

**BOARD OF WATER & WASTEWATER COMMISSIONER'S
MEETING AGENDA***
Thursday, June 22, 2023
Harwich Water Department, 196 Chatham Road, Harwich MA
Open Session 11:30 a.m.
Select Board Library, 732 Main Street
Executive Session 12:15 p.m.

**As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.*

I. CALL TO ORDER

II. EXECUTIVE SESSION

- A. Executive Session pursuant to G.L. c. 30A, Sec. 21(a)(3) To discuss strategy with respect to collective bargaining or litigation if any open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares; Harwich Employee Association (HEA)

- B. Executive Session Minutes-
 - 1. October 13, 2021
 - 2. November 10, 2021
 - 3. July 27, 2022
 - 4. September 28, 2022

III. PUBLIC COMMENTS / ANNOUNCEMENTS

IV. CONSENT AGENDA

- A. Minutes
 - 1. June 8, 2023

V. ABATEMENTS

VI. OLD BUSINESS

- A. Superintendent's Evaluation

VII. NEW BUSINESS

- A. 6 Louis Way- Re: Previously denied abatement
- B. Award Generator Bid; FM Generator
- C. Drought Update

VIII. SUPERINTENDENT'S REPORT

IX. COMMISSIONER'S REPORT

X. CORRESPONDENCE / ANY OTHER BUSINESS

XI. NEXT MEETING: TBD

XII. ADJOURNMENT

← should be 7 Louis Way

**Per the Attorney General's Office: The Board of Water Commissioners may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business."
If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Water Department Office at 508-432-0304 x.0 or by email at customerservice@harwichwater.com.*

Authorized Posting Officer:

Town Posting Date: _____

Tracey Alves | Board Secretary

_____ | Town Clerk

- IV. CONSENT AGENDA
- A. Minutes
- 1. June 8, 2023

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
MEETING**

Thursday, June 8, 2023
11:30 a.m.

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Noreen Donahue, Clerk Allin Thompson

OTHERS PRESENT: Superintendent Dan Pelletier, Administrative Assistant Tracey Alves, Bill Galvin

CALL TO ORDER

Chair Carreiro called the meeting to order at 11:32 a.m.

CONSENT AGENDA

A. Minutes

1. May, 17, 2023

Chair Carreiro entertained a motion to approve the minutes of May 17, 2023. Clerk Thompson moved the motion with a second by Vice Chair Donahue. All in favor; 3-0-0.

NEW BUSINESS

A. Superintendent's Evaluation

The employee feedback forms were provided to the Board. The Board will complete the Evaluation forms for the June 22, 2023 meeting.

B. Healthy Lawn Happy Summer Mailing

Superintendent Pelletier isolated and exported a mailing document for the town's top water consumption users. The form evaluates and establishes efficient water use and average water use and then compares your water use to average and efficient use.

C. Water Department 5-Year Capital Plan

Superintendent Pelletier reviewed the revamped version of the 5-Year Capital Plan with the Board.

D. Department Fleet & Replacement Schedule

Superintendent Pelletier reviewed the Department fleet and replacement schedule with the Board.

E. Open & Ongoing Projects

Superintendent Pelletier reviewed the open and ongoing projects with the Board. Our crew has replaced the backwash lagoons at the Cahoon plant. We were able to do this internally for around \$14,000. These type of

projects have been advertised for north of \$200,000 to have bonded contractors come in and do it. Kudos to our crew who did it!

The well #7 generator should be arriving this month. Well #7 vertical turbine replacement well drillers will be back out next week to finish working on well #7 so then all 14 wells will be back on-line.

T1 station 8 generator replacement. Bid opening next week.

Needing to get started is the Great Sands Lakes designer selection for the collection system design. The town did receive the \$616,000 from the county so we can start moving forward with that designer selection process.

The Lothrop Lawn project is coming along, gutters are up, one rain barrel is there, another is needed and the project is still in the process.

Superintendent Pelletier reached out to the appraiser to start getting appraisals done for the Route 28 water project and the Phase 3 wastewater project for pump stations and private roads.

Vice Chair Donahue didn't think you could carry encumbered funds beyond a year from June 30th? If you have a purchase order and you haven't done it a year later, what do you do?

SUPERINTENDENT'S REPORT

There are 150 sewer customers currently on-line and increasing daily.

Well #2 will be on-line at the beginning of the month.

We were approached by a wireless carrier looking for an RFP for mounting an antenna on the Route 39 tank. The way the original town meeting vote was taken enables us to issue an RFP without having to go back for subsequent Town meeting authorization. Dan is working on putting an RFP together so we can get additional carriers.

Superintendent Pelletier is working on getting procurement for grinder pumps for Phase 2. Legal will need to create a release of liability document that releases the town from any liability and future maintenance of the pumps once they have been released to the resident.

Scott Currie, our longtime electrician since 2007 is retiring. He was not only an electrician but a carpenter and Jack of all Trades, Master of One. The Board would like to write a letter of appreciation to the gentleman. He had a smiling face everyday and went above and beyond.

Superintendent Pelletier spoke to Meggan about the Assistant Wastewater Superintendent position in hopes of getting to a point where it can be advertised.

COMMISSIONERS REPORT

The aquifer is still up and above where we were last May.

The new Aquifund low cost loans are now covering loans for the installations of IA's (Innovative Alternatives).

Clean-up is of Superintendent Pelletier's to-do list is needed. With Phase 3 and Route 28 coming. Dan is hoping that when the new Natural Resources Director comes on that he will be able to pass the baton on the Cold Brook project.

NEXT MEETING

The next Board meeting will be held on Thursday, June 22, 2023 at 11:30 a.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 12:26 p.m. The motion was moved by Clerk Thompson and seconded by Vice Chair Donahue. All in favor; 3-0-0.

Gary Carreiro, Chairman

Dan Pelletier, Superintendent

Allin P. Thompson, Vice Chair

Tracey Alves, Board Secretary

Noreen Donahue, Clerk

Judith Underwood

John Gough

VI. OLD BUSINESS

A. Superintendent's Evaluation



DEPARTMENT HEAD EVALUATION FORM – Water Department (& Wastewater/Supt)

Name Daniel Pelletier **Completed By** BOWWC
Job Title Water & Wastewater Superintendent **Classification** M8
Supervisor(s) Water & Wastewater Commissioners **Current Step** 10 (\$138,253.86)
Department Water **New Step (if appl.)** _____
Anniversary Date 7/1/23 (hire date 6/1/15) **Evaluation Date** _____

Department Head Evaluation – Water
 Department Head completes self-evaluation, BOWWC completes individually and then combined evaluation, and both are submitted to the Town Administrator.

Key for Performance Evaluations:

- EX Exceptional** Performance far exceeds expectations due to exceptionally high quality of work performed in all essential areas of responsibility.
- EE Exceeds Expectations** Performance consistently exceeded expectations in all essential areas of responsibility and the quality of work overall was excellent.
- ME Meets Expectations** Performance consistently met expectations in all essential areas of responsibility at times possible exceeding expectations and the quality of work overall was very good.
- IN Improvements Needed** Performance did not consistently meet expectations or performance to meet expectations in one or more essential areas of responsibility.
- UN Unsatisfactory** Performance was consistently below expectations in the most essential areas of responsibility and/or reasonable progress towards critical goals was not made. Significant improvement is needed in one or more important areas.

A. Last Evaluation’s Goals (if appl.) (20 points total)

Goals	Comments	Rating / Points Per Section					Points
		0 UN	1 IN	2 ME	3 EE	4 EX	
1. CWMP Revisions – Develop proposed revisions to CWMP incorporating public input & new title 5/watershed permit regulations	In Process, Waiting for DEP to promulgate new regs				3		3
2. Phase 3 & Route 28 Collections System Design – Oversee design, PEF submittal, FY23 Construction Appropriation	Design ongoing, other items complete					4	4



3.	Station 8 Generator & T-1 Generator – Bid & installation	Bids opened, awaiting contract award			2			2
4.	Route 28 WM replacement – ongoing coordination w/ DOT, PEF submittal, FY23 Construction Appropriation	Design ongoing, other items complete					4	4
5.	Effluent Recharge Site investigation & Regional partnership	In Process				3		3

B. Job Success Factors; Items 1-8 (48 points total)

1. Problem Solving / Decision Making (6 points)

Anticipates, identifies and prevents problems, involves others in seeking solutions. Makes clear and consistent decisions, acts with integrity in all decision making and makes timely decisions.

Comments:

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					6

2. Strategic Planning and Organizing (6 points)

Aligns priorities with broader goals, measures outcomes, uses feedback to change as needed, evaluates alternatives, solutions oriented, develops realistic plans, meets deadlines & follows through.

Comments:

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					5

3. Communication (6 points)

Connects with peers, subordinates and public, actively listens, clearly and effectively shares information, demonstrates effective oral and written communication skills. Seeks to clarify and confirm the accuracy of understanding of vague terms and instructions.

Comments:

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					5



4. Leadership (6 points)

Accepts responsibility for own work, develops trust and credibility, demonstrates honest and ethical behavior, engages the talents, experiences and capabilities of others. Results-oriented and desire to excel in job.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					6

Comments:

5. Teamwork (6 points)

Successfully works with others to achieve desired results, contributes to team projects, exchange ideas and opinions, helps prevent, resolve conflicts, develops positive working relationships and is flexible, open-minded promoting mutual respect for all.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					5

Comments:

6. Customer Orientation (6 points)

Listens, identifies, and responds quickly and effectively to internal and external customers' needs and sets work activities accordingly; goes beyond what is expected and follows up to ensure customer satisfaction.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					6

Comments:

7. Productivity (6 points)

Maintains fair work load; takes on additional responsibilities as needed; manages priorities; develops and follows work procedures; completes assignments on time and to specifications.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					6

Comments:



8. Quality (6 points)

Demonstrates accuracy, thoroughness, and reliability; manages time and priorities; develops and follows work procedures.

Ratings & Points

0-1	2-3	4	5	6	Points
UN	IN	ME	EE	EX	
					5

Comments:

9. Department Specific Competency (if appl.) (1 point)

Complaint Letters

0 Letters (1 points)

1 Letter (-1 point)

2 Letters (-2 points)

2+ Letters (-3 points)

# of Inc.	Points
	1

Department Avg

(2 points)

(1 point)

(0 points)

Points	Average	Points
		1

Accident Reports (Tracking Only)
Vehicles & Buildings

of Inc.

10. Goals & Objectives for Following Year (12 points) 3 attainable (3 pts), 1 possible (1 point) and 1 "if time permits" (2 pts)

	Points
1. 2023 ATM Article 17 – Repave Depot Wellfield & New Source Exploration Phase 2	3
2. Phase 3 – Obtain Easements, Final Design, Permitting, & Bidding	3
3. Grinder Pump Procurement, Develop Town – Resident Grinder Pump Agreement & Policy	2
4. Route 28 Watermain Project – Obtain Easement, Permitting, Final Design for both construction phases, & bid town-only portion of project, Herring River to Lower County Road	1
5. Effluent Recharge & CWMP Revisions	1
6. Great Sand Lakes Sewer Design – Designer Selection RFP & Contract, Start GSLA Collections System Design	1
7. Wireless Communications Lease FRP @ RT39 Tank	1

C. Extra Credit (4 points total)

Points

1. Has the employee come up with any cost saving ideas/solutions within the last fiscal year? (1 point)

Bruce Cahoon Water Treatment Plant Backwash Lagoon Rehab – Sludge Sampling, Sludge Removal & Disposal, Replace lagoon media as internal project	1
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2. **Has the employee obtained any grants/performance incentives? (1 point)**

Received \$616,255.31 ARPA Grant – Great Sand Lakes Wastewater Collections System Design, Grants applied for but did not receive – Leak Detection Equipment, Water System Interconnection Improvements, RT28 Water Main Replacement	1
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3. **Has the employee been able to “turn back” any funds in the prior fiscal year? How much (% or \$)? (1 point)**

TBD	
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4. **Has the employee obtained letters of commendation? (Include copies, no more than 2) (1 point)**

2023 PWS Award	1
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Overall Rating (select one; UN, IN, ME, EE, EX)	Letter Rating <u>EE</u>
Total Points (Add all sections; Includes 1 point for Item 9. Department Specific Competency, 85 possible points)	Total Points <u>80/85</u>

Professional Development Plan/Comments (below)

Water/Wastewater Superintendent:

David R. [Signature]

Date 6/21/2023

VII. NEW BUSINESS

A. 6 Louis Way- Re: Previously denied abatement

Accounts

Account: 03227

7 LOUIS WAY

6/12/23 OWNER CAME INTO OFFICE AGAIN TO DISCUSS THE AFTER HOURS CHARGE ON HIS ACCOUNT. HE HAS NO CONFIRMATION FROM THE APPELLATE BOARD OR WHEN HE FILED SO WE RECOMMENDED THAT HE REACH OUT TO THEM TO GET THE CASE NUMBER. HE ALSO QUESTIONED HOW PAYMENTS ARE APPLIED BY THE TAX OFFICE. HE BECAME CONFRONTATIONAL AND REQUESTED TO BE ON THE NEXT BOWWC AGENDA. WM

5/31/2023 WE HAVE NOT RECEIVED ANY NOTIFICATION INDICATING STATE APPEAL.

11/4/22 ANOTHER LETTER ARRIVED RELATED TO ABATEMENT DENIAL, ADDED TO APPELLATE FILE. / EMAILED THAT WE WILL AWAIT FURTHER NOTIFICATION FROM APPELLATE.

11/2/22 LETTER RECEIVED THAT OWNER WILL FORMALLY APPEAL BOWWC'S ABATEMENT DENIAL DECISION RE: BILL # 460721 FOR \$150 EMERGENCY CALL OUT CHARGE. LETTER ATTACHED AS PDF. / RESPONDED VIA EMAIL THAT WE RECEIVED NOTIFICATION THAT HE IS APPEALING THE BOWWC'S DECISION WITH THE STATE'S APPELLATE BOARD. / MAILED LETTER USPS ALSO RE: NOTIFICATION THAT HE WILL BE FILING WITH THE APPELLATE BOARD. / STARTED A FOLDER UNDER APPELLATE BOARD

8/30/22 MAILED BOWWC LETTER

8/25/22 BOWWC DENIED ABATEMENT. LETTER WILL BE MAILED OUT.

8/15/22 ABATEMENT REQUEST RECEIVED. BOWWC WILL REVIEW ON 8/25.

8/15/22 RECEIVED IRRIGATION BACKFLOW TEST REPORT.

6/18/22 (SAT) OWNER CALLED FOR NO WATER. TECH ASKED HIM OVER THE PHONE IF HIS VALVES WERE ON AND OWNER SAID YES. TECH ARRIVED TO FIND CUSTOMER SIDE VALVE OFF.

MUST BE FILED WITH THE HARWICH BOARD OF WATER COMMISSIONERS
NO LATER THAN THE DUE DATE WHICH THE WATER CHARGE BECAME A PART

TOWN OF HARWICH
WATER DEPARTMENT
APPLICATION FOR ABATEMENT

RECEIVED: 03227
ACCOUNT: _____

To the Board of Water Commissioners:

NAME OF APPLICANT: _____ I, _____ hereby applies for abatement.

PROPERTY OWNER: _____

PROPERTY LOCATION: 7 Louis Way, W. Harwich, MA, 02671

EMAIL ADDRESS: _____

PHONE: _____ MOBILE: _____

TOTAL BILL AMOUNT: \$1 150.00 WATER BILL #: 457065

AMOUNT REQUESTED: 150.00

REASON FOR ABATEMENT REQUEST (attach additional sheet if necessary)

Due to flushing repair work on-going in Harwich upon arrival to property - I notified the Dept since I had NO WATER from main. If more information is necessary please contact me.

SIGNATURE OF APPLICANT: _____ IE: 8/15/22

SUBMIT THIS FORM TO THE HARWICH WATER DEPT. 196 CHATHAM ROAD, HARWICH, MA 02645
ATTN: BOARD OF WATER COMMISSIONERS OR FAX TO (888) 774-3557.

BOARD OF WATER COMMISSIONERS

APPROVED DENIED
9/28/22 _____
9/28/22 M. Donahue
9/28/22 _____
DATE SIGNATURE
9-28-22 Allen P. Thompson

NOTES:

SEE REVERSE SIDE (PAGE 2) FOR RELATED REGULATIONS & APPEAL PROCESS



Town of Harwich Water Department
Board of Water & Wastewater Commissioners

196 Chatham Road, Harwich, MA 02645 USA * www.harwichwater.com
P. 508-432-0304 * commissioners@harwichwater.com

August 30, 2022

CHARLES FRANKLIN
Po Box 282
West Harwich, MA 02671

Re: Water Account 03227 / 7 Louis Way

Dear Mr. I

The Board of Water & Wastewater Commissioners met in official session on Thursday, August 25, 2022. During their meeting the Board was able to review your request for the abatement of \$150.00 related to bill # 457065.

The Board voted to deny your request for abatement and bill # 457065 in the amount of \$150.00 is due payable upon receipt of this letter.

Please be advised that you may appeal this decision under the conditions provided in Massachusetts General Laws Chapter 59, §§64 – 65B.

Thank you,

Tracey Alves
Board Secretary

Cc: File

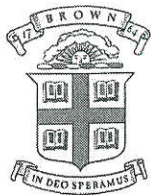
Gary Carreiro
Chair

Allin Thompson
Vice Chair

Noreen Donahue
Clerk

Judith Underwood
Commissioner

John Gough
Commissioner



BROWN UNIVERSITY Providence, Rhode Island • 02912

Division of Biological and Medical Sciences

10/25/22

Please be advised that the enclosed check for 379.²³ is payment IN Full for the period from 6/22 - 9/12/22 (bill # 460721).

However, be advised that I am formally appealing the egregiously high charge of \$1,50.⁰⁰ as requested by the Board. Furthermore, as of this date I have officially notified the Water Dept. of this position.

Sincerely!



Town of Harwich Water Department
Board of Water & Wastewater Commissioners

196 Chatham Road, Harwich, MA 02645 USA * www.harwichwater.com
P. 508-432-0304 * commissioners@harwichwater.com

November 2, 2022

Miss Hammarsstrom
PO Box 282
West Harwich, MA 02671

Re: Water Account 03227 / 7 Louis Way

Dear Mr. r [REDACTED]:

This letter is notification that we are in receipt of your letter dated October 25, 2022 notifying the Department that you will be appealing the Board of Water & Wastewater Commissioners abatement decision related to bill # 457065 in the amount of \$150.00 with the Commonwealth of Massachusetts Appellate Tax Board.

Thank you,

Tracey Alves
Board Secretary

Cc: File

Gary Carreiro
Chair

Allin Thompson
Vice Chair

Noreen Donahue
Clerk

Judith Underwood
Commissioner

John Gough
Commissioner

Customer Service - Harwich Water

From: Customer Service - Harwich Water
Sent: Friday, November 4, 2022 10:28 AM
To: cjhjr777@yahoo.com
Subject: 7 Louis Way-RE: Formal Appeal Process

Good morning Charles,

We are in receipt of a letter you sent related your abatement request.

In case you haven't done so already, formal appeals are filed with the MA State Appellate Board:
<https://www.mass.gov/orgs/appellate-tax-board>

We will await further notification of your filing.

Have a good weekend!

Sincerely,

Tracey Alves | Administrative Assistant
Harwich Water Department | 508.432.0304 x105
Town of Harwich, Massachusetts





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Division of Biological and Medical Sciences

Town of Harwich Water Dept.
Board of Water & Wastewater
196 Chatham Rd., Harwich, Ma. 02645
RE: Water Account (03227)

To Whom It May Concern:

Be advised that I am formally appealing the decision of the Board as stated in the letter dated 8/30/22.

The egregiously high charge of \$150.00 in this specific instance is inappropriate and frankly unwarranted.

The initial request for assistance from the Water Dept. was an emergency. Also, prompting the call was the fact that there were a number of problematic issues in the Town's filtration and/or flushing operation (signs everywhere). These factors as well as others, clearly influenced my decision to ask for Professional advice/help from the Water Dept.

Obviusly, the many "special" circumstances surrounding this issue created a unique dilemma for myself & family (property & residents for generations)
(owners)

It is with this in mind that I would appreciate additional consideration and the Board adjusting the decision in this matter.

I am certainly willing to reimburse the Town (Water Dept.) with a more reasonable Service fee (if necessary).

Since my professional commitments preclude me from appearing in-person my direct contact is:

I look forward to an equitable resolution to this matter.

Sincerely,

VII. NEW BUSINESS

B. Award Generator Bid; FM Generator

Harwich Water Department
 BID OPENING CHECKLIST

Bid
 Opened By Generators
 Witnessed By Sandra Sieger
Tracey Alves

Date 6/15/2023
 Time 2:00pm.

Vendor Contact Information	Certifications Required by Law			Insurance Form (y/n) & Amount	Price	Notes
	Tax Compliance	Non-Collusion	Public Contractor Department (Public Construction)			
SS Generator	✓	✓	ASIA ✓	✓	137,295.00	References ✓ Bid Bond ✓
FM Generator	✓	✓	✓	✓	123,150.00	References ✓ Bid Bond ✓

I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

Bid Opened by MCPPO Sandra Sieger x Chrisa Sieger
 Bid Opening Witness Tracey Alves x Tracey Alves

REQUIRED BID SUBMITTAL FORM

**WATER DEPARTMENT EMERGENCY GENERATORS
AND AUTOMATIC TRANSFER SWITCHES**
FORM FOR GENERAL BID

To: Town of Harwich Water Department, Awarding Authority

From: SOUTH SHORE GENERATOR INC. Contractor

- A. For work as generally described below:
- a. Furnish one emergency generator and one transfer switch along with other minor services for Water Department site: Main Plant, 196 Chatham Rd
 - b. Furnish one emergency generator and one transfer switch along with other minor services for Water Department site: Station 8, 161 BAY ROAD
- B. Base Bid: The undersigned proposes to furnish all labor and materials required for the following lump sum:

Bid Item	Bid Item Description	Price (in numbers)
1a	Main Plant Generator removal and disposal	3,500. ⁰⁰
1b	Main Plant New Generator (placed on equipment pad and otherwise furnish only)	79,500. ⁰⁰
1c	Main Plant transfer switch (furnish only)	3,950. ⁰⁰
2a	Station 8 Generator removal and disposal	3,500. ⁰⁰
2b	Station 8 New Generator (placed on equipment pad and otherwise furnish only)	43,995. ⁰⁰
2c	Station 8 transfer switch (furnish only)	2,850. ⁰⁰

TOTAL Bid Price (add Bid Items 1a, 1b, 1c, 2a, 2b, and 2c (\$ 137,295 .00)).

ONE HUNDRED THIRTY SEVEN THOUSAND TWO HUNDRED NINETY FIVE Dollars
(written)

NOTE: in the case of a discrepancy between the written and the numerical representation of the bid, the written shall govern.


in accordance with accompanying plans and specifications as specified herein.

- C. This bid includes addenda numbered N/A.
- D. The undersigned agrees that, if he is selected as general contractor, he will within five (5) days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a labor and materials payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price.
- E. The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that he will comply fully with all laws and regulations applicable to awards made subject to section forty-four A of Chapter 149 of the Massachusetts General Laws.

F. The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

Date: 6/13/23

Name of Bidding Concern: SOUTH SHORE GENERATOR INC.

By: 
(Signature)

JEFF NASH SERVICE SALES REPRESENTATIVE
(Print Name & Title of Person Signing Bid)

MAILING: P.O. Box 567
(Business Address)

PHYSICAL: 2696A CRANBERRY HWY

EAST WAREHAM, MA 02538
(City and State)

WAREHAM, MA 02571

Telephone 508-295-7336

Fax 508-291-2544

E-mail address: jnash@ssgen.com

REQUIRED BID SUBMITTAL FORM

**WATER DEPARTMENT EMERGENCY GENERATORS
AND AUTOMATIC TRANSFER SWITCHES**

FORM FOR GENERAL BID

To: Town of Harwich Water Department, Awarding Authority

From: FM Generator Inc Contractor

A. For work as generally described below:

- a. Furnish one emergency generator and one transfer switch along with other minor services for Water Department site: Main Plant, 196 Chatham Rd
- b. Furnish one emergency generator and one transfer switch along with other minor services for Water Department site: Station 8, 161 BAY ROAD

B. Base Bid: The undersigned proposes to furnish all labor and materials required for the following lump sum:

Bid Item	Bid Item Description	Price (in numbers)
1a	Main Plant Generator removal and disposal	\$ 500.00
1b	Main Plant New Generator (placed on equipment pad and otherwise furnish only)	\$ 54,500.—
1c	Main Plant transfer switch (furnish only)	\$ 7500.—
2a	Station 8 Generator removal and disposal	\$ 500.—
2b	Station 8 New Generator (placed on equipment pad and otherwise furnish only)	\$ 53,500.—
2c	Station 8 transfer switch (furnish only)	\$ 6650.—

TOTAL Bid Price (add Bid Items 1a, 1b, 1c, 2a, 2b, and 2c (\$ 123,150 .00).

ONE Hundred Twenty Three Thousand one Hundred and FIFTY Dollars

(written)

NOTE: in the case of a discrepancy between the written and the numerical representation of the bid, the written shall govern.

in accordance with accompanying plans and specifications as specified herein.

C. This bid includes addenda numbered N/A.

D. The undersigned agrees that, if he is selected as general contractor, he will within five (5) days, Saturdays, Sundays and legal holidays excluded, after presentation thereof by the awarding authority, execute a contract in accordance with the terms of this bid and furnish a labor and materials payment bond, each of a surety company qualified to do business under the laws of the Commonwealth and satisfactory to the awarding authority and each in the sum of the contract price, the premiums for which are to be paid by the general contractor and are included in the contract price.

E. The undersigned hereby certifies that he is able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work and that he will comply fully with all laws and regulations applicable to awards made subject to section forty-four A of Chapter 149 of the Massachusetts General Laws.

F. The undersigned further certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean any natural person, joint venture, partnership, corporation or other business or legal entity.

Date: June 13, 2023

Name of Bidding Concern: FM Generator Inc

By: Michael Molway Michael Molway Director
(Signature) (Print Name & Title of Person Signing Bid)

P.O. Box 528
(Business Address)

Chatham, MA 02021
(City and State)

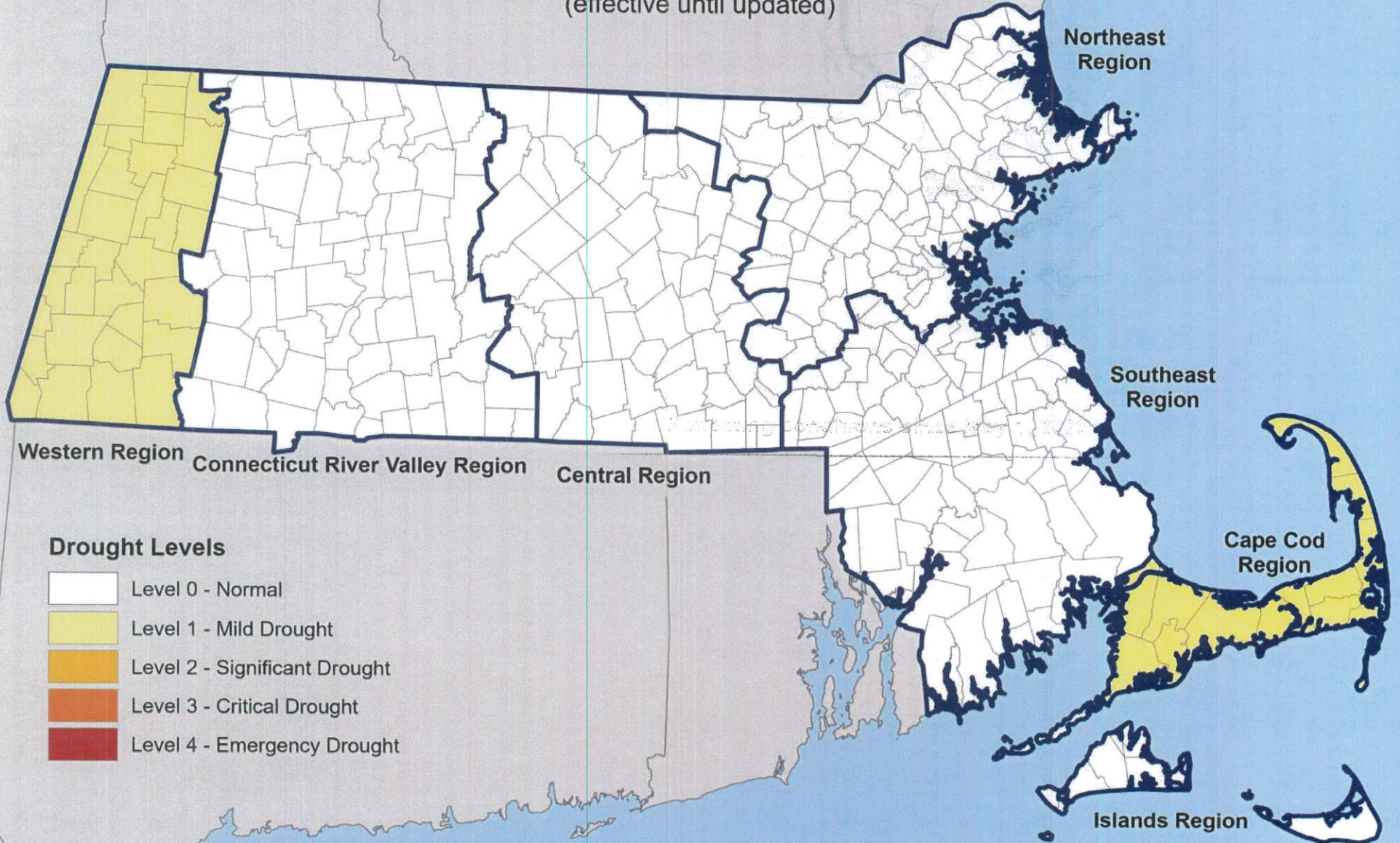
Telephone 781-828-0026 Fax 781-828-1169

E-mail address: MMolway@FMGenerator.com






VII. NEW BUSINESS
C. Drought Update

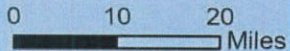
MASSACHUSETTS DROUGHT STATUS

Drought status declared June 13, 2023
(effective until updated)



Drought Levels

-  Level 0 - Normal
-  Level 1 - Mild Drought
-  Level 2 - Significant Drought
-  Level 3 - Critical Drought
-  Level 4 - Emergency Drought



Reflecting conditions since May 1, 2023

Data sources: MassGIS,
DCR Office of Water Resources (kms)

Ma-Bmw 22R Brewster, MA - 414632070014901

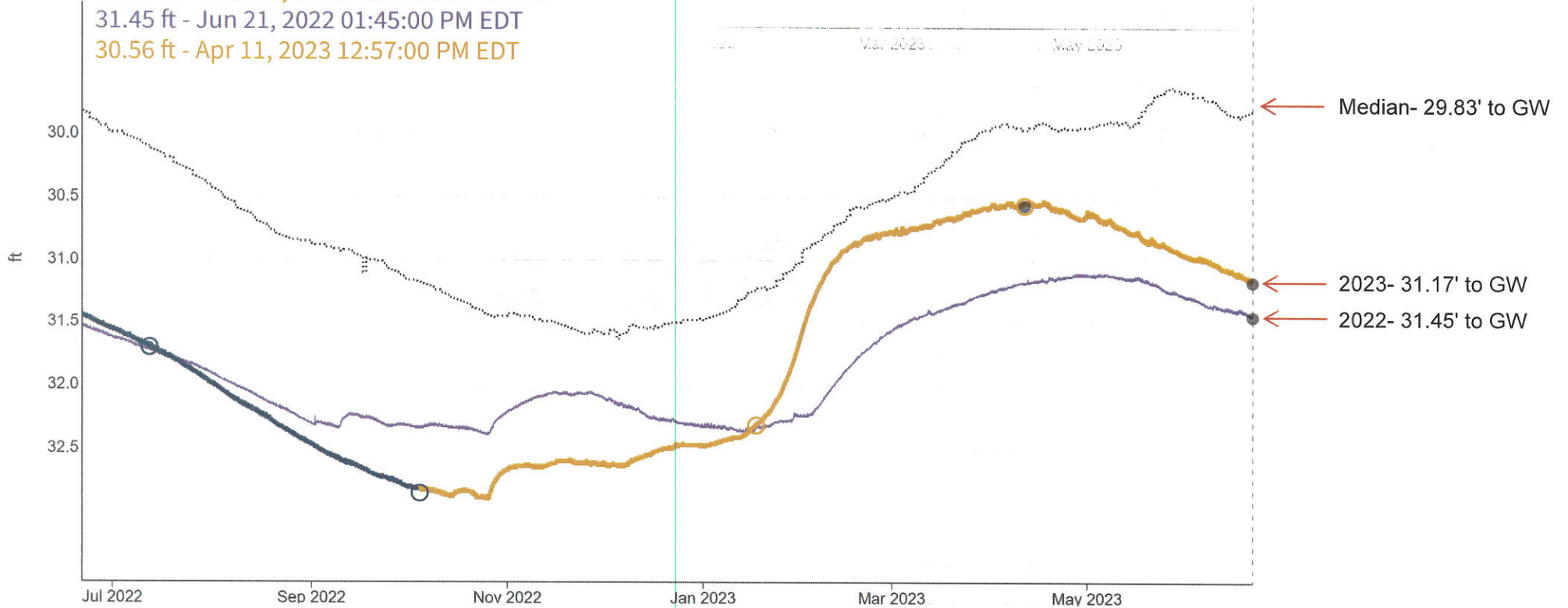
June 21, 2022 - June 21, 2023

Depth to water level, ft below land surface ⓘ

31.17 ft - Jun 21, 2023 01:00:00 PM EDT

31.45 ft - Jun 21, 2022 01:45:00 PM EDT

30.56 ft - Apr 11, 2023 12:57:00 PM EDT



Ma-Bmw 22R Brewster, MA - 414632070014901

June 1, 2010 - June 21, 2023

Depth to water level, ft below land surface ⓘ

31.16 ft - Jun 20, 2023 10:15:00 PM EDT

30.56 ft - Apr 11, 2023 12:57:00 PM EDT

