

## AGENDA

### CEMETERY COMMISSION HARWICH COMMUNITY CENTER 100 OAK STREET CANCELLED DUE TO LACK OF QUORUM TUESDAY JANUARY 7, 2020 MEETING AT 8:00AM

#### I. CALL TO ORDER

#### II. APPROVAL OF THE MINUTES FROM DECEMBER 3 2019.

#### III. CORRESPONDENCE FROM TOWN HALL & ASSOCIATIONS

- A. NOVEMBER FY20 REVENUE & EXPENSES FINANCIAL REPORTS CEMETERY BUDGET, LOT SALES REVOLVING AND TRUST ACCOUNTS.
- B. EMAIL FROM AMY BULLOCK ON BALANCE IN EXPENDABLE AMOUNT IN PC ACCOUNT \$17,809.12.
- C. EMAIL FROM ROBBIN KELLEY TO BOARD OF SELECTMENT ON BALANCE IN PC ACCOUNT AND POSSIBLE USE FOR THE UPCOMING TOWN MEETING ARTICLE FOR TREE REPLACEMENT FOR \$20,000.00.
- D. EMAIL FROM JOE POWERS, INTERIM TOWN ADMINISTRATOR IN REGARDS TO HIRING PROCESSES FOR FY20.
- E. EMAIL FROM CAROL COPPOLA, FINANCE DIRECTOR ON QUARTERLY REVOLVING FUND REPORTS DUE BY END OF JANUARY.
- F. EMAIL FROM DANA DECOSTA IN RESPONSE TO RULES AND REGUALTIONS FROM CEMETERY COMMISSION AND REQUEST FOR HIS INPUT.
- G. EMAIL FROM AMY BULLOCK ON GIFT FROM ESTATE OF SYLVIA LARSON FOR THE CARE AND PRESERVATION OF THE POND AREA IN ISLAND POND CEMETERY FOR \$9,423.19.
- H. OTHER BUSINESS.

#### IV. OLD BUSINESS

- A. UPDATE ON STORM DAMAGE.
- B. DRAFT REVIEW OF RULES AND REGULATIONS FOR ANNUAL TOWN MEETING.
- C. FENCE RAILS AT NORTH HARWICH CEMETERY, KELLEY CEMETERY & EAST HARWICH METHODIST CHURCH CEMETERY. TO BE SURVEYED TO SEE WHAT IS NEEDED AT EACH LOCATION.
- D. EMAIL SENT TO PLOTBOX AND CC CEMSITES AND WEBCEMETERIES ON CLARIFICATION QUESTION ON ARBORETUM SOFTWARE FOR ISLAND POND CEMETERY.
- E. UPDATE ON NAMING ARBORETUM AFTER JAMES G. MARCELINE.
- F. OTHER OLD BUSINESS.

#### V. NEW BUSINESS

- A. NEW DEEDS.
- B. BILLS; EVERSOURCE, HENRY T. CROSBY & SONS AND MILAGE ROBBIN KELLEY.
- C. OTHER BUSINESS.

#### VI. DATE AND TIME OF NEXT MEETING

#### VII. ADJOURNMENT

AUTHORIZED POSTING OFFICER:

POSTED BY: \_\_\_\_\_  
TOWN CLERK

DATE: \_\_\_\_\_