

**Brooks Free Library Board of Trustees**

Wed., Sept. 11, 2019

Thornton Room, Brooks Free Library

739 Main St., Harwich MA 02645

**Agenda**

1. Call to Order/Attendance
2. Approval of Minutes of June 19, 2019 and Aug. 14 2019
3. Public Comment
4. Reports:
  - A. Chairman
  - B. Library Director
  - C. Building & Grounds Committee
  - D. Liaison from Board of Selectmen
  - E. Friends of Brooks Free Library
5. Correspondence
6. Old Business:
7. New Business:
  - A. Vote to Accept Donations
8. Trustee Reports and Requests for Next Meeting's Agenda
9. Upcoming Meetings/Events
  - A. Meeting with Capital Outlay Committee re: FY20-26 Capital Plan projects Sept. 26, 2019- 4 pm Town Hall (meeting room not yet posted)
  - B. Library Board of Trustees –Wed., Oct. 9, 2019 - 7 PM – Brooks Free Library
  - C. Trustees Annual Meeting with Board of Selectmen – 6:30 PM, Griffin Room, Town Hall
10. Adjournment

**Authorized posting officer**

Virginia A. Hewitt

Brooks Free Library

**Posted by**

Town Clerk's Office

Agenda submitted electronically to Town for posting. The full packet - Agenda, Minutes & Reports – will be posted on the Town website, [www.harwich-ma.gov/brooks-free-library-board-of-trustees](http://www.harwich-ma.gov/brooks-free-library-board-of-trustees), and the Library website, [www.brooksfreeibrary.org/brooks-free-library-board-of-trustees](http://www.brooksfreeibrary.org/brooks-free-library-board-of-trustees) on the Friday preceding the meeting.

*\* Per the Attorney General's Office: Boards/Commissions may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business"*

*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Library at 508-430-7562 or [brooksfreeibrary@clamsnet.org](mailto:brooksfreeibrary@clamsnet.org).*