

HARWICH RECREATION & YOUTH COMMISSION MEETING

Tuesday, May 25th, 2021 at 5:30pm

100 Oak St., Harwich, MA

GoToMeeting Credentials - Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/937128365>

You can also dial in using your phone.

United States: [+1 \(786\) 535-3211](tel:+17865353211)

Access Code: 937-128-365

AGENDA*

1. **CHAIRMAN'S ANNOUNCEMENT**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the TOWN OF HARWICH Recreation & Youth Commission is being conducted via remote participation. **NO IN-PERSON ATTENDANCE OF MEMBERS OF THE PUBLIC WILL BE PERMITTED**, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

- ◆ A reminder that persons who would like to listen to or view this meeting while in progress may do so by Channel 18 simulcast <http://harwich18.dyndns.org/cablecast/public/Live.aspx?ChannelID=1> or
- ◆ If despite our best efforts, we are not able to provide for real-time access, and we will post a record of this meeting on the city/town's website as soon as we are able.

2. **PUBLIC COMMENTS**

3. **PUBLIC PRESENTATIONS - None**

4. **RECREATION AND MAINTENANCE MATTERS**

- ◆ Approval of Commission meeting minutes from 2/16/21 & 4/20/21.
- ◆ Director's Report
- ◆ Property Maintenance Report
- ◆ Budget Reports
- ◆ Chairman's Report
- ◆ Liaison Reports

5. **OLD BUSINESS:**

- ◆ 2022 CPC Projects Priority List

6. **NEW BUSINESS**

- ◆ Summer Programs Discussion
- ◆ Next regular meeting to be posted for Tuesday, June 22th, 2021 at 5:30 pm.

7. **OPEN SESSION***

8. **ADJOURN MEETING**

Lee Ames Signature Authorized Posting Officer	Date: 5/19/21
	Posted by: _____ Town Clerk

**Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business" If you are deaf or hard of hearing or a person with a disability who requires an accommodation, contact the Selectmen's Office at 508-430-7513.*

HARWICH RECREATION & YOUTH COMMISSION MINUTES

MEETING DATE, TIME, & PLACE:

Thursday February 16th, 2021 5:30 PM - Virtual Remote at GoToMeeting
<https://global.gotomeeting.com/join/197396917>
You can also dial in using your phone.
United States: [+1 \(786\) 535-3211](tel:+17865353211)
Access Code: 197-396-917

COMMISSION MEMBERS PRESENT:

John Mahan, David Nixon, Vahan Khachadorian, and Michael Hurley.

RECREATION STAFF PRESENT:

Eric Beebe and Lee Ames

OTHERS PRESENT:

None

PUBLIC PRESENTATIONS:

None

RECREATION AND MAINTENANCE MATTERS:

- ◆ Approval of Minutes from 1/21/21

A motion was made by Michael Hurley to approve the minutes of 1/21/21 as written; Vahan Khachadorian seconded the motion. Vote is unanimous, 4 in favor.

Director's Report- Commission Meeting- 2-16-21

- ◆ **CPC Articles** - At a meeting of the Community Preservation Committee, the Committee approved all of our three articles for funding including: Brooks Park Lighting, Senior Memorial Fencing, and Sand Pond Restoration. These articles will be voted at the May Town Meeting.
- ◆ **Whitehouse Field Scoreboard** - things are moving ahead with the scoreboard project. The Selectmen will soon vote to approve the donation from the Harwich Mariners for the lighting as well as the scoreboard. Design renderings of the scoreboard will be presented at this Commission meeting for final approval.
- ◆ **Whitehouse Field Lighting** - Selectmen approved the purchase of the materials for the lighting project at Whitehouse Field at their last meeting. These will be purchased by town administration and town engineer with the hope of installation for this coming season.
- ◆ **Spring Programming** - while we are still under corona restrictions, we are currently putting together a brochure for the spring to include continued after school child care as well as some outdoor programming such as T-ball, flag football, basketball etc.
- ◆ **Summer 2021** - We are working on a brochure for the summer season which will include a scaled back version of our normal summer camp, outdoor basketball, outdoor summer ball, and modified tennis lessons. We will soon be sending out our invites to returning summer employees in preparation for the summer season.
- ◆ **FY2022 Budget** - The Town Administrator distributed his budget and budget message to department heads and our budget is going forward as we submitted it for \$532,864. This is a 0.6% decrease from last year and meets the budget message requiring level funded budget or lower.
- ◆ **Town Administration** - Joe Powers and the Selectmen have approved the appointing of the new Assistant Town Administrator, Meggan Eldredge. Meggan has been the Health Director and she will take on the new role.
- ◆ Property Maintenance Report
- ◆ Budget Reports
- ◆ Chairman's Report

- ❖ John reported to members he submitted and attended the Recreation annual report to the Board of Selectman last week and it went very well.
- ◆ Liaison Reports
 - ◆ Community Preservation Committee -
 - ❖ David Nixon told Commission members the total amount in project articles this year that were funded was \$2,577,449.00.
 - ❖ All of the CPC articles requested from Recreation passed and were funded.
 - ◆ Facilities Committee - Vahan Khachadorian
 - ❖ No meetings.

MISC CORRESPONDENCE:

- ◆ Abutters Notice - Wychmere Harbor Overlook abutting property, notice of intent to Conservation to build a swimming pool.
- ◆ Cape & Islands Rowing Association UOF request for a fee reduction for Long Pond. After discussion by all members present the following motion was made.

A motion was made by David Nixon to approve the request for a reduced fee for tournaments and daily use of Long Pond by CIRA. CIRA shall pay \$750 per season instead of the standard rate of \$1000 per season. Michael Hurley seconded the motion. Vote is unanimous, 4 in favor.

- ◆ Letter of thanks from Michael Lach at the Harwich Conservation Trust.

OLD BUSINESS: None

NEW BUSINESS:

- ◆ Whitehouse Field scoreboard design vote. After discussion by all members present the following motion was made.

A motion was made by Vahan Khachadorian to approve the Whitehouse Field scoreboard design as presented by the Mariners through the Harwich Athletic Association; David Nixon seconded the motion. Vote is unanimous, 4 in favor.

- ◆ Next regular meeting to be posted for Tuesday March 23rd, 2021, at 5:30 pm.

OPEN SESSION:

- ◆ John Mahan - BOS signed contract to purchase new lights last week.
- ◆ Eric Beebe - Updated members on the Sand Pond Restroom project. He has been referred on this project to Megan Eldredge, who is the new Assistant Town Administrator.
- ◆ Eric Beebe - Brooks Park incomplete restroom project has been denied a variance from state ADA and he is meeting with Megan and Joe to come up with a plan to proceed forward.
- ◆ David Nixon - The Brooks Park Lighting article is on hold until the extra funding needed is approved at this year's Town Meeting.
- ◆ David Nixon - Asked if anyone knew if Megan Eldredge has a procurement certification.

ADJOURN MEETING

A motion was made by Vahan Khachadorian to adjourn the meeting at 6:15 pm; Michael Hurley seconded the motion. Vote is unanimous, 4 in favor.

Submitted by:
 Lee Ames, Executive Assistant
 Harwich Recreation & Youth
 Secretary to the Commission

HARWICH RECREATION & YOUTH COMMISSION MINUTES

MEETING DATE, TIME, & PLACE:

Tuesday April 20th, 2021 5:30 PM – Virtual Remote at GoToMeeting

<https://global.gotomeeting.com/join/371768629>

COMMISSION MEMBERS PRESENT:

John Mahan, Michael Hurley, David Nixon, Vahan Khachadorian and John Larivee

RECREATION STAFF PRESENT:

Eric Beebe

OTHERS PRESENT:

Patrick Otton and Suzanna Nickerson

PUBLIC COMMENTS:

John M started meeting with a moment of silence for Steven Ford former Selectman

PUBLIC PRESENTATIONS -

- ◆ Patrick Otton and Suzanna Nickerson, of East Harwich - Cape Cod Beach Trash Art. Patrick creates the display box for the artwork to be placed in at the beach. Suzanna of Chatham is the artist that creates the art displays of from discarded plastic. She finds that if the art is displayed at the beaches it makes people really more aware of the problem of plastic trash on the beaches for humans, fish, turtles, and other wildlife in this natural habitat. Vahan asked that a sample be dropped off at the Recreation office so they could see one in person.

RECREATION AND MAINTENANCE MATTERS:

- ◆ Approval of Minutes of 3/23/21

A motion was made by Vahan Khachadorian to approve the minutes from 3/23/21 as written; Michael Hurley seconded the motion. Vote is in favor, 4 in favor, 1 abstains.

Director's Report Commission Meeting 4-20-21

- ◆ **Whitehouse Field Lighting Project** - Administration is in the process of accepting the low bid from the Robert B. Our Co. for the installation of the lighting system at Whitehouse Field. I have completed all procurement checklists for the Board of Selectmen approval which will be addressed at their April 20 meeting.
- ◆ **Sand Pond Improvements Project** - Finance Committee recently re-voted on the Sand Pond Improvements project and, once again, voted to recommend the project for Town Meeting. Board of Selectmen have voted to indefinitely postpone the article and we have requested to present to them to reconsider at a future Selectmen meeting.
- ◆ **Spring Recreation Programs** - We have begun our slate of spring programming. We currently have the following numbers for our programs.
 - After School Child Care Programs 50 registrants
 - Tball Clinic 32 registrants
 - Flag Football 12 registrants
 - Hoops with Noop Basketball Clinic 28 registrants
- ◆ **Summer 2021 Preparations** - We are working on securing our summer staff for this upcoming season. We have 32 returning guards with only one new lifeguard hire necessary this summer. We will be conducting several interviews for gate attendant and camp counselor positions over school vacation week.

- ◆ **CPC Project Update Meeting** - I will be presenting a progress report on all Recreation Department CPC projects at their April 22 meeting. The CPC hold progress reports on open projects twice annually.
- ◆ **Brooks Park Baseball Field Fencing Project** - I have submitted specifications and a pre procurement checklist to administration and town engineer for them to begin the process of putting together a RFP for the project to move forward as soon as possible.

Property Maintenance Report - A current maintenance report was given to Commission Members.

Budget Reports - A current budget report was given to Commission Members.

Chairman's Report -

- ◆ John Mahan told members that a member of the public spoke to him in regards to the condition of the Town signs.
- ◆ He also told the Commission that he spoke to Sean Libby at DPW. They are working on the scoreboard, the bid for seasonal bathroom cleaning and hope to have at least 2-3 lifeguard chairs done by July 1.

Liaison Reports -

- ◆ Community Preservation Committee - David Nixon
 - ❖ A couple of the CPC articles have gone to legal and they are waiting for results. They will be changing their procedures to have CPC articles to go to legal before they are submitted to the Committee
- ◆ Facilities Committee – Vahan Khachadorian.
 - ❖ Vahan told Commission members that there have not been any Facilities Committee meetings.
 - ❖ Carolyn told him they are having the outside of the building power washed.

MISC CORRESPONDENCE: None

OLD BUSINESS:

- ◆ 2022 CPC Projects Priority List- *This item is tabled until the May meeting.*
- ◆ Whitehouse Field Project Update - Robert Our was the low bidder on the project. The BOS needs to approve the acceptance of the bid from them for light installation. One of the other bidders is contesting the acceptance, stating that they don't have the experience for the installation.

NEW BUSINESS:

- ◆ Doane Park Memorial Plaque - The Pilgrim Lodge Masons are requesting placement of a memorial plaque to be placed in Doane Park.

A motion was made by Vahan Khachadorian to allow placement of a memorial plaque by the Pilgrim Lodge Mason's in memory of Emulous "Buddy" Hall Jr.; David Nixon seconded the motion. Vote is unanimous, 5 in favor, 0 against.

- ◆ Harwich Beach Trash Art - *See Public Presentations*
- ◆ Director Spending Limit Threshold - *Tabled for further discussion at a later date.*
- ◆ Next regular meeting to be posted for Tuesday May 25th, 2021.

OPEN SESSION:* None

ADJOURN MEETING

A motion was made by Vahan Khachadorian to adjourn the meeting at 6:05pm; David Nixon seconded the motion. Vote is unanimous, 5 in favor, 0 against.

Submitted by:

Lee Ames

Executive Assistant

Harwich Recreation Department

Secretary to the Commission

Director's Report- Commission Meeting 5-25-21

- ◆ **Whitehouse Field Lighting Project** - Robert Our has begun work on installing the new lighting system at Whitehouse Field. They are scheduled to finish by May 28 with plenty of time before Harwich Mariners season begins. Mariners practices begin June 7 and games June 21.
- ◆ **Whitehouse Field Scoreboard Project** - The new scoreboard will be installed on May 24 and it should take around 2-3 days to complete.
- ◆ **Town Meeting** - At Annual Town Meeting, two of our three projects passed this year. Brooks Park Lighting Project and Senior Memorial Fencing Project passed. Sand Pond Revitalization Project failed by a very close vote. Most concerns centered on preserving nature and the need for more playground facilities.
- ◆ **CORONA Update** - Many restrictions are being lifted starting May 29 on Recreation Programming. We are looking into expanding our summer camp program and re-instituting swim lessons for the summer. A lot will depend upon finding staff to work these programs on late notice. We will learn more at Department Head Meeting on May 20.
- ◆ **Brooks Lighting Project** - I have reached out to town administration and town engineer to get the process started for bidding on Brooks Park Lighting Project installation and acquisition of materials.
- ◆ **Town Engineer** - The current town engineer will be leaving Harwich at the end of the month for a position in Brewster. Word on replacement has not come down as of yet.
- ◆ **Food 4 Kids Program** - I will be having a zoom meeting with representatives from the Food 4 Kids program on Monday May 24. They provide lunches and snacks free of charge for summer camps across the cape. We are exploring the possibility of bringing this program to our summer camp this season.

MONTHLY MAINTENANCE REPORT

<u>PROPERTY</u>	<u>REPLACEMENT/REPAIR/MAINTENANCE</u>	<u>EST. COST</u>	<u>CURRENT STATUS</u>	<u>FUNDING SOURCE</u>
VETERANS MEMORIAL COMPLEX	1 TRACK FIT STATIONS PROJECT	\$13,500	DONE	CPC
	2 REMOVE TREES DAMAGED FROM TORNADO	NA	DONE	NA
BASSETT FIELD	1 WEED INFIELD	NA	DONE	NA
	2 CONVERT FIELD TO STONEDUST-ADD BASE PLUGS	TBD	TBD	?
CROWELL FIELD	1 RE-WEED INFIELD	NA	DONE	NA
POTTER FIELD	1 NEW FENCE CAP	\$1,000	AWAIT INSTALLATION	REV FUND
	2 PAINT DUGOUTS	NONE	DONE	SEN SOFT
SENIOR MEMORIAL FIELD	1 NEW FENCING	\$41,187	APPROVED AT TOWN MEET	CPC?
	2 NEW RESTROOM FACILITY	TBD	COMMISSION DISCUSSION	TBD
MCPHEE FIELD	2 NEW WELL FOR FIELD IRRIGATION	\$8,300	DONE	REV FUND
	2 REMOVE IN-GROUND GOALS	NONE	DONE	NA
WHITEHOUSE FIELD	1 NEW SCOREBOARD	\$25-30K	INSTALL MAY 24	CPC
	2 ADDITIONAL SAFETY NETTING	\$5,750	AWAIT MARINER PRESENT	CPC ART?
	3 NEW LIGHTING SYSTEM	\$380,360	INSTALLED BY MAY 28	CPC
	4 WHITEHOUSE MASTER PLAN	NA	UNDER COMM. REVIEW	MARINERS
BROOKS PARK AND FIELD	1 NEW FENCING FOR BASEBALL FIELD	\$41,000	AWAIT RFP FROM ADMIN	CPC?
	2 NEW LIGHTING FOR COURTS	\$333,500	APPROVED AT TOWN MEET	CPC
	3 REPAIR CRACKS IN TENNIS/BBALL COURTS	\$450	DONE	REV FUND
	4 NEW RESTROOM FACILITY	\$77,750	COMPLETED-OPEN MEM DAY	CPC
BANK ST. BEACH	1 RE-PAVE PARKING LOT	\$80,000	DONE	CAP ARTICLE
	2 LINE PARKING LOT	NA	DONE	CAP ARTICLE
RED RIVER BEACH	1 RE-PAVE PARKING LOT	\$125,000	DONE	CAP ARTICLE
	2 NEW BULKHEAD	TBD	FUTURE PHASED CAP ART.	POTENTIAL ARTICLE
PLEASANT RD BEACH	1 RE-PAVE PARKING LOT	\$111,359	DONE	CAP ARTICLE
	2 REPAIR OF SECOND LIFEGUARD STAND	TBD	DONE	TBD
EARLE ROAD BEACH	1 WALKWAY FOR BEACH	NONE	DONE	NA
	2 BEACH RE-NOURISHMENT	NONE	DONE	COUNTY DREDGE
LONG POND	1 POTENTIAL PICNIC AREA/PLAYGROUND AREA	NONE	ADDED PICNIC TABLES	N/A
	2 REMOVE SWIM DOCKS	NONE	DONE	NA
	3 ADDRESS PARKING LOT ISSUES	NONE	DONE	NA
SAND POND	1 BEACH UPGRADES/PLAYGROUND/RESTROOM?	\$83,500	ATM DID NOT APPROVE	CPC
	2 NEW RESTROOM FACILITY	\$125,000	DRAFT RFP SUBMITTED	CPC ART
OTHER BEACHES	1 ALL NEW LIFEGUARD STANDS	\$37,950	ONGOING-2-3 BY SUMMER	CPC
	2 SEASONAL STORAGE FACILITY FOR KAYAKS ETC.CAHOON	TBD	RESEARCHING COST/OPTION	TBD
DOANE PARK	1 MEMORIAL PLAQUE	NA	COMM APPROVED	HAR GARDEN CLUB, DPW& HAR REC
OTHER PARKS/MEM.SQUARES	NONE AT THIS TIME			

05/19/2021 10:19
ccoppola

TOWN OF HARWICH - LIVE DATA
YEAR-TO-DATE BUDGET REPORT

P 1
glytdbud

FOR 2021 11

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
016301 RECREATION & YOUTH S&W							
016301 511800 PART-TIME YEAR-ROUND	30,789	30,789	6,312.53	267.54	.00	24,476.70	20.5%
016301 511900 SALARIES & WAGES	228,894	228,894	194,142.36	8,718.70	.00	34,751.88	84.8%
016301 512500 COMPENSATORY TIME	0	0	640.09	.00	.00	-640.09	100.0%*
016301 513000 OVERTIME	4,474	4,474	2,398.75	.00	.00	2,075.33	53.6%
016301 514000 LONGEVITY	7,411	7,411	7,338.24	.00	.00	72.59	99.0%
016301 515007 SICK LEAVE BONUS PER	1,050	1,050	700.00	.00	.00	350.00	66.7%
TOTAL RECREATION & YOUTH S&W	272,618	272,618	211,531.97	8,986.24	.00	61,086.41	77.6%
016302 RECREATION & YOUTH EXPENSE							
016302 517900 OTHER FRINGE BENEFIT	500	500	500.00	.00	.00	.00	100.0%
016302 521100 ELECTRIC UTILITY PWR	8,500	8,500	7,697.68	397.93	.00	802.32	90.6%
016302 524200 OFFICE EQUIPMENT REP	400	400	.00	.00	.00	400.00	.0%
016302 527000 RENTALS & LEASES	4,000	4,000	4,370.00	.00	.00	-370.00	109.3%*
016302 534100 ADVERTISING	100	100	.00	.00	.00	100.00	.0%
016302 534400 TELEPHONE & TELEDATA	1,100	1,100	802.57	79.88	.00	297.43	73.0%
016302 538000 OTHER PURCHASED SERV	1,250	1,250	700.00	.00	.00	550.00	56.0%
016302 542000 OFFICE SUPPLIES	2,500	2,500	1,013.87	.00	.00	1,486.13	40.6%
016302 543000 MAINT/REP SUP-BLDGS&	800	800	.00	.00	.00	800.00	.0%
016302 548100 BULK FUEL	1,700	1,700	429.30	.00	.00	1,270.70	25.3%
016302 553000 PUBLIC WORKS SUPPLIE	4,550	4,550	2,975.60	990.00	.00	1,574.40	65.4%
016302 558000 OTHER SUPPLIES NEC	10,000	10,000	7,190.90	10.00	.00	2,809.10	71.9%
016302 573000 DUES,SUBSCR. & IN ST	175	175	.00	.00	.00	175.00	.0%
016302 578000 OTHERWISE UNCLASSIFI	10,000	10,000	5,000.00	.00	.00	5,000.00	50.0%
TOTAL RECREATION & YOUTH EXPENSE	45,575	45,575	30,679.92	1,477.81	.00	14,895.08	67.3%
01630A2 REC & YOUTH - WARRANT ARTCLS							
01630A2 619012 ATM 19 #12 FACILITY	0	112,000	59,278.01	.00	.00	52,721.99	52.9%
TOTAL REC & YOUTH - WARRANT ARTCL	0	112,000	59,278.01	.00	.00	52,721.99	52.9%
TOTAL GENERAL FUND	318,193	430,193	301,489.90	10,464.05	.00	128,703.48	70.1%
TOTAL EXPENSES	318,193	430,193	301,489.90	10,464.05	.00	128,703.48	

FOR 2021 11 ACCOUNTS FOR: ORIGINAL REVISED AVAILABLE PCT 1540				RECREATION REVOLVING ACCOUNT	APPROP BUDGET	YTD ACTUAL	MTD			
ACTUAL ENCUMBRANCES BUDGET USED										
<hr/>										
15405001 RECREATION REVOLVING ACCOUNT										
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15405001	511800	2000	PART-TIME YEAR	0	0	2,344.25	.00	.00	-2,344.25	100.0%*
15405001	511800	3000	PART-TIME YEAR	0	0	9,496.78	1,594.38	.00	-9,496.78	100.0%*
15405001	512000	3000	SEASONAL S&W	0	0	403.00	.00	.00	-403.00	100.0%*
TOTAL RECREATION REVOLVING ACCOUNT				0	0	12,244.03	1,594.38	.00	-12,244.03	100.0%*
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15405002 RECREATION REVOLVING ACCOUNT										
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15405002	538000		OTHER PURCHASED SE	0	175,000	333.16	81.00	.00	174,666.84	.2%
15405002	538000	2000	OTHER PURCHASE	0	0	792.00	.00	.00	-792.00	100.0%*
15405002	538000	5000	OTHER PURCHASE	0	0	1,700.00	.00	.00	-1,700.00	100.0%*
15405002	538000	6001	OTHER PURCHASE	0	0	766.22	.00	.00	-766.22	100.0%*
15405002	558000	1000	UNCLASSIFIED S	0	0	200.00	.00	.00	-200.00	100.0%*
15405002	558000	2000	UNCLASSIFIED S	0	0	280.90	.00	.00	-280.90	100.0%*
15405002	558000	3000	UNCLASSIFIED S	0	0	356.53	97.89	.00	-356.53	100.0%*
15405002	558000	5000	UNCLASSIFIED S	0	0	4,289.29	1,842.79	.00	-4,289.29	100.0%*
TOTAL RECREATION REVOLVING ACCOUNT				0	175,000	8,718.10	2,021.68	.00	166,281.90	5.0%
<hr/>										
15405004 RECREATION REVOLVING ACCOUNT										
<hr/>										
15405004	484099		RECREATION REV REV	0	-175,000	.00	.00	.00	-175,000.00	.0%*
15405004	484099	1000	MISCELLANEOUS	0	0	-14,880.00	-14,220.00	.00	14,880.00	100.0%
15405004	484099	2000	MISCELLANEOUS	0	0	-7,758.00	.00	.00	7,758.00	100.0%
15405004	484099	3000	MISCELLANEOUS	0	0	-6,400.00	.00	.00	6,400.00	100.0%
15405004	484099	4000	MISCELLANEOUS	0	0	-7,580.00	-1,420.00	.00	7,580.00	100.0%
15405004	484099	5000	MISCELLANEOUS	0	0	-24,017.40	-1,865.00	.00	24,017.40	100.0%
15405004	484099	6000	MISCELLANEOUS	0	0	-961.38	.00	.00	961.38	100.0%
15405004	484099	6001	MISCELLANEOUS	0	0	-162.00	.00	.00	162.00	100.0%
15405004	484099	6004	MISCELLANEOUS	0	0	130.50	.00	.00	-130.50	100.0%*
TOTAL RECREATION REVOLVING ACCOUNT				0	-175,000	-61,628.28	-17,505.00	.00	-113,371.72	35.2%
TOTAL RECREATION REVOLVING ACCOUNT				0	0	-40,666.15	-13,888.94	.00	40,666.15	100.0%
TOTAL REVENUES				0	-175,000	-61,628.28	-17,505.00	.00	-113,371.72	
TOTAL EXPENSES				0	175,000	20,962.13	3,616.06	.00	154,037.87	
<hr/>										
PRIOR FUND BALANCE							3,207.53			
CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES							40,666.15			
REVISED FUND BALANCE							43,873.68			

Playground Summer 2021 - Full Day Program

Pricing -

Full Day Playground - \$600 per 5 Week Session, per Child - from 9:00 am to 4:00 pm
Early Drop-Off - \$80 per 5 Week Session, per Family - between 8:15 am - 8:30am

Sessions ARE LIMITED to 40 Participants. Children must be year round Harwich residents and/or currently enrolled in the Harwich or Monomoy Regional School System. Parents/Guardians must be working full time outside the home with no other options for childcare.

NEW THIS YEAR -

Due to CORONA RESTRICTIONS this year we will no longer be offering or accepting WEEKLY, DAILY or drop-in participation. **A minimum one session registration is required.**

Also due to covid restrictions **there will NOT be late pickup this year the building will be closing promptly at 4:00 PM daily.**

Ages 6-12 ONLY

Age verification - a birth certificate copy is required for proof of age for children under 8.

Session 1 5 weeks June 28, 2021 - July 30, 2021 (Not Monday July 5TH)

Session 2 5 weeks August 2, 2021 - September 3, 2021

Drop-Off and Pick-Up -

The Playground program begins each day at 9:00 AM. **Drop-off is between 8:45 - 9:00 am.** Upon arrival parents or guardians must accompany children to the check in table to answer daily covid screening questions. Then check them in with their counselor for the day. **Pick-up is between 3:45 - 4:00 pm.**

Children must be signed out and picked up by parents or guardians by 4:00 PM. On the first day of each session your child's name and counselor assignment will be posted on the outer doors of the entryway of the building. Please observe social distancing and masks when checking in or out with your children. **If children are leaving with someone other than their parents or guardian, parents must notify the Playground Director as well as the counselor at drop off to make sure they are aware of the situation and WRITTEN PERMISSION must also be provided each time.**

Early Drop-Off -

Early drop off is an option again this summer.

Early drop-off is between 8:15 am - 8:30am only for the additional charge of \$80 per session per family.

Medical Concerns -

If your child has any medical concerns we ask that you please notify and provide us with all necessary information in writing on your child's registration form. Also, please notify the Playground Director to properly address any specific needs and inform the rest of the staff. All staff members are First Aid and CPR certified. A locked refrigerator on site will be available for required emergency medications only.

Behavior -

All children must respect each other, patrons, staff, our facilities and its rules in addition to the provided equipment. Any child that does not follow the rules as instructed will be asked to leave the program without a refund of fees. Fighting, hitting, bullying, roughhousing, name calling, hair pulling, wrestling, and mask removal are all grounds for removal from the program. If you have any additional concerns please feel free to address the Playground Director or call the Recreation Office at 508-430-7553. We look forward to having a safe, fun and successful summer!

NEW THIS YEAR -

Note: We ask that you send your child/children with one or more back up/extra masks in case their mask should break or become un-useable for any reason. EACH MASK SHOULD BE CLEARLY MARKED WITH YOUR CHILDS NAME.

Lunch -

We require that all full day participants bring a SNACK *AND* a LUNCH (in a thermal bag or box) (**Refrigeration is not available for lunches**) with them each day as well as a REFILLABLE WATER BOTTLE clearly marked with your child's name. **Children will not be able to drink from the fountains due to covid restrictions but will be allowed to use the re-fill stations. Children will not be allowed to use the vending machines due to corona restrictions. We graciously ask that children DO NOT BRING ANY ITEMS THAT CONTAIN NUTS (INCLUDING PEANUT BUTTER) to the Playground program.**

Special Accommodations -

If your child is in need of any special accommodations regarding language barriers, specific allergies, early pick up, late drop off, extenuating circumstances or any family situations we should be aware of, please speak to the Recreation Director or the Playground Director prior to registering.

Daily Activities -

Children are generally divided into two age groups, 6-8 years olds and 9-12 years olds, where they will participate in age appropriate activities. Upon arrival children will participate in an organized activity from 9:15-10:30. At 10:30 both groups will come together for snack from 10:30-10:45. We ask that all children bring a healthy nut free snack with them each day. **We also ask that children do not bring ANY ITEMS THAT CONTAIN NUTS (NO PEANUT BUTTER) to the Playground program.** After snack, children will then break into groups for the second activity held from 10:45-11:45. Children also have the option of participating in other activities such as arts and crafts, board games and the games in the game room throughout the morning. At 12:30 participants will head outside to the picnic area for a half hour lunch break. Afternoon activities will consist of outdoor games, special events and shows, and activities in the gym and movies during inclement weather. A full schedule of activities will be available on the first day of Playground.

Special Activities -

Notices concerning special events will be handed out ahead of time regarding event dates. On tie-dye days we ask that children bring in something white made of 100% cotton that has been pre-washed, that they would like to tie dye (T-shirt, socks, pillowcase, etc...) if they wish to participate. Lastly, we ask that children **WEAR SNEAKERS, NO flip flops or sandals** and appropriate clothing. Children will participate in afternoon special events and activities each day which may include Movies, Summerball, Nature Walks, and walks to Brooks Park ect...

Questions -

If you have any questions or concerns please contact the Harwich Recreation Department 508-430-7553 prior to registering your child.