# TOWN OF HARWICH

# BOARD OF WATER COMMISSIONER'S AGENDA\*

# Conference Room, Harwich Water Department 196 Chatham Road, Harwich, MA

Thursday, June 13, 2019, 7:00 a.m.

I.	CALL TO ORDER
II.	PUBLIC COMMENTS/ANNOUNCEMENTS
III.	CONSENT AGENDA
	<ul><li>A. Minutes</li><li>1. May 17, 2019</li><li>2. May 29, 2019</li></ul>
IV.	<u>ABATEMENTS</u>
	A. 10 Rabbit Run
V.	OLD/UNFINISHED BUSINESS
	<ul> <li>A. Superintendent Evaluation</li> <li>B. Capital Plan review</li> <li>C. Authorize Chair to Sign discussion and possible vote</li> </ul>
VI.	<u>NEW BUSINESS</u>
	<ul><li>A. Water Services Project Contract sign &amp; issue notice to proceed</li><li>B. FY20 Ferguson Waterworks Bid Extension vote</li></ul>
VII.	SUPERINTENDENT'S REPORT
VIII.	COMMISSIONER'S REPORT
IX.	CORRESPONDENCE/ANY OTHER BUSINESS
X.	NEXT MEETING: TBD
XI.	<u>ADJOURNMENT</u>
*Per th reason	ne Attorney General's Office: The Board of Water Commissioners may hold an open session for topics not ably anticipated by the Chair 48 hours in advance of the meeting following "New Business."
fyou d Nater	are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Department Office at 508-432-0304 x.0 or by email at <u>customerservice@harwichwater.com</u>
Auth	orized Posting Officer: Posted By:
Trac	ey Alves Town Clerk
Trace	av Alves Roard Secretary

# THE COMMONWEALTH OF MASSACHUSETTS TOWN OF HARWICH APPLICATION FOR ABATEMENT

WATER CHARGE

RECEIVED:	
ACCOUNT#	
BILL#	

To the Board of Water Commissioners:	
NAME OF APPLICANT:	
MAILING ADDRESS:	
EMAIL ADDRESS: MOBILE:	41.42
The named person assessed by a water charge dated 4/11/1 hereby applies for abatement.	_
NAME OF PERSON ASSESSED (OWNER):	
PROPERTY LOCATION: WRST HANDING	
TOTAL AMOUNT ASSESSED \$ 399.89 TOTAL AMOUNT REQUESTED \$	
CHECK IF REQUEST IS FOR WATER USAGE AMOUNT REQUESTED \$	
CHECK IF REQUEST IS FOR LATE FEE AMOUNT REQUESTED \$	
CHECK IF REQUEST IS FOR OTHER AMOUNT REQUESTED \$	
REASON FOR ABATEMENT REQUEST (ATTACH ADDITIONAL SHEET IF NECESSARY)	
SER ATTACARO	
SUBSCRIBED THIS DAY OF 5/29/17 UNDER PENALTIES OF PERJURY.  SIGNATURE OF APPLICANT NAME IN FULL	J
THE FILING OF THIS APPLICATION DOES NOT STAY THE COLLECTION OF THE CHARGE. CHARGE SHOULD BE PAID AS ASSESSED. REFUND WILL FOLLOW IF ABATEMENT IS ALLOWED. SUBMIT THIS FORM TO THE HARWICH WATER DEPT. 196 CHATHAM ROAD, HARWICH, MA 02645 ATTN: BOARD OF WATER COMMISSIONERS OR FAX TO (888) 774-3557.	
RECOMMENDATION APPROVE DENY BOARD OF WATER COMMISSIONERS	
F DENIED, PLEASE PROVIDE REASON: DATE SIGNATURE	

Account: 03059

### 10 RABBIT RUN

6/5/19 SENT EMAIL TO CONTRACTOR RE: ABATEMENT AND THAT BOWC WILL REVIEW AT MEETING OF 6/13/19.

5/23/19 CALLED AND WANTED TO L/M FOR SH. TRANSFERRED CALL TO V/M 5/13/19 CALLED TO ASK ABOUT STATUS OF METER REPLACEMENT CHARGE. EXPLAINED HISTORY. WM

5/9/19 EXPLAINED METER REPLACEMENT CHARGES WITH MR. MCGOWAN. WM

5/8/19 CALLED AGAIN RE: METER CHARGE. RELAYED THAT THEY WERE CHARGED FOR A NEW METER BECAUSE THE WIRE HAD BEEN CUT AND THE READER HAD GONE MISSING. SINCE WE DONT REPLACE JUST RADIO READERS WE NEEDED TO REPLACE THE ENTIRE METER. 5/2/19 On, 0
5/1/19 MAIL RETURNED. UPDATED ADDRESS & RESENT.

4/25/19 CONTRACTOR CAME INTO OFFICE TO DISCUSS METER REPLACEMENT AND WAS QUESTIONING THE CHARGE. RELAYED THAT THERE WERE PARTS MISSING FROM THE METER AND THEREFORE IT NEEDED TO BE REPLACED. HE WILL CHECK WITH HIS PLUMBER AND MAY GET BACK TO US. TA

4/19/19 TURNED ON AND CHANGED 2013 METER. METER BODY WAS THERE BUT WIRE WAS CUT AT METER AND READER WAS MISSING. READ 0685960. OWNER WILL BE BILLED FOR A NEW METER.

4/18/19 REQUEST TO TURN ON AT STREET. WILL ALSO NOTE TO CHECK READER. TA

11/15/18 OFF 0685960

11/14/18 REQUEST TO TURN OFF AT STREET FOR CONSTRUCTION WORK BEING DONE. HOME WILL NOT BE HEATED FOR A FEW MONTHS.

10/29/18 MARKED. BILLED MJM.
10/26/18 MARK OUT REQEUSTED BY MJM LANDSCAPING (MARK MCGOWAN). WM
6/25/13 C/O SENSUS AND INSTALLED RADIO. 1144000. ANNA
6/5/13 LEFT VM RE: METER. ANNA
7/16/12 LEFT MESSAGE RE: C/O SENSUS METER.AB
5/25/10 LEFT MESSAGE ABOUT KEY IN CABINET.AN

DATE	CODE	READING	USAGE	AMOUNT	BALANCE
04/05/200				116.15-	.00
03/16/200		382000	44000	116.15	116.15
10/15/200	4 1			136.10-	.00
09/24/200		338000	51000	136.10	136.10
03/22/200	4 1			67.50-	.00
03/09/200		287000	25000	67.50	67.50
10/08/200				138.95-	.00
09/26/200		262000	52000	138.95	138.95
04/23/200				30.25-	.00
03/26/200		210000	18000	30.25	30.25
10/17/200				143.75-	.00
10/04/200		192000	75000	143.75	143.75
05/16/200				52.00-	.00
05/06/200		117000	30000	52.00	52.00
12/20/200				191.00-	.00
11/28/200	1 90			25.00	191.00



06/11/2019 15:18 talves

TOWN OF HARWICH - LIVE DATA ACCOUNT SUMMARY

P 1 ubacthst

AR Category: 60

Form Type: A ACCOUNT DETAIL

						IPC. II	MCCOOKI DEIRIE	
Account # Location	Customer	Name		_	Parcel	Interest Due	Ending Balance	Total Due
	Date	BIII# 1	P Service #	Type		Curr Read # Usage	Amount	
03059	303026					.00	440.00	
10	RABBIT RUN		WH MA	02645	4/S1-31-R	.00	449.89	449.89
	04/19/2019	320890	SVCLAB-001	Charge			50.00	
	04/19/2019	320890	MATERL-001	Charge			399.89	
	04/30/2019	313794	1WATER-001	Pmt Pr	CHECK	Chk/Ref # 99507	-35.00	
	04/09/2019	313794	1WATER-001	Charge		685000	35.00	
	02/06/2019	303454	1WATER-001	Pmt Pr	CHECK	Chk/Ref # 995018	-35.00	
	01/10/2019	303454	1WATER-001	Charge		685000	35.00	
	12/31/2018	300170	SVCLAB-001	Pmt Pr	CHECK	Chk/Ref # 995004	-50.00	
	11/16/2018	300170	SVCLAB-001	Charge			50.00	
	10/29/2018	292966	1WATER-001	Pmt Pr	CHECK	Chk/Ref # 515408	-259.86	
	10/15/2018 07/30/2018	292966	1WATER-001	Charge		685000 57000	259.86	
	06/29/2018	282679	1WATER-001	Pmt Pr	CHECK	Chk/Ref # 170829	-32.82	
	06/29/2018	282679	1WATER-001	Charge		628000 16000	32.82	

<sup>\*\*</sup> END OF REPORT - Generated by Tracey \*\*

From: M M

Subject: Re: Missing READER
Date: May 9, 2019 at 4:53 PM

To: distribution@harwichwater.com

#### Steve

Now that I have the full understanding of what was actual missing (the reader Only) and the understanding that it was you folks who have made the decision to discontinue the model and not stock any of the older version readers, why should I be penalized for a decision made outside of my control. If it was the Reader that was missing than bill me for the cost of a reader. It wasn't my choice to change.

I await your consideration. Thank you for your time.

On May 8, 2019 at 10 00 AM, M M <mimorcapecod @gmail.com> wrote

#### Steve

Just before we started the demolition in late fall at 10 Rabbit Run. West Harwich we requested a disconnect due to a concern that we would not have heat on the building. It was my recollection that due to the demolition your mechanic disassembled and removed the meter from site. When I requested this spring the reinstallation and turn on your department billed my client for a new meter. I tried discussing the issue with your customer service and to check with the mechanic but all I'm getting is it is company policy is not to remove the meters.

Sorry to be a pain but could you look into and get back to me.

Thank you.



# Town of Harwich Water Department

196 Chatham Road, Harwich, MA 02645 USA \* www.harwichwater.com P. 508-432-0304 \* F. 888-774-3557 \* customerservice@harwichwater.com

April 19, 2019

DE-

Ref: Account #03059 / 10 RABBIT RUN

Dear \_\_apulli,

Our technician visited your property on 4/19/19 to turn the water back on for renovations and found the wires to the water meter had been cut and the reading device was missing from the property. He had to replace the meter, so there will be a charge of \$399.89 for the replacement.

If there is ever a need to have the meter reading equipment moved or removed for construction, please contact the department so that we can have it safely secured.

If you have any questions regarding this letter, please do not hesitate to call during the business hours of 8:00am-4:30pm/Monday-Friday.

Thank you, Harwich Water

File



T ACCOUNT NO	LOCATION	AMOUNT DUE	DUE DATE	BILL NUMBER
03059	10 RABBIT RUN	5484.89	05/24/2019	320890

PREVIOUS READ DATE CURRENT PREVIOUS CURRENT READ USAGE CODE READ DATE MATERIAL \$399.89 \$50.00 SVC LABOR AMOUNT DUE A = ACTUAL Payments received after BAL FORWARD CURRENT CHARGES E = ESTIMATED the due date are subject \$484.89 \$35.00 5449.89 to a \$25.00 delinquent penalty. IF ESTIMATED, CALL 508-432-0304

The 2018 Harwich Water Quality Report is now available at www.harwichwater.com/CCR. If a paper copy is needed, please call 508-432-0304.

REMIT TO:



This bill can be viewed and paid online at www.harwichwater.com

payments are not accepted at the water dept.

Payments made WITHOUT payment coupon remit to:
Collector of Taxes, 732 Main Street, Harwich MA 02645

ACCOUNT NO.
LOCATION
10 RABBIT RUN

Service Tight Protection Plan
please see back of bill for registration
NAME

YOUR CANCELLED CHECK IS YOUR RECEIPT. Please write your Account No. on your check.

MAKE CHECKS PAYABLE TO:
TOWN OF HARWICH

TOWN OF HARWICH
COLLECTOR OF TAXES
PO BOX 802
READING MA 01867-0407

AMOUNT DUE \$484.89

DUE DATE 05/24/2019

22796042019800320890700000484899

Tel: 508-430-7513 Fax: 508-432-5039



# Office of the Town Administrator 732 Main Street

# Town of Harwich HARWICH, MASSACHUSETTS 02645

Name:	Daniel Pelle	etier			
Job Title:	Water Supe	erintendent	Class	sification:	M8
Manager:		Water Commission		Step:	
Department:		Water Department			
Anniversary D	ate:	7/1/2019	Evaluation date:	6/13/20	19

# **Board of Water Commissioners Review**

\*\*Department Head Self-Evaluation\*\*

Please fill this out prior to your anniversary/promotion date and submit

lease fill this out prior to your anniversary/promotion date and submiit to the Board of Water Commissioners (Town Administrator)

# **Key for Performance evaluations:**

### EX: Exceptional

Performance far exceeds expectations due to exceptionally high quality of work performed in all essential areas of responsibility.

# **EE: Exceeds Expectations**

Performance consistently exceeded expectations in all essential areas of responsibility and the quality of work overall was excellent.

# **ME: Meets Expectations**

Performance consistently met expectations in all essential areas of responsibility at times possibly exceeding expectations and the quality of work overall was very good.

# IN: Improvement Needed

Performance did not consistently meet expectations or performance failed to meet expectations in one or more essential areas of responsibility.

# **UN:** Unsatisfactory

Performance was consistently below expectations in the most essential areas of responsibility and/or reasonable progress towards critical goals was not made. Significant improvement is needed in one or more important areas.

# A. Last Evaluation's Goals: (if applicable) 20 points total (please insert points into the shaded areas)

Goal

Available points per section:	0	1	2	3	4	Points	Comments
1. Complete WMA permit renewaL	UN	IN	ME	EE	EX	3	Waiting on Draft Permit from DEP
2. Work with the BOWC to propose/adopt a new Capital Plan for						Authorization and the con-	
the Water Dept. that clearly identifies & addresses the needs of	27.						
the department. In an effort to maintain transparency, and					20		
provide an oppoutunity to comment, meet with the Capital							
Outlay Committeee to explain the revisions/needs. Work with							
the Comptroller, Water Commission, and engage Tighe & Bond							
to develop a funding plan to implement the plan that will							
minimize the financial burden on the rate payers.							
3	UN	IN	ME	EE	EX	3	
3. Design & build drainage system for 196 Chatham Rd. to							
address with standing water issues within the Zone 1 of M2 &							
M3	UN	IN	ME	EE	EX	3	
4. Work closely with Lower County Road project site				*			
superintendent to minimize the impacts on area residents	UN	IN	ME	EE	EX	4	
5. Put out RFP and execute a contract for a Wireless							
Communications Lease @ 196 Chatham Rd.	UN	IN	ME	EE	EX	3	Currently Negotiating Legal Terms

# B. Job Success Factors: (48 points total)

# 1. Problem Solving / Decision Making: (6 points)

Anticipates, identifies and prevents problems, involves others in seeking solutions. Makes clear and consistent decisions, acts with integrity in all decision making and makes timely decisions.

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX		
			5		5	1

# 2. Strategic Planning and Organizing: (6 points)

Aligns priorities with broader goals, measures outcomes, uses feedback to change as needed, evaluates alternatives, solutions oriented, develops realistic plans, meets deadlines & follows through

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX		
				6	6	7

#### 3. Communication: (6 points)

Connects with peers, subordinates and public, actively listens, clearly and effectively shares information, demonstrates effective oral and written communication skills. Seeks to clarify and confirm the accuracy of understanding of vague terms and instructions.

		Rating			Points	Comments:	
0 to 1	2 to 3	4	5	6		Need more staff meetins.	
UN	IN	ME	EE	EX		*	
14.		4			4	1	

# 4. Leadership: (6 points)

Accepts responsibility for own work, develops trust and credibility, demonstrates honest and ethical behavior, engages the talents, experiences, and capabilities of others. Results-oriented and desire to excel in job.

		Rating			<b>Points</b>	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX		
				6	6	

#### 5. Teamwork: (6 points)

Successfully works with others to achieve desired results, contributes to team projects, exchange ideas and opinions, helps prevent, resolve conflicts, develops positive working relationships and is flexible, open-minded promoting mutual respect for all.

			Rating				Comments:
0 to	1	2 to 3	4	5	6	Points	
UI	V	IN	ME	EE	EX		
					6	5	1

# 6. Customer Orientation: (6 points)

Listens, identifies, and responds quickly and effectively to internal and external customers' needs and sets work activities accordingly; goes beyond what is expected and follows up to ensure customer satisfaction.

		Rating				Comments:
0 to 1	2 to 3	4	5	6	Points	
UN	IN	ME	EE	EX	1	
				6	6	1

# 7. Productivity: (6 points)

Maintains fair work load; takes on additional responsibilities as needed; manages priorities; develops and follows work procedures; completes assignments on time and to specifications.

		Rating				Comments:
0 to 1	2 to 3	4	5	6	Points	
UN	IN	ME	EE	EX		
			5		5	F

# 8. Quality: (6 points)

Demonstrates accuracy, thoroughness, and reliability; manages time and priorities; develops and follows work procedures.

		Rating				Comments:
0 to 1	2 to 3	4	5	6	Points	
UN	IN	ME	EE	EX		
			5		5	7

### **Complaint Letters:**

0 letters: (1 point)	#			Points	Average		
1 letter: (-1 point)	#	Dept.	(2 pts)	1			
2 letters: (-2 points)	#	avg:	(1 pts)			Points	1
More than 2 letters: (-3 points)	#		(0 pts)				

Accident Reports: (Tracking purposes only)

Number of accidents per year: 0

(Vehicles/Building related)

# Goals and Objectives: (12 points)

Please list 5 goals and objectives for the following year. 3 attainable goals (3 pts), 1 possible goal (1 pt) and 1 "if time permits" (2 pts)	Points
1. Design/Construct P. Lake Tank upgrades	- September Canada (3 september 2015)
2. Install new stand-by generator @ T-1	3
3. Complete Nat. Grid Water Service Renewal Project - Inhouse oversight	3
4. Re-design flushing program to incorporate new roads & address flow issues with existing program	1
5. Continue wastewater outreach/involvment during construction & next design phase	2

# C: Extra credit: (4 points total)

Has the employee come up with any cost saving ideas/solutions with the last fiscal year? (1 point)

Utilize staff & resources to perform work that was previously outsourced resulting in savings to rate payers. (Design DWG's for C/O's for Grey Neck & Pleasant on Lower County Project, Survey/layout new road near Station 3, Performed Tank repairs per Inspection report, re-seal base of P.lake tank, replace overflow screens, repair drain pipes, Completed WMA Permit-Typ. done by consultant, LCR Project under budget)

	Has the employee obtained a	ny grants/d	lonations/g	ifts? (1 p	oint)			Points:	0
	ė								55
				-					
	Has the employee been able	to "turn bac	k" any fun	ds in pric	r fiscal yea	ar? How m	uch? % or \$	(1 point) Points:	1
	\$316,478 Turned back in FY18	3, FY19 TBD						<del></del>	
			***						
	Has the employee obtained le	ottors of son	mmondatio	n2 /1 noi	nt\ Diana	include con	ios (no mor	e than 2) Points:	
	(Attached)	etters or cor	iiiieiiuatio	iii (I poi	iit) Piease	include cop	nes (no mor	e than 2) Points:	2
3									
Overall Rating		ı			r				
(85 total possible points)		1	UN	IN	ME	EE	EX	Total Points	75
									(85 total possible points)
Professional Development	t Plan/Comments:								
									50
								150	
									· · · · · · · · · · · · · · · · · · ·
Signatures:	Signature:						Data	6/12/2010	
0.8.1.4.4.1	Chairman:		Allin '	Thompso	n		. Date.	6/13/2019	
				120					
	Signature:			=1			Date:	6/13/2019	
	Vice Chairman:		Gary	Carreir	0				
	Signature:						Date:	6/13/2019	
	Clerk:		Judith	Underw	ood				
	<b>Employee Signature:</b>						Date	6/13/2019	
	Employee Name:		Danie	el Pelleti	er		. Date.	0/13/2013	

From:

Kate Brody <katebrody7@gmail.com>

Sent:

Thursday, October 4, 2018 7:41 AM

To:

Dan Pelletier

Subject:

Re: Water Service Interruption on Pinewood Lane

# Good morning Dan,

Thank you for your comprehensive response to my email. You had mentioned the specifications of the bid document when we spoke on Monday, and it is encouraging to know of your advocacy for best practice.

I hope that the documentation that you have relative to my mother's experience will support the accountability process for this project. I am confident that this experience will serve as an opportunity for improvement.

Your response to my concern is a model for systemic process accountability and a focus on excellence in customer service. You are an asset to the Harwich Water Department.

My best, Kate

On Wed, Oct 3, 2018 at 5:24 PM Dan Pelletier < <a href="mailto:dpelletier@harwichwater.com">dpelletier@harwichwater.com</a>> wrote:

Kate,

Again, I apologize for what took place. The contractor on site had excavated and cut into a water main to connect in to another street. This work was NOT scheduled nor discussed before it took place. I did personally reach out to the owner of the company, the project manager for the construction company, and advised the resident engineer under no circumstance should they shut down a water main without 48 hours' notice. I communicated this message both verbally & through email.

In the attached specifications you will find the notification requirements I placed in the construction contract to prevent something like this from happening. "Section 1.5 DISTRIBUTION SYSTEM AND SERVICES" would be the applicable section relative to what occurred the other day. It states in subsection A the contractor shall interrupt water services and disrupt the normal function of the distribution system <u>as little as possible</u>. It further states they shall notify the owner (Harwich Water department) 48 hours in advance of water main shut down so we can adequately notify residents & fire department.

The second section 1.18 in the attached document is specifically related to individual customers whose water service would be switched from the old water main to the new water main. This is a much quicker process and only affects one customer at a time. This notification process also involves hanging notification cards on each home who will have a new service installed. As stated in subsection E. we require 24 hour notice to individuals (Mon – Fri) & one week notice for

any potential weekend shut down that may occur. In addition to the hang cards, the department sent out a voice broadcast to the resident along lower county road advising them the work would be forthcoming, service interruption may occur and hand cards will be left 24 hours prior.

The design intent for this project was to have the least possible impact on the residents during construction, in your case we failed. I am glad that no harm came from this but it certainly provides an opportunity for improvement. I hope you accept my apology as we truly do try and make sure the customer comes first.

Please let me know if there is anything else I can do, and don't hesitate to call my cell with any further questions. (774) 722-7963

Thank You,

Dan Pelletier

Superintendent

Harwich Water Department

O. (508) 432-0304 x. 110

C. (774) 722-7963

From: Kate Brody < <a href="mailto:katebrody7@gmail.com">kate Brody <a href="mailto:katebrody7@gmail.com">katebrody7@gmail.com</a>>
Sent: Tuesday, October 2, 2018 3:33 PM

To: Dan Pelletier < <a href="mailto:dpelletier@harwichwater.com">dpelletier@harwichwater.com</a> Subject: Water Service Interruption on Pinewood Lane

Good afternoon Mr. Pelletier,

From:

william ely <spike.ely@gmail.com>

Sent:

Monday, November 26, 2018 2:59 PM

To:

Dan Pelletier

Subject:

Fwd: 2018 Volvo V60 Wagon; Claim 52PC31773

Dear Mr. Pelletier,

Please see below the updated and more positive response from Robert B. Our Company's insurance company. I more than suspect that you had something to do with this outcome. I very much appreciate your professionalism in our interactions and your help. Again, thank you.

William Ely

----- Forwarded message -----

From: Siedlecki, Michael < michael.siedlecki@acadia-ins.com>

Date: Mon, Nov 26, 2018 at 2:26 PM

Subject: 2018 Volvo V60 Wagon; Claim 52PC31773 To: Spike.ely@gmail.com < Spike.ely@gmail.com >

Mr. Eli,

I was asked by our APD unit to review your claim involving a pothole strike in Harwich, Massachusetts on 10/27/18. After review, I am issuing payment to you in the amount of \$973.01. Should you have any questions, please do not hesitate to reach out to me.

Michael Siedlecki,

Casualty Claims and Subrogation Director

Acadia Insurance (a Berkley Company)

Office: 508-263-2507

Cell: 774-287-2612

Facsimile: 866-874-5104

290 Donald J. Lynch Blvd. Marlborough, MA 01752-4710

Michael.Siedlecki@acadia-ins.com

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NOREEN DONAHUE <ndcape@comcast.net>

Sent: To: Wednesday, May 22, 2019 7:31 AM Dan Pelletier, Meggan Eldredge

Subject:

Phase 2 Meeting

Hi Dan and Meggan,

Just wanted to say that you two do a great job. It was a nice presentation - now understand effort to be less formal.

I get a different perspective sitting as one of the audience and I have to tell you that most of the folks in my seated area were very receptive to the info you provided. I also sensed a feeling of trust in you two and appreciation for your efforts.

There is always a group that is upset and stressed by the situation. I'm sure as more info is put out by the Management team, some of their stress will lessen.

Glad to see we have you two leading the effort!!

Best,

Noreen Donahue

From:

Larry Ballantine < lballantine@townofharwich.us>

Sent:

Wednesday, May 22, 2019 10:44 AM

To:

Dan Pelletier; Meggan Eldredge

Cc:

Christopher Clark; allinthompson@comcast.net

Subject:

Wastewater Meeting

Dan and Megan, great job last night. Many questions which you handled well.

Thanks again for your efforts,

Larry

Tel: 508-430-7513 Fax: 508-432-5039



# Office of the Town Administrator 732 Main Street

# Town of Harwich HARWICH, MASSACHUSETTS 02645

Name:	Daniel Pe	lletier				
lob Title:		Wastewater Superint	endent	Classificat	ion:	M8
Supervisor(s):	Board of	Water Commissioner	'S	Step:		6
Department:	Water			As of 7/1/	19	M8/7
Anniversary Da	te:	7/1/2019	Evalua	tion date:		

Board of Water Commissioners	Individual Evaluation	
Plen Konfson	6-11-19	
n Thompson, Chairman	Date	

Key for Performance evaluations:

#### EX: Exceptional

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### **EE: Exceeds Expectations**

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# **UN:** Unsatisfactory

Performance was consistently below expectations in the most essential areas of responsibility and/or reasonable progress towards critical goals was not made. Significant improvement is needed in one or more important areas.

A. Last Evaluation's Goals: (if appl.) 20 pts total (enter points in shaded cells)

Goal

_			Macing	array Array and seems		
Available points per section:	0	1	2	3	4	Points Comments
1 Completed WMA Permit.	UN	IN	ME	EE	EX	was and the same and
2 polate Captral Plan	UN	IN	ME	EE	EX	4.
3 Design of Guild Arrain Charlan Md Stor	UN	IN	ME	EE	EX	W.
4 Completed Tower Counter Rd Updatas	UN	IN	ME	EE	EX	M
SKFF for wereless 196 Chathan Rd	UN	IN	ME	EE	EX	4
D					4.1	20

Rating

- B. Job Success Factors: (54 points total)
- 1. Problem Solving / Decision Making: (6 points)

Anticipates, identifies and prevents problems, involves others in seeking solutions. Makes clear and consistent decisions, acts with integrity in all decision making and makes timely decisions.

		Rating			Points	Comments:	
0 to 1	2 to 3	4	- 5	6			
UN	IN	ME	EE	EX			
				./	10	7	

2. Strategic Planning and Organizing: (6 points)

Aligns priorities with broader goals, measures outcomes, uses feedback to change as needed, evaluates alternatives, solutions oriented, developes realistic plans, meeds deadlines & follows through

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX		
				6	6	

3. Communication: (6 points)

Connects with peers, subordinates and public, actively listens, clearly and effectively shares information, demonstrates effective oral and written communication skills. Seeks to clarify and confirm the accuracy of understanding of vague terms and instructions.

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6		I see a need. to
UN	IN	ME	EE,	EX		have in house meetings with all
			1/	State of the state	<b>万</b>	meetings with all

# 4. Leadership: (6 points)

Accepts responsibility for own work, devlopes trust and credibility, demonstrates honest and ethical behavior, engages the talents, experiences, and capabilities of others. Results-oriented and desire to excel in job.

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX		
					イ	19

# 5. Teamwork: (6 points)

Successfully works with others to achieve desired results, contributes to team projects, exchange idease and opinions, helps prevent, resolve conflicts, developes positive working relationships and is flexible, open-minded promoting mutual respect for all.

11 21 267		Rating			*	Comments:
0 to 1	2 to 3	4	5	6	Points	Develop a Salety
UN	IN	ME	EE	EX		Training Program
46%			/		5	Theoret is a foreign
2.11.				CONTROL BUILDING THE		OSHA Stale.

# 6. Customer Orientation: (6 points)

Listens, identifies, and responds quickly and effectively to internal and external customers' needs and sets work activities accordingly; goes beyond what is expected and follows up to ensure customer satisfaction.

		Rating				Comments:
0 to 1	2 to 3	4	5	6	Points	
UN	IN	ME	EE	EX		
				./	10	

# 7. Productivity: (6 points)

Maintains fair work load; takes on additional responsibilities as needed; manages priorities; developes and follows work procedures; completes assignments on time and to specifications.

		Rating				Comments: / 4 2			
0 to 1	2 to 3	4	5	6	Points	note additional dule			
UN	IN	ME	EE	EX		with waste water			
		(100)			6	will will water			
		CASH A PROMISE AND A	-1,(-),	A Share of the state of the	$-\omega$	- usula			

# 8. Quality: (6 points)

Demonstrates accuracy, thoroughness, and reliability; manages time and priorities; developes and follows work procedures.

	Rating						Comments:	
0 to	01	2 to 3	4	5	6	Points		
U	N	IN	ME	EE	EX		2	
					1/	1_	197. 3 28. 3	

Sick time usage:

	# of inc	Points			Points	Average	]
1-3 incidents: (3 points)	#		Dept.	(2 pts)			, , , , , , , , , , , , , , , , , , ,
4-7 incidents: (2 points)	#	( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )	avg:	(1 pts)	10.00		Points V/A
8 or more incidents: (1 point)	#			(0 pts)			101113 77712

		# of inc Poir	its		Points	Average		
Work Comp Claims:	1-3 incidents: (3 points)	#	Dept.	(2 pts)				1.
(Per Quarter)	4-7 incidents: (2 points)	# "	avg:	(1 pts)			Points	N/A.
	8 or more incidents: (1 point)	#		(0 pts)				7,7
C		# of inc Poir	its					
Complaint Letters:	0 letters: (1 point)	#			Points	Average		
	1 letter: (-1 point)	#	Dept.	(2 pts)	Season of seasons		-	
	2 letters: (-2 points)	#	avg:	(1 pts)			Points	NIA
	More than 2 letters: (-3 points)	#		(0 pts)	September 1985 and 1985	and the second s		/ ·
Accident Reports: (Track (Vehicles/Building related)		of accidents per	year.					
Goals and Objectives: (2				A firm with the street and a financial		and the second of the second of the second of		
Please list 5 goals and obje	ectives for the following year. 3 attain	able goals (3 pts),	l possible go	oal (1 pt) and	1 "if time p	ermits" (2 pts)		Points
1 Cothenue	Work on KEP 7	or Wirl	less.	Com				2
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	- I hadila a second	Change allo	1/1/2	Sonta	20			3
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4 Ofacter E	Has the employee come up with an Addressing Water		/solutions w	with the last		1 point) Staff	Points	3
4 DACATE, E 6 5 SPANS LA	2 1 1 1 1	main B	solutions w	with the last		1 point) Staff	Points	3

	Has the employee obtaine	stained letters of commendation? (1 point) Plea					ude copies (no n	more than 2)	Points /////	
										1
			7			41 41	й 2 — 5	s =		
Overall Rating			UN	IN	ME	EE	EX			_
(104 total possible points	s)			1					Total Points	85
										8
Professional Developmen	nt Plan/Comments:								-	
		64								2
Signatures:	Employee Name:		Dai	niel Pellet	tier					
	Employee Signature:			7/			Date:			
	My signature al					valuation.			0 4 1 0 1	

# Anonymous Employee Feedback Form for Board of Water Commissioners Evaluation of Superintendent

Board of Water Commis	sioners Eval	uation of Sup	Jennienden.	Date	6-10-19	
	Clear Strength	Capable and Effective Performance	Could Benefit from Development	Needs Significant Improvement	N/A Not Observed or Cannot Comment on	
Interpersonal	112					
1. Treats employees with respect.	4-					
2. Behaves in a fair and trustworthy manner.						
3. Handles tough employee issues fairly and effectively; works well to resolve conflicts.						
4. Handles job-related stress effectively (does not	D					
keeps in control of his/her feelings and behavior. Doesn't let personal problems affect work.  5. Keeps employees informed of information they need to do their jobs.			<b>E</b>			
Leadership  6. Provides the necessary training, guidance, and motivation to help employees meet and exceed their job responsibilities.	Ø					
7. Creates an open and trusting environment where people feel safe to discuss concerns, ideas	d					
<ul><li>8. Provides appropriate recognition to employees for good performance.</li></ul>	, 0					
9. Systematically works to improve the						
department.						

# Anonymous Employee Feedback Form for Board of Water Commissioners Evaluation of Superintendent

	Clear Strength	Capable and Effective Performance	Could Benefit from Development	Needs Significant Improvement	N/A Not Observed or Cannot Comment on
Results Orientation/Leading Change			,		
10. Holds all employees accountable for their performance.			<u>U</u>		
n that a Chille					
Communication Skills					
11. Communicates effectively with all levels of the department.	L	W	Ц		
a continuous mant					
Continual Improvement  12. Looks for ways to improve work processes and procedures.		M			
Teamwork					
13. Uses his/her Assistant Superintendent's and Foreman's knowledge to help make informed decisions.		Ø			
decisions.				/	
14. Embraces safety procedures and makes employees work within safety policies, takes immediate action when unsafe acts are observed.					
					П
15. Works well with the unions and their representatives.	Ø	Ц		П	Ш

# Anonymous Employee Feedback Form for Board of Water Commissioners Evaluation of Superintendent

# Other General Comments

Note: If you decide to add additional comments, please focus your comments on work behaviors and styles that you believe are relative to their development. The comments that you write/enter, will not be viewed by the individual receiving feedback.



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Tel: 508-430-7513 Fax: 508-432-5039



### Office of the Town Administrator 732 Main Street

# Town of Harwich HARWICH, MASSACHUSETTS 02645

Name:	Daniel Pel	letier					Board of Water Commission	ers Individual Evaluation
Job Title:	Water & V	Wastewater Superinten	dent	Classification:	M8	1	Submitted by:	Transport Control of State of
Supervisor(s):	Board of V	Water Commissioners		Step:	6		1 0/1	
Department:	Water			As of 7/1/19	M8/7	ing a fluid of a	I we are	6-6-19
Anniversary Da	Anniversary Date: 7/1/2019 Evaluat					]	Gary Carreiro, Vice Chairman	Date

# Key for Performance evaluations:

#### EX: Exceptional

Performance far exceeds expectations due to exceptionally high quality of work performed in all essential areas of responsibility.

### **EE: Exceeds Expectations**

Performance consistently exceeded expectations in all essential areas of responsibility and the quality of work overall was excellent.

#### ME: Meets Expectations

Performance consistently met expectations in all essential areas of responsibility at times possibly exceeding expectations and the quality of work overall was very good.

# IN: Improvement Needed

Performance did not consistently meet expectations or performance failed to meet expectations in one or more essential areas of responsibility.

### **UN: Unsatisfactory**

Performance was consistently below expectations in the most essential areas of responsibility and/or reasonable progress towards critical goals was not made. Significant improvement is needed in one or more important areas.

A. Last Evaluation's Goals: (if appl.) 20 pts total (enter points in shaded cells)

Goal			Rating	Survey - state	3		Over->
Available points per section:	B419 0	1	2	3	4	Points	Comments
1/ XECUTE Zyr. Crossover/Water MAN	replacement UN	IN	ME	(ED)	EX	3	OVE-
2 Quarterly Billing	UN	IN	ME	Ē	EX	3	over
3 Implement Peoples GIS	UN	IN	ME	Œ	EX	3	over
4 Finalize WMA Permit / Regist	ration revewal UN	IN	ME	Œ	EX	84	Over
5 Complet SCADA Upgrade		IN	ME	EE	(EX)	4	Sup Pelletier And Staff went Abo
,			1	i markana a manana		(10)	Sup. Pellefier and Staff went Abo And beyond hard winns Au Pump St Anks, twells
. Job Success Factors: (54 points total)				e e deservir e e e e e e e e e e e e e e e e e e e		( Ke (17) 7	Ands, thiells

# B. Job Success Factors: (54 points total)

#### 1. Problem Solving / Decision Making: (6 points)

Anticipates, identifies and prevents problems, involves others in seeking solutions. Makes clear and consistent decisions, acts with integrity in all decision making and makes timely decisions.

		Rating	ne care i Smer em	etar artik teneraj	Points	Comments:	
0 to 1	2 to 3	4	5	6		Over	
UN	IN	ME	- EE	EX			*:
				6			

# 2. Strategic Planning and Organizing: (6 points)

Aligns priorities with broader goals, measures outcomes, uses feedback to change as needed, evaluates alternatives, solutions oriented, developes realistic plans, meeds deadlines & follows through

		Rating			Points	comments: Sup. Pelletier shows strength in meeting deadlines
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX		following through
				6		

# 3. Communication: (6 points)

Connects with peers, subordinates and public, actively listens, clearly and effectively shares information, demonstrates effective oral and written communication skills. Seeks to clarify and confirm the accuracy of understanding of vague terms and instructions.

		Rating		and with the	Points	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX		over
			5			

# 4. Leadership: (6 points)

Accepts responsibility for own work, devlopes trust and credibility, demonstrates honest and ethical behavior, engages the talents, experiences, and capabilities of others. Results-oriented and desire to excel in job.

		Rating			Points	Comments: Sup. Pelletier shows
0 to 1	2 to 3	4	5	6		leadership and it shows thru
UN	IN	ME	EE_	EX		Dept's AMAZING Staff.
	1		5			

#### 5. Teamwork: (6 points)

Successfully works with others to achieve desired results, contributes to team projects, exchange idease and opinions, helps prevent, resolve conflicts, developes positive working relationships and is flexible, open-minded promoting mutual respect for all.

		Rating	- construction (c)	erie (190 ); (10)		Comments:
0 to 1	2 to 3	4	55	6	Points	01.0
UN	IN	ME	EE	EX		over
				6		

# 6. Customer Orientation: (6 points)

Listens, identifies, and responds quickly and effectively to internal and external customers' needs and sets work activities accordingly; goes beyond what is expected and follows up to ensure customer satisfaction.

		Rating	kali di kaman		Part control to the control of the control	Comments:			
0 to 1	2 to 3	4	5	6	Points	a telephone and the			
UN	IN	ME	EE	EX		Over			
			The section of the section	6					

#### 7. Productivity: (6 points)

Maintains fair work load; takes on additional responsibilities as needed; manages priorities; developes and follows work procedures; completes assignments on time and to specifications.

		Rating	4 1	10		Comments: Sup. Pelletier does
0 to 1	2 to 3	4	5	6	Points	Execulent job needing All
UN	IN	ME	EE	EX		recountabilities + would h
				6		see more delegating to th

### 8. Quality: (6 points)

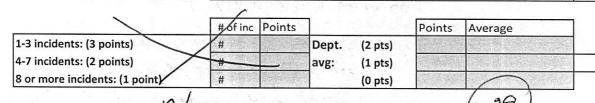
Demonstrates accuracy, thoroughness, and reliability; manages time and priorities; developes and follows work procedures.

		Rating			
0 to 1	2 to 3	4	5	6	Points
UN	IN .	ME	EE	EX	
100	新点。第二章			6	

comments: Sup Hellefier continues to impress me with his thoroughness and Ability to balance his work load.

**Points** 

Sick time usage:



Evaluation Form - Water Department

				/	_	·			
		# of inc	Points	7		Points	Average		
Work Comp Claims:	1-3 incidents: (3 points)	# >	\/	Dept.	(2 pts)				. /
(Per Quarter)	4-7 incidents: (2 points)	# 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4		avg:	(1 pts)			Points	M
	8 or more incidents: (1 point)	# /	1		(0 pts)	all of the			IH
				_		1.1			
		# of inc	Points	- The	a district the foreign par	er om det er er en en en	and the second control of the control of		
Complaint Letters:	0 letters: (1 point)	#				Points	Average		
	1 letter: (-1 point)	#		Dept.	(2 pts)	Maria de la constitución de la c	A STATE OF THE STA	Fam. 0 = 3	
	2 letters: (-2 points)	#		avg:	(1 pts)			Points	
	More than 2 letters: (-3 points)	#			(0 pts)		The first of the second		
			3						
Accident Reports: (Trac		of acciden	ts per yea	ar:		A			
(Vehicles/Building related									
						3 1 15			
Goals and Objectives: (	14 points)				The state of the second	No. of case (Differential Control of the Control of			
Please list 5 goals and obj	ectives for the following year. 3 attain	able goals (3	3 pts), 1 po	ssible go	al (1 pt) and	1 "if time	permits" (2 pts)		Points
	e Exploration								3
2 Rte, 28 WA	ter main Replacemens	1 (1)	esign	1					3
	enerator							77	7
	Construction					. 1			
	te main Gates								7
					)			9	
									(15)
C: Extra Credit:	Has the employee come up with ar		- : d <i>(</i>		tale ale e le ea		/a		
(4 points total)	rias the employee come up with an	iy cost savin	g ideas/so	iutions w	ith the last	riscai year?	(1 point)	Points	
(4 points total)									
								loi:	the special value of C minut the figure of 25 or 180 to 180 to 180 to 180 to
	Has the employee obtained any gr	ants/donatio	ons/gifts?	(1 point)		= 32 <sup>235</sup> to 40.5		Points	
	V 32								
	Has the employee been able to "tu	rn back" any	funds in	prior fisca	al year? Ho	w much? %	or \$ (1 point)	Points	
				40	72			100	

	Has the employee obtain	ned letters of commendation? (1 point)	Please include copies (no more	e than 2) Points	
Overall Rating		UN IN ME	EE EX		
(104 total possible points)				Total Points	
Professional Development	t Plan/Comments:	Sup Pelletier continues the last yers. Sup. Pell priorities to be address new well exploration, to H.W.D. He encour and obtaining higher lie	tomake improvme letier identified A sed Forexample is Sup. Pelletier has ages our Staff to	ents to our water Preas of concern the Lothrop Tank, s brought a hem excel in their po	- System. Over And made these S.C.A.D.A. System, 4thy work environments ositions thru educations
Signatures:	Employee Name:	Daniel Pelletier	ens classifications	•	
· · · · · · · · · · · · · · · · · · ·	Employee Signature:		Date:		
		also indicates that I have received a copy of this include comments regarding my evaluation.	evaluation.		

It has been A pleasure working with Sup Pelletier over the last Hyrs. He has committed his energy into maintaining Harwich's Award winning water quality, while at the same time finding the most economical way to fund projects.

Tel: 508-430-7513 Fax: 508-432-5039



# Office of the Town Administrator 732 Main Street

# Town of Harwich HARWICH, MASSACHUSETTS 02645

**Daniel Pelletier** me: ) Title: Water & Wastewater Superintendent Classification: M8 **Board of Water Commissioners** pervisor(s): 16 Step: partment: Water M8/7 As of 7/1/19 niversary Date: 7/1/2019 **Evaluation date:** 

<b>Board of Water Commissio</b>	ners Individual Evaluation
Submitted by:	
Q-delle-Q	6/11/2019
Judith Underwood	Date

#### y for Performance evaluations:

#### : Exceptional

formance far exceeds expectations due to exceptionally high quality of work performed in all essential areas of responsibility.

# **Exceeds Expectations**

formance consistently exceeded expectations in all essential areas of responsibility and the quality of work overall was excellent.

# :: Meets Expectations

formance consistently met expectations in all essential areas of responsibility at times possibly exceeding expectations and the quality of work overall was very good.

# **Improvement Needed**

formance did not consistently meet expectations or performance failed to meet expectations in one or more essential areas of responsibility.

# : Unsatisfactory

formance was consistently below expectations in the most essential areas of responsibility and/or reasonable progress towards critical goals was not made. Significant provement is needed in one or more important areas.

Last Evaluation's Goals:	(if appl.) 20 pts total	(enter points in shaded cells
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oal		E 157	Rating				
vailable points per section:	0	1	2	3	4	Points	Comments
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	UN	IN	ME	EE	EX		
	UN	IN	ME	EE	EX		
	UN	IN	ME	EE	EX		
	UN	IN	ME	EE	EX		

### Job Success Factors: (54 points total)

. Problem Solving / Decision Making: (6 points)
nticipates, identifies and prevents problems, involves others in
∍eking solutions. Makes clear and consistent decisions, acts with
itegrity in all decision making and makes timely decisions.

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	ĘX	6	*

. Strategic Planning and Organizing: (6 points)

ligns priorities with broader goals, measures outcomes, uses sedback to change as needed, evaluates alternatives, solutions riented, developes realistic plans, meeds deadlines & follows trough

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6		
UN	IN	ME	EE	EX	6	
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. Communication: (6 points)

onnects with peers, subordinates and public, actively listens, early and effectively shares information, demonstrates effective ral and written communication skills. Seeks to clarify and confirm the accuracy of understanding of vague terms and instructions.

		Rating			Points	Comments:
0 to 1	2 to 3	4	5	6	5	
UN	IN	ME	<sub>×</sub> EE	EX		
				2-15 Sec. 45		

. Leadership: (6 points)

ccepts responsibility for own work, devlopes trust and credibility, emonstrates honest and ethical behavior, engages the talents, xperiences, and capabilities of others. Results-oriented and esire to excel in job.

		Rating			Points	Comme
0 to 1	2 to 3	4	5	6		
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	Teamwor	k: (	6	points)	١
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uccessfully works with others to achieve desired results, ontributes to team projects, exchange idease and opinions, helps revent, resolve conflicts, developes positive working relationships nd is flexible, open-minded promoting mutual respect for all.

3		Rating				Comments:
0 to 1	2 to 3	4	5	6	Points	
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# . Customer Orientation: (6 points)

stens, identifies, and responds quickly and effectively to internal nd external customers' needs and sets work activities accordingly; pes beyond what is expected and follows up to ensure customer atisfaction.

		Rating				Comments:
0 to 1	2 to 3	4	5	6	Points	
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# . Productivity: (6 points)

laintains fair work load; takes on additional responsibilities as eeded; manages priorities; developes and follows work rocedures; completes assignments on time and to specifications.

		Rating	3 10			Comments:
0 to 1	2 to 3	4	5	6	Points	
UN	IN	ME	EE	EX	6	
				_ ^ _		

# . Quality: (6 points)

emonstrates accuracy, thoroughness, and reliability; manages me and priorities; developes and follows work procedures.

Rating						Comments:		
0 to 1	2 to 3	4	5	6	Points			
UN	IN	ME	EE	ĘΧ	6			

ick time usage:

<u> </u>	# of inc	Points			Points	Average	
1-3 incidents: (3 points)	#		Dept.	(2 pts)			
4-7 incidents: (2 points)	#		avg:	(1 pts)			Points
8 or more incidents: (1 point)	#			(0 pts)			6

		# of inc	Points			Points	Average		
ork Comp Claims:	1-3 incidents: (3 points)	#		Dept.	(2 pts)				
er Quarter)	4-7 incidents: (2 points)	#		avg:	(1 pts)			Points	
	8 or more incidents: (1 point)	#			(0 pts)				
						- Occasion Caracter Gallery S	994		
		# of inc	Points						
omplaint Letters:	0 letters: (1 point)	#				Points	Average		
	1 letter: (-1 point)	#		Dept.	(2 pts)				
	2 letters: (-2 points)	#		avg:	(1 pts)			Points	
	More than 2 letters: (-3 points)	#			(0 pts)				
ccident Reports: (Trac	cking purposes only) Number	of accident	ts per yea	ır:					
/ehicles/Building relate	d)						8		
1000 1 <del>100</del>									
ioals and Objectives: (	(14 noints)		* .						
						La llica		Г	
lease list 5 goals and or	ejectives for the following year. 3 attain	nable goals (	3 pts), 1 p	ossible g	oal (1 pt) ai	nd 1 "if time	e permits" (2 pts)		Points
State of the state	V. Committee of the com		1 / 1 / 1 / 1 / 1 / 1 / 1 / 1 / 1 / 1 /					A	
	S 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2								
		y		20.0					
Extra Credit:	Has the employee come up with a	ny cost savin	ng idaas/se	alutions v	with the las	fiscal year	2 (1 noint)	Points	1
(4 points total)	rids the employee come up with a	ily cost savii	ig lucas/sc	Julions v	vitii tile ias	. IISCai yeai	: (1 point)	Politis	
(4 points total)	Yes the design of bo	th the lot	thron and	d the u	der the	hridae on	28 were great say	inas	
9									
								-	
	Has the employee obtained any gr								
	10 = to								
	Has the employee been able to "to	ırn hack" an	v funds in	nrior fisc	al vear? H	ow much?	% or \$ (1 point)	Points	
	That the employee been able to the	arri back arr	y runus m	prior risc	ai yeai: 11	JW IIIucii:	78 Of \$ (I point)	Folitis	
							18		
								5	
	Has the employee obtained letters	s of commen	dation? (1	noint)	Dlanca ir	cludo conic	es (no more than 2)	Points	

erall Rating 14 total possible poi	ints)	UN IN ME EE	EX	Total Points	
ofessional Developr	ment Plan/Comments:				
	*				
natures:	Employee Name:	Daniel Pelletier			
	Employee Signature:		Date:	<u> </u>	
	My signature also indic	cates that I have received a copy of this evaluation comments regarding my evaluation.			

		UALITA	L PROJECTS REQUE	:91			
1. Department: Water Department			2.	Date Prepared:	September	19, 2018	
3. Contact Person: Dan Pelletier		***************************************		- and the part of	Coptomicol	10, 2010	
Phone #: (508) 432-0304							
Email Address: Dpelletier@har	wichwate	r.com					
Project Title: Pleasant Lake Tank-I	Fill Pipe Re	placement	6. Purpose of Project	t Request Form:			
Department Priority:  B: Important/I	Nococcon		Add a ne	ew item to the prog	ıram		
Sequence: 1	Necessary						
Location: Oak Street							
The seems of work inch	ides increas	sing the diameter of	of approximately 200' of water	er main entering the	tank 130'	of verticle pine	
Description: The scope of work including the base of the tank a	and minor s	tructural modificati	ons to accommodate the lar	ger pipe.	tank, 100	or verticle pipe	
Justification and Useful Life: Th	e existing 1	2" nine is undersiz	ed. When attempting to fill the	he tank pressure in	the distribu	tion eystem can	24000d 120 DC
	a result the	tank cannot be fill	ed to its 1.5 million gallon ca	anicty and limits the	ability to u	tilize the tank to	control numbing
Ope	erations.		ga	aproxy arra minto are	ability to a	unzo uro tariit to t	ond of pumping
Requested Cost Estimates for:							
2020* 2021*	Т	2022	2023	1 2004		2025	
\$ 300,000.00		2022	2023	2024		2025	2026
			<u> </u>				
If your estimate is indexed for in	flation, indic	ate adjustment pe	rcentage (%) used:	Alternative and the control of the c			
Multi-Phase Project: Yes or No	How ma	ny years to comple	ete? Reliability	of Cost Estimates: S	Stona. Aver	age. Weak	
Project Cost Summary:			<u> </u>			-g-j rroak	
roject oost ounmary.	<i>j.</i>		12. Recommended Met	nod of Financing:			
Property acquisition:			Taxes / Current r	revenues:	T		
Property acquisition: Planning / Engineering / Legal:	ļ į	25,000.00	Taxes / Current r	revenues:			
		25,000.00 275,000.00					
Planning / Engineering / Legal:			Grants:			300,000.00	
Planning / Engineering / Legal: Construction:			Grants: Finance - Lease			300,000.00	
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:		275,000.00	Grants: Finance - Lease Capital reserve: Other:	/ Bonds:			
Planning / Engineering / Legal: Construction: Furnishings / Equipment:	\$		Grants: Finance - Lease Capital reserve:	/ Bonds:	\$	300,000.00	
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:		275,000.00	Grants: Finance - Lease Capital reserve: Other:	/ Bonds:	\$		
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other: TOTAL COST:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other: TOTAL FINANCE	/ Bonds:			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other: TOTAL COST:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:	/ Bonds:			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -) Direct Operating Costs	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other: TOTAL FINANCE	/ Bonds:			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANCE  14. Net Impact on Municipal States   14. Net Impact on Mun	/ Bonds: ING: cipal Income (+ or			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit (	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANCE  14. Net Impact on Munic	/ Bonds: ING: cipal Income (+ or			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANCE  14. Net Impact on Munic	/ Bonds: ING: cipal Income (+ or			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra	/ Bonds: ING: cipal Income (+ or			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -) <u>Direct Operating Costs</u> Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from	/ Bonds: ING: cipal Income (+ or			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from	/ Bonds:  ING:  cipal Income (+ or ants:			
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from replaced asset:	/ Bonds:  ING:  cipal Income (+ or ants:	-):		
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from replaced asset:	/ Bonds:  ING:  cipal Income (+ or ants:	-):		
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Costs	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from replaced asset: TOTAL IMPACT  Reserved:	/ Bonds:  ING:  cipal Income (+ or ants:	-):		
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Costs Fringe benefits:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from replaced asset: TOTAL IMPACT	/ Bonds:  ING:  cipal Income (+ or ants:	-):		
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Costs Fringe benefits: General administrative costs:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from replaced asset:  TOTAL IMPACT  Reserved: Committee Sign-Off:	/ Bonds:  ING:  cipal Income (+ or ants:  sale of  ON INCOME:	-):		
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Costs Fringe benefits:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from replaced asset: TOTAL IMPACT  Reserved:	/ Bonds:  ING:  cipal Income (+ or ants:  sale of  ON INCOME:	-):		
Planning / Engineering / Legal: Construction: Furnishings / Equipment: Contingency / Other:  TOTAL COST:  Net Impact on Operating Costs (+ or -)  Direct Operating Costs Personnel: # of employees: Personnel: Full Salary/Benefit ( Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Costs Fringe benefits: General administrative costs:	\$	275,000.00	Grants: Finance - Lease Capital reserve: Other:  TOTAL FINANC  14. Net Impact on Munic Taxes: Other income/Gra Gain or loss from replaced asset:  TOTAL IMPACT  Reserved: Committee Sign-Off:	/ Bonds:  ING:  cipal Income (+ or ants:  sale of  ON INCOME:	-):		

1		Department		·	_	2. Da	ate Prepared:	09/18/1	18	
3	Contact Name: Dan Popular Phone #: 508-432-03				-					
	Email: Dpelletier@harv				<del></del>					
					-					
4.	Item Requested/ T1 Justification:	Facility Main Generato	or	8. Cost:			Per Unit	T	T - 17800 - 1 - 1 - 1 - 1	Total
	Justinication.			1. Purchase	e price or an	nual lease:	rei Ollit	一十		Total
	***************************************			Attach leas			\$ 1	.00 \$		75,000.00
5.	Number of Units Requ	lested:	1	2. Plus:						
					Installation Operating	or other costs				
6.	Form of Acquisition (x	(): Purchase		3. Less:	Operating	GUSIS)				(TBD)
	1000 (100) (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (1000 (100) (1000 (1000 (100) (1000 (1000 (100) (1000 (1000 (100) (1000 (1000 (100) (1000 (1000 (100) (1000 (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (100) (1000 (100) (1000 (100) (1000 (100) (1000 (100) (100) (1000 (100) (100) (1000 (100) (100) (1000 (100) (100) (1000 (100) (100) (100) (1000 (100) (100) (1000 (100)			Trade-in or			1	.00		
				(Cost Savin	gs/Revenue	)				
7.	Department Priority (1 1 highest	-3): 1.0		Net purcha	se cost or a	annual lease:		\$		75,000.00
9.	Requested Expenditur	res for:								
	2020	2021		2022	20	023	2024	2	2025	2026
	\$ 75,000.00	l								
		is indexed for inflation, i	ndiaata	adiustment neres	ntage (9/ )	inod:				I
	ii your estimate	is indexed for initiation, i	luicate	T adjustment perce	entage (%) u	iseu				
10.	Purpose of Expenditur	re:		11. Number of	Similar Iten	ns in Current I	nventory: 1	4	_	
	Replace worn-out /	obsolete equipment	32	12. Estimated l	Jse of Requ	uested Item(s)	:			
1		······································		52	Wooke per	voor lar month	s if acceptal)			
				- 52	weeks bei	year (or month	s II seasonai)			7
						ys per week				enerator excersizes
ı				2	Average no	urs per day use	ed once a week for	2 nours	•	
ı					Estimated	useful life in y	ears: 10	15		
12	Items to be Replaced:	**************************************								
13.	items to be Replaced.							Prior Fis	scal Year's	
				Fixed Asset	Year	Mileage/	Maintenance			Lease
	Item	Model		Number	Acquired	Hours used	Cost			Cost
	a. Generac	160610010	00		06/23/05	762				
	b									
	с.									
	d	32								
14.	Recommended Disposi	ition of Replaced Item(	s):	Trade-in			Generator has failed	in times	s of need m	ultiple times in the
	Sell, Trade, Repurpose,			1.1000			past year requiring the			
							to power the SCADA required Employee to			
							to extended power o		ery 4-0 1100	is to keep running
	Reserved:						ne manazara a a a a a a a a a a a a a a a a a			
	Committee Sign-Off:									
	Town Administrator Sign-	-Off:								e e
1	COC Sign-Off:									

1 Department: Water Department 3 Contact Name: Dan Pelletier Phone #: 508-432-0304 Email: Dpelletier@harwichwater.com		- -	2. Dat	e Prepared:	09/18/18	-	
Item Requested/ Purchase John Deere 35D Justification:		e price or an		Per Unit		Total	
5. Number of Units Requested: 1	2. Plus: Acquisition	e/Purchase , , Installation al Operating (	or other costs	\$ 1.	00 \$	63,614.04	
6. Form of Acquisition (x): Purchase	3. Less: Trade-in or	other discoungs/Revenue	nt:	1.00		(17,528.00)	
7. Department Priority (1-3): 1.0 1 highest	Net purcha	ase cost or a	innual lease:		\$	46,086.04	
9. Requested Expenditures for:							
2020 2021	2022	20	)23	2024	2025	2026	
\$ 50,000.00							
Replace worn-out / obsolete equipment  13. Items to be Replaced:	12. Estimated  52  3-5  6	Weeks per y Average day Average hor	ear (or months	ı			
13. Items to be replaced.		liting			rior Fiscal Year		
Item Model	Fixed Asset Number	Year Acquired	Mileage/ Hours used	Maintenance Cost		Lease Cost	
a. John Deere 35D b. c. d.		06/30/05	5,013	Needs 11,000			
14. Recommended Disposition of Replaced Item(s) : Sell, Trade, Repurpose, Transfer outside of Town	Trade-in			Pins & Turntable need Deere= \$11,000	to be replaced	. Estimate from	
Reserved: Committee Sign-Off: Town Administrator Sign-Off: COC Sign-Off:		2					

1	Department: Water Department Contact Name: Dan Pelletier Phone #: 508-432-0304			-	2. Dat	e Prepared:	09/18/18	_
	Email: Dpelletier@harwichwater.com	1		-	27			
4.	Item Requested/ 2019 Ford F-55 Justification: 9 (F-350 Dump) Frame/Body Ro	per DPW (	( 1. Purchas	e price or an		Per Unit		Total
5.	Number of Units Requested:		2. Plus: Acquisition	e/Purchase , Installation I Operating	or other costs	\$	1.00 \$	76,551.00
6.	Form of Acquisition (x): Purcha	se	3. Less: Trade-in or	other discou	ınt:	1	.00	(TBD)
7.	Department Priority (1-3): 1 highest	1.0	Net purcha	se cost or	annual lease:		\$	76,551.00
9.	Requested Expenditures for:		-		3			
	2020 202	21	2022	20	023	2024	2025	2026
	\$ 76,551.00	Termination and the second						
	If your estimate is indexed for	inflation, in	ndicate adjustment perce	entage (%) u	sed:			
10.	Purpose of Expenditure:	9	11. Number of	Similar Iten	ns in Current In	ventory:	1	50
	Replace worn-out / obsolete equipment		12. Estimated (	Use of Requ	ested Item(s):			
			52	Weeks per	year (or months	if seasonal)		
		]			ys per week urs per day used	i		
				,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	useful life in ye		0	a
13.	tems to be Replaced:						Prior Fiscal Yea	rla
	Item	Model	Fixed Asset Number	Year Acquired	Mileage/ Hours used	Maintenance Cost	rnoi riscai rea	Lease Cost
	a. Ford Dump Truck	F-350	Truck 9	06/30/05				
	b							
	C.							
	d. [							
	Recommended Disposition of Repla Sell, Trade, Repurpose, Transfer outsi							
	Reserved:							
7	Committee Sign-Off: Fown Administrator Sign-Off: COC Sign-Off:							

	CAPITA	AL PROJECTS REQUEST		
1. Department: Water Department		2. Date Prepared: Se	eptember 19, 2018	
3. Contact Person: Dan Pelletier				
Phone #: (508) 432-0304				
Email Address. <u>Dpelletier@han</u>	wichwater.com			
Project Title: New Source Exploration	ion	6. Purpose of Project Request Form:		
		Add a new item to the progra	am	
Department Priority: B: Important/I	Vecessary			
Sequence: 1				A
Location: North Harwich				
	source in the North Harwich	o provide funding for the exploration & installation area. The FY23 request however is an extremely needs until the wells water quality and proximity a	weak number as it is dif	
Justification and Useful Life: 20	15 & 2016 were the highest p	umping years in department history, with peak da	ys in excess of 6.5 millio	n gallons. The
en	tire water system currently ha	s a pumping capacity of 5,500 GPM which equate	es to 7.92 million gallons	in a 24 hour perio
		to grow the demand for water will continue to rise,		
		suffer a mechanical failure(fairly common) or posi		
rer	noved from service, the depar	tment may not be able to meet demands resulting	g in strict mandatory wat	er restrictions.
. Requested Cost Estimates for:				
			1 2005	
2020* 2021*		2023 2024	2025	2026
\$ 250	),000.00	\$ 500,000.00		
If your estimate is indexed for in	flation, indicate adjustment pe	ercentage (%) used:		
Multi-Phase Project: Yes or No	How many years to compl	ete? 3 Reliability of Cost Estimates: Stong, Ave	rane Weak	
	How many years to comple		rage, rreak	
Project Cost Summary:		12. Recommended Method of Financing:		
Property acquisition:	T	Taxes / Current revenues:	T	
Planning / Engineering / Legal:	250,000.00	Grants:		
Construction:	500,000.00	Finance - Lease / Bonds:	500,000.00	<del>-</del>
Furnishings / Equipment:	000,000.00	Capital reserve:	250,000.00	
Contingency / Other:		Other:		
				_
TOTAL COST:	\$ 750,000.00	TOTAL FINANCING:	\$ 750,000.00	<u> </u>
<del> </del>				=
Net Impact on Operating Costs (+ or -)		14. Net Impact on Municipal Income (+ or -)	•	
	•		·	_
Direct Operating Costs		Taxes:		-
Personnel: # of employees:		Other income/Grants:		_
Personnel: Full Salary/Benefit (				
Purchased services:		Gain or loss from sale of		
Materials and supplies:		replaced asset:		-
Equipment purchases: Utilities: Electric/Gas	25,000.00	TOTAL IMPACT ON INCOME:	\$ -	
		TOTAL INFACT ON INCOME.	Ι Ψ -	=
Other: Treatment Chemicals	6,500.00	Reserved:		
Indirect Operating Costs		Neserveu.		
Fringe benefits:		Committee Sign-Off:		
General administrative costs:		Committee digit on.		
Other: Future Bond Payments		Town Administrator Sign-Off:		
TOTAL OPERATING COSTS:	\$ 31,500.00	COC Sign-Off:		

\*Individual sheet p/vehicle. Provide Fleet schedule with anticipated replacements.

1. Department: Water Departm 3. Contact Person: Dan Person: Dan Person: (508) 432-0304 Email Address: Delleties Project Title: Route 28 Water	elletier		2. [	oate Prepared: Sept	tembe	r 19, 2018	
Phone #: (508) 432-0304 Email Address: <u>Dpelletie</u>				**************************************			
Email Address: <u>Dpelletie</u>		·	14				
***************************************	@harwichwa						
Project Title: Route 28 Wate		ater.com					
	r Main Replac	ement - Design	6. Purpose of Project	Request Form:			
			Add a nev	vitem to the program			
Department Priority: B: Imp	ortant/Necess	ary	Add a fiet	ritem to the program			
Sequence: 1							
ocation: Route 28 Betwe	en Lower Cour	ty Road & Lothrop Ave	е				
Description: Design/Enginee County Road &	ring for the repl Lothrop Ave	acement of approxima	ately 1.25 miles of water main	replacement on Route	28 be	etween Lower	
ustification and Useful Life:	The water	main on Route 28 was	s ientallad in the 1040's. Ther	hava haan aavaral	_1	ain barata i u	
administration and obotal Elic.	resulting in	large distribution syst	s isntalled in the 1940's. There	e nave been several w	ater m	iain breaks in the re	ecent years
	25 date va	ves to be closed to ice	tem shut downs. The existing plate & repair a break. This re	water main has very to	ew gat	e valves which requ	uires as ma
	repairs are	made	Diale & Tepali a Dieak, Tills Te	suits in many nomes a	na bu	sinesses to be with	out water i
equested Cost Estimates for:	repairs are	made.			***************************************		
2020*	2021*	2022	2023	2024	T	2025	2026
	. 11	\$ 100,000.00	0 \$ 2,000,000.00		$\top$		2020
oject Cost Summary:			12. Recommended Meth	od of Financing:			
Property acquisition:			Taxes / Current re	venues:			
Planning / Engineering / Lega	<u>l:</u>	100,000.00	Grants:				
Construction:		2,000,000.00	Finance - Lease / I	Bonds:		2,000,000.00	
Furnishings / Equipment:			Capital reserve:			100,000.00	
Contingency / Other:			Other:				
TOTAL COST:	\$	2,100,000.00	TOTAL FINANCIN	G:	\$	2,100,000.00	
					<u>`</u>	2,100,000.00	
et Impact on Operating Costs (	+ or -):		14. Net Impact on Municipal	pal Income (+ or -):			
Direct Operating Costs			Taxes:				
Personnel: # of employees:			Other income/Gran	ts:			
Personnel: Full Salary/Benef	it (						
Purchased services:			Gain or loss from s	ale of			
Materials and supplies:			replaced asset:				
Equipment purchases:							
Utilities:			TOTAL IMPACT O	N INCOME:	\$	-	
Other:							
Indirect Operating Costs			Reserved:				
Fringe benefits:			0				
· mgo ponono.		No. of the last of	Committee Sign-Off:				
General administrative costs:			Town Administrator Sign	n-Off			
General administrative costs: Other:				011.			
Other:			0000: 0"				
de la	\$	_	COC Sign-Off:				

3	B Contact Name: Dan F Phone #: 508-432-0	304			2. Da	te Prepared:	09/18/18	_
4	Email: <u>Opelletier@har</u> Item Requested/ Si  Justification:	ation 8 Generator	8. Cost:	e price or a	annual lease:	Per Unit		Total
	Number of Units Requirements of Acquisition (		Attach leas  2. Plus: Acquisition	se/Purchas , Installatio al Operating other disco	e Analysis  n or other costs g Costs)  bunt:	\$ 1	.00 \$	65,000.00
7.	Department Priority (1 1 highest	-3): 1.0	Net purcha	ise cost oi	annual lease:		\$	65,000.00
9.	Requested Expenditur	es for:			2			
	2020	2021	2022		2023	2024	2025	2026
			\$ 65,000.00					
]	Purpose of Expenditur Replace worn-out / obsc		11. Number of  12. Estimated to 52  1 2	Similar Ite  Jse of Req  Weeks per  Average da  Average ho	ms in Current In uested Item(s): year (or months ays per week ours per day used useful life in year	if seasonal)	STATE PORTORS	
	Item	Model	Fixed Asset Number	Year	Mileage/	Maintenance	rior Fiscal Yea	Lease
3	a. Generac	4922300100		Acquired 2005	Hours used  Meter Broken	Cost	T	Cost
9	b. c. d.	7.022000100		2003	Meter Droker			,
4. R	Recommended Disposit ell, Trade, Repurpose, T	ion of Replaced Item(s) ransfer outside of Town	: Trade-in					
C	leserved: Committee Sign-Off: Cown Administrator Sign-C COC Sign-Off:	Off:						

		CAPITA	L PROJECTS REQUES	Т			
1. Department: Water Department	i		2. D.	ate Prepared:	Septembe	r 19 2018	
3. Contact Person: Dan Pelle				ato i ropai ca.	Осртопьс	1 10, 2010	
Phone #: (508) 432-0304		<del></del>	PHONE.				
Email Address: <u>Dpelletier@</u>	harwichwa	iter.com	Annana Anna				
Project Title: New Well Constru	uction	TO A STATE OF THE STATE AND ADDRESS OF THE STATE OF THE S	6. Purpose of Project R	Request Form:			
			Add a new	item to the pro	gram		
	ant/Necessa	ry					
Sequence: 1							
Location: North Harwich							
. Description: Construct a new dr	inking water	supply facility as design	gned under FY21 New Source	Exploration		A STATE OF THE STA	
Justification and Useful Life:	entire wate While the c	r system currently has ommunity continues to	imping years in department his a pumping capacity of 5,500 or grow the demand for water water a mechanical failure(fair	GPM which equivill continue to ris	ates to 7.92 se, justifying	million gallons in g the need for an a	a 24 hour perio
. Requested Cost Estimates for:			ment may not be able to mee				
. Requested Cost Estillates for.							
2020* 20	)21*	2022	2023	2024		2025	2026
			\$ 500,000.00				
Multi-Phase Project: Yes or  Project Cost Summary:	NO HOW	many years to comple	12. Recommended Metho	-		rage, Weak	
Property acquisition: Planning / Engineering / Legal:			Taxes / Current rev	enues:			
Construction:		500,000.00	Grants: Finance - Lease / E	Panda:		E00 000 00	
Furnishings / Equipment:		300,000.00	Capital reserve:	onus:		500,000.00	
Contingency / Other:			Other:				
Contangency / Caler.			Outer.		_		
TOTAL COST:	\$	500,000.00	TOTAL FINANCIN	G:	\$	500,000.00	
Net Impact on Operating Costs (+ c	or -):		14. Net Impact on Municip	nal Income (+ or	· -1·		
Direct Operating Costs	5.5 . <b>1</b> .55				<del>'</del>		
Personnel: # of employees:			Taxes:			***************************************	
Personnel: Full Salary/Benefit (		tron - un chiano and anno manager to describe	Other income/Grant	S:			
Purchased services:			Gain or loss from sa	ale of			
Materials and supplies:			replaced asset:	aic Oi			
Equipment purchases:	_		Topiacea asset.	***************************************			
Utilities: Electric/Gas		25,000.00	TOTAL IMPACT OF	N INCOME.	\$		
Other: Water Treatment Chem		6,500.00	- TOTAL IIII AGY OF	T II TOOME.			
Other. Water Frederick Cherry		0,000.00	Reserved:				
Indirect Operating Costs							
Fringe benefits:	T	ANALYSIS MANUAL PROPERTY OF THE PROPERTY OF TH	Committee Sign-Off:				
General administrative costs:			To the second se				
Other: Bond Payments		31,600.00	Town Administrator Sign	n-Off:			
Plan to bond w/ Rt28 Project: Wel	II = 20% total	of \$158,000					
TOTAL OPERATING COSTS:	\$	63,100.00	COC Sign-Off:				
ndividual sheet p/vehicle. Provide Flee	et schedule v	vith anticipated replac	ements.				

1. Department: Water Dep	partmont		2 0	ate Prepared:	September	10 2018	
	an Pelletier			ate Frepareu.	September	19, 2010	
Phone #: (508) 432-			<del></del>				
Email Address: Dpel		iter.com	<del>and a</del>				
Project Title: Route 28			6. Purpose of Project F	Request Form:			
Construct			9				
5 4 4 5 4 4 15			Add a new	item to the pro	ogram		
	Important/Necessa	iry	=				
Sequence:   Location: Route 28 F	Retween Lower Coun	ty Road & Lothrop Av	<u></u>				
Poplace a			acement on Route 28 between	Lower County	Road & Loth	ron Ave	
Description:	pproximatory 1.20 mil	os of water main repr	accinent of riodic 20 between	1 Lower County	riodd a Lour	. ор 7 но	
Justification and Useful L	ife: The water	main on Route 28 wa	s isntalled in the 1940's. There	e have been sev	eral water m	ain breaks in the re	ecent years
			stem shut downs. The existing				
	•		solate & repair a break. This re	sults in many ho	mes and bu	sinesses to be with	out water whi
	repairs are	made.					,
Requested Cost Estimate	s for:			*			
2020*	2021*	2022	2023	2024	—————	2025	2026
2020			\$ 2,000,000.00				
If your estimate is it	ndexed for inflation, in	ndicate adjustment pe	ercentage (%) used:				
Multi-Phase Project	t: Yes or No How	many years to compl	ete? Reliability of	Cost Estimates	: Stong, Ave	rage, Weak	
Project Cost Summary:	:		12. Recommended Meth	od of Financine	n:		
Toject oost outilitary.			12. Recommended mou	ou or i manom,	9.		
Property acquisition:		·	Taxes / Current re	MODILOG:			
			Taxoo, ourronero	venues.	10000		
Planning / Engineering	/ Legal:	100,000.00	Grants:				
Planning / Engineering Construction:		100,000.00 2,000,000.00	Grants: Finance - Lease /			2,000,000.00	
Planning / Engineering Construction: Furnishings / Equipmen			Grants: Finance - Lease / Capital reserve:			2,000,000.00	
Planning / Engineering Construction:			Grants: Finance - Lease /			2,000,000.00	
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:	t	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:	Bonds:	\$		
Planning / Engineering Construction: Furnishings / Equipmen			Grants: Finance - Lease / Capital reserve:	Bonds:	\$	2,000,000.00	
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:	t	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:	Bonds:	\$		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other: TOTAL COST:	t \$	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other: TOTAL FINANCIN	Bonds:			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:	t: \$ Costs (+ or -):	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other: TOTAL FINANCIN	Bonds:			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Met Impact on Operating Contingency Costs	t: \$  Costs (+ or -):	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munici Taxes:	Bonds: NG: ipal Income (+			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Iet Impact on Operating Cost Personnel: # of emplo	t: \$  Costs (+ or -):  s  yees:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other: TOTAL FINANCIN	Bonds: NG: ipal Income (+			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  let Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary	t: \$  Costs (+ or -):  s  yees:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIA  14. Net Impact on Munici Taxes: Other income/Gran	Bonds:  NG:  ipal Income (+ onts:			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Iet Impact on Operating Cost Personnel: # of emplo Personnel: Full Salary Purchased services:	t: \$  Costs (+ or -):  s  yees:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munici Taxes: Other income/Gran Gain or loss from s	Bonds:  NG:  ipal Income (+ onts:			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies:	t: \$  Costs (+ or -):  s  yees:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIA  14. Net Impact on Munici Taxes: Other income/Gran	Bonds:  NG:  ipal Income (+ onts:			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases:	t: \$  Costs (+ or -):  s  yees:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munic Taxes: Other income/Gran Gain or loss from s replaced asset:	Bonds:  IG:  ipal Income (+ onts:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Iet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities:	t: \$  Costs (+ or -):  s  yees:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munici Taxes: Other income/Gran Gain or loss from s	Bonds:  IG:  ipal Income (+ onts:			
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases:	t: \$  Costs (+ or -):  s  yees:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munici Taxes: Other income/Gran Gain or loss from s replaced asset:  TOTAL IMPACT O	Bonds:  IG:  ipal Income (+ onts:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplot Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:	t: \$ Costs (+ or -): S yees: //Benefit (	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munic Taxes: Other income/Gran Gain or loss from s replaced asset:	Bonds:  IG:  ipal Income (+ onts:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities: Other: Indirect Operating Cost	t: \$ Costs (+ or -): S yees: //Benefit (	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munical Taxes: Other income/Gran Gain or loss from a replaced asset:  TOTAL IMPACT OF Reserved:	Bonds:  IG:  ipal Income (+ onts:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Cost Fringe benefits:	t: \$costs (+ or -): section   Section   Sect	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munici Taxes: Other income/Gran Gain or loss from s replaced asset:  TOTAL IMPACT O	Bonds:  IG:  ipal Income (+ onts:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Cost Fringe benefits: General administrative of	t: \$costs (+ or -): section   Section   Sect	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munical Taxes: Other income/Gran Gain or loss from a replaced asset:  TOTAL IMPACT OF Reserved:	Bonds:  NG:  Ipal Income (+ onts:  Sale of  ON INCOME:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Cost Fringe benefits:	costs (+ or -): s yees: //Benefit (	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munic Taxes: Other income/Gran Gain or loss from s replaced asset:  TOTAL IMPACT O  Reserved:  Committee Sign-Off:	Bonds:  NG:  Ipal Income (+ onts:  Sale of  ON INCOME:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Met Impact on Operating Cost: Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities: Other:  Indirect Operating Cost Fringe benefits: General administrative Cother: Bond Payments	t: \$costs (+ or -): syees: //Benefit (  sits  costs:	2,000,000.00	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munic Taxes: Other income/Gran Gain or loss from s replaced asset:  TOTAL IMPACT O  Reserved:  Committee Sign-Off:	Bonds:  NG:  Ipal Income (+ onts:  Sale of  ON INCOME:	or -):		
Planning / Engineering Construction: Furnishings / Equipmen Contingency / Other:  TOTAL COST:  Idet Impact on Operating Cost Personnel: # of emplo Personnel: Full Salary Purchased services: Materials and supplies: Equipment purchases: Utilities: Other: Indirect Operating Cost Fringe benefits: General administrative of Other: Bond Payments Plan to bond w/ Well Pro	t: \$costs (+ or -): syees: //Benefit (  sits  costs:	2,000,000.00  2,100,000.00  126,000.00  f total \$158,000	Grants: Finance - Lease / Capital reserve: Other:  TOTAL FINANCIN  14. Net Impact on Munici Taxes: Other income/Gran Gain or loss from a replaced asset:  TOTAL IMPACT O  Reserved: Committee Sign-Off: Town Administrator Sign	Bonds:  NG:  Ipal Income (+ onts:  Sale of  ON INCOME:	or -):		

1	Contact Name: Dan Po	304			2. Dat	e Prepared:	09/18/18	_
	Email: Dpelletier@harv	vichwater.com	was and the same of the same o	-				
4.	- 2017년 14일 : 1111년 일 : 111년 1일 : 121년 1	place Ford Ranger & F-2 odels TBD		e price or an	nual lease:	Per Unit		Total
5.	Number of Units Requ	ested:	Attach lease 2. Plus: Acquisition,	e/Purchase	Analysis or other costs	\$ 2	2.00 \$	62,500.00
6.	Form of Acquisition (x	): Purchase	(Annual <u>3. Less:</u> Trade-in or (Cost Savin		nt:	2	2.00	(TBD)
7.	Department Priority (1 1 highest	-3): 1.0	_	ā	nnual lease:		\$	125,000.00
9.	Requested Expenditur	es for:						
	2020	2021	2022	20	)23	2024	2025	2026
				\$	125,000.00			
	Purpose of Expenditur  Replace worn-out / obso	ALCO CONTRACTOR OF THE STATE OF	4/5	Jse of Requ Weeks per y Average day Average hou	rested Item(s):	if seasonal)	Feb	
10.	9	Model	Fixed Asset	Year Acquired	Mileage/ Hours used	Maintenance Cost	Prior Fiscal Yea	ar's Lease Cost
	a. Ford	Model F-250	Number Truck 7	2008	100,000	Cost		0051
	b. Ford	Ranger	Truck 12	2011	115,000			
	c.							
	d.							
	Sell, Trade, Repurpose,	ition of Replaced Item(s) Transfer outside of Town	: Trade-in					
	Reserved: Committee Sign-Off: Town Administrator Sign COC Sign-Off:	-Off:						

		300000000000000000000000000000000000000	2. Da	te Prepared: Septen	nber 19,	2018	
Department: Water Department  Contact Person: Dan Pelletier			-				
			-				
Phone #: (508) 432-0304  Email Address: Dpelletier@har	wichwater.	com	-				
			6. Purpose of Project R	equest Form:			
roject Title: Pavement Manageme	ent		d. Pulpose of Flojest in				
			Add a new	item to the program			
epartment Priority: C: Advantage	oue/Desirah	le I					
' -	:Ous/Desil ab						
equence: 3 ocation: Various							
Repave the access roa	ade to the wel	l eitos					
escription: Repave the access to	ads to the wei	1 31(03					
		· " 6 H	ess roads makes travel to a	nd from the remote well	sites dif	ficult and promot	es excessi
		فممسلس سياد	ushisles especially during si	now removal efforts. It s	HOUIG DE	3 Holeu lilal ali 16	HIOR MOH S
W	ear and tear	on the department	venicies, especially during signonitored & visually inspected	1 365 days a year and n	naintaini	ing access during	all severe
a	re required by	MassDEP to be m	ionitored & visually inspected	1 505 days a your and h			
	eather is mar	ndatory.					
equested Cost Estimates for:	14						1 B 1
		2022	2023	2024	T	2025	2026
2020* 2021	<u> </u>	2022	2020	\$ 175,000.00			
If your estimate is indexed for							
roject Cost Summary:	* :		12. Recommended Meth				
Property acquisition:			Taxes / Current r	evenues:			
Planning / Engineering / Legal:			Grants:				
Construction:		175,000.00	Finance - Lease	Bonds:		175 000 00	
Furnishings / Equipment:			Capital reserve:			175,000.00	
Contingency / Other:			Other:				
- Containing of the Containing				NO.	\$	175,000.00	
TOTAL COST:	\$	175,000.00	TOTAL FINANC	NG: L	Ψ	110,000.00	
Net Impact on Operating Costs (+ o	r -):		14. Net Impact on Muni	cipal Income (+ or -):			
Direct Operating Costs	r -):		Taxes:				
Direct Operating Costs Personnel: # of employees:	I						
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit (	I		Taxes: Other income/Gr	ants:			
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit (  Purchased services:	I		Taxes: Other income/Gr Gain or loss from	ants:			
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit (  Purchased services:  Materials and supplies:	I		Taxes: Other income/Gr	ants:			
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit ( Purchased services:  Materials and supplies:  Equipment purchases:	I		Taxes: Other income/Gr Gain or loss from replaced asset:	ants:	\$		
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit (  Purchased services:  Materials and supplies:	I		Taxes: Other income/Gr Gain or loss from	ants:	\$		
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit ( Purchased services:  Materials and supplies:  Equipment purchases:	I		Taxes: Other income/Gr Gain or loss from replaced asset: TOTAL IMPACT	ants:	\$		
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit ( Purchased services:  Materials and supplies:  Equipment purchases:  Utilities:  Other:	I		Taxes: Other income/Gr Gain or loss from replaced asset:	ants:	\$	-	
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit ( Purchased services:  Materials and supplies:  Equipment purchases:  Utilities:  Other:  Indirect Operating Costs	I		Taxes: Other income/Gr Gain or loss from replaced asset: TOTAL IMPACT Reserved:	ants: a sale of ON INCOME:	\$		
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit ( Purchased services:  Materials and supplies:  Equipment purchases:  Utilities:  Other:  Indirect Operating Costs  Fringe benefits:	I		Taxes: Other income/Gr Gain or loss from replaced asset: TOTAL IMPACT	ants: a sale of ON INCOME:	\$_		
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit ( Purchased services:  Materials and supplies:  Equipment purchases:  Utilities:  Other:  Indirect Operating Costs	I		Taxes: Other income/Gr Gain or loss from replaced asset:  TOTAL IMPACT  Reserved: Committee Sign-Off:	ants:  a sale of  ON INCOME:	\$		
Direct Operating Costs  Personnel: # of employees:  Personnel: Full Salary/Benefit ( Purchased services:  Materials and supplies:  Equipment purchases:  Utilities:  Other:  Indirect Operating Costs  Fringe benefits:	I		Taxes: Other income/Gr Gain or loss from replaced asset: TOTAL IMPACT Reserved:	ants:  a sale of  ON INCOME:	\$		

CAPITAL	PROJECTS REQUEST				
1. Department: Water Department	2. Date Pre	pared: Sep	tember 19, 20	18	
3. Contact Person: Dan Pelletier					
Phone #: (508) 432-0304					
Email Address: Dpelletier@harwichwater.com					
Project Title: Pleasant Lake Tank- Painting/Spot Repair	6. Purpose of Project Request	t Form:			•
•	Add a new item to	the program	m		
Department Priority: B: Important/Necessary					
Sequence: 1 Location: Oak Street					
Paint the Pleasant Lake Water Storage Tanke					
Description.	*				
life. The department intends to pe	ing will be 20 years old. In a coastal e erform a full engineered coating evaluation	environment i uation in FY1	t will have exce 9. Recommend	eeded its exp dations will b	pected useful e made at tha
time identifying the appropriate n . Requested Cost Estimates for:	nethod for ranabilitation.				F
	1 2000	2024	20	25	2026
2020* 2021* 2022	2023	2024		50,000.00	2020
			1 7		
If your estimate is indexed for inflation, indicate adjustment pe  Multi-Phase Project: Yes or No How many years to comple	00 N 10 12 N 12 N 12 N 12 N 12 N 12 N 12		ng, Average, \	Veak	
. Project Cost Summary:					
Property acquisition:	Taxes / Current revenues	S:			
Planning / Engineering / Legal:	Grants:		1.00	0 000 00	
Construction: 1,750,000.00	Finance - Lease / Bonds:			00,000.00	
Furnishings / Equipment:	Capital reserve:			00,000.00	
Contingency / Other:	Other:				
TOTAL COST: \$ 1,750,000.00	TOTAL FINANCING:		\$ 1,75	50,000.00	
	74				
. Net Impact on Operating Costs (+ or -):	14. Net Impact on Municipal Inc	come (+ or -)	:		247
Direct Operating Costs	Taxes:				
Personnel: # of employees:	Other income/Grants:				
Personnel: Full Salary/Benefit (					
Purchased services:	Gain or loss from sale of				
Materials and supplies:	replaced asset:				
Equipment purchases:					
Utilities:	TOTAL IMPACT ON INC	COME:	\$		
Other:					
	Reserved:				
Indirect Operating Costs	Committee Circ Off				
Fringe benefits:	Committee Sign-Off:				
General administrative costs:	Town Administrator Cian Off				
Other: Bond Payments	Town Administrator Sign-Off:				
TOTAL OPERATING COSTS: \$ -	COC Sign-Off:				
				***************************************	
*Individual sheet p/vehicle. Provide Fleet schedule with anticipated repl	acements.				

3	Department: Water Department Contact Name: Dan Pelletier Phone #:508-432-0304 Email: Dpelletier@harwichwater.com		<u>.</u>	2. Dat	e Prepared:	09/18/18	
4.	Item Requested/ Replace Truck 11 Justification:				Per Unit		Total
5.	Number of Units Requested:	1 <u>2. Plus:</u> Acquisition,	Installation	or other costs	\$ 1	.00 \$	75,000.00
6.	Form of Acquisition (x): Purchase	3. Less: Trade-in or	other discou	nt:	1	.00	(TBD)
7.	Department Priority (1-3): 1.0 1 highest	77	Net purchase cost or annual lease:			\$	75,000.00
9.	Requested Expenditures for:						
	2020 2021	2022	20	)23	2024	2025	2026
						\$ 75,000.00	
	If your estimate is indexed for inflation, ind						
	Replace worn-out / obsolete equipmen	12. Estimated U  52  4/5  6	4/5 Average days per week				
13.	Items to be Replaced:	<b>5</b> 14.A4	V	Reliand			
	Item Model	Number	Year Acquired	Hours used	Maintenance Cost		Cost
	a. Ford F-150	Truck 11	2010	90,000			1
	b.						
	C.						
	d				<u> </u>		
3. Contact Name: Das Peleiler Phone \$\frac{1}{2}\$, \$68-32-3394 Email: Dipelleting@harwichwater.com  4. Nem Requested Replace Truck 11  Justification:  1. Purchase price or annual lease: Affach lease Pruchase Analysis 2. Plus: Acquisition (x): Purchase 3. Less: Acquisition (x): Purchase 1. Per Unit Total 1. Purchase Analysis 2. Plus: Acquisition (x): Purchase 3. Less: Acquisition (x): Purchase 1. Department Priority (1-3): 1. Inighast 1. Requested Expenditures for:  2020 2021 2022 2023 2024 2025 2026  If your estimate is indexed for infation, indicate adjustment percentage (%) used:  10. Purpose of Expenditure:  11. Number of Similar Items in Current Inventory: 4-Feb 12. Estimated Use of Requested Item(s): 52. Weeks per year (or months if seasonal) 4/5 Average days per week 6 Average hours per day used Estimated useful life in years: 10.  13. Items to be Replaced:  Prior Fiscal Year's Maintenance Cost Cost Cost Cost Cost Cost Cost Cost							
	Reserved:	man and an annual and an annual and an annual and an					
	Committee Sign-Off: Town Administrator Sign-Off: COC Sign-Off:		¥				

1 Danastmants Wate			L PROJECTS REQUES				
i. Department: wate	r Department		2. [	Date Prepared:	Septembe	er 19. 2018	
3. Contact Person:	Dan Pelletier		( ASSET IS				
Phone #: (508)							
Email Address:	pelletier@harwichwa	ater.com					
Project Title: Phas Pipe	e 1 Discontinuity Per Ma	asterplan 6,450"	6. Purpose of Project	Request Form:			
			Add a nev	v item to the prog	ıram		
Department Priority:	B: Important/Necessa	ary					
Sequence: Varior	1						
vano.							
Description: Remo	ve and replace portions on the second second in the second	of the distribution syste	em where pipe diameters fluct	uate causing flow	restriction	s throughout	
Justification and Use	p. 0,0,	ct will increase flow ca	pacities throughout the comm	unity which will gr	eatly impro	ove our ability to	deliver water
Requested Cost Estir	-	T domaina porious.			***************************************		
		-					
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. Separateur vyalet Dettatillett		2. Data Bras	aradi Cantamb	10 0010	
Department: Water Department     Contact Person: Dan Pelletier		2. Date Prep	sared: Septemb	er 19, 2018	
Phone #: (508) 432-0304					
Email Address: <u>Dpelletier@harwic</u>	hwater.com				
Project Title: Pleasant Lake Tank- Fill	Pipe Replacement	6. Purpose of Project Request	Form:		
		Add a new item to	the program		
Department Priority: B: Important/Nec	essary				
Sequence: 1 Location: Oak Street					. # 
Oak Street					
Description: in the base of the tank and	s increasing the diameter of minor structural modificati	of approximately 200' of water main entones to accommodate the larger pipe.	tering the tank, 13	0' of verticle pipe	
Justification and Useful Life: The ex	risting 12" nine is undersiz	ed. When attempting to fill the tank pre	agura in the distri	bution sustains	1400 DC
	esult the tank cannot be fill	ed to its 1.5 million gallon capicty and	limits the ability to	utilize the tank to o	xceed 120 PS
operat	ions.	or to the manner gamen duploty and	minio the ability to	duize the tank to co	oniroi pumping
Requested Cost Estimates for:					
2020* 2021*	2022	1 10000	0004		
\$ 300,000.00	2022	2023	2024	2025	2026
15	V 10 12 12 2 2	<u> </u>			
If your estimate is indexed for inflation	on, indicate adjustment pe	rcentage (%) used:			
Multi-Phase Project: Yes or No F	How many years to comple	ete? Reliability of Cost Est	imates: Stong. Av	erage. Weak	
Project Cost Summary:		12. Recommended Method of Fin		- Goy Would	
		12. Necommended method of Fin	iancing.		
Property acquisition:		Taxes / Current revenues:			
Planning / Engineering / Legal:	25,000.00	Grants:			5
Construction:	275,000.00	Finance - Lease / Bonds:			
Furnishings / Equipment:		Capital reserve:		300,000.00	
Contingency / Other:	***************************************	I linor			
		Other:			
TOTAL COST:	\$ 300,000,00			300,000,00	
TOTAL COST:	\$ 300,000.00	TOTAL FINANCING:	\$	300,000.00	
	\$ 300,000.00	TOTAL FINANCING:		300,000.00	
et Impact on Operating Costs (+ or -):	\$ 300,000.00	TOTAL FINANCING:  14. Net Impact on Municipal Incor		300,000.00	
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### EASTERN STATES INSURANCE AGENCY, INC.

### 50 PROSPECT STREET WALTHAM, MASSACHUSETTS 02453

PH: 7816429000 Fax: 781-647-3670

### PERFORMANCE AND PAYMENT BOND ATTACHED

DATE:

May 23, 2019

TO:

Dig It Construction, LLC.

PROJECT:

Water Service Renewal Project

**OBLIGEE:** 

Town of Harwich Water Department

Attached please find the Performance and Payment Bonds you requested for the captioned project. Please review this for accuracy and be certain to sign and seal and date this as appropriate.

We greatly value the relationship we have established so if we can lend our support or assistance at any point in the future do not hesitate to contact us.

If you know anyone who might benefit from our insurance or bonding services, please let us know or provide them with our contact information.

Thank You!

#### SECTION 00500

#### **AGREEMENT**

THIS AGREEMENT, made this	13th	_day of _	June	,
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20 19, by and between the party of the first part, the Harwich Water Department, hereinafter called "OWNER," acting herein through its Board of Water Commissioners, and the party of the second part, Dig It Construction, LLC. doing business as a corporation located in the Town of South Dennis, County of Barnstable, and State of Massachusetts, hereinafter called "CONTRACTOR."

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the OWNER, the CONTRACTOR hereby agrees with the OWNER to commence and complete the project described as follows:

- A. The Work under this Contract includes but is not limited to replacement 152 water services including the live tapping of water main, installation of new corporation stops, water service lines, curb stops, tracing wire, curb boxes, trench paving, and property restoration.
- B. The Work shall consist of furnishing all labor, equipment, tools, apparatus and all other incidental work required to complete the replacement of the water services as specified and shown the Harwich Water Department "Typical Service Connection" detail. Water Works materials will be provided by the Town. The Work shall include, but not necessarily be limited to the following:
  - 1. Saw cutting pavement including the removal and disposal off asphalt spoils.
- 2. Capping existing corporation stop & removing and disposing of old service like, live tapping water main, installing new corporations stop, new poly service line, tracing wire, curb stop, curb box.

3. Furnishing all materials and performing all excavations, backfilling of excavated areas, and restoration of surface pavement.

4. Installation of permanent bituminous concrete pavement, base and top courses over the trenches and other disturbed areas.

5. Restoration of sidewalks, driveways, granite curbs and berms, and landscaped areas

6. Furnishing, installation and maintenance of all traffic control and safety measures during the construction period, including details, signs, barricades, detours, maintenance of safe vehicular and pedestrian access to abutting properties, businesses and commercial establishments and assuring an uninterrupted supply of utility services to all public amenities, businesses and abutters within the project area, at all times.

7. Maintenance and repair of all work for a period of one (1) year following the

issuance of the Certificate of Substantial Completion.

8. The Work shall also conform to such additional Drawings and addenda to these Specifications and Drawings as may be published or exhibited prior to the opening of bid proposals and to such Drawings in explanation of details, or as may be furnished by the Town from time to time during the construction.

9. Work, materials, equipment, and storage areas, which are necessary for construction, but which are not specifically referred to in the Specifications or shown on the Drawings, but implied by the contract, shall be furnished by the Contractor at his own cost and expense, and shall be such as will correspond with the general character of the Work, as may be determined by the Town, whose decisions as to the necessity for and character of such work and materials shall be final and conclusive. It is the intent of these Specifications to produce a complete, finished job, whether shown in every detail or not.

00500-1

hereinafter called the project, for the sum of <a href="Three Hundred Thirteen Thousand Five">Three Hundred Thirteen Thousand Five</a>
<a href="Hundred Dollars">Hundred Dollars</a> (\$313,500) and all extra work in connection therewith, under the terms as stated in the Contract Documents; and at his (its or their) own proper cost and expense to furnish all the materials, supplies, machinery equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said project in accordance with the conditions and prices stated in Section 00300 FORM OF GENERAL BID, Section 00700 GENERAL CONDITIONS, Section 00750 SUPPLEMENTARY GENERAL CONDITIONS and Section 00800 SUPPLEMENTAL GENERAL CONDITIONS, the plans, which include all maps, plates, blue prints, and the specifications and Contract Documents as prepared by the Owner.

The CONTRACTOR hereby agrees to commence work under this Contract on or before a date to be specified in written "Notice to Proceed" of the OWNER.

The CONTRACTOR further agrees to fully complete the project within 85 consecutive calendar days of the date of the notice to proceed.

The CONTRACTOR further agrees to pay as liquidated damages the sum of \$ 100 for each consecutive calendar day thereafter as provided in the Liquidated Damages Paragraph of Section 00700 GENERAL CONDITIONS.

The goal for minority business enterprise (MBE) participation for this contract is a minimum of \_\_ZERO\_ percent MBE participation, on the basis of the total dollars paid. The CONTRACTOR agrees to take all affirmative steps necessary to achieve this goal, and shall provide reports documenting the portion of contract and subcontract dollars paid to minority and womenowned businesses, and its efforts to achieve the goals, with each invoice submitted or at such greater intervals as specified by the Owner. The CONTRACTOR shall require similar reports from its subcontractors.

The CONTRACTOR agrees not to discriminate against or exclude any person from participation herein on grounds of race, religion, color, sex, age or national origin; and that it shall take affirmative actions to insure that applicants are employed, and that employees are treated during their employment, without regard to race, religion, color, sex, age, handicapped status, or national origin.

The CONTRACTOR agrees not to participate in or cooperate with an international boycott, as defined in Section 999 (b)(3) and (4) of the Internal Revenue Code of 1954, as amended, or engage in conduct declared to be unlawful by Section 2 of Chapter 151E of the Massachusetts General Laws.

The OWNER agrees to pay the CONTRACTOR in current funds for the performance of the contract, subject to additions and deductions, as provided in Section 00700 GENERAL CONDITIONS as amended by the supplementary general conditions, and to make payments on account thereof as provided in Section 00700 GENERAL CONDITIONS.

IN WITNESS WHEREOF, the parties to these presents have executed this contract in counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

196 Chatham Road Harwich, MA 02645	
Signature:	Date: 06/13/2019
Allin Thompson - Chairman	
	Date: 06/13/2019
Signature: Gary Carreiro - Vice Chairman	Date. 00/13/2019
Signature:	Date: 06/13/2019
Judith Underwood - Clerk	
Dit It Construction, LLC. P.O. Box 268	(Contractor)
South Dennis, MA 02660	
	managa.
Signature:	Date: 6/13/2019
Name: Kerry Sullivan	
Title: Manager	
	C, this is to certify that an appropriation in the and that the has been authorized sitions and change orders.
Ву	
(Owner's Accountant)	
(Name)	

AGREED: Board of Water Commissioners (Owner)
Harwich Water Department

Bond No.: BC 400900

#### AIA Document A312

## Performance Bond

Conforms with the American Institute of Architects, AIA Document A312. Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address): Dig It Construction, LLC. P.O. Box 268 South Dennis, MA 02660

SURETY (Name and Principal Place of Business): Boston Indemnity Company, Inc. 4 High Street, Suite 206 North Andover, MA 01845

OWNER (Name and Address):

**Town of Harwich Water Department** 196 Chatham Rd Harwich, MA 02645

CONSTRUCTION CONTRACT

Date:

Amount: Three Hundred Thirteen Thousand Five Hundred And No/100THS Dollars (\$313,500.00)

Description (Name and Location):

Water Service Renewal Project in Harwich, MA

BOND

Date (Not earlier than Construction Contract Date):

Amount: Three Hundred Thirteen Thousand Five Hundred And No/100THS Dollars (\$313,500.00)

Modifications to this Bond:

CONTRACTOR AS PRINCIPAL

Company: Dig It Construction, LLC.

(Corporate Seal)

Signature:

Name and Title:

(Any additional signatures appear on page 2.)

(FOR INFORMATION ONLY - Name, Address and

Telephone) AGENT or BROKER: Eastern States Insurance Agency 50 Prospect Street,

Waltham, MA 02453 781-642-9000

The Contractor and the Surety, jointly and severally, bind themselves. their heirs, executors, administrators, successors and assigns to the Owner for the performance of the Construction Contract, which is incorporated herein by reference.

- If the Contractor performs the Construction Contract, the Surety and the Contractor shall have no obligation under this Bond, except to participate in conferences as provided in Subparagraph 3.1.
- If there is no Owner Default, the Surety's obligation under this Bond shall arise after:
  - 3.1 The Owner has notified the Contractor and the Surety at its address described in Paragraph 10 below that the Owner is considering declaring a Contractor Default and has requested and attempted to arrange a conference with the Contractor and the Surety to be held not later than fifteen days after receipt of such notice to discuss methods of performing the Construction Contract. If the Owner, the Contractor and the Surety agree, the Contractor shall be allowed a reasonable time to

X None

See Page 2

SURETY

Company: Boston Indemnity Company,

(Corporate Seal)

Inc.

Signature:

Name and Title: Oscar B. Johnson - Attorney-In-Fact

OWNER'S REPRESENTATIVE (Architect, Engineer or other party):

perform the Construction Contract, but such an agreement shall not waive the Owner's right, if any, subsequently to declare a Contractor Default; and

- 3.2 The Owner has declared a Contractor Default and formally terminated the Contractor's right to complete the contract. Such Contractor Default shall not be declared earlier than twenty days after the Contractor and the Surety have received notice as provided in Subparagraph 3.1; and
- 3.3 The Owner has agreed to pay the Balance of the Contract Price to the Surety in accordance with the terms of the Construction Contract or to a contractor selected to perform the Construction Contract in accordance with the terms of the contract with the Owner.
- When the Owner has satisfied the conditions of Paragraph 3, the Surety shall promptly and at the Surety's expense take one of the following actions:

- **4.1** Arrange for the Contractor, with consent of the Owner, to perform and complete the Construction Contract; or
- **4.2** Undertake to perform and complete the Construction Contract itself, through its agents or through independent contractors; or
- 4.3 Obtain bids or negotiated proposals from qualified contractors acceptable to the Owner for a contract for performance and completion of the Construction Contract, arrange for a contract to be prepared for execution by the Owner and the contractor selected with the Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Construction Contract, and pay to the Owner the amount of damages as described in Paragraph 6 in excess of the Balance of the Contract Price incurred by the Owner resulting from the Contractor's default; or
- **4.4** Waive its right to perform and complete, arrange for completion, or obtain a new contractor and with reasonable promptness under the circumstances:
  - After investigation, determine the amount for which it may be liable to the Owner and, as soon as practicable after the amount is determined, tender payment therefor to the Owner; or
  - .2 Deny liability in whole or in part and notify the Owner citing reasons therefor.
- 5 If the Surety does not proceed as provided in Paragraph 4 with reasonable promptness, the Surety shall be deemed to be in default on this Bond fifteen days after receipt of an additional written notice from the Owner to the Surety demanding that the Surety perform its obligations under this Bond, and the Owner shall be entitled to enforce any remedy available to the Owner. If the Surety proceeds as provided in Subparagraph 4.4, and the Owner refuses the payment tendered or the Surety has denied liability, in whole or in part, without further notice the Owner shall be entitled to enforce any remedy available to the Owner.
- After the Owner has terminated the Contractor's right to complete the Construction Contract, and if the Surety elects to act under Subparagraph 4.1, 4.2, or 4.3 above, then the responsibilities of the Surety to the Owner shall not be greater than those of the Contractor under the Construction Contract, and the responsibilities of the Owner to the Surety shall not be greater than those of the Owner under the Construction Contract. To the limit of the amount of this Bond, but subject to commitment by the Owner of the Balance of the Contract Price to mitigation of costs and damages on the Construction Contract, the Surety is obligated without duplication for:
  - **6.1** The responsibilities of the Contractor for correction of defective work and completion of the Construction Contract;
  - **6.2** Additional legal, design professional and delay costs resulting from the Contractor's Default, and resulting from the actions or failure to act of the Surety under Paragraph 4; and
  - **6.3** Liquidated damages, or if no liquidated damages are specified in the Construction Contract, actual damages caused by delayed performance or non-performance of the Contractor.

- 7 The Surety shall not be liable to the Owner or others for obligations of the Contractor that are unrelated to the Construction Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than the Owner or its heirs, executors, administrators or successors.
- 8 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
- Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the work or part of the work is located and shall be instituted within two years after Contractor Default or within two years after the Contractor ceased working or within two years after the Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.
- 10 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page.
- 11 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

#### 12 DEFINITIONS

- 12.1 Balance of the Contract Price: The total amount payable by the Owner to the Contractor under the Construction Contract after all proper adjustments have been made, including allowance to the Contractor of any amounts received or to be received by the Owner in settlement of insurance or other claims for damages to which the Contractor is entitled, reduced by all valid and proper payments made to or on behalf of the Contractor under the Construction Contract.
- **12.2** Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.
- 12.3 Contractor Default: Failure of the Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Construction Contract.
- 12.4 Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

MODIFICATIONS TO THIS BOND ARE AS FOLLOWS:

space is provided below for additional sign	latures of added parties, oth	er than those appearing on the cover page.)	
CONTRACTOR AS PRINCIPAL		SURETY	
Company:	(Corporate Seal)	Company:	(Corporate Seal)
Signature:		Signature:	
Name and Title:		Name and Title:	
Address:		Address:	

Bond No.: BC 400900

#### AIA Document A312

Payment Bond

Conforms with the American Institute of Architects, AIA Document A312. Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

CONTRACTOR (Name and Address): Dig It Construction, LLC. P.O. Box 268 South Dennis, MA 02660

SURETY (Name and Principal Place of Business): Boston Indemnity Company, Inc. 4 High Street, Suite 206 North Andover, MA 01845

OWNER (Name and Address): Town of Harwich Water Department 196 Chatham Rd Harwich, MA 02645

CONSTRUCTION CONTRACT

Date:

Amount: Three Hundred Thirteen Thousand Five Hundred And No/100THS Dollars (\$313,500.00)

Description (Name and Location):

Water Service Renewal Project in Harwich, MA

BOND

Date( Not earlier than Construction Contract Date):

Amount: Three Hundred Thirteen Thousand Five Hundred And No/100THS Dollars (\$313,500.00)

Modifications to this Bond:

CONTRACTOR AS PRINCIPAL

Company: Dig it Construction, LLC.

(Corporate Seal)

Signature:

Name and Title:

(Any additional signatures appear on page 2.)

(FOR INFORMATION ONLY - Name, Address and Telephone) AGENT or BROKER: Eastern States Insurance Agency 50 Prospect Street,

Waltham, 02453

781-642-9000

- The Contractor and the Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to the Owner to pay for labor, materials and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference.
- With respect to the Owner, this obligation shall be null and void if the Contractor:
  - 2.1 Promptly makes payment, directly or indirectly, for all sums due Claimants, and
  - 2.2 Defends, indemnifies and holds harmless the Owner from claims, demands, liens or suits by any person or entity whose claim, demand, lien or suit is for the payment for labor, materials or equipment furnished for use in the performance of the Construction Contract, provided the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 12) of any claims, demands, liens or suits and tendered defense of such claims, demands, liens or suits to the Contractor and the Surety, and provided there is no Owner Default.

X None

See Page 2

SURETY

Company: Boston Indemnity Company,

(Corporate Seal)

Inc.

Signature:

Name and Title: Osear B. Johnson - Attorney-In-Fact

OWNER'S REPRESENTATIVE (Architect, Engineer or other party):

- With respect to Claimants, this obligation shall be null and void if the Contractor promptly makes payment, directly or indirectly, for all sums due.
- 4 The Surety shall have no obligation to Claimants under this Bond until:
  - 4.1 Claimants who are employed by or have a direct contract with the Contractor have given notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner, stating that a claim is being made under this Bond and, with substantial accuracy, the amount of the claim.
  - 4.2 Claimants who do not have a direct contract with the Contractor:
    - .1 Have furnished written notice to the Contractor and sent a copy, or notice thereof, to the Owner, within 90 days after having last performed labor or last furnished materials or equipment included in the claim stating, with substantial accuracy, the amount of the claim and the name of the party to whom the materials were furnished or supplied or for whom the labor was done or performed; and

- .2 Have either received a rejection in whole or in part from the Contractor, or not received within 30 days of furnishing the above notice any communication from the Contractor by which the Contractor has indicated the claim will be paid directly or indirectly; and
- .3 Not having been paid within the above 30 days, have sent a written notice to the Surety (at the address described in Paragraph 12) and sent a copy, or notice thereof, to the Owner stating that a claim is being made under this Bond and enclosing a copy of the previous written notice furnished to the Contractor.
- 5 If a notice required by paragraph 4 is given by Owner to the Contractor or to the Surety, that is sufficient compliance.
- 6 When the Claimant has satisfied the conditions of Paragraph 4, the Surety shall promptly and at the Surety's expense take the following actions:
  - 6.1 Send an answer to the Claimant, with a copy to the Owner, within 45 days after receipt of the claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed.
  - 6.2 Pay or arrange for payment of any undisputed amounts.
- 7 The Surety's total obligation shall not exceed the amount of this Bond, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
- 8 Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any Construction Performance Bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and the Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.
- 9 The Surety shall not be liable to the Owner, Claimants or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for payment of any costs or expenses of any Claimant under this Bond, and shall have under this bond no obligations to make payments to, give notices on behalf of, or otherwise have obligations to Claimants under this Bond.
- 10 The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders and other obligations.
- 11 No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the location in which

the work or part of the work is located or after the expiration of one year from the date (1) on which the Claimant gave the notice required by Subparagraph 4. 1 or Clause 4.2.3, or (2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this Paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

- 12 Notice to the Surety, the Owner or the Contractor shall be mailed or delivered to the address shown on the signature page. Actual receipt of notice by Surety, the Owner or the Contractor, however accomplished, shall be sufficient compliance as of the date received at the address shown on the signature page.
- 13 When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.
- 14 Upon request by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor shall promptly furnish a copy of this Bond or shall permit a copy to be made.

#### 15 DEFINITIONS

- 15.1 Claimant: An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials or equipment for use in the performance of the Contract. The intent of this Bond shall be to include without limitation in terms "labor, materials or equipment" that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials or equipment were furnished.
- 15.2 Construction Contract: The agreement between the Owner and the Contractor identified on the signature page, including all Contract Documents and changes thereto.
- 15.3 Owner Default: Failure of the Owner, which has neither been remedied nor waived, to pay the Contractor as required by the Construction Contract or to perform and complete or comply with the other terms thereof.

MODIFICATIONS TO THIS BOND ARE AS FOLLOWS:

(Space is provided below for additional sign	natures of added parties, oth	er than those appearing on the cover page.)	
CONTRACTOR AS PRINCIPAL Company:	(Corporate Seal)	SURETY Company:	(Corporate Seal)
Signature:		Signature:	
Name and Title: Address:		Name and Title:	

#### POWER OF ATTORNEY

### BC-400900 Boston Indemnity Company, Inc.

KNOW ALL MEN BY THESE PRESENTS, that BOSTON INDEMNITY COMPANY, INC., a South Dakota Corporation, with its principal office in North Andover, MA, does hereby constitute and appoint: Oscar B. Johnson

its true and lawful Attorney(s)-In-Fact to make, execute, seal and deliver for, and on its behalf as surety, any and all bonds, undertakings or other writings obligatory in nature of a bond.

This authority is made under and by the authority of a resolution which was passed by the Board of Directors of BOSTON INDEMNITY COMPANY, INC., on the 1st day of October, 2018 as follows:

Resolved, that the President of the Company is hereby authorized to appoint and empower any representative of the Company or other person or persons as Attorney-In-Fact to execute on behalf of the Company any bonds, undertakings, policies, contracts of indemnity or other writings obligatory in nature of a bond not to exceed Four Million dollars (\$4,000,000.00), which the Company might execute through its duly elected officers, and affix the seal of the Company thereto. Any said execution of such documents by an Attorney-In-Fact shall be as binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company. Any Attorney-In-Fact, so appointed, may be removed for good cause and the authority so granted may be revoked as specified in the Power of Attorney.

Resolved, that the signature of the President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary, and the seal of the Company may be affixed by facsimile to any certificate of any such power and any such power or certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certificate so executed and sealed shall, with respect to any bond of undertaking to which it is attached, continue to be valid and binding on the Company.

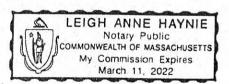
IN WITNESS THEREOF, BOSTON INDEMNITY COMPANY, INC., has caused this instrument to be signed by its President, and its Corporate Seal to be affixed this 15th day of October, 2018.

BOSTON INDEMNITY COMPANY, INC.

President

#### **ACKNOWLEDGEMENT**

On this 15th day of October, 2018, before me, personally came Matthew J. Semeraro to me known, who being duly sworn, did depose and say that he is the President of BOSTON INDEMNITY COMPANY, INC., the corporation described in and which executed the above instrument; that he executed said instrument on behalf of the corporation by authority of his office under the By-laws of said corporation.



Notary Public

#### CERTIFICATE

I, the undersigned, Secretary of BOSTON INDEMNITY COMPANY, INC., A South Dakota Insurance Company, DO HEREBY CERTIFY that the original Power of Attorney of which the foregoing is a true and correct copy, is in full force and effect and has not been revoked and the resolutions as set forth are now in force.

Signed and Sealed at Houston, TX this 13 Day of 50nc, 20 19

Secretary

"WARNING: Any person who knowingly and with intent to defraud any insurance company or other person, files and application for insurance of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.



#### CERTIFICATE OF LIABILITY INSURANCE

DIGIT-1

OP ID: KT

DATE (MM/DD/YYYY) 05/23/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Eastern States Insurance Agency, Inc. 50 Prospect Street Waltham, MA 02453		CONTACT NAME: PHONE (A/C, No, Ext): 781-642-9000  E-MAIL ADDRESS: COi@esia.com					
		INSURER(S) AFFORDING COVERAGE	NAIC #				
		INSURER A: Travelers Indemnity Company	26568				
INSURED	Dig It Construction, LLC	INSURER B: Travelers Property Casualty Co	25674				
	P () BOX 268 22 Diamonds Path	INSURER C: Travelers Indemnity Co. of CT					
	,	INSURER D:					
		INSURER E:					
		INSURER F:					

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	rs	
Α	X COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE	\$	1,000,00
	CLAIMS-MADE X OCCUR		CO 2H396152	05/18/2019	05/18/2020	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	300,00
	X X,C,U Included					MED EXP (Any one person)	\$	5,00
						PERSONAL & ADV INJURY	\$	1,000,00
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$	2,000,00
	POLICY X PRO-					PRODUCTS - COMP/OP AGG	s	2,000,00
1	X OTHER: Required by contract						\$	3 1 1 2 1 2 2 1 2 1 2 1 2 1 2 1 2 1 2 1
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
A	X ANY AUTO		BA 2H352444	05/18/2019	05/18/2020	BODILY INJURY (Per person)	\$	
	ALL OWNED SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$	
	HIRED AUTOS NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$	
	X Phys Dam					ACV Comp/Coll	\$	Ded: \$1,000
	X UMBRELLA LIAB X OCCUR					EACH OCCURRENCE	\$	5,000,000
В	EXCESS LIAB CLAIMS-MADE		CUP 2H396152	05/18/2019	05/18/2020	AGGREGATE	\$ .	5,000,000
	DED X RETENTION\$ 10,000						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		4			X PER OTH-		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A	UB 4K41891A	05/18/2019	05/18/2020	E.L. EACH ACCIDENT	\$	500,000
	(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE	\$	500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$	500,000
) E	Equipment Floater		CO 2H396152	05/18/2019	05/18/2020	Scheduled		1,650,064
			DED: \$1,000			Rent/Leas		200,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Water Service Renewal Project

CERTIFICATE HOLDER		CANCELLATION
Town of Harwich 732 Main Street Harwich, MA 02645	HARWIMA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
riai Wich, IVIA 02045		AUTHORIZED REPRESENTATIVE



## Town of Harwich Water Department

### **Board of Water Commissioners**

196 Chatham Road, Harwich, MA 02645 USA | www.harwichwater.com P. 508-432-0304 | F. 888-774-3557 | commissioners@harwichwater.com

June 13, 2019

Ferguson Waterworks Attn: Matthew Gravina 518 Depot Street Harwich MA 02645

RE: Proposed Waterworks Supplies bid extension for FY20; July 1, 2019 through June 30, 2020

Dear Mr. Gravina,

I am pleased to announce that the Board of Water Commissioners, meeting in official session on Thursday, June 13, 2019, voted to extend the bid for Ferguson Waterworks in fiscal year 2020; July 1, 2019 through June 30, 2019.

Ferguson Waterworks was awarded the above-referenced contract for FY19, which expires June 30, 2019. The Harwich Water Department wishes, in accordance with the terms of the original bid, to extend the contract through June 30, 2019.

If this is acceptable and the prices originally submitted would still prevail, please acknowledge your acceptance by signing below and forwarding copy by mail, fax or email at your earliest convenience.

We look forward to continued business with your company. If you should have any questions, please feel free to contact Superintendent Daniel Pelletier, at 508-432-0304, x110 or by email to dpelletier@harwichwater.com.

Sincerely,	
Allin Thompson, Chairman	
Gary Carreiro, Vice-Chairman	-
ludith Underwood, Clerk	

Month/Year

May

2019

PWS No. 4126000

Monthly Pumpage Report Harwich Water Department

Date 1	Main 1	A STATE OF THE PARTY OF THE PAR		T1						T2						
1	I SHE IVICILIES	Main 2	Main 3	Well 1	Well 2	Well 3	Well 4	VALUE F	Physical Company of the Company of t		Commence of the Commence of th	T3 14 14 1	T10	T11.		
	0	0	0	0	0	0	0	Well 5	Well 6	Well 7	Well 8	Well 9	Pump 10	Pump 11		
2	88,434	88,148	63,947	158,548	105,598	141,394	0	25,872	205,226	194,336	234,934	239,739	0	250,465		
3	2	0	2	0	0	0	0		84,226	80,454	53,029	52,920	212,853	52,211		
4	74,100	72,899	52,828	130,821	87,182	116,095	0	0	168,572	159,775	167,660	170,339	0	175,800		
5	9,459	10,440	7,519	19,149	12,433	16,987	0	0	124,859	118,524	124,097	126,208	174,032	130,500		
6	70,899	69,784	50,390	124,801	83,113	111,427	0	0	161,663	153,447	160,557	163,558	27,204	168,874		
7	69,099	70,072	50,508	133,270	83,743			0	0	0	0	0	167,105	. 0		
8	101,411	101,824	73,449	180,081	119,921	118,682	0	0	166,353	158,186	172,070	175,125	170,194	180,369		
9	51,256	50,225	36,332	89,624		160,200	0	0	-0	0	0	0	249,512	0		
10	51,781	52,912	38,249	95,345	59,329 62,752	75,132	0	0	150,591	142,701	186,617	188,109	171,773	197,012		
11	76,767	76,495	55,157	136,854		80,835	0	0	112,059	107,058	99,544	100,245	129,850	94,084		
12	65,378	65,275	47,065		90,318	117,027	0	0	162,093	153,980	158,857	159,689	184,773	169,274		
13	67,207	67,435	48,658	116,775 120,429	76,640	98,273	0	0	138,907	131,976	138,045	138,166	158,140	144,985		
14	54,944	54,744	39,498	98,340	79,576	104,594	0	0	64,891	61,921	64,670	65,040	74,504	68,130		
15	84,618	84,438	61,056		63,872	81,951	0	0	121,733	111,208	124,549	115,563	138,465	121,992		
16	50,777	50,567	36,560	151,073	98,246	125,590	0	74,380	180,011	171,261	179,145	178,376	202,048	188,105		
17	60,136	60,244	43,826	90,565	57,890	73,554	0	102,785	108,260	102,914	107,549	106,523	123,412	113,013		
18	100,564	100,596	72,867	107,501	70,117	89,570	0	121,552	128,082	121,777	107,549	106,523	146,121	133,909		
19	86,409	86,670	62,329	180,382	116,743	149,167	0	203,185	214,051	203,461	107,549	106,523	243,697	223,970		
20	95,544	95,546	68,919	155,339	101,966	130,829	0	174,211	183,775	174,638	107,549	106,523	184,975	192,056		
21	113,898	113,828		171,966	112,835	145,645	0	192,704	203,096	193,178	107,549	106,523	231,735	212,181		
22	146,607	146,660	82,088	203,459	132,030	168,863	0	229,126	241,457	229,457	107,549	106,523	275,250	252,500		
23	85,814	85,941	105,716	262,749	171,524	221,144	0	309,006	324,847	311,094	107,549	106,523	354,620	324,812		
24	119,389	119,248	61,784	153,832	101,298	130,116	0	172,650	181,916	173,057	107,549	106,523	206,855	191,114		
25	137,790	137,542	86,156	214,072	141,924	183,469	0	239,563	252,527	239,934	119,780	120,224	287,757	263,757		
26	133,855	137,542	99,177	246,930	163,196	211,232	0.	277,162	292,226	277,601	119,780	120,224	332,642	305,436		
27	180,118	179,225	96,270	239,337	158,700	206,199	0	267,991	282,720	268,666	119,780	120,224	321,497	295,038		
28	86,364	86,546	128,827	322,362	212,799	279,077	0	360,381	380,031	360,621	0	0	409,102	396,815		
29	96,230	96,197	62,237	154,789	101,794	131,600	0	168,981	178,066	169,160	166,473	168,493	191,375	175,306		
30	78,259	78,217	69,325	172,925	120,172	146,880	9,363	193,726	204,134	193,943	202,841	205,730	231,636	213,250		
31	89,611		56,462	140,137	91,533	117,523	68	157,795	166,346	158,027	165,223	166,498	189,567	173,735		
		89,304	64,568	160,307	106,127	137,057	0	180,088	189,791	180,178	188,810	190,711	215,114	198,237		
Pumps : MIN :	2,526,718	2,524,191	1,821,769	4,531,762	2,983,371	3,870,109	9,431	3,451,158	5,372,510	5,102,532	3,806,853	3,817,365	6,005,808	5,606,930		
MAX:	2	0	2	0	0	0:	0	0	0.0	0	0	0.4	0	- 0 4		
The second secon	180,118	179,225	128,827	322,362	212,799	279,077	9,363	360,381	380,031	360,621	202,841	205,730	409,102	396,815		
STATIONS:			and Market	18,267,350	的语名的特殊	1.34 数据 6	16.00	Manager I Production Labour Labour State Co.	13,926,200	包括海拔常	7,624	The second of th	6,005,808	5,606,930		
TOTAL:	STATE OF THE STATE	(1919年) · 1941年		<b>新州北州</b>	1.000 社會集	<b>Mahbara</b>	51,43	0,506	h all regard	MATERIAL POR	· 使	1000	THAT PARTY	At green leaves		

Month/Year

May

2018

PWS No. 4126000

Monthly Pumpage Report Harwich Water Department

	TI TI													
Date	Main 1	Main 2	Main 3	Well 1	Well 2	Well 3	Well 4	100000	, T2;		TOURS OF STREET	Т3	, T10	T11.
1	37,566	37,654	27,283	58,491	38,134	45,481	81,740	Well 5	Well 6	Well 7	Well 8	Well 9	Pump 10	Pump 11
2	50,143	50,185	36,321	80.094	51,734	62,431	109,534	109,607	108,456	111,704	106,289	106,043	90,782	110,054
3	51,381	51,346	37,310	82,964	53,292	57,554	111,989	110,373	108,967	111,716	106,183	105,641	121,509	110,647
4	54,363	54,289	39,430	88,948	56,688	69,021		110,573	107,485	111,356	105,821	105,548	121,426	110,480
5	57,144	57,046	41,376	93,752	59,724	72,715	118,681	120,517	119,138	120,942	115,177	115,346	131,874	120,549
6	55,548	55,613	40,132	90,115	57,599	70,057	125,008	126,555	126,640	127,039	120,829	121,383	138,630	126,909
7	56,790	56,613	41,037	91,796	58,797		121,457	122,539	123,674	123,515	115,654	115,335	134,669	123,277
8	60,223	60,259	43,593	56,501	65,814	71,316	124,071	126,129	126,329	126,200	120,064	120,294	137,482	125,874
9	61,576	61,525	44,588	101,191		43,818	131,359	141,923	145,809	142,397	135,564	137,162	158,308	78,174
10	58,004	58,030	41,891		64,331	78,335	134,586	136,713	139,248	136,887	130,024	131,338	149,057	136,446
11	85,362	84,903		93,037	59,763	72,388	126,485	128,686	129,050	128,853	122,401	122,923	176,980	128,634
12	52,587	52,962	61,623	137,216	88,162	106,625	185,727	187,304	188,911	188,302	183,607	183,806	210,067	191,533
13	57,904	57,743	38,456	83,887	54,286	65,256	115,671	115,794	113,899	118,619	108,599	108,036	124,533	113,232
14	86,698		41,930	94,814	60,434	73,213	126,433	128,554	130,180	128,852	122,427	123,224	140,364	128,469
15	33,039	86,745	62,895	139,170	89,667	108,190	189,880	191,811	192,934	192,954	183,620	184,259	210,435	191,955
16	68,861	33,123	23,978	97,976	33,292	81,439	71,908	131,058	131,281	131,631	125,294	126,514	79,512	131,081
17	63,851	68,734	49,663	114,084	72,688	88,931	149,929	137,974	139,790	138,293	131,672	133,006	150,737	137,765
18	-	63,626	46,222	104,619	66,281	81,051	138,490	142,798	143,593	142,743	136,176	137,420	78,065	143,699
19	76,489	76,310	55,245	129,162	81,263	99,625	166,998	169,267	173,004	169,399	161,356	164,079	157,917	166,496
20	68,477	68,572	49,514	113,538	71,946	87,788	149,734	151,780	153,755	151,947	144,844	146,399	165,621	151,712
21	61,412	61,405	44,506	99,290	63,382	76,797	133,944	136,182	134,407	136,341	129,764	130,646	148,534	135,961
22	69,280	69,337	50,204	116,771	73,437	90,345	151,391	153,611	154,727	153,723	146,328	148,556	167,561	153,343
23	85,710	85,734	61,837	94,054	95,140	72,748	187,617	189,671	192,483	189,956	180,969	185,054	206,821	122,920
24	75,122	74,917	54,154	129,708	81,183	100,842	164,558	166,557	169,049	166,670	194,268	198,164	199,652	184,734
25	100,006	100,154	72,256	169,314	106,379	130,767	218,863	220,267	221,246	221,805	195,113	196,873	234,387	203,052
26	92,315	92,282	66,708	161,850	100,531	125,218	201,999	204,207	210,729	204,494	203,394	209,028	222,936	203,980
27	122,948	123,254	89,258	211,931	131,843	163,455	268,936	272,140	278,790	272,641	259,542	264,517	296,865	271,759
	86,350	86,281	62,503	148,266	92,777	115,087	188,916	191,114	196,248	191,363	182,165	186,195	208,402	190,826
28	111,056	111,081	80,460	186,044	117,393	143,958	242,919	245,874	249,140	246,555	234,816	237,690	268,497	245,782
29	97,695	97,752	70,632	164,700	103,320	127,057	212,528	215,794	224,306	215,665	236,726	241,004	147,417	248,947
30	122,542	122,727	88,895	212,607	132,605	164,814	269,660	271,892	279,698	272,822	228,123	233,921	220,938	237,681
31	67,459	66,952	48,065	98,837	71,066	84,071	125,082	341,689	321,283	351,117	367,503	376,211	420,268	387,132
Pumps:	2,227,902	2,227,154	1,611,966	3,644,731	2,352,953	2,830,393	4,846,091	5,198,951	5,234,249	5,226,499	5,034,312	5,095,615	5,420,246	5,113,103
MIN:	33,039	33,123	23,978	56,501	33,292	43,818	71,908	110,373	107,485	111,356	105,821	105,548	78,065	78,174
MAX:	122,948	123,254	89,258	212,607	132,605	164,814	269,660	341,689	321,283	351,117	367,503	376,211	420,268	387,132
STATIONS :	100000	年以上的		19,741,189		× 26 4 5 3	North Control	ASSESSED BY	15,659,700	2000	10,12		5,420,246	5,113,103
TOTAL:		<b>国的政策和</b>	图路经济路	A 使来自该等价格	<b>斯德国际新疆</b>	被国际被国际	56,06	4,165	HE WEST CONTROL	e affection	Marie Company	License Take No.	We have the second	

Date PWS No. May

2019

4126000

### Monthly Weather Report **Harwich Water Department**

				marwich water bepartment						
Day	Snow Fall (in.) (Gallons)	Rain Fall (in.)	Temperature High (°F)	Temperature Low (°F)	Temperature AVG (°F)	Weather Comments	Operator			
1		0.00	<u>51</u>	39	45					
2		0.00	51	45	48					
3		0.28	53	45	49	2				
4		0.15	56	49	53					
5		0.62	50	47	48					
6		<u>0.17</u>	<u>56</u>	43	50					
7		<u>0.00</u>	<u>61</u>	39	50					
8		<u>0.00</u>	<u>61</u>	42	52					
9		<u>0.00</u>	<u>57</u>	41	49					
10		<u>0.00</u>	<u>56</u>	47	51					
11		<u>0.00</u>	<u>66</u>	49	57					
12		<u>0.68</u>	<u>53</u>	43	48					
13		<u>0.34</u>	<u>52</u>	43	48					
14		<u>0.13</u>	<u>48</u>	43	45					
15		<u>0.00</u>	<u>56</u>	44	50					
16		<u>0.00</u>	<u>67</u>	49	58					
17		0.00	<u>60</u>	<u>50</u>	<u>55</u>					
18		<u>0.00</u>	<u>66</u>	<u>51</u>	<u>59</u>					
19		<u>0.00</u>	<u>62</u>	<u>51</u>	<u>57</u>					
20		0.00	<u>67</u>	<u>57</u>	62					
21		0.00	<u>70</u>	<u>57</u>	<u>64</u>					
22		<u>0.00</u>	<u>65</u>	<u>52</u>	<u>58</u>					
23		0.00	<u>61</u>	<u>51</u>	<u>56</u>					
24		0.00	74	<u>53</u>	<u>63</u>					
25		0.00	<u>72</u>	47	<u>59</u>	-				
26		0.00	72	<u>56</u>	<u>64</u>					
27		0.00	76	<u>55</u>	<u>65</u>					
28		<u>0.68</u>	<u>59</u>	<u>52</u>	<u>56</u>					
29		0.27	<u>58</u>	<u>51</u>	<u>54</u>					
30		0.00	<u>59</u>	<u>51</u>	<u>55</u>					
31		0.00	72	54	63					
Total		3.32								
verage		0.11	60.9	48.3						
Max	7.	0.68	75.8	57.2						
Min		0.0	47.5	38.7			74.10			

Date PWS No. May

2018 **4126000** 

#### Monthly Weather Report Harwich Water Department

				narwich water Department						
Day	Snow Fall (in.) (Gallons)	Rain Fall (in.)	Temperature High (°F)	Temperature Low (°F)	Temperature AVG (°F)	Weather Comments	Operator			
1		0.00	59	43	51					
2		0.00	75	50	62					
3		0.00	66	56	61					
4		0.00	66	<u>55</u>	61					
5		0.00	70	<u>55</u>	63					
6		0.57	60	51	56					
7		0.00	64	48	<u>56</u>					
8		0.00	61	46	53					
9		0.00	61	49	55					
10		0.00	61	50	55					
11		0.00	68	51	60					
12		0.32	55	46	50	W				
13		0.00	54	50	52					
14		0.00	60	50	55					
15		0.00	63	54	59					
16		0.00	59	53	56					
17		0.36	60	53	57					
18		0.00	58	47	53					
19		0.00	56	47	52					
20		0.13	62	56	59					
21		0.00	71	55	63					
22		0.00	65	53	59					
23		0.00	71	55	63					
24		<u>0.00</u>	63	54	59					
25		0.00	73	54	63					
26		<u>0.00</u> -	<u>75</u>	61	68					
27		<u>0.15</u>	63	51	57	Disable P. Connector of the Connector of				
28	3 10 17 31 18	0.03	<u>59</u>	51	55					
29		0.00	<u>78</u>	55	66					
30		0.00	68	55	62					
31		0.00	<u>67</u>	54	60					
Total		1.56								
verage		0.05	64.3	51.9						
Max		0.57	77.6	61.4						
Min		0.0	54.4	42.7						