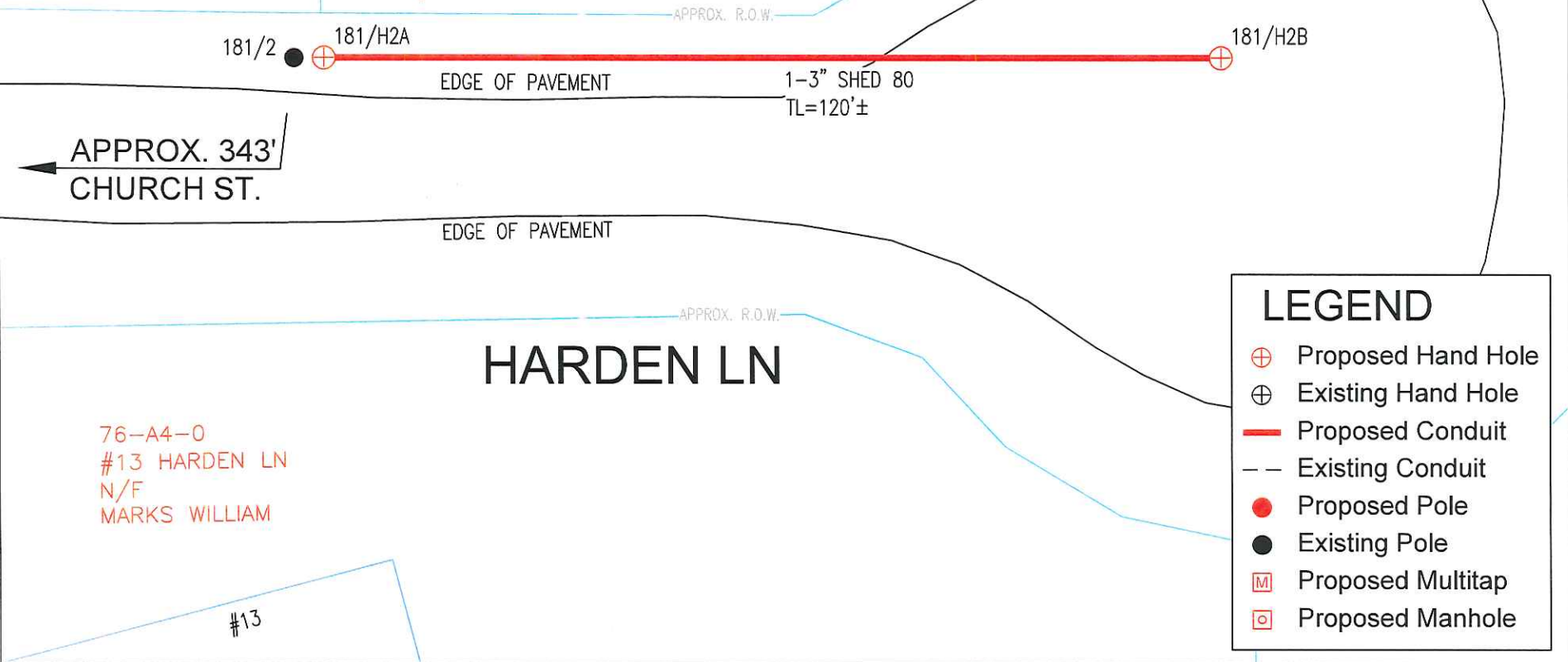
Cape Cod Chronicle
July 25, 2019

Plan to accompany petition of EVERSOURCE ENERGY

To install handholes and approximately 120'± of conduit under town road between 181/H2A and 181/H2B to provide electric service for customer at #13 HARDEN LANE

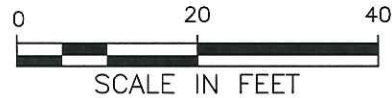
76-A2-0
#10 HARDEN LN
N/F
BASSETT DOROTHY A ET AL
CAHOON RYAN C

97-A1-13-0
#14 HARDEN LN
N/F
DAILINGER SUSAN E ESTATE OF
C/O JOHN DAILINGER



LEGEND

- ⊕ Proposed Hand Hole
- ⊗ Existing Hand Hole
- Proposed Conduit
- - Existing Conduit
- Proposed Pole
- Existing Pole
- Ⓜ Proposed Multitap
- Ⓚ Proposed Manhole



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MASS. LAW
REQUIRES 72 HOURS ADVANCE NOTICE TO UTILITY COMPANIES
BEFORE DIGGING BY ANYONE. CALL DIG-SAFE 1-888-344-7233

Plan #	2314451	 1165 MASSACHUSETTS AVE. DORCHESTER, MASS. 02125
Ward #		
Work Order #	2314451	Plan of HARDEN LANE
Surveyed by:	-	HARWICH
Research by:	-	Showing PROPOSED CONDUIT AND HANDHOLE LOCATIONS
Plotted by:	GC	
Proposed Structures:	TL	
Approved:	A DEBENEDICTIS	Scale 1"=20' Date 05/01/2019
P#		SHEET 1 of 1

**TOWN OF HARWICH
NOTICE OF PUBLIC HEARING
AUGUST 8, 2019**

Pursuant to M.G.L. Ch. 166, § 22, the Town Administrator will hold a Public Hearing at **10:15 a.m. on Thursday, August 8, 2019** in the Town Hall Library, 732 Main Street, Harwich, MA, in reference to the following matter:

A petition by NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY is requesting permission to locate poles, wires, cables and fixtures, including the necessary anchors, guys and other such sustaining and protecting fixtures to be owned and used in common by your petitioner, along and across the following public way or ways:

HARDEN LANE, HARWICH
PROPOSED:

Install approximately 120 +/- feet of conduit/cable under the public road and two (2) handholes labeled 181/H2A and 181/H2B in Harden Lane, Harwich

Also permission to lay and maintain underground laterals, conduits, cables, wires and necessary equipment in the above or intersecting public ways for the purpose of making connections with such poles and buildings as may desired for distributing purposes.

Petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the limited purpose of attaching one way low voltage fire and police signaling wires for public safety purposes only.

All abutters and other interested persons are invited to attend. For further information, please call the Town Administrator's Office at (508) 430-7513 or stop by the Town Hall located at 732 Main Street, Harwich, where the information is on file.

Christopher Clark
Town Administrator

The Cape Cod Chronicle
July 25, 2019

Sandy Robinson

From: Matthew G. Feher <MFeher@k-plaw.com>
Sent: Monday, August 05, 2019 4:52 PM
To: Sandy Robinson
Cc: Christopher Clark; John Giorgio; Matthew G. Feher
Subject: HARW Verizon/Eversource Easement (1464 Orleans-Harwich Rd. (Route 39))
Attachments: KP-#674878-v1-HARW_Verizon_Easement_(1464_Rt_39).doc

Good afternoon Sandy,

As requested, I prepared a Grant of Easement relative to the above-captioned matter and attach a copy hereto. Please note that Exhibit A to the current License can be used as Exhibit A to this Easement. The person/address to send the Easement upon recording will need to be supplied in the space provided at the end thereof.

Please let me know if you have any questions.

Thanks,
Matt

Matthew G. Feher
Counsel
KP | LAW
101 Arch Street, 12th Floor
Boston, MA 02110
O: (617) 654 1818
F: (617) 654 1735
mfeher@k-plaw.com
www.k-plaw.com

This message and the documents attached to it, if any, are intended only for the use of the addressee and may contain information that is PRIVILEGED and CONFIDENTIAL and/or may contain ATTORNEY WORK PRODUCT. If you are not the intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please delete all electronic copies of this message and attachments thereto, if any, and destroy any hard copies you may have created and notify me immediately.

GRANT OF EASEMENT

The TOWN OF HARWICH, a Massachusetts municipality having an address of 732 Main Street, Harwich, Massachusetts 02645 (hereinafter referred to as the Grantor), for consideration of One (\$1.00) Dollar, grants to NSTAR ELECTRIC COMPANY d/b/a EVERSOURCE ENERGY, 800 Boylston Street, Boston, Massachusetts 02199, a Massachusetts corporation, and VERIZON NEW ENGLAND, INC., a New York corporation, having a local address of 125 High Street – Oliver Tower, 07 Floor, Boston, MA 02110 (hereinafter referred to as the Grantees) with quitclaim covenants, the perpetual right and easement to construct, reconstruct, repair, maintain, operate and patrol, for the transmission of high and low voltage electric current and for the transmission of intelligence and telephone use, lines to consist of, but not limited to, two (2) poles, with wires and cables installed thereon, and all necessary foundations, anchors, guys, braces, fittings, equipment and appurtenances (hereinafter referred to as the "OVERHEAD SYSTEM") over, across, under and upon and solely for the benefit of the Grantor's land in Harwich, Barnstable County, Massachusetts.

Said "OVERHEAD SYSTEM" is to be installed on Grantor's property, which is located on the northerly side of Orleans-Harwich Road (Route 39), to originate from Pole 687/1, which is located on the northerly side of Brewster-Chatham Road (Route 137), then proceed in a northeasterly direction over, across and upon land of the Grantor to Pole 687/2, to become established by and upon the final installation thereof by the Grantees, as shown on "Exhibit A" attached hereto and recorded herewith.

Also with the further perpetual right and easement from time to time without further payment therefore to pass and repass over, across and upon said land of the Grantor as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate and patrol and otherwise change said "OVERHEAD SYSTEM" and each and every part thereof and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Grantees, their successors and assigns, and to clear and keep cleared the portions and areas of the premises wherein the "OVERHEAD SYSTEM" is specifically located of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces, as may, in the opinion and judgment of the Grantees, interfere with the efficient and safe operation and maintenance of the "OVERHEAD SYSTEM".

If the herein referred to locations as laid out and shown on the Sketch are unsuitable for the purposes of the Grantee or the Grantor, then the locations may subject to the prior written

The provisions of Massachusetts
General Laws, Chapter 183,
Section 6B, are not applicable.

consent of Grantee, which consent shall not be reasonably withheld, be changed to areas mutually satisfactory to both the Grantor and the Grantee herein; and further the newly agreed to locations shall be indicated and shown on the Sketch by proper amendment or amendments thereto. Any relocation so requested shall be at the sole cost and expense of the requesting party.

The rights and easement herein granted are over, across and upon those parcels of land being more particularly shown as Town of Harwich Assessor Map 87, Parcel J1.

For Grantor's title, see Order of Taking dated June 7, 1967, recorded with the Barnstable County Registry of Deeds in Book 1368, Page 309.

The provisions of Massachusetts
General Laws, Chapter 183,
Section 6B, are not applicable.

The Town of Harwich, acting by and through its Board of Selectmen pursuant to the vote taken under Article 60 of the May 6, 2019 Annual Town Meeting vote, and any and every other authority appertaining, hereby executes the foregoing Grant of Easement on this _____ day of _____, 2019.

TOWN OF HARWICH,
By its Board of Selectmen

Larry G. Ballantine, Chair

Edward McManus, Vice-Chair

Stephen Ford

Donald Howell

Michael D. MacAskill

COMMONWEALTH OF MASSACHUSETTS

Barnstable, ss

On this _____ day of _____, 2019, before me, the undersigned notary public, personally appeared _____, member of the Town of Harwich Board of Selectmen, as aforesaid, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she/they signed it voluntarily for its stated purpose on behalf of the Town of Harwich.

Notary Public
My commission expires:

The provisions of Massachusetts
General Laws, Chapter 183,
Section 6B, are not applicable.

Commonwealth of Massachusetts

County of _____ } ss.

On this the _____ day of _____, _____, before me,

Day

Month

Year

_____ the undersigned Notary Public,
Name of Notary Public

personally appeared _____,
Name(s) of Signer(s)

proved to me through satisfactory evidence of identity, which was/were

Description of Evidence of Identity

to be the persons whose names are signed on the preceding Grant of Easement, and
acknowledged to me that he/she/they signed it voluntarily for its stated purpose(.)

as partner(s) for _____
Name of Partnership

_____, a partnership.

as _____ for
Title of Office

_____, a corporation.
Name of Corporation

as attorney in fact for _____

_____, the principal.
Name of Principal Signer

as _____ for _____
Type of Capacity

_____, a/the _____.
Name of Person/Entity Type of Entity

Signature of Notary Public

Printed Name of Notary

My Commission Expires _____

Place Notary Seal and/or Any Stamp Above

The provisions of Massachusetts
General Laws, Chapter 183,
Section 6B, are not applicable.

TOWN OF HARWICH

TO

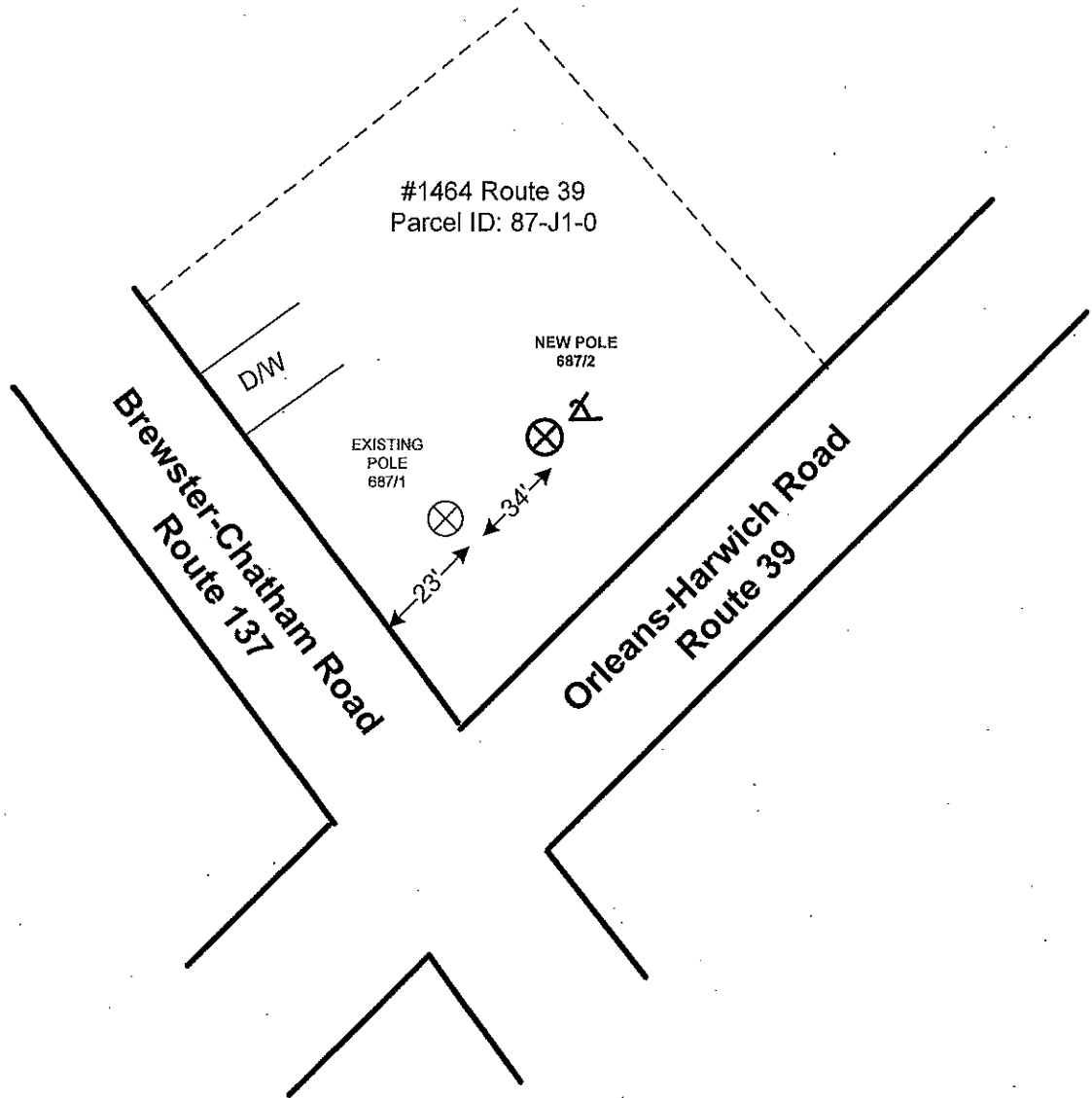
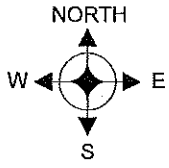
NSTAR ELECTRIC COMPANY d/b/a
EVERSOURCE ENERGY
AND
VERIZON NEW ENGLAND INC

GRANT OF EASEMENT

AFTER RECORDING RETURN TO:

Approved By: _____

EXHIBIT 'A'



NOT TO SCALE

Town of Harwich
Harbormaster's Office
715 Main Street -- PO Box 207
Harwich, MA 02646
Phone (508) 430-7532
Fax (508) 430-7535

Memo

To: Chairman, Board of Selectmen
Via: Christopher Clark, Town Administrator
Chairman, Waterways Committee
From: John C. Rendon, Harbormaster
Date: August 21, 2019
Subject: James Young Appeal

Ref: (a) Harbor Management Plan

Amy Young, wife of James Young, accepted an offer for a 20' category slip this past November 2018. Mrs. Young went on the 20' slip category waitlist on September 20, 2003; she declined a slip offer in both 2016 and 2017, and accepted the third offer as is authorized per Section 3.4 of reference (a). The 20' slip category, as indicated on the slip waitlist application, accommodates boats with an overall length of 24 feet. The overall length of the boat is measured from the furthest extension of the bow to the furthest extension astern (to include outboard motors when trimmed up). This is the total length of physical space within the water; anything larger presents a navigational hazard within the marina.

Section 2.0 Definitions of reference (a) lists a definition for Length Overall that is specific to determining dockage fees, not the physical space within the water. It specifically states "For the purpose of determining seasonal and year round dockage fees and/or mooring classification, the extreme fore-aft measurement of a boat in feet and inches in a straight line parallel to the centerline from the top of the transom to the foremost extension (includes pulpits or sprits). This definition has been in place since the Harbor Management Plan was adopted, a policy decision to not charge the boater for the added length of an outboard engine or bracket.

The definition in reference (a) for Length Overall that is specific to determining dockage fees is different from the physical overall length of the boat, and therefore Mr. Young is appealing my decision to not allow a 228 Grady White Seaferer boat that he initially stated he had purchased. The Grady White measures close to 30' length overall with the engine bracket and outboard engines trimmed up included. Mr. Young agrees that this boat would not physically fit within a 20' category slip, yet he feels he should be provided a 30' category slip instead. I disagree.

While this is the first appeal relating to this issue of Length Overall that I am aware of, I don't disagree with Mr. Young that we can make changes to the Harbor Management to better clarify the issue, which I will bring forward for consideration in the coming weeks. However, even before Mrs. Young's name came up for the third offer, this office explained the regulations and the requirements regarding boat length. And then again when we called to make the offer, the boat length requirements were again

Town of Harwich
Harbormaster's Office
715 Main Street – PO Box 207
Harwich, MA 02646
Phone (508) 430-7532
Fax (508) 430-7535

explained. There is no doubt in my mind that Mr. Young has been fully aware of the overall boat length requirements, yet he is attempting to justify the assignment of a 30' category slip that has a significantly longer waitlist than a 20' category, due to what he considers an inconsistency in the Harbor Management Plan regulations. I think it would be extremely unfair to award Mrs. Young a 30' slip, essentially allowing her to bypass a large group of people on the 30' waitlist.

James Young
7-24-2019

For Board of Selectman Only

Board of Selectman Appeal

July 24, 2019

To: Harwich Board of Selectmen,

My wife Amy and I are appealing the definition of LOA in The Harwich Harbor Management Plan. The purpose of this document is to provide a clear explanation our appeal and how it developed to where we are today.

In 2003, my wife, Amy Young, put her name on the 20' recreational boat slip waiting list for Saquatucket Harbor. At that time, there was no statement on the application specifying a boat less than 24' LOA for a 20' slip (which there now is). We have requested a copy of our original application and have yet to see it.

Back in early 2019 my wife was contacted by the harbormaster's office stating we were up for a 20' slip. We had previously been looking at boats and had some discussion with the harbormaster's office on how measurements are taken for length of boat. We were always under a different impression than what we were told by the harbormaster's office, as the LOA language in the Harbor Management Plan defined it differently. That lead me to set up a meeting with Jon Rendon to understand how boat measurements are deciphered.

In February 2019, I spoke with the harbormaster Jon Rendon at his office. I specifically asked about the definition of LOA and what the slip rules and regulations were. I referenced the Harbor Management Plan and discussed the language of LOA. At that time, Jon said LOA includes aft extension of outboard motors when tipped up and/ or anchor davits. This is not stated anywhere in the Harbor Management Plan. My intensions were to be proactive and bring forward a policy that was misleading, incorrect, and unfair, and to come up with a solution.

Two months later, on April 10, 2019, the Town of Harwich Waterways Committee released an agenda for the April 17, 2019 meeting. One of the topics for discussion under New Business, specifically line 4 (2:0 Definitions), is requesting to change the language of LOA more specifically to what I had brought up to the harbormaster in our February meeting. Furthermore, a manufactured length definition has since been added to clarify and take away any skepticism.

In June I brought this appeal forward to The Waterways Committee and was voted down. I feel that vote was not an accurate representation to our situation. Most of the committee and audience could not accept the fact that we do not have a boat yet and on top of that we were told that our specific boat of interest would not fit. The people of the Waterways Committee are also under the impression that we are trying to bypass the waitlist for the 30' recreational boat slips.

It is true we don't have a boat at this time. Why would we purchase the boat we want if we can't fit it in our slip? If we had the boat would that change things? It is irrelevant and should not impact the appeal. We are not arguing that our boat of interest will not fit in the slip. We know it won't fit, but our boat of interest complies to the definition of LOA and we feel we should be accommodated in the appropriately sized slip. There is room to accommodate our boat in SAQ. According to Jon, there are twelve to thirteen transient 30' slips available. If we were able to financially afford a transient slip, it would be granted. This is proof that it is not due to lack of space in the harbor. We've waited sixteen years for a slip and this appeal is by no means an attempt to bypass others on the waiting list. This is no one's fault or wrong doing. This is a policy that is inaccurate and we recognized it and have brought it forward to be addressed. We agree with the new language of LOA and fully support the change.

Jon Rendon will tell you that he 100% does not support this appeal. He does not want to deal with the potential backlash of other slip holders. Jon told me in our February meeting that he was going to make that very clear to the Board of Selectman and if they were to grant this appeal then the BOS can assume the responsibility that will come with it. If that is the case, that is not fair nor right. Jon will also tell the BOS that the definition for LOA is only pertinent to dockage fees. That is all well and good but he is not able to show anything in writing to support what he says is "the policy." How are people supposed to obtain this information if it doesn't exist? Jon also states the Harbor Management Plan is a work in progress and is constantly changing. Again, that's fine but still doesn't make things right or fair.

Towns have committees, boards, and officials. We the people look to them for answers and to also deal with issues. Certain fields require certain expertise such as a fire chief, police chief, and harbormaster. When a problem occurs, we look to our hired officials to make the right decisions. We trust their knowledge and experience. Jon Rendon has the experience and knowledge to be a great harbormaster and when a marine issue arises, we look to him for answers. In our case this is what we fear. You are going to look to the Harbormaster for the right decision as you should because this is his field, he is the professional. Except in this situation. Yes, there could potentially be some backlash but that should not affect our appeal.

In closing I ask that this appeal be looked at in a fair, equitable, and transparent way. We feel our request is reasonable. There is no documentation to support otherwise. The fact that the Harbormaster is changing the definition is proof in itself that we stand correct with our appeal. We should not be punished for a policy that is incorrect. The following attached items will further guide you through our appeal and how our boat of interest complies to the existing definition of LOA, therefore should be accommodated appropriately.

Thank you in advance for your consideration,

James and Amy Young

Documents supporting our appeal (Attached in order as listed below):

1). Harbor Management Plan & Waterways Committee Agenda

(Shows existing definition and proposed along with added manufactured length so you can see the difference)

2). Recreational Boat Slip Waiting List Application

(shows less than 24' LOA)

3). Massachusetts Boating Handbook (Referenced from USCG)

(Shows how length is measured)

4). MGL Part I, Title XIV, Chapter 90B, Section 1

(Gives clear definition)

5). United States Coast Guard Application For Simplified Measurement

(Shows specifically length overall measurement and page 2 definition)

6). Massachusetts Environmental Police (Registration and Titling Application)

(Under box D length of boat doesn't include swim platform, engine bracket, or engines with registration info)

7). Grady White Manufacturer spec sheets

(manufacturer specs showing specifically LOA of 228)

8). Drawings explaining difference in definition from illustration perspective

(drawings not to scale or specific to boat of interest. For illustration purposes only)

*Diagram A shows existing/old LOA definition

- 22' 2" LOA is less than 24' LOA

-228 Grady White Complies

*Diagram B shows new LOA definition/or what Harbormaster says is the policy

-28'6" is over 24' LOA

-228 Grady White doesn't comply (difference of 6')



TOWN OF HARWICH
WATERWAYS COMMITTEE
Harwich Fire Station Conference Room
Wednesday, April 17, 2019 6:00 PM
AGENDA

Attendance and Introductions:

MINUTES: Review & Approval

CONSENT AGENDA:

OPEN FORUM:

FINANCIAL REPORT : YTD & Monthly

NEW BUSINESS:

- 1) Status of Snack Shack Bid & Contract
- 2) Status of Ticket Booths, and Artist Shacks, of the Saquatucket Landside Project
- 3) Status and changes of Harbor Budget for Next Year?

4) **2:0: DEFINITIONS**

Length Overall (L.O.A.): For the purpose of determining seasonal and year-round dockage fees and/or mooring classification and maximum capacity of a slip, the extreme fore-aft measurement of a boat in feet and inches in a straight line parallel to the centerline from the top of transom to the foremost extension (includes pulpits or sprits). LOA is defined as the furthest extension of the bow on-deck to the furthest extension astern (including aft extension of outboard motors when tipped up and or anchor davits).

Manufactured Length: For the purpose of determining length in a restricted mooring field, the Manufactured Length is defined as the length listed on the Boat Title, Registration or US Coast Guard Documentation.

APPENDIX B
2017 Town of Harwich
Marine Fee Schedule

A. Town-Owned Slip Rates

Type	Fee	Notes
Recreational Boats * (5/1 to 11/15)	20' - \$85/ft.	All recreational vessels
	30' - \$105/ft.	
	40' - \$130/ft.	
	50' - \$160/ft.	
Commercial Fishing Boats* (1/01/-12/31)	30' - \$94/ft.	Vessels with A Permits
	40' - \$124/ft.	
	20' - \$85/ft.	

Charter Boats* (1/01 – 12/31)	30' - \$105/ft. 40' - \$130/ft. 50' - \$160/ft.	Vessels with C Permits
Passenger Boats* (1/01 – 12/31)	30' & 40' - \$200/ft. Ferry - \$280/ft.	Vessels with D Permits & F Permits
Fall transient rate up to 35' LOA** (9/15 – 10/15)	\$1.40/ft./night	Power Extra***
Fall transient rate 36' LOA and over** (9/15 – 10/15)	\$1.65/ft./night	
Off-Season transient rate** (5/1 – 6/15; 10/15 – 11/15)	\$10.50/ft./month \$3.50/ft./week \$.70/ft./night	Power Extra***
Summer transient rate 36' LOA and over** (6/15 – 9/15)	\$2.75/ft./night	Power Extra***
Summer transient rate up to 35' LOA** (6/15 – 9/15)	\$2.00/ft. /night No minimum	
Winter transient short-term rates** (11/15 – 5/1)	\$8.00/ft./month \$.50/ft./night	For commercial fishing vessels only must have a Town Offload Permit
Winter transient long-term** (11/15 – 5/1)	\$24.00/ft.	Recreational & active commercial fishing boats only, must have a Town Offload Permit

* Seasonal and year-round dockage fees are determined by measuring from top of transom to the foremost extension (includes pulpits or sprits).

** Rate based on length of vessel or slip minimum. Price includes LOA. (Measured top of transom to foremost extension, includes pulpits or sprits).

*** Power charge is at nightly rate.

OLD BUSINESS:

- 1) Progress with Parking Lots, and Landscaping of the Saquatucket Landside Project

MONTHLY REPORTS:

Board of Selectmen
Harbormaster
Natural Resource Officer

CORRESPONDANCE:

NEXT MEETING: Wednesday, May 15, 2019

after all other available charter boats have been booked for the day sought. All Charter Fishing Boat Special Permit applications shall be submitted to and approved by the Harbormaster at least twenty four (24) hours prior to the date of event.

Commercial Fishing Boat: For the purposes of all contracts, lease agreements, mooring and offloading permits and waiting lists any boat that is exclusively engaged in the long lining, jigging, gillnetting, dragging, or potting of ground fish or crustaceans for sale to an authorized Massachusetts fish dealer only. A commercial fishing boat must be used solely for the purpose for which it is intended. Boats maintained for purposes of corporate entertainment under Internal Revenue Service standards shall not be considered commercial fishing boats for purposes of these regulations and waiting lists.

Deck: The surface of a wharf designed as the walkway for persons using same.

Deep Water Channel: The area of a water body wherein the depth of water is three (3') feet or more at mean low water.

Dinghy: Any small rowing skiff that is not to exceed 12' in length.

Ferry: A boat that operates as a commercial operation to transport people across a body of water on a regular schedule.

Floats: A floating platform designed to rise and fall with the tide anchored in position by pilings, chain, or otherwise and used in conjunction with a wharf to moor and give access to a boat.

Foreshore: A strip of land margining a body of water; the part of seashore between high-water and low-water marks.

Fresh Water Mooring Service Fee: Fee assessed for the equipment and maintenance of the Long Pond Public Mooring Fields.

Gangway: A ramp or platform used to provide access between a float or boat and a wharf.

Harbor Boat Tender Service: An individual or business entity, with adequate liability insurance (based on the Board of Selectmen's requirements) to qualify for an annual permit to transport people and goods to and from any boat, at any mooring in the Town of Harwich. This "on call service" using telephone and/or VHF radio will be a private service provided in the Town of Harwich. The individuals operating such boats need to have a current USCG license.

Horsepower: The aggregate rated horsepower of the propellant machinery at maximum operating revolutions per minute.

Length Overall (L.O.A.): For the purpose of determining seasonal and year round dockage fees and/or mooring classification, the extreme fore-aft measurement of a boat in feet and inches in a straight line parallel to the centerline from the top of transom to the foremost extension (includes pulpits or sprits).

Marina: The town-owned harbor marina and any person authorized to represent it shall be referred to herein as "the marina."

Marine Construction Maintenance Business: A business that includes but is not limited to the service of docks and moorings, building piers and bulkheads, towing boats, salvage and underwater services.

Mooring: Lines, cables, chains, mushrooms and anchors that hold a boat in place on the water and any floats, shackles, hardware associated therewith.

Mooring, Boatyard Transient: Moorings, of a transient nature, assigned to waterfront boatyards on an annual basis to accommodate the sale, repair & maintenance of watercraft. A boatyard, after the assignment of the specific number of annual mooring sites by the Board of Selectmen, can manage boatyard transient mooring sites as part of their normal business activities. The mooring inspection process would be the same as any other mooring in the Town of Harwich. Upon any change in ownership of the foregoing corporations, the new corporate entity may apply for the red mooring permits however; control of the moorings does not automatically transfer.

Office of the Harwich Harbormaster
Squatucket Municipal Marina

715 Main Street (508) 430-7532
P.O. Box 207 FAX (508) 430-7535
Harwichport, MA 02646 www.town.harwich.ma.us/harbor



Recreational Boat Slip Waiting List Application - Fee \$20

New Application
Application Renewal

Name _____

Addresses: Number & Street (permanent) _____

City _____ State _____ Zip _____

Number & Street (summer) _____

City _____ State _____ Zip _____

Phone Numbers: Home _____ Work _____ Cape _____

Type of Boat _____ Length _____ Make (If known) _____

e-mail address _____

Please specify one desired boat slip size. Renewals cannot jump lists. (check only one box)

Twenty Foot List (less than 24' LOA)

Thirty Foot List (24'-34' LOA)

↳ Not printed on original application

Forty Foot List (34'-48' LOA)

Fifty Foot List (48'- 65' LOA)

It is agreed that any person wishing to have his or her name placed on the waiting list(s) must annually before April 1st so advise the Harbormaster in writing and pay him (the Town of Harwich) a fee of \$20. This twenty dollar (\$20) annual fee is non-refundable. It is agreed that the name on the waiting list(s) shall be advanced from year-to-year only if the annual fee is paid. Slip space will be assigned to parties whose names have been on the list longest, as space becomes available. It is further agreed that when a slip becomes available it will be occupied by a boat owned by the person whose name appears on the list. Slip space is non-transferable, other than surviving spouse, and non-subleasable.

I DECLARE UNDER PAINS AND PENALTIES OF PERJURY THAT THE ABOVE FACTS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I UNDERSTAND THAT ANY FALSE ANSWER(S) WILL BE JUST CAUSE FOR DENIAL OR REMOVAL FROM THE WAITING LIST.

SIGNED UNDER PENALTIES OF PERJURY THIS _____ DAY OF _____, _____
(day) (month) (year)

SIGNATURE OF APPLICANT _____

Forward application and \$20 fee to the above address and make check payable to Town of Harwich. Or Fax with credit card information below. Time sensitive, renewals must be received by April 1st deadline.

CREDIT CARD DEPOSITS TOTAL DEPOSIT AMOUNT \$ _____ VISA or MASTERCARD

CREDIT CARD #: _____

Expiration _____ Auth. Code (3-digit # located on back of card): _____

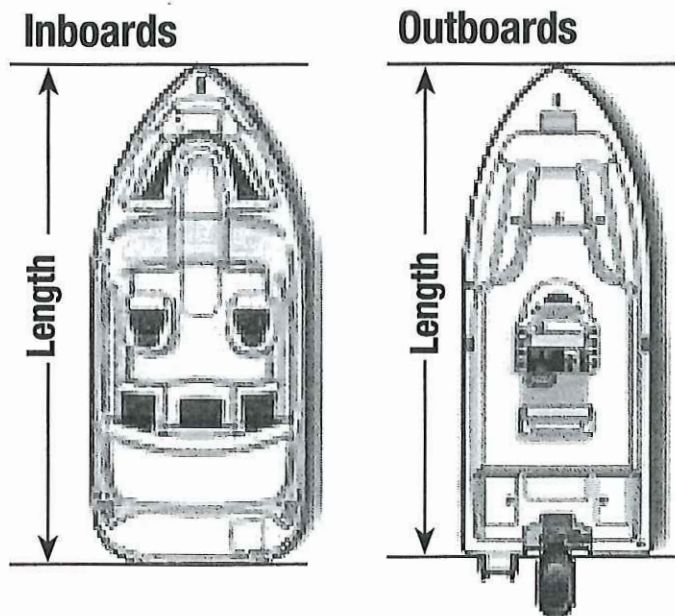
The issuer of the card identified on this form is authorized to pay the amount shown as Total Deposit Amount upon proper presentation. I promise to pay such TOTAL (together with any other charges due thereon) subject to and in accordance with the agreement governing the use of such card.

Before Going Out

Before going out on the water, take steps to make the outing safe and enjoyable.

Vessel Length Classes

- A vessel's length class determines the equipment necessary to comply with federal and state laws.
- Vessels are divided into length classes:
 - Less than 16 feet (Class A)
 - 16 feet to less than 26 feet (Class 1)
 - 26 feet to less than 40 feet (Class 2)
 - 40 feet to less than 65 feet (Class 3)
- **Length is** measured from the tip of the bow in a straight line to the stern. This does not include outboard motors, brackets, rudders, bow attachments, or swim platforms and ladders that are not a molded part of the hull.



"Division",?the division of law enforcement of the department of fisheries, wildlife and environmental law enforcement.

"Horsepower",?the aggregate rated horsepower of all propellant machinery at maximum operating revolutions per minute.

"Identification number", ?the number awarded to a vessel subject to this chapter and upon approval of an application for a certificate of number.

"Jet skis",?a ski propelled by machinery and designed to travel over water.

"Length",?the extreme deck fore-and-aft measurement of a vessel.

"Like offense", ?as used in subsection (a) of section eight, shall mean any violation of paragraph (1) of subsection (a) of section eight, or any violation of subparagraph (1) of paragraph (a) of subsection (1) of section twenty-four of chapter ninety.

"Livery boat",?a boat hired or available for hire from a person who offers boats for hire as a regular business.

"Machinery",?all inboard and outboard engines and all other types of motors or mechanical devices capable of propelling vessels.

"Motorboat",?any vessel propelled by machinery whether or not such machinery is the principal source of propulsion, but not a vessel which has a valid marine document issued by the Bureau of Customs of the United States government or any federal agency successor thereto.

"Operate",?navigate or otherwise use a motorboat or vessel.

"Operator",?a person who operates or who has a charge of the navigation or use of a motorboat or vessel.

"Owner",?the person who claims lawful possession of a vessel by virtue of legal title or equitable interest therein which entitles him to possession.

"Person", a natural person, corporation, association, partnership or other legal entity or other legal agency or political subdivision.

"Personal flotation devices",?TYPE I, a coast guard approved device designed to turn an unconscious person in the water from a face downward position to a vertical or slightly backward position, and to have more than twenty pounds of buoyancy.

APPLICATION FOR SIMPLIFIED MEASUREMENT

Use this form to apply to the National Vessel Documentation Center for tonnage assignment under the Simplified Measurement System

OMB APPROVED
1625-0022

I. APPLICABILITY

A vessel is eligible to be measured under the Simplified Measurement System if it is either: 1) under 79 feet in overall length; or 2) a non-self-propelled or recreational vessel. **NOTE: Some vessels that are 79 feet or over in overall length may also require measurement under the Convention Measurement System. This includes vessels that engage on foreign voyages, as well as recreational vessels that engage on voyages outside the Great Lakes and have keel laid dates after December 31, 1985.**

II. VESSEL DATA AND DIMENSIONS

1. VESSEL NAME _____

2. HULL I.D. NO. _____
(also provide Official Number, if available)





3. HULL MATERIAL:

- Wood Steel FRP (Fiberglass)
 Aluminum Concrete Other _____

4. PROPULSION MACHINERY:

- Located inside hull (e.g. inboard engine or stern drive)
 Located entirely outside hull (e.g. outboard motor)
 Non-self-propelled (not fitted with any propulsion machinery)

5. SHAPE OF HULL(S): (for tri-hull vessels, check the block best describing the center hull)

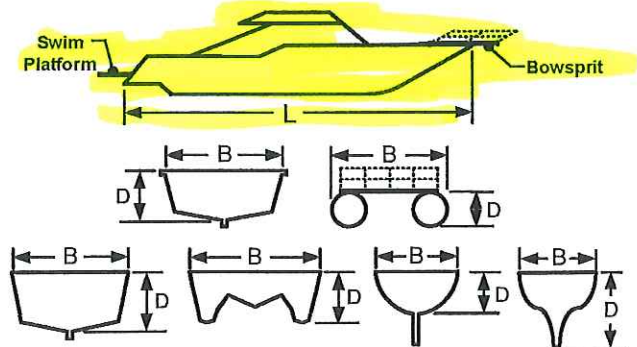
- Powerboat, ship or circular  Sailboat distinct keel (or no keel) 
 Box or barge  Sailboat integral keel (keel is faired to hull) 

6. OVERALL DIMENSIONS:

Overall Length (L) = _____ ft _____ in

Overall Breadth (B) = _____ ft _____ in

Overall Depth (D) = _____ ft _____ in



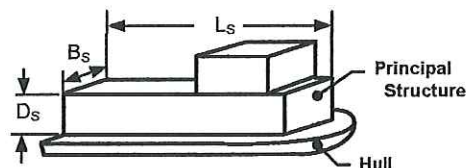
7. ADDITIONAL DIMENSIONS FOR LARGE DECK STRUCTURES:

(Complete only if the volume of the principal deckhouse, cabin or similar structure above the main deck exceeds the hull volume)

Structure Length (L_s) = _____ ft _____ in

Structure Breadth (B_s) = _____ ft _____ in

Structure Depth (D_s) = _____ ft _____ in



8. ADDITIONAL DIMENSION FOR TWIN HULL VESSELS:

(Applies only if there is no buoyant volume in the structure that connects the hulls together.)

Individual Hull Breadth (B_1) = _____ ft _____ in



9. ADDITIONAL DIMENSIONS FOR TRI-HULL VESSELS:

(Applies only if there is no buoyant volume in the structure that connects the hulls together.)

Center Hull Length (L_1) = _____ ft _____ in

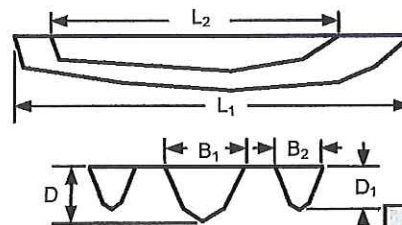
Center Hull Breadth (B_1) = _____ ft _____ in

Center Hull Depth (D) = _____ ft _____ in

Outer Hull Length (L_2) = _____ ft _____ in

Outer Hull Breadth (B_2) = _____ ft _____ in

Outer Hull Depth (D_1) = _____ ft _____ in



III. STATEMENT OF REPRESENTATION

I understand that, under the provisions of 46 CFR 69.25, a person making a false statement or representation in this application may be fined up to \$20,000. The vessel is also liable in rem for the penalty. I certify that the information provided by me in answering the questions above is correct.

Owner's printed name _____ Owner's signature _____ Date _____

Clear Form

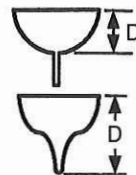
Print Form

OVERALL DIMENSIONS

LENGTH (L) is the horizontal distance between the outboard side of the foremost part (bow) of the hull and the outboard side of the aftermost part (stern) of the hull. It does not include bowsprits, rudders, outboard motor brackets, swim platforms that do not contain buoyant volume, and other similar fittings and attachments that are not part of the buoyant hull envelope.

BREADTH (B) is the horizontal distance taken at the widest part of the hull, excluding rub rails, from the outboard side of the skin (outside planking or plating) on one side of the hull to the outboard side of the skin on the other side of the hull.

DEPTH (D) is the vertical distance taken at or near amidships from a line drawn horizontally through the uppermost edges of the skin (outside planking or plating) at the sides of the hull (excluding the cap rail, trunks, cabins and deckhouses, and deck caps) to the outboard face of the bottom skin of the hull, excluding the keel. If your vessel is designed for sailing and the interface between the "keel" and the "bottom skin of the hull" is not at a clearly defined location (as is the case with an "integral" or "faired" keel), include the keel in the depth measurement.



SIMPLIFIED MEASUREMENT PROCEDURES

1. Under Simplified measurement, a vessel must be 5 net tons or greater to be eligible for documentation (issued a Certificate of Documentation). Gross and net tonnages are measures of volume, and should not be confused with the vessel's weight, which may also be expressed in tons.
2. Gross and net tonnages are calculated by the Coast Guard using the information you provide on the front of this form. The formulas for these calculations are described in Title 46, Code of Federal Regulations (CFR), Part 69, Subpart E, and on the Coast Guard's Homeport web site (<http://homeport.uscg.mil>; search on "Tonnage Measurement"). Monohull vessels that are less than 25 feet in length are often less than 5 net tons.
3. If your vessel is eligible for documentation using Simplified measurement, complete the front side of this form by printing or typing all required information. Provide dimensions in terms of feet and inches (to the nearest inch). After signing the form, send it to the USCG National Vessel Documentation Center (NVDC) along with application form CG-1258. Only the front side of this form need be submitted to the NVDC. Please notify the NVDC if your vessel will also be measured under the Convention system (as for vessels 79 feet or over in convention length engaged on foreign voyages).
4. If all applicable requirements are met for documentation, the NVDC will issue a Certificate of Documentation with the gross and net tonnage indicated on the certificate.
5. Other U.S. tonnage measurement systems, known as "formal" measurement systems, may yield different tonnages and may be used in lieu of Simplified measurement. Formal measurement requires the employment of a USCG authorized measurement organization and a physical inspection of the vessel by that organization's surveyor. Information on how to contact these organizations is available on the Homeport web site.

MULTI-HULL VESSELS

For the purposes of Simplified measurement, twin hull and tri-hull vessels are defined as only those with no buoyant volume in the structure that connects the hulls together. In other words, the cross-structure, bridging, platform or "trampoline" connecting the hulls has no measurable depth or buoyancy as shown in the illustrations in Section II, Items 8 and 9 of this form. Cathedral hull forms and other similar configurations with no distinct separation of hulls are not considered multi-hulls in this context.

NOVEL/UNIQUE CRAFT

Certain novel or unique craft cannot be identified or categorized in the types described on the front of this form. If your vessel is in this category, you should complete Section II, Items 1-4, and Section III of this form and send the form, along with sketches, drawings and/or photographs showing the vessel geometry and overall dimensions, to the USCG Marine Safety Center (MSC) at the address listed below. Send Form CG-1258 and all other information required for vessel documentation to the NVDC, notifying them of your tonnage data submission to the MSC.

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

The Coast Guard estimates that the average burden for this form is 2 hours. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to: Commanding Officer, U.S. Coast Guard Marine Safety Center, 2100 2nd Street S.W., Washington, DC 20593, or Office of Management and Budget, Paperwork Reduction Project (1625-0022), Washington, DC 20503.



**Commonwealth of Massachusetts
Massachusetts Environmental Police**

251 Causeway St. - Suite 101 - Boston, MA 02114-2153

(617) 626-1610

Registration and Titling Application

Fax: (617) 626-1630



<input type="checkbox"/> Individual <input type="checkbox"/> Business <input type="checkbox"/> Dealer/MFG <input type="checkbox"/> Gov. / Enf. <input type="checkbox"/> Livery	<input type="checkbox"/> Motorboat <input type="checkbox"/> ATV <input type="checkbox"/> Snowmobile	<input type="checkbox"/> Reg. & Title <input type="checkbox"/> Reg. only <input type="checkbox"/> Title <input type="checkbox"/> Permit	<input type="checkbox"/> New <input type="checkbox"/> Renew <input type="checkbox"/> Duplicate <input type="checkbox"/> Transfer <input type="checkbox"/> Decal	<input type="checkbox"/> Change/Correction <input type="checkbox"/> Add Co-Owner/Joint <input type="checkbox"/> Remove Co-Owner/Joint <input type="checkbox"/> Add Lien Holder <input type="checkbox"/> Remove Lien Holder
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Reg/Permit #/Doc #	Processed By	Expiration Date	Reg/Permit Fee	Total Fees
Title #	Customer ID #	Issue Date	Title Fee	FTN
				CCTN

A. APPLICANT (Please print the following information.)

Last Name or Business Name		First	MI	Social Security # /FEIN if Business	
Street	City		State	Zip Code	Birth date
Mailing Address	City		State	Zip Code	Telephone
Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	US Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	MA Resident <input type="checkbox"/> Yes <input type="checkbox"/> No	US Resident <input type="checkbox"/> Yes <input type="checkbox"/> No	Alternate Phone	Email

B. CO-OWNER (Both signatures required in Sec "F") **JOINT OWNER** (Check only one box)

Name	Social Security # /FEIN if Business		DOB	
Address	City	State	Zip Code	Telephone

C. LIEN HOLDER (For Titled Motorboats only)

<input type="checkbox"/> Financial Inst.	<input type="checkbox"/> Business	<input type="checkbox"/> Individual	Security Agreement Date:
Name		Telephone	E-Mail
Address	City	State	Zip Code

D.

Serial Number (VIN/HIN)	Manufacturer	Year
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Boat Model	Color 1	Color 2	Length - Feet	Inches
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Primary Operation (Use) <input type="checkbox"/> Pleasure <input type="checkbox"/> Enforcement <input type="checkbox"/> Commercial Fishing <input type="checkbox"/> Rent or Lease (Livery) <input type="checkbox"/> Commercial Operation <input type="checkbox"/> Charter Fishing <input type="checkbox"/> Commercial <input type="checkbox"/> Dealer/Manufacturing <input type="checkbox"/> Pass. Carrying <input type="checkbox"/> Demo <input type="checkbox"/> Government <input type="checkbox"/> Other _____	Vessel Type <input type="checkbox"/> Air Boat <input type="checkbox"/> Paddlecraft <input type="checkbox"/> Auxiliary Sail <input type="checkbox"/> Pontoon <input type="checkbox"/> Cabin Motorboat <input type="checkbox"/> PWC <input type="checkbox"/> Houseboat <input type="checkbox"/> Rowboat <input type="checkbox"/> Inflatable Boat <input type="checkbox"/> Sail Only <input type="checkbox"/> Open Motorboat <input type="checkbox"/> Other _____	Recreational Vehicle Type <input type="checkbox"/> Four Wheel <input type="checkbox"/> Three Wheel <input type="checkbox"/> Mini Bike <input type="checkbox"/> Trailbike <input type="checkbox"/> Snowmobile <input type="checkbox"/> Vintage Snowmobile <input type="checkbox"/> Other _____	Hull Material <input type="checkbox"/> Aluminum <input type="checkbox"/> Fiberglass <input type="checkbox"/> Plastic <input type="checkbox"/> Rubber/Vinyl/Canvas <input type="checkbox"/> Steel <input type="checkbox"/> Wood <input type="checkbox"/> Other _____	Pollution Control Device <input type="checkbox"/> None <input type="checkbox"/> Porta Potti <input type="checkbox"/> Chlorinator <input type="checkbox"/> Holding Tank <input type="checkbox"/> Other _____ City or Town of Mooring/Storage Location
--	--	--	--	--

State of Principal Operation	Previously Registered Out of State <input type="checkbox"/> Yes <input type="checkbox"/> No	Previously Registered Number/Title	Previously Registered State
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E. ENGINE

Manufacturer	Year	Serial Number/Model Number	Horsepower or CC's
Manufacturer	Year	Serial Number/Model Number	Horsepower or CC's

Propulsion: (circle one) Air-Thrust Propeller Manual Sail Water-Jet Other FUEL TYPE: ELECTRIC GAS DIESEL OTHER _____

Engine Drive Type: Inboard Outboard Pod-Drive Stern-Drive Other

F. SIGNATURE(S)

I hereby affirm that the information provided is true and correct under the pains and penalties of perjury.

Owner's Signature	Co-Owners and/or Joint Owner	Date: / /
-------------------	------------------------------	-----------



Seafarer 226/228

Beam Amidships: 8'
 Bridge Clearance: 6'2"
 w/Hardtop: 8'4"
Center Line Length: 22'2"
 Cockpit Depth: 26"
 Cockpit Square Footage: 49 sq. ft.

Dead Rise at Transom: 20° with SeaV2
 hull (continuously variable vee)
 Hull Draft: 16"
 Maximum HP: 250
 Outboard Shaft Length: 25"
 Standard Fuel Capacity: 92 gal.

Transom Width: 7'11"
 Weight w/o Engine
 226: 3385 lb. (standard transom)
 228G: 3510 lb. (Grady
 Drive transom)

STANDARD FEATURES

Safety

2 automatic bilge pumps (total 2500 GPH)
 Basic flotation
 Bow rail - 316 grade stainless steel
 Cockpit toe rails
 Companion grab rail
 Fold down motorwell bulkhead (226 only)
 Nonskid fiberglass liner
 Nonskid recessed walkaround
 Self-bailing cockpit w/4 cockpit drains
 Stainless steel through-hull fittings

Cabin

Berth - forward vee berth
 Cabin light
 Forward hatch - low profile acrylic
 hatch w/screen
 Lockable door w/screen &
 companionway hatch
 Rod storage holders (4)
 Sink
 Storage - cabinet
 Storage - portable head compartment
 Storage - under berth compartments (3)
 Windows - opening windows w/screens (2)

Cockpit & Deck

100% hand laid hull & deck
 Accessory outlet - 12V (2)
 Bait rigging area w/cutting board & drink
 holders (228 only)
 Battery select switch
 Cockpit lights
 Cockpit shower
 Compass
 Deck hardware - 316 grade stainless
 steel through-bolted
 Drink holders (6).
 Factory engine pre-rigging
 Fish box - 190-qt. starboard insulated
 fish box w/ob drain
 Fish box - divided port insulated fish box
 (80-qt. & 45-qt. sections w/ob drain)
 Fish box - 72-qt. aft fish box (228 only)
 Footrests (helm & companion)
 Fuel capacity - 92-gallon tank
 Heavy-duty gunwale molding
 Hydraulic trim tabs w/indicator
 & retractor
 International lighting
 Rod holders (4)
 Rod storage holders - vertical (4)
 (228 only)
 Rod storage racks - horizontal (6)



Seating - aft seats (2)
 Seating - foredeck cushions
 Seating - helm & companion pedestal chairs
 Seating - port aft facing seat
 Seating - starboard fish box cushion
 Spring line cleats
 Steering - hydraulic tilt
 Steering wheel - 316 grade stainless steel
 Stern eyes
 Storage - aft lift out boxes
 Storage - forward anchor locker
 w/rode storage
 Storage - lockable helm station radio box
 Storage - tackle drawers under helm &
 companion chairs
 Storage nets
 Water tank - 10-gallon freshwater
 Windshield - ventilated windshield
 Windshield wiper (starboard)

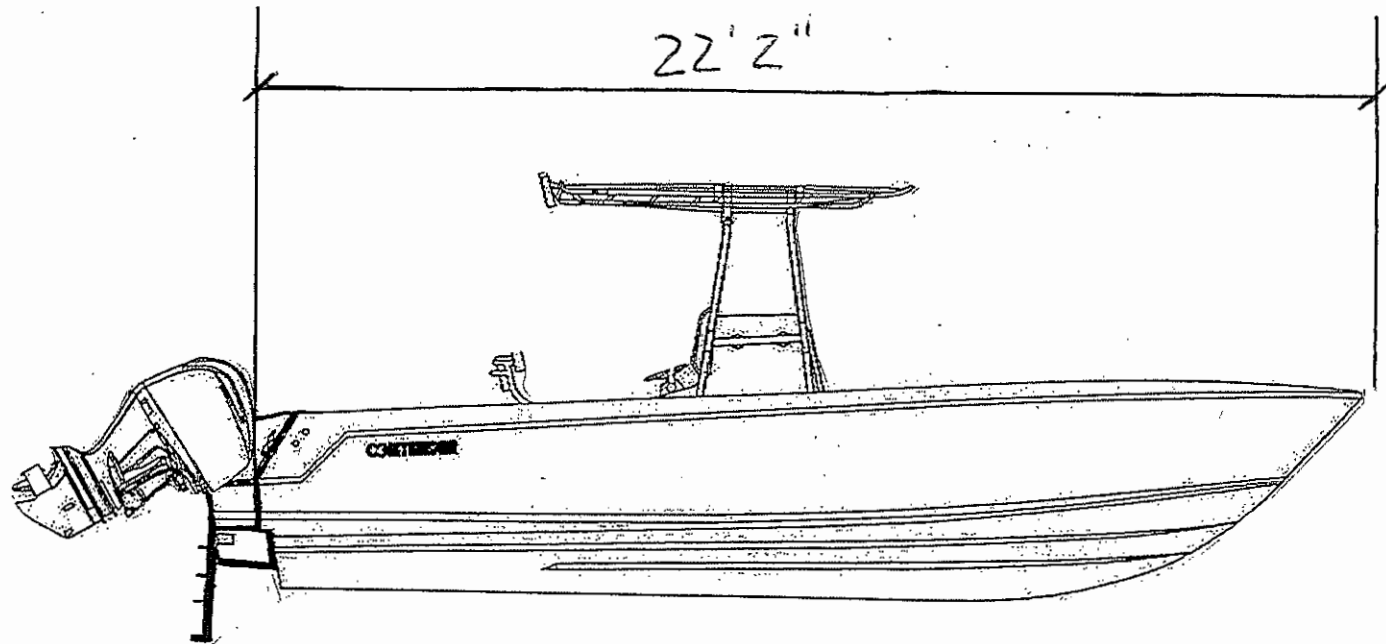
Canvas Options

Drop curtain (hardtop or vista top)
 Hardtop front & side curtains
 Helm station cover
 Vista top w/side curtains & boot

OPTIONAL FEATURES

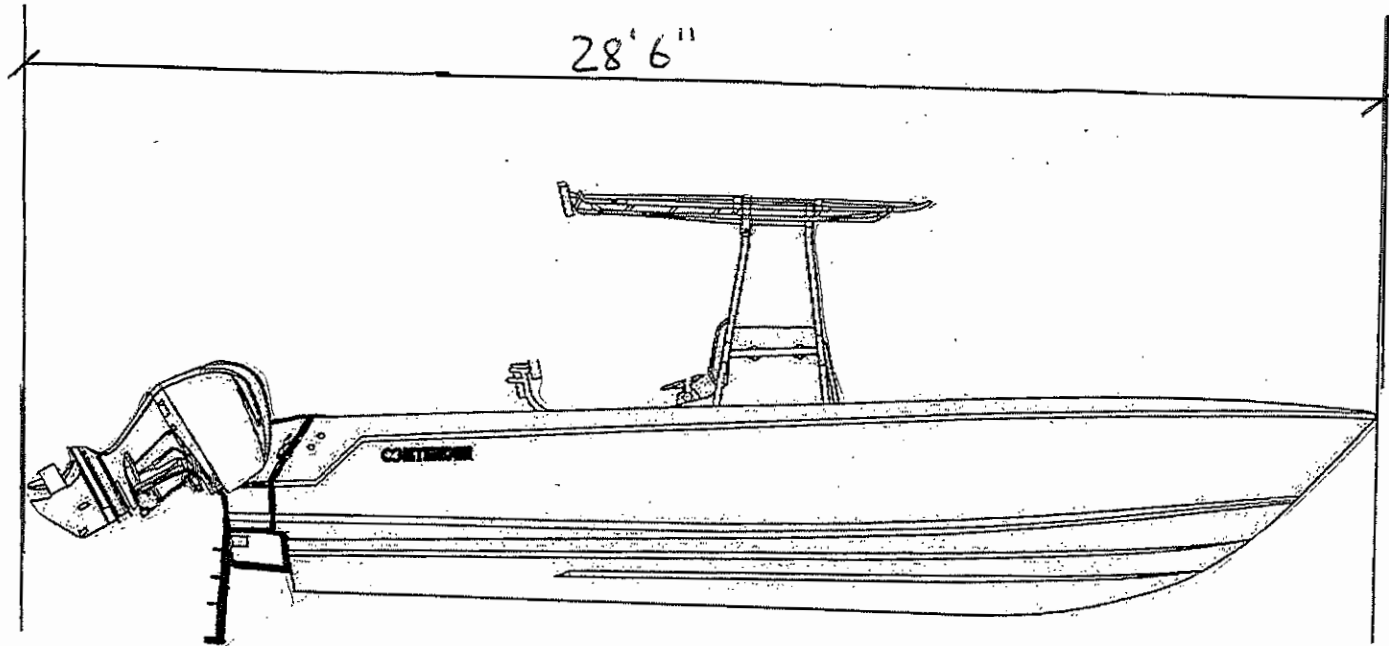
Auxiliary fuel capacity - 56-gallon tank
 Bow lifting ring
 Bow pulpit
 Cockpit bolsters
 Hardtop w/radio box, storage net, spreader
 lights & side mounted rod holders (4)
 Hardtop top mounted rod holders
 Head - portable
 Head - portable w/deck pump out
 Head - portable w/in-line macerator
 Livewell - 20-gallon port insulated raw
 water livewell(226)
 Livewell - 20-gallon aft insulated raw
 water livewell(228)
 Seating - companion bench seat
 Seating - deluxe helm & companion chairs
 Swim platform w/ladder
 Swim platform w/ladder (full width)
 (228 only)
 Washdown - pressurized raw water w/hose
 Windshield wiper (port)

A



- Existing / old LOA definitions
- Twenty Foot List (less than 24' LOA)
- 228 Grady White Complies

B



- New LOA definitions
- Twenty Foot List (less than 24' LOA)
- 228 Grady White doesn't Comply

Lisa Forhan, Co-Chair
Melissa Maguire, Co-Chair



P. O. Box 119
Barnstable, MA 02630

July 2, 2019

Dear Board of Selectmen:

Each year, we lose more than thirty Cape & Island residents to suicide. For each of these suicide deaths, it is estimated more than thirty people are affected, six of them profoundly. Suicide is a public health issue in our communities; and it is preventable.

In recognition of National Suicide Prevention Month, the Cape & Islands Suicide Prevention Coalition is once again seeking to have the week of September 8th -15th, 2019 named "Suicide Prevention Awareness Week" in all of the Cape and Islands towns.

We aim to recognize this painful and often hidden part of our communities, to demonstrate our commitment to suicide prevention, and to send a message of hope to those struggling, grieving, or affected in any way by suicide. We know that by decreasing the stigma that surrounds suicide, we increase the likelihood that someone will reach out for help.

Please accept this proclamation request for the selectman's agenda for an early September or late August meeting (Sample proclamation wording is attached) we appreciate your consideration for this request, and look forward to hearing from you.

The proclamation can be emailed to me at suicideprevention@capecoalition.com or mailed to me at: Cape and Islands Suicide Prevention Coalition, P.O. Box 119, Barnstable, MA 02630

Warm Regards,

Frances Bassett
Training & Office Coordinator
Cape & Islands Suicide Prevention Coalition

PROCLAMATION
SUICIDE PREVENTION WEEK

WHEREAS, in the United States, one person dies by suicide every 12 minutes and 121 people die by suicide each day; and

WHEREAS, 20 veterans die by suicide each day; and

WHEREAS, suicide is the second leading cause of death for Massachusetts residents ages 15-44 and the suicide rate on the Cape and Islands is 1.4 times higher than the State average; and

WHEREAS, suicide is a tragic and disruptive event for families and communities ~ it is estimated that annually, there are 6.3 million suicide loss survivors who have lost a loved one to suicide; and

WHEREAS, suicide is a public health issue and a community concern, and through increased education and awareness of the issue a great number of suicides can be prevented;

THEREFORE, we do hereby officially designate the week of September 08 - 14, 2019 as "***SUICIDE PREVENTION WEEK***" in the Town of Harwich, MA, Barnstable County.

Patti Macura

From: Amy Usowski
Sent: Thursday, August 22, 2019 1:20 PM
To: Patti Macura; Larry Ballantine; Joe Powers
Subject: donation request
Attachments: donation request.docx

Hello Joe, Larry, and Patti,

Attached please see a letter documenting the efforts the AmeriCorps Cape Cod program has provided the Town of Harwich over the past 20 years. Alumni of this program (which includes myself), are hosting a 20th anniversary celebration for the program. We are requesting that towns/private land trusts who have benefited in incalculable ways contribute funds to help make this celebration possible. A donation from the Town of Harwich in the amount of \$300 would be extremely useful and appreciated. The donation could be made to the Cape Cod Compact of Conservation Trusts as long as it is specified that it is for the AmeriCorps Cape Cod 20th Anniversary Celebration. The Compact is able to hold funds for us for this event. I am writing this to you not as your Conservation Administrator, but as an alum of the program that helped me get to where I am today. Please put the attached letter and this email in the BOS packet for Monday August 26.

Respectfully,

Amy Usowski

August 21, 2019

To: The Harwich Board of Selectmen

From: Alumni of the AmeriCorps Cape Cod Program

The AmeriCorps Cape Cod program is a 10-month out of the year program that recruits members from all over the country to volunteer their time to assist the Cape with their environmental and disaster-response needs. The Town of Harwich has benefited from the assistance of the program for the past twenty years. The Program is celebrating its 20th anniversary this September, and alumni of the program are planning a special anniversary weekend from September 20-22. Past members from all over the country will be descending upon the Cape once more to celebrate as well as provide special community service to the place they once (and some still do) call home.

Over the past 20 years, AmeriCorps Cape Cod has benefited Harwich in the following ways, including but not limited to:

- Teaching environmental education in our local schools;
- Operating shelters during storm events;
- Clearing trails and assisting with general upkeep of our conservation areas;
- Participating in Tour de Trash and the Coastsweep cleanups;
- Monitoring our conservation lands for encroachment and vandalism;
- Restoring dunes;
- Assisting with Piping Plover monitoring;
- Leading educational walks in our conservation areas for the public
- Assisting with hazard tree removal after the recent tornado.

During the 20th Anniversary event, new members and alumni will be participating in a multi-town beach cleanup. Harwich is one of the towns that is fortunate to have members coming to participate in this. Trash will be picked up off Harwich beaches as part of this international coastal cleanup.

The events of the weekend are being funded by private conservation organizations, towns, some from the county, and from the alumni themselves. We would love some financial help from the Town of Harwich to make this event memorable, and to properly thank the program which has helped us in ways beyond measure these past 20 years.

Respectfully,

Alumni of the AmeriCorps Cape Cod program

Patti Macura

From: Elaine Shovlin <elaine90ru@gmail.com>
Sent: Wednesday, August 21, 2019 2:42 PM
To: Patti Macura
Subject: Fwd: CPC Appointment

Hi Patti,

Please include this email in the packet for the BOS meeting as per Mr. Ballantine's request.

Thanks,

Elaine Shovlin
Chair REOS

----- Forwarded message -----

From: Elaine Shovlin <elaine90ru@gmail.com>
Date: Mon, Jul 22, 2019 at 8:07 PM
Subject: CPC Appointment
To: <adoucette@town.harwich.ma.us>

At the July 19th REOS meeting James Donovan was voted to be the representative to the Community Preservation Committee.

Please put on the BOS agenda so they can confirm him.

Thank you,

Elaine Shovlin
Chair REOS

John, getting information on final status of Saq Harbor.

Carol provided financial information. Is project now complete, i.e., do you foresee any additional work which would need funding?

Thanks,

Larry,

All of the building construction is complete. We still have some landscaping, planting of trees & shrubs that we didn't get to before the start of the boating season, and a small amount of paving to provide a short walkway to the Yankee ticket booth; they were late in getting the shed constructed. We also have been in discussions with Sean Libby, Facilities, on getting an emergency generator for our new Harbormaster office building. We initially intended to get either the generator from the old Fire Station 2 building or the generator from the Library, but I don't think either one is equipped for required 3 phase power.

Regarding the site plan, I know Griffin has been on site to prepare an updated site plan to present to Planning Board. I am not sure how far along he is with that. v/r,

John C. Rendon
Harbormaster
Town of Harwich
774 212-6193 (c)

**Town of Harwich
 Saquatucket Harbor Project
 Waterside & Landside
 As of June 30, 2019**

Sources of Funds

Sale of GO Bonds	8,381,650
Premium on Bonds	953,160
Sale of BANs	90,000
State Grant Revenue	2,187,500
Free Cash	250,000
Sale of Beach Sand	43,930
Dredge Reserve	106,070
Mooring Fund	75,000
Total Sources of Funds	12,087,310

Uses of Funds

Design Costs	903,652
Construction Costs	11,112,393
Total Uses of Funds	12,016,045

\$8,158,500 General Obligation Municipal Purpose Loan of 2018, Bonds Dated June 21, 2018

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2018	2038	2.79%	7,690,500	7,545,000

\$223,150 General Obligation Municipal Purpose Loan of 2019, Bonds Dated June 20, 2019

<u>Issue Year</u>	<u>Final Maturity Year</u>	<u>TIC</u>	<u>Par Amount</u>	<u>Principal Outstanding</u>
2019	2039	2.31%	223,150	223,150

Funding for GO Bonds:

Mooring & Waterways Receipts Reserved for Appropriation	2,008,140
Debt Exclusion	6,373,510



AGENDA

DHY Clean Waters Community Partnership *Dennis, Harwich, and Yarmouth*

Date: 08/16/2019

Time: 9:00 AM

Location: Dennis Town Hall

Items

1. Review and approve previous meeting minutes (08-02-2019)
2. Town Updates
3. DHY Website Update
4. Evaluation of Town Wastewater Connections to WWTF
5. DHY Agreement
 - a. Flow Updates

10:00 AM with Representative Tim Whelan

6. DHY Special Legislation Update (House No. 3948)
7. Three Town Community Meeting
 - a. September 12th or 19th at Harwich Community Center
 - b. Proposed Agenda
 1. Introductions and Welcome Comments
 2. DHY Special Legislation Update
 3. Overview of DHY Partnership and Costs
 4. DHY Agreement Update
 5. Review of Draft DHY Town Meeting Article
 6. Schedule and Next Steps
 7. Upcoming Outreach and Public Meeting Opportunities
 8. Questions and Comments
 - c. Review of draft PowerPoint Presentation
8. Discussion of topics not reasonably anticipated 48 hours before the meeting.

9. Next Meeting:

September 12th or 19th – Three-Town Community Meeting at Harwich Community Center

Friday September 20, 2019 – Subgroup at 9:00 AM at Dennis Town Hall, Prue Room

DRAFT MEETING MINUTES

DHY Clean Waters Community Partnership *Dennis, Harwich, and Yarmouth*

Date: 08/02/2019

Time: 9:00 AM

Location: Dennis Town Hall, Prue Room

Attendees:

David Johansen, Paul McCormick, Liz Sullivan, John Terrio (Town of Dennis)

Larry Ballantine, Chris Clark, Don Howell (Town of Harwich)

Rich Bienvenue, Mark Forest, Dan Knapik, Curt Sears (Town of Yarmouth)

Kara Johnston, David Young (CDM Smith)

Items

1. Previous Meeting Minutes
 - a. Curt Sears made motion to approve minutes from 06/21/2019. Chris Clark seconded. Vote: Unanimous.
2. Town Updates
 - a. Dennis
 - i. WIC meeting held in July – reviewed fertilizer education and Swan Pond Aquaculture Project.
 - ii. Next steps: updating cost recovery plan.
 - b. Harwich
 - i. Contract 1 of Phase 2 Sewer Construction was awarded to Robert B. Our.
 - ii. Will need to review phasing changes and prepare Notice of Project Change for MEPA.
 - iii. Reviewed easements for pumping stations. Appraisals recommended.
 - c. Yarmouth
 - i. Cost recovery presentation made to Board of Selectmen.
 - ii. Advocacy meetings held. Preparing for upcoming meetings:
 1. 8/24 Realtors Association
 2. 9/17 Flax Pond

3. 10/21 Senior Center
 - iii. Cost recovery plan includes: betterments, capital surcharge/user fees, Water Infrastructure Investment Fund (WIIF), solar projects, Water Protection Trust.
 - iv. Recommending a consolidated Water Resources Fund.
3. DHY Special Legislation Update
 - a. DHY House No. 3948 ordered to a third reading.
4. DHY Website
 - a. Recommended domain: dhycleanwaters.org.
 - b. Will be live in August.
5. DHY Alternative Routes
 - a. Evaluating costs and will meet with individual towns to review options
6. Three Town Community Meeting
 - a. Tentative dates of 9/12 or 9/19 at Harwich Community Center.
 - b. Include upcoming outreach and public meeting opportunities in presentation.
 - c. Invite Rep. Whelan to next DHY meeting on 8/16 to discuss status of Special Legislation.
 - d. Draft of September presentation will be available at next DHY meeting on 8/16.
7. Meeting Summary
 - a. The working group members from the DHY Clean Waters Community Partnership met on August 2, 2019 and provided updates from each town.
 - b. The subgroup discussed the status of the DHY Special Legislation, House Number 3948 (third reading of the House).
 - c. DHY Website will be live in August.
 - d. The subgroup is planning a community meeting in September (tentative dates of 9/12 or 9/19) at Harwich Community Center in preparation for potential Fall Town Meeting Article for DHY Agreement.
8. Discussion of topics not reasonably anticipated 48 hours before the meeting.
 - a. Discussion of future DHY procurement for goods and services - all contracting engaged in by future DHY Commission would be performed via competitive

procurement (despite exempt classes by Towns when procuring legal services, engineering services, etc.).

9. Next Meeting: August 16, 2019 at 9:00 AM at Dennis Town Hall, Prue Room (to be confirmed)

10. Adjourn 11:00 am

11. Action Items

Assigned To	Action Item
CDM Smith	Send approved June 21, 2019 Meeting Minutes
CDM Smith	Send Draft August 2, 2019 Meeting Minutes
Harwich/Chris Clark	Reserve Community Center for tentative DHY Three Town Meeting on 9/12 and 9/19
Dennis/Liz Sullivan	Invite Rep. Whelan to August 16th DHY Meeting

DHY Clean Waters Community Partnership Meeting



Between

Boards and Committees

From

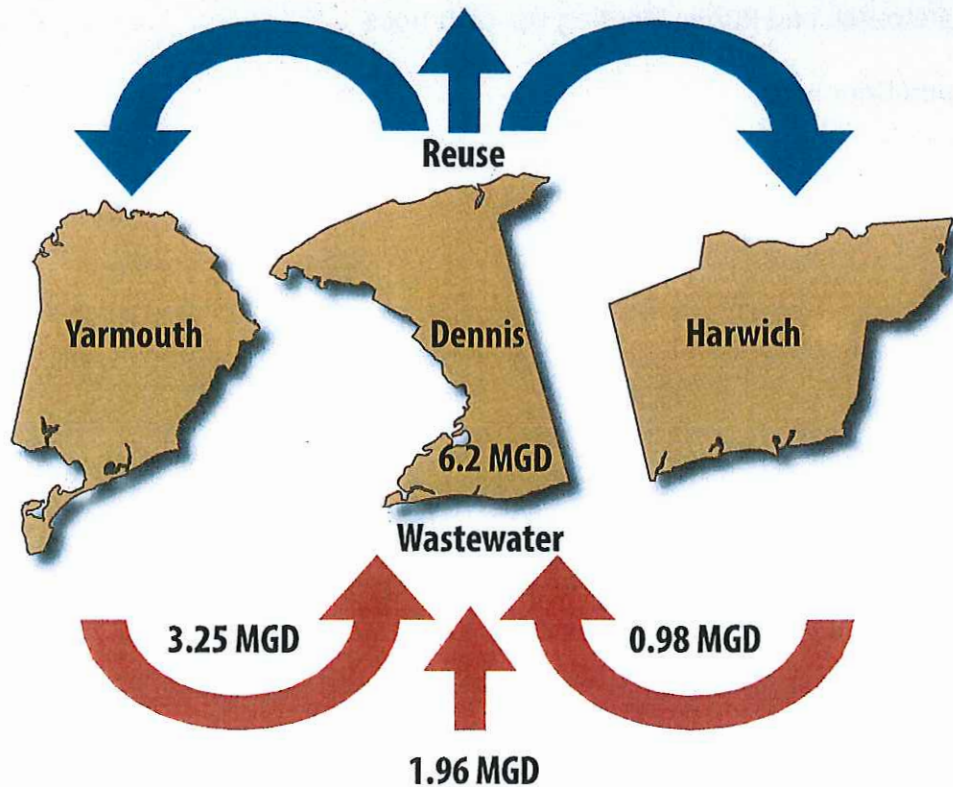
Dennis, Harwich, and Yarmouth
to Discuss DHY Clean Waters
Community Partnership

September 12, 2019 – 6:00 pm

Harwich Community Center
100 Oak Street, Harwich, MA 02645

September

12



MGD – million gallons per day

Agenda

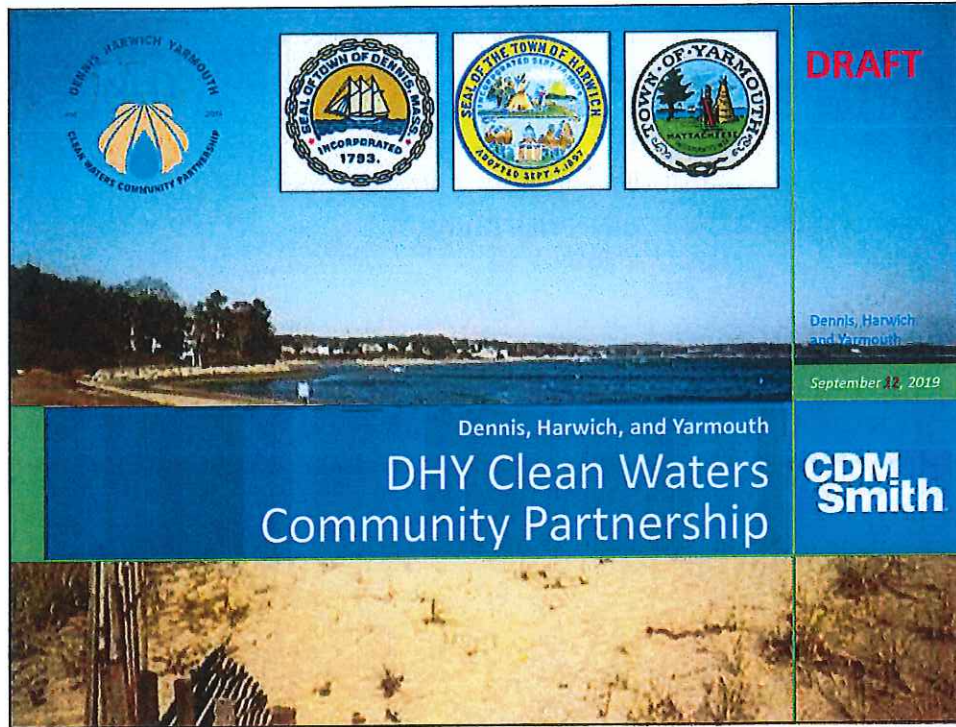


Agenda

Meeting of Boards and Committees from Dennis, Harwich, and Yarmouth to Discuss DHY Clean Waters Community Partnership

September 12, 2019 - 6:00 pm

1. Introductions and Welcome Comments
2. DHY Special Legislation Update
3. Overview of DHY Partnership and Costs
4. DHY Agreement Update
5. Review of Draft DHY Town Meeting Article
6. Schedule and Next Steps
7. Upcoming Outreach and Public Meeting Opportunities
8. Questions and Comments



Welcome

- ??? Who

2

State and Local Officials

- Representative Tim Whelan
- MassDEP, Cape Cod – Brian Dudley

3

Presentation Agenda

- Introductions
- DHY Special Legislation Update
- Overview of DHY Partnership and Costs
- DHY Agreement Update
- Review of Draft DHY Town Meeting Article
- Schedule and Next Steps
- Upcoming Outreach and Public Meeting Opportunities
- Questions and Comments

4

DHY Special Legislation Update

- Representative Timothy Whelan
- House Bill No. 3948
- Access to \$1,000,000 Environmental Bond Bill?

5

DHY Clean Waters Community Partnership - Status

- DHY Subgroup formed - June, 2017.
- Three Town Meetings authorized filing of Special Legislation to potentially create partnership – May, 2018.
- Towns approved Special Legislation filing – September, 2018.
- Subgroup developed Draft Agreement – Oct/Nov, 2018.
- Individual subgroups review Draft Agreement – Nov, 2018
- Joint community meeting/ input – Nov/ Dec, 2018.
- Special Legislation refiled – Jan, 2019
- Local Town information meetings – Jan/ Feb, 2019.
- Special Legislation revised – April, 2019
- Special Legislation approved – Sept, 2019 ??
- Town Meetings to address Agreement – fall, 2019.

6

Overview of DHY Partnership

- DHY Working Group Members: Town Administrators, Representative from Board of Selectmen, and designated staff from all three towns;
- Facilitator: CDM Smith;
- Two State grants obtained for these discussions and evaluations; and
- Website developed: www.dhycleanwaters.org

7

Summary of Shared Utilities

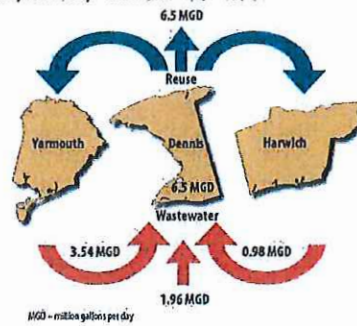
- Potentially a shared pumping station located near the intersection of Route 28 and Route 134 in Dennis with dual force mains to the DHY Wastewater Treatment Facility (WWTF)
- DHY WWTF at Dennis DPW site
- Piping to convey to multiple recharge/reuse sites
- Shared effluent recharge/reuse sites:
 - Dennis DPW (Site No. 1)
 - Yarmouth Bass River Golf Course
 - Harwich Site HR-12
 - Dennis Crowell Road (Site no. 2)
 - Dennis Pines Golf Course (Site No. 3)
 - Dennis Highland Golf Course (Site No. 5)

8

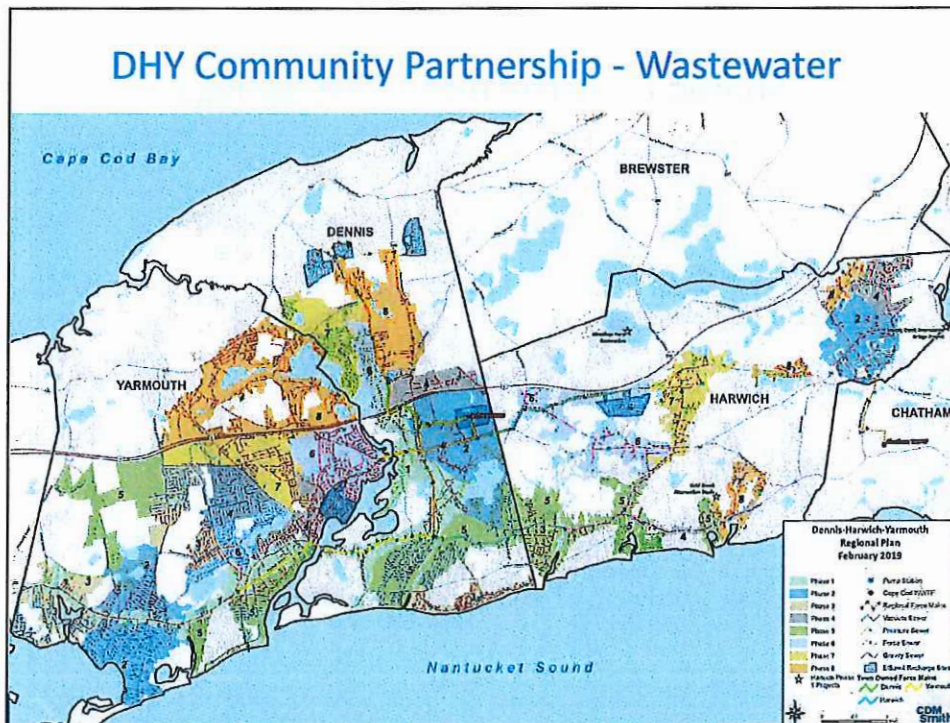
Estimated Wastewater Flow by Town

	Wastewater Flow at Buildout	% of DHY WWTF
Dennis	1.96 MGD	30%
Harwich	0.98 MGD	15%
Yarmouth	3.54 MGD	55%
Total	6.5 MGD	

Community Partnership – Dennis, Harwich, and Yarmouth



DHY Community Partnership - Wastewater



Overview of Partnership Costs

11

Shared Infrastructure - Cost Savings

-34%

12

DHY Shared Infrastructure Costs and Savings

DHY Shared Conveyance, WWTF, and Effluent Recharge Cost Comparison	Capital Costs		O&M Costs		Equivalent Annual Costs*		Annual Savings (Rounded)	
	Town	Regional	Town	Regional	Town	Regional	\$ / year	%
Dennis	\$85 M	\$64 M	\$4.5 M	\$2.3 M	\$8.3 M	\$5.2 M	\$3.1 M	38%
Harwich	\$76 M	\$32 M	\$2.1 M	\$1.4 M	\$5.5 M	\$2.8 M	\$2.7 M	48%
Yarmouth	\$113 M	\$106 M	\$6.3 M	\$3.9 M	\$11.4 M	\$8.6 M	\$2.8 M	25%
Total	\$274 M	\$202 M	\$12.9 M	\$7.6 M	\$25.2 M	\$16.6 M	\$8.6 M	34%

*EAC assumes 30 year loan at 2% interest

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Dennis Program Costs	Capital Costs		O&M Costs		Equivalent Annual Costs		Annual Savings
	Town	Regional	Town	Regional	Town	Regional	\$ / year
Collection System	\$194 M	\$190 M	\$2.3 M	\$2.2 M	\$10.9 M	\$10.7 M	\$0.2 M
Shared Conveyance to WWTF	\$0.0 M	\$3 M	\$0 M	\$0.1 M	\$0.0 M	\$0.3 M	-\$0.3 M
WWTF	\$61 M	\$45 M	\$4.3 M	\$2.0 M	\$7.0 M	\$4.0 M	\$3.0 M
Effluent Recharge with PRB	\$25 M	\$16 M	\$0.2 M	\$0.2 M	\$1.3 M	\$0.9 M	\$0.4 M
Non-Traditional Technologies	\$10 M	\$10 M	\$0.1 M	\$0.1 M	\$0.5 M	\$0.5 M	\$0
Total	\$290 M	\$264 M	\$6.9 M	\$4.6 M	\$19.7 M	\$16.4 M	\$3.3 M

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Harwich Program Costs	Capital Costs		O&M Costs		Equivalent Annual Costs		Annual Savings
	Town	Regional	Town	Regional	Town	Regional	\$ / year
Collection System	\$212.7 M	\$217 M	\$1.2 M	\$1.2 M	\$10.7 M	\$10.9 M	-\$0.2 M
Shared Conveyance to WWTF	\$0.0 M	\$2 M	\$0.0 M	\$0.1 M	\$0.0 M	\$0.1 M	-\$0.1 M
WWTF	\$71.3 M	\$29 M	\$1.9 M	\$1.3 M	\$5.1 M	\$2.6 M	\$2.5 M
Effluent Recharge with PRB	\$11.5 M	\$8 M	\$0.1 M	\$0.1 M	\$0.6 M	\$0.4 M	\$0.2 M
Non-Traditional Technologies	\$4.4 M	\$4.4 M	\$0.1 M	\$0.1 M	\$0.3 M	\$0.3 M	\$0
Total	\$300 M	\$260 M	\$3.3 M	\$2.7 M	\$16.7 M	\$14.3 M	\$2.4 M

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Yarmouth Program Costs	Capital Costs		O&M Costs		Equivalent Annual Costs		Annual Savings
	Town	Regional	Town	Regional	Town	Regional	\$ / year
Collection System	\$294 M	\$299 M	\$3.8 M	\$4.0 M	\$16.9 M	\$17.3 M	-\$0.4 M
Shared Conveyance to WWTF	\$0 M	\$5 M	\$0.0 M	\$0.2 M	\$0.0 M	\$0.5 M	-\$0.5 M
WWTF	\$91 M	\$74 M	\$6.1 M	\$3.3 M	\$10.2 M	\$6.6 M	\$3.5 M
Effluent Recharge with PRB	\$22 M	\$26 M	\$0.3 M	\$0.3 M	\$1.2 M	\$1.5 M	-\$0.2 M
Non-Traditional Technologies	\$0.2 M	\$0.2 M	\$0.1 M	\$0.1 M	\$0.1 M	\$0.1 M	\$0
Total	\$407 M	\$404 M	\$10.3 M	\$7.9 M	\$28.4 M	\$26.0 M	\$2.4 M

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Overall Wastewater Program Costs: Together vs. Go it Alone

Wastewater Program Cost Comparisons	Capital Costs		O&M Costs		Equivalent Annual Costs		Annual Savings
	Town	Regional	Town	Regional	Town	Regional	\$ / year
Dennis	\$290 M	\$264 M	\$6.9 M	\$4.6 M	\$19.7 M	\$16.4 M	\$3.3 M
Harwich	\$300 M	\$260 M	\$3.3 M	\$2.7 M	\$16.7 M	\$14.3 M	\$2.4 M
Yarmouth	\$407 M	\$404 M	\$10.3 M	\$7.9 M	\$28.4 M	\$26.0 M	\$2.4 M
Total	\$997 M	\$928 M	\$20.5 M	\$15.2 M	\$64.8 M	\$56.7 M	\$8.1 M

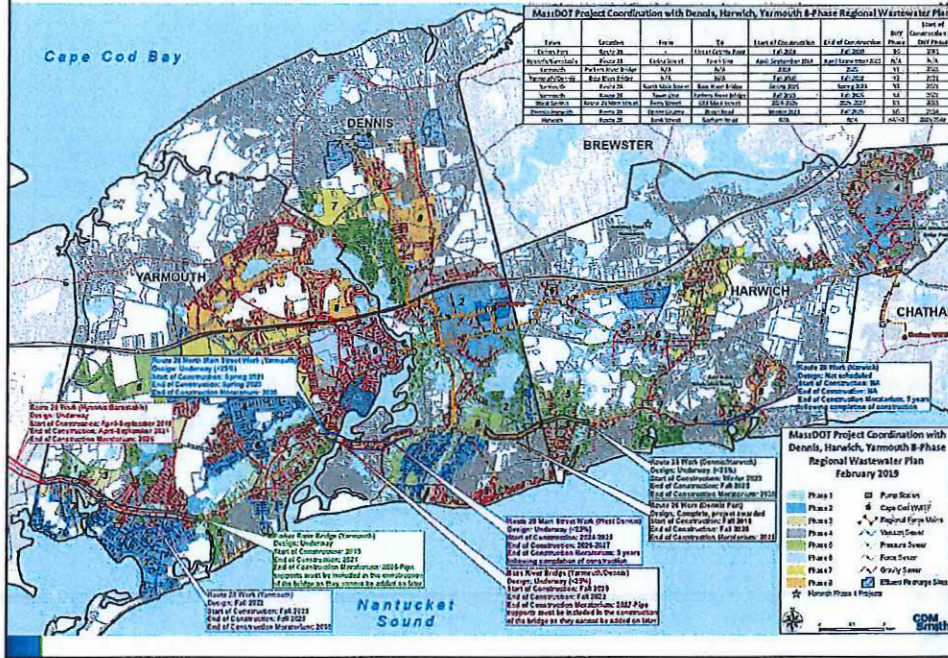
17

Potential Future Savings

- Coordination with MassDOT Projects
- Yarmouth tie into Dennis system on Route 28 and Highbank Road at town lines (potential savings for Dennis and Yarmouth)
- Harwich tie into Dennis system on Route 28 and Great Western Road at town lines (potential savings for Dennis and Harwich)
- 0% Interest Loans

18

Coordination with MassDOT Projects



Overview of Draft Agreement

Options for Wastewater Partnerships

- Intermunicipal Agreement
- Chapter 40N Model Regional Water and Sewer Commission
- Regional Wastewater Partnership Special Act
- Joint Powers Agreement
- The Subgroup selected the Partnership via a Special Act as it provides the ability of the partnership to collect an unpaid assessment from a member town from their Cherry Sheet state aid.

21

General

- Economy of scale – one treatment plant versus three treatment plants.
- This is a separate entity under Massachusetts General Law that deals only with wastewater treatment and effluent recharge. Each community remains in control of its own collection system which is about 70% of the cost of their program.

22

Partnership Governed by Commission

- Proposed Seven (7) Member Commission:
 - Three (3) from Yarmouth (BOS)
 - Two (2) from Dennis (BOS and Moderator)
 - Two (2) from Harwich (BOS)
- Board of Selectmen or designated authority acting as sewer commissioners would appoint commissioners in both Yarmouth and Harwich. Board of Selectmen and Moderator would each appoint one commissioner in Dennis.
- Executive Director to oversee day to day operations.

23

Partnership Commissioners

- Commissioners appointed from:
 - Town Administrator
 - DPW Director
 - Wastewater superintendent or equivalent
 - Sewer Commissioner
 - Board of Selectmen
 - Finance Committee
 - Qualified Town Resident
- Three-Year terms (rotating).
- Commissioner can be removed by their appointing authority.

24

Wastewater Flow

- Average daily flow – average total measured flow received in one day.
- Peak flows – peaking factors applied to average daily flow to project peak day and peak month flows which are utilized to design infrastructure.
- 12-month rolling average flow – the average of the previous 12-month average daily flows (flow used in Groundwater Discharge Permit).
- Wastewater flow would be measured where possible for each community or water use records at 90% where flow can't realistically be measured.

25

Programmed Agreement Reviews

- Initially after 5-years and then minimum every 10-years. Requires formal report to be produced and distributed to sewer authority in each member town.
- Revisions require 2/3rd vote of Commission followed by Town Meeting votes in each community to ratify.
- Commissioners can make rules and regulations.

26

Quorums

- Non-Financial Issues – Requires four (4) Commissioners be present with a representative from each community.
- Financial Issues (over \$30K) – Requires five (5) Commissioners be present with a representative from each community.
- Executive Director has authority to act on financial matters less than \$30K.

27

Apportionment of Costs

- Capital and Operating Costs
- Capital costs apportioned based on percent of average daily flow capacity owned in the treatment plant.
- Operating costs split into two components:
 - Semi-Fixed Costs – apportioned based on percent of average daily flow capacity owned in treatment plant (staff, overhead, etc.).
 - Flow Variable Costs – apportioned based on percentage of actual wastewater flow from a community treated at the treatment plant (electricity, chemicals and solids disposal).
- Cost increases not subject to Prop 2 ½.

28

Budget Process

- November 1st Draft Fiscal Year budget (majority vote) distributed to three communities. Also 5-yr budget plan.
- Commission discusses budget with communities during November/December.
- Commission and member towns conduct a joint three-town Board of Selectmen meeting to approve Draft Partnership budget by majority vote of those present or reject for further Commission review. A quorum for this meeting shall be at least two selectmen from each town and at least eight selectmen present from the three towns.
- January 15th Final Fiscal Year budget (2/3rds vote) adopted by Commission based on Selectmen vote and send to town treasurers by February 1st. Also 5-yr budget plan.
- Commission issues three bills to Member Towns (quarterly). Can seek payment through Cherry Sheet if nonpayment.

29

Withdrawal from Partnership

- Cannot withdraw for first 15 years.
- Withdrawing community requires local town meeting vote. Then notifies Commission and jointly develops a transition plan and schedule to coordinate withdrawal. Transition plan then must be approved by local town meeting in withdrawing community.
- Withdrawing community obligated to pay any remaining share of outstanding debt plus declining operating costs over a three year period.

30

Dispute Resolution Process

- Executive Director enforces the Agreement.
- Aggrieved party can petition the Commission to address the disputed Executive Director's decision.
- A Member Town may seek dispute resolution process to resolve an issue if not satisfied by Commission decision. Mediator utilized to help resolve.

31

Partnership Advantages

32

Summary: Advantages of Community Partnership Option

- Construction and Operation & Maintenance (O&M) cost savings;
- Restore and protect all water resources and overall aesthetics on the Cape;
- Recharge/reuse effluent in beneficial locations (i.e., golf courses, vehicle washing stations);

33

Summary: Advantages of Community Partnership Option (cont'd)

- Work with regulators to meet watershed Total Maximum Daily Loads (TMDLs) for nitrogen;
- Improved treatment with more consistent year round wastewater flow;
- Operate and maintain the treatment facility and shared infrastructure with one staff;

34

Summary: Advantages of Community Partnership Option (cont'd)

- Address potential future treatment of contaminants of emerging concern (CECs);
- Simplifies governance for wastewater operations;
- Construction of sewers in commercial areas to promote desired economic development, smart growth, and protect historic districts; and
- Gain more points for competitive State Revolving Fund (SRF) loan program to access low interest rates.

35

Draft Fall 2019 Town Meeting Article for DHY Agreement

- **Being drafted?**

36

Schedule and Potential Next Steps

- Subgroup meetings continue to be held monthly
- October 2019: Fall Town Meeting for DHY Agreement
 - Dennis: 10/29/2019
 - Harwich: TBD ?
 - Yarmouth: 10/22/2019 ?
- December 2019: DHY Agreement signed
- December 2019: Communities appoint DHY Commissioners
- January 2020: Access to \$1,000,000 Environmental Bond Bill
- February 2020: DHY Commissioners select an Executive Director
- May 2020: Town Meeting Articles for design and bidding of town collection system and for cost recovery related article(s)

37

Summary Thoughts

- Keep your focus on the big picture of regionalization versus the special interests of each community.
- Focus on 90% you can agree upon versus the 10% you may never agree upon.

38

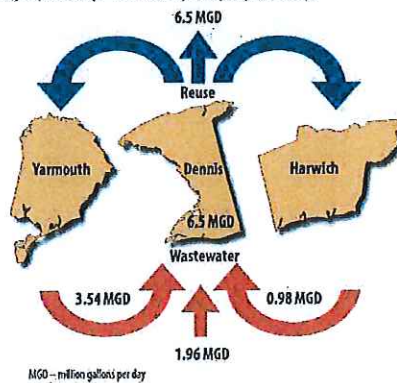
Questions and Comments



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Closing Remarks – Stay Involved

Community Partnership – Dennis, Harwich, and Yarmouth



www.dhycleanwaters.org – Sign up for updates!

40

OFFICE OF THE TOWN ADMINISTRATOR

Phone (508) 430-7513

Fax (508) 432-5039



Christopher Clark, *Town Administrator*

732 MAIN STREET, HARWICH, MA

June 27, 2019

Ms. Maria Pinaud, Acting Division Director
Department of Environmental Protection
Division of Municipal Services
One Winter Street
Boston, Massachusetts 02108

Subject: Harwich, Massachusetts
Sewer Collection System - Phase 2
CWSRF 4424
Extension Request - PAC No. CW-18-23

Dear Ms. Pinaud:


As the authorized representative for the Town of Harwich, Massachusetts, I request an extension to the Project Approval Certificate (PAC) for the Harwich Sewer Collection System - Phase 2 (CWSRF 4424) that was issued on December 31, 2018.

The Phase 2 project included in the PAC is comprised of two construction contracts (Contract No. 1 and Contract No. 2). Bids were opened on Contract No. 1 on May 23, 2019. The Town intends to execute the Contract No. 1 construction contract with the low bidder (Robert B. Our Co., Inc.) prior to the June 30, 2019 deadline for principal forgiveness, based upon receipt of Authorization to Award received from DEP on June 26, 2019.

However, as discussed with DMS staff, the bid price for Contract No. 1 was higher than estimated. As a result, an additional Town Meeting appropriation and Town-wide vote will be required to cover the full remaining cost of the Phase 2 collection system as originally designed. The Town intends to bid a reduced version of Contract 2 in July 2019, that will fall within the total original amount appropriated for Phase 2 at Town Meeting in the spring of 2018. A third contract will likely be bid in the early fall 2019, prior to fall Town Meeting, where an article to cover the additional Phase 2 cost is expected to be placed on the warrant. This will result in a delay in the execution of construction contracts for the Phase 2 collection system until approximately December 2019, assuming the article passes Town Meeting and at the ballot box.

Please do not hesitate to contact this office if you have any questions or require additional information.

Sincerely,



Christopher Clark
Town Administrator

cc: Harwich Board of Selectmen
David Young, CDM Smith
Michael Guidice, CDM Smith
Antonio V. Bonilla, CDM Smith

From: Zhang, Yichen (DEP) <yichen.zhang@state.ma.us>
Sent: Friday, May 3, 2019 3:02 PM
To: Guidice, Michael <GuidiceMP@cdmsmith.com>
Cc: Higgins, Michele (DEP) <michele.higgins@state.ma.us>; Gabour, Ashraf (DEP) <ashraf.gabour@state.ma.us>
Subject: RE: Harwich CWSRF-4424 schedule

Mike,

Attached please find principal forgiveness criteria and Harwich is listed as Tier 1. If the town is planning to receive principal forgiveness for these projects, please execute your contracts before June 30th 2019.

Thank you,
Yichen

Yichen Zhang

Environmental Engineer – Division of Municipal Services
Massachusetts Department of Environmental Protection-5th Floor
1 Winter Street, Boston, MA 02108
Ph: 617-654-6520
Yichen.Zhang@mass.gov

From: Guidice, Michael [<mailto:GuidiceMP@cdmsmith.com>]
Sent: Friday, May 3, 2019 2:12 PM
To: Zhang, Yichen (DEP)
Cc: Higgins, Michele (DEP); Gabour, Ashraf (DEP)
Subject: RE: Harwich CWSRF-4424 schedule

Yichen,

The Town is eligible for zero interest loans. We are shooting to execute the Contract 1 construction contract by June 30th. We are planning on opening bids on May 23rd. We will need a few weeks to finish getting Contract 2 updated for submittal and review. Let me know if you have any other questions.

Thanks,
Mike

From: Zhang, Yichen (DEP) <yichen.zhang@state.ma.us>
Sent: Friday, May 3, 2019 12:18 PM
To: Guidice, Michael <GuidiceMP@cdmsmith.com>
Cc: Higgins, Michele (DEP) <michele.higgins@state.ma.us>; Gabour, Ashraf (DEP) <ashraf.gabour@state.ma.us>
Subject: Harwich CWSRF-4424 schedule

Hello Mike,

I am wondering when you expect to execute your construction contract No.1 for Harwich CWSRF-4424 project. Please note, for projects receiving principal forgiveness, construction contracts must be executed by June 30, 2019.

In addition, I am wondering when you expect to submit your Plans & Specs for your contract No.2 for review. Thank you for your attention to this matter.

Thank you,
Yichen

Yichen Zhang

Environmental Engineer – Division of Municipal Services
Massachusetts Department of Environmental Protection-5th Floor
1 Winter Street, Boston, MA 02108
Ph: 617-654-6520
Yichen.Zhang@mass.gov

Young, David F. <YoungDF@cdmsmith.com>
To: larryballantine@yahoo.com
Aug 19 at 9:58 AM

This letter, attached, requested the project be rolled into the next fiscal year to maintain your zero-interest eligibility for all funds and provide MassDEP with a timeline so they don't distribute remaining funds to other projects.

From: Larry Ballantine <larryballantine@yahoo.com>
Sent: Monday, August 19, 2019 1:47 PM
To: Young, David F. <YoungDF@cdmsmith.com>
Cc: Christopher Clark <cclark@town.harwich.ma.us>; Guidice, Michael <GuidiceMP@cdmsmith.com>
Subject: Re: Harwich Request for PAC Extension

Thanks Dave, going through your e-mails. Do you expect we will get an extension? Will we get debt forgiveness on Contract 1 but not on Contract 2?

What happens if decision is made to delay Contract 2 to bring back full scope of project rather than reduced project now with funding to complete on agenda for next town meeting - Fall or Spring next year. Assume we would need more than a six-month extension.

Young, David F. <YoungDF@cdmsmith.com>
To:Larry Ballantine
Cc:Christopher Clark,Guidice, Michael
Aug 19 at 1:56 PM

You received principal forgiveness on Contract 1 and that is why we needed to sign all those contract documents by June 30th. Project Approval Certificate has been extended to December 2019

MassDEP has encouraged to keep going with Contract 2 and award up to available money and have "verbally" told us Contract 3 amount will also be zero interest eligible. But this is likely if town keeps going this fall. Waiting till next spring makes it difficult for them to hold over money from different fiscal year SRF funding lists. Next spring is a totally different funding list. I would encourage town to bring a Contract 3 bid value to fall town meeting. Everything is much cleaner that way.

DRAFT

Subject: Seaport Economic Council Meeting and Completion Ceremony Saquatucket Municipal Marina Landside Renovation Project & East Dock Replacement Project

Event: Seaport Economic Council Meeting and Completion Ceremony
Saquatucket Municipal Marina Landside Renovation Project & East Dock Replacement Project

Date: Tuesday, August 27, 2019

Time: 2:00 PM-4:00 PM

[Event times: 2:00 PM-3:00 PM and 3:15 PM-4:00 PM]

Location: Harwich Town Hall
Griffin Room
732 Main Street
Harwich Center, MA 02645
2:00 pm – 3:00 pm

Completion Ceremony
Saquatucket Municipal Marina Landside Renovation Project & East Dock Replacement Project
715 Main Street,
Harwich Port, MA 02646
3:15 pm – 4:00 pm

Scenario:

At this event, KEP will Chair a meeting of the Seaport Economic Council and celebrate the Completion Ceremony of the Saquatucket Municipal Marina Landside Renovation Project & East Dock Replacement Project

In August 2016, the Seaport Economic Council awarded the Town of Harwich a supportive coastal infrastructure grant in the amount of \$1,000,000 for the East Dock Replacement Project at Saquatucket Marina.

In August 2017, the Seaport Economic Council awarded the Town of Harwich a supportive coastal infrastructure grant in the amount of \$1,000,000 for Landside Improvements at Saquatucket Harbor. Project will provide a new 2 story Harbormaster Department building containing offices, public restrooms & showers, a leased Snack Shack building, and an elevated deck area and waterfront boardwalk accessed by a series of ramps and stairs that provide full compliance with ADA/MAAB accessibility. A two bay garage/workshop building will be constructed, several leased Artisan Sheds added, and 90 public parking spaces added.

KEP will chair a public meeting of the Seaport Economic Council. At this meeting, 4 projects will be heard and voted on totaling \$1,497,200.

The Council will be seated in a U-shaped table in the front of room with KEP in the center and Vice Chair McGourthy will be seated to right of her. About 50 chairs will be set up for the audience. The proceeding will be formal and will adhere to the agenda.

After the conclusion of the SEC meeting, KEP will drive to Saquatucket Municipal Marina, 715 Main Street, Harwich Port, MA 02646

Christopher Clark, Town Administrator will emcee the completion ceremony and introduce KEP who will deliver remarks. Following the speaking program Jon Rendon, Harwich Harbormaster will lead KEP on a tour of the improvements at Saquatucket Municipal Marina. Photo opportunity.

This event is OPEN press.

Timeline: 2:00 PM-2:05 PM: Lt. Governor Polito calls the meeting to order and invites council members to introduce themselves in turn. Following introductions Lt. Governor Polito delivers welcome remarks. (5 mins)

2:05 PM-2:08 PM. Lt. Governor Polito calls on Christopher Clark, Town Administrator to deliver a welcome. Administrator Clark delivers remarks. (3 mins).

2:08 PM-3:00 PM. SEC meeting

3:00 PM – 3:15 PM TRANSITION TO COMPLETION CEREMONY

3:15 PM – 3:18 PM: Speaking program begins. Town Administrator, Christopher Clark the emcee, delivers welcome remarks and introduces Lt. Governor Polito. (3 mins)

3:18 PM-3:23 PM: Lt. Governor Polito delivers remarks. (5 mins)

3:23 PM-3:25 PM: Town Administrator, Christopher Clark introduces Harbormaster John Rendon, Harbormaster Rendon delivers remarks. (3 mins)

3:25 PM-3:28 PM: Town Administrator Christopher Clark introduces Senator Julian Cyr. Senator Cyr delivers remarks. (3 mins)

3:28 PM-3:31 PM: Town Administrator Christopher Clark introduces Representative Sarah Peake. Representative Peake delivers remarks. (3 mins)

3:31 PM-3:35 PM: Town Administrator Christopher Clark delivers closing remarks and welcomes the group for a tour. Opportunities for photos. (5 mins)

3:35 PM-4:00 PM: John Rendon, Harwich Harbormaster leads Lt. Governor Polito and the group on a tour of the improvements. (25 mins)

Patti Macura

From: Christopher Clark
Sent: Thursday, August 22, 2019 8:47 AM
To: Larry Ballantine; Joe Powers
Cc: Patti Macura; vg@habitatcapecod.org; Pelinda Deegan; Andrea Aldana; Charleen Greenhalgh; Land@habitatcapecod.org
Subject: FW: Affordable home resales

Larry,

An affordable home owner is selling her home. The Town of Harwich has a "right of first refusal" along with Habitat and the County. Habitat and the County have indicated they do not intend to use the Right of First Refusal. Vicki presented in front of the Affordable Housing Trust to go over process. I wanted to be sure you were aware so have included the email below. Vicki recommended talking with Gael Kelleher who has experience in the resale process. Pelinda, Andrea and Judith from (AHT) were going to meet.

Chris

From: Vicki Goldsmith [mailto:vg@habitatcapecod.org]
Sent: Tuesday, August 20, 2019 4:22 PM
To: Pelinda Deegan <pelinda@capecdp.org>; Charleen Greenhalgh <cgreenhalgh@town.harwich.ma.us>; Christopher Clark <cclark@town.harwich.ma.us>
Cc: Elizabeth Wade <Land@habitatcapecod.org>
Subject: Affordable home resales

Greetings, Pelinda, Charlene and Chris A follow up note from meeting with the Trust

I would like to emphasize that in the past the way Habitat has "assisted" in finding an eligible buyer – has been by bringing in Gael Kelleher as the specialist in acting as a broker specifically for affordable resales.

I might suggest that the most useful information that might be provided to the BOS on Monday, would not be from me, but from Gael – not as to *HOW* she does a resale but a description or list of the scope of what she handles ... which in my experience is everything from working with the owner to prep their home to "show," to confirming the maximum sales price, to selecting a buyer in conformance with deed rider requirements, to working with Town, County, Habitat, to insure that the deed rider for the resale (which we must all agree on) is worked out in a timely fashion, and is one that bankers will lend with, to making sure the compliance certificate is issued, to informing purchasers of loan options out there for first time buyers, working with the closing attorney ETC.

I think this can go in a fairly streamlined manner with Gael's involvement and if Town, Habitat and County all try to keep things as simple as possible, acting in an efficient manner in making what few decisions we will be called upon to do.

I hope to be in touch soon to schedule a conference call. I have asked the County for a couple of possible times. I am on vacation tomorrow and Thursday (though will glance at emails), and then again all next week.

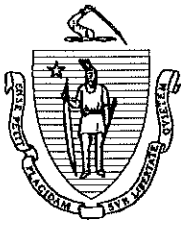
Best regards,

Vicki

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vg@habitatcapecod.org

Building homes, changing lives, preserving community.



Commonwealth of Massachusetts
**DEPARTMENT OF HOUSING &
COMMUNITY DEVELOPMENT**

Charles D. Baker, Governor ♦ Karyn E. Polito, Lt. Governor ♦ Janelle L. Chan, Undersecretary

SELLING YOUR LOCAL INITIATIVE PROGRAM HOME

Dear Local Initiative Program (LIP) Homeowner:

The following is a summary on how to sell your home under the LIP program. *We wish to emphasize that before you may begin the process of selling your LIP unit, your town/city and the Department of Housing and Community Development (DHCD) must review your written request to sell, and issue a written response.*

To begin the review process, please mail the following information to both your town/city **and** DHCD:

- Written notice of your intent to sell (Conveyance Notice).** Your written notice should include your name, the property address and a phone number where you can be reached during the day.
- A copy of the **Deed Rider** for your LIP Mortgage. If you did not keep a copy, you can obtain one at your local Registry of Deeds.
- A clear **color photograph** of the exterior of your LIP unit for posting on the DHCD Affordable Units for Sale web page.
- A copy of the completed **Property Information Form** (attached).

The above documents should be mailed to the following address:

The Department of Housing and Community Development
100 Cambridge Street, Suite 300
Boston, MA 02114
Attn: Division of Housing Development - LIP Program

Please contact your town or city hall for information on who will handle your resale request. You may inquire at the Board of Selectmen's office, the Housing Authority or the Planning Department.

MAXIMUM RESALE PRICE

After receiving the Conveyance Notice, DHCD will send a written response to you stating the price for which you may sell your home. This price is called the *Maximum Resale Price*, and is determined based on the formula in your Deed Rider. The maximum resale price of your home is calculated by multiplying the appropriate current median income by the maximum resale price multiplier factor listed in the deed rider.

For a period of 90 days, the local community and DHCD reserve the right to restrict the sale of the home to a buyer who is income-eligible under the LIP program. If an eligible buyer is located, but is unable to secure financing within the 90-day period, DHCD has an additional 60 days to locate another eligible buyer.

MARKETING THE UNIT

During the 90-day period, the local community will market the unit to its list of eligible buyers. For communities that do not maintain such a list, DHCD will assign a resale agent for marketing and qualifying applicants.

DHCD will post information about your property on its "Units For Sale" web page as well.

THE NEW BUYER

The new buyer must be income eligible under the LIP program. The local community or resale agent will verify eligibility. When the buyer's eligibility has been verified and has been approved for financing, both the seller and the buyer should retain legal counsel and sign a purchase and sale agreement. DHCD must receive a copy of the purchase and sale agreement, and the loan commitment for the buyer, in order to prepare the closing documents.

If an eligible buyer is not located during the 90-day period (or subsequent 60-day period), you may sell your home to an ineligible buyer, although preference must be given to a household earning between 80% and 120% of area median income. The price to the ineligible buyer is the Maximum Resale Price. The new buyer must sign a deed rider identical in form and substance to the seller's deed rider, and they are subject to the same rights and restrictions.

For more information, please contact Rieko Hayashi of DHCD's Division of Housing Development at 617- 573-1426 or rieko.hayashi@mass.gov

RESALE PROPERTY INFORMATION FORM

Please complete this form and return with your letter of intent to sell

Seller Name: _____

Address: _____

Phone: Day: _____ **Evening:** _____

Email: _____

Primary Contact: _____

Phone: Day: _____ **Evening:** _____

Seller's Attorney: _____

Name of Development: _____

of Units/Homes in Development: _____ **Size of Home:** _____ **sq. ft.** **Age of Home:** _____

Style of Home: (Check One)

- Single Family **Condominium/Association Fee, if applicable:** \$_____ per month
- Town Home **Estimated Annual Taxes:** \$_____ per year
- Detached Condominium Town Water Septic System
- Garden Style Condominium

Condo Association: _____

Contact Name: _____

Address: _____

Phone: Day: _____ **Evening:** _____

About the Unit: **# of Bedrooms:** One Two Three
of Bathrooms: 1 1½ 2 2½
Garage: Yes, # of cars 1 or 2 (circle one) No
Basement: Yes No
Heat (check one): Gas Electric Oil Forced Hot Air Forced Hot Water

Appliances included in home sale:

- Refrigerator Yes No - Not Sure
- Stove/Oven Yes No - Not Sure
- Microwave Yes No - Not Sure
- Dishwasher Yes No - Not Sure
- Garbage Disposal Yes No - Not Sure
- Washer/Dryer Yes No - Not Sure

Central Air Conditioning: Yes No

Hard Wood Floors: Yes No

Please list any other applicable description of the unit:

