



**Town of Harwich**  
**COUNCIL ON AGING BOARD MEETING**  
**WEDNESDAY August 4, 2021 10:00AM**

Harwich Community Center  
100 Oak Street  
Harwich, MA 02645  
Channel 18 Studio

- I. Call to Order
- II. Approval of Minutes
  - A. Approval of Minutes from the July 7, 2021 COA Board of Directors Meetings \*\*  
(VOTE REQUIRED)
- III. Public Comment
- IV. Chair's Comments (*R. Waystack*)
  - A. Check in with Members
- V. Director's Report (*E. Mitchell*)\*\*
  - A. Overview of current operations
  - B. Scaling up of onsite operations
  - C. CCRTA 14-passenger vehicle lease agreement update
  - D. COA Newsletter procurement update (FY 22 and FY 23)
  - E. Staffing updates
  - F. Volunteer needs, recruitment, and training
- VI. Old Business
- VII. New Business
- VIII. Member Comments
- IX. Adjournment

*\*\*Supporting information available at the Harwich Council on Aging*

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**REMINDER:**

***Next HCOA Board Meeting – September 1, 2021 at 10 AM***

**Authorized Posting Officer:**

**Posted by:** \_\_\_\_\_  
**Town Clerk**

*Emily Mitchell*

**Date:** July 28, 2021

**Signature**