

AGENDA
CEMETERY COMMISSION MONTHLY MEETING
TUESDAY APRIL 6, 2021 AT 8:00AM
REVISED AGENDA

REMOTE PARTICIPATION ONLY
OPEN PUBLIC FORUM – NEW STEPS – PLEASE READ

Meeting of the Cemetery Commission
Tuesday, April 6, 2021 8:00 AM – 10:00 AM
Please join my meeting from your computer, tablet or smartphone
<https://global.gotomeeting.com/join/656605621>
You can also dial in using your phone. United States: +1 (872) 240-3212
Access Code: 656-605-621

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Harwich Cemetery Commission on Tuesday, April 6, 2021 at 8 AM will be conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Harwich's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

- I. CALL TO ORDER
- II. APPROVAL OF THE MINUTES FROM MARCH 2, 2021.
- III. CORRESPONDENCE FROM TOWN HALL & ASSOCIATIONS
 - A. **Email from Wendy Tulloch, Assistant Town Accountant on Account Balances for Cemetery Trust and Cemetery Revolving Account.**
 - B. **Email from Sue Paist with Certificate for ArbNet Accreditation for James G. Marceline Arboretum at Island Pond Cemetery.**
 - C. **Email to Patti Macura on Scattering of Ashes within the Town.**
 - D. **Email from Emily Milan on Podcast for Town Meeting.**
 - E. **Email from Dawn Fancy from Young and Fancy Signs on sign for the Island Pond Cemetery and Marceline Arboretum.**
 - F. **Email from Sheila House Tour for Harwich Children's Fund.**
 - G. **Office coverage for Cemetery Administrator vacations.**
 - H. OTHER BUSINESS.
- IV. OLD BUSINESS
 - A. **Update on CPC Articles.**
 - B. **Letter from Ken & Marilyn Estey Johnson about Allen Etsey lot in Island Pond and future burials on the lot.**
 - C. **Articles for 2021 Town Meeting.**
 - D. **Update on Bank Street Cemetery.**
 - E. **Procurement with Griffin Ryder and Meggan Eldredge.**
 - F. **Veterans Memorial Circle Form Letter.**
 - G. **Survey of lily pond wetland report.**
 - H. **Marceline Arboretum update.**

I. OTHER OLD BUSINESS.

V. NEW BUSINESS

- A. **Bills: Eversource \$6.00, All Cape Fence \$845, Verizon replacement cell phone, Seaside Arborist \$1,700, Independent Environmental Consultants \$775, Mileage for Robbin Kelley March.**
- B. **New Deed for Judith Burnett 4 graves in Island Pond, New Deed for Robert & Cynthia Thompson 4 graves in Island Pond.**
- C. OTHER BUSINESS.

VI. DATE AND TIME OF NEXT MEETING

VII. ADJOURNMENT

AUTHORIZED POSTING OFFICER:

POSTED BY: _____
TOWN CLERK

DATE: _____

Cemetery Budget



03/25/2021 11:29
wtulloch

TOWN OF HARWICH - LIVE DATA
FEBRUARY FY21

1
glytdbud

BUDGET REPORT PERIOD 8

FOR 2021 08 JOURNAL DETAIL 2021 8 TO 2021 8

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
014911 CEMETERY ADMINISTRATION							
511900 SALARIES & WAGES							
<u>014911 511900 SALARIES & WAGES</u>	66,434	66,434	42,762.05	5,090.72	.00	23,671.95	64.4%
2021/08/000035 02/05/2021 PRJ	1,272.68 REF PR2131				WARRANT=PR2131		
2021/08/000172 02/12/2021 PRJ	1,272.68 REF PR2132				WARRANT=PR2132		
2021/08/000197 02/19/2021 PRJ	1,272.68 REF PR2133				WARRANT=PR2133		
2021/08/000294 02/26/2021 PRJ	1,272.68 REF PR2134				WARRANT=PR2134		
TOTAL SALARIES & WAGES	66,434	66,434	42,762.05	5,090.72	.00	23,671.95	64.4%
514000 LONGEVITY							
<u>014911 514000 LONGEVITY</u>	4,650	4,650	4,650.38	.00	.00	.00	100.0%
TOTAL LONGEVITY	4,650	4,650	4,650.38	.00	.00	.00	100.0%
515007 SICK LEAVE BONUS PER CONTRACT							
<u>014911 515007 SICK LEAVE BONUS PER</u>	350	350	.00	.00	.00	350.00	.0%
TOTAL SICK LEAVE BONUS PER CONTRA	350	350	.00	.00	.00	350.00	.0%
TOTAL CEMETERY ADMINISTRATION	71,434	71,434	47,412.43	5,090.72	.00	24,021.95	66.4%
014912 CEMETERY ADMINISTRATION							
517900 OTHER FRINGE BENEFITS							
<u>014912 517900 OTHER FRINGE BENEFIT</u>	325	325	.00	.00	.00	325.00	.0%



03/25/2021 11:29
wtulloch

TOWN OF HARWICH - LIVE DATA
FEBRUARY FY21

2
glytdbud

BUDGET REPORT PERIOD 8

FOR 2021 08

JOURNAL DETAIL 2021 8 TO 2021 8

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL OTHER FRINGE BENEFITS	325	325	.00	.00	.00	325.00	.0%
523000 WATER UTILITY							
014912 523000 WATER UTILITY	2,352	2,352	1,086.26	231.48	.00	1,265.74	46.2%
2021/08/000133 02/09/2021 API	6.00 VND	022201 VCH	EVERSOURCE	EVERGREEN WELL 2864	737 0015		222925
2021/08/000133 02/09/2021 API	35.00 VND	013876 VCH	HARWICH WATER DEPT	SOUTH HARWICH ACCT	08462		222936
2021/08/000133 02/09/2021 API	35.00 VND	013876 VCH	HARWICH WATER DEPT	NORTH HARWICH CEMETERY	ACCT 02		222936
2021/08/000133 02/09/2021 API	38.87 VND	013876 VCH	HARWICH WATER DEPT	MOUNT PLEASANT CEMETERY	ACCT 0		222936
2021/08/000133 02/09/2021 API	37.58 VND	013876 VCH	HARWICH WATER DEPT	MOUNT PLEASANT BUILDING	ACCT 0		222936
2021/08/000133 02/09/2021 API	36.29 VND	013876 VCH	HARWICH WATER DEPT	PINE GROVE CEMETERY	ACCT 02609		222936
2021/08/000133 02/09/2021 API	42.74 VND	013876 VCH	HARWICH WATER DEPT	ISLAND POND CEMETERY	ACCT 0670		222936
TOTAL WATER UTILITY	2,352	2,352	1,086.26	231.48	.00	1,265.74	46.2%
534400 TELEPHONE							
014912 534400 TELEPHONE & TELEDATA	612	612	.00	.00	.00	612.00	.0%
TOTAL TELEPHONE	612	612	.00	.00	.00	612.00	.0%
542000 OFFICE SUPPLIES							
014912 542000 OFFICE SUPPLIES	510	510	494.66	16.90	.00	15.34	97.0%
2021/08/000138 02/09/2021 API	16.90 VND	004537 VCH	W B MASON CO INC	16G FLASH DRIVES	CUST C108547		222987
TOTAL OFFICE SUPPLIES	510	510	494.66	16.90	.00	15.34	97.0%
573000 DUES/SUBSCRIPTIONS/TRAVEL							
014912 573000 DUES, SUBSCR. & IN ST	1,276	1,276	761.39	52.08	.00	514.89	59.7%
2021/08/000133 02/09/2021 API	52.08 VND	012977 VCH	KELLEY	MILEAGE FOR ROBBIN	KELLEY JAN		222940



03/25/2021 11:29
wtulloch

TOWN OF HARWICH - LIVE DATA
FEBRUARY FY21

3
glytdbud

BUDGET REPORT PERIOD 8

FOR 2021 08

JOURNAL DETAIL 2021 8 TO 2021 8

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL DUES/SUBSCRIPTIONS/TRAVEL	1,276	1,276	761.39	52.08	.00	514.89	59.7%
TOTAL CEMETERY ADMINISTRATION	5,075	5,075	2,342.31	300.46	.00	2,732.97	46.2%
01491A2 CEMETERY - WARRANT ARTICLES							
619032 ATM 19 #32 CEMETERY ARBORETUM							
<u>01491A2 619032 ATM 19 #32 CEMETERY</u>	0	30,110	.00	.00	.00	30,110.00	.0%
TOTAL ATM 19 #32 CEMETERY ARBORET	0	30,110	.00	.00	.00	30,110.00	.0%
620018 MEMORIAL TREE REPLACEMENT							
<u>01491A2 620018 MEMORIAL TREE REPLA</u>	0	20,000	.00	.00	.00	20,000.00	.0%
TOTAL MEMORIAL TREE REPLACEMENT	0	20,000	.00	.00	.00	20,000.00	.0%
TOTAL CEMETERY - WARRANT ARTICLES	0	50,110	.00	.00	.00	50,110.00	.0%
TOTAL GENERAL FUND	76,510	126,620	49,754.74	5,391.18	.00	76,864.92	39.3%
TOTAL EXPENSES	76,510	126,620	49,754.74	5,391.18	.00	76,864.92	



03/25/2021 11:29
wtulloch

TOWN OF HARWICH - LIVE DATA
FEBRUARY FY21

P 4
glytdbud

BUDGET REPORT PERIOD 8

FOR 2021 08

JOURNAL DETAIL 2021 8 TO 2021 8

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	76,510	126,620	49,754.74	5,391.18	.00	76,864.92	39.3%

** END OF REPORT - Generated by Wendy Tulloch **

Revolving Accts



03/01/2021 14:28
wtulloch

TOWN OF HARWICH - LIVE DATA
SPECIAL FUNDS

PERIOD 7 JANUARY

JOURNAL DETAIL 2021 7 TO 2021 7

FOR 2021 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1611 CEMETERY LOT SALES REVOLVING							
16111002 CEMETERY LOT SALES REV							
538000 OTHER PURCHASED SERVICES							
<u>16111002 538000 OTHER PURCHASED</u>	0	100,000	100,000	1,854.48	.00	98,145.52	1.9%
<u>2021/07/000079 01/05/2021 API</u>	1,525.00 VND 026033 VCH		LIBERTY		INSTALLATION OF OLD METH SIGN		222318
TOTAL OTHER PURCHASED SERVICES	0	100,000	100,000	1,854.48	.00	98,145.52	1.9%
578000 UNCLASSIFIED							
<u>16111002 578000 UNCLASSIFIED</u>	0	0	0	2,124.47	.00	-2,124.47	100.0%*
TOTAL UNCLASSIFIED	0	0	0	2,124.47	.00	-2,124.47	100.0%
TOTAL CEMETERY LOT SALES REV	0	100,000	100,000	3,978.95	.00	96,021.05	4.0%
16111004 CEMETERY LOT SAL REVOLVING							
481003 CEMETERY LOT SALES							
<u>16111004 481003 CEMETERY LOT SA</u>	0	-100,000	-100,000	-34,640.00	.00	-65,360.00	34.6%*
<u>2021/07/000042 01/05/2021 CRP</u>	-720.00 REF 1907794				CEMETERY RECEIPTS		
<u>2021/07/000110 01/11/2021 CRP</u>	-100.00 REF 1909726				ADMIN		
<u>2021/07/000253 01/15/2021 CRP</u>	-225.00 REF 1918928				ADMIN		
<u>2021/07/000261 01/21/2021 CRP</u>	-200.00 REF 1919142				ADMIN		
<u>2021/07/000314 01/26/2021 CRP</u>	-2,160.00 REF 1930667				CEMETERY RECEIPTS		
<u>2021/07/000315 01/28/2021 CRP</u>	-200.00 REF 1930767				CEMETERY RECEIPTS		
<u>2021/07/000315 01/28/2021 CRP</u>	-4,500.00 REF 1930767				CEMETERY RECEIPTS		
TOTAL CEMETERY LOT SALES	0	-100,000	-100,000	-34,640.00	.00	-65,360.00	34.6%
TOTAL CEMETERY LOT SAL REVOLVING	0	-100,000	-100,000	-34,640.00	.00	-65,360.00	34.6%

03/01/2021 14:28
wtulloch

TOWN OF HARWICH - LIVE DATA
SPECIAL FUNDS

PERIOD 7 JANUARY

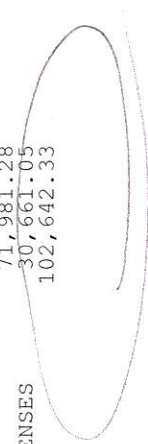
2
glytdbud

FOR 2021 07

JOURNAL DETAIL 2021 7 TO 2021 7

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1611 CEMETERY LOT SALES REVOLVING	0	0	0	-30,661.05	.00	30,661.05	100.0%
TOTAL REVENUES	0	-100,000	-100,000	-34,640.00	.00	-65,360.00	
TOTAL EXPENSES	0	100,000	100,000	3,978.95	.00	96,021.05	

PRIOR FUND BALANCE 71,981.28
 CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES 30,661.05
 REVISED FUND BALANCE 102,642.33



03/01/2021 14:28
wtulloch

TOWN OF HARWICH - LIVE DATA
SPECIAL FUNDS

PERIOD 7 JANUARY

P 3
glytdbud

FOR 2021 07

JOURNAL DETAIL 2021 7 TO 2021 7

ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0	0	0	-30,661.05	.00	30,661.05	100.0%

GRAND TOTAL

** END OF REPORT - Generated by Wendy Tulloch **

Trust Accts



03/01/2021 14:26
wtulloch

TOWN OF HARWICH - LIVE DATA
SPECIAL FUNDS

1
P
glytdbud

PERIOD 7 JANUARY

FOR 2021 07

JOURNAL DETAIL 2021 7 TO 2021 7

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8025 CEMETERY TRUST FUND							
59600 OFUS							
<u>8025 596000 INTERFUND TRANSFERS</u>	0	0	0	20,000.00	.00	-20,000.00	100.0%*
TOTAL OFUS	0	0	0	20,000.00	.00	-20,000.00	100.0%
TOTAL CEMETERY TRUST FUND	0	0	0	20,000.00	.00	-20,000.00	100.0%
80254912 CEMETERY TRUST FUND EXPENSE							
57800 UNCLASSIFIED							
<u>80254912 578000 UNCLASSIFIED</u>	0	24,089	24,089	.00	.00	24,088.69	.0%
TOTAL UNCLASSIFIED	0	24,089	24,089	.00	.00	24,088.69	.0%
TOTAL CEMETERY TRUST FUND EXPENSE	0	24,089	24,089	.00	.00	24,088.69	.0%
80254914 CEMETERY TRUST FUND REVENUE							
41000 BALANCE FORWARD							
<u>80254914 410000 BALANCE FORWARD</u>	0	-24,089	-24,089	.00	.00	-24,088.69	.0%*
TOTAL BALANCE FORWARD	0	-24,089	-24,089	.00	.00	-24,088.69	.0%
480110 CEMETERY LOT SALES							
<u>80254914 480110 CEMETERY LOT SA</u>	0	0	0	-3,310.00	.00	3,310.00	100.0%



03/01/2021 14:26
wtulloch

TOWN OF HARWICH - LIVE DATA
SPECIAL FUNDS

2
glytdbud

PERIOD 7 JANUARY

FOR 2021 07

JOURNAL DETAIL 2021 7 TO 2021 7

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80254914 480110 CEMETERY LOT SA							
2021/07/000042 01/05/2021 CRP	-80.00 REF 1907794						
2021/07/000314 01/26/2021 CRP	-240.00 REF 1930667						
2021/07/000315 01/28/2021 CRP	-500.00 REF 1930767						
TOTAL CEMETERY LOT SALES	0	0	0	-3,310.00	.00	3,310.00	100.0%
482001 INVESTMENT REVENUE							
80254914 482001 CEMETERY TRUST							
2021/07/000360 01/31/2021 CRP	-10.45 REF 1938639	CUSTOMER	0	-423.83	.00	423.83	100.0%
TOTAL INVESTMENT REVENUE	0	0	0	-423.83	.00	423.83	100.0%
TOTAL CEMETERY TRUST FUND REVENUE	0	-24,089	-24,089	-3,733.83	.00	-20,354.86	15.5%
TOTAL CEMETERY TRUST FUND	0	0	0	16,266.17	.00	-16,266.17	100.0%
TOTAL REVENUES	0	-24,089	-24,089	-3,733.83	.00	-20,354.86	
TOTAL EXPENSES	0	24,089	24,089	20,000.00	.00	4,088.69	
PRIOR FUND BALANCE				24,088.69			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				-16,266.17			
REVISED FUND BALANCE				7,822.52			

03/01/2021 14:26
wtulloch

TOWN OF HARWICH - LIVE DATA
SPECIAL FUNDS

PERIOD 7 JANUARY

3
glytdbud



FOR 2021 07

JOURNAL DETAIL 2021 7 TO 2021 7

ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0	0	0	16,266.17	.00	-16,266.17	100.0%

GRAND TOTAL

** END OF REPORT - Generated by Wendy Tulloch **



THE
CHAMPION
of TREES

4100 Illinois Route 53 • Lisle, IL 60532
630-968-0074 • mortonarb.org

March 22, 2021

Mr. Larry G. Ballantine
James G. Marceline Arboretum at Island Pond Cemetery
732 Main Street
Harwich, MA 02645

Dear Mr. Ballantine,

Congratulations on achieving Arboretum Accreditation at Level I for James G. Marceline Arboretum at Island Pond Cemetery.

This recognition of professional standards and capabilities is an important milestone for your organization, as well as represents the advancement of goals specific to tree-focused public gardens. As part of the Morton Register of Arboreta, you have an important role in our shared purpose to plant and conserve trees, and accreditation in this work acknowledges your commitment to and fulfillment of professional criteria.

I encourage you to participate in ArbNet, the interactive community of arboreta, to share knowledge, experience, and other resources that help us as arboreta to carry out our collective mission for a greener, healthier, and more beautiful world.

Again, congratulations on your accreditation, and for exemplifying standards of excellence in our arboretum community.

Sincerely,

Gerard T. Donnelly, PhD
President and CEO



ARBORETUM ACCREDITATION PROGRAM

James G. Marceline Arboretum at Island Pond Cemetery

LEVEL I ACCREDITATION

Granted February 2021 and in effect through February 2026

GERARD T. DONNELLY, PHD, ON BEHALF OF THE ARBNET ACCREDITATION PROGRAM

THE ACCREDITATION PROGRAM RECOGNIZES ARBORETA FOR ACHIEVING PROFESSIONAL STANDARDS
TO ADVANCE THE PLANTING AND CONSERVATION OF TREES

Robbin Kelley

From: Robbin Kelley
Sent: Monday, March 8, 2021 12:16 PM
To: Patti Macura
Cc: Meggan Eldredge
Subject: Scattering of Ashes
Attachments: Scattering Ashes.pdf

Patti

If reference to question asked by a Harwich Resident who wanted to scatter ashes of her friend.

Scattering Ashes in Massachusetts: Rules & Regulations **Massachusetts** law states that **cremated ashes** may be "deposited in a niche of a columbarium or a crypt of a mausoleum, buried or disposed of in any manner not contrary to law."

Certain cities and counties in **Massachusetts** may have local laws related to scattering ashes.

As far as I know we have no local laws on scattering. Please see attached document from 2017.

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

Massachusetts Laws for Scattering Ashes

March 28, 2017

After a cremation, some families decide that scattering ashes in some favorite place in nature is the right way to honor the life of their departed loved one. Cremated remains consist of a few pounds of nontoxic minerals. Thus, the practice of spreading ashes is generally regarded as an eco-friendly and safe choice. It's just important to comply with local regulations and the rules of common courtesy. People in the Bay State should take a moment to understand Massachusetts laws for scattering ashes.

Laws in Massachusetts for Spreading Ashes

The Massachusetts Court System has a comprehensive guide online that covers all of the current rules for handling remains. The state laws mandate that ashes can be scattered anywhere that it isn't illegal to do so. This means that the law simply requires people to conform with federal laws or state property laws.

It might be helpful to read a quick overview of the specific rules that govern scattering ashes:

In the water: Federal law permits scattering three miles beyond shore. For lakes, rivers, and streams, you might need to consult with the state agency that governs the waterway. If you plan to leave the ashes in an urn, you should purchase a biodegradable, nontoxic urn that has been made for this use. You don't need to obtain prior permission, but you should notify the EPA within 30 days of a scattering at sea.

By air: Federal law doesn't prohibit scattering ashes by air. It only prohibits doing anything that might be harmful to others, and generally scattering ashes by air isn't considered a harmful practice.

On land: You are free to scatter ashes on your own land. For other people's private property or state or national parks, you should ask for permission. The decision is up to the landowner. State and national parks are likely to give permission for a scattering ceremony but may have some policies that you should adhere to.

How to Store Ashes in Massachusetts

What if you would rather store than scatter ashes? Certainly, Massachusetts also allows ash storage in any facility meant for that purpose or even in your own home. In addition, you aren't required to use any specific type of container to store ashes. As mentioned above, you

may choose to obtain a nontoxic and biodegradable urn if you plan to bury the ashes or scatter them in the water. If you want to store ashes in a mausoleum or similar facility, you should check with the funeral home to see if they have rules they will ask you to comply with.

Robbin Kelley

From: Emily Milan <emilan@clamsnet.org>
Sent: Friday, March 26, 2021 12:37 PM
To: Amy Usowski; Robbin Kelley
Subject: Podcast update

Just wanted to send a quick update to let you know that the Conservation and Cemetery episodes of the Know Your Town podcast will be live tomorrow morning at 10am! You both did a fantastic job and I am very pleased with the results. I hope community members get as much out of it as I did.

Robin, I had some audio issues and distortion during your segment on CPC projects and I'm very sorry to say that I had to couldn't find a way to edit it without losing a good deal of the main points. Sadly, I had to remove it from the episode. My apologies!

I will begin doing some additional PR in the days and weeks to come including social media posts, newsletter, announcement at BOS, etc. As I mentioned your episodes will publish at 10am tomorrow. You can find all of the published episodes on any podcast platform (Spotify, Apple, etc.) or directly on the library's website here: <https://www.brooksfreeibrary.org/bfl-podcast/>

Thanks again for your participation,

Emily Milan
Assistant Director

Brooks Free Library
739 Main Street
Harwich MA 02645
508.430.7562 ext. 7

Library Hours:
Monday, Tuesday, Wednesday and Thursday 10 am - 7 pm
Friday & Saturday 10 am - 4 pm

HAND CARVED DOUBLE SIDED SIGN, \$5962
BY YOUNG & FANCY SIGNS

SIGN DIMENSIONS: 46" HEIGHT X 41" WIDTH
POST HEIGHT: 76" OUT OF GROUND

POST, IRONWORK AND INSTALLATION PERFORMED BY SHANE MAZAROS, LIBERTY METALWORKS
SHANE WILL INVOICE SEPARATELY

HARWICH SEAL: 10" RAISED CIRCLE
MADE ON 1/2" WHITE PVC WITH SLIGHT BEVEL

SIMPLE SCROLL WORK CHOICE



Island Pond Cemetery
EST. 1778

Town of Harwich

JAMES G. MARCELINE
ARBORETUM

LETTER HEIGHTS IN INCHES:

"ISLAND POND CEMETERY": 3"

EST. 1778 AT: 2.5"

CENTER DESIGN 5/8" (H) X 31" (W)

"TOWN OF HARWICH" 2 1/2"

JAMES G. MARCELINE: 2"

ARBORETUM: 3.5"

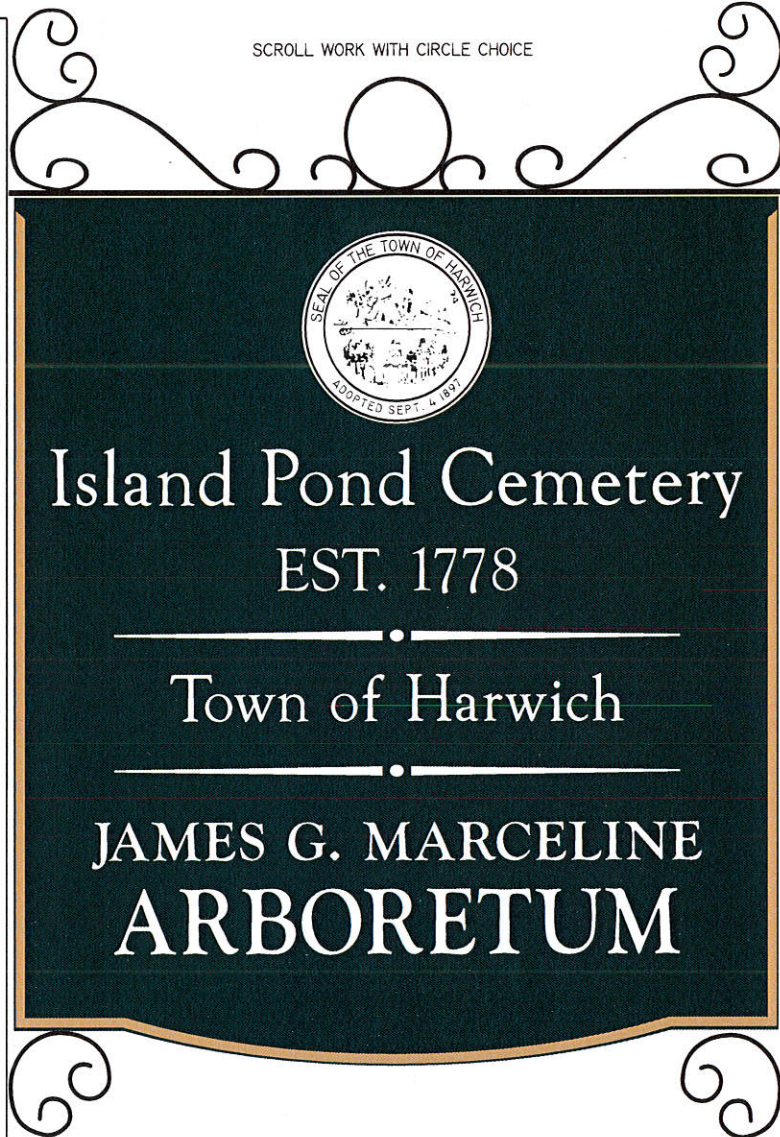
HAND CARVED DOUBLE SIDED SIGN, \$5962
BY YOUNG & FANCY SIGNS

SIGN DIMENSIONS: 46" HEIGHT X 41" WIDTH
POST HEIGHT: 82" OUT OF GROUND

POST, IRONWORK AND INSTALLATION PERFORMED BY SHANE MAZAROS, LIBERTY METALWORKS
SHANE WILL INVOICE SEPARATELY

HARWICH SEAL: 10" RAISED CIRCLE
MADE ON 1/2" WHITE PVC WITH SLIGHT BEVEL

SCROLL WORK WITH CIRCLE CHOICE



LETTER HEIGHTS IN INCHES:

"ISLAND POND CEMETERY": 3"

EST. 1778 AT: 2.5"

CENTER DESIGN 5/8" (H) X 31" (W)

"TOWN OF HARWICH" 2 1/2"

JAMES G. MARCELINE: 2"

ARBORETUM: 3.5"

Robbin Kelley

From: Sheila House
Sent: Wednesday, March 3, 2021 11:10 AM
To: Robbin Kelley
Subject: RE: event

That's a go!

If you could have 100 of those beautiful brochures printed, that would be great.

Sheila

From: Robbin Kelley
Sent: Wednesday, March 3, 2021 9:32 AM
To: Sheila House <shouse@town.harwich.ma.us>
Subject: RE: event

Sheila

We have many brochures and we could have them printed for you.

We have a Tree Tour that the children could find any time in the cemetery.

If you need 100 I will see if I can have some professional printed.

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

From: Sheila House
Sent: Tuesday, March 2, 2021 3:24 PM
To: Robbin Kelley <rkelly@town.harwich.ma.us>
Subject: RE: event

Is there a 1-page black & white amended version of this.

We wouldn't be able to print 100.

Maybe just the best link to the brochure, and I can include it with a link to the Habitats for Wildlife document.

Robbin Kelley

From: Amy Usowski
Sent: Tuesday, March 2, 2021 10:36 AM
To: Robbin Kelley
Subject: FW: event

Robbin do you have brochures for Island Pond Cemetery and Arboretum you could donate to Sheila's event? Not sure if Hannah and/or Ashley finished any up. If you do, she would like 100. Thanks!

Amy Usowski
Conservation Administrator
Town of Harwich

From: Sheila House
Sent: Tuesday, March 2, 2021 9:56 AM
To: Amy Usowski <ausowski@town.harwich.ma.us>
Subject: event

Hi Amy-

On Saturday April 10th, from 10 a.m.-Noon, I am taking part (with Harwich Children's Fund) in the annual Family Fun Fair, hosted by Cape Cod Children's Place and Monomoy Early Childhood Education Center.

This year's event, because of Covid restrictions, is being held as a "drive-through" deal, and we will be using the big bus loop around the high school.

Harwich Children's Fund is going to give out little packets with our brochure and family games. Because we are encouraging families to head out to the beaches and hiking trails/conservation areas, we would love to hand out brochures if you have them.

We can include them in our packets.

Thoughts?

Sheila

James Godfrey Marceline



1925—2018

James G Marceline was a lifelong resident of Harwich, MA. "Jimmy" was educated in Harwich schools and was a strong advocate for both education and the environment. Jimmy, a decorated WWII Veteran, serving as a Private First-Class in the Army when he was captured by the Nazis in Germany, he was sent to Stalag 4B and was imprisoned for 216 days. He was the recipient of the Purple Heart, European African Middle Eastern Theater Campaign Ribbon w/3 Stars, World War II Victory Medal, Good Conduct Medal and the American Theater Ribbon.

Massachusetts State Senate recognized Jimmy Marceline for his contributions on March 12, 2018. "Mr. Marceline is remembered for his passion for local government, community involvement, and making a true difference for his town and country. He has been described as Harwich's most revered citizen, and will be missed by many. May he rest in peace, having lived a full life and leaving a remarkable legacy," stated the Senate Journal entry prepared by Cape and Islands Senator Julian Cyr, D-Truro.

*Linking the past
to the future.*



Marceline Arboretum is located at 15 Island Pond Road, Harwich, MA 02645

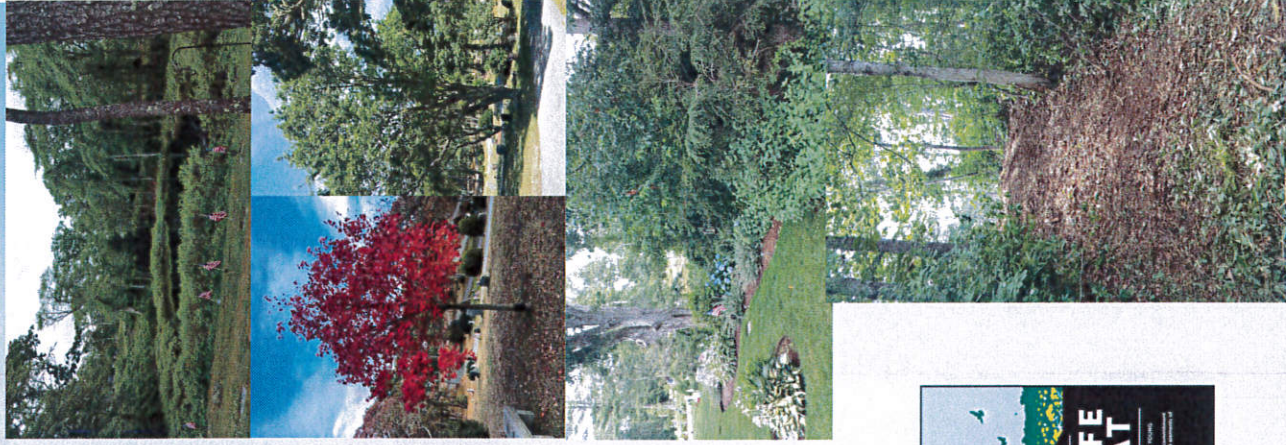
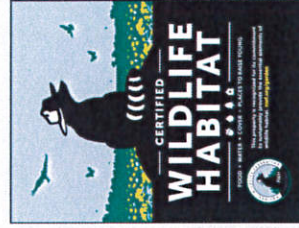
Take Route 6 to exit 10, Route 124/
Pleasant Lake Avenue until you get to
Harwich Center. Right on to Main Street
and first left onto Island Pond Road.

Phone: 508-430-7549
Fax: 508-430-7598
E-mail: rikelley@town.harwich.ma.us

James G. Marceline Arboretum at Island Pond Cemetery

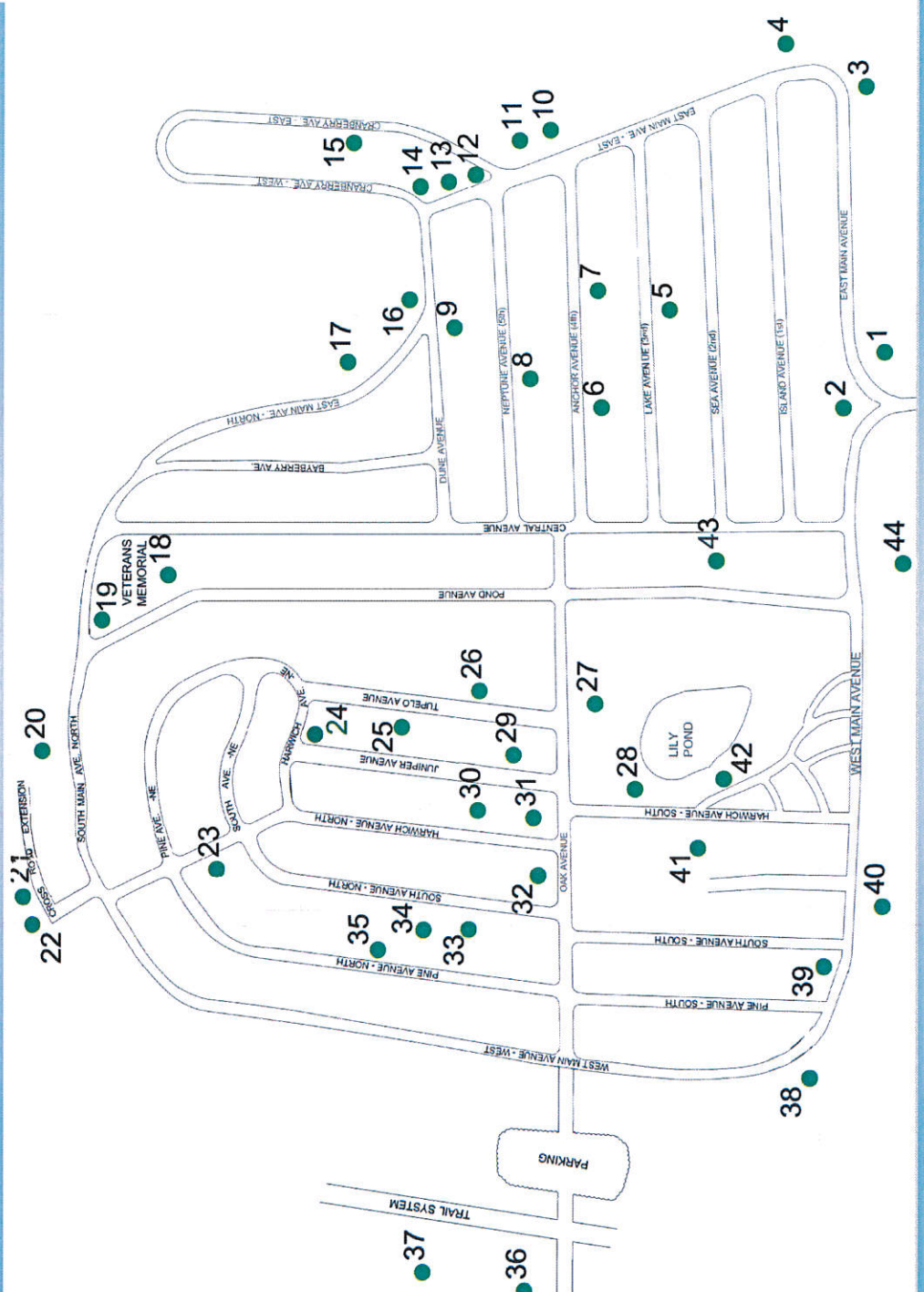
The Island Pond Cemetery is a public garden and historic site located in the Town of Harwich, Massachusetts and named after a large pond adjacent to the burial grounds. Established in 1872, the Island Pond Cemetery was already a burial site in the town with its earliest interment of George Weekes in 1770. The James G. Marceline Arboretum encompasses 18 acres of the Island Pond Cemetery and 7 plus acres of the Harwich Conservation land with walking trails. The Cemetery and Conservation land is located in Harwich Center and is connected to Cape Cod Bike Rail Trail. This Arboretum is an invaluable natural and horticultural resource with many species of Plants, Wildlife and Historic Monumentation. The Arboretum was certified as a Wildlife Habitat in 2019. This is the only regional public Arboretum with historic architecture on Cape Cod and is open to the public free of charge.

The mission of the James Marceline Arboretum at Island Pond is to engage, educate, and enrich the lives of our constituents to become better stewards of our local history and environment.



Trees & Wood Plants

1	Black Locust	<i>Robinia pseudoacacia</i>
2	Eastern Redbud	<i>Cercis canadensis</i>
3	Norway Spruce	<i>Picea abies</i>
4	Black Oak	<i>Quercus velutina</i>
5	American Elm	<i>Ulmus americana</i>
6	Norway Maple	<i>Acer platanoides</i>
7	Ginkgo Maidenhair Tree	<i>Ginkgo biloba</i>
8	Red Cedar	<i>Juniperus virginiana</i>
9	Dawn Redwood	<i>Metasequoia glyptostroboides</i>
10	Leyland Cypress	<i>Chamaecyparis leylandii</i>
11	Eastern Hemlock	<i>Tsuga canadensis</i>
12	Weeping Cherry	<i>Prunus pendula</i>
13	Red Sunset Maple	<i>Acer rubrum 'Red Sunset'</i>
14	Red Dragon Japanese Maple	<i>Acer palmatum</i>
15	White Oak	<i>Quercus alba</i>
16	Sweet Pepperbush	<i>Clethra alnifolia</i>
17	Dwarf Hinoki Cypress	<i>Chamaecyparis obtusa</i>
18	Rhododendron	<i>Rhododendron ferrugineum</i>
19	Hackberry	<i>Celtis occidentalis</i>
20	Dwarf Alberta Spruce	<i>Picea glauca</i>
21	Blue Spruce	<i>Picea pungens</i>
22	Andromeda	<i>Pieris japonica</i>
23	Hedge Maple	<i>Acer campestre</i>
24	Mimosa	<i>Albicia julibrissin</i>
25	Crimson King Norway Maple	<i>Acer platanoides 'Faassen's Black'</i>
26	Kousa Dogwood	<i>Cornus kousa</i>
27	Buttonbush	<i>Cephalanthus occidentalis</i>
28	Sassafras	<i>Odontopopus calceatus</i>
29	American holly	<i>Ilex opaca</i>
30	Japanese Flowering Cherry	<i>Prunus serrulata 'Kwanzaan'</i>
31	Black Cherry	<i>Prunus serotina</i>
32	American Beech	<i>Fagus grandifolia</i>
33	Pitch Pine	<i>Pinus rigida</i>
34	PJM Rhododendron	<i>Rhododendron PJM</i>
35	Bayberry	<i>Myrica pensylvanica</i>
36	Grey Birch	<i>Betula populifolia</i>
37	Atlantic White Cedar	<i>Chamaecyparis thyoides</i>
38	Arborvitae	<i>Thuja occidentalis</i>
39	Golden Rain	<i>Koeleruteria paniculata</i>
40	White Pine	<i>Pinus strobus</i>
41	Callery Pear	<i>Pyrus calleryana</i>
42	Black Gum 'Tupelo'	<i>Nyssa sylvatica</i>
43	Sycamore Maple	<i>Acer pseudoplatanus</i>
44	White Poplar	<i>Populus grandidentata</i>



James G. Marceline



1925-2018

James G. Marceline was a lifelong resident of Harwich, MA. A decorated WWII veteran awarded the Purple Heart, European African Middle Eastern Theater Campaign Ribbon w/3 Stars, World War II Victory Medal, Good Conduct Medal, and the American Theater Ribbon. A strong advocate for both education and the environment. A civic leader who had great respect for democratic institutions and always put his community first. Establisher of his own affordable housing program for Harwich residents. Forerunner for the construction of the Cape Cod Regional Technical School.

The Arboretum at Island Pond is named after Mr. Marceline to honor his passion for community and keep his legacy alive. We invite locals and visitors to come here and discover beautiful scenery and biographical history of Cape Cod.



...where nature and community come together

James G. Marceline Arboretum is located at 15 Island Pond Road
Harwich, MA 02645

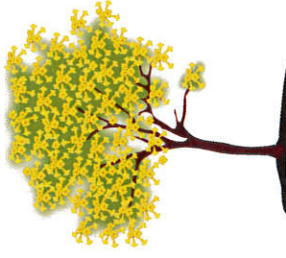
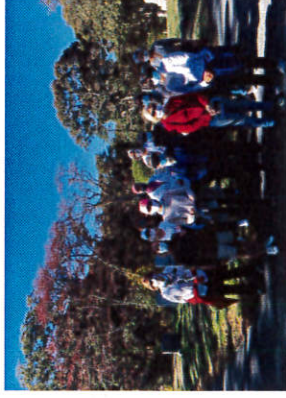
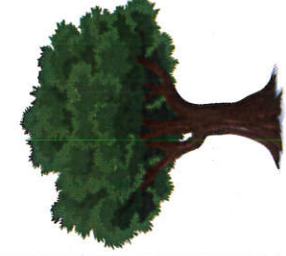
James G. Marceline Arboretum at Island Pond Cemetery



The James G. Marceline Arboretum is located at the Island Pond Cemetery in the center of Harwich, Massachusetts. Established in 2020, the James G. Marceline Arboretum encompasses 18 acres of the Island Pond Cemetery and 7 acres of Harwich conservation land. The Arboretum gained certification as a Wildlife Habitat in 2019 because it provides a safe haven for wildlife and maintains the environment through sustainable practices. The Arboretum was awarded a Level I Accreditation by The ArbNet Arboretum Accreditation Program and The Morton Arboretum.

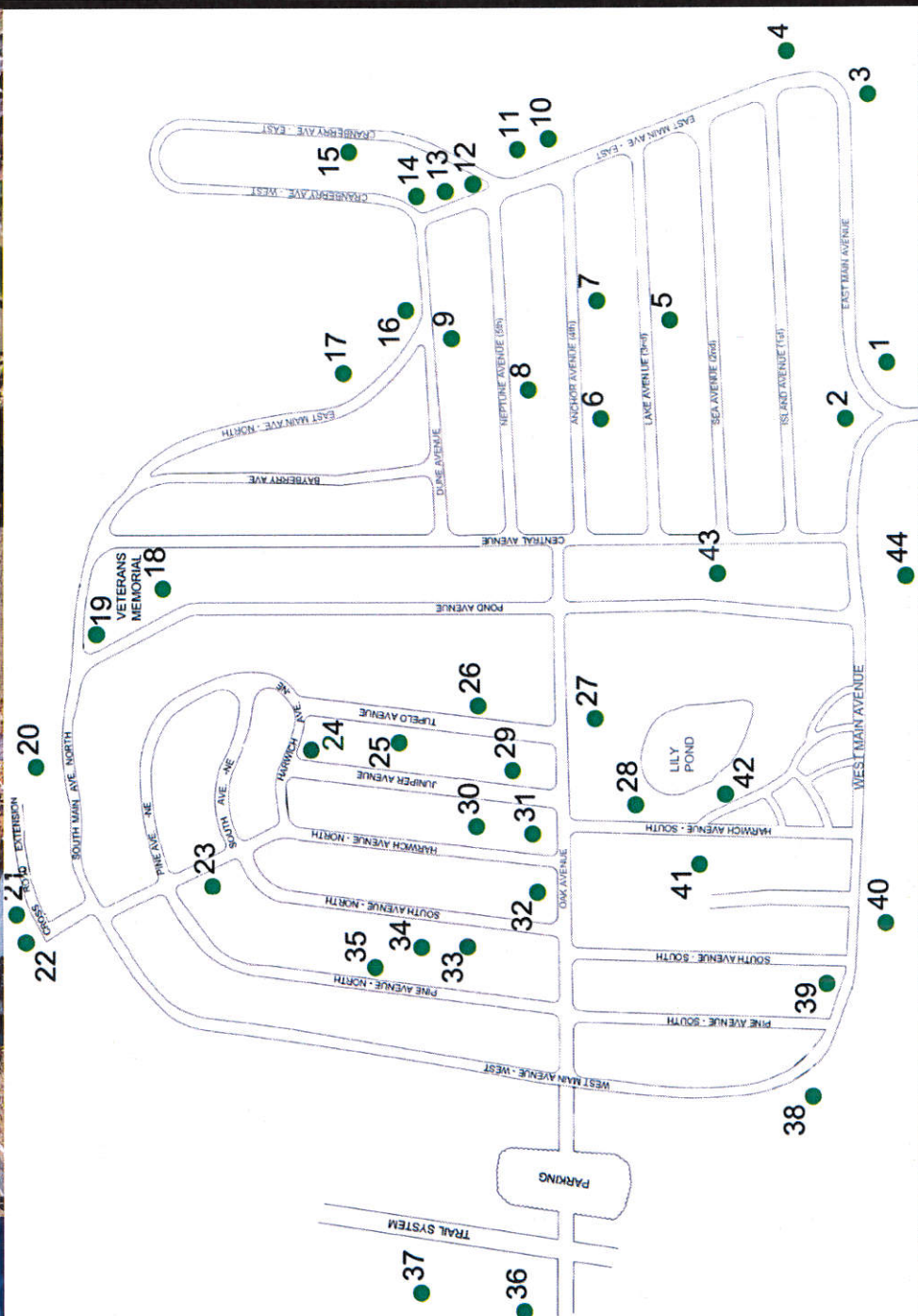


Our mission: to engage, educate, and enrich the lives of our constituents in order to enable them to become better stewards of our local history and environment



Trees and Shrubs at James G. Marcelline Arboretum

Common Name	Scientific Name
1 Black Locust	<i>Robinia pseudoacacia</i>
2 Eastern Redbud	<i>Cercis canadensis</i>
3 Norway Spruce	<i>Picea abies</i>
4 Black Oak	<i>Quercus velutina</i>
5 American Elm	<i>Ulmus americana</i>
6 Norway Maple	<i>Acer platanoides</i>
7 Ginkgo	<i>Ginkgo biloba</i>
8 Eastern Redcedar	<i>Juniperus virginiana</i>
9 Dawn Redwood	<i>Metasequoia glyptostroboides</i>
10 Leyland Cypress	<i>Cupressus x leylandii</i>
11 Eastern Hemlock	<i>Tsuga canadensis</i>
12 Weeping Cherry	<i>Prunus subhirtella 'Pendula'</i>
13 Red Sunset Maple	<i>Acer rubrum 'Franksred'</i>
14 Red Dragon Japanese Maple	<i>Acer palmatum dissectum 'Red Dragon'</i>
15 White Oak	<i>Quercus alba</i>
16 Sweet Pepperbush	<i>Clethra alnifolia</i>
17 Dwarf Hinoki Cypress	<i>Chamaecyparis obtusa 'Nana Gracilis'</i>
18 Rosebay Rhododendron	<i>Rhododendron maximum</i>
19 Northern Hackberry	<i>Celtis occidentalis</i>
20 Dwarf Alberta Spruce	<i>Picea glauca 'Conica'</i>
21 Blue Spruce	<i>Picea pungens</i>
22 Andromeda	<i>Pieris japonica</i>
23 Hedge Maple	<i>Acer campestre</i>
24 Mimosa	<i>Albizia julibrissin</i>
25 Crimson King Norway Maple	<i>Acer platanoides 'Crimson King'</i>
26 Kousa Dogwood	<i>Cornus kousa</i>
27 Buttonbush	<i>Cephalanthus occidentalis</i>
28 Sassafras	<i>Sassafras albidum</i>
29 American Holly	<i>Ilex opaca</i>
30 Japanese Flowering Cherry	<i>Prunus serrulata</i>
31 Black Cherry	<i>Prunus serotina</i>
32 American Beech	<i>Fagus grandifolia</i>
33 Pitch Pine	<i>Pinus rigida</i>
34 PIM Rhododendron	<i>Rhododendron 'PIM'</i>
35 Bayberry	<i>Myrica pensylvanica</i>
36 Gray Birch	<i>Betula populifolia</i>
37 Atlantic White-cedar	<i>Chamaecyparis thyoides</i>
38 Arborvitae	<i>Thuja occidentalis</i>
39 Goldenrain	<i>Koeleria paniculata</i>
40 Eastern White Pine	<i>Pinus strobus</i>
41 Callery Pear	<i>Pyrus calleryana</i>
42 Black Tupelo	<i>Nyssa sylvatica</i>
43 Sycamore Maple	<i>Acer pseudoplatanus</i>
44 White Poplar	<i>Populus alba</i>



Our mission: to engage, educate, and enrich the lives of our constituents in order to enable them to become better stewards of our local history and environment



Draw a line from each war to the matching date

- | | |
|-----------------------------|------------------|
| Revolutionary War | 1950-1953 |
| Persian Gulf War | 1914-1918 |
| U.S. Civil War | 1898 |
| Korean War | 1861-1865 |
| World War II | 1964-1975 |
| Spanish American War | 1775-1783 |
| Vietnam War | 1939-1945 |
| World War I | 1990-1991 |

VETERANS BINGO



**James G. Marceline Arboretum
at Island Pond Cemetery**

VETERANS BINGO

Veterans are classified as people who have served our country in times of war and peace. Military service is made up of different branches including the US Army, Navy, Marine Corps, Air Force, and Coast Guard. Throughout history our veterans have put their lives on hold and at risk to protect our country. Many face struggles after their service including Post Traumatic Stress Disorder (PTSD) and trying to fit back into society. It is important that we acknowledge their service and display our gratitude as much as possible because they are the backbone of our country. Veterans should never be forgotten and we as citizens will forever be indebted to them.



As you walk around the arboretum, or any cemetery, see how many veterans medals you can find while paying your respects.



WAR:

VETERAN:



WAR:

VETERAN:



WAR:

VETERAN:



WAR:

VETERAN:



WAR:

VETERAN:



WAR:

VETERAN:



WAR:

VETERAN:



WAR:

VETERAN:



WAR:

VETERAN:

Robbin Kelley

From: Robbin Kelley
Sent: Thursday, March 11, 2021 3:19 PM
To: 'Cindy Eldredge'; 'steven conner'; 'Rob Thompson'
Cc: Meggan Eldredge; Joe Powers; Link Hooper
Subject: FW: Cemetery Department Coverage

Commissioners

Can you look over the email below and let me know if you are able to attend graveside services.

So far I have a burial on Monday at 2:00 in Pine Grove, Greg Chase. I will have the grave marked out before I leave tomorrow.

In addition, I have two other families both going to Island Pond. Simon Milberg has passed and services will be sometime next week not sure of the day yet, I will mark it out. The Marion Long in hospice, also in Island Pond.

One family needs to purchase lot in Mount Pleasant. I will try to sell them a lot tomorrow her husband is in South Carolina in hospice.

Thank you

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

From: Meggan Eldredge
Sent: Thursday, March 11, 2021 2:51 PM
To: Robbin Kelley <rkelly@town.harwich.ma.us>
Cc: Joni Seely <jseely@townofharwich.us>; Kim Berube <kberube@harwichdpw.com>; Link Hooper <lhooper@harwichdpw.com>; Joe Powers <jpowers@town.harwich.ma.us>
Subject: Cemetery Department Coverage

Good afternoon,

I have talked to Joe about the plan that you had filled me in on yesterday for cemetery department coverage while you are on vacation. Joe has instructed DPW staff to be your administrative back-up rather than him or I. Instead of having your phone and email messages say to call 7513, have it say 7555 for urgent matters that cannot wait until your return.

As far as in-person needs, Joe has instructed you to rely on your commission members for that.

I have talked to Lincoln about this and he will be letting his staff know that you will be reaching out to them on Friday to go over any administrative details.

When we discussed these things yesterday, the process seemed fairly straightforward; I would imagine a Commissioner would be able to take on the responsibility of graveside signatures with the assistance of the DPW for lot locations.

Please reach out to Joe or I with questions.

Meggan Eldredge, R.S., CHO
Assistant Town Administrator/Interim Health Director
Town of Harwich, MA
508-430-7513

Robbin Kelley

From: steven conner <sconner80@gmail.com>
Sent: Thursday, March 11, 2021 4:19 PM
To: Robbin Kelley
Cc: Cindy Eldredge; Rob Thompson; Meggan Eldredge; Joe Powers; Link Hooper
Subject: Re: FW: Cemetery Department Coverage

March 11, 2021

In response to the request to cover grave internments during the vacation of the Cemetery Administrator, I am not, as a volunteer, trained in the proper procedures. I would not feel comfortable assuring the correct location of burial lots or witnessing burial procedures to ensure that Covid protocols are in compliance.

I personally am not fully vaccinated and so I also would not be comfortable meeting with people who I have no idea of their personal compliance protocols. It also is concerning as to liability issues since I am not a paid employee of the town and just a volunteer, I do not carry personal liability insurance to cover this situation.

If you would like to discuss this personally, you may feel free to call me.

Steven Conner
Cemetery Commission Chair

On Thu, Mar 11, 2021 at 4:16 PM steven conner <sconner80@gmail.com> wrote:
March 11, 2021

In response to the request to cover grave internments during the vacation of the Cemetery Administrator, I am not, as a volunteer, trained in the proper procedures. I would not feel comfortable assuring the correct location of burial lots or witnessing burial procedures to ensure that Covid protocols are in compliance.

I personally am not fully vaccinated and so I also would not be comfortable meeting with people who I have no idea of their personal compliance protocols. It also is concerning as to liability issues since I am not a paid employee of the town and just a volunteer, I do not carry personal liability insurance to cover this situation.

If you would like to discuss this personally, you may feel free to call me.

On Thu, Mar 11, 2021 at 3:27 PM Robbin Kelley <rkelley@town.harwich.ma.us> wrote:

Commissioners

Can you look over the email below and let me know if you are able to attend graveside services.

Robbin Kelley

From: Rob Thompson <robandcindy2@icloud.com>
Sent: Thursday, March 11, 2021 4:26 PM
To: Robbin Kelley
Cc: Cindy Eldredge; steven conner; Meggan Eldredge; Joe Powers; Link Hooper
Subject: Re: Cemetery Department Coverage

Dear Robbin,

I agree completely with Steve's response below. I feel terrible for the families. But on all fronts do not feel qualified nor comfortable stepping in.

"In response to the request to cover grave internments during the vacation of the Cemetery Administrator, I am not, as a volunteer, trained in the proper procedures. I would not feel comfortable assuring the correct location of burial lots or witnessing burial procedures to ensure that Covid protocols are in compliance.

I personally am not fully vaccinated and so I also would not be comfortable meeting with people who I have no idea of their personal compliance protocols. It also is concerning as to liability issues since I am not a paid employee of the town and just a volunteer, I do not carry personal liability insurance to cover this situation.

If you would like to discuss this personally, you may feel free to call me." (Steven Conner, Cemetery Commission Chair)

Sincerely,

Robert B. Thompson
Harwich Cemetery Commission

On Mar 11, 2021, at 3:24 PM, Robbin Kelley <rkelley@town.harwich.ma.us> wrote:

Commissioners

Can you look over the email below and let me know if you are able to attend graveside services.

So far I have a burial on Monday at 2:00 in Pine Grove, Greg Chase. I will have the grave marked out before I leave tomorrow.

In addition, I have two other families both going to Island Pond. Simon Milberg has passed and services will be sometime next week not sure of the day yet, I will mark it out. The Marion Long in hospice, also in Island Pond.

One family needs to purchase lot in Mount Pleasant. I will try to sell them a lot tomorrow her husband is in South Carolina in hospice.

Thank you

Robbin Kelley

From: Cindy Eldredge & John Eldredge <itsasin@comcast.net>
Sent: Thursday, March 11, 2021 4:32 PM
To: Rob Thompson; Robbin Kelley
Cc: steven conner; Meggan Eldredge; Joe Powers; Link Hooper
Subject: Re: Cemetery Department Coverage

Dear Robbin,

I agree completely with Steve's response below. I feel terrible for the families. But on all fronts do not feel qualified nor comfortable stepping in.

"In response to the request to cover grave internments during the vacation of the Cemetery Administrator, I am not, as a volunteer, trained in the proper procedures. I would not feel comfortable assuring the correct location of burial lots or witnessing burial procedures to ensure that Covid protocols are in compliance.

I personally am not fully vaccinated and so I also would not be comfortable meeting with people who I have no idea of their personal compliance protocols. It also is concerning as to liability issues since I am not a paid employee of the town and just a volunteer, I do not carry personal liability insurance to cover this situation.

If you would like to discuss this personally, you may feel free to call me." (Steven Conner, Cemetery Commission Chair)

Sincerely,
Cindy Eldredge
Harwich Cemetery Commission

On Mar 11, 2021, at 3:24 PM, Robbin Kelley <rkelley@town.harwich.ma.us> wrote:
Commissioners

Can you look over the email below and let me know if you are able to attend graveside services.

So far I have a burial on Monday at 2:00 in Pine Grove, Greg Chase. I will have the grave marked out before I leave tomorrow.

Robbin Kelley

From: Robbin Kelley
Sent: Friday, March 12, 2021 2:19 PM
To: Joe Powers; Link Hooper
Cc: Meggan Eldredge
Subject: RE: Cemetery Department Coverage

I have meet with Brian Albee this morning and we marked out the graves.
Went to DPW and explained the burials to Joni and she will be attending the funerals.

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

From: Joe Powers
Sent: Thursday, March 11, 2021 5:54 PM
To: Robbin Kelley <rkelly@town.harwich.ma.us>; Link Hooper <lhooper@harwichdpw.com>
Cc: Meggan Eldredge <meldredge@town.harwich.ma.us>
Subject: RE: Cemetery Department Coverage

Robbin and Link:

I will rely upon you both to coordinate coverage during Robbin's absence including at gravesite services if that is the standard operating procedure.

Please confirm with Meggan before close of business today (Friday) March 12th that you have done so.

Thank you,
Joe

Joseph F. Powers
Town Administrator
Town of Harwich
732 Main Street
Harwich, MA 02645
Office: (508) 430-7513

From: Robbin Kelley
Sent: Thursday, March 11, 2021 3:25 PM
To: Cindy Eldredge <itsasin@comcast.net>; steven conner <sconner80@gmail.com>; Rob Thompson <robandcindy2@icloud.com>

Robbin Kelley

From: Meggan Eldredge
Sent: Thursday, March 4, 2021 12:44 PM
To: Robbin Kelley
Subject: FW: CpC Articles

Hi Robbin,

I am sharing this email chain so you are kept in the loop. Dave is asking for a legal opinion, so that will move forward.

I asked about defending CPC articles at the hearings on Monday, Joe said to be prepared, but he would prefer the hearings be focused on the operating budget and the warrant articles be discussed when those come up for discussion at another BOS meeting. Also, just an FYI, be prepared to discuss revolving funds too.

Meggan

From: Danielle Delaney
Sent: Thursday, March 4, 2021 11:26 AM
To: Patti Macura <pmacura@town.harwich.ma.us>; Meggan Eldredge <meldredge@town.harwich.ma.us>
Subject: FW: CpC Articles

See below.

From: Community Preservation Committee
Sent: Thursday, March 4, 2021 11:10 AM
To: Danielle Delaney <ddelaney@town.harwich.ma.us>
Subject: Re: CpC Articles

Danielle, Joe asked me to inform you that CpC needs a reply from legal specifically concerning article C6, Hp1,2,. When the time comes. Thankyou. Would you please forward this to Patty and Megan , Again thanks

Get [Outlook for Android](#)

From: cpc@townofharwich.us <cpc@townofharwich.us>
Sent: Tuesday, March 2, 2021 3:35:20 PM
To: Danielle Delaney <ddelaney@town.harwich.ma.us>
Subject: Re: CpC Articles

Danielle , Thankyou . I should review beforehand, the selectman ,but not wanting to delay , I'll review and sign after the board.

From: Danielle Delaney <ddelaney@town.harwich.ma.us>
Sent: Tuesday, March 2, 2021 10:44:15 AM
To: Community Preservation Committee <cpc@townofharwich.us>
Cc: Joe Powers <jpowers@town.harwich.ma.us>; Meggan Eldredge <meldredge@town.harwich.ma.us>
Subject: RE: CpC Articles

Hi Dave,

Robbin Kelley

From: Jon Chorey <jon.chorey@gmail.com>
Sent: Sunday, March 7, 2021 2:57 PM
To: elaine90ru@gmail.com; Harwich Conservation Trust; Eric Beebe; Robbin Kelley; davidhspitz@comcast.net; Joe Powers
Cc: Danielle Delaney; Patti Macura; Brian Weiner
Subject: Presentations to the Finance Committee on March 11, 2021

Community Preservation Commission Fund Applicants/Project Managers,

I would like to confirm your upcoming presentations to the Finance Committee meeting on March 11, 2021 at 6:30 pm. Below is the dial in information.

Thu, Mar 11, 2021 5:30 PM - 10:30 PM (EST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/365984333>

You can also dial in using your phone.

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 365-984-333

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/365984333>

The order of presentations is as follows;

- Elaine Shoulin (Chair of Real Estate & Open Space) and Michael Lach (Harwich Conservation Trust), article OS-8;
- Michael Lach (Harwich Conservation Trust), article R-9;
- Eric Beebe (Harwich Director of Recreation), articles R-13, R-14 and R-15;
- Robbin Kelly (Administrator Cemetery Department), articles HP-1 and HP-3;
- David Spitz (Chair, Brooks Academy Museum Commission), article HP-4

I do anticipate that Town Administrator Joe Powers will be on the call also. Joe is listed as the applicant on articles: HP-1, HP-3, HP-4, OS-8, R-13, R-14, and R-15.

Any questions please let me know,

Thank you,

Jon

Sent from [Mail](#) for Windows 10

TO: CEMETARY COMMISSION

2/15/21

SUBJECT: ISLAND POND CEMETARY,
CRANBERRY AVE, EAST PLOT 45A

FROM: KENNETH W. / MARILYN ESTEY JOHNSON

DEAR COMMISSIONERS,

ENCLOSED, PLEASE FIND MY SKETCH OF PLOT 45A, OWNED BY MR. ALLAN J. ESTEY. YOU CAN SEE THE PLOT IS FILLED WITH OUR LOVED ONES.

WITH THIS IN SIGHT, IT HAS THE MAXIMUM (6) BURIAL MARKERS PRESENTLY ALLOWED ON THIS PLOT.

WE NOW COME, TO A "NEW GENERATION" OF HAVING SIX (6) FAMILY AND RELATIVES TO BE BURIED, ALONG WITH THEIR PARENTS AND GRAND-PARENTS. "THE QUESTION BECOMES," HOW CAN WE PUT MEMORIAL PLAQUES FOR THESE INDIVIDUALS"?

THE LAST BURIAL MARKER WAS ADDED IN 1993, TWENTY SEVEN YEARS AGO. AS INDICATED ABOVE, THERE ARE SIX MARKERS ALREADY THERE. WE ASK, WITH DUE RESPECT, THAT SIX ADDITIONAL MARKERS BE ADDED, FLAT WITH THE GROUND.

THIS WOULD ALLOW:

- (A) THE CEMETARY WORKERS TO MOW AND CARE FOR THE AREA
- (B) AS THIS PLOT IS LOCATED IN THE SOUTH/EAST OF THE MAIN CEMETARY VERY FEW PEOPLE VISIT THIS AREA.

© CRANBERRY AVE IS A SMALL OVAL DRIVE ROAD.

① WE PRESENTLY HAVE THREE (3) DECEASED PEOPLE READY FOR BURIAL IN THE SPRING.

ONE LAST REQUEST, THAT PLOT SIX, DORIS ESTEY MARKER BE MOVED AWAY FROM THE TREE TO A FLAT AREA.

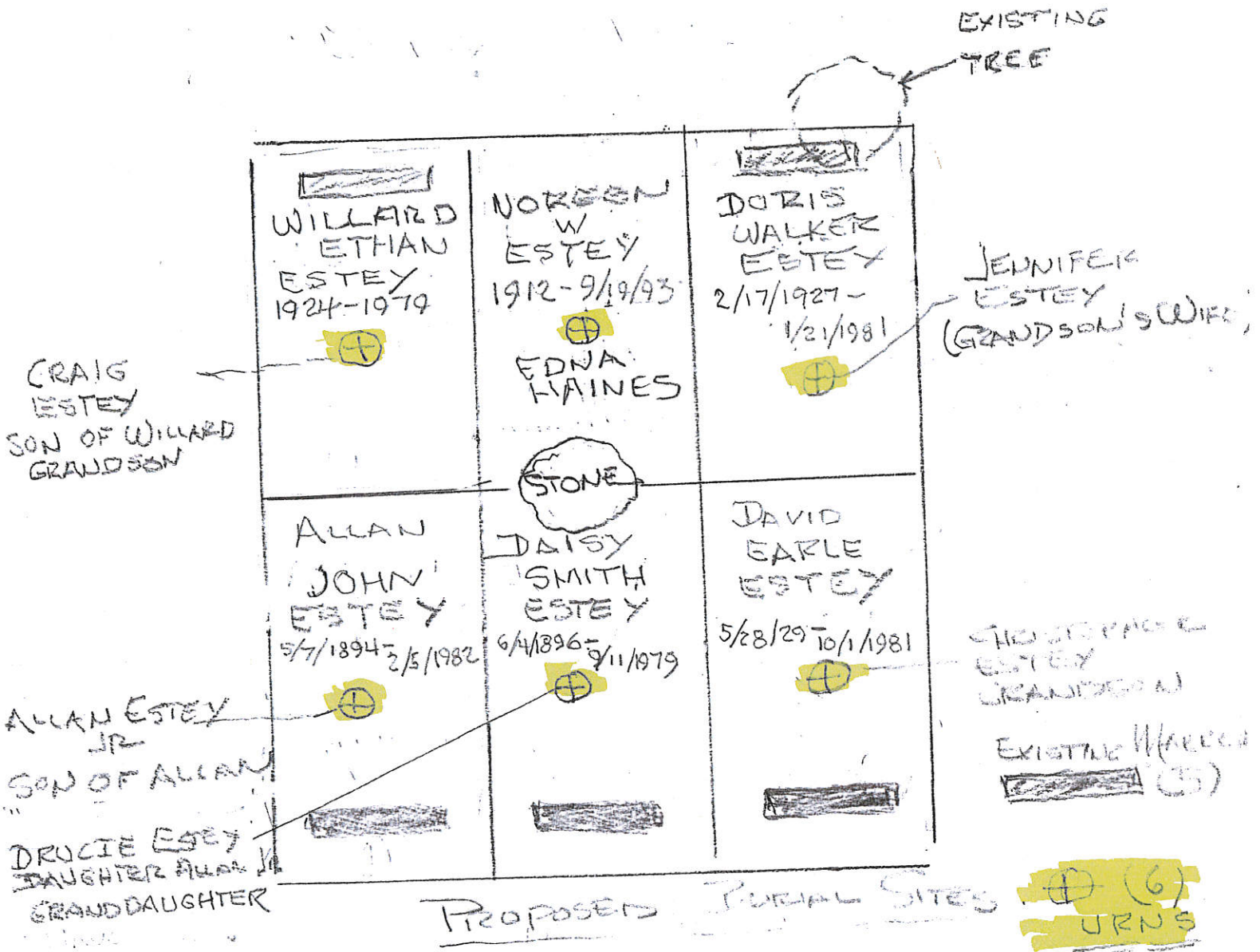
MR CHRISTOPHER ESTEY, SON OF DORIS ESTEY, REQUESTS TO "SAVE THE TREE"

RESPECTFULLY SUBMITTED

RW Johnson
Marilyn Estey Johnson

THANK YOU

CRAUBERTY AVE EAST
 ALLAN ESTEY PLOT 45A
 6 PLOT LOT



- ALLAN & DAISY CHILDREN
- WILLARD ESTEY
 - ALLAN ESTEY JR.
 - DAVID ESTEY
 - EDNA ESTEY HAINES
 - MARILYN ESTEY JOHNSON (OUR WIFE)



DAVID EARL JEFFERSON
BORN 1917
DIED 1988

DAVID EARL JEFFERSON
BORN 1917
DIED 1988

DAVID EARL JEFFERSON
BORN 1917
DIED 1988



Cemetery Article's for May Town Meeting:

Community Preservation Activities under \$50,000

Article 29: To see if the Town will vote to appropriate from the Community Preservation Act Funds a sufficient sum of money to fund the items in the table below consistent with their respective applications, with each item considered a separate appropriation. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements with the Cape & Islands Veterans Outreach Center and Community Development Partnership, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$127,066

Item #	Project	Purpose	Amount	Appropriation Source
1	Old Colony Rail Trail Harwich/Chatham Town Border marker project	To delineate town boundaries along the Old Colony Rail Trail	\$1,000.00	Estimated annual revenue for FY 2022
2	Lower Cape Housing Institute	Ongoing support of the Cape Housing Institute	\$7,500.00	Community Housing Reserve
3	Crossing lights at Depot Road South	Ongoing effort to enhance safety through the Rail Trails	\$15,000.00	Estimated annual revenue for FY 2022
4	Veterans Home – Dennis, MA	Support the Cape & Islands Veterans Outreach Center's effort to creating housing; and to authorize the Board of Selectmen to enter into a grant agreement between the Town of Harwich and the Veteran's Outreach Center.	\$15,000.00	Estimated annual revenue for FY 2022

5	Senior Memorial Field project	Install new fencing at widely used softball field	\$40,181.00	Estimated annual revenue for FY 2022
6	Phase I of II for Veterans Memorial Circle at Evergreen Cemetery	Install flags, lighting and related electrical service	\$48,385.00	Estimated annual revenue for FY 2022
		Total:	\$127,066.00	

East Harwich Methodist Church Cemetery Gravestone Project

Article 30: To see if the Town will vote to appropriate from Community Preservation Act Funds- estimated annual revenue for Fiscal Year 2022 \$112,200 to support the East Harwich Methodist Church Cemetery Gravestone Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Commission. Estimated Cost: \$112,200.00.

Explanation: The article funds the cleaning, consolidation, repair and/or resetting of grave markers in the East Harwich Methodist Church Cemetery.

Annual Departmental Revolving Funds Authorization

Article 42: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director

<u>Revolving Fund</u>	<u>FY 2022 Spending Limit</u>	<u>Disposition of FY21 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure

Robbin Kelley

From: Paul Shea <paulshea162@gmail.com>
Sent: Tuesday, March 2, 2021 4:20 PM
To: Robbin Kelley
Subject: Wetland Delineations - Island Pond Cemetery Harwich, MA
Attachments: pd-island pond cemetery^LLLLLLLLLJ harwich 3-2-21.docx; iec-bill^J island pond cemetery^J harwich.docx

3-2-21

Robin,

Wetland flags in the field are pond wetland A1 - A13; and stream and wooded swamp wetland C1 - C13.

See attached report.

Paul Shea
IEC

INDEPENDENT ENVIRONMENTAL CONSULTANTS, INC.
162 West Long Pond, Plymouth, MA 02360
508-274-0310

March 2, 2021

Robbin Kelley, Cemetery Administrator
Town of Harwich Cemetery Department
732 Main Street, Harwich, MA 02645

Re: Wetland Delineations – Island Pond Cemetery, Harwich, MA

Ms. Kelley,

This invoice is for professional services for the above mentioned project.

1. Review of project with R. Kelley.
2. Review of site mapping and aerial photographs of two wetland systems.
3. Site inspection and evaluation on 2-28-21.
4. Delineation of edge of wetlands for Wetland 1 (pond), flags A1 – A13. Delineation of edge of wetlands for Wetland 2 (intermittent stream and wooded swamp - BVW), flags C1 –C13.
5. Preparation of environmental assessment report.
6. Review of wetland flagging with R. Kelley.

Amount Due: \$775.00

Paul J. Shea, PWS
President

INDEPENDENT ENVIRONMENTAL CONSULTANTS, INC.
162 West Long Pond Road, Plymouth, MA 02360
508-274-0310

March 2, 2021

Robbin Kelley, Cemetery Administrator
Town of Harwich Cemetery Department
732 Main Street, Harwich, MA 02645

Re: Wetland Delineations - Island Pond Cemetery, Harwich, MA

Ms. Kelley,

This letter is an environmental assessment report concerning the above mentioned property, Island Pond Cemetery in Harwich, MA. Independent Environmental Consultants, Inc. (IEC) conducted a site inspection and evaluation of the subject property on 2-28-21, to delineate the boundaries of two wetlands within the property. This site inspection occurred during the winter season (wet season). The day of the inspection was cloudy and 43 degrees, with no snow cover on the ground.

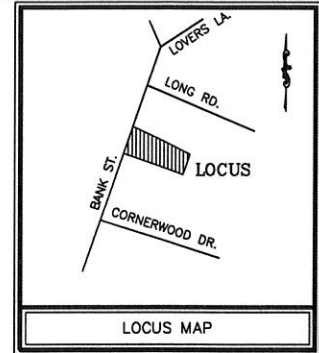
Wetland 1

Wetland 1 is a small freshwater pond located within the Island Pond Cemetery in Harwich. This freshwater wetland is located in close proximity to the Old Colony Rail Trail. The small freshwater pond, with a fringe bordering vegetated wetland (fringe wooded swamp) located within the cemetery area. The small freshwater pond is located within a topographical depression. The edge of wetlands is located at the toe of slope. The shallow pond is bordered by a fringe wooded swamp, which contains greater than 50% wetland vegetation hydric soils, and high groundwater conditions. IEC has delineated the edge of wetlands with the flags A1 – A 13. There is a 50' buffer zone and a 100' buffer zone associated with the edge of wetlands.

Wetland 2

A narrow intermittent stream, and a contiguous freshwater wooded swamp, a bordering vegetated wetland (BVW wetland) is located downgradient of the Island Pond Cemetery. The BVW wetland is located within areas of reduced topography. The narrow intermittent stream flows from an existing culvert located under the bike trail, through the BVW wetland. This BVW wetland is located downgradient of Island Pond Cemetery, and downgradient of the Old Colony Rail Trail. The edge of wetlands is located at the toe of slope of the wooded embankment area. This BVW wetland contains greater than 50% wetland vegetation, hydric soils, high groundwater conditions, and pooling areas. IEC has delineated the edge of wetlands with the flags C1 – C13. There is a 50' buffer zone and a 100' buffer zone associated with the edge of wetlands, which extends towards the Island Pond Cemetery, which is located upgradient from this freshwater wetland resource area.

OWNER:
TOWN OF HARWICH
SELECTMEN
732 MAIN STREET
HARWICH, MA 02645

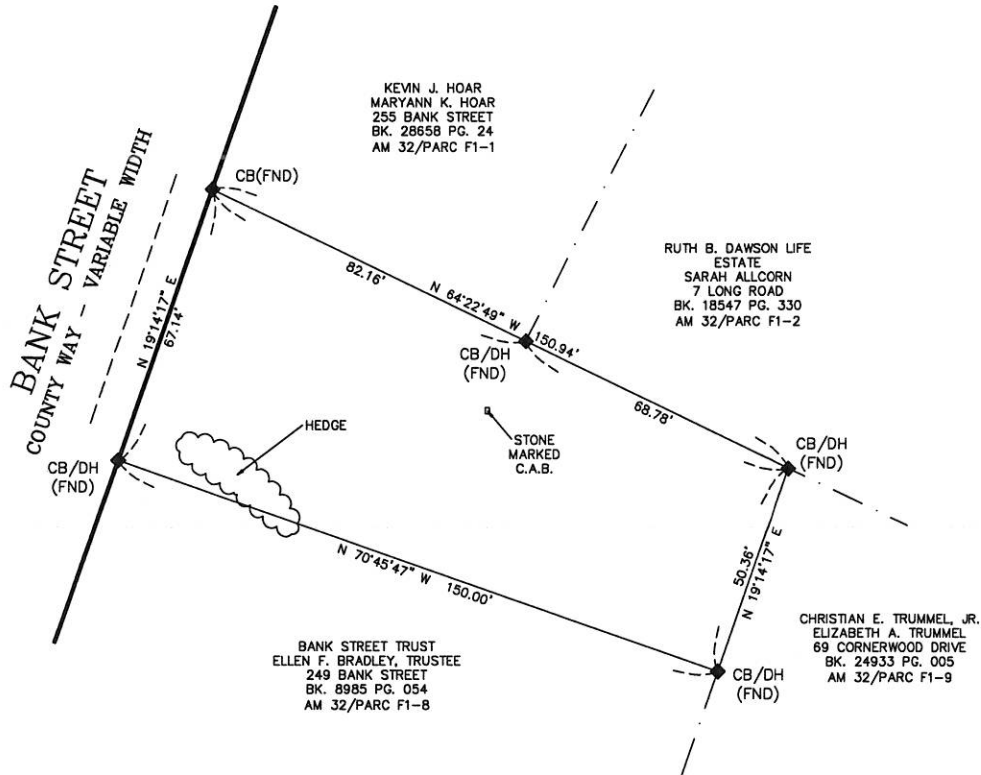


ASSESSORS MAP: 32
PARCELS: F1-7

DEED REFERENCES—
BK. 16546 PG. 336

PLAN REFERENCES—
PL.BK. 194 PG. 125
PL.BK. 201 PG. 139

AREA—
8,813 SQ.FT.±
0.20 ACRES±
418.44' PERIMETER



CB/DH(FND) CONCRETE BOUND/DRILL HOLE
(FOUND)

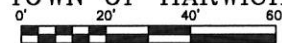
I HEREBY CERTIFY THAT THE PROPERTY LINES SHOWN ON THIS PLAN ARE THE LINES DIVIDING EXISTING OWNERSHIPS, AND THE LINES OF THE STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED, AND THAT NO NEW LINES FOR DIVISION OF EXISTING OWNERSHIP OR FOR NEW WAYS ARE SHOWN.

DATE _____ PROFESSIONAL LAND SURVEYOR

I CERTIFY THAT THIS PLAN CONFORMS TO THE 1976 RULES AND REGULATIONS OF THE REGISTERS OF DEEDS.

DATE _____ PROFESSIONAL LAND SURVEYOR

PLAN OF LAND IN HARWICH,
MASSACHUSETTS
AS PREPARED FOR
TOWN OF HARWICH



FEBRUARY 5, 2021

PAUL E. SWEETSER
PROFESSIONAL LAND SURVEYOR
P.O. BOX 1146
DENNISPORT, MA
02839

SCALE: 1"=20'

2893-00

Robbin Kelley

From: Griffin Ryder
Sent: Thursday, April 1, 2021 10:17 AM
To: Robbin Kelley
Cc: Meggan Eldredge
Subject: RE: Cemeteries

Hi Robbin-

See below.

Griffin Ryder, P.E.
Town Engineer
Town of Harwich

From: Robbin Kelley
Sent: Wednesday, March 31, 2021 12:13 PM
To: Griffin Ryder <gryder@town.harwich.ma.us>
Cc: Meggan Eldredge <meldredge@town.harwich.ma.us>
Subject: Cemeteries

Hi Griffin & Meggan

1. Did you write the letter to the abutters for the Bank Street Cemetery encroachment? **No, I have not.**
Can the commission get a copy when you send it out, I had emailed you diagram from Paul Sweetser showing the lot line with their shrubs on Town Property.
The commissioners want to install a fence and the Abutters will need to remove the shrubs.
2. Can I requests price quotes for the Arboretum Software? And if so once I receive them back will have to make appointment to go over contracts. **Yes, I received the signed pre-procurement checklist back yesterday. A minimum of 3 vendors must be solicited.**
3. Did you put together BID documents for the Pine Grove Gravestone CPC Article? If not do you need anything else from me. **No, this has not been started yet. I received the signed pre-procurement checklist back yesterday.**
4. I would like to widen the entrance at Island Pond Cemetery, I have requested the maps and would like to go over it with Griffin on site and need to setup an appointment. **DPW should be involved with this as well if you want to send out a request to both.**

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

Robbin Kelley

From: Robbin Kelley
Sent: Thursday, February 25, 2021 8:06 AM
To: Griffin Ryder
Subject: Re: Bank Street Cemetery Plan for review

Griffin

I believe that Joe said you would be able to send a letter to the abutters saying that the shrubs need to be moved. He didn't want letter coming from Paul. The Commissioners are looking to install a split rail fence on the property and place a small sign.

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

From: Griffin Ryder
Sent: Wednesday, February 24, 2021 4:00 PM
To: Robbin Kelley
Subject: RE: Bank Street Cemetery Plan for review

Hi Robbin-

Yes, I took a quick look at the plan and the located hedge is clearly over the property line. How do you want to proceed with this?

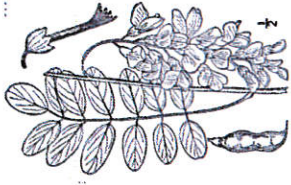
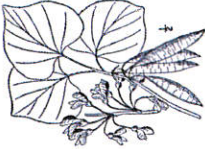
Thanks,


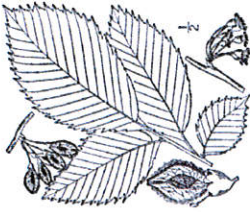


Griffin

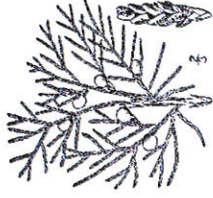
Griffin Ryder, P.E.
Town Engineer
Town of Harwich

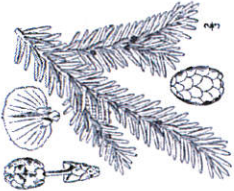
From: Robbin Kelley
Sent: Wednesday, February 24, 2021 3:51 PM
To: Griffin Ryder <gryder@town.harwich.ma.us>
Subject: FW: Bank Street Cemetery Plan for review


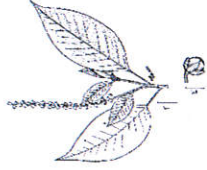

Griffin


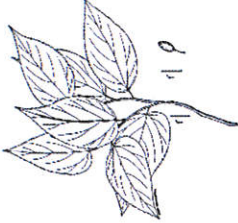
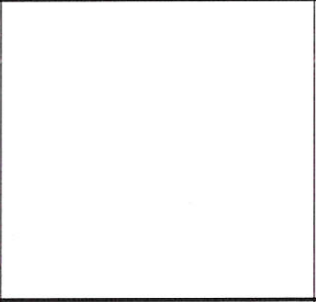
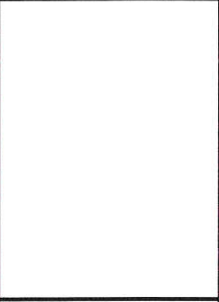
Trees & Wood Plants		Artist
1	<p>Black Locust <i>Robinia pseudoacacia</i></p> <p>A medium-sized deciduous tree with alternate, compound leaves and an often twisted and forking trunk. Showy, dense, drooping clusters of fragrant white pea flowers in spring.</p>	 <p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 2: 375.</p>
2	<p>Eastern Redbud <i>Cercis canadensis</i></p> <p>A small deciduous tree or large shrub with alternate, simple leaves and one to several short trunks. Showy, light pink to purplish pink pea flower in slender, short-stalked clusters in early spring.</p>	 <p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 2: 335.</p>
3	<p>Norway Spruce <i>Picea abies</i></p> <p>A large evergreen tree with a broadly conical form and needle-clad branchlets that hang like drapery from larger branches. The cones are long and narrow and have flexible scales.</p>	

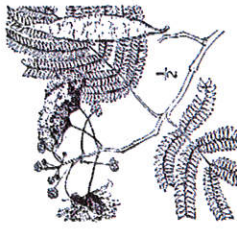
4	<p>Black Oak <i>Quercus velutina</i></p>	<p>A medium-sized deciduous tree with alternate, simple leaves and rough bark that is dark brown to nearly black. Rare in Northern New England but most prevalent along the coast and native to Cape Cod.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 619.</p>
5	<p>American Elm <i>Ulmus americana</i></p>	<p>A medium-sized to large deciduous tree with alternate, simple leaves and an overall vase-shape. Native to Cape Cod and designated the Massachusetts state tree in 1941.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 626.</p>
6	<p>Norway Maple <i>Acer platanoides</i></p>	<p>A small to medium-sized deciduous tree with opposite leaves and a dense, rounded crown. Paired samaras make an obtuse angle and the leaf stems ooze a milky sap when cut.</p>		<p>Kim Conner</p>
7	<p>Ginkgo Maidenhair Tree <i>Ginkgo biloba</i></p>	<p>A medium-sized deciduous tree with simple leaves and a wide-spreading, irregular crown. The fan-shaped leaf is unique and the autumn</p>		<p>Marcy Ford</p>



8	<p>Eastern Red Cedar Juniperus virginiana</p>	<p>color is bright yellow to gold.</p> <p>A small to medium-sized evergreen tree with a dense, slender, conical crown and peeling bark. Native to Cape Cod and often recognized by their needlelike leaves and berrylike cones.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 66.</p>
9	<p>Dawn Redwood Metasequoia glyptostroboides</p>	<p>A medium-sized to large deciduous tree with a tapering trunk and a symmetrical, conical crown. Branchlets and needles are arranged in featherlike sprays and cones have blunt scales.</p>		
10	<p>Leyland Cypress Chamaecyparis Leylandii</p>	<p>A tall, slender, conical evergreen tree that is a hybrid cross between Monterey cypress and Alaska cedar. Densely foliated from the base with scalelike needles and small, round cones.</p>		

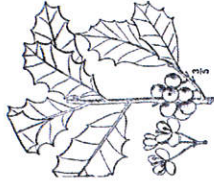
11	Eastern Hemlock <i>Tsuga canadensis</i>	A medium-sized evergreen tree with lacy foliage and a slightly drooping crown. Native to Cape Cod and known for its pyramidal form and very small needles and cones.		This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 62.
12	Weeping Cherry <i>Prunus pendula</i>	A medium-sized deciduous tree is a cultivar of the Japanese cherry with simple, alternate leaves. Flexible branches droop towards the ground and display showy white to pink flowers in spring.		
13	Red Sunset Maple <i>Acer rubrum</i> 'Red Sunset'	A medium-sized deciduous tree that is a cultivar of the red maple with simple leaves. Pyramidal to rounded form and striking fall color with leaves turning vibrant shades of red and orange.		Bernadette Waystack
14	Red Dragon Japanese Maple <i>Acer palmatum</i>	A small deciduous dwarf tree with an upright form and weeping branches. This cultivar of the Japanese maple displays elegant dissected leaves that are		

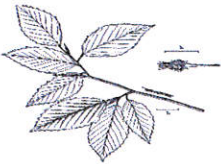
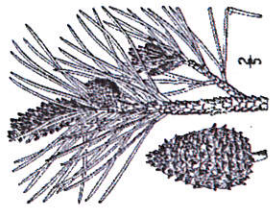
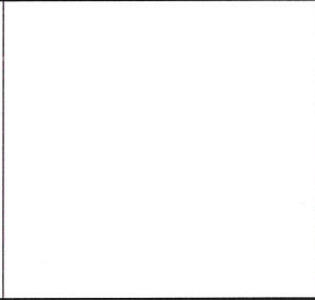

15	<p>White Oak <i>Quercus alba</i></p>	<p>reminiscent of the claws of a dragon.</p> <p>A medium-sized deciduous tree with alternate, simple leaves that have deeply divided lobes. Native to Cape Cod and easily distinguished by its loose, scaly, gray to whitish bark.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 622.</p>
16	<p>Sweet Pepperbush <i>Clethra alnifolia</i></p>	<p>A large deciduous shrub with fragrant white flowers and simple, alternate leaves. Native to Cape Cod and often found near water or in moist woodlands.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
17	<p>Dwarf Hinoki Cypress <i>Chamaecyparis obtusa</i></p>	<p>A small to medium-sized evergreen shrub with a rounded form that becomes conical with age. This compact cultivar of the Hinoki cypress is slow-growing with sprays of dark green foliage.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>

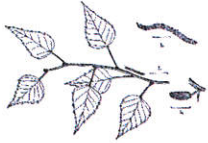
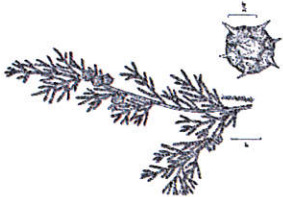
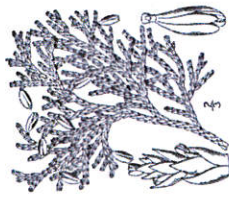

<p>18</p> <p>Rosebay Rhododendron Rhododendron ferrugineum</p>	<p>A small tree or evergreen shrub with alternate, simple leaves and an upright, loose, multi-stemmed form. Showy pink to white flowers often has olive green to orange spots.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 2: 681.</p>
<p>19</p> <p>Northern Hackberry Celtis occidentalis</p>	<p>A medium-sized deciduous tree with alternate, simple leaves and dark berry-like fruit that hangs on a stalk. The bark is gray and warty leading to a spreading crown of upright-arching branches.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
<p>20</p> <p>Dwarf Alberta Spruce Picea glauca</p>	<p>A small to medium-sized evergreen shrub that is a cultivar of the white spruce with a dense, cone-shaped form. The needles are fragrant when crushed and display a white waxy coating.</p>		
<p>21</p> <p>Blue Spruce Picea pungens</p>	<p>A medium-sized to large evergreen tree with a pyramidal shape and branching to the base. The needles are green-blue to silver-blue and prickly but</p>		

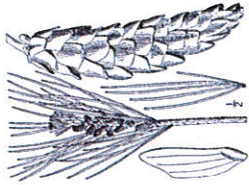
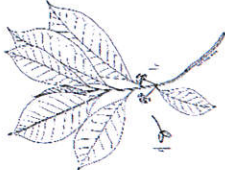
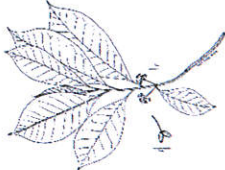
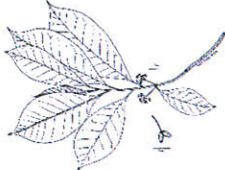
		have a pleasant scent when crushed.		
22	Andromeda Pieris japonica	A large shrub or small evergreen tree with a dense, upright, rounded form and simple, alternate leaves. An ornamental that features drooping clusters of showy white or pink flowers.		
23	Hedge Maple Acer campestre	A small deciduous tree with one or more, twisted trunks and a dense, rounded crown. Distinctive leaves have deeply divided, rounded lobes and the leafstalk exudes milky sap when broken.		
24	Mimosa Albizia julibrissin	A small to medium sized deciduous tree with an umbrella-like crown and featherlike leaves. Known for its flat, bean-like seed pods and showy, pink flowers in round clusters.		This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 2: 331.
25	Crimson King Norway Maple Acer platanoides 'Faassen's Black' Acer platanoides 'Crimson King'	A medium-sized deciduous tree with a dense, symmetrical, rounded crown. A cultivar of the Norway maple is noted for its rich		

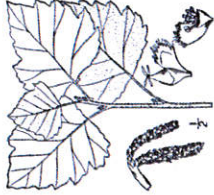
	maroon leaves and its purple fruits.		
<p>Kousa Dogwood Cornus kousa</p> <p>26</p>	<p>A small deciduous tree with a broad crown of slender, spreading branches and opposite, simple leaves. Noted for its four-petaled, showy white bracts that blossom profusely in spring.</p>		<p>Amy Usowski</p> <p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
<p>Buttonbush Cephalanthus occidentalis</p> <p>27</p>	<p>A small tree or deciduous shrub with simple leaves and features spherical clusters of fruits and white flowers. Native to Cape Cod and often found in wetlands and along ponds and waterways.</p>		<p>Jenny Ciaffone</p> <p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British</p>
<p>Sassafras Odontopus calceatus</p> <p>28</p>	<p>A small to medium-sized deciduous tree with deeply furrowed, red-brown bark that has a spicy fragrance when cut. Native to Cape Cod and easily identified by its three shapes of leaves.</p>		

<p>29</p>	<p>American holly Ilex opaca</p>	<p>A small evergreen tree that features bright red berries and dark green, leathery leaves with prickly points at the tips. Native to Cape Cod and can be found in many woodlands.</p>		<p>PosSESSIONS. 3 vols. Charles Scribner's Sons, New York. Vol. 2: 134.</p> <p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 2: 486.</p>
<p>30</p>	<p>Japanese Flowering Cherry Prunus serrulata 'Kwanzaan'</p>	<p>A medium-sized deciduous tree that features non-fragrant white or pink flowers and pea-sized blackish fruits. Bark is smooth and shiny and leaves change from green to reddish bronze in fall.</p>		<p>Bernadette Waystack</p>
<p>31</p>	<p>Black Cherry Prunus serotina</p>	<p>A small to large deciduous tree with alternate, simple leaves and dark, scaly bark that flips on the edges. Native to Cape Cod with showy white flowers followed by dark, pea-sized fruits.</p>		

<p>32</p> <p>American Beech <i>Fagus grandifolia</i></p>	<p>A medium-sized deciduous tree with alternate, simple leaves that have veins parallel to each other and a distinctly pointed tip. Native to Cape Cod with bark that is silver gray and smooth.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
<p>33</p> <p>Pitch Pine <i>Pinus rigida</i></p>	<p>A small to medium-sized evergreen tree with stiff needles and cones that bear a small prickle. Native to Cape Cod and highly adapted to its sandy soil making it dominate the landscape.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 59.</p>
<p>34</p> <p>PJM Rhododendron Rhododendron PJM</p>	<p>A small tree or evergreen shrub that resulted from crosses between <i>R. carolinianum</i> and <i>R. dauricum</i> var. <i>Sempervirens</i>. Features simple, alternate leaves and showy lavender pink flowers.</p>		
<p>35</p> <p>Bayberry <i>Myrica pennsylvanica</i></p>	<p>A large deciduous shrub with a rounded habit and pleasant aroma. Native to Cape Cod with leathery-like leaves and small waxy, persistent blue-gray fruit.</p>		

36	<p>Grey Birch <i>Betula populifolia</i></p>	<p>A small deciduous tree often in a multi-trunked form with alternate, simple leaves. Native to Cape Cod with distinct bark that is dull white and becomes rough and gray with age.</p>		<p>Bernadette Waystack</p> <p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
37	<p>Atlantic White Cedar <i>Chamaecyparis thyoides</i></p>	<p>A medium-sized to large evergreen tree with a narrow, pointed crown. Native to Cape Cod and features scalelike leaves that are a blue-green color.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
38	<p>Arborvitae <i>Thuja occidentalis</i></p>	<p>A small to medium-sized evergreen tree with a conical form. Native to Cape Cod with foliage that is arranged in flattened, fanlike sprays and cones that look like little roses when they open.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 65.</p>
39	<p>Golden Rain <i>Koeleruteria paniculata</i></p>	<p>A small deciduous tree with a rounded to vase-shaped crown of spreading branches.</p>		

40	<p>Eastern White Pine Pinus strobus</p>	<p>Features feathery, compound leaves with irregularly lobed leaflets and sprays of yellow flowers.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 56.</p>
41	<p>Callery Pear Pyrus calleryana</p>	<p>A large evergreen tree that features fine feathery needles in bundles of five and a long, narrow cone. Native to Cape Cod with an open canopy and few, widely spaced branches.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
42	<p>Black Gum 'Tupelo' Nyssa sylvatica</p>	<p>A small deciduous tree with alternate, simple leaves and an upright-branched form. Single trunk tends to split with age and showy white flowers cover the tree in spring.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>
43	<p>Sycamore Maple Acer pseudoplatanus</p>	<p>A medium-sized deciduous tree with alternate, simple leaves that turn shades of red orange and purple in fall. Native to Cape Cod with distinctive bark that becomes deeply fissured with age.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated: USDA-NRCS PLANTS Database / USDA NRCS. Wetland flora: Field office illustrated guide to plant species. USDA Natural Resources Conservation Service.</p>

	<p>teeth. Dark gray bark, cracking into pinkish to yellowish squares with curling or peeling edges.</p>		
<p>White Poplar <i>Populus grandidentata</i></p>	<p>A medium-sized deciduous tree with a usually leaning trunk and an open crown. Noted for its dark green, alternate, simple leaves that feature white undersides.</p>		<p>This image is not copyrighted and may be freely used for any purpose. Please credit the artist, original publication if applicable, and the USDA-NRCS PLANTS Database. The following format is suggested and will be appreciated:</p> <p>USDA-NRCS PLANTS Database / Britton, N.L., and A. Brown. 1913. An illustrated flora of the northern United States, Canada and the British Possessions. 3 vols. Charles Scribner's Sons, New York. Vol. 1: 587.</p>



Precision Signs & Labels / Envision Graphics
 1645 Lyell Avenue
 Suite 136
 Rochester, NY 14606
 (585) 340-6600
 phowell@pslroc.com
 http://www.botanicalsigns.com

ADDRESS

Robbin Kelley
 Town of Harwich
 100 Oak St
 Harwich, MA 02645
 United States

SHIP TO

Robbin Kelley
 Town of Harwich
 100 Oak St
 Harwich, MA 02645
 United States

Estimate 12433

DATE 02/06/2020

SHIP DATE

03/06/2020

SHIP VIA

FedEx Ground

SALES REP

Phil Howell

DESCRIPTION	QTY	RATE	AMOUNT
.032MBK/S3"X5" .032 MATTE BLACK/SILVER TEXT 3"X5"	52	9.25	481.00
STK.75"X18" Aluminum Stake .75"x18"	52	3.25	169.00
HANDLING HANDLING	1	6.50	6.50
Set up Setup charge	1	150.00	150.00
SUBTOTAL			806.50
DISCOUNT 5%			-40.33
SHIPPING			20.00
TOTAL			\$786.17

Accepted By

Accepted Date

Robbin Kelley

From: Rob Thompson <robandcindy2@icloud.com>
Sent: Wednesday, March 31, 2021 3:28 PM
To: Robbin Kelley
Cc: steven conner; Cindy Eldredge & John Eldredge
Subject: Island Pond Entrance pics for meeting discussion







Entrance to Island Pond for reference and discussion







Trees don't look great....they are budding...



Yes...I do like the rock and would like to find a home for it....



The "wall"





Left (West) side





Right (East) side

Rob