

REVISED AGENDA

CEMETERY COMMISSION MONTHLY MEETING
DONN B. GRIFFIN ROOM, TOWN HALL
732 MAIN STREET
TUESDAY NOVEMBER 2, 2021 AT 9:00AM

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES SEPTEMBER 28, 2021.

III. CORRESPONDENCE FROM TOWN HALL & ASSOCIATIONS

- A. **Email from Jan Moore on presentation of East Harwich Union Cemetery Preservation project to Community Preservation Committee on Thursday December 9, 2021.**
- B. **Email from Elizabeth Ausmus on Mausoleum.**
- C. **Email form Catlin Jones Massachusetts Archives on Veterans from Civil War and Revolutionary War.**
- D. **Email from Carole Freehauf on removal of Evergreen Trees next to her parent's lot in Mount Pleasant.**
- E. **Judi Sitkin, Peace Garden in Evergreen Cemetery sign at Evergreen "Masks Must Be Worn."**
- F. **New England Cemetery Annual Management Seminar December 6th to the 8th.**
- G. **Email from Joan Jones on plot plan for her private cemetery.**
- H. **Email for Meggan Eldredge on Cemetery Revolving Accounts for Board of Selectmen Meeting.**
- I. **Email from Bobbi Moritz on grant opportunity for Mass Trails.**
- J. **Email from Clarke W. Hammersley for burial of father's ashes.**
- K. **Letter from Rev. Faith Lavender on her services.**
- L. OTHER BUSINESS.

IV. OLD BUSINESS

- A. **Update on Veterans Memorial in Evergreen, Email from Robert Thompson on Researching Gold Star Family Memorial.**
- B. **Conservation Commission approval for connecting Marceline Arboretum land, Island Pond Cemetery to Conservation parcel.**
- C. **Continuance on Lily Pond pruning until October 3rd and to provide map of area to be pruned.**
- D. **Rules and Regulations Review.**
- E. OTHER OLD BUSINESS.

V. NEW BUSINESS

- A. **NEW DEEDS: Alexander & Norma Spezzafero Evergreen \$800.00, Robert B. & Carolyn E. Porter Island Pond \$600.00, Thomas H. Jr & Harriet M Quill Island Pond \$900.00, Rebekah L. Eldridge Evergreen \$800.00, William G. & Barbara B. Lionetta Mount Pleasant \$3,200.00.**
- B. **Storm Damage to Cemeteries.**
- C. OTHER BUSINESS.

VI. DATE AND TIME OF NEXT MEETING

VII. ADJOURNMENT

AUTHORIZED POSTING OFFICER:

POSTED BY: _____
TOWN CLERK

DATE: _____

Robbin Kelley

From: Jàn Moore <janmoore8040@gmail.com>
Sent: Friday, October 22, 2021 12:55 PM
To: Robbin Kelley
Subject: RE: CPC Project Presentation

Hi Robbin,

Regarding the Harwich Cemetery Commission submitted East Harwich Union Cemetery Gravestones Preservation Project, we would like to schedule your presentation for the Thursday, December 9, 2021 CPC meeting. The 6 PM meeting will be held at the Harwich Town Hall, Donn B. Griffin Room. You will be given five minutes to present an overall layout of the proposed project. That will be followed by a fifteen-minute period of committee member questions.

Please confirm if you can attend this meeting at your earliest convenience. I will email you the agenda one week prior to the meeting.

If you are providing any additional information, please be sure to email the digital copy at least one week prior to the meeting. Please bring fifteen (15) paper copies to be handed out at the Dec. 9th meeting. (No extra covers are needed.)

Thank you,

~ Jan Moore

CPC Board Secretary

Sent from [Mail](#) for Windows

From: [Robbin Kelley](#)
Sent: Friday, October 22, 2021 9:46 AM
To: [Jàn Moore](#)
Cc: [Community Preservation Committee](#)
Subject: CPC

Jan

I was watching your last meeting and if it is possible I would like to present on November 2nd.

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

Robbin Kelley

From: Elizabeth Ausmus
Sent: Sunday, October 3, 2021 8:35 AM
To: Robbin Kelley
Subject: Re: Mausoleum

Hi Robbin,

I looked at Island Pond and Mt. Pleasant. The mausoleum at Island Pond is great. Please let me know what you find out about availability.

Liz Ausmus 🌸
858-229-4827

> On Oct 1, 2021, at 12:40 PM, Robbin Kelley <rk Kelley@town.harwich.ma.us> wrote:

>

> Elizabeth

>

> We have one like that at Island Pond Cemetery, if you want to look at it.

>

> 15 Island Pond Road, go in to cemetery take left on to West Main Ave and right Central Ave then first left onto Oak Ave go down tupelo it is on the right.

>

>

> Robbin Marie Kelley

> Cemetery Administrator

> Town of Harwich

> Office: 100 Oak Street

> Mailing: 732 Main Street

> Harwich, MA 02645

> Phone 508-430-7549

> Fax 508-430-7598

>

>

>

>

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> -----Original Message-----

> From: Elizabeth Ausmus [mailto:Elizabeth.Ausmus@town.harwich.ma.us] n]

> Sent: Friday, October 1, 2021 9:40 AM

> To: Robbin Kelley <rk Kelley@town.harwich.ma.us>

> Subject: Re: Mausoleum

>

> Thank you for your response. I am not that familiar with mausoleums, so I can't say exactly how big we would need. I am looking for something that would hold two people, but it does not have to be any kind of a grand scale. Is there somewhere I can look at pictures of what is currently there or what is available? Or should I drive and look in person? If you could check where you have available space and what it would cost I would appreciate it.

>
> Elizabeth Ausmus
>
>> On Oct 1, 2021, at 9:08 AM, Robbin Kelley <rkelley@town.harwich.ma.us> wrote:
>>
>> Elizabeth
>>
>> We currently have two mausoleum in Harwich one in Mount Pleasant and one in Island Pond. I will have to check with my commissioners to see if they would approve. I will also check to see what cemetery has available space.
>>
>> How big of a mausoleum are you looking at placing at the cemetery?
>>
>>
>> Robbin Marie Kelley
>> Cemetery Administrator
>> Town of Harwich
>> Office: 100 Oak Street
>> Mailing: 732 Main Street
>> Harwich, MA 02645
>> Phone 508-430-7549
>> Fax 508-430-7598
>>
>>
>>
>> -----Original Message-----
>> From: Elizabeth Ausmus
>> Sent: Thursday, September 30, 2021 5:12 PM
>> To: Robbin Kelley <rkelley@town.harwich.ma.us>
>> Subject: Mausoleum
>>
>> Hi Robbin,
>>
>> Rebecca Smith in Dennis forwarded your information to me. I am looking to buy a burial plot that we can put a mausoleum on. Are there any active cemeteries in Harwich that allow for a mausoleum?
>>
>> Elizabeth Ausmus
>
> <map to Haidas lot IP.png>

Robbin Kelley

From: Jones, Caitlin (SEC) <caitlin.jones@state.ma.us>
Sent: Monday, October 4, 2021 11:59 AM
To: Robbin Kelley
Subject: Town of Harwich military records question

Dear Robbin,

Your request for names of veterans from Harwich who served in the Revolutionary War and Civil War was forwarded to the Massachusetts Archives due to the time period you're focusing on. There's no prepared lists of soldiers by town from these two conflicts, but lists of soldiers alphabetical by last name have been prepared and published in the *Soldiers and Sailors of the Revolutionary War* and *Soldiers, Sailors, and Marines of the Civil War* series of volumes.

These volumes have been digitized by the State Library of Massachusetts, and since the residence of each soldier (if given on the records) appears in the volumes associated with his name and service, you can do a Ctl + F search through each volume to compile a list of soldiers for Harwich and Brewster. Here are links to the pages where you can download each set of volumes:

Revolutionary War, 17 volumes: <https://archives.lib.state.ma.us/handle/2452/122025>

Civil War, 9 volumes: <https://archives.lib.state.ma.us/handle/2452/50883>

I hope this is helpful. If you have other questions, please let me know.

Sincerely,

Caitlin Jones
Head of Reference
Massachusetts Archives
220 Morrissey Blvd.
Boston, MA 02125
617-727-2816 x 244
caitlin.jones@sec.state.ma.us

Robbin Kelley

From: Carole Freehauf <cfreehauf@gmail.com>
Sent: Tuesday, October 5, 2021 9:54 AM
To: Robbin Kelley
Cc: pfreehauf
Subject: Tree Removal

Hi Robbin,

This is to confirm that I have authorized the removal of the two evergreen trees at either side of the Milano monument at 94 Main Ave., Mount Pleasant Cemetery.

Best regards,
Carole Freehauf

Carole Freehauf
781 361 2846

Robbin Kelley

From: robbin@c4.net
Sent: Monday, October 11, 2021 5:36 PM
To: Robbin Kelley
Subject: FW: Garden Club of Harwich - Peace Garden

From: Judith Sitkin <judisitkin@gmail.com>
Sent: Monday, October 11, 2021 1:57 PM
To: robbin@c4.net
Cc: Nancy Pollard <nancypollard@comcast.net>; amarcuskreig@gmail.com; Judith Rebecca Sitkin <Judisitkin@gmail.com>
Subject: Garden Club of Harwich - Peace Garden

Dear Robbin,
I hope you are well and enjoying this beautiful weather.

There are many Harwich residents and visitors who enjoy the Peace Garden (in Evergreen Cemetery), sit on the granite benches to rest, eat lunch, and chat with friends. As you know, a good many are exercising themselves and their dogs. Now with the paved connector between the Rt 39 access and the original, mostly ancient, section off Rt 137 where the garden is located, there are more travelers passing through (by foot, bicycle, vehicle).

The "Masks Must Be Worn" sign that abuts the spigot in the garden does two things: deters visitors and makes working in that location by Garden Club volunteers difficult because the entrance area is narrowed.

A great, perfect location for that sign is directly behind the trash bin (the west facing opening between the invasive species burning bushes. The sign wording would not be blocked and it gives the trash bin a specific spot to be parked.

Thank you kindly for considering this request.
Judi Sitkin
Chair, Peace Garden Garden Club of Harwich

--

May your day sparkle with kindness.



Virus-free. www.avg.com

Robbin Kelley

From: Robbin Kelley
Sent: Thursday, October 28, 2021 9:01 AM
To: Joni Seely
Cc: Harwich Health
Subject: RE: Garden Club of Harwich - Peace Garden

Can you have Jim when time permits to remove the Mask signs.

Thank you

From: Kathleen O'Neill
Sent: Thursday, October 28, 2021 8:58 AM
To: Robbin Kelley <rkelley@town.harwich.ma.us>
Cc: Harwich Health <health@town.harwich.ma.us>
Subject: RE: Garden Club of Harwich - Peace Garden

No, masks are no longer a requirement.

From: Robbin Kelley
Sent: Thursday, October 28, 2021 8:14 AM
To: Kathleen O'Neill <koneill@town.harwich.ma.us>
Subject: RE: Garden Club of Harwich - Peace Garden

Katie

Do we need the signs at the cemeteries stating that Masks Must Be Worn, as this is an outside venue.

Robbin Marie Kelley
Cemetery Administrator
Town of Harwich
Office: 100 Oak Street
Mailing: 732 Main Street
Harwich, MA 02645
Phone 508-430-7549
Fax 508-430-7598

From: robbin@c4.net [<mailto:robbin@c4.net>]
Sent: Monday, October 11, 2021 5:36 PM
To: Robbin Kelley <rkelley@town.harwich.ma.us>
Subject: FW: Garden Club of Harwich - Peace Garden

Robbin Kelley

From: New England Cemetery Association <neca1902@gmail.com>
Sent: Friday, October 22, 2021 11:38 AM
To: Robbin Kelley
Subject: 2021 Frederick Laffond Cemetery Mangement Seminar
Attachments: 2021 Laffond Seminar Program.pdf; 2021 Registration Form - Fillable.pdf

Dear Members,

The Officers and Directors of the New England Cemetery Association are pleased to invite you to participate in the 2021 Frederick Laffond Cemetery Mangement Seminar this December. The event will be held at the Publick House in Sturbridge, MA, an easy drive from almost anywhere in New England.

Attached, please find the program schedule along with the registration form. The registration form is a fillable PDF. You can type directly in the light blue boxes to complete the form, then print and mail.

As this is an in-person event, and in light of keeping everyone safe, we respectfully ask that anyone attending who has not been fully vaccinated to please have a COVID test completed prior to attending, within 48 hours of arrival. We ask that this be done on an honor system and hope that everyone can appreciate our concern with keeping our members and guests safe and healthy.

We look forward to seeing many of you at the Publick House this December. Any questions please feel free to contact me.

Sincerely,

Dan

Dan Krueger,

Secretary

The New England Cemetery Association
90 Pine Rock Avenue
New Haven, CT 06515
203-387-6601 (Cemetery Office)
203-397-1517 (Fax)
neca1902@gmail.com
www.NEWENGLANDCEMETERY.ORG

New England Cemetery Association

MOVING FORWARD THROUGH UNCERTAIN TIMES

On behalf of Ray Scholl, Co-Chairman, and the Board of the NECA, we would like to thank all of the cemetery professionals in attendance for taking the time from their busy schedules to learn and share their wealth of knowledge with others. In addition, we thank the NECA Industry Vendors for their continued support, and the speakers who have given of their time to share their expertise, and a special thank you to the entire staff of the Publick House, who helped make this event a success.

For those who may be joining us for the very first time, we would like to share with you a little bit about who Frederick Laffond was. Freddy, a cemetery professional and member of NECA since 1970, served as a director from 1981-1987 and then served the organization as Secretary/Treasurer for the next sixteen years. Fred, for many years, was devoted to making sure this event was a success. He knew all in attendance and his warm personality made everyone feel welcome. If you were a first-timer, he made it a point to seek you out and extend a special welcome. In 2003 the Association felt it was appropriate to dedicate this seminar in his name. Fred has been greatly missed by the New England Cemetery Association.

It has been two full years since the membership of the NECA has been together for an in-person event. I am grateful that the overall pandemic recovery is allowing us to once again be together. Video presentations and emails have helped keep us connected to a certain extent, but one thing has become very clear – **we learn more and are more successful when we move forward together!**

Please join us again next year for the 52nd Laffond Seminar under the direction of Raymond Scholl.

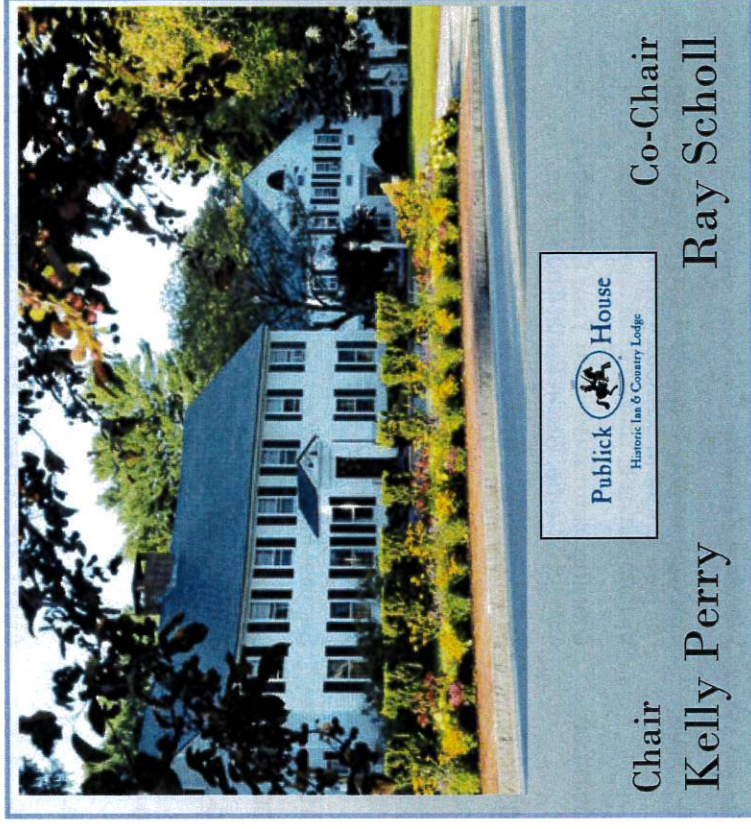
Thank you again for your participation.

Kelly Perry 2021 Seminar Chair

New England Cemetery Association



51ST ANNUAL FREDERICK R. LAFFOND CEMETERY MANAGEMENT SEMINAR



December 6th to December 8th, 2021

**51st Annual New England Cemetery Association
Frederick R. Laffond
Cemetery Management Seminar
"Moving Forward Through Uncertain Times"**

Monday, December 6th

- 7:00-8:45 AM Breakfast and Registration
- 8:50 Welcome Remarks & Introduction of First-Timers
- 9:00 -10:00 **Cremation: Applying New Trends to Generate Opportunity**
Linda Jankowski, webCemeteries,
- 10:00 -11:00 **Negative to Positive**
Stuart Irwin, Biondan USA
- 11:00 -11:15 Morning Break
- 11:15 -11:30 Supplier Introductions
- 11:30 - 1:30 President's Luncheon with Keynote Speaker
Jack Lechner
Introduction of officers, State Reports, Scholarship Recipients, Keynote Address
- 1:30 - 2:30 **In-House vs. Out-Sourcing: Possible Solutions to Your Labor Needs**
Don Winsett, The Davey Tree Expert Company
- 2:30 - 3:30 **Crematory Projects, From Concept to Reality**
Christine Toson, The Tribute Companies, Inc.
- 3:30 - 4:30 **Stones & Bones: How Cemetery Preservation and Education Go Hand in Hand**
Ashlyn Rickord Werner, The Association for Gravestone Studies
- 4:30 - 5:00 ICCFA, Panel and Update
- 5:00 - 6:00 Time on Your Own
- 6:00 - 9:00 Social hour and Dinner

*Un-vaccinated attendees – please wear a face covering
*Fully vaccinated attendees – face coverings optional

Tuesday December 7th

- 7:00-8:45 AM Breakfast and Registration
- 8:50 Welcome Remarks
- 9:00- 10:00 **Environmentally Friendly & Sustainable Turfgrass for New England Cemetery Operations**
Victoria Wallace, University of Connecticut
- 10:00-11:00 **Offering Natural Burial in Your Cemetery**
Candace Currie, Green Burial Council, Inc.
- 11:00-11:15 Morning Break
- 11:30-12:15 **Practical Applications of Green Burial in Existing Cemeteries**
Patrick Healy, Green Mount; Steven Chiavaroli, GISP Mount Auburn; and Anthony Hollingshead, Swan Point Cemeteries
- 12:15-12:30 Supplier Introductions
- 12:30- 1:30 Lunch
- 1:30- 2:30 **Cemetery Trees, Risk Tolerance, Responsibility**
Doak Marasco, The Davey Tree Expert Company
- 2:30- 3:00 **Monument Restoration**
Gus Fraser, Mount Auburn Cemetery
- 3:00- 3:15 Break
- 3:15- 4:15 **After Care; Growing Pre-need Sales**
Linda Jankowski, webCemeteries
- 4:15- 4:30 Seminar Recap; Evaluation; Certificates, Closing Remarks
- 4:30- 6:00 Time on Your Own
- 6:00- 9:00 Social hour and Dinner

Wednesday, December 8th

- 7:00-9:00 AM Breakfast and Farewells
- 9:00- 12:00 NECA Board of Directors Meeting

Thank you very much for attending. Please drive safely.

Kelly Perry & Raymond Scholl

Robbin Kelley

From: Joan Jones <constructionvehicles20@gmail.com>
Sent: Tuesday, October 19, 2021 3:17 PM
To: Robbin Kelley; Joan Jones
Subject: Recorded cemetery

Hi Robbin -

My name is Joan Jones and I have a recorded cemetery on my property, 4 Jilfrey Way. I would like to obtain the copy of the plan. I have obtained the plot plan, but it does not show the cemetery as this was added after I moved in.

I was told at Town Hall u could provide this for me.

Are u able to copy this for me and leave it with your secretary for me to pick up as I keep missing you at your office.

I will hope to hear from you.

Thank you.

Joan



TOWN OF HARWICH

BOARD OF HEALTH

732 Main Street • Harwich, MA 02645

508-430-7509 • Fax 508-430-7531

E-mail: health@town.harwich.ma.us

January 13, 2009

TOWN OF HARWICH

JAN 15 2009

ASSESSORS OFFICE

Re: Private Family Burial Plot
4 Jilfrey Way
Map 71, Parcel B1-2

MGL114 S34 – Site Assignment
Mr. and Mrs. Richard B. Jones, Jr
4 Jilfrey Way
Harwich, MA 02645

Dear Mr. and Mrs. Jones:

At a meeting of the Board of Health held on December 16, 2008 a hearing was conducted to consider your request for a cemetery site assignment to construct a private family burial plot at the above referenced property in accordance with Massachusetts General Laws Chapter 114 Section 34.

After considerable review and discussion it was a decision of the Board to grant your request with the following orders of condition:

1. Plan of land dated October 7, 2008 prepared by Norman Gross, P.L.S., shall be recorded with the Barnstable Registry of Deeds with a recorded copy submitted to the Harwich Board of Health.
2. Corner bounds are to be placed on said site to indicate boundaries of cemetery .
3. All burials are to be conducted in accordance with Rules and Regulations and Massachusetts General Laws and utilizing the plot plan and recording as submitted.
4. Proposed burial plot to be filed with the Harwich Cemetery Commission and Harwich Town Clerk for record keeping purposes.
5. Burial permits for each interment are to be obtained as required from the Harwich Town Clerk.

Sincerely,


Paula J. Champagne, R/S, C. H.O.,
Health Director

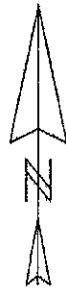
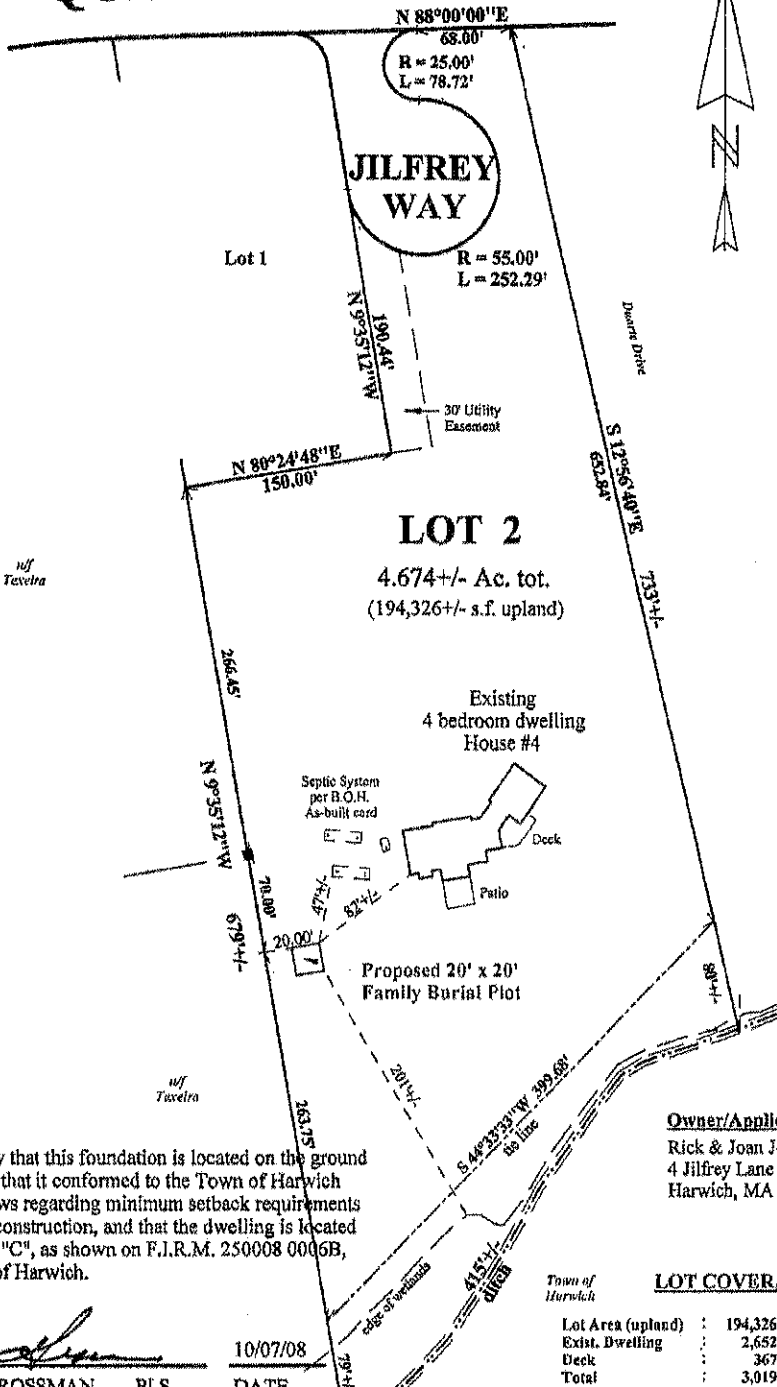
PJC:jms

Cc: Cemetery Commission

Cc: Board of Assessors

PLAN REFERENCE : BARNSTABLE COUNTY REGISTRY OF DEEDS PLAN BOOK 529, PAGE 63.

QUEEN ANNE ROAD



JILFREY WAY

LOT 2

4.674 +/- Ac. tot.
(194,326 +/- s.f. upland)

Existing
4 bedroom dwelling
House #4

Septic System
per B.O.H.
As-built card

Proposed 20' x 20'
Family Burial Plot

Owner/Applicant:
Rick & Joan Jones
4 Jilfrey Lane
Harwich, MA 02645

I hereby certify that this foundation is located on the ground as shown, and that it conformed to the Town of Harwich Zoning By-Laws regarding minimum setback requirements at the time of construction, and that the dwelling is located in Flood Zone "C", as shown on F.I.R.M. 250008 0006B, for the Town of Harwich.

Norman Grossman
NORMAN GROSSMAN PLS DATE 10/07/08

Town of Harwich

LOT COVERAGE

Lot Area (upland)	: 194,326 S.F.	= 100.00%
Exist. Dwelling	: 2,652 S.F.	= 1.36%
Deck	: 367 S.F.	= 0.19%
Total	: 3,019 S.F.	= 1.55%

MAP: 71	SEC.:	PAR.: B1-2	LOT: 2	HE.: #4	ZONE.: RR	NO.	REVISION	BY	DATE
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DEWLLING LOCATION PLAN LOT 2, #4 JILFREY WAY HARWICH, MA.

SCALE :	1" = 100'	Norman Grossman, P.L.S. P.O.Box 97 East Falmouth, MA 02536 508-548-1920
DATE :	OCT. 7, 2008	
PLAN NO. :	C - 512-R	

Robbin Kelley

From: Meggan Eldredge
Sent: Tuesday, October 19, 2021 3:34 PM
To: Emily Mitchell; Link Hooper; Robbin Kelley; Amy Usowski
Subject: Revolving Fund reports

Good afternoon,

This is a gentle reminder that we are still in need of your revolving fund report that Joe had requested to be submitted by tomorrow. It looks like we don't have the following:

Council on Aging
Sidewalk
Cemetery
Wetlands

If you already sent it in, please redirect it to me, as you know Joe's email isn't always monitored.

If you need a refresher on what Joe is looking for-this report goes a more in depth than your typical quarterly report. Joe is looking for the report to compare FY22 quarter 1 with FY21 quarter 1 as well as a comparison between FY22 Quarter 1 with FY21 quarter 4. The report should have more detail and narrative than what can be found in Munis (explain where your money comes from and what it is used on specifically).

Thanks and please let me know if you need any more information.

Best,
Meggan

Cemetery Revolving Account FY 2021 First Quarter

REVENUE		
	Number	Amount
Burials	20	\$2,000.00
Mark outs	15	\$1,125.00
Cremation Lots		
Cremation Lots Residents	3	\$1,350.00
Cremation Lot Non-Resident	0	\$0.00
Traditional Lots		
Single	5	\$3,600.00
Double Resident	6	\$8,640.00
Double Non- Resident	0	\$0.00
3 Graves No Resident	3	\$2,430.00
4 graves	0	\$0.00
Lot Return		-\$900.00
Total Revenue		\$18,245.00

EXPENSES		
Haarman Electric Power Well		
Evergreen	8/17/2020	\$263.48
Forestry Supplies Water Bags for trees	8/18/2020	\$271.96
Fairlawn spraying for poison ivy		
Mount Pleasant	9/22/2020	\$66.00
Total Expenses		\$601.44

Beginning Balance	\$71,981.28
Revenue	\$18,245.00
Expenses	-\$601.44
Balance	\$89,624.84

Cemetery Revolving Account FY 2021 Fourth Quarter

REVENUE		
	Number	Amount
Burials	27	\$2,700.00
Mark outs	10	\$750.00
Cremation Lots		
Cremation Lots Residents	0	\$0.00
Cremation Lot Non-Resident	0	\$0.00
Traditional Lots		
Single	1	\$720.00
Single Non - Resident	1	\$810.00
Double Resident	1	\$1,440.00
4 Graves Resident	2	\$5,760.00
4 Graves Non - Resident	2	\$6,480.00
5 Graves	1	\$3,600.00
8 Graves	1	\$5,760.00
Lot Return		
Total Revenue		\$28,020.00

Expenses by Category	
Irrigation Parts for Island Pond	\$4,525.19
Stump Grinder 1/3 Share	\$20,013.00
Tree Work	\$5,100.00
Surveying Services	\$4,625.00
Signs	\$4,882.50
W. B Mason	\$350.27
Aggregate Indust Asphalt IP entrance	\$816.13
Repairs Fence & Memorials	\$2,095.00
Misc Plantings & Supplies	\$2,930.23
Total Expenses	\$45,337.32

Beginning Balance	\$110,269.63
Revenue	\$28,020.00
Expenses	-\$45,337.32
Balance	\$92,952.31

EXPENSES DETAIL		
All Cape Fence Repair MP	4/13/2021	\$845.00
Crosby Marker Davison MP	4/13/2021	\$1,000.00
Indep Envir Consult Wetland Report IP	4/13/2021	\$775.00
Seaside Arborists Tree Removal IP		\$1,700.00
Stump Grinder Cemetery Share	4/23/2021	\$20,013.00
Agway Pollinator Garden IP	4/27/2021	\$226.07
Crosby repair to Wheeler Stone IP		\$250.00
W. B. Mason desk		\$126.89
Robert Childs Rental Irrigation	5/25/2021	\$250.00
Robert Childs Rental Irrigation		\$225.00
Site One PVC fittings IP		\$103.22
Site One PVC Clamps IP		\$16.32
Site One Poly Inserts IP		\$184.38
Site One Teflon Tape & Pipe IP		\$1,569.29
Site One King Ratchet pipe cutters IP		\$224.26
Site One busing & elbow 90 degree		\$7.91
Site One crimp clamp IP		\$19.97
Site One water hose & shut offs IP		\$190.40
Aggregate Indust Asphalt IP entrance		\$816.13
W. B. Mason Files, Paper		\$223.38
Agway plantings for entrance IP		\$236.19
Agway stake kits & plantings EV & IP		\$392.53
Hinckley Home 4x4x10 syp MCQ		\$251.38
Seaside Arborists IP		\$1,700.00
Site One Threaded PCV Nipples IP		\$366.79
Site One Wire Mesh Grip, Values, inserts		\$569.28
Site One poly pipe IP		\$222.60
Site One Matco Ball Valve IP		\$90.12
The Farm 2 Royal Raindrop 2 Spruce trees IP		\$1,140.00
SiteOne Elbow coupling IP	6/9/2021	16.40
SiteOne Shutoff Values IP		56.80
Paul Sweetser Bank St Survey		1,050.00
Paul Sweetser Kelley Cemetery Survey		2,800.00
Forestry Supplies Watering Bags for Trees	6/29/2021	317.94
Liberty Metalworks sign at Island Pond install		1,700.00
SiteOne Crimp Clamp 200 feet pipe IP		137.01
SiteOne Worm Drive Clamp IP		6.75
SiteOne Poly Insert Elbow IP		17.31
Young & Fancy Signs Island Pond Sign		3,182.50
Blue Flax Design - Removal Knotweed	6/30/2021	617.50
Seaside Arborists IP		1,700.00
Total Expenses		\$45,337.32

Cemetery Revolving Account FY 2022 First Quarter

REVENUE		
	Number	Amount
Burials	31	\$3,100.00
Mark outs	14	\$1,050.00
Cremation Lots		
Cremation Lots Residents	0	\$0.00
Cremation Lot Non-Resident	1	\$495.00
Traditional Lots		
Single	2	\$1,440.00
Double Resident	1	\$1,440.00
Double Non- Resident	1	\$1,620.00
3 Graves	1	\$2,160.00
4 graves	2	\$5,760.00
Total Revenue		\$17,065.00

EXPENSES		
John Canto Paving installing berms in MP & IP	8/24/2021	\$13,300.00
American Red Cross Cert	9/24/2021	\$32.00
John Canto Paving Evergreen connecting 137 & 39	9/24/2021	\$11,500.00
Liberty Metal Works Union Cemetery Post	9/24/2021	\$600.00
Blue Flax Design Land Managemer	9/30/2021	\$1,117.50
John Canto Paving Bern around drainage IP	9/30/2021	\$750.00
John Canto Paving Cranberry Ave I	9/30/2021	\$3,000.00
Young & Fancy Signs Union Cemeter	9/30/2021	\$4,720.00
Total Expenses		\$35,019.50

Beginning Balance	\$92,952.31
Revenue	\$17,065.00
Expenses	-\$35,019.50
Balance	\$74,997.81

Robbin Kelley

From: Bobbi Moritz <bobbi.moritz@barnstablecounty.org>
Sent: Wednesday, October 20, 2021 11:47 AM
To: Robbin Kelley
Subject: Grant opportunity
Attachments: DCR 2022 MassTrails Grants RFR.docx

Greetings, Robbin,
I hope you are enjoying the fall weather...
I found the attached grant opportunity and thought you might be interested.
Have a great day,
Bobbi



Bobbi Moritz

Grant Fiscal Officer | Finance Department

Barnstable County, Regional Government of Cape Cod

Email bobbi.moritz@barnstablecounty.org | Office (508) 375-6873 | Mobile (774) 994-7217

3195 Main Street | P.O. Box 427 | Barnstable, MA 02630

[f](#) [@](#) [in](#) [t](#) [v](#) | www.barnstablecounty.org



EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS
Department of Conservation and Recreation
Jim Montgomery, Commissioner

GRANT ANNOUNCEMENT

CommBuys Number:
Agency Document Number:
Dated: November 1, 2021

2022 MassTrails Grants

1. Grant Opportunity Summary

A. PROPOSALS SOUGHT FOR: The Department of Conservation and Recreation (DCR) announces the availability of grant funds for support to municipalities, non-profit organizations and state and federal agencies through the MassTrails Grant Program. MassTrails Grants are funded through two funding sources. “Commonwealth Trails” funds are authorized through the 2018 Environmental Bond Bill and supported by the state’s annual Capital Investment Plan. Recreational Trails Program Funds are authorized by the U.S. Transportation Bill through the Federal Highway Administration and administrated by the Commonwealth of Massachusetts.

B. OVERVIEW AND GOALS: MassTrails is an inter-agency initiative of the Commonwealth lead by the Governor’s Office, Executive Office of Energy and Environmental Affairs, Department of Transportation and the Department of Conservation and Recreation. MassTrails seeks to expand and connect the Commonwealth’s networks of off-road, shared-use pathways and recreational trails for all users across Massachusetts by providing matching grants, technical assistance and resources to individuals, municipalities, non-profits, and other public entities to plan, design, construct, and maintain high quality trail networks in Massachusetts.

C. APPLICABLE PROCUREMENT LAW

This bid is issued under the following law(s):
MGL c. 7A, § 7; St. 1986 c. 206, § 17; 815 CMR 2.00 (Grants)

D. ELIGIBLE PROJECTS: Eligible grant activities include project development, design, engineering, permitting, construction, and maintenance of recreational trails, shared use pathways, and the amenities that support trails. (See further details on Eligible Projects in Section 2B).

E. ELIGIBLE APPLICANTS: MassTrails grants are available to public entities and non-profit organizations. (See further details on Eligible Applicants in Section 2A).

F. APPLICATION DEADLINE: Tuesday, February 1, 2022 at 11:59 pm. (See further details on

Deadlines in Section 4).

G. FUNDING AVAILABILITY: Mass Trails Grants are administered by the Department of Conservation and Recreation (DCR). Grant amounts are dependent on the project and its needs, with a minimum grant award of \$5,000 and a maximum grant award of \$300,000 awarded to high priority projects. (See further details on Funding Availability in Section 2C).

H. MATCH REQUIREMENT: Mass Trails grants require that proponents provide a minimum match of 20% of the total project cost. The source of match can vary but includes cash match (obtained from other state or federal grants, CPA funds, donations, etc.), donated services, and volunteer labor. (See further details on the Match Requirement in Section 2D).

I. TOTAL ANTICIPATED DURATION OF CONTRACT(S): The contract period will begin on the date that the DCR Commissioner signs the contract. The contract time period associated with an awarded grant will vary from one- to two-year contracts, depending on the scope, budget, and source of funds for the project. Contracts issued pursuant to this bid document must expend 100% of costs and match associated with the approved project before the contract end date. (See further details on Anticipated Duration of Contract(s) in Section 2F).

J. REGULATIONS, STATUTES, OR AUTHORIZATION GOVERNING THIS GRANT PROGRAM: There are two funding sources for Mass Trails and therefore all applicants are responsible for compliance with all applicable federal and state rules and regulations governing the funding source. The Recreational Trails Program is authorized within the current U.S. Transportation Bill, Fixing America's Surface Transportation Act (FAST Act) <https://www.transportation.gov/fastact/>. Additional funds for Mass Trails are authorized through the 2018 Environmental Bond Bill (H.4613) and funded through the state's annual Capital Investment Plan.

Pursuant to Title VI of the 1964 Civil Rights Act, property acquired or developed with Mass Trails assistance shall be open to entry and use by all persons regardless of race, color, or national origin, who are otherwise eligible. Section 504 of the Rehabilitation Act of 1973 requires no qualified person shall, on the basis of disability, be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any program or activity that receives or benefits from federal financial assistance. The Americans with Disabilities Act of 1990 (P.L. 100-336) simply references and reinforces these requirements for federally-assisted programs.

Mass Trails seeks projects that go above and beyond the Architectural Barriers Act (ABA) and Americans with Disabilities Act (ADA) requirements. For more information on accessible trail standards for non-paved surfaces specifically, please visit the U.S. Forest Service "Trail Accessibility Guidelines" online at <https://www.fs.fed.us/recreation/programs/accessibility/>.

K. CONTACT INFORMATION: Amanda Lewis
Mass Trails Program Manager
Department of Conservation and Recreation
617-645-8314
amanda.lewis@mass.gov
www.mass.gov/masstrails

2. Performance and Contract Specifications

A. ELIGIBLE APPLICANTS: This RFR is open to -

- Municipalities
- Non-Profit Organizations
- Commonwealth of Massachusetts Departments
- Federal Agencies

Multiple Applications: Multiple applications will be accepted from the same entity. Given the high volume of applications in recent grant rounds, DCR reserves the right to limit awards to one per applicant; however, each applicant is welcome to submit multiple applications.

B. ELIGIBLE PROJECT(S)/SCOPE(S) OF WORK: Mass Trails seeks to plan, design, construct, and maintain the diverse network of trails*, trail networks, and trails experiences used and enjoyed by residents and visitors throughout Massachusetts. The 2022 Mass Trails Grant Round will further this goal by providing funding for project development, design, engineering, permitting, construction and maintenance of recreational trails, shared-use pathways, and the amenities that support trails in Massachusetts.

Eligible project activities include:

1. Trail planning, design, engineering and permitting.
2. Construction of new trails.
3. Maintenance and restoration of existing trails.
4. Development and rehabilitation of trailside and trailhead amenities.
5. Purchase and lease of trail-related construction and maintenance equipment.
6. Acquisition (in limited cases) of easements and fee interest in property for trails and trail corridors.

*For the purposes of this RFR, a “trail” can be defined as an off-road linear corridor with varied surface type, width, length and terrain. It can be primarily recreational in nature and/or serve the purpose of connecting communities and people to distinct destinations.

Types of trails can include **shared-use pathways** (e.g., Charles River Pathway, Mystic River Greenway); **rail trails** (e.g., Mass Central Rail Trail, Norwottuck Rail Trail, Clipper City Rail Trail); **natural surface trail systems** (e.g., Appalachian Trail, Worcester East-West Trail, Stone Farm Trail System in Brockton); **community/accessible trails with various surfaces** (e.g., Riverwalk in Great Barrington, Watertown Riverfront Park and Braille Trail, New Bedford Harborwalk); **water trails** (e.g., Connecticut River Paddlers Trail, Assabet River Trail), **off-road motorized trails** (i.e., accommodate ATVs, off-road motorcycles, snowmobiles).

**Sidewalks and/or road improvements are not eligible as trail projects under this program.

Permitting: It is the applicant’s responsibility to ensure that any necessary permits (e.g., Natural Heritage, Mass Historic, Wetlands Protection Act) are in place prior to beginning any work on the

project. Failure to obtain necessary permits may prevent grant payment. Permits are not required to be in place at the time of application.

Land Ownership: The public must be assured legal access to trails and trail-related facilities developed or maintained with MassTrails funds. The applicant must identify all outstanding rights and interests held by others on the land upon which the project is proposed. All applications must include a signed statement from the landowner(s) or manager(s) specifically authorizing the project and ensuring that the property is open for continuing public access, in addition to any other required forms specific to a given landowner/entity. Applications without adequate landowner permissions will be considered incomplete and will not be considered for funding. It is the sole responsibility of the applicant to obtain landowner permission. The required MassTrails Grants landowner permission forms can be found on the MassTrails website. If the applicant is the landowner, a landowner permission form is still required.

If another entity holds a **Conservation Restriction (CR)** on the land, they must be notified and provide written authorization for the project work in the grant application package. Failure to identify that the land includes a CR will disqualify the project from funding. There are two options for providing documentation of this authorization. One option is to submit a signed MassTrails Conservation Restriction Work Authorization Form with the application. The other option is to obtain a letter from the entity which holds the CR with specific language authorizing the proposed project work. The CR work authorization form/letter is required in addition to the landowner permission form.

Community Outreach: It is anticipated that all projects will or have undergone community outreach before applying for grant funds. It is the applicant's responsibility to communicate with the landowners, stakeholders, and abutters and have all permissions and approvals in place prior to trail construction or maintenance work. Receipt of grant funds is not to be assumed as authorization of the project.

Acquisitions: MassTrails funds may be used for land or easement acquisition for trail development. Legislation associated with MassTrails funding prohibits condemnation of any kind of interest in property. Therefore, acquisition of any kind of interest in property must be from a willing landowner or seller and must comply with federal and state law. In particular, acquisitions with MassTrails funds must comply with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, P.L. 91-646, as amended. The Uniform Act provides for the uniform and equitable treatment of persons displaced from their homes, businesses, or farms by federal and federally assisted programs and establishes uniform and equitable land acquisition policies for federal and federally assisted programs, such as RTP. Appraisals associated with land acquisition projects must be submitted with the application, however, the cost of an appraisal may be counted as pre-agreement match.

C. FUNDING AVAILABILITY, BUDGETING GUIDELINES & ALLOWABLE EXPENDITURES: All MassTrails grants are administered by the Massachusetts Department of Conservation and Recreation. The minimum grant award is \$5,000 and the maximum is \$300,000 for high priority projects. Exceptions may be made at the Department's discretion. Applicants must submit the

estimated total project cost, specific grant request and proposed match as a part of the application package.

Costs eligible for reimbursement include all approved project costs incurred on or after a selected Applicant's contract execution date to the end date of the contract. Allowable costs include the purchase of materials or equipment, paid consultant/contractor labor, paid staff time, and costs associated with the acquisition of land or easements. The grantee must pay for 100% of the costs of any item or invoice before applying for reimbursement. Match of 20% or more must be accrued within the same time period and reported with the reimbursement request(s). Ineligible project costs include, but are not limited to, costs associated with the preparation and submission of an application in response to this RFR, administrative supplies and equipment, and the purchase of food.

Equipment Purchases: Equipment must be dedicated exclusively for trail building and maintenance to qualify for purchase under MassTrails. Equipment is defined as tangible personal property having a useful life of at least five years and a per-unit acquisition cost of \$1,000 or greater. The equipment must be purchased in full to qualify for reimbursement. Three quotes must be obtained and included in the grant application. The lowest quote/bid must be selected. The equipment title will rest with the grantee and must be used for the proper authorized use as stated in the project proposal. The Grantee is required to use and report on the equipment for its proposed and intended purpose for a period of five years. If purchasing equipment, Section V of the MassTrails Grant Application must be completed in full.

Buy America: If proposing to buy a piece of equipment or construction supplies that are made with steel or iron, this activity will fall under the U.S. Department of Transportation Buy America provision described in Title 23 United States Code, Section 313. Buy America laws apply to steel and iron permanently incorporated in a project when the total value of the materials or equipment exceeds \$2,500. The provision requires these materials be melted and manufactured domestically and that documentation is obtained to verify Buy America compliance.

To document Buy America compliance, project sponsors must obtain certification from the manufacturer documenting that all manufacturing processes occurred domestically. The Grantee must provide documentation in the MassTrails Grant Application. If the Grantee can show that the product needed to complete the MassTrails project is not manufactured in the U.S. and there is no viable alternative, then the Grantee can apply for a waiver with the federal government which, if granted, would allow for an exception to the rule for that particular project only. There is no guarantee that a waiver will be granted and the processing of a waiver can cause significant delays for a project.

**Currently the Buy America waiver process is on hold by the executive branch of the federal government and therefore MassTrails is not accepting requests for any products which are not Buy America compliant.*

D. MATCH REQUIREMENT: MassTrails grants are MATCHING grants and require that proponents provide a minimum of 20% of the total project value. The project application must include estimates for the matching portion of the project cost. The match must cover a minimum (greater amounts are encouraged) of 20% of the total value of a project. For example, an \$8,000 grant funding request would require at least \$2,000 in matching contributions, for a total project value of \$10,000 (80% of

\$10k = \$8k, 20% of \$10k = \$2k). If your project is selected for a grant, the match will need to be documented with invoices, time sheets, or other acceptable records. The actual, documented value of the match must equal at least 20% of the total project value before the final grant payment can be made and the grant closed out.

E. PROJECT TERMS: If awarded, all vendors will be required to abide by the Standard Commonwealth of Massachusetts Terms and Conditions. In addition, all final contracts are subject to successful negotiation of a Final Scope of Services. Please note that DCR does not guarantee that any contracts may result from this RFR or that any particular funding level will be awarded. It is anticipated that projects could commence immediately upon DCR's decision. The awarded contracts will be reviewed during their course and, upon request by the Contractor, may be extended or otherwise amended at the sole discretion of DCR. Any extensions granted will not necessarily change, or increase, the monetary value of the contract. Any requests to increase the value of the grant must be submitted to DCR and are subject to review and approval. Please note that any requests for additional funding will be capped at \$25,000.

In accordance with the Massachusetts Comptrollers Guidance on Grants Procurement and Contracts last revised September 8, 2014 a copy of which can be found here, <https://public.powerdms.com/MAComptroller/documents/1778986>.

The department, at its discretion, may negotiate a change in any element of contract performance or cost identified in the grant application, RFR or the Grantee's response which results in lower costs, or a more cost-effective or better value grant result than was presented in the grantee's original proposal. Changes can be negotiated which result in overall increased costs, provided the overall result is the best value or a "better value" than was originally proposed.

F. ANTICIPATED DURATION OF CONTRACTS: The anticipated duration of contracts awarded through this RFR are one- to two-years in length depending on the grant project scope and specifications. Extension of the contract is at the discretion of DCR and FHWA. All work must occur before the contract end date to be eligible for reimbursement. Timelines for each project will be included in the application under the Budget/Timeline Worksheet.

G. DELIVERABLES, OWNERSHIP, AND CREDIT DUE: The Grantee shall submit a Final Report along with their final Request for Reimbursement. This report shall document the project's goals, accomplishments, barriers encountered, and lessons learned. A map indicating the location of the project and pictures should also be included. The Grantee will submit a Grant Close-Out Form upon completion of the project as well. The final reimbursement is contingent upon a satisfactory review of the project as specified in the Grant Close-Out Form, including completing the proposed scope as outlined in the project proposal and Project Initiation Form, and consistency with the proposed budget. In some cases, a site visit will be conducted before the final reimbursement is approved. Templates for the Grant Close-Out Form and Final Report are available on the MassTrails website.

MassTrails Acknowledgement: The Grantee shall display formal and permanent recognition/acknowledgment of MassTrails at the project site or affixed on equipment purchased through the program. Signs should be constructed of sturdy material that is permanent, large enough to be clearly visible and located at a prominent access point to the project area. The suggested

language identifies the site as a cooperative venture (e.g., “A Cooperative Trail Project between the ‘Name of Municipality/Org.’ and MassTrails”). Any printed materials such as trail brochures, celebration announcements or website information should also identify the financial partnership that made the project a reality. Stickers or decals shall be printed and displayed on all equipment purchased with MassTrails funding. It is also encouraged that the Grantee develop and distribute a press release upon the award of the grant and/or project completion, acknowledging MassTrails as a source of funds for the project. The MassTrails logo can be provided to grantees upon request.

H. REPORTING: The Grantee shall submit Biannual or Quarterly Project Progress Reports for the term the grant is active, or upon request at any time. At minimum, reports shall be submitted on March 15 and September 15 of each year that the grant is active. The report should briefly outline past work and accomplishments and provide a plan for future work. An Equipment Report on the condition, use and location of property defined as equipment purchased with grant funds shall be submitted biannually (March 15 and September 15), for a period of five years following the project end date. The Progress Report can be submitted online at the MassTrails website. Alternately, a template for the Progress/Equipment Report is available on the MassTrails website, or a copy can be provided by DCR upon request.

I. INVOICING: MassTrails is a reimbursement grant program, meaning grantees must first pay for expenditures then submit for reimbursement using the required documentation. Applicants selected to receive grant funding will be required to submit a MassTrails Grant Agreement, State Standard Contract and other required forms which will be sent to Applicants with their award notification. See the full application packet for more information. Project costs and match may not be incurred until after the Grantee has an executed contract from DCR. Grantees must pay for 100% of the cost of an item before submitting for reimbursement and only approved expenses (as written in the contract’s scope) incurred during the period of the contract are eligible for reimbursement. The Grantee may submit multiple reimbursement requests, on a monthly basis at most, during the grant period

3. Instructions for Application Submission

A. EVALUATION CRITERIA: Each Applicant will be scored using the following measure (see the full application in Attachment A for more detailed description of the evaluation criteria).

MassTrails seeks strong projects that:

- Plan, Design, or Construct off-road, shared-use pathway, and recreational trail connections between where Massachusetts residents live, learn, work, shop, and recreate (Connect)
- Serve the diversity of Massachusetts residents (Equitable)
- Allow for efficient use of grant funds (Efficient)
- Are ready for the proposed phase (Ready)
- Effectively incorporate safety (Safe)
- Adequately address accessibility (Accessible)
- Create diverse, high-quality recreational experiences and connect users to the natural and cultural wealth of Massachusetts (Experiential)

Projects are solicited according to Massachusetts' approved Open Project Selection System. A project Selection Committee composed of members of the Inter-Agency Trails Team will review all applications qualifying for "Commonwealth Trails" funds. The Massachusetts Recreational Trails Advisory Board (MARTAB) will review all applications qualifying for "Recreational Trails Program" funds. After completing the review, all comments and recommendations will be submitted to the Secretary and then the Governor for review and final approval. Grants funded using RTP funds will also need to be reviewed and approved by FHWA under the National Environmental Policy Act and Section 106 of the National Historic Preservation Act before they can be awarded.

B. APPLICATION SUBMISSION INSTRUCTIONS: Applications must be received by 11:59 pm, Tuesday, February 1, 2022. Any application received after the deadline will be rejected. Applications must be entered and submitted online through the MassTrails application portal at www.mass.gov/how-to/apply-for-a-masstrails-grant. All form instructions and required documents are available through the online application.

Failure to enter information in any of the required fields or to submit required attachments may result in the disqualification of the application.

A sample Application Form is provided in Attachment A of this document.

C. ADDITIONAL REQUIRED DOCUMENTATION: If selected, the Respondent will be required to submit the following forms to complete a contract:

- Commonwealth Standard Contract Form, filled out and signed by the Respondent
- Commonwealth Terms and Conditions, filled out and signed by the Respondent
- Commonwealth W-9 tax information form, filled out and signed by the Respondent
- Completed Contractor Authorized Signature Verification Form
- Commonwealth Electronic Funds Transfer Form, filled out and signed by the Respondent
- Sub-Recipient Monitoring Form, filled out and initialed by the Respondent*

*Required only if receiving funds through the federal program

Respondents are encouraged to review these forms prior to submission of a Response. They are available as Attachments to this document. These forms do not need to be filled out unless the Respondent is awarded a grant.

4. Deadlines and Procurement Calendar

A. RELEASE OF RFR: November 1, 2021

B. INFORMATION SESSION: No information session is scheduled at this time.

C. APPLICATION DUE DATE: Tuesday, February 1, 2022 at 11:59pm.

D. ESTIMATED AWARD DATE: The Commonwealth of Massachusetts' decisions are estimated to be

announced on or about 150 days after the grant application deadline. Please note that the federal review and approval takes place after the state's and may take a significantly longer amount of time.

E. ESTIMATED CONTRACT START DATE: Notwithstanding any verbal representations by the parties, or an earlier start date listed in the Standard Contract Form, and only after an award is issued and a final scope of services has been negotiated, the effective start date of a contract shall be the latest of the following dates: the date the Standard Contract Form has been executed by an authorized signatory of the contractor and the procuring department; the date of secretariat or other approval(s) required by law or regulation; or a later date specified in the Standard Contract Form. The earliest start date for contracts resulting from this RFR is July 1, 2022.

5. Miscellaneous

A. TYPE OF PROCUREMENT: Grant

B. USE OF THIS PROCUREMENT BY SINGLE OR MULTIPLE DEPARTMENTS: This RFR is a single department procurement. All contracts awarded under this RFR will be utilized solely by DCR.

C. REQUEST FOR SINGLE OR MULTIPLE RECIPIENTS: This RFR will result in multiple contracts.

D. RFR DISTRIBUTION METHOD: This RFR has been distributed electronically via CommBuys as well as the MassTrails website at www.mass.gov/how-to/apply-for-a-masstrails-grant. It is the responsibility of every Applicant to check CommBuys for any addenda or modifications to an RFR to which they intend to respond. The Commonwealth of Massachusetts and its subdivisions accept no liability and will provide no accommodations to Applicants who fail to check for amended RFRs and submit inadequate or incorrect responses. Potential Respondents are advised to check the "last change" field on the summary page of RFRs for which they intend to submit a response to ensure they have the most recent RFR files.

Respondents may not alter BID language or any BID component files. Those submitting a proposal must respond in accordance to the BID directions and complete only those sections that prompt a Respondent for a response. Modifications to the body of this BID, specifications, terms and conditions, or which change the intent of this BID are prohibited. Any unauthorized alterations will disqualify response.

All contracts shall be subject to available funding, whether through the appropriation and authorization of sufficient funds or the receipt of sufficient revenues. If available funding ceases for any reason, a contract shall be deemed under suspension and contract performance must halt. A contractor will not be entitled to compensation for any performance provided during the period of contract suspension. DCR may lift the suspension if available funding is received. In the absence of foreseeable available funding, DCR may terminate the contract.

E. LIST OF ATTACHMENTS:

A. Application Form Template (all applicants must apply online)

- B. Budget and Timeline Worksheet
- C. Sample Standard Contract Form and Instructions
- D. Sample Authorized Signatory Listing
- E. Commonwealth Standard Terms and Conditions
- F. Sample W-9 Form
- G. Sample Authorization of Electronic Funds Payment form
- H. Sample Sub-Recipient Monitoring Form

Robbin Kelley

From: Contact form at harwichma <cmsmailer@civicplus.com>
Sent: Saturday, October 23, 2021 5:39 PM
To: Robbin Kelley
Subject: [harwichma] Father's Ashes To Bury (Sent by Clarke Hammersley, clarkehammersley@gmail.com)

Hello rkelley,

Clarke Hammersley (clarkehammersley@gmail.com) has sent you a message via your contact form (<https://www.harwich-ma.gov/users/rkelley/contact>) at harwichma.

If you don't want to receive such e-mails, you can change your settings at <https://www.harwich-ma.gov/user/116/edit>.

Message:

Hi Robin:

My father, Lee Hammersley, passed away recently and I'd like to inquire of you if I could bury his ashes in the family plot at Mount Pleasant Cemetery in July 2022. Both my great grandfather and great grandmother are interred there. Their names were William and Grace Hammersley.

Please let me know if this is possible.

Thank you.
Clarke W. Hammersley
813-362-1832

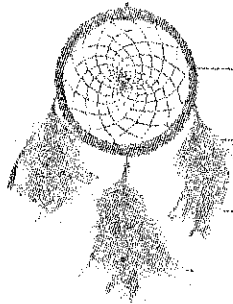
Hi Robin,

It was a pleasure to meet you. If you know of anyone in need of a life celebrant please feel invited to share our contact info.

I look forward to our paths crossing again.

In gratitude,

Rev. Faith Lavender



Learn more about the Lakota (Sioux) culture at stjo.org/culture.

Here to lovingly and gently guide you and
your family at this difficult time.

Rev. Faith Lavender- 508-744-7100

Rev. Scott K. Elliott- 508-364-0479

Rev. Faith Lavender
Rev. Scott R. Elliott

Interfaith Ministers
Life Celebrants

Everything that has a beginning, has an ending.
Make peace with that and all will be well.
Buddhist saying.

Ceremonies from the heart...

A human life is sacred... from the moment it enters this world to the day it passes back into the great Mystery that lies beyond

Saying goodbye to a loved one is never easy.

Often emotions are very intense for all involved, planning time is brief, and it's difficult to find words to express our feelings.

Balancing the concerns and needs of the immediate and extended family can feel tremendously over whelming.

to honor a life well lived

We are here to lovingly and gently help you plan, create and officiate a remembrance that speaks to the hearts of all.

As life celebrants and ordained interfaith ministers, we are able to span all religions and spiritual beliefs or create a memorable but secular ceremony. We work with you, your family and any friends you choose to include, to co-create and deliver a personalized funeral, memorial, celebration of life, and/or graveside service that reflects and truly honors your loved one's unique life, relationships and contributions.

Rev. Faith Lavender- 508-744-7100

Rev. Scott K. Elliott-508-364-0479

Robbin Kelley

From: Rob Thompson <robandcindy2@icloud.com>
Sent: Thursday, October 14, 2021 2:09 PM
To: Robbin Kelley
Subject: Veteran Scheduling
Attachments: Gold Star Mothers.pdf; MA Fallen Heros.pdf

Robbin,

We should get together to do some brainstorming on how best to track the Veteran project.

Also, when you prep for the meeting please give me an old business slot regarding “researching a Gold Star Family memorial. Received 2 responses. Waiting/hoping to hear from Rep Xiarhos.

Thanks,

Rob

From: Lee-Ann Forsythe nso@americangoldstarmothers.org
Subject: Re: Memorials
Date: October 1, 2021 at 11:11 AM
To: Rob Thompson robandcindy2@me.com, Robin Abbott pumpkin.314@verizon.net



Good Morning Robert,
Gathering the names of the fallen from your community may best be researched through the National Archives or State Archives. American Gold Star Mothers, Inc. does not provide the names of our Members or their Fallen Hero without their permission. Most names of the fallen are public records and are available through your state or national databases.

I have included the Department of Massachusetts President, Robin Abbott, on this email and I have every confidence she will be able to point you in the right direction.

Honor Through Service,

Lee-Ann Forsythe

National Service Officer

American Gold Star Mothers, Inc.

Proud Mother of

LCpl Marc Leeland Plotts, USMC

7 May 1989 – 30 March 2010

Fortuna Fortes Juvat (Fortune Favors the Brave)

"Familia Sumus"

AmericanGoldStarMothers.org

On Mon, Sep 27, 2021 at 5:18 PM Rob Thompson <robandcindy2@me.com> wrote:
Good Afternoon,

I am a member of the Harwich Massachusetts Cemetery Commission. We are currently building a veterans memorial at our Evergreen Cemetery. As a veteran and Blue Star father I have asked our commission to explore adding a Gold Star Memorial to our "Walk of Remembrance." This walk way will honor all Harwich veterans from the Revolutionary War to the present.

If I can secure funding for a dedicated memorial for our Gold Star Families and Mothers, would you happen to know a way to cross reference our Harwich veterans with a database of veterans who gave everything in the line of duty?

Any advice or recommendations especially examples would be greatly appreciated.

Thank you for your assistance.

Respectfully,

Robert B. Thompson
Harwich Cemetery Commissioner
USAF 1979-1989
USA Green Beret Father

From: Info Mass Fallen Heroes info@massfallenheroes.org
Subject: Re: Harwich MA Veterans memorial
Date: September 28, 2021 at 10:04 AM
To: Rob Thompson robandcindy2@icloud.com



Hi Mr. Thompson,

Thank you for the email--and your passion for creating what sounds like a wonderful tribute.

Off hand, I am not sure what information exists to cross-reference those fallen heroes from Harwich--especially as far back as the Revolutionary War. I have a few ideas on where some of this info may exist, so I will look into it and see if it will be useful for you.

One starting point will be to explore records within the Town of Harwich--try to connect with the town's Veteran Service Officer (VSO). City records contained in your local library may be of some help also.

I will explore this further--however I respectfully request a little time on this given our schedule and other commitments. Please feel free to email me directly: chris@massfallenheroes.org

Look forward to connecting with you soon!

Respectfully,

Chris Lessard
Program Director

On Mon, Sep 27, 2021 at 5:19 PM Rob Thompson <robandcindy2@icloud.com> wrote:

Good Afternoon,

I am a member of the Harwich Massachusetts Cemetery Commission. We are currently building a veterans memorial at our Evergreen Cemetery. As a veteran and Blue Star father I have asked our commission to explore adding a Gold Star Memorial to our "Walk of Remembrance." This walk way will honor all Harwich veterans from the Revolutionary War to the present.

If I can secure funding for a dedicated memorial for our Gold Star Families and Mothers, would you happen to know a way to cross reference our Harwich veterans with a database of veterans who gave everything in the line of duty?

Any advice or recommendations especially examples would be greatly appreciated.

Thank you for your assistance.

Respectfully,

Robert B. Thompson
Harwich Cemetery Commissioner
USAF 1979-1989
USA Green Beret Father



TOWN OF

HARWICH

*732 Main Street
Harwich, MA 02645*

CONSERVATION COMMISSION

(508)-430-7538 FAX (508)430-7531

October 22, 2021

To: Robbin Kelley, Cemetery Administrator
From: The Harwich Conservation Commission

RE: Creation of connector trail and installation of split rail fence

Dear Ms. Kelley,

The Harwich Conservation Commission approved of your Request for a Determination of Applicability create a trail connecting the Island Pond Cemetery/James Marceline Arboretum to the existing trails at the Island Pond Conservation with a Negative 3-Determination at their meeting on October 20, 2021. This includes approval to install a few section of split-rail fencing near the closest graves to keep people off them. This approval comes with the following conditions:

1. No trees are to be removed to create the trail
2. The trail is to be a maximum of 4 feet wide
3. The trail to be lined with dead, downed tree trunks/branches so that it is defined
4. The surface of the trail is just to be natural. No mulch or stone is to be added unless approved by the Conservation Commission in the future
5. Signage may be installed at either end of the trail to direct people to use the trail
6. The split rail fence may be installed near the graves closest to this parking area to keep cars/people off the graves
7. If improvements are to be made to the parking area itself (fencing, grading, mulch, stone, etc) those improvements will need additional approval from the Conservation Commission.
8. The Conservation Administrator is to be notified prior to the work allowed by this permit is started.

If you have any questions, please contact the Conservation Department



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
WPA Form 2 – Determination of Applicability
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

A. General Information

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



From: Harwich
 Conservation Commission

To: Applicant Robbin Kelley - Cemetery Commission Property Owner (if different from applicant): _____

Name _____ Name _____

Mailing Address 732 Main St Mailing Address _____

City/Town Harwich State MA Zip Code 02645 City/Town _____ State _____ Zip Code _____

- Title and Date (or Revised Date if applicable) of Final Plans and Other Documents:

<u>Proposed Trail and Parking</u>	<u>N/A</u>
Title	Date
_____	_____
Title	Date
_____	_____
Title	Date
_____	_____
- Date Request Filed:
10/4/2021

B. Determination

Pursuant to the authority of M.G.L. c. 131, § 40, the Conservation Commission considered your Request for Determination of Applicability, with its supporting documentation, and made the following Determination.

Project Description (if applicable):

Move path to trails to a separate spot for grading purposes. Install split-rail around parking lot to prevent driving on grave sites.

Project Location:

15 Island Pond Rd Harwich
 Street Address City/Town

40 V3
 Assessors Map/Plat Number Parcel/Lot Number



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Determination (cont.)

The following Determination(s) is/are applicable to the proposed site and/or project relative to the Wetlands Protection Act and regulations:

Positive Determination

Note: No work within the jurisdiction of the Wetlands Protection Act may proceed until a final Order of Conditions (issued following submittal of a Notice of Intent or Abbreviated Notice of Intent) or Order of Resource Area Delineation (issued following submittal of Simplified Review ANRAD) has been received from the issuing authority (i.e., Conservation Commission or the Department of Environmental Protection).

1. The area described on the referenced plan(s) is an area subject to protection under the Act. Removing, filling, dredging, or altering of the area requires the filing of a Notice of Intent.

2a. The boundary delineations of the following resource areas described on the referenced plan(s) are confirmed as accurate. Therefore, the resource area boundaries confirmed in this Determination are binding as to all decisions rendered pursuant to the Wetlands Protection Act and its regulations regarding such boundaries for as long as this Determination is valid.

2b. The boundaries of resource areas listed below are not confirmed by this Determination, regardless of whether such boundaries are contained on the plans attached to this Determination or to the Request for Determination.

3. The work described on referenced plan(s) and document(s) is within an area subject to protection under the Act and will remove, fill, dredge, or alter that area. Therefore, said work requires the filing of a Notice of Intent.

4. The work described on referenced plan(s) and document(s) is within the Buffer Zone and will alter an Area subject to protection under the Act. Therefore, said work requires the filing of a Notice of Intent or ANRAD Simplified Review (if work is limited to the Buffer Zone).

5. The area and/or work described on referenced plan(s) and document(s) is subject to review and approval by:

Name of Municipality

Pursuant to the following municipal wetland ordinance or bylaw:

Name

Ordinance or Bylaw Citation



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Determination (cont.)

6. The following area and/or work, if any, is subject to a municipal ordinance or bylaw but not subject to the Massachusetts Wetlands Protection Act:
-

7. If a Notice of Intent is filed for the work in the Riverfront Area described on referenced plan(s) and document(s), which includes all or part of the work described in the Request, the applicant must consider the following alternatives. (Refer to the wetland regulations at 10.58(4)c. for more information about the scope of alternatives requirements):

- Alternatives limited to the lot on which the project is located.
- Alternatives limited to the lot on which the project is located, the subdivided lots, and any adjacent lots formerly or presently owned by the same owner.
- Alternatives limited to the original parcel on which the project is located, the subdivided parcels, any adjacent parcels, and any other land which can reasonably be obtained within the municipality.
- Alternatives extend to any sites which can reasonably be obtained within the appropriate region of the state.

Negative Determination

Note: No further action under the Wetlands Protection Act is required by the applicant. However, if the Department is requested to issue a Superseding Determination of Applicability, work may not proceed on this project unless the Department fails to act on such request within 35 days of the date the request is post-marked for certified mail or hand delivered to the Department. Work may then proceed at the owner's risk only upon notice to the Department and to the Conservation Commission. Requirements for requests for Superseding Determinations are listed at the end of this document.

1. The area described in the Request is not an area subject to protection under the Act or the Buffer Zone.
2. The work described in the Request is within an area subject to protection under the Act, but will not remove, fill, dredge, or alter that area. Therefore, said work does not require the filing of a Notice of Intent.
3. The work described in the Request is within the Buffer Zone, as defined in the regulations, but will not alter an Area subject to protection under the Act. Therefore, said work does not require the filing of a Notice of Intent, subject to the following conditions (if any).
See cover letter for conditions.
-

4. The work described in the Request is not within an Area subject to protection under the Act (including the Buffer Zone). Therefore, said work does not require the filing of a Notice of Intent, unless and until said work alters an Area subject to protection under the Act.



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Determination (cont.)

- 5. The area described in the Request is subject to protection under the Act. Since the work described therein meets the requirements for the following exemption, as specified in the Act and the regulations, no Notice of Intent is required:

Exempt Activity (site applicable statutory/regulatory provisions)

- 6. The area and/or work described in the Request is not subject to review and approval by:

Name of Municipality

Pursuant to a municipal wetlands ordinance or bylaw.

Name

Ordinance or Bylaw Citation

C. Authorization

This Determination is issued to the applicant and delivered as follows:

- by hand delivery on by certified mail, return receipt requested on

Date 10/22/21

Date _____

This Determination is valid for **three years** from the date of issuance (except Determinations for Vegetation Management Plans which are valid for the duration of the Plan). This Determination does not relieve the applicant from complying with all other applicable federal, state, or local statutes, ordinances, bylaws, or regulations.

This Determination must be signed by a majority of the Conservation Commission. A copy must be sent to the appropriate DEP Regional Office (see <http://www.mass.gov/eea/agencies/massdep/about/contacts/>) and the property owner (if different from the applicant).

Signatures:

[Handwritten Signature] _____
[Handwritten Signature] _____
[Handwritten Signature] _____
[Handwritten Signature] _____

Date 10/20/2021



Massachusetts Department of Environmental Protection

Bureau of Resource Protection - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

D. Appeals

The applicant, owner, any person aggrieved by this Determination, any owner of land abutting the land upon which the proposed work is to be done, or any ten residents of the city or town in which such land is located, are hereby notified of their right to request the appropriate Department of Environmental Protection Regional Office (see <http://www.mass.gov/eea/agencies/massdep/about/contacts/>) to issue a Superseding Determination of Applicability. The request must be made by certified mail or hand delivery to the Department, with the appropriate filing fee and Fee Transmittal Form (see Request for Departmental Action Fee Transmittal Form) as provided in 310 CMR 10.03(7) within ten business days from the date of issuance of this Determination. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant if he/she is not the appellant. The request shall state clearly and concisely the objections to the Determination which is being appealed. To the extent that the Determination is based on a municipal ordinance or bylaw and not on the Massachusetts Wetlands Protection Act or regulations, the Department of Environmental Protection has no appellate jurisdiction.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
Request for Departmental Action Fee
Transmittal Form

DEP File Number: _____

Provided by DEP _____

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

A. Request Information

1. Location of Project

_____	_____
a. Street Address	b. City/Town, Zip
_____	_____
c. Check number	d. Fee amount

2. Person or party making request (if appropriate, name the citizen group's representative):

Name

Mailing Address

_____	_____	_____
City/Town	State	Zip Code
_____	_____	_____
Phone Number	Fax Number (if applicable)	

3. Applicant (as shown on Determination of Applicability (Form 2), Order of Resource Area Delineation (Form 4B), Order of Conditions (Form 5), Restoration Order of Conditions (Form 5A), or Notice of Non-Significance (Form 6)):

Name

Mailing Address

_____	_____	_____
City/Town	State	Zip Code
_____	_____	_____
Phone Number	Fax Number (if applicable)	

4. DEP File Number:

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



B. Instructions

1. When the Departmental action request is for (check one):
- Superseding Order of Conditions – Fee: \$120.00 (single family house projects) or \$245 (all other projects)
 - Superseding Determination of Applicability – Fee: \$120
 - Superseding Order of Resource Area Delineation – Fee: \$120

Send this form and check or money order, payable to the *Commonwealth of Massachusetts*, to:

Department of Environmental Protection
 Box 4062
 Boston, MA 02211



Massachusetts Department of Environmental Protection
Bureau of Resource Protection - Wetlands

DEP File Number:

**Request for Departmental Action Fee
Transmittal Form**

Provided by DEP

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

B. Instructions (cont.)

2. On a separate sheet attached to this form, state clearly and concisely the objections to the Determination or Order which is being appealed. To the extent that the Determination or Order is based on a municipal bylaw, and not on the Massachusetts Wetlands Protection Act or regulations, the Department has no appellate jurisdiction.
3. Send a **copy** of this form and a **copy** of the check or money order with the Request for a Superseding Determination or Order by certified mail or hand delivery to the appropriate DEP Regional Office (see <http://www.mass.gov/eea/agencies/massdep/about/contacts/>).
4. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant, if he/she is not the appellant.

INDEPENDENT ENVIRONMENTAL CONSULTANTS, INC.
162 West Long Pond Road, Plymouth, MA 02360
508-274-0310

March 2, 2021

Robbin Kelley, Cemetery Administrator
Town of Harwich Cemetery Department
732 Main Street, Harwich, MA 02645

HARWICH CONS COMM
DATE APPROVED

OCT 20 2021

SIGNED



Re: Wetland Delineations - Island Pond Cemetery, Harwich, MA

Ms. Kelley,

This letter is an environmental assessment report concerning the above mentioned property, Island Pond Cemetery in Harwich, MA. Independent Environmental Consultants, Inc. (IEC) conducted a site inspection and evaluation of the subject property on 2-28-21, to delineate the boundaries of two wetlands within the property. This site inspection occurred during the winter season (wet season). The day of the inspection was cloudy and 43 degrees, with no snow cover on the ground.

Wetland 1

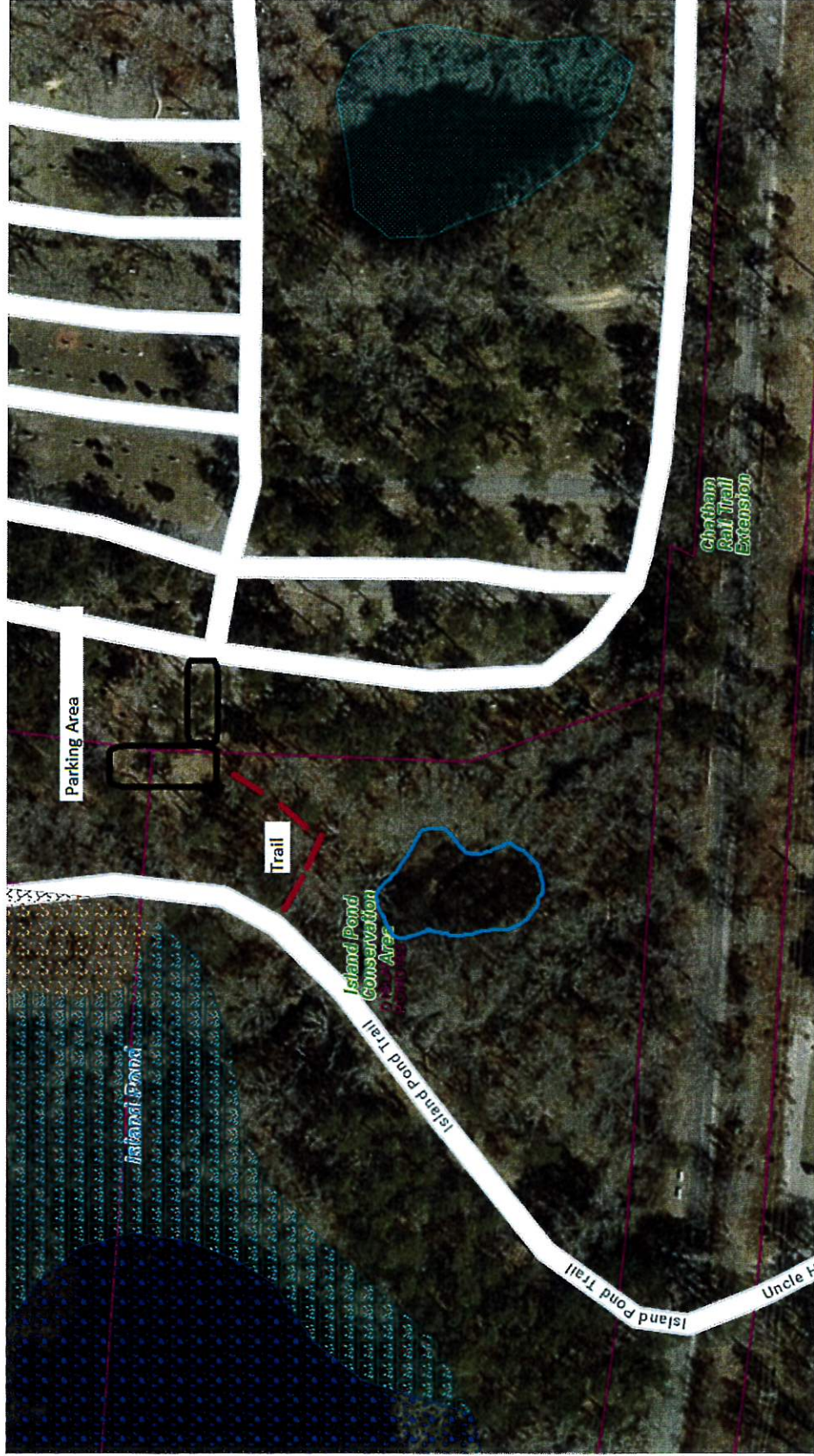
Wetland 1 is a small freshwater pond located within the Island Pond Cemetery in Harwich. This freshwater wetland is located in close proximity to the Old Colony Rail Trail. The small freshwater pond, with a fringe bordering vegetated wetland (fringe wooded swamp) located within the cemetery area. The small freshwater pond is located within a topographical depression. The edge of wetlands is located at the toe of slope. The shallow pond is bordered by a fringe wooded swamp, which contains greater than 50% wetland vegetation hydric soils, and high groundwater conditions. IEC has delineated the edge of wetlands with the flags A1 – A 13. There is a 50' buffer zone and a 100' buffer zone associated with the edge of wetlands.

Wetland 2

A narrow intermittent stream, and a contiguous freshwater wooded swamp, a bordering vegetated wetland (BVW wetland) is located downgradient of the Island Pond Cemetery. The BVW wetland is located within areas of reduced topography. The narrow intermittent stream flows from an existing culvert located under the bike trail, through the BVW wetland. This BVW wetland is located downgradient of Island Pond Cemetery, and downgradient of the Old Colony Rail Trail. The edge of wetlands is located at the toe of slope of the wooded embankment area. This BVW wetland contains greater than 50% wetland vegetation, hydric soils, high groundwater conditions, and pooling areas. IEC has delineated the edge of wetlands with the flags C1 – C13. There is a 50' buffer zone and a 100' buffer zone associated with the edge of wetlands, which extends towards the Island Pond Cemetery, which is located upgradient from this freshwater wetland resource area.

These subject freshwater wetland resource areas and wetland buffer zones are under the jurisdiction of the Harwich Conservation Commission, and DEP Wetlands SERO.

Paul J. Shea, PWS
President



Proposed trail and parking area connecting Island Pond Cemetery and Arboretum to the Island Pond Conservation Lands. The parking area is just outside the 100' wetland buffer. The trail is within the 100' buffer, but no trees would be removed to create it, and it would be a 4' wide maximum path in the dirt.

HARWICH CONS COMM
DATE APPROVED

OCT 20 2021

SIGNED *AA*



WPA Form 1- Request for Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

C. Project Description

1. a. Project Location (use maps and plans to identify the location of the area subject to this request):

15 Island Pond Road Harwich
Street Address City/Town
40 13
Assessors Map/Plat Number Parcel/Lot Number

- b. Area Description (use additional paper, if necessary):

Within 100' Buffer Zone of Isolated
land subject to Flooding

- c. Plan and/or Map Reference(s):

Map of Island Pond Cemetery. _____ Date _____
Title _____ Date _____
Title _____ Date _____

2. a. Work Description (use additional paper and/or provide plan(s) of work, if necessary):

To selectively prune vegetation around the
pond to prevent encroachment on existing
burial lots.

Robbin Kelley

From: Robbin Kelley
Sent: Thursday, October 28, 2021 11:02 AM
To: Amy Usowski
Subject: Re: Selectmen meeting and island pond plan

Amy

I want to trim 4 feet from graves so most of the area will be untouched. Also vista pruning between 3 to 4 feet just so that view is not obstructing pond.

Sent from my iPhone

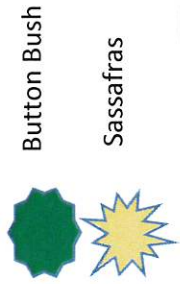
On Oct 28, 2021, at 10:48 AM, Amy Usowski <ausowski@town.harwich.ma.us> wrote:

Hi Robbin,
Here are a few comments from Commissioners about the plan you submitted for pruning around the lily pond. Seems they want you to delineate the view corridor. I was thinking that everywhere where you showed distances was where you intended to prune lower, but I wasn't sure so I wanted to check with you. They also want to know how low you want to go – we typically allow shrubs to be pruned down so they are 3-4' in height.

Amy Usowski
Conservation Administrator
Town of Harwich

“I’m confused . I see the trees and bushes but I don’t understand from the plan what is to be trimmed back and by how much.” - Jim

“I have no problem with using the documentation Robin submitted. However, I’d like her to define the area to be cleared and vista pruned rather than simply showing the depth of the vegetation.” - Ernie



Button Bush
Sassafras

OAK AVENUE

HARWICH AVENUE SOUTH

DRIVE



30 FEET

20 FEET

15.5 FEET

13 FEET

16 FEET

26 FEET

LILY POND

Greenery

Greenery

Stone Path

Weeping Willow



↑ 2009 No Button Bush or Sassafras



