

AGENDA
CEMETERY COMMISSION MONTHLY MEETING
TUESDAY DECEMBER 1, 2020 AT 8:00AM

REMOTE PARTICIPATION ONLY
OPEN PUBLIC FORUM – NEW STEPS – PLEASE READ

1. First, send an email to comment@town.harwich.ma.us (send emails at any time after the meeting agenda has been officially posted)
 - a. In the subject line enter “request to speak, your name”
 - b. In the body of the email please indicate which specific agenda item you wish to speak on.
No further detail is necessary.
2. The meeting will close to new attendees promptly at the scheduled start time for the meeting, generally 8:00 AM. It will remain closed to new attendees until agenda items with scheduled speakers are reached. This is to minimize interruptions. You may join prior to (8:00) or when the meeting has been opened up. You may participate using your computer and the GoToMeeting interface or simply using your phone. Connection information can be found below.
3. After the Chairman has opened the floor to those wishing to speak callers will be taken in the order the emails are received. **Use *6 to mute and unmute your phone.**
When you join the meeting by phone you should turn off channel 18 or your computer if streaming the meeting.

Meeting of the Cemetery Commission
Tuesday, December 1, 2020 8:00 AM – 10:00 AM
Please join my meeting from your computer, tablet or smartphone
<https://global.gotomeeting.com/join/567687677>
You can also dial in using your phone. United States: [+1 \(571\) 317-3122](tel:+15713173122)
Access Code: 567-687-677

- I. CALL TO ORDER
- II. APPROVAL OF THE MINUTES FROM NOVEMBER 17, 2020.
- III. CORRESPONDENCE FROM TOWN HALL & ASSOCIATIONS
 - A. **Email from Board of Selectmen office for the presentation of the Cemetery Commission Annual Report on January 4th.**
 - B. **Email from Wendy Tulloch on Cemetery Account balances.**
 - C. **Letters from Karl Young, Harwich United Methodist Church Historian with letters of support for East Harwich Union Cemetery Gravestone Article, Letter in support of East Harwich Union Cemetery Fence Article and letter of support from members of the congregation.**
 - D. **Email from AmeriCorps Cape Cod confirming request for groups projects.**
 - E. **Email from Carol Coppola, Town Accountant on Budget instructions.**
 - F. **Email from Dan Pelletier, Water Superintendent with FY22 Water Expense Calculator.**
 - G. OTHER BUSINESS.
- IV. OLD BUSINESS
 - A. **Town Meeting Article ATM 19 #32 for \$30,110 to purchase Arboretum Software.**
 - B. **Update ArbNet Application for Level I Accreditation. Arboretum Plan Review.**

- C. **E. H Union Cemetery CPC Articles: East Harwich Methodist Cemetery Gravestone Conservation and Preservation Article and the Historic Restoration of Fence Posts & Rails at East Harwich Methodist both were unanimously approved at the Wednesday November 18th Meeting of the Historic Commission. Articles are on the Community Preservation Committee Agenda for December 3rd.**
- D. **CPC Article for Veterans Memorial Circle at Evergreen Cemetery will be going before the Recreation & Youth Commission on December 22nd and is on the Agenda for the Community Preservation Committee Agenda for December 3rd. Email from Shawn Libby on the Electrical Service at the Entrance of Evergreen. Updated totals from Haarman Electric. Updated quote for HAMCO to include flags not price change.**
- E. **Veterans Memorial Flag Holders 50 WWI and 50 WWII flag holders have been ordered.**
- F. **Letter to the estate of Sylvia B Larson for an additional \$10,000 for Lily Pond in Island Pond Cemetery.**
- G. **Cemetery Signs.**
- H. OTHER OLD BUSINESS.

V. NEW BUSINESS

- A. **Bills; Eversource and Mileage for Robbin Kelley**
- A. OTHER BUSINESS.

VI. DATE AND TIME OF NEXT MEETING

VII. ADJOURNMENT

AUTHORIZED POSTING OFFICER:

POSTED BY: _____
TOWN CLERK

DATE: _____