

Brooks Free Library Board of Trustees

Monday, May 13, 2019 - 7 pm
Thornton Room, Brooks Free Library
739 Main St., Harwich MA 02645

Agenda

1. Call to Order/Attendance
2. Approval of Minutes of April 10, 2019
3. Public Comment
4. Reports:
 - A. Chairman
 - B. Library Director
 - C. Building & Grounds Committee
 - Update on exterior furniture
 - Update on "Open House" event for Exterior Preservation Project
 - D. Liaison from Board of Selectmen
 - E. Friends of Brooks Free Library
5. Correspondence
6. Old Business:
 - A. Update on FY20 Budget and Library's Town Meeting Articles
 - B. Update on candidates for Board of Trustees (May 21, 2019 election)
 - C. Update on Strategic Planning Process and Timeline
 - D. Update on CPC projects
 - a. Rogers Groups
 - b. Harwich Oracle
7. New Business:
 - A. Offer to sell the Library a Rogers Group statue -discussion & possible vote
 - B. Town Insurance Requirements for Goods and Service Contracts
 - C. Vote to Accept Donations
 - D. Friends of Brooks Free Library landscaping project
 - E. Draft Policy- Meetings of Non-Library Sponsored Groups - discussion & possible vote
 - F. Library Director annual performance evaluation
8. Trustee Reports and Requests for Next Meeting's Agenda
9. Upcoming Meetings/Events
 - A. Library Board of Trustees –Wed., June 12, 2019 - 7 PM – Brooks Library
10. Adjournment

Authorized posting officer

Virginia A. Hewitt

Brooks Free Library

Posted by

Town Clerk's Office

Agenda submitted electronically to Town for posting. The full packet - Agenda, Minutes & Reports – will be posted on the Town website, www.harwich-ma.gov/brooks-free-library-board-of-trustees, and the Library website, www.brooksfreeibrary.org/brooks-free-library-board-of-trustees on the Friday preceding the meeting.

** Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business"*

If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Library at 508-430-7562 or brooksfreeibrary@clamsnet.org.