

Town of Harwich
BOARD OF WATER COMMISSIONER'S MEETING AGENDA*
Friday, June 12, 2020, 8:00am

REMOTE PARTICIPATION ONLY
Public can access meeting at Channel 18 (Broadcasting Live)
OPEN PUBLIC FORUM

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Harwich Board of Water Commissioners on Friday, June 12, 2020 at 8:00 a.m. will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Harwich website, at www.harwich-ma.gov. For this meeting, members of the public who wish to watch the meeting may do so in the following manner on Channel 18 or by watching the simulcast at:

<http://harwich18.dyndns.org/cablecast/public/Live.aspx?ChannelID=1>

NO IN-PERSON ATTENDANCE OF MEMBERS OF THE PUBLIC WILL BE PERMITTED, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Harwich's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

For those members of the public wishing to make comment you may do so by a combination of email and phone by;

1. First, send an email to: **dpelletier@harwichwater.com**
(Send emails at any time after the meeting agenda has been officially posted)
 - a. In the subject line enter "request to speak Jane Doe"
 - b. Replace Jane Doe with your name - No need to add any more detail to email
2. Please wait until the Chairman has opened this agenda item for Open Public Forum
3. **Dial: 1-872-240-3212**
4. **Enter Access Code: 727-735-693**
5. Please be patient and eliminate any background noise
6. Callers will be taken in the order the emails are received
7. When your name is called use *6 to unmute yourself

I. CALL TO ORDER

II. CONSENT AGENDA

- A. Minutes
 1. May 22, 2020

III. ABATEMENTS

- A. 4 Shore Rd

IV. OLD/UNFINISHED BUSINESS

- A. Nexamp 2/3 Solar- *Update*
- B. Superintendent's Evaluation

V. NEW BUSINESS

- A. Water Service Renewal Project- *Update & Proposed Change Order*

- B. FY21 Monthly Expenditure Plan 1/12th Budget for July- *Discussion & Possible Vote*
- C. N & M Excavating- *Water Main Installer Applicant*

- VI. SUPERINTENDENT’S REPORT
- VII. COMMISSIONER’S REPORT
- VIII. CORRESPONDENCE/ANY OTHER BUSINESS
- IX. NEXT MEETING: TBD
- X. OPEN PUBLIC FORUM

A. See dial in instructions above

- XII. ADJOURNMENT

**Per the Attorney General’s Office: The Board of Water Commissioners may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” *If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Water Department Office at 508-432-0304 x.0 or by email at customerservice@harwichwater.com*

Authorized Posting Officer:

Posted By:

Tracey Alves

Town Clerk

Tracey Alves, Board Secretary

Date:

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
FRIDAY, MAY 22, 2020
8:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Allin Thompson, Vice Chair Judith Underwood, Clerk Gary Carreiro

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh

CALL TO ORDER

Chair Thompson called the meeting to order at 8:00 a.m. Role call attendance was taken with Clerk Carreiro, Vice Chair Underwood, Chair Thompson and Superintendent Pelletier all present on the remote meeting screen.

CONSENT AGENDA

A. Minutes:

1. February 19, 2020- *Open Session*
2. March 6, 2020

Chair Thompson entertained a motion to approve the open session minutes of February 19, 2020 and March 6, 2020. Clerk Carreiro moved the motion with a second by Vice Chair Underwood, 3-0-0.

ABATEMENTS

A. FY20 Q3 Internal Adjustments- *Vote to Approve*

Chair Thompson entertained a motion to approve the FY20 Q3 Internal Adjustments in the amount of \$677.58. Clerk Carreiro moved the motion. Vice Chair Underwood seconded, 3-0-0.

B. FY20 Q3 Water Department Usage

Chair Thompson entertained a motion to approve the FY20 Q3 Water Department Usage in the amount of \$1,250.28. Clerk Carreiro moved the motion. Vice Chair Underwood seconded, 3-0-0.

Clerk Carreiro motioned to authorize the Chair to sign at this time. Vice Chair Underwood seconded the motion, all in favor, 3-0-0.

C. 103 Grey Neck Road

Chair Thompson moved to abate \$654.35 of \$1,308.69. Clerk Carreiro seconded, 3-0-0.

D. 745 Main Street

Chair Thompson moved to make the new total due \$3,407.00 down from \$10,452.90. Clerk Carreiro seconded, 3-0-0.

E. 12 Union Street

Clerk Carreiro moved to deny the abatement. Vice Chair Underwood seconded, 3-0-0.

OLD UNFINISHED BUSINESS

A. Rules & Regulations- *Progress Update*

Superintendent Pelletier provided the Board with an update on the Rules & Regulations. The Board has gone through the Rules and Regulations and will soon circle back through them to address creating new Rules and Regulations related to allowing separate irrigation meters for sewer customers as well as creating a formal abatement policy.

B. Water Rates- *Progress Update*

Superintendent Pelletier provided the Board with an update on Water Rates. The Board has been exploring new water rate structures for a potential rate increase.

C. FY20 Budget Report

Superintendent Pelletier provided an update on the FY20 Budget.

D. Nexamp 2/3 Solar- *Update*

Superintendent Pelletier provided the Board with an update regarding Nexamp 2/3 Solar contract with CVEC.

NEW BUSINESS

A. Billing Update

Billing Administrator Marsh provided the Board with an update regarding Q3 billing.

B. Consumption & Revenue- *Update*

Superintendent Pelletier shared a 2019-2020 comparison water volume graph on the remote meeting screen. The information shared showed that the pandemic has not had much of an effect on water usage.

C. Superintendent's Evaluation

The Superintendent's Evaluation form from last year has not been changed as formerly discussed and the same form is still in place. The Board will use the same form from last year at this time.

D. Reorganize BOWC

Chair Thompson nominated Clerk Carreiro to become Chairman of the Board as of July 1, 2020. Vice Chair Underwood seconded, 3-0-0.

SUPERINTENDENT'S REPORT

A. COVID-19- *Update*

Superintendent Pelletier provided a status update to the Board regarding the pandemic.

B. Food Forest Initiative (Eversource ROW) - *Update*

Superintendent Pelletier apprised the Board on the Food Forest Initiative's plantings on Eversource's easement on Bay Rd. One of the biggest benefits is expanding the area where Eversource will not be using their herbicide spray.

Superintendent Pelletier brought up the Reorganization of the Board happening July 1, 2020. Vice Chair Underwood motioned to nominate Chair Thompson as Clerk. Clerk Carreiro motioned to nominate Vice Chair Underwood as Vice Chair, all in favor, 3-0-0.

NEXT MEETING

The next Board meeting date will be coordinated in the near future.

ADJOURNMENT

Chair Thompson entertained a motion to adjourn at 9:19 a.m. Clerk Carreiro moved the motion with a second by Vice Chair Underwood, all in favor, 3-0-0.

Allin P. Thompson, Chairman

Dan Pelletier, Superintendent

Judith Underwood, Vice Chair

Tracey Alves, Board Secretary

Gary Carreiro, Clerk

Abatement Application: 4 Shore Rd

Form Name: Abatement Application

Date of Submission: Tue, 02 Jun 2020 15:40:54 -0400

Your server: www.harwichwater.com

IP address of person using form: 24.18.55.52

URL of page containing form: <http://www.harwichwater.com/customer-service/billing-payments/abatement-application.html>

Name of Applicant:

Mailing Address: PO BOX 934

City/Town:

State:

Zip/Postal Code:

Phone Number:

Email Address:

Date of Water Use Charge: 2 December 2019

Name of Person Assessed (Owner):

Location and Description of Property: 4 Shore rd, West Harwich

Total Amount Assessed: 25.00

Total Amount Requested: 25.00

If request is for a late fee, what is the requested amount?: 25.00

Reason For Abatement Request: Due to a change of address, the bill was received after the due date. There were 2 late charges. One, which has since been removed, was due to my payment being applied to the late charge i/o the actual water usage. Please remove the original late fee

SUBSCRIBED THIS DAY UNDER PENALTIES OF PERJURY: 2 June 2020

AGREE?: Checked

RECOMMENDATION: APPROVE DENY

BOARD OF WATER COMMISSIONERS

DATE

SIGNATURE

Accounts

Account: 02112

4 SHORE RD. ### ONE-TIME LATE FORGIVENESS 4/10/20

6/2/20 ABATEMENT APPLICATION RECEIVED. WILL EMAIL OWNER THAT BOWC WILL REVIEW AT THEIR NEXT MEETING. / E-MAIL OWNER WHEN DATE AND TIME OF MEETING IS CONFIRMED:
6/2/20 OWNER WAS RESENT VIA EMAIL LINK TO WEBSITE SO SHE CAN APPLY FOR AN ABATEMENT FOR A LATE FEE.

4/27/20 OWNER CLAIMS SHE EMAILED THAT SHE FILED FOR A \$25 ABATEMENT FOR A LATE CHARGE. THERE IS NO TRACE OF IT, ASKED FOR HER TO FORWARD/RESEND AND WE WILL ADD IT TO THE NEXT AGENDA UPON RECEIPT.

4/10/20 OWNER REQUESTED REMOVAL OF LATE FEES VIA EMAIL. WE EXPLAINED THE PROCESS OF REMOVING ONE OF THEM, BUT SENT THE ABATEMENT APPLICATION FOR THE SECOND. WM / INTERNAL ADJUSTMENT PROCESSED FOR BILL# 344201 LATE FEE.

06/11/2020 10:44
talves

TOWN OF HARWICH - LIVE DATA
ACCOUNT SUMMARY

P 1
ubacthst

AR Category: 60

Form Type: A ACCOUNT DETAIL

Account # Location	Customer Name	Date	Bill#	P	Service #	Type	Parcel	Interest Due Curr Read # Usage	Ending Balance Amount	Total Due
02112	302091									
4	SHORE RD				WH MA 02645		2/A2-6-R	.00	.00	.00
		06/10/2020	354514		1WATER-001	Adj			-25.00	
		06/09/2020	354514		1WATER-001	Pmt Pr	CHECK	Chk/Ref # 407955	-10.00	
		04/17/2020	354514		1WATER-001	Charge		233000	35.00	
		06/09/2020	344201		1WATER-001	Pmt Pr	CHECK	Chk/Ref # 407955	-25.00	
		06/02/2020	344201		LFEE -001	Adj			-25.00	
		03/18/2020	344201		LFEE -001	Penlty			25.00	
		03/10/2020	344201		1WATER-001	Pmt Pr	CHECK	Chk/Ref # 865361	-11.29	
		01/09/2020	344201		LFEE -001	Charge			.00	
		01/09/2020	344201		1WATER-001	Charge		233000 1000	36.29	
		03/10/2020	333744		1WATER-001	Pmt Pr	CHECK	Chk/Ref # 865361	-25.00	
		12/20/2019	333744		LFEE -001	Pmt Pr	CHECK	Chk/Ref # 885802	-25.00	
		12/20/2019	333744		1WATER-001	Pmt Pr	CHECK	Chk/Ref # 885802	-33.57	
		12/17/2019	333744		LFEE -001	Penlty			25.00	
		10/04/2019	333744		1WATER-001	Charge		232000 13000	58.57	
		08/19/2019	323375		1WATER-001	Pmt Pr	CHECK	Chk/Ref # 563278	-37.58	
		06/28/2019	323375		1WATER-001	Charge		219000 2000	37.58	

** END OF REPORT - Generated by Tracey **

Tracey Alves

From: Dan Pelletier
Sent: Friday, June 5, 2020 10:03 AM
To: Tracey Alves
Subject: FW: Update on Nexamp 2/3

From: Liz Argo <largo@cvecinc.org>
Sent: Wednesday, June 3, 2020 4:20 PM
To: Charles Nutter <cnutter@nexamp.com>
Cc: Dan Pelletier <dpelletier@harwichwater.com>; 'dmahoney@townofsandwich.net' <dmahoney@townofsandwich.net>
Subject: RE: Update on Nexamp 2/3

Thanks Charles. Please keep us better informed.

Thank You,

Liz

Liz Argo
Executive Director



Cape & Vineyard Electric Cooperative, Inc.
23H2 White's Path, Suite 2
South Yarmouth, MA 02664
774-722-1812 (cell)

From: Charles Nutter <cnutter@nexamp.com>
Sent: Wednesday, June 03, 2020 4:18 PM
To: Liz Argo <largo@cvecinc.org>
Cc: Dan Pelletier <dpelletier@harwichwater.com>; 'dmahoney@townofsandwich.net' <dmahoney@townofsandwich.net>
Subject: RE: Update on Nexamp 2/3

Hi Liz,

Apologies for delay.

I have tried to round up our engineering team's recent correspondence with Eversource. It seems that multiple things have caused delays in the past few months. The witness test and final Eversource work was postponed in March due to COVID-related mandates. We were then informed in April that the project would need a new meter (no record of this requirement from Eversource in the past several years of dealing with this project and the original) but that there would be an additional cost and delay associated with this meter. Eversource has been unwilling to even re-schedule the witness test until first we had paid for the new meter and then it had been assembled and delivered to the project site. The delivery is now expected to happen early next week followed by a witness test.

Charles

Charles Nutter

Channel Development Manager
Nexamp | www.nexamp.com
Phone: 978.270.1422

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From: Liz Argo <largo@cvecinc.org>
Sent: Wednesday, June 3, 2020 3:29 PM
To: Charles Nutter <cnutter@nexamp.com>
Cc: Dan Pelletier <dpelletier@harwichwater.com>; 'dmahoney@townofsandwich.net' <dmahoney@townofsandwich.net>
Subject: RE: Update on Nexamp 2/3

Charles,

We need an update immediately. I should not have to ask repeatedly.

Thank You,

Liz

Liz Argo
Executive Director



Cape & Vineyard Electric Cooperative, Inc.
23H2 White's Path, Suite 2
South Yarmouth, MA 02664
774-722-1812 (cell)

From: Liz Argo
Sent: Tuesday, June 02, 2020 2:31 PM
To: Charles Nutter <cnutter@nexamp.com>
Cc: Dan Pelletier <dpelletier@harwichwater.com>; 'dmahoney@townofsandwich.net'

<dmahoney@townofsandwich.net>

Subject: RE: Update on Nexamp 2/3

Hi,

Can you give us an update please.

Thank You,

Liz

Liz Argo
Executive Director



Cape & Vineyard Electric Cooperative, Inc.
23H2 White's Path, Suite 2
South Yarmouth, MA 02664
774-722-1812 (cell)

From: Charles Nutter <cnutter@nexamp.com>
Sent: Wednesday, May 20, 2020 2:59 PM
To: Liz Argo <largo@cvecinc.org>
Cc: Dan Pelletier <dpelletier@harwichwater.com>; 'dmahoney@townofsandwich.net' <dmahoney@townofsandwich.net>
Subject: RE: Update on Nexamp 2/3

Hi Liz,

I will do my best—our construction supervisor who is most on top of these dates is currently out on paternity leave. I will escalate this afternoon.

Charles

Charles Nutter
Manager, Energy Sales
Nexamp | www.nexamp.com
Phone: 978.270.1422

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From: Liz Argo <largo@cvecinc.org>
Sent: Wednesday, May 20, 2020 2:57 PM
To: Charles Nutter <cnutter@nexamp.com>
Cc: Dan Pelletier <dpelletier@harwichwater.com>; 'dmahoney@townofsandwich.net'

[<dmahoney@townofsandwich.net>](mailto:dmahoney@townofsandwich.net)

Subject: RE: Update on Nexamp 2/3

Hi Charles,

Can you please give us an update today?

Thank You,

Liz

Liz Argo
Executive Director



Cape & Vineyard Electric Cooperative, Inc.
23H2 White's Path, Suite 2
South Yarmouth, MA 02664
774-722-1812 (cell)

From: Liz Argo

Sent: Tuesday, May 19, 2020 1:21 PM

To: Charles Nutter <cnutter@nexamp.com>

Subject: RE: Update

Anything more?

Thank You,

Liz

Liz Argo
Executive Director



Cape & Vineyard Electric Cooperative, Inc.
23H2 White's Path, Suite 2

South Yarmouth, MA 02664
774-722-1812 (cell)

From: Charles Nutter <cnutter@nexamp.com>
Sent: Tuesday, May 05, 2020 3:17 PM
To: Liz Argo <largo@cvecinc.org>
Subject: RE: Update

I know—no one here is thrilled, either. Before escalating I would hope that we could just wait and see if they are able to confirm a new Witness Test date for later this month. I would guess the additional delay here could be attributed to implementing new safety procedures on-site.

Charles

Charles Nutter
Manager, Energy Sales
Nexamp | www.nexamp.com
Phone: 978.270.1422

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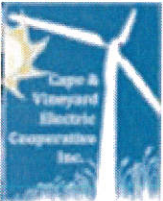
From: Liz Argo <largo@cvecinc.org>
Sent: Tuesday, May 5, 2020 3:12 PM
To: Charles Nutter <cnutter@nexamp.com>
Subject: RE: Update

Rats!!!!!! We can try to get someone's ear at DPU.

Thank You,

Liz

Liz Argo
Executive Director



Cape & Vineyard Electric Cooperative, Inc.
23H2 White's Path, Suite 2
South Yarmouth, MA 02664
774-722-1812 (cell)

From: Charles Nutter <cnutter@nexamp.com>
Sent: Tuesday, May 05, 2020 3:08 PM

To: Liz Argo <largo@cvecinc.org>

Subject: RE: Update

Hi Liz,

I just checked in again with our construction team and word is that we have, indeed, been pushed out due to current pandemic concerns.

This was not the case back in March, but is not altogether surprising. We continue to try to schedule a witness test with Eversource this month. National Grid has commissioned several Nexamp projects in the past month or two—I am not sure what the reason for extra delay is here.

Charles

Charles Nutter

Manager, Energy Sales

Nexamp | www.nexamp.com

Phone: 978.270.1422

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From: Liz Argo <largo@cvecinc.org>

Sent: Tuesday, May 5, 2020 1:38 PM

To: Charles Nutter <cnutter@nexamp.com>

Subject: Update

Hi,

Got anything for me? We should be almost powered up by now!

Thank You,

Liz

Liz Argo

Executive Director



Cape & Vineyard Electric Cooperative, Inc.

23H2 White's Path, Suite 2

South Yarmouth, MA 02664


774-722-1812 (cell)



Town of Harwich
Water Department

196 Chatham Road, Harwich, MA 02645 USA | www.harwichwater.com
P. 508-432-0304 | F. 888-774-3557 | customerservice@harwichwater.com

MEMORANDUM

TO: Board of Water Commissioners
FROM: Sandra Sieger, Water Comptroller 
DATE: June 9, 2020
RE: 2020 Water/Wastewater Superintendent

As you are aware, the annual evaluation anniversary date for Superintendent Dan Pelletier is July 1, 2020. This position falls under the Personnel Bylaw. Dan is currently a Grade M8, Step 7; \$122,176 and a single step increase would move him to Step 8; \$125,229.

To assist you further, the outlined documentation follows this memorandum:

- Prepped Evaluation Form (.pdf writeable format) to include last year's goals and cash turned back for FY19 and estimate for FY20.
Note: The maximum points possible remains the same as last year at 85.
- Feedback Form that has been distributed to Water employees for completion for your use
- FY20 YTD Department Calendar Activity
- FY20 YTD Budget Report for Fund 0470 Water Capital Articles
- FY20 YTD Budget Report for Fund 1320 Water Articles
- Personnel Action Form for review and signature, to be accompanied by Evaluation

If there is any further documentation or information that the Department can provide, or if I can assist further, please let me know.



DEPARTMENT HEAD EVALUATION FORM – Water Department

Name	<u>Daniel Pelletier</u>	Completed By	_____
Job Title	<u>Water/Wastewater Superintendent</u>	Classification	<u>M8</u>
Supervisor(s)	<u>Board of Water Commissioners</u>	Current Step	<u>7</u>
Department	<u>Water</u>	New Step (if appl.)	<u>8</u>
Anniversary Date	<u>7/1/20 (hire date 6/1/15)</u>	Evaluation Date	_____

Department Head Evaluation – Water

Department Head completes self-evaluation, BOWC completes individually and then a combined evaluation. Both are submitted to the Town Administrator.

Key for Performance Evaluations:

- EX Exceptional** Performance far exceeds expectations due to exceptionally high quality of work performed in all essential areas of responsibility.
- EE Exceeds Expectations** Performance consistently exceeded expectations in all essential areas of responsibility and the quality of work overall was excellent.
- ME Meets Expectations** Performance consistently met expectations in all essential areas of responsibility at times possible exceeding expectations and the quality of work overall was very good.
- IN Improvements Needed** Performance did not consistently meet expectations or performance to meet expectations in one or more essential areas of responsibility.
- UN Unsatisfactory** Performance was consistently below expectations in the most essential areas of responsibility and/or reasonable progress towards critical goals was not made. Significant improvement is needed in one or more important areas.

A. Last Evaluation’s Goals (if appl.) (20 points total)

	Goals	Comments	Rating / Points Per Section					Points
			0	1	2	3	4	
			UN	IN	ME	EE	EX	
1.	Design/Construct Pleasant Lake Tank upgrades							
2.	Install new stand-by generator @ T1							
3.	Complete Nat'l Grid Wtr Svc Renewal Proj - Inhouse Oversight							



4.	Re-design flushing program/new roads/address existing flow issues						
5.	Continue WW outreach/involvement during construction phase						

B. Job Success Factors; Items 1-8 (48 points total)

1. Problem Solving / Decision Making (6 points)

Anticipates, identifies and prevents problems, involves others in seeking solutions. Makes clear and consistent decisions, acts with integrity in all decision making and makes timely decisions.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	

Comments:

2. Strategic Planning and Organizing (6 points)

Aligns priorities with broader goals, measures outcomes, uses feedback to change as needed, evaluates alternatives, solutions oriented, develops realistic plans, meets deadlines & follows through.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	

Comments:

3. Communication (6 points)

Connects with peers, subordinates and public, actively listens, clearly and effectively shares information, demonstrates effective oral and written communication skills. Seeks to clarify and confirm the accuracy of understanding of vague terms and instructions.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	

Comments:

4. Leadership (6 points)

Accepts responsibility for own work, develops trust and credibility, demonstrates honest and ethical behavior, engages the talents, experiences and capabilities of others. Results-oriented and desire to excel in job.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	



Comments:

5. Teamwork (6 points)

Successfully works with others to achieve desired results, contributes to team projects, exchange ideas and opinions, helps prevent, resolve conflicts, develops positive working relationships and is flexible, open-minded promoting mutual respect for all.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	

Comments:

6. Customer Orientation (6 points)

Listens, identifies, and responds quickly and effectively to internal and external customers' needs and sets work activities accordingly; goes beyond what is expected and follows up to ensure customer satisfaction.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	

Comments:

7. Productivity (6 points)

Maintains fair work load; takes on additional responsibilities as needed; manages priorities; develops and follows work procedures; completes assignments on time and to specifications.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	

Comments:

8. Quality (6 points)

Demonstrates accuracy, thoroughness, and reliability; manages time and priorities; develops and follows work procedures.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	

Comments:



--

9. Department Specific Competency (if appl.) (1 point)

	# of Inc.	Points	Department Avg	Points	Average	Points
Complaint Letters						
0 Letters (1 points)			(2 points)			
1 Letter (-1 point)			(1 point)			
2 Letters (-2 points)			(0 points)			
2+ Letters (-3 points)						
Accident Reports (Tracking Only) Vehicles & Buildings	# of Inc.					

10. Goals & Objectives for Following Year (12 points) 3 attainable (3 pts), 1 possible (1 point) and 1 "if time permits" (2 pts)

	Points
1.	
2.	
3.	
4.	
5.	

C. Extra Credit (4 points total)

Points

1. **Has the employee come up with any cost saving ideas/solutions within the last fiscal year? (1 point)**

2. **Has the employee obtained any grants/performance incentives? (1 point)**

3. **Has the employee been able to "turn back" any funds in the prior fiscal year? How much (% or \$)? (1 point)**

FY19 \$262,743 / FY20 YTD as of 6/2/20 \$448,296
 Calculation: Actual Revenue (-) Expenses (Indirects + S&W + O&M) = Funds turned back



4. Has the employee obtained letters of commendation? (Include copies, no more than 2) (1 point)

Empty box for providing copies of letters of commendation.

Overall Rating (select one; UN, IN, ME, EE, EX)

Letter Rating _____

Total Points (Add all sections; Includes 1 point for Item 9. Department Specific Competency, 85 possible points)

Total Points _____

Professional Development Plan/Comments (below)

Large empty box for Professional Development Plan/Comments.

Signatures:

Employee Name Daniel Pelletier _____

Employee Signature _____ Date _____

Employee signature also indicates that I have received a copy of this evaluation.

I will like to include comments regarding my evaluation.

Board of Water Commissioners:

Chair _____ Date _____

Vice Chair _____ Date _____

Clerk _____ Date _____

Board of Water Commissioners
2020 Request for *Anonymous* Employee Feedback
for Superintendent Evaluation

	Clear Strength	Capable and Effective Performance	Could Benefit from Development	Needs Significant Improvement	N/A Not Observed or Cannot Comment on
Interpersonal					
1. Treats employees with respect.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Behaves in a fair and trustworthy manner.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Handles tough employee issues fairly and effectively; works well to resolve conflicts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Handles job-related stress effectively (does not blame others, become hostile or overly moody); keeps in control of his/her feelings and behavior. Doesn't let personal problems affect work.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Keeps employees informed of information they need to do their jobs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership					
6. Provides the necessary training, guidance, and motivation to help employees meet and exceed their job responsibilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Creates an open and trusting environment where people feel safe to discuss concerns, ideas and opinions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Provides appropriate recognition to employees for good performance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Systematically works to improve the department.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Results Orientation/Leading Change					
10. Holds all employees accountable for their performance.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills					
11. Communicates effectively with all levels of the department.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board of Water Commissioners
2020 Request for *Anonymous* Employee Feedback
for Superintendent Evaluation

	Clear Strength	Capable and Effective Performance	Could Benefit from Development	Needs Significant Improvement	N/A Not Observed or Cannot Comment on
Continual Improvement					
12. Looks for ways to improve work processes and procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork					
13. Uses his/her Assistant Superintendent's and Foreman's knowledge to help make informed decisions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Embraces safety procedures and makes employees work within safety policies, takes immediate action when unsafe acts are observed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Works well with the unions and their representatives.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other General Comments

Note: If you decide to add additional comments, please focus your comments on work behaviors and styles that you believe are relative to their development. The comments that you write/enter, will not be viewed by the individual receiving feedback.

FY2020 YTD Calendar Activity (July 2019-May 2020)

Activity	Month
40B/Chris Wise Mtg; 1/23	01.2020 January
BCWUA Annual Mtg/Lunch 12/6	12.2019 December
BCWUA Training & Trade Show	09.2019 September
BCWUA/DEP Mtg 11/12	11.2019 November
Bid Opening; Meters 11/12	11.2019 November
BOS Meeting 8/26	08.2019 August
BOS/BOWC/Zoom 4/16	04.2020 April
BOS/FinCom Budget Mtg; 3/7	03.2020 March
BOWC Meeting 11/15 & 11/26	11.2019 November
BOWC Meeting 12/12	12.2019 December
BOWC Meeting 7/9	07.2019 July
BOWC Meeting 8/22	08.2019 August
BOWC Meetings 10/9 & 10/28	10.2019 October
BOWC Meetings 9/4 & 9/25	09.2019 September
BOWC Meetings; 1/10, 1/21	01.2020 January
BOWC Meetings; 2/5, 2/19	02.2020 February
BOWC Meetings; 3/6	03.2020 March
BOWC/BOS Annual Mtg 10/28	10.2019 October
Budget Mtg/Gary 11/7	11.2019 November
Budget Review w/ITA 12/11	12.2019 December
Capital Outlay Committee Mtg 10/15	10.2019 October
Christmas Holiday	12.2019 December
Civic Read HWD 11/6	11.2019 November
Construction Progress Mtg P2C1 9/24	09.2019 September
Court/McKenzie v. Harwich; 1/16	01.2020 January
COVID/Alt Remote/All Work 4/27-4/30	04.2020 April
COVID/Cape Water Suppliers 3/13	03.2020 March
COVID/Check In-Out Dept Head Mtgs 3/17-3/31	03.2020 March
COVID/Check In-Out Dept Head Mtgs 4/1-4/30	04.2020 April
COVID/Dept Head Mtg 3/13	03.2020 March
COVID/MassDEP 3/17	03.2020 March
COVID/Remote/Essential Work 3/24-3/31	03.2020 March
COVID/Remote/Essential Work 4/1-4/24	04.2020 April
Cut/Cap Water Services (3)	07.2019 July
Department Head Mtg; 1/21	01.2020 January
Department Head Mtg; 2/25	02.2020 February
Department Tour 12/13	12.2019 December
Deposition Prep McKenzie v. Harwich; 1/10	01.2020 January
Dept Head Mtg 11/5, 11/26	11.2019 November
Dept. Head Meeting 7/16	07.2019 July
DHY Clean Water Community Mtg; 12/20	12.2019 December
DHY Wastewater Mtg 7pm 11/14	11.2019 November
Excavator Bid Opening	09.2019 September
Flushing 10/7-10/31	10.2019 October
Fuel Spill Response & Assessment 7/18	07.2019 July

Fuel Spill/Fire Dept Meeting 7/30	07.2019 July
FY21 Budget Prep/Submit	11.2019 November
Harwich Chamber Meeting 8/6/19	08.2019 August
HWD Women's Group Tour; 2/20	02.2020 February
Independence Day Holiday 7/4	07.2019 July
Insertion Valve Seminar; 2/20	02.2020 February
Installed/Renewed Services (6)	07.2019 July
IT Contract Meeting 7/10	07.2019 July
Know Your Town; 2/25	02.2020 February
Lower County Rd Meeting 7/10	07.2019 July
Martin Luther King Jr. Day; 1/20	01.2020 January
MCPPO Training 11/18-11/20	11.2019 November
MCPPO Training 9/11-9/18	09.2019 September
Meeting w/Val Peter 10/18	10.2019 October
Meter Change Program Start 8/1	08.2019 August
Meter Reading 3/30, 3/31	03.2020 March
Meter Reading 4/1-4/3	04.2020 April
Meter Reading 9/30-10/4	10.2019 October
Mid Cape Church Homes Mtg	09.2019 September
MMA Annual Mtg; 1/24	01.2020 January
MVP Grant Pre-Wkshp Mtg; 1/21	01.2020 January
MVP Kickoff Mtg 11/21	11.2019 November
MWWA YP Comm Conf Call; 12/18	12.2019 December
Nat'l Grid Meeting 8/14	08.2019 August
New Year's Day Holiday 1/1	01.2020 January
OSHA 10 Training 8/20 & 8/21	08.2019 August
P2C1 Progress Mtg 11/26	11.2019 November
Patriot's Day Holiday 4/20	04.2020 April
Pleasant Bay Watershed Group Mtg 4/23	04.2020 April
Pre-Bid Mtg Water Service Renewal	09.2019 September
Pre-Con Mtg Water Services 10/21	10.2019 October
President's Day; 2/17	02.2020 February
Procurement Meeting 7/19	07.2019 July
Q3 Billing 4/21	04.2020 April
Rebecca Burrill Water Quality Meeting	09.2019 September
REOS Mtg; 1/17	01.2020 January
Revenue/Rates Mtg DP/SS; 1/14	01.2020 January
RTCR Sampling Review; 1/27	01.2020 January
S&S Coordination Mtg w/Griffin 12/19	12.2019 December
Sewer DHY Mtg 11/8	11.2019 November
Sewer GHD 11/1	11.2019 November
Sewer Phase1 Con-Mtg 10/11	10.2019 October
SewerCAD Mtg w/GHD&Griffin 12/10	12.2019 December
Staff Meeting 7/31	07.2019 July
Staff Meeting; 2/13	02.2020 February
Stonehorse Project Meeting 7/31	07.2019 July
Stop & Shop WW Coord. Mtg; 1/7	01.2020 January
Supt. Vacation 8/12-8/16	08.2019 August

Sustainable Plantings Initiative Mtg 8/29	08.2019 August
SW Gate Subd Mtg w/Atty Singer; 1/8	01.2020 January
Team/Cold Brook Attenuation Mtg 4/15	04.2020 April
Thanksgiving Holiday	11.2019 November
Tier II Annual Report; 2/27	02.2020 February
Tornado Assessment & Cleanup 7/23	07.2019 July
Tri-Annual DEP Sanitary Survey 12/18	12.2019 December
Verizon Contract Meetings 7/18, 7/19	07.2019 July
Wasterwater Mtg w/TA 10/21	10.2019 October
Wastewater Customer Appts (2)	11.2019 November
Wastewater Customer Appts (3)	09.2019 September
Wastewater Customer Appts (3)	10.2019 October
Wastewater Customer Appts (4)	12.2019 December
Wastewater Customer Appts (6)	07.2019 July
Wastewater Customer Appts (7)	08.2019 August
Wastewater Meeting 8/22	08.2019 August
Wastewater Mtg; Extend Work Hrs 12/2	12.2019 December
Water Service Renewal Bid Opening	09.2019 September
WW Budget Mtg/Coppola; 2/6	02.2020 February
WW Budget Mtg/Duncanson; 2/5	02.2020 February
WW Chat/Har Mtg 3/11	03.2020 March
WW Customer Appts (1)	03.2020 March
WW Customer Appts (1)	04.2020 April
WW Customer Appts (3)	01.2020 January
WW Customer Appts (3)	02.2020 February
WW DHY Meeting; 1/2	01.2020 January
WW DHY Meeting; 2/14, 2/24	02.2020 February
WW Funding Mtg; 1/7	01.2020 January
WW Har/Chat Coord Mtg; 1/8, 1/28	01.2020 January
WW P2 C1 Change Order Mtg; 1/28	01.2020 January
WW P2 C1 Mtg w/RBO; 1/28	01.2020 January
WW P2 C1 Progress Mtg; 1/28	01.2020 January
WW P2C1 Progress Mtg 12/17	12.2019 December
WW P2C2 Kick-Off Mtg 12/17	12.2019 December
WW Peer Review Mtg/CDM 3/12	03.2020 March
WW Peer Review Workshop; 1/30	01.2020 January
WW Proj Coord Mtg/CDM 3/16	03.2020 March
WW Rt 137 Merchant/RBO Mtgs	03.2020 March
WW Rt 137 Traffic/RBO Mtg; 3/4	03.2020 March
WW SCADA Meeting; 2/19	02.2020 February
WW Weekly Meeting; 2/4, 2/11, 2/19, 2/26, 2/27	02.2020 February
WW Weekly Meetings	03.2020 March
WW Weekly Mtg; 1/14, 1/23, 1/28	01.2020 January
WW/CDM Phase 2 Meeting 7/12	07.2019 July
WW/Phase 2 Pre-Const Meeting 7/12	07.2019 July

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TOWN OF HARWICH - LIVE DATA
FY20 YTD BUDGET REPORT
WATER CAPITAL ARTICLES

P 1
glytdbud

FOR 2020 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0470 WATER CAPITAL PROJECTS							
<hr/>							
0470 WATER CAPITAL PROJECTS							
<u>0470 617024 1724 ATM 17 # 24 WATER SERVICES</u>	0	400,000	400,000	233,545.60	110,543.00	55,911.40	86.0%
<u>0470 618017 1817 ATM 18 #17 LOWER COUNTY RD</u>	0	71,290	71,290	.00	.00	71,289.58	.0%
<u>0470 618018 1818 ATM 18 # 18 ACCESS ROADS PAVING</u>	0	18,277	18,277	.00	.00	18,276.53	.0%
TOTAL WATER CAPITAL PROJECTS	0	489,566	489,566	233,545.60	110,543.00	145,477.51	70.3%
TOTAL WATER CAPITAL PROJECTS	0	489,566	489,566	233,545.60	110,543.00	145,477.51	70.3%
TOTAL EXPENSES	0	489,566	489,566	233,545.60	110,543.00	145,477.51	
PRIOR FUND BALANCE				491,008.11			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				-233,545.60			
REVISED FUND BALANCE				257,462.51			

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TOWN OF HARWICH - LIVE DATA
FY20 YTD BUDGET REPORT

P 1
glytdbud

CAPITAL ARTICLES

FOR 2020 13

ACCOUNTS FOR: 1320	WATER	ENTERPRISE FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
132045A2 WATER ENTERPRISE ARTICLES EXP									
<u>132045A2</u>	<u>616022</u>	<u>ATM16#22</u>	0	7,747	7,747	7,746.73	.00	.00	100.0%
<u>132045A2</u>	<u>619015</u>	<u>ATM 19 #15</u>	0	64,000	64,000	36,953.00	.00	27,047.00	57.7%
<u>132045A2</u>	<u>619016</u>	<u>ATM 19 #16</u>	0	300,000	300,000	.00	.00	300,000.00	.0%
<u>132045A2</u>	<u>619017</u>	<u>ATM 19 #17</u>	0	65,000	65,000	.00	.00	65,000.00	.0%
<u>132045A2</u>	<u>619018</u>	<u>ATM 19 #18</u>	0	76,551	76,551	.00	.00	76,551.00	.0%
TOTAL WATER ENTERPRISE ARTICLES EXP			0	513,298	513,298	44,699.73	.00	468,598.00	8.7%
TOTAL WATER ENTERPRISE FUND			0	513,298	513,298	44,699.73	.00	468,598.00	8.7%
TOTAL EXPENSES			0	513,298	513,298	44,699.73	.00	468,598.00	

Do not make changes on payroll until you are in receipt of a fully-executed Personnel Action Form.

TOWN OF HARWICH

REQUEST FOR PERSONNEL ACTION

Employee Pelletier, Daniel EID# 3119
 Department Water Department Bargaining Unit (If applicable) PBL
 New/Current Title Water/Wastewater Superintendent Grade M8 Step 7
 Salary/Hourly Rate \$122,176.00
 Proposed Title _____ Grade M8 Step 8
 Salary/Hourly Rate \$125,229.00

Effective Date* 7/1/2020 **Pay From Account (Org/Obj)** 13204501-511900
 * Date of Hire (1st day worked); Effective date of Step; Last day worked; etc. **Required**

Employee is (check one): full time part-time seasonal temporary
 _____ PLEASE NOTE # OF HOURS EMPLOYEE WILL BE REGULARLY SCHEDULED TO WORK PER WEEK

ACTION REQUESTED - Check appropriate box(es)

<input type="checkbox"/> Appointment	<input type="checkbox"/> Change: Part-time to Full Time	<input type="checkbox"/> _____ % COLA	<input type="checkbox"/> Demotion
<input type="checkbox"/> Discharge	<input type="checkbox"/> Hire above first step	<input type="checkbox"/> Promotion	<input type="checkbox"/> Reassignment
<input type="checkbox"/> Reclassification	<input type="checkbox"/> Retirement	<input type="checkbox"/> Resignation	<input checked="" type="checkbox"/> Step-Increase*
<input type="checkbox"/> Suspension	<input type="checkbox"/> Temporary Promotion	<input type="checkbox"/> Other:	
<input type="checkbox"/> Longevity Calculation: _____		<input type="checkbox"/> Other Bonus / Stipend: _____	

* Step Increase - Please attach Supervisor's Evaluation

Remarks: _____

Superintendent

Requested by _____ Title _____ Date _____
 Water Commissioner

Reviewed by _____ Title _____ Date _____

Approved by _____ Title _____ Date _____
 Town Administrator

Approved by _____ Title _____ Date _____

For use by Town Accountant

Posted by: _____ Date _____

JW DUBIS & SONS, INC.

79 Stony Hill Road
Chatham, Ma. 02633
508-945-0283/508-945-0288 fax
pam@jwdubis.com

May 18, 2020

*Town of Harwich
Water Department
196 Chatham Road
Harwich, Ma. 02645*

RE: Water Renewal Services

Dear Board of Water Commissioners and Management,

This letter is to confirm our many conversations as to why the Water Renewals have not been completed.

When we began this contract the Town of Harwich was under a massive reconstruction of both sewer and gas. When we tried to do Depot Street and Main Street, the Gas Company was there and we weren't allowed any detours.

When we relocated to Depot Road the sewer department was using Depot Road as a detour and we could not install water there.

We then proceeded to install Water services by picking and choosing the services that were same side services so we did not interfere with the Gas and Sewer and details.

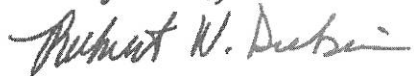
Our contract says "open cut" and was bid accordingly. We have been diligently working on the roads we could by-pass. We have now finished with all open cut roads and have 21 more services that the police are having trouble letting us install due to the flow of traffic and by-pass, 13 on Queen Ann Road from Main Street to Route 124. And 4 services on Upper County Road., and 4 on Route 39.

With all the continued stops that have been placed on us, other companies have continued. We have tried to the best of our ability to work with the departments and complete what we could by zig zagging around town. This is not the most

effective way to full fill a contract but we were trying the best we could under the circumstances.

We hope you take into consideration.

Sincerely Yours,

A handwritten signature in cursive script that reads "Robert W. Dubis". The signature is written in dark ink and is positioned below the typed name.

*Robert W. Dubis
J. W. Dubis & Sons, Inc.*

Cc: Town Selectmen

JW DUBIS & SONS, INC.

*79 Stony Hill Road
Chatham, Ma. 02633
508-945-0283/508-945-0288 fax
pam@jwdubis.com*

May 26, 2020

*Town of Harwich
Water Department
196 Chatham Road
Harwich, MA. 02645*

RE: Water Renewal Services Contract

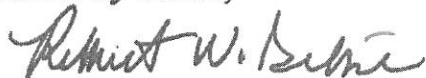
Dear Board of Water Commissioners and Management,

This letter is a follow up on the previous letter concerning the completion of the Water Project.

We have now completed all that we can under the original contract. Houses 4, 8, 12, and 24 on Great Western Road. And Houses, 6, 32, 318, 350, 362, 368, 376, 382, 404, 424, and 430 on Queen Anne Road are not installed due to the fact the roads cannot be closed. In order to complete these we will need additional funds of \$2,000.00 per service to provide the safety measures and equipment and labor necessary to complete because one lane will have to stay open for traffic. And several need to be hand dug around gas mains. In addition if we need to work overtime -4 p.m. it would be an additional lump sum of \$500.00.

Any questions please contact Bob Dubis 508-328-4369.

Sincerely Yours,



Robert W. Dubis



Town of Harwich Water Department
Board of Water Commissioners

196 Chatham Road, Harwich, MA 02645 USA * www.harwichwater.com
P. 508-432-0304 * F. 888-774-3557 * commissioners@harwichwater.com

MEMORANDUM

To: Anita Doucette, Town Clerk
From: Board of Water Commission
Date: 6/12/2020
RE: Water Department Monthly Expenditure Plan (1/12th Budget)

In accordance with the Massachusetts Department of Revenue May 2020 Bulletin I am writing to inform you that on June 12th, 2020 the Board of Water Commissioners met in regular session and voted to approve the Water Department Monthly Expenditure Plan as presented.

Respectfully,

Allin Thompson, Chairman

Judith Underwood, Vice-Chairman

Gary Carreiro, Clerk

Niezgoda & Murray Excavating LLC

1250 Long Pond Rd.

Brewster, MA 02631

774-722-7754 or 774-801-8478

Robert@nmexcavating.com

Dean@nmexcavating.com

June 10, 2020

Harwich Water Department

Harwich MA 02645

Dear Board of Commissioners:

Niezgoda & Murray Excavating LLC would like to be added to the Town of Harwich Water Main Installers list.

We have experience installing water and sewer mains. We have installed fire suppression systems. We also have been working on the development of Red Brook and Pine Hills in Plymouth.

Sincerely,

Dean Niezgoda & Robert Murray



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/04/19

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

ATLANTIC INSURANCE GROUP, AGENCY, INC.
587 WASHINGTON STREET
CANTON, MA 02021

CONTACT NAME:

PHONE

(A/C, No, Ext): 617-698-2200

FAX

(A/C, No): 617-696-7775

E-MAIL

ADDRESS: ALEXIS@ATLANTICQUOTES.COM

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: WESTERN WORLD INSURANCE COMPANY

INSURER B: NORFOLK & DEDHAM

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

Niezgoda & Murray Excavation
1250 Long Pond Road
Brewster, MA 02136

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		NPP1517076	07/02/19	07/02/20	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		91972046A	06/05/19	06/05/20	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 100,000 BODILY INJURY (Per accident) \$ 300,000 PROPERTY DAMAGE (Per accident) \$ 100,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EXCAVATION:

CERTIFICATE HOLDER

TOWN OF PROVINCETOWN
PROVINCETOWN, MA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ALEXIS KIMBALL

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

06/10/2020

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
ATLANTIC INSURANCE GROUP AGENCY INC
 587 Washington Street
 Canton MA 02021
 INSURED
NIEZGODA MURRAY EXCAVATING LLC
 1250 LONG POND RD
 BREWSTER MA 02631

CONTACT NAME: Alexis Kimball	
PHONE (A/C, No, Ext): (617) 698-2200	FAX (A/C, No):
E-MAIL ADDRESS: Alexis@Atlanticquotes.com	
INSURER(S) AFFORDING COVERAGE	
INSURER A: AIM MUTUAL INS CO	NAIC #: 33758
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 542630** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

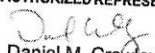
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			N/A			EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			N/A			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			N/A			EACH OCCURRENCE \$ AGGREGATE \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	N/A	VVC10060247022020A	03/07/2020	03/07/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
				N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Workers' Compensation benefits will be paid to Massachusetts employees only. Pursuant to Endorsement WC 20 03 06 B, no authorization is given to pay claims for benefits to employees in states other than Massachusetts if the insured hires, or has hired those employees outside of Massachusetts.
 This certificate of insurance shows the policy in force on the date that this certificate was issued (unless the expiration date on the above policy precedes the issue date of this certificate of insurance). The status of this coverage can be monitored daily by accessing the Proof of Coverage - Coverage Verification Search tool at www.mass.gov/lwd/workers-compensation/investigations/.

CERTIFICATE HOLDER
 Town of Harwich
 732 Main St
 Harwich MA 02645

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

 Daniel M. Crowley, CPCU, Vice President - Residual Market - WCRBMA

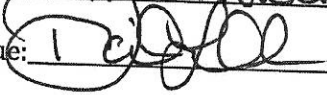
N&M Excavating Reference Letter

To whom it may concern,

I DAVID LARKOWSKI, have worked with N&M Excavating before and highly recommend them for any future projects in your town. Both owners Dean Niezgoda and Robert Murray have a combined 9 years of experience running underground utilities. Dean worked for Robert B Our Company running water and sewer main. Robert was a foreman operator for McGue Excavating out of Boston. They are knowledgeable professionals that will make sure the job gets done right.

Municipality: DENNIS WATER DISTRICT

Name: DAVID LARKOWSKI Phone: 508-962-0811

Signature:  Date: 10/4/19


List Of Other References:

- Lenny Avery, LVA Construction - 508-989-4378
- Dave Gage, Brewster Water Dept - 508-896-3834
- Wes Stinson - Water Inspector - 508-364-6462
- Mike Lane - McGue Excavating - 781-964-1363
- Robert Burchhill - Robert B Our Co - 508-237-7486
- Keith Walsh - United Civil - 617-293-8575
- Lenny Avery - Water Inspector - 774-722-7250
- Craig Trombly - Robert B Our Co - 508-326-9988

N&M Excavating Reference Letter

To whom it may concern,

I Val peter, have worked with N&M Excavating before and highly recommend them for any future projects in your town. Both owners Dean Niezgoda and Robert Murray have a combined 9 years of experience running underground utilities. Dean worked for Robert B Our Company running water and sewer main. Robert was a foreman operator for McGue Excavating out of Boston. They are knowledgeable professionals that will make sure the job gets done right.

Municipality: Chatham Sewer dept
Name: Val peter Phone: 1508 237 9717
Signature:  Date: 3/29/20

List Of Other References:

Lenny Avery, LVA Construction - 508-989-4378
Dave Gage, Brewster Water Dept - 508-896-3834
Wes Stinson - Water Inspector - 508-364-6462
Mike Lane - McGue Excavating - 781-964-1363
Robert Burchhill - Robert B Our Co - 508-237-7486
Keith Walsh - United Civil - 617-293-8575
Lenny Avery - Water Inspector - 774-722-7250
Craig Trombly - Robert B Our Co - 508-326-9988

N&M Excavating Reference Letter

To whom it may concern,

I Matthew Silva, have worked with N&M Excavating before and highly recommend them for any future projects in your town. Both owners Dean Niezgodka and Robert Murray have a combined 9 years of experience running underground utilities. Dean worked for Robert B Our Company running water and sewer main. Robert was a foreman operator for McGue Excavating out of Boston. They are knowledgeable professionals that will make sure the job gets done right.

Municipality: Town of Brewster
Name: Matthew Silva Phone: 508 341 7100
Signature: Matthew Silva Date: 10/4/19

List Of Other References:

Lenny Avery, LVA Construction - 508-989-4378
Dave Gage, Brewster Water Dept - 508-896-3834
Wes Stinson - Water Inspector - 508-364-6462
Mike Lane - McGue Excavating - 781-964-1363
Robert Burchhill - Robert B Our Co - 508-237-7486
Keith Walsh - United Civil - 617-293-8575
Lenny Avery - Water Inspector - 774-722-7250
Craig Trombly - Robert B Our Co - 508-326-9988

N&M Excavating Reference Letter

To whom it may concern,

I Jeff Sabatino, have worked with N&M Excavating before and highly recommend them for any future projects in your town. Both owners Dean Niezgoda and Robert Murray have a combined 9 years of experience running underground utilities. Dean worked for Robert B Our Company running water and sewer main. Robert was a foreman operator for McGue Excavating out of Boston. They are knowledgeable professionals that will make sure the job gets done right.

Municipality: Brewster Water Dept

Name: Jeff Sabatino Phone: 774-268-0993

Signature: Jeff Sabatino Date: 10/4/19

List Of Other References:

Lenny Avery, LVA Construction - 508-989-4378
Dave Gage, Brewster Water Dept - 508-896-3834
Wes Stinson - Water Inspector - 508-364-6462
Mike Lane - McGue Excavating - 781-964-1363
Robert Burchhill - Robert B Our Co - 508-237-7486
Keith Walsh - United Civil - 617-293-8575
Lenny Avery - Water Inspector - 774-722-7250
Craig Trombly - Robert B Our Co - 508-326-9988

N&M Excavating Reference Letter

To whom it may concern,

I DANA Johnson, have worked with N&M Excavating before and highly recommend them for any future projects in your town. Both owners Dean Niezgoda and Robert Murray have a combined 9 years of experience running underground utilities. Dean worked for Robert B Our Company running water and sewer main. Robert was a foreman operator for McGue Excavating out of Boston. They are knowledgeable professionals that will make sure the job gets done right.

Municipality: Brewster Water Dept.

Name: DANA Johnson Phone: 508 237 0105

Signature: [Signature] Date: 10/4/19

List Of Other References:

Lenny Avery, LVA Construction - 508-989-4378
Dave Gage, Brewster Water Dept - 508-896-3834
Wes Stinson - Water Inspector - 508-364-6462
Mike Lane - McGue Excavating - 781-964-1363
Robert Burchhill - Robert B Our Co - 508-237-7486
Keith Walsh - United Civil - 617-293-8575
Lenny Avery - Water Inspector - 774-722-7250
Craig Trombly - Robert B Our Co - 508-326-9988

N&M Excavating Reference Letter

To whom it may concern,

I David Gage, have worked with N&M Excavating before and highly recommend them for any future projects in your town. Both owners Dean Niezgoda and Robert Murray have a combined 9 years of experience running underground utilities. Dean worked for Robert B Our Company running water and sewer main. Robert was a foreman operator for McGue Excavating out of Boston. They are knowledgeable professionals that will make sure the job gets done right.

Municipality: Brewster Water Dept

Name: David Gage Phone: 508 896-3834

Signature: David Gage Date: 10/4/19

List Of Other References:

Lenny Avery, LVA Construction - 508-989-4378
Dave Gage, Brewster Water Dept - 508-896-3834
Wes Stinson - Water Inspector - 508-364-6462
Mike Lane - McGue Excavating - 781-964-1363
Robert Burchill - Robert B Our Co - 508-237-7486
Keith Walsh - United Civil - 617-293-8575
Lenny Avery - Water Inspector - 774-722-7250
Craig Trombly - Robert B Our Co - 508-326-9988

N&M Excavating Reference Letter

To whom it may concern,

I _____, have worked with N&M Excavating before and highly recommend them for any future projects in your town. Both owners Dean Niezgoda and Robert Murray have a combined 9 years of experience running underground utilities. Dean worked for Robert B Our Company running water and sewer main. Robert was a foreman operator for McGue Excavating out of Boston. They are knowledgeable professionals that will make sure the job gets done right.

Municipality: BREWSTER WATER DEPT.

Name: ROBERT CROWLEY Phone: 774-269-4870

Signature: *Robert Crowley* Date: 10-4-19

List Of Other References:

- Lenny Avery, LVA Construction - 508-989-4378
- Dave Gage, Brewster Water Dept - 508-896-3834
- Wes Stinson - Water Inspector - 508-364-6462
- Mike Lane - McGue Excavating - 781-964-1363
- Robert Burchhill - Robert B Our Co - 508-237-7486
- Keith Walsh - United Civil - 617-293-8575
- Lenny Avery - Water Inspector - 774-722-7250
- Craig Trombly - Robert B Our Co - 508-326-9988

Month/Year May 2020

PWS No. 4126000

Monthly Pumpage Report Harwich Water Department

Date	T1							T2			T3		T10	T11
	Main 1	Main 2	Main 3	Well 1	Well 2	Well 3	Well 4	Well 5	Well 6	Well 7	Well 8	Well 9	Pump 10	Pump 11
1	27,727	27,775	20,253	49,282	33,164	40,105	60,741	177,874	187,499	178,093	186,482	192,015	67,520	195,710
2	66,703	66,666	48,347	117,856	79,234	96,821	146,495	0	0	0	0	0	161,009	0
3	45,777	45,910	33,508	79,820	54,152	65,033	100,541	115,491	121,861	115,642	120,949	126,444	110,865	133,237
4	62,846	62,749	45,285	111,724	74,938	92,088	137,898	84,155	88,584	84,268	88,509	89,348	183,005	86,755
5	48,686	48,722	35,544	86,745	58,206	70,453	106,878	106,581	112,074	106,739	111,560	115,012	125,539	116,002
6	60,862	60,865	43,990	108,927	72,885	90,939	133,791	97,415	102,409	97,539	102,178	105,102	146,997	107,533
7	50,130	50,241	36,514	90,274	59,907	74,050	110,447	94,656	99,826	94,630	99,344	102,363	121,656	104,292
8	57,650	57,630	41,581	103,263	68,956	86,289	126,768	101,448	106,911	101,538	106,214	109,267	139,412	111,683
9	38,060	38,093	27,644	68,190	45,562	56,517	83,564	124,220	130,862	124,245	130,190	134,140	92,316	136,737
10	61,643	61,487	44,466	110,001	73,430	91,446	135,323	95,210	100,237	95,288	99,773	102,375	148,796	104,656
11	59,273	59,287	43,289	106,567	70,925	87,464	130,198	111,018	115,624	111,728	115,868	119,662	143,240	124,321
12	88,368	88,141	64,056	158,256	105,457	130,488	193,914	107,882	113,751	108,117	113,235	116,983	187,423	105,955
13	0	0	0	0	0	0	0	244,022	257,397	243,806	266,957	276,336	0	280,849
14	126,690	125,103	90,771	220,969	147,930	181,717	272,546	11,010	11,592	11,498	0	0	301,632	0
15	19,465	21,208	15,428	37,378	24,969	30,709	45,969	251,874	265,568	252,024	263,244	271,985	55,879	277,129
16	145,535	145,374	105,482	257,884	173,313	211,371	320,348	0	0	0	0	0	351,744	0
17	25,261	25,153	18,457	45,286	30,323	37,059	55,367	263,060	277,387	263,347	275,171	285,119	61,893	289,511
18	148,513	148,259	107,520	259,943	175,449	212,060	325,950	47,291	49,743	47,405	49,760	52,236	357,714	52,426
19	0	0	0	0	0	0	0	301,925	318,547	302,365	316,139	327,785	31	332,461
20	182,892	183,451	132,469	327,620	218,871	269,740	402,292	53,160	56,031	53,398	55,887	58,830	441,028	58,879
21	0	0	0	0	0	0	0	358,063	377,892	358,446	375,271	389,462	0	394,356
22	158,193	157,532	114,248	281,005	188,150	232,961	347,085	159,217	167,968	159,576	167,195	173,246	380,493	175,358
23	26,039	26,130	18,936	46,664	31,010	40,037	56,930	361,159	381,099	361,524	377,974	392,683	63,558	397,627
24	181,474	179,065	129,172	322,296	214,098	271,386	394,635	26,656	27,974	26,739	28,139	29,638	428,314	29,623
25	89,910	91,844	66,476	164,987	110,342	136,796	201,699	376,991	397,862	377,179	394,748	409,718	224,258	414,538
26	81,058	80,929	58,595	138,777	94,133	113,521	177,844	245,567	259,129	245,977	257,588	267,468	196,507	270,447
27	131,369	131,537	95,506	221,755	151,775	181,392	288,174	263,909	278,338	264,277	277,122	286,397	316,878	290,601
28	132,786	132,733	96,821	222,137	152,680	181,949	291,418	267,851	282,324	268,122	281,391	288,020	321,739	295,044
29	138,378	138,404	100,422	235,966	160,676	192,704	303,002	278,349	293,497	278,706	291,889	299,270	334,021	306,390
30	92,172	91,929	66,938	158,413	107,468	129,167	202,005	185,424	195,444	185,619	194,564	199,583	222,661	204,211
31	135,910	135,704	99,014	231,193	157,489	188,797	297,950	273,776	288,675	274,160	287,244	294,195	328,551	301,275
Pumps :	2,483,371	2,481,921	1,800,732	4,363,177	2,935,490	3,593,062	5,449,774	5,185,253	5,466,102	5,191,993	5,434,585	5,614,682	6,014,679	5,697,606
MIN :	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MAX :	182,892	183,451	132,469	327,620	218,871	271,386	402,292	376,991	397,862	377,179	394,748	409,718	441,028	414,538
STATIONS :	23,107,527							15,843,348			11,049,267		6,014,679	5,697,606
TOTAL:	61,712,427													

Month/Year May 2019

PWS No. 4126000

Monthly Pumpage Report Harwich Water Department

Date	T1				T2			T3		T10	T11			
	Main 1	Main 2	Main 3	Well 1	Well 2	Well 3	Well 4	Well 5	Well 6	Well 7	Well 8	Well 9	Pump 10	Pump 11
1	0	0	0	0	0	0	0	25,872	205,226	194,336	234,934	239,739	0	250,465
2	88,434	88,148	63,947	158,548	105,598	141,394	0	0	84,226	80,454	53,029	52,920	212,853	52,211
3	2	0	2	0	0	0	0	0	168,572	159,775	167,660	170,339	0	175,800
4	74,100	72,899	52,828	130,821	87,182	116,095	0	0	124,859	118,524	124,097	126,208	174,032	130,500
5	9,459	10,440	7,519	19,149	12,433	16,987	0	0	161,663	153,447	160,557	163,558	27,204	168,874
6	70,899	69,784	50,390	124,801	83,113	111,427	0	0	0	0	0	0	167,105	0
7	69,099	70,072	50,508	133,270	83,743	118,682	0	0	166,353	158,186	172,070	175,125	170,194	180,369
8	101,411	101,824	73,449	180,081	119,921	160,200	0	0	0	0	0	0	249,512	0
9	51,256	50,225	36,332	89,624	59,329	75,132	0	0	150,591	142,701	186,617	188,109	171,773	197,012
10	51,781	52,912	38,249	95,345	62,752	80,835	0	0	112,059	107,058	99,544	100,245	129,850	94,084
11	76,767	76,495	55,157	136,854	90,318	117,027	0	0	162,093	153,980	158,857	159,689	184,773	169,274
12	65,378	65,275	47,065	116,775	76,640	98,273	0	0	138,907	131,976	138,045	138,166	158,140	144,985
13	67,207	67,435	48,658	120,429	79,576	104,594	0	0	64,891	61,921	64,670	65,040	74,504	68,130
14	54,944	54,744	39,498	98,340	63,872	81,951	0	0	121,733	111,208	124,549	115,563	138,465	121,992
15	84,618	84,438	61,056	151,073	98,246	125,590	0	74,380	180,011	171,261	179,145	178,376	202,048	188,105
16	50,777	50,567	36,560	90,565	57,890	73,554	0	102,785	108,260	102,914	107,549	106,523	123,412	113,013
17	60,136	60,244	43,826	107,501	70,117	89,570	0	121,552	128,082	121,777	107,549	106,523	146,121	133,909
18	100,564	100,596	72,867	180,382	116,743	149,167	0	203,185	214,051	203,461	107,549	106,523	243,697	223,970
19	86,409	86,670	62,329	155,339	101,966	130,829	0	174,211	183,775	174,638	107,549	106,523	184,975	192,056
20	95,544	95,546	68,919	171,966	112,835	145,645	0	192,704	203,096	193,178	107,549	106,523	231,735	212,181
21	113,898	113,828	82,088	203,459	132,030	168,863	0	229,126	241,457	229,457	107,549	106,523	275,250	252,500
22	146,607	146,660	105,716	262,749	171,524	221,144	0	309,006	324,847	311,094	107,549	106,523	354,620	324,812
23	85,814	85,941	61,784	153,832	101,298	130,116	0	172,650	181,916	173,057	107,549	106,523	206,855	191,114
24	119,389	119,248	86,156	214,072	141,924	183,469	0	239,563	252,527	239,934	119,780	120,224	287,757	263,757
25	137,790	137,542	99,177	246,930	163,196	211,232	0	277,162	292,226	277,601	119,780	120,224	332,642	305,436
26	133,855	133,168	96,270	239,337	158,700	206,199	0	267,991	282,720	268,666	119,780	120,224	321,497	295,038
27	180,118	179,225	128,827	322,362	212,799	279,077	0	360,381	380,031	360,621	0	0	409,102	396,815
28	86,364	86,546	62,237	154,789	101,794	131,600	0	168,981	178,066	169,160	166,473	168,493	191,375	175,306
29	96,230	96,197	69,325	172,925	120,172	146,880	9,363	193,726	204,134	193,943	202,841	205,730	231,636	213,250
30	78,259	78,217	56,462	140,137	91,533	117,523	68	157,795	166,346	158,027	165,223	166,498	189,567	173,735
31	89,611	89,304	64,568	160,307	106,127	137,057	0	180,088	189,791	180,178	188,810	190,711	215,114	198,237
Pumps :	2,526,718	2,524,191	1,821,769	4,531,762	2,983,371	3,870,109	9,431	3,451,158	5,372,510	5,102,532	3,806,853	3,817,365	6,005,808	5,606,930
MIN :	2	0	2	0	0	0	0	0	0	0	0	0	0	0
MAX :	180,118	179,225	128,827	322,362	212,799	279,077	9,363	360,381	380,031	360,621	202,841	205,730	409,102	396,815
STATIONS :	18,267,350							13,926,200		7,624,218		6,005,808		5,606,930
TOTAL:	51,430,506													

Date May 2020
 PWS No. 4126000

Monthly Weather Report
Harwich Water Department

Day	Snow Fall (in.) (Gallons)	Rain Fall (in.)	Temperature High (°F)	Temperature Low (°F)	Temperature AVG (°F)	Weather Comments	Operator
1		0.79	54	49	52		
2		0.10	64	48	56		
3		0.00	59	49	54		
4		0.00	70	50	60		
5		0.00	59	42	50		
6		0.35	55	38	46		
7		0.11	56	41	48		
8		0.00	75	48	61		
9		0.23	50	40	45		
10		0.00	55	37	46		
11		0.00	58	47	52		
12		0.00	59	45	52		
13		0.00	59	42	50		
14		0.00	63	39	51		
15		0.00	65	52	59		
16		0.16	69	48	58		
17		0.00	58	44	51		
18		0.00	60	51	55		
19		0.00	58	45	52		
20		0.00	59	41	50		
21		0.00	60	38	49		
22		0.00	71	53	62		
23		0.00	66	49	58		
24		0.00	58	49	53		
25		0.00	61	51	56		
26		0.00	66	55	61		
27		0.00	70	58	64		
28		0.00	72	60	66		
29		0.00	65	62	63		
30		0.15	65	59	62		
31		0.00	68	56	62		
Total		1.89					
Average		0.06	62.2	47.9			
Max		0.79	74.6	62.3			
Min		0.0	50.3	37.3			

Date May 2019
 PWS No. 4126000

Monthly Weather Report
Harwich Water Department

Day	Snow Fall (in.) (Gallons)	Rain Fall (in.)	Temperature High (°F)	Temperature Low (°F)	Temperature AVG (°F)	Weather Comments	Operator
1		0.00	51	39	45		
2		0.00	51	45	48		
3		0.28	53	45	49		
4		0.15	56	49	53		
5		0.62	50	47	48		
6		0.17	56	43	50		
7		0.00	61	39	50		
8		0.00	61	42	52		
9		0.00	57	41	49		
10		0.00	56	47	51		
11		0.00	66	49	57		
12		0.68	53	43	48		
13		0.34	52	43	48		
14		0.13	48	43	45		
15		0.00	56	44	50		
16		0.00	67	49	58		
17		0.00	60	50	55		
18		0.00	66	51	59		
19		0.00	62	51	57		
20		0.00	67	57	62		
21		0.00	70	57	64		
22		0.00	65	52	58		
23		0.00	61	51	56		
24		0.00	74	53	63		
25		0.00	72	47	59		
26		0.00	72	56	64		
27		0.00	76	55	65		
28		0.68	59	52	56		
29		0.27	58	51	54		
30		0.00	59	51	55		
31		0.00	72	54	63		
Total		3.32					
Average		0.11	60.9	48.3			
Max		0.68	75.8	57.2			
Min		0.0	47.5	38.7			