

**BOARD OF WATER & WASTEWATER COMMISSIONER'S  
MEETING AGENDA\***  
**Harwich Water Department, 196 Chatham Road, Harwich MA**  
*Tuesday, April 23, 2024*  
*3:30 p.m.*

*\*As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.*

- I. CALL TO ORDER
- II. EXECUTIVE SESSION
  - A. Minutes
    - 1. December 7, 2023
- III. PUBLIC COMMENTS / ANNOUNCEMENTS
- IV. CONSENT AGENDA
  - A. Minutes
    - 1. March 8, 2024
    - 2. March 14, 2024
    - 3. April 4, 2024
- V. ABATEMENTS
  - A. FY24 Q3 Internal Adjustments
  - B. FY24 Q3 Water Department Usage
- VI. OLD BUSINESS
  - A. Water/Wastewater Superintendent Job Description & Posting
  - B. Garden Club Insert
  - C. Capital Plan
  - D. CWMP Reassignment of Duties
- VII. NEW BUSINESS
  - A. Annual Statistical Report
  - B. Foam Incident- *Update*
  - C. Water / Wastewater Signing Authority
  - D. Superintendent Transition
- VIII. SUPERINTENDENT'S REPORT
- IX. COMMISSIONER'S REPORT
- X. CORRESPONDENCE / ANY OTHER BUSINESS
- XI. NEXT MEETING: TBD
- XII. ADJOURNMENT

*\*Per the Attorney General's Office: The Board of Water Commissioners may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business."*

*If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, contact the Water Department Office at 508-432-0304 x.0 or by email at [customerservice@harwichwater.com](mailto:customerservice@harwichwater.com).*

Authorized Posting Officer:

Town Posting Date: \_\_\_\_\_

Tracey Alves | Board Secretary

\_\_\_\_\_ | Town Clerk