

**Harwich Voter Information Committee
Wednesday, April 28, 2:00 pm**

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Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, § 18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of **Harwich Voter Information Committee on April 28 at 2 pm** will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Harwich website, at www.harwich-ma.gov. For this meeting, members of the public who wish to watch the meeting may do so in the following manner on Channel 18 or by watching the simulcast at:

<http://harwich18.dyndns.org/cablecast/public/Live.aspx?ChannellD=1>

NO IN-PERSON ATTENDANCE OF MEMBERS OF THE PUBLIC WILL BE PERMITTED, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Harwich's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

I. CALL TO ORDER: Roll Call

II. PUBLIC COMMENT

III. NEW BUSINESS


- 1. Approve March 31, 2021 minutes**
- 2. Publicity for VIC programs**

IV. OLD BUSINESS

- 1. Know Your Town update**
- 2. Review Status – Spring Programs.**
 - Financial State – 4/8*
 - Warrant Review – 4/20*
 - Candidates Forum – 5/11*

V. OTHER

VI. ADJOURN



Christina Joyce, Chair

Posted: Town Clerk
Date:

Per the Attorney General's Office: The committee may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation, contact the Selectmen's Office at 508-430-7513.

Harwich Voter Information Committee
Wednesday, March 31, 2021 2:00 pm
DRAFT MINUTES

- I. **CALL TO ORDER:** Roll Call- Chair Joyce called the meeting to order at 2:02 pm with a roll call. Pam Groswald- present, Emily Milan- present, Margaret Rose- present.
- II. **PUBLIC COMMENT:** There was no public comment.
- III. **NEW BUSINESS:** Approve February 24, 2021, minutes

Ms. Groswald made a motion to approve the February minutes. Ms. Milan seconded and a roll call vote was taken. Ms. Groswald- yes, Ms. Milan- yes, Ms. Joyce- yes, Ms. Rose- abstained due to absence.
- IV. **OLD BUSINESS:** The Chair reported that the ethics training and documentation for the committee members had been submitted to the Town Clerk.
 - A. *Know Your Town update-* Ms. Milan reported that all 13 episodes of the podcast had been published to date and the final two would be published on Thursday, April 1st. Ms. Milan also reported that approximately 75% of all town departments participated resulting in nearly 7 hours of content. The podcast has been marketed on social media, Channel 18, in the library newsletter and Chronicle column as well as being shared with other departments for inclusion in their newsletter. Ms. Milan will be making a public announcement at the next Board of Selectmen meeting on Monday, April 5th.
 - B. *Review Status – Spring Programs.*
 1. *Financial State – 4/6-* The Chair indicated that there was a conflict with the previous date and the program has been rescheduled for April 8th. Ms. Groswald will moderate and thus far the confirmed guests include Finance Director Carol Coppolla, Town Administrator Joe Powers, Chair of the Selectboard Larry Ballantine, Finance Committee Chair Jon Choury. The Chair also indicated that Monomoy Superintendent Scott Carpenter had previously confirmed attendance for the April 6th date but she has yet to confirm his availability for the new date. Cape Cod Technical High School Superintendent Bob Sandborn is unable to attend.

2. *Warrant Review – 4/20-* Ms. Rose will moderate the review of the warrant articles. The Chair indicated that warrant articles are changing daily and the committee will need to review the final warrant via email to discuss the lineup for this program. Ms. Milan suggested inviting Library Director Virginia Hewitt to discuss the library appropriation article which not only impacts funding for Chase and Harwich Port libraries but also has implications on Brooks Free Library's state certification. Ms. Rose also indicated that she will need to recuse herself from the discussion of the CPC article related to the Brooks Academy Museum. The Chair stated that she will moderate that discussion instead.
3. *Candidates Forum – 5/11-* The Chair indicated that there are two contested races this year, the race for Water Commissioner as well as the position on the Board of Selectmen. She further indicated that LWWCC Moderator Florence Seldin is prepared to moderate the forums for both races both in a reduced time format. The Chair is currently coordinating with Ms. Seldin and is in the process of contacting all those who have filed papers for the election for both contested and uncontested races.
4. *A Guide to Town Meeting – Brochure and Program-* The Chair indicated that there was no update on the Guide and chose to table the discussion for now.

V. **OTHER:** Ms. Groswald inquired about current plans for Annual Town Meeting (ATM) and the Chair advised that ATM will again be outdoors at Monomoy Regional High School athletic field on May 8th and Ms. Rose indicated that the rain date is the 15th.

VI. **ADJOURN:** There being no further business, Ms. Milan made a motion to adjourn. Ms. Groswald seconded. The Chair took a roll call vote. Ms. Rose- yes, Ms. Milan - yes, Ms. Groswald- yes, Ms. Joyce- yes. The Chair adjourned the meeting at 2:21 p.m.

Respectfully Submitted,

Emily Milan
Clerk