

**HARWICH RECREATION DEPARTMENT  
HARWICH RECREATION AND YOUTH  
COMMISSION**

**2021 COMMUNITY PRESERVATION  
COMMITTEE FUNDING REQUEST**

**BROOKS PARK PICKLE/BASKETBALL  
COURT PROJECT**

Application # \_\_\_\_\_

For Administrative Use Only

**TOWN OF HARWICH - COMMUNITY PRESERVATION COMMITTEE**  
**2021 CPA PROJECT FUNDING REQUEST APPLICATION**  
**FISCAL YEAR 2022-2023**

Submission Date: 10/1/21

**APPLICANT INFORMATION**

Applicant: JOSEPH Powers; Town Administrator

Town Committee, Board or Organization: Town Administration, Recreation & Youth Commission

Legal Mailing Address: 732 MAIN STREET, HARWICH, MA 02645

Phone: 508-430-7513 Email Address: jpowers@town.harwich.ma.us

Project Manager: ERIC BEEBE; Recreation Director

Legal Mailing Address: 100 Oak Street Harwich, MA 02645

Phone: 508-430-7552 Email Address: ebeebe@town.harwich.ma.us

Second Contact Person: JOHN MAHAN; Recreation Commission Chairman

Legal Mailing Address: 100 Oak Street, Harwich, MA 02645

Phone: 508-331-8339 Email Address: jfmcapecod@gmail.com

**PROJECT INFORMATION**

PROJECT TITLE: BROOKS PARK PICKLE / BASKETBALL COURT PROJECT

PROJECT AMOUNT REQUESTED: \$ 245,500<sup>00</sup>

PROJECT DESCRIPTION: SEE ATTACHED DOCUMENTS

ESTIMATED START DATE: Fall 2022

ESTIMATED COMPLETION DATE: Winter 2022/2023

**Three years from the release of funds (July 2022) funds may be rescinded automatically; waivers may be sought.**

**CPA CATEGORY**

**APPLICANTS PLEASE TAKE NOTE \*\*please check boxes for all that apply\*\***

- Open Space:** This application is for the “acquisition, preservation, rehabilitation and/or preservation of open space”.
- Historic:** This application is for the “acquisition, preservation, rehabilitation and/or restoration of historic resources”. Please provide the date on which the HDHC reviewed and endorsed this application.
- Community Housing:** This application is for the “acquisition, creation, preservation and/or support of community housing”.
- Recreation:** This application is for the “acquisition, creation, preservation, rehabilitation and/or restoration of land for recreational use”.

How does this project fit into Harwich’s Local Comprehensive Plan and/or other Plan?

SEE ATTACHED DOCUMENTS

How does this project benefit the citizens of Harwich? If appropriate, has the application sought public opinion or input? If not, why?

SEE ATTACHED DOCUMENTS

Please list other Commissions/Boards/Committees/Organizations that may have involvement, jurisdiction, partnering:

<u>Commissions/Boards/Committees/Organizations</u>	Please have them initial here after their review
Recreation & Youth Commission	
Harwich Highway Department	
Community Preservation Committee	
Harwich Board of Selectmen	
HARWICH ADMINISTRATION DEPARTMENT	

**Describe their response, or provide written comments/input:**

*SEE ATTACHED DOCUMENTS*

**PROJECT BUDGET:** Attach a dated and detailed line item project budget estimate for your funding request. If the request involves a Town-owned asset, provide the project’s projected operating expenses, including maintenance.

**COST ESTIMATE(S):** \$ *SEE ATTACHED DOCUMENTS / QUOTES / BUDGET*  
Attach cost estimates or firm quotes (if available) for all projects.

**LAND and/or BUILDING ACQUISITION PROJECTS:** The following **must** also be submitted, as applicable:

- Surveys and/or plot plans for the property
- Appraisals and agreements (if not available then submit by December 1, 2021)
- Name of present owner and attach copy of deed conveying property unto present owner.
- Property address, Harwich Assessor’s property identification (Map#, Parcel #).
- For proposed Open Space land purchases, be prepared to discuss public access with the Committee.

\*\*\*\*\*

By signing below, the Applicant represents and warrants that all the information included is true and correct to the best of the signer’s knowledge and belief. Further, the Applicant acknowledges in the event that the Community Preservation Committee agrees to grant funds to Applicant (and subject to Town Meeting approval), this application together with any Terms and Conditions shall constitute a binding agreement, between the Applicant and the Community Preservation Committee. Further, Applicant acknowledges and agrees to execute any additional grant agreements should the Community Preservation Committee so request.

**ATTESTATION: I HEREBY ATTEST THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.**

**Signature - Chief Executive Officer or Board Chair**

**Title**

\_\_\_\_\_

**Printed Name** \_\_\_\_\_

**Date** \_\_\_\_\_

**APPLICATIONS MUST BE RECEIVED BY OCTOBER 1, 2021 NO LATER THAN 4 PM**

Revised: July 23, 2021

## **BROOKS PARK PICKLE/BASKETBALL COURT PROJECT**

Brooks Park is a 18 acre parcel of land under the jurisdiction of the Recreation and Youth Commission and Department. Brooks Park has become the hub of recreational activities in Harwich. The park consists of a Babe Ruth size baseball field, 2 restroom facilities, gazebo, 4 full size tennis courts, 8 pickle ball courts, a playground, picnic pavilion, full basketball court, half basketball court, tennis practice wall area, 2 bocce/petanque courts and 3 separate parking facilities/areas. As we have developed Brooks Park through 5 phases of an expansion project, the use of the park has skyrocketed. It has become one of the most popular areas in Harwich for year round residents, summer residents and seasonal tourists. All improvements on Brooks Park over the last 5 plus years have been funded through the Community Preservation Committee.

With the extreme increase in usage of the park, we are looking to expand it's facilities further in order to accommodate the recreation need we are seeing. We are requesting funding in the amount of \$245,500 for the construction of 4 more pickle ball courts (size of one standard tennis court) and to expand the current half basketball court to a full court.

These are two areas of the park that we have seen the most increase in usage. For our Summer 2020 adult outdoor pickle ball program, we had well over 400 registrants signed up and participating on a daily basis. This is the highest we have ever seen and we expect it to continue to increase in future years as the popularity of pickle ball increases. With just the 8 courts, it was a very crowded facility daily and we had to turn some people away due to lack of more facilities. We have also seen a large increase in the usage of the basketball courts for open play, as well as, our summer hoops basketball recreation program. The addition of a second full court would greatly aid in the accommodation of all.

Also contained in the packet will be:

- 2021 CPA Project Funding Request Application
- Listing of Current Uses/Users of Brooks Park
- Town Department/Committee Involvement in Project
- Itemized Budget for Project
- Quotes and Estimates
- Park layout/pictures

The Recreation and Youth Commission and Department are excited to submit this application to the Community Preservation Committee for funding in the amount of \$245,500 for a very deserved project for the Town of Harwich. Recreation opportunities in town are a vital part of the citizens health and well being, physically and mentally. We feel that this is a very appropriate funding route in that Brooks Park is a very large part of the Community of Harwich and the Recreational opportunities provided to the citizens.

## CURRENT BROOKS PARK USES/USERS

### *BASEBALL FIELD*

- MONOMOY JUNIOR VARSITY BASEBALL TEAM
- JUNIOR BABE RUTH LEAGUE
- AMERICAN LEGION BASEBALL
- "THE LAB" YOUTH BASEBALL LEAGUE
- SUMMER REC PLAYGROUND CAMP 100-200 PARTICIPANTS
- SENIOR BABE RUTH LEAGUE
- OPEN USE

### *TENNIS/PICKLEBALL COURTS*

- MONOMOY VARSITY BOYS TENNIS
- MONOMOY VARSITY GIRLS TENNIS
- RECREATION ADULT PICKLE BALL PROGRAM 400 PLUS PARTICIPANTS
- CAPE COD ANNUAL FUN FEST PICKLE BALL TOURNEY 100-200 PARTICIPANTS
- SUMMER YOUTH TENNIS LESSONS 100 PLUS PARTICIPANTS
- OPEN PLAY TENNIS TIMES
- OPEN PLAY PICKLE BALL TIMES
- RECREATION YOUTH PICKLE BALL PROGRAM 20-30 PARTICIPANTS
- RECREATION YOUTH TENNIS PROGRAM 25-35 PARTICIPANTS

### *BASKETBALL COURTS*

- RECREATION SUMMER HOOPS PROGRAM 100-150 PARTICIPANTS
- OPEN PLAY BASKETBALL TIMES
- FALL/SPRING OUTDOOR BASKETBALL PROGRAM 20-30 PARTICIPANTS

### *PARK/GAZEBO AREA/PICNIC PAVILION*

- ANNUAL COUNCIL ON AGING ALZHEIMERS WALK
- ANNUAL COMMUNITY CENTER YARD SALE
- TOWN BAND CONCERTS (8-10 PER YEAR)
- PERMITTED FAMILY REUNIONS/PICNICS ETC (15-20 BOOKED PER YEAR)
- CRANBERRY FESTIVAL EVENTS
- VILLAGE CRAFTERS ARTS AND CRAFTS SHOWS
- MEMORIAL DAY CEREMONIES
- ANNUAL BOY SCOUT RAINWATER REGATTA
- FIRE DEPARTMENT ANNUAL TOYS FOR TOTS DRIVE
- MULTIPLE PRIVATE BOOKINGS (WEDDINGS, COMPANY PICNICS ETC)

### *BOCCE/PETANQUE COURTS*

- WEEKLY PETANQUE CLUB
- OPEN PLAY BOCCE/PETANQUE TIMES (EQUIPMENT AVAILABLE TO RENT AT REC OFFI

## **TOWN DEPARTMENTS/COMMITTEE PROJECT INVOLVEMENT**

### **HARWICH HIGHWAY DEPARTMENT**

We will be meeting with representatives from the Highway Department to request their involvement in the project including some in-house services they could provide towards the project that will decrease the budget bottom line. These services could include tree clearing, stumping, loaming, seeding, and/or installation of net posts, center straps etc. These services provided by the Harwich Highway Department will save up to \$20,000-\$30,000 on the project.

### **RECREATION AND YOUTH COMMISSION**

All details of this project as well as applications submitted will be reviewed, discussed and approved by the Harwich Recreation and Youth Commission. Recreation Director will present project to Commission at their regular monthly meeting for their review.

### **COMMUNITY PRESERVATION COMMITTEE**

We are seeking funding for this project from the Community Preservation Committee and plan to present this request to the Committee in the Fall of 2021.

### **HARWICH BOARD OF SELECTMEN**

We will also be submitting this project application to the Harwich Board of Selectmen for their review. Recreation Director will be present at Board of Selectmen meeting to answer any questions regarding the project or application.

### **HARWICH ADMINISTRATION DEPARTMENT**

Harwich Town Administrator, Joseph Powers, is the town applicant for this project and his Administration office will aid in the facilitation of the project throughout.

**BROOKS PARK PICKLE/BASKETBALL COURT PROJECT BUDGET/ITEMIZED FUNDING REQUEST**

**BASKETBALL COURT**

EXCAVATE TO SUBGRADE	\$11,396.70
FURNISH AND INSTALL 6 INCHES DENSE GRADE	\$10,153.20
FINE GRADE AND COMPACT	\$3,482.50
2 INCHES HMA BINDER COURSE	\$8,293.05
1.5 INCHES HMA OVERLAY FOR TOP COURSE	\$10,093.20
REMOVE AND RESET EXISTING HOOP	\$3,746.29
FURNISH AND INSTALL NEW HOOP	\$6,380.00
COURT SURFACE AND LINE STRIPING	\$8,280.00

**PICKLEBALL COURTS**

EXCAVATE TO SUBGRADE	\$12,147.00
FURNISH AND INSTALL 6 INCHES DENSE GRADE	\$22,389.50
FINE GRADE AND COMPACT	\$3,480.00
3.5 INCHES HMA PAVING	\$27,957.30
4 FOOT BLACK VINYL COATED FENCE WITH 2 INCH MESH WITH GATES	\$15,750.00
6 FOOT BLACK VINYL COATED FENCE WITH GATES	\$38,880.00
FURNISH AND INSTALL NET POSTS AND CENTER STRAP ANCHOR SLEEVES	\$4,157.88
COLOR SURFACING AND LINE STRIPING	\$12,000.00
<b>PROJECT CONTINGENCY</b>	<b>\$40,851.00</b>
<b>TOTAL FUNDING REQUEST</b>	<b>\$245,500.00</b>

\*SEE FOLLOWING SECTIONS FOR COPIES OF QUOTES/ESTIMATES



Lawrence-Lynch Corp.  
 PO Box 913  
 Falmouth, MA 02541  
 Phone 508.548.1800  
 www.lawrencelynch.com



<b>To:</b> Town Of Harwich	<b>Contact:</b> Frank Crowley
<b>Address:</b> Harwich, MA	<b>Phone:</b>
	<b>Fax:</b>
<b>Project Name:</b> Brooks Park Improvements-New Pickleball And Basketball Court	<b>Bid Number:</b>
<b>Project Location:</b> Off Oak St, Harwich, MA	<b>Bid Date:</b> 6/24/2021

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Basketball Court</b>					
2.1	Excavate To Subgrade	90.00	CY	\$126.63	\$11,396.70
2.2	Furnish And Install 6" Of Dense Grade	120.00	TON	\$84.61	\$10,153.20
2.3	Fine Grade & Compact	350.00	SY	\$9.95	\$3,482.50
2.4	2" HMA Binder Course	45.00	TON	\$184.29	\$8,293.05
2.5	1.5" HMA Overlay For Top Course	65.00	TON	\$155.28	\$10,093.20
2.6	Remove And Reset Existing Basketball Hoop	1.00	EACH	\$3,746.29	\$3,746.29
2.7	Furnish And Install New Basketball Hoop	1.00	EACH	\$6,380.00	\$6,380.00
2.8	Court Surface And Line Striping	690.00	SY	\$12.00	\$8,280.00
2.9	5' HMA Walkway	35.00	SY	\$161.96	\$5,668.60
<b>Total Price for above Basketball Court Items:</b>					<b>\$67,493.54</b>

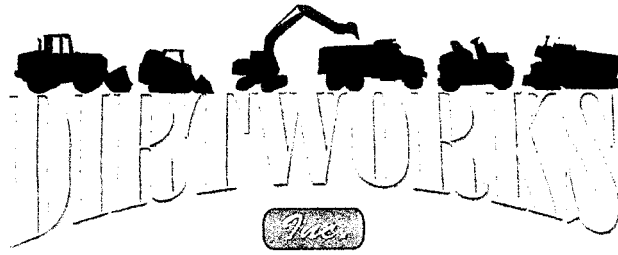
**Pickleball Courts**

1.1	Excavate To Subgrade	300.00	CY	\$40.49	\$12,147.00
1.2	Furnish And Install 6" Dense Grade	350.00	TON	\$63.97	\$22,389.50
1.3	Fine Grade & Compact	1,000.00	SY	\$3.48	\$3,480.00
1.4	3.5" HMA Paving	210.00	TON	\$133.13	\$27,957.30
1.5	4' Black Vinyl Coated Fence With 2" Mesh With Gates	175.00	LF	\$90.00	\$15,750.00
1.6	6' Black Vinyl Coated Fence With Gates	400.00	LF	\$97.20	\$38,880.00
1.7	Furnish And Install Net Posts And Center Strap Anchor Sleeves (Net Posts To Be Supplied By Others)	12.00	EACH	\$346.49	\$4,157.88
1.8	Color Surfacing And Line Strping	1,000.00	SY	\$12.00	\$12,000.00
<b>Total Price for above Pickleball Courts Items:</b>					<b>\$136,761.68</b>

**Total Bid Price: \$204,255.22**

**Notes:**

- Permits, Fees, Engineering and Testing is to be done by others
- Tree Clearing and Stumping is to be done by others prior to the arrival of LLC
- Landscaping (Loam, Seed, Stone, Etc) is to be done by others
- Net Posts, Center Straps, & Nets are to be furnished and installed by others



**Site Work**

**Paving**

**Excavation**

**Asphalt Services**

Frank Crowley

7/28/21

Bid 2021 635

M.C.E. Dirtworks, Inc. proposes to furnish all labor and any materials noted below for the following site services at the referenced location.

Proposal for the construction of 4 new pickleball courts at Brooks Park, Harwich, MA

Work to Include:

- Excavate to subgrade lot which is free from trees and stumps
- Install 8" recycled gravel base course
- Fine grade and compact recycled gravel
- Install 2" binder course of hot mix asphalt
- Install net post sleeves and fence posts
- Install 1.5" top course of hot mix asphalt
- Install chain link fabric for 4' and 6' fence
- Install plexi-pave surfacing course to court surface
- Install 4 sets of pickleball lines
- Install net posts and nets

Total Cost - \$128,500.00

Note: All pricing is based on plan provided by Frank Crowley dated 5/20/2021. Changes in scope or quantities will result in a change in price. Pricing assumes prevailing wage rates.

Thank you for the opportunity afforded us in offering this proposal. This estimate may be withdrawn by us if not accepted within 30 days. Payment schedules will be agreed upon before commencement of work; to include a non-refundable deposit of \$100.00 for small residential; and an agreed upon deposit for larger jobs.

M.C.E. Dirtworks, Inc. is hereby authorized to furnish all materials and labor required to complete above stated work, for which the undersigned agrees to pay the amount specified in said proposal.

Acceptance:

Respectfully Submitted,

Michael C. Escher  
President  
M.C.E. Dirtworks, Inc.

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES (LAPA) OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED. CUSTOMER ALSO AGREES TO PAY ALL REASONABLE COSTS OF COLLECTIONS INCLUDING ATTORNEY FEES AND COURT COSTS AND ALL OTHER EXPENSES INVOLVED IN THE COLLECTION OF CONTRACTED BALANCES OWED TO M.C.E. DIRTWORKS, INC.

Ph: 508.240.5541 Fax: 508.240.5527

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