

**Brooks Free Library Board of Trustees**

**Wed. June 10 2020 at 7 pm**

Griffin Room, Town Hall, 732 Main Street, Harwich

This meeting will be held VIA REMOTE PARTICIPATION.

The public can access the meeting on Channel 18 (Broadcasting Live) and online at

<http://harwich18.dyndns.org/cablecast/public/Live.aspx?ChannelID=1>

Join the meeting from a computer, tablet or smartphone: <https://global.gotomeeting.com/join/950924877>

You can also dial in using your phone by calling 1 (646) 749-3112, Access Code: 950-924-877

If you have not used GoToMeeting, please visit <https://global.gotomeeting.com/install/950924877> in advance to download any needed software

**Agenda**

1. Call to Order/Attendance
2. Approval of Minutes of Wed. March 4, 2020
3. Public Comment
4. Reports:
  - A. Chairman
  - B. Library Director
  - C. Building & Grounds Committee
  - D. Liaison from Board of Selectmen
5. Correspondence
6. Old Business:
  - A. FY21 Budget update
7. New Business:
  - A. Curbside Pickup Plan – review and discussion of current operations
  - B. Phased Resumption of Services Plan - review and discussion of current operations
  - C. Library Director annual performance evaluation – distribution of forms
  - D. Reorganization of the Board
8. Trustee Reports and Requests for Next Meeting’s Agenda
9. Upcoming Meetings/Events
  - A. Town Election – Tuesday, June 30, 2020 – 11 am to 6 pm – Community Center
  - B. Library Board of Trustees –Wed., July 1 - 7 PM and Wed., August 5, 2020 - 7 PM
10. Adjournment

**Authorized posting officer**

**Posted by**

Virginia A. Hewitt

Brooks Free Library

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Town Clerk’s Office

Agenda submitted electronically to Town for posting. The full packet - Agenda, Minutes & Reports – will be posted on the Town website, [www.harwich-ma.gov/brooks-free-library-board-of-trustees](http://www.harwich-ma.gov/brooks-free-library-board-of-trustees), and the Library website, [www.brooksfreeelibrary.org/brooks-free-library-board-of-trustees](http://www.brooksfreeelibrary.org/brooks-free-library-board-of-trustees) on the Friday preceding the meeting.

*\* Per the Attorney General’s Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business”*

*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Library at 508-430-7562 or [brooksfreeelibrary@clamsnet.org](mailto:brooksfreeelibrary@clamsnet.org).*