

AGENDA

CEMETERY COMMISSION MONTHLY MEETING
HARWICH COMMUNITY CENTER 100 OAK STREET
TUESDAY FEBRUARY 4, 2020 AT 8:00AM

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES FROM JANUARY 14, 2020.

III. CORRESPONDENCE FROM TOWN HALL & ASSOCIATIONS

- A. DECEMBER FY20 REVENUE & EXPENSES FINANCIAL REPORTS CEMETERY BUDGET, LOT SALES REVOLVING AND TRUST ACCOUNTS.
- B. EMAIL FROM JOE POWERS ON UPDATED SCHEDULE FOR BUDGET/WARRANT.
- C. EMAIL TO AMERICORPS CAPE COD ON MID YEAR EVALUATION OF HANNAH SCHMIDT.
- D. EMAIL FROM RICARDO GULLAUME, PROGRAM OFFICER FOR MASS CULTURAL COUNCIL.
- E. EMAIL TO DEPUTY CHIEF CONSIDINE ON CRANBERRY AVENUE IN ISLAND POND CEMETERY CAMERA CONCERNS.
- F. EMAIL FROM NATIONAL WILDLIFE FEDERATION ON PHOTO CONTEST.
- G. OTHER BUSINESS.

IV. OLD BUSINESS

- A. UPDATE ON STORM DAMAGE.
- B. RULES AND REGULATIONS FOR ANNUAL TOWN MEETING WAS SENT TO TOWN ADMINISTRATION JANUARY 22, 2020.
- C. ANNUAL TOWN REPORT WAS SENT TO TOWN ADMINISTRATION ON JANUARY 22, 2020.
- D. FENCE RAILS AT NORTH HARWICH CEMETERY, KELLEY CEMETERY & EAST HARWICH METHODIST CHURCH CEMETERY. TO BE SURVEYED TO SEE WHAT IS NEEDED AT EACH LOCATION.
- E. SECOND EMAIL SENT TO PLOTBOX, CEMSITES AND WEBCEMETERIES ON CLARIFICATION QUESTION ON ARBORETUM SOFTWARE FOR ISLAND POND CEMETERY.
- F. UPDATE ON NAMING ARBORETUM AFTER JAMES G. MARCELINE. PACKET SUBMITTED TO BOARD OF SELECTMEN REQUESTING TO BE PUT ON THEIR AGENDA.
- G. MELANIE BACH, PINE OAK VILLAGE ON PREPLANNING WORKSHOPS AT PINE OAKS MARCH 12 AND MARCH 31.
- H. JOB DESCRIPTION FOR PART TIME ADMINISTATIVE ASSISTANT.
- I. UPDATE OF LANGUAGE FOR TREE ARTICLE FOR TOWN MEETING.
- J. UPDATE ON SIGNS FOR CEMETERIES.
- K. QUARTERLY REVOLVING ACCOUNT REPORT WAS SENT TO JOE POWERS ON JANUARY 23, 2020.
- L. OTHER OLD BUSINESS.

V. NEW BUSINESS

- A. REVIEW OF IDENTIFICATION SIGNS FOR TREES IN ARBORETUM.
- B. NEW DEED FOR ROBERT & BEVERLY AHOKAS FOR 385 HEMLOCK GRAVES 3 & 4 IN PINE GROVE CEMETERY FOR \$1,600.00.
- C. BILLS; EVERSOURCE, W. B. MASON, WATER DEPARTMENT AND MILAGE ROBBIN KELLEY.
- D. OTHER BUSINESS.

VI. DATE AND TIME OF NEXT MEETING

VII. ADJOURNMENT

AUTHORIZED POSTING OFFICER:

POSTED BY: _____
TOWN CLERK

DATE: _____