

Wastewater

BOARD OF HEALTH POLICY FOR BUILDING PERMIT APPROVAL SEWER CONNECTION UPCOMMING SEWER PHASE

The Board of Health will adopt the following guidelines for the approval of building permit for expansion or increase in flow for a property not yet able to connect to sewer.

The following shall be the criteria for being placed on the agenda:

Mandatory Requirements (if the Board chooses)

- The property is the applicant's primary residence. (will the board accept second homes? rental properties?)
- The system is not currently experiencing any failing criteria.

The following materials shall be submitted before close of business on the date of filing deadline:

8 Packets of:

- Draft letter to the Board of Health-Letter should outline what the applicant is requesting and why.
- Copy of a passing title five inspection report.
- Must be able to demonstrate that a fully compliant septic is capable of fitting on the lot with the increase in flow and/or expansion (do you want engineered plans? Ok with staff determination? Staff may not be able to make a determination and might need to request plans from an engineer)
- Applicants plan of action/timeline for connection.
- Filing fee of \$125.00

If Approval is granted

- Affidavit agreement to connect within 45 days that sewer is available signed and notarized.

BOARD OF HEALTH POLICY FOR SEWER EXTENSION REQUEST CURRENT ORDER TO CONNECT

The Board of Health will adopt the following guidelines for review of request for an extension of an order to connect to sewer.

The following shall be the criteria for being placed on the agenda:

Mandatory Requirements (if the Board chooses)

- The property is the applicant's primary residence. (will the board accept second homes? rental properties?)
- The system is not currently experiencing any failing criteria.

One of the following (This list can be expanded if the Board wants to add to it):

- The age of the system is less than 10 years old (based on the Certificate of Compliance date)
- The applicant s claiming a hardship.
A Hardship may need to be evaluated on a case-by-case basis by the Board.
Circumstances to consider: age, family size, income, ect. (Board to expand)

The following materials shall be submitted before close of business on the date of filing deadline:

8 Packets of:

- Draft letter to the Board of Health-Letter should outline what the applicant is requesting and why.
- Copy of the order letter
- Applicants plan of action/timeline for connection.
- Affidavit statement of facts signed and notarized
- Filing fee of \$125.00 (Do we want to charge a fee?)