HARWICH RECREATION & YOUTH COMMISSION MEETING Thursday, February 16th, 2021 at 5:30pm 100 Oak St., Harwich, MA

GoToMeeting Credentials - Please join my meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/197396917 You can also dial in using your phone.

United States: +1 (786) 535-3211 Access Code: 197-396-917

AGENDA*

1. CHAIRMAN'S ANNOUNCEMENT

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, GL. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the TOWN OF HARWICH Recreation & Youth Commission is being conducted via remote participation. NO IN-PERSON ATTENDANCE OF MEMBERS OF THE PUBLIC WILL BE PERMITTED, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

- ♦ A reminder that persons who would like to listen to or view this meeting while in progress may do so by Channel 18 simulcast http://harwich18.dyndns.org/cablecast/public/Live.aspx?ChannelID=1
- ♦ If despite our best efforts, we are not able to provide for real-time access, and we will post a record of this meeting on the city/town's website as soon as we are able.

2. PUBLIC COMMENTS

3. RECREATION AND MAINTENANCE MATTERS

- ◆ Approval of Minutes from 1/21/21.
- Director's Report
- Property Maintenance Report
- Budget Reports
- Chairman's Report
- Liaison Reports
 - Community Preservation Committee
 - Facilities Committee

4. MISC CORRESPONDENCE:

- ♦ Abutters Notice Wychmere Harbor abutting property, notice of intent to Conservation to build a swimming pool.
- ◆ Cape & Islands Rowing Association UOF request for a fee reduction for Long Pond.
- Letter of thanks from Michael Lach at the Harwich Conservation Trust.

5. OLD BUSINESS: NONE

6. NEW BUSINESS:

- Whitehouse Field scoreboard design vote.
- Next regular meeting to be posted for Tuesday March 23rd, 2021, at 5:30 pm.

7. OPEN SESSION**

8. ADJOURN MEETING

Lee Ames Authorized Posting Officer	Date:	2/10/21	-
	Posted by:	Town Clerk	-

*Pursuant to Govern or Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Harwich Recreation and Youth Commission will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Harwich website, at www.harwich-ma.gov. For this meeting, members of the public who wish to watch the meeting may do so in the following manner on Channel 18 or by watching the simulcast at:

http://harwich18.dyndns.org/cablecast/public/Live.aspx?ChannelID=1
NO IN-PERSON ATTENDANCE OF

MEMBERS OF THE PUBLIC WILL BE PERMITTED, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Harwich's website an audio or video recording, transcript, or other

**Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business" If you are deaf or hard of hearing or a person with a disability who requires an accommodation, contact the Selectmen's Office at 508-430-7513.

comprehensive record of proceedings as soon as possible after the meeting.

HARWICH RECREATION & YOUTH COMMISSION MINUTES

MEETING DATE, TIME, & PLACE: Thursday January 21st, 2021 5:00 PM - Virtual

Remote at GoToMeeting

https://global.gotomeeting.com/join/307549517
You can also dial in using your phone 571-317-3122

Access Code: 307-549-517

<u>COMMISSION MEMBERS PRESENT:</u>

John Mahan, Frank Crowley, David Nixon, Vahan

Khachadoorian, Michael Hurley and John Larivee.

RECREATION STAFF PRESENT: Eric Beebe and Lee Ames

OTHERS PRESENT: Caleb Ladue

PUBLIC PRESENTATIONS: None

RECREATION AND MAINTENANCE MATTERS:

◆ Approval of Minutes from 12/29/20

A motion was made by Vahan Khachadoorian to approve the minutes of 12/29/20 as written; David Nixon seconded the motion. Vote is in favor, 5 in favor, 1 abstains.

OLD BUSINESS:

Whitehouse field CPC Article - Vote

A motion was made by Vahan Khachadoorian to approve the withdrawal of the Whitehouse Field CPC Article of additional funding for lighting for FY22; Frank Crowley seconded the motion. Vote is unanimous, 6 in favor.

NEW BUSINESS:

◆ The next regular meeting to be posted for Tuesday February 23rd, 2021 at 5:30 pm.

OPEN SESSION:

◆ Eric asked Commission members to stop at the office and sign the signature page of the Mass Municipal Employees Conflict of Interest after they have read the materials and completed the course.

ADJOURN MEETING

A motion was made by Vahan Khachadoorian to adjourn the meeting at 5:10 pm; David Nixon seconded the motion. Vote is unanimous, 6 in favor.

Submitted by:

Lee Ames, Executive Assistant Harwich Recreation & Youth Secretary to the Commission

Director's Report- Commission Meeting- 2-16-21

- ◆ CPC Articles- At a meeting of the Community Preservation Committee, the Committee approved all of our three articles for funding including: Brooks Park Lighting, Senior Memorial Fencing, and Sand Pond Restoration. These articles will be voted at the May Town Meeting.
- ♦ Whitehouse Field Scoreboard- things are moving ahead with the scoreboard project. The Selectmen will soon vote to approve the donation from the Harwich Mariners for the lighting as well as the scoreboard. Design renderings of the scoreboard will be presented at this Commission meeting for final approval.
- Whitehouse Field Lighting- Selectmen approved the purchase of the materials for the lighting project at Whitehouse Field at their last meeting. These will be purchased by town administration and town engineer with the hope of installation for this coming season.
- Spring Programming- while we are still under covid restrictions, we are currently putting together a brochure for the spring to include continued after school child care as well as some outdoor programming such as tball, flag football, basketball etc.
- ◆ Summer 2021- We are working on a brochure for the summer season which will include a scaled back version of our normal summer camp, outdoor basketball, outdoor summerball, and modified tennis lessons. We will soon be sending out our invites to returning summer employees in preparation for the summer season.
- ◆ FY2022 Budget- The town administrator distributed his budget and budget message to department heads and our budget is going forward as we submitted it for \$532,864. This is a 0.6% decrease from last year and meets the budget message requiring level funded budget or lower.
- ◆ Town Administration- Joe Powers and the Selectmen have approved the appointing of the new Assistant Town Administrator, Meggan Eldredge. Meggan has been the Health Director and she will take on the new role.

MONTHLY MAINTENANCE REPORT

	DOANE PARK		OTHER BEACHES		SAND POND			LONG POND		EARLE ROAD BEACH		PLEASANT RD BEACH		RED RIVER BEACH		BANK ST. BEACH				BROOKS PARK AND FIELD				WHITEHOUSE FIELD		MCPHEE FIELD		SENIOR MEMORIAL FIELD		POTTER FIELD	CROWELL FIELD		BASSETT FIELD		VETERANS ME	PROPERTY
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	1 IRRIGATION SYSTEM REPLACEMENT	2 SEASONAL STORAGE FACILITY FOR KAYAKS ETC. CAHOON	1 ALL NEW LIFEGUARD STANDS	2 NEW RESTROOM FACILITY	1 BEACH UPGRADES/PLAYGROUND/RESTROOM?	3 ADDRESS PARKING LOT ISSUES	2 REMOVE SWIM DOCKS	1 POTENTIAL PICNIC AREA/PLAYGROUND AREA	2 BEACH RE-NOURISHMENT	1 WALKWAY FOR BEACH	2 REPAIR OF SECOND LIFEGUARD STAND	1 RE-PAVE PARKING LOT	2 NEW BULKHEAD	1 RE-PAVE PARKING LOT	2 LINE PARKING LOT	1 RE-PAVE PARKING LOT	4 NEW RESTROOM FACILITY	3 REPAIR CRACKS IN TENNIS/BBALL COURTS	2 NEW LIGHTING FOR COURTS	1 NEW FENCING FOR BASEBALL FIELD	4 WHITEHOUSE MASTER PLAN	3 NEW LIGHTING SYSTEM	2 ADDITIONAL SAFETY NETTING	1 NEW SCOREBOARD	2 REMOVE IN-GROUND GOALS	2 NEW WELL FOR FIELD IRRIGATION	2 NEW RESTROOM FACILITY	1 NEW FENCING	2 REMOVE GRAFFITI FROM DUGOUTS	1 NEW FENCE CAP	1 RE-WEED INFIELD	2 CONVERT FIELD TO STONEDUST-ADD BASE PLUGS	1 WEED INFIELD	2 REMOVE TREES DAMAGED FROM TORNADO	1 TRACK FIT STATIONS PROJECT	REPLACEMENT/REPAIR/MAINTENANCE
	\$480		\$37,950	\$125,000	\$83,500	NONE	NONE	NONE	NONE	NONE	TBD	\$111,359	TBD	\$125,000	NA	\$80,000	\$77,750	\$450	\$333,500	\$41,000	NA	\$380,360	\$5,750	\$25-30K	NONE	\$8,300	TBD	\$39,000	NONE	\$1,000	NA	TBD	NA	NA	\$13,500	EST. COST
	DONE	RESEARCHING COST/OPTION TBD	EARLE ROAD STAND DONE	AWAIT FINAL REP FROM ADM CPC ART	AWAIT CPC DECISION	DONE	DONE	ADDED PICNIC TABLES	DONE	DONE	DONE	DONE	FUTURE PHASED CAP ART.	DONE	DONE	DONE	NEW ADA PLAN NEEDED	DONE	AWAIT FINAL RFP FROM ADM CPC	APPROVED-AWAIT CPC	DESIGN FIRM HIRED	AWAIT CPC ON ADD. FUNDIN CPC	AWAIT MARINER PRESENT	AWAIT TOWN ENGINEER	DONE	DONE	POSSIBLE CPC ARTICLE	AWAIT CPC DECISION	DONE	AWAIT INSTALLATION	DONE	TBD	DONE	DONE	DONE	CURRENT STATUS
DPW& HAR REC	HAR GARDEN CLUB,	₹TBD	СРС	M CPC ART	CPC	NA ,	NA	NA	COUNTY DREDGE	NA	TBD	CAP ARTICLE	POTENTIAL ARTICLE	CAP ARTICLE	CAP ARTICLE	CAP ARTICLE	CPC	REV FUND	MCPC	CPC?	MARINERS	N CPC	CPC ART?	CPC ART?	NA	REV FUND	TBD	CPC?	YWH	REV FUND	NA	·>	N _A	NA	CPC	FUNDING SOURCE

OTHER PARKS/MEM.SQUARES

NONE AT THIS TIME

02/09/2021 12:04 leeames

TOWN OF HARWICH - LIVE DATA
YEAR-TO-DATE REPORT



PRIOR FUND BALANCE CHANGE IN FUND BALANCE REVISED FUND BALANCE	TOTAL RECREATION REVOLVING ACCOUNT TOTAL RECREATION REVOLVING ACCOUNT TOTAL REVENUES TOTAL EXPENSES	84099 REC REV 84099 1000 MISC REV 84099 2000 MISC REV 84099 3000 MISC REV 84099 5000 MISC REV 84099 6000 MISC REV	15405004 RECREATION REVOLVING ACCOUNT	38000 OTHPURCHSV 38000 2000 OTHPURCHSV 38000 5000 OTHPURCHSV 38000 6001 OTHPURCHSV 58000 2000 UNCLSUPPLS 58000 3000 UNCLSUPPLS 58000 5000 UNCLSUPPLS	TOTAL RECREATION REVOLVING ACCOUNT 15405002 RECREATION REVOLVING ACCOUNT		FOR 2021 07 ACCOUNTS FOR: 1540 RECREATION REVOLVING ACCOUNT
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EXPENSES	-175,000 0 -175,000 175,000	-175,000 0 0 0	175,000	175,000 0 0 0 0 0	0	0	REVISED BUDGET
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			. 00		.00	.00	ENCUMBRANCES
	-149,188.78 17,709.98 -149,188.78 166,898.76	20580 8050 20050	169,738.01	175,000.00 -792.00 -1,700.00 -604.22 -280.90 -64.83 -1,820.04	-2,839.25	-2,839.25	AVAILABLE BUDGET
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02/09/2021 12:08 leeames

FOR 2021 07

TOWN OF HARWICH - LIVE DATA YEAR-TO-DATE REPORT

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT
016302 RECREATION & YOUTH EXPENSE							
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543000	800	0	800	.00			000
	1,700	0	1,700	429.30	.00		25.3%
016302 558000 OTH SUP NE	10,000	00	4,550	1,985.60	.00		43.6%
573000	175	00	175	,, 150.90 .00	. 00	175.00	.0%%
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TOTAL RECREATION & YOUTH EXPENSE	45,575	0	45,575	25,916.01	.00	19,658.99	56.9%
TOTAL GENERAL FUND	45,575	0	45,575	25,916.01	.00	19,658.99	56.9%
TOTAL EXPENSES	45,575	0	45,575	25,916.01	.00	19,658.99	





Shorefront Consulting

Professional Services on Land or At Sea

290 Center St., Dennis Port, MA 02639 508-280-8046

www.shorefrontconsulting.com shorefrontconsulting@gmail.com

November 18, 2013

AFFIDAVIT OF SERVICE

Massachusetts Wetlands Protection Act

M.G.L., CH 131, Sec. 40

I, Mark Burgess, of Shorefront Consulting, hereby certify under the pains and penalties of perjury that on December 28, 2020, I sent notification to abutters, in compliance with the second paragraph of Massachusetts General Laws, Chapter 131, Section 40, and the Department of Environmental Protections' Guide to Abutter Notification, dated, April 8, 1994, in connection with the following matter:

A Notice of Intent (NOI) was filed under the Massachusetts Wetlands Protection Act and the Harwich Wetlands Protection By-law, by the Wychmere Harbor Trust with the Harwich Conservation Commission on December 28, 2020 for the property located at 651 Main Street, Map 15, Parcel C2-B2 in Harwich, MA. The project is for a proposed pool.

The form of notification and a list of the abutters to whom the notice was given and their addresses are attached to this Affidavit of Service.

Sincerely,

Mark Burgess

Shorefront Consulting

Enclosures: As Stated

cc: Mass. DEP/SERO – Wetlands

Harwich Conservation Commission

John Meola (Applicant)



Shorefront Consulting

Professional Services on Land or At Sea

290 Center St., Dennis Port, MA 02639 508-280-8046

www.shorefrontconsulting.com shorefrontconsulting@gmail.com

ABUTTER NOTIFICATION

Massachusetts Wetlands Protection Act

M.G.L., CH 131, Sec. 40

Return Receipt Requested

Dear Abutter:

In accordance with the second paragraph of Massachusetts General Laws, Chapter 131, Section 40, and the Town of Harwich Wetlands Bylaw, you are hereby notified that The Wychmere Harborview Trust has filed a Notice of Intent with the Harwich Conservation Commission for a proposed pool at 651 Main Street, in Wychmere Harbor, Harwich, MA. This work falls within an Area Subject to Protection under the Wetlands Protection Act (M.G.L. c. 131, s. 40).

Information and plans for the Notice of Intent may be examined at the Harwich Conservation Commission Office located at 732 Main Street or by calling them at 508-430-7538. Please note that all public hearings are being held remotely by on-line meeting methods. Please contact the Harwich Town Hall, Conservation department for login information. This information will also be published in the local newspaper at least five (5) days prior to the hearing.

You may also contact my office or the Massachusetts Department of Environmental Protection, Southeast Region at (508) 946-2700 for more information about this application or the Wetlands Protection Act.

Sincerely,

Mark Burgess

Shorefront Consulting

cc: Mass. DEP/SERO – Wetlands

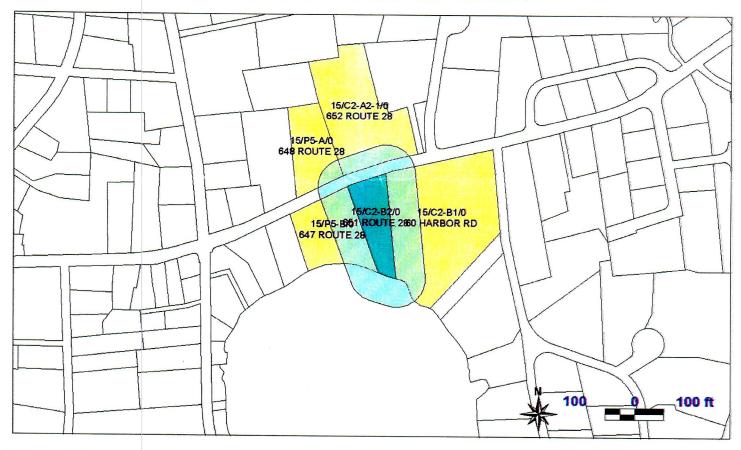
Harwich Conservation Commission

John Meola (Applicant)



TOWN OF HARWICH, MA BOARD OF ASSESSORS 732 Main Street, Harwich, MA 02645

Abutters List Within 100 feet of Parcel 15/C2-B2/0



Key	Parcel ID	Owner	Location	Mailing Street	Mailing City	ST	ZipCd/Country
8537	15-C2-A2-1-0-R	OHN D TRS ET AL ARBARA O TRS	652 ROUTE 28	652 ROUTE 28	HARWICH PORT	MA	02646
2140	15-C2-B1-0-R	Í DENNIS E TRS ET ALS Í MARILYN W TRS	60 HARBOR RD	PO BOX 311	HOLBROOK	MA	02343
2141	15-C2-B2-0-R	CHRISTEN TR MERE HARBORVIEW TRUST	651 ROUTE 28	PO BOX 91	WESTON	MA	02493
10563	15-P5-A-0-E	CHURCH OF CHRIST SCIENTI CH-CHATHAM MASSACHUSETTS	648 ROUTE 28	648 ROUTE 28	HARWICH PORT	MA	02646
10564	15-P5-B-0-E	ICH TOWN OF - PARKS MERE HARBOR OVERLOOK	647 ROUTE 28	732 MAIN ST	HARWICH	MA	02645

Harwich Recreation Department Youth, Park, Beach, & Commission

USE OF FACILITY FORM



DATE	1/20/	<u>21</u>					ED SEPT A
			OCAT	TION REQ	UEST		
		BEACH or PARK				_SR MEMORIAL I	
		RK & GAZEBO LD / COURT			-	_WHITEHOUSE F	
		MORIAL FIELD COMPLEX				_J McPHEE SOCO _POTTER SOFTE	
		SOFTBALL MULTI			X	ON-PROFIT Y / N	ALLTILLD
CONTACT	PERS	ON Barbara Howard		ORGANIZ	ATION <u>Ca</u>	pe and Islands Ro	wing Assoc., Inc.
MAILING	ADDRE	SS <u>P.O. Box 1515</u>	ci	ΓY, ST, ZIP <u>Ι</u>	Harwich, M	A 02645	
EMAIL bai	howar	d@msn.com_	_HOME	PHONE 50	<u>8- 432- 227</u>	<u>′5</u>	
PURPOSE	OF R	EQUEST Store crew equip	ment,	hold rowing	classes #	OF ATTENDEES	12 - 40_
		STED* 3/20/21 through 6/3 JBJECT TO AVAILABILITY	30/21				
HOURS O	F USE_	See attached	ARI	EA REQUES	STED Full b	each for class, NE	end for storage
		STS OR NEEDS				, , , , , , , , , , , , , , , , , , , ,	
❖ Use of	tempo	orary tents larger than 12'	x12' re	quire locati	on approva	al and a separate 1	Town TENT PERMIT
★ Use of Activit	tent s	takes over 8" requires AD	DITIO	NAL PERMI	SSIONS	SUW DEDINE	
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					AIT TO T EDI	REFUNDABLE	
	USE			FEE	CAP	DEPOSIT	TOTAL DUE
FIELD OR	COUR	T USE - ONE GAME		\$20.00	\$1000	\$50.00 [*]	
WHITEHO	USE FI	ELD USE - ONE GAME		\$50.00	\$1000	\$50.00 [*]	
FIELD/WH	F MUL	TI DAY USE		\$150/FIELD	D/DAY	\$50.00-\$500 [*]	
		l USE - FULL DAY, LY FUNCTION, OR SPECI	AL EVI	\$150.00 ENT		\$50.00-\$500*	
USE OF E	ECTR	ICITY - PARKS		\$25/DAY		\$50.00 [*]	-
FIELD, PA	RK, BE	ACH USE - <mark>MULTI DAY E</mark>	<mark>VENT</mark>	\$150.00/DA	\ Υ	\$50.00-\$500 [*]	\$750
		GE CHARGE/PER USE HOUR INCREMENTS)		\$65.00/HO	JR	\$500.00*	
BEACH CO	OK F	RE		\$ 20.00		\$50.00 [*]	#100000 Day of the Control of the Co
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depos Inspec	it requarion H	Jired, > 500 people \$500 IAS BEEN COMPLETED AND TURNED.	depo	sit require	d. DEPOSI	TS WILL BE REFUNI	DED AFTER A SITE
AND AC	READ	THE ATTACHED RULES AND HAT I/OUR ORGANIZATION	REGU WILL A	LATIONS RE	GARDING U	JSE OF THIS RECRE	ATION FACILITY
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BY:	CREATI	ON REPRESENTATIVE		_ DA	TE		
100 Oak		_	łarwich.	MA 02645			=ax 508-430-7579
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*Hours of Use Attachment

Potential/Expected Hours of Use:

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Spring: 3/16/21 - 6/30/21
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3:30 PM - 6:00 PM - Youth (High School)

6:00 PM - 8:30 PM - Adult

5/18/21 - 6/30/21

6:00 AM - 8:00 AM - Adult

6:00 PM - 8:30 PM - Adult and Youth (Middle School)

Summer/Fall: 7/1/21 - 8/31/21

6:00 AM - 8:00 AM - Adult

6:00 PM - 8:30 PM - Adult and Youth (both H.S. and M.S.)

9/1/21 - 10/31/21

6:00 AM - 8:00 AM - Adult

3:30 PM - 6:00 PM - Youth (H.S.)

6:00 PM - 8:30 PM - Adult

Eric Beebe

From:

Michael Lach - Harwich Conservation Trust <mike@harwichconservationtrust.org>

Sent:

Friday, January 29, 2021 11:40 AM

To:

Eric Beebe

Cc:

Thomas Evans

Subject:

Thank you from HCT

Hi Eric.

On behalf of the Harwich Conservation Trust (HCT), thank you and the members of the Harwich Recreation & Youth Commission for supporting HCT's wheelchair accessible trail \$150,000 funding proposal to the Community Preservation Committee (CPC) for design, permitting, and construction of the trail at the Robert F. Smith Cold Brook Preserve.

CPC members voted their unanimous support for the project last night.

Your Commission's support of the project was and continues to be important.

We're looking forward to a positive outcome at Town Meeting when voters will have the opportunity to support the project.

Congratulations on CPC support for your projects as well.

We appreciate how you and your Commission maintain and enhance the recreational opportunities throughout

Please share our gratitude with them.

Now more than ever folks are benefitting from your dedicated work as they seek outdoor opportunities for exercise and connecting during this social distancing time.

Thanks again,

Mike

Michael Lach Executive Director Harwich Conservation Trust P.O. Box 101 South Harwich, MA 02661

ph: 508-432-3997

www.harwichconservationtrust.org

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Ad Panel Text would be Approximately 11" tall. Maximum reading distance of approximately

HARWICH MARINERS

TOWN OF HARWICH

MONOMOY SHARKS

ALL DIMENSIONS ARE APPROXIMATE



RENDERING DETAILS

Scoreboard Model: **Daktronics BA-2028** White LED digits White TNMC's

2' x 36' Non-backlit Ad Panel **Decorative Accents:** DA-1000-36 Truss

Caption Color:

Scoreboard, Truss & Panels - Green 8750

Paint Color:

White

Border Striping Color:

Total Equipment Height:

Total Equipment Width:

SALES - INSTALLATION - SERVICE