

TOWN OF HARWICH
FINANCE COMMITTEE

Harwich Finance Committee Agenda
Regular Meeting 6:30 PM
Tuesday, March 23, 2021

REMOTE MEETING ONLY. NO IN-PERSON ATTENDANCE WILL BE PERMITTED.
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Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Town of Harwich Finance Committee on Tuesday, March 23, 2021 at 6:30 PM will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Town of Harwich website, at www.harwich-ma.gov. For this meeting, members of the public who wish to watch the meeting may do so in the following manner on Channel 18 or by watching the simulcast at: <http://harwich18.dyndns.org/cablecast/public/Live.aspx?ChannelID=1>

NO IN-PERSON ATTENDANCE OF MEMBERS OF THE PUBLIC WILL BE PERMITTED, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Harwich's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.

AGENDA

1. Call to order, Roll call
2. Introduce & Welcome Guest. Public Comment
3. Approval of the Minutes from the meeting of March 11, 2021 and March 16, 2021
4. New Business
 - a. Discussion and possible vote on Town Operating Budget
 - b. Discussion and possible vote on FY 2022 Capital Budget Plan and Five-year Capital Budget Plan
 - c. Discussion and possible vote on Community Preservation Committee articles
 - d. Discussion and possible vote on Water Department Budget
 - e. Discussion and possible vote on Wastewater Department Budget
 - f. Discussion and possible vote on Monomoy Regional School District Budget
 - g. Discussion and possible vote on Town Warrant Articles
5. Other Business
6. Adjournment

Authorized Posting Officer:
Jon Chorey, Chairman

Posted By:
Date: March 18, 2021

** Per the Attorney General's Office: The committee may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following "New Business." If you are deaf or hard of hearing or a person with a disability who requires an accommodation, contact the Selectmen's Office at 508-430-7513. In accordance with state law, this legal notice will also be available electronically at 'www.masspublicnotices.org'. The Town of Harwich is not responsible for any errors in the electronic posting of this legal notice.*

Town Administrator's Proposed Budget

Town of Harwich BUDGET 2022

Line #		Budget FY 2021	Budget FY 2022	%
	SOURCES OF FUNDS			
1	Tax Levy Limit (R/E & PP)	53,357,522	55,648,711	4.3%
2	Local Receipts	11,986,520	12,680,198	5.8%
3	<u>State Aid</u>			
4	Cherry Sheet	664,352	667,067	0.4%
5	Overlay Surplus	200,000	200,000	0.0%
6	<u>Transfers:</u>			
7	Total Transfers In from Other Sources:	2,713,239	2,184,137	-19.5%
8	TOTAL SOURCES	68,921,633	71,380,114	3.6%
9	USES OF FUNDS			
10	<u>Charges:</u>			
11	State-Cherry Sheet Charges (ccc & BC Tax)	764,539	778,830	1.9%
12	Overlay (Abatements- Taxes)	400,000	450,000	12.5%
13	TOTAL CHARGES	1,123,358	1,228,830	9.4%
14	NET AVAILABLE Sources	67,798,275	70,151,284	3.5%
15	Town Operating Budget	25,739,671	25,895,226	0.6%
16	<u>Semi-Fixed Cost</u>			
17	Barnstable County Retirement	3,144,894	3,242,673	3.1%
18	Debt Service	4,617,408	5,178,305	12.1%
19	Health Insurance	4,833,551	4,938,071	2.2%
20	OPEB	-	250,000	100.0%
21	Property & Liab. Insurance	874,470	897,726	2.7%
23	Unemployment	20,000	20,000	0.0%
24	Total Fixed Cost	13,490,322	14,526,775	7.7%
25	Cape Cod Tech HS	1,737,789	1,536,309	-11.6%
26	Monomoy Regional School District	26,820,046	27,667,807	3.2%
27	TOTAL USES	68,911,186	70,854,947	2.8%
29	NET SOURCES & USES	\$ 10,447	\$ 525,166	

**BUDGET
FY 2022 REVENUES**

	Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	TA Proposed FY2022	% Change
Real Estate & Personal Property Taxes	\$46,774,148	\$50,127,321	\$51,445,928	\$53,299,729	\$55,648,711	4.4%
Local Receipts:						
Excise Tax	2,372,767	2,407,537	2,294,565	1,925,000	2,025,000	5.2%
Hotel/Motel & Meals	1,098,022	1,124,753	1,350,894	671,000	915,000	36.4%
Ambulance	1,452,109	1,664,188	1,601,026	1,600,000	1,600,000	0.0%
Waste Disposal	3,110,693	3,372,701	3,209,426	3,002,500	3,102,500	3.3%
Beach, Recreation & Youth	413,637	435,548	425,634	330,000	362,500	9.8%
Harbors & Landings	929,773	806,754	1,173,879	1,024,500	1,059,500	3.4%
Golf Operations	1,856,221	1,895,899	1,518,934	1,585,000	1,800,000	13.6%
Other Local Receipts	2,231,851	3,016,935	2,618,408	1,848,520	1,815,698	-1.8%
Total Local Receipts	13,465,072	14,724,316	14,192,766	11,986,520	12,680,198	5.8%
State Aid:						
Cherry Sheet	705,430	676,162	1,792,161	664,352	667,067	0.4%
Other:						
Free Cash	305,244	378,038	639,034	353,943	833,591	135.5%
Stabilization Fund				574,171	-	0.0%
Overlay Surplus	100,000	100,000	200,000	200,000	200,000	0.0%
Harbor Capital Improvement - Wychmere	110,930	62,808	72,227	0	0	0.0%
Cable Fund (Comcast)	143,417	156,450	144,398	210,107	210,100	0.0%
Septic Loan	17,358	17,358	13,574	17,171	6,121	-64.4%
Water Enterprise Indirect Costs	650,178	732,843	720,295	730,290	727,304	-0.4%
Sewer Enterprise Indirect Costs					31,446	0.0%
FEMA	13,508	13,608	13,815	13,855	13,855	0.0%
Road Betterments	49,194	58,277	56,973	51,100	55,166	8.0%
Allan Harbor Betterments	185,550	182,250	29,325	98,508	0	0.0%
Golf Infrastructure Revitalization Fund		139,000	249,000	108,200	104,950	-3.0%
Golf Improvement Fund				100,000	0	0.0%
SAQ Mooring		101,188	136,888	50,000	0	0.0%
SAQ Waterways		136,888	101,188	50,000	0	0.0%
CPA Funds (Land Bank)	608,950	588,750	553,700	341,750	233,050	-31.8%
Dog License Fund				2,144	0	0.0%
Town Clerk State Aid		15,585		12,000	0	0.0%
Total Revenue	\$63,128,979	\$68,210,840	\$70,361,273	\$68,863,840	\$71,411,560	3.7%

TOWN OF HARWICH

Local Receipts

Local Receipts General Fund	Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	Budget FY2022	2020 vs 2022 Variance
010004 432029 PRIOR YEAR RECOVERY	-	-	9,252	-	-	9,252
010004 458902 FEMA SNOW REIMBURSEMENT	-	-	46,865	-	-	46,865
010004 481005 CC REG TECH FEE/(RES OFFICER)	20,000	20,000	20,000	20,000	20,000	-
010004 484099 GEN FUND MISC REVENUE	(3,912)	156,569	180,768	82,760	83,538	97,230
TOTAL GENERAL FUND - MISC REVENUE	16,088	176,569	256,886	102,760	103,538	153,348
011224 SELECTMEN - REV						

011224-432003 PHOTOCOPIES	-	5,000	29	-	-	29
011224-436008 OLD REC BLDG/JR THEATER LEASE	11,388	4,015	4,862	5,000	5,000	(138)
011224 436005 FRANCISE FEES	39,614	82,154	-	-	-	-
011224 441000 LIQUOR LICENSES	69,616	73,178	67,214	65,000	65,000	2,214
011224 442001 HOTEL, MOTEL, INN	785	750	800	700	700	100
011224 442004 JUNK COLLECTOR, DEALER	140	105	35	100	100	(65)
011224 442005 USED CAR DEALER	2,200	2,100	900	1,000	1,000	(100)
011224 442006 AMUSEMENT DEVICE LICENSE	100	-	-	-	-	-
011224 442009 ENTERTAINMENT LICENSE	3,990	3,775	3,535	3,500	3,500	35
011224 442012 COMMON VICTUALLER LICENSE	2,250	2,000	2,150	2,000	2,000	150
011224 445016 VEHICLE REPAIRMAN	-	-	1,100	-	-	1,100
011224 45005 MISCELLANEOUS LIC/PERMITS	60	60	60	60	60	-
011224 469900 OTHER STATE REVENUE	-	-	-	-	-	-
011224 484012 INSURANCE RECOVERY	-	-	74,758	-	-	74,758
TOTAL SELECTMEN - REV	130,143	173,137	155,443	77,360	77,360	78,083

011414 432003 PHOTOCOPIES	856	1,007	794	850	850	(57)
011414-432045 ABUTTERS FEES	9,262	11,284	10,938	11,000	11,000	(62)
TOTAL ASSESSORS - REV	10,118	12,291	11,732	11,850	11,850	(119)
011454 TREASURER - REV						

011454 432003 PHOTOCOPIES	26	-	-	-	-	-
011454 432007 BOUNCED CHECK FEE	750	525	725	500	500	225
011454 482001 INVESTMENT REVENUE	157,972	281,825	213,117	100,000	100,000	113,117
011454 484099 MISCELLANEOUS REVENUE	-	14,737	2,696	-	-	2,696
TOTAL TREASURER - REV	158,748	297,088	216,537	100,500	100,500	116,037
011464 COLLECTOR REV						

011464-414200 TAX TITLE	254,864	351,715	235,130	-	-	235,130
011464-414400 TAX DEFERRED REDEEMED	-	6,207	11	-	-	11
011464 417001 PEN & INT REAL ESTATE TAXES	106,388	117,964	94,988	100,000	100,000	(5,012)
011464 417002 PEN & INT PERS PROP TAXES	10,724	12,495	8,353	8,000	8,000	353
011464 417003 PEN & INT MV EXCISE TAXES	107,332	101,383	73,664	75,000	75,000	(1,336)
011464 417004 PEN & INT BOAT EXCISE TAXES	2,428	4,535	2,619	2,000	2,000	619
011464 417005 PEN & INT TAX TITLE	152,658	237,586	109,095	100,000	100,000	9,095
011464 417006 PEN & INT DEFERRED TAXES	1,176	4,373	57	-	-	57
011464 417009 PENALTY & INTEREST LAND BANK	-	-	-	-	-	-
011464 417010 PEN & INT SEPTIC BETTERMENT	1,036	-	-	-	-	-
011464 417013 INTEREST CPC	-	-	-	-	-	-
011464 418001 IN LIEU OF TAXES LOCAL	58,616	61,960	62,471	55,000	55,000	7,471
011464 432008 MARKING FEES	10,680	10,320	8,160	10,000	10,000	(1,840)
011464 432009 MUNICIPAL LIEN CERTIFICATES	18,375	18,425	26,200	18,000	18,000	8,200
011464 484001 MISC	-	(20)	1	-	-	1
TOTAL COLLECTOR - REV	724,276	926,942	620,749	368,000	368,000	252,749
011614 TOWN CLERK - REV						

011614 432003 PHOTOCOPIES	1,115	454	477	500	500	(23)

TOWN OF HARWICH

Local Receipts

Local Receipts General Fund	Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	Budget FY2022	2020 vs 2022 Variance
011614 432011 DOG LICENCES	14,289	13,530	12,035	12,000	12,000	35
011614 432039 UTILITY POLES	40	320	-	100	100	(100)
011614 442017 BIRTH, MARRIAGE, DEATH CERT	16,240	21,140	17,640	16,000	16,000	1,640
011614 442018 BUSINESS CERTIFICATE	3,800	4,920	3,450	3,000	3,000	450
011614 442020 MEDICAL CERTIFICATES	-	-	-	-	-	-
011614 445002 RAFFLE PERMIT	120	60	40	50	50	(10)
011614 445007 GASOLINE STORAGE	375	350	250	300	300	(50)
011614 445015 BURIAL	1,120	1,530	1,370	1,000	1,000	370
011614 468500 INCREASE POLLING HOURS	-	-	-	-	-	-
011614 477000 NON CRIMINAL FINES FIRE	300	-	-	-	-	-
011614 477001 NON CRIMINAL FINES POLICE	125	100	325	-	-	325
011614 477002 NON CRIMINAL FINES HEALTH	-	25	2,150	-	-	2,150
011614 477006 NON CRIMINAL FINES HARBOR	500	50	100	-	-	100
011614 477007 NON CRIMINAL FINES CONSERVAT	1,500	2,100	11,400	1,500	1,500	9,900
011614 484099 TOWN CLERK MISC	-	62	900	-	-	900
TOTAL TOWN CLERK - REV	39,524	44,641	50,137	34,450	34,450	15,687
011714 CONSERVATION - REV						-
011714 432038 GARDEN PLOTS	2,983	3,140	3,280	2,900	2,900	380
011714 436003 BOG LEASE	4,780	5,211	3,804	4,000	4,000	(196)
011714 437001 HEARINGS	10,661	10,333	9,120	10,000	7,500	1,620
011714 484099 COMSERV MISC REVENUE	5,420	3,845	4,050	3,500	3,500	550
TOTAL CONSERVATION - REV	23,844	22,529	20,254	20,400	17,900	2,354
011744 TOWN PLANNER - REV						-
011744 432003 PHOTOCOPIES	20	-	-	-	-	-
011744 432040 PLANNING LOCAL FILING FE	9,458	6,100	5,990	6,000	6,000	(10)
011744 437001 HEARINGS	16,786	36,037	37,785	25,000	25,000	12,785
011744 445005 MISC LICENSES/PERMITS	265	265	265	-	-	265
TOTAL TOWN PLANNER - REV	26,529	42,402	44,040	31,000	31,000	13,040
011764 BOARD OF APPEALS - REV						-
011764 437001 HEARINGS	10,395	15,120	12,600	10,000	10,000	2,600
TOTAL BOARD OF APPEALS - REV	10,395	15,120	12,600	10,000	10,000	2,600
011994-421000 CVEC ELECTRIC FEES	270,608	272,162	288,800	275,000	275,000	13,800
012104 POLICE - REV						-
012104 432015 POLICE ADMINISTRATION FEES	59,684	57,201	45,625	45,000	45,000	625
012104 432016 POLICE INSURANCE CO FEES	-	-	-	-	-	-
012104 432017 USE OF CRUISER POLICE	10,370	6,570	13,240	6,500	6,500	6,740
012104 445003 GUN PERMITS	6,525	5,525	6,400	5,400	5,400	1,000
012104 468000 REG OF MV FINES	6,589	8,714	4,899	4,500	4,500	399
012104 469501 COURT FINES	825	968	1,215	800	800	415
012104 477004 PARKING VIOLATIONS	-	375	665	-	-	665
012104 477005 RESTITUTION	-	-	-	-	-	-
TOTAL POLICE - REV	83,993	79,353	72,044	62,200	62,200	9,844
012204 FIRE - REV						-
012204 432003 PHOTOCOPIES	100	230	125	-	-	125
012204 432018 FIRE/OIL BURNER INSPECTIONS	37,240	39,820	39,130	35,000	35,000	4,130
12204 4445006 BURN PERMITS	5,040	4,750	2,349	3,000	3,000	(651)
012204 445005 MISCELLANEOUS LICENSES/PERMITS	3,770	2,860	3,270	2,500	2,500	770
012204 445007 GASOLINE STORAGE	310	1,120	225	500	500	(275)
012204 469900 OTHER STATE REVENUE	-	63,565	6,800	-	-	6,800
012204 484099 MISCELLANEOUS REVENUE	2,875	2,925	2,275	-	-	2,275
TOTAL FIRE - REV	49,335	115,270	54,174	41,000	41,000	13,174

TOWN OF HARWICH

Local Receipts

Local Receipts General Fund	Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	Budget FY2022	2020 vs 2022 Variance
012314 AMBULANCE - REV						-
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012314 437000 AMBULANCE FEES	1,452,109	1,664,188	1,601,026	1,600,000	1,600,000	1,026
TOTAL AMBULANCE - REV	1,452,109	1,664,188	1,601,026	1,600,000	1,600,000	1,026
012414 BUILDING - REV						-
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012414 432003 PHOTOCOPIES	1,649	1,679	1,123	1,600	1,600	(477)
012414 432019 BUILDING INSPECTION	3,966	6,210	171	1,000	1,000	(829)
012414 432048 BLDG. APPLICATION FEES	-	-	-	-	-	-
012414 455008 BUILDING PERMITS	278,699	394,330	371,296	350,000	350,000	21,296
012414 455009 SIGN PERMITS	2,695	3,125	2,025	2,500	2,500	(475)
012414 455010 DEMO PERMITS	-	-	-	-	-	-
012414 455011 RENTAL DENSITY PERMIT	1,100	2,900	1,750	1,000	1,000	750
012414 455012 HVAC SHEET METAL	-	-	41,110	-	-	41,110
012414 477000 NON CRIMINAL FINE	-	-	340	-	-	340
012414 494099 MISC REVENUE + Trenching	3,565	4,445	-	-	-	-
TOTAL BUILDING - REV	291,674	412,689	417,815	356,100	356,100	61,715
012424 GAS INSPECTION - REV						-
-----						-
012424 432020 GAS INPECTION &Trench Permits	47,545	53,595	57,550	50,000	50,000	7,550
TOTAL GAS INSPECTION - REV	47,545	53,595	57,550	50,000	50,000	7,550
012434 PLUMBING						-
-----						-
012434 432021 PLUMBING INSPECTION	49,765	61,040	58,945	55,000	55,000	3,945
TOTAL PLUMBING	49,765	61,040	58,945	55,000	55,000	3,945
012454 ELECTRICAL REVENUE						-
-----						-
012454 432023 ELECTRICAL INSPECTION	75,745	86,455	77,471	75,000	75,000	2,471
TOTAL ELECTRICAL REVENUE	75,745	86,455	77,471	75,000	75,000	2,471
012914 468600 EMERGENCY MGMT GRANT						-
012964 445001 SHELLFISH	9,645	9,363	9,466	9,000	9,000	466
014394 WASTE DISPOSAL REVENUE						-
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014394 424701 DISPOSAL AREA STICKERS	894,280	896,360	886,605	900,000	900,000	(13,396)
014394 424702 DISPOSAL REGULAR FEES	848,525	917,012	1,008,645	850,000	950,000	58,645
014394 424703 DISPOSAL COMMERCIAL FEES	1,252,243	1,483,134	1,270,694	1,200,000	1,200,000	70,694
014394 427010 RECYCLE NEWSPAPER	25,700	(11,696)	(18,985)	-	-	(18,985)
014394 427011 RECYCLE BOTTLES	16,588	22,662	18,745	12,500	12,500	6,245
014394 427012 RECYCLE OTHER ITEMS	4,352	2,283	1,653	-	-	1,653
014394 427013 RECYCLE METAL	69,005	62,946	42,070	40,000	40,000	2,070
TOTAL WASTE DISPOSAL REVENUE	3,110,693	3,372,701	3,209,426	3,002,500	3,102,500	106,926
015104 BOARD OF HEALTH						-
-----						-
015104 432003 PHOTOCOPIES	1,638	1,214	952	-	-	952
015104 432025 TEST HOLES	17,600	21,670	15,950	15,000	15,000	950
015104 442001 HOTEL, MOTEL, INN	525	825	675	500	500	175
015104 442002 STABLE	2,640	1,360	1,310	800	800	510
015104 442004 JUNK COLLECTOR/RUBBISH HAULE	1,000	1,250	1,375	1,000	1,000	375
015104 442007 MASSAGE LICENSE	-	-	-	-	-	-
015104 442013 OTHER FOOD SERVICE LICENSE	21,995	19,445	19,410	18,000	18,000	1,410
015104 442014 TOBACCO LICENSE	1,175	1,275	1,350	500	500	850
015104 442015 FUNERAL DIRECTOR LICENSE	150	150	100	-	-	100
015104 445005 MISC LIC/PERMITS	13,300	13,675	12,925	12,000	12,000	925

TOWN OF HARWICH

Local Receipts

Local Receipts General Fund	Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	Budget FY2022	2020 vs 2022 Variance
015104 445010 SEPTAGE CARRIER	3,725	3,855	2,875	2,000	2,000	875
015104 445011 SEWERAGE PERMITS	36,315	32,283	30,380	30,000	30,000	380
015104 445012 WELL PERMITS	1,485	1,140	840	1,000	1,000	(160)
015104 445027 SWIMMING POOL	2,850	3,990	3,310	2,000	2,000	1,310
015104 445029 HEALTH INSPECTION FEES	41,317	37,950	38,830	35,000	35,000	3,830
015104 484099 MISC REVENUE/ TRENCH INSP.	6,545	8,290	5,770	5,500	5,500	270
TOTAL BOARD OF HEALTH	152,261	148,372	136,052	123,300	123,300	12,752
015394 CHANNEL 18 TELEVISION STATION						-
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015394 432041 VIDEO TAPE COPIES	-	5	-	-	-	-
TOTAL CHANNEL 18 TELEVISION STATION	-	5	-	-	-	-
015404 COMMUNITY CENTER REVENUE						-
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015404-432003 PHOTOCOPIES	78	102	60	-	-	60
015404 432044 PROGRAM FEES	2,890	3,815	2,717	2,000	1,000	1,717
015404 42049 PASSPORT FEES	14,570	18,264	12,200	12,000	6,000	6,200
015404 436004 BUILDING USE	20,970	20,435	12,165	10,000	5,000	7,165
015404 484098 COM CENTER WEIGHT ROOM USE	-	-	11,702	15,000	1,000	10,702
TOTAL COMMUNITY CENTER REVENUE	38,508	42,616	38,845	39,000	13,000	25,845
015414 COUNCIL ON AGING						-
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015414 432044 PROGRAM FEES	15,684	15,846	12,389	5,000	1,000	11,389
015414 483003 CATERING REVENUE	1,145	2,428	2,684	1,100	-	2,684
TOTAL COUNCIL ON AGING	16,829	18,274	15,073	6,100	1,000	14,073
016104 LIBRARY REVENUE						-
-----						-
016104 447003 FINES	5,565	5,814	3,026	-	-	3,026
TOTAL LIBRARY REVENUE	5,565	5,814	3,026	-	-	3,026
016304 RECREATION & YOUTH REVENUE						-
-----						-
016304 427014 BEACH CONCESSIONS	17,798	11,507	12,334	10,000	10,000	2,334
016304 432030 SUMMER PROGRAM FEES	9,425	15,250	7,790	2,000	2,000	5,790
016304 432044 PROGRAM FEES	1,695	2,130	495	500	500	(5)
016304 445013 BEACH STICKERS	296,164	319,246	315,915	275,000	300,000	15,915
016304 445014 BEACH PARKING	88,555	87,415	89,100	42,500	50,000	39,100
TOTAL RECREATION & YOUTH REVENUE	413,637	435,548	425,634	330,000	362,500	63,134
016334 HARBORMASTER REVENUE						-
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016334 432042 MOORING AGENT FEES	600	600	1,200	500	500	700
016334 436000 SLIP WAITING LIST FEES	10,064	10,640	11,444	10,000	10,000	1,444
016334 436001 HARBOR FUEL CONCESSION	6,449	7,597	9,316	9,000	9,000	316
016334 436002 ALLEN HARBOR PARKING RENTAL	10,900	10,900	22,785	20,000	20,000	2,785
016334 436010 ARTISAN AND TICKET BOOTH	-	-	9,400	-	5,000	4,400
016334 436012 SNACK SHACK LEASE	-	-	32,737	-	30,000	2,737
016334 436300 SEASONAL DOCKAGE	729,951	551,950	739,889	725,000	725,000	14,889
016334 436400 VISITOR DOCKAGE	112,738	154,163	235,711	200,000	200,000	35,711
016334 445014 PARKING	-	1,970	-	-	-	-
016334 445200 OFFLOAD/WEIR PERMITS	28,106	35,013	40,182	35,000	35,000	5,182
016334 454012 RAMP FEES/PASSES	-	32,142	32,327	25,000	25,000	7,327
016334 469900 OTHER STATE REVENUE	29,285	-	34,425	-	-	34,425
016334 454010 Misc	1,680	1,780	4,464	-	-	4,464
TOTAL HARBORMASTER REVENUE	929,773	806,754	1,173,879	1,024,500	1,059,500	114,379
016914 HISTORIC COMM REVENUE						-

TOWN OF HARWICH

Local Receipts

Local Receipts General Fund	Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	Budget FY2022	2020 vs 2022 Variance
016914 437001 HEARINGS	715	1,210	770	500	500	270
TOTAL HISTORIC COMM REVENUE	715	1,210	770	500	500	270
016954 GOLF OPERATIONS REVENUE						-
016954 427002 SNACK BAR CONCESSION	-	15,000	-	-	-	-
016954 432031 GREENS FEES	787,622	754,762	500,160	650,000	750,000	(249,840)
016954 432032 DRIVING RANGE	71,523	72,858	55,930	50,000	65,000	(9,070)
016954 432033 PULL CARTS	8,625	8,087	5,239	5,000	5,000	239
016954 432034 RESIDENTS FEES	690,839	718,012	670,032	650,000	700,000	(29,968)
016954 432035 CART RENTAL	246,824	265,011	210,450	200,000	250,000	(39,550)
016954 432046 NON RESIDENT GOLF MEMBERS	32,375	16,765	20,250	20,000	20,000	250
016954 432047 GOLF RANGE MEMBERSHIP	14,500	18,255	12,255	10,000	10,000	2,255
016954 432056 MEMBER CAPITAL FEE		21,428	20,215			20,215
016954 484099 MISC REVENUE	3,914	5,720	24,404	0	0	24,404
TOTAL GOLF OPERATIONS REVENUE	1,856,221	1,895,899	1,518,934	1,585,000	1,800,000	(281,066)
Sub Total Local Receipts	\$ 9,994,283	\$ 11,192,026	\$ 10,547,307	\$ 9,390,520	\$ 9,740,198	807,109
011464-484099 MOTOR VECH. & BOAT	\$ 2,372,767	\$ 2,407,537	\$ 2,294,565	\$ 1,925,000	\$ 2,025,000	269,565
011414-469901 MOTEL & HOTEL TAX	674,717	684,793	905,397	456,000	700,000	205,397
Total Local Receipts	\$ 13,041,767	\$ 14,284,356	\$ 13,747,270	\$ 11,771,520	\$ 12,465,198	1,282,072
011414 699001 MEALS TAX	423,305	439,960	445,497	215,000	215,000	230,497
Total LOCAL RECEIPTS	\$ 13,465,072	\$ 14,724,316	\$ 14,192,766	\$ 11,986,520	\$ 12,680,198	1,512,568

TOWN OPERATION BUDGET 2022		Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	TA Proposed FY2022	\$\$ Change	PCT CHANGE
1	MODERATOR S&W	-	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	7,500	12,000	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	7,077	7,237	5,737	8,750	8,750	-	0.0%
4	Sub-Total	14,577	19,237	17,737	21,250	21,250	-	0.0%
5	FINANCE COMMITTEE S&W	745	229	76	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	809	1,516	1,824	2,000	2,000	-	0.0%
7	Sub-Total	1,554	1,744	1,900	5,000	5,000	-	0.0%
8	FINANCE COMMITTEE RESERVE FUND	-	-	-	50,000	50,000	-	0.0%
9	TOWN ACCOUNTANT - SAL	233,658	246,777	258,180	265,485	278,184	12,699	4.8%
10	TOWN ACCOUNTANT - EXP	3,626	2,570	6,990	7,875	8,139	264	3.4%
11	AUDIT - EXP	37,900	40,505	40,000	40,000	40,000	-	0.0%
12	Sub-Total	275,183	289,853	305,170	313,360	326,323	12,963	4.1%
13	ASSESSORS - S&W	153,113	182,201	178,746	204,048	206,287	2,239	1.1%
14	ASSESSORS - EXP	68,266	97,871	85,332	110,520	108,220	(2,300)	-2.1%
15	Sub-Total	221,379	280,071	264,078	314,568	314,507	(61)	0.0%
16	TOWN COLLECTIONS - S&W	12,476	12,837	9,425	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	3,154	3,760	3,700	5,500	5,500	-	0.0%
18	Sub-Total	15,631	16,597	13,125	21,500	21,500	-	0.0%
19	POSTAGE	46,452	39,128	47,487	41,500	41,500	-	0.0%
20	Sub-Total	46,452	39,128	47,487	41,500	41,500	-	0.0%
21	TREASURER - S&W	234,025	254,705	276,730	288,776	291,686	2,910	1.0%
22	TREASURER - EXP	102,106	97,616	101,573	95,358	91,550	(3,808)	-4.0%
23	Sub-Total	336,131	352,322	378,303	384,134	383,236	(898)	-0.2%
24	VACATION & SICK LEAVE BUY BACK	-	46,074	84,023	138,728	150,622	11,894	8.6%
25	MEDICARE	217,264	236,704	253,229	242,888	255,008	12,120	5.0%
26	ADMINISTRATION - S&W	418,242	425,860	494,694	469,123	397,945	(71,178)	-15.2%
27	ADMINISTRATION - EXP	75,450	74,692	85,053	96,880	119,879	22,999	23.7%
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	3,013	5,500	5,500	-	0.0%
29	WEATHER EVENT	-	-	844,876	-	-	-	0.0%
30	Sub-Total	498,651	505,352	1,427,636	571,503	523,324	(48,179)	-8.4%
32	LEGAL SERVICES - EXP	159,374	170,825	140,192	185,000	185,000	-	0.0%
33	CLAIMS & SUITS	-	-	-	500	500	-	0.0%
34	Sub-Total	159,374	170,825	140,192	185,500	185,500	-	0.0%
35	INFORMATION TECHNOLOGY - S&W	99,800	101,439	108,577	111,098	111,098	-	0.0%
36	INFORMATION TECHNOLOGY - EXP	211,708	244,542	202,496	276,250	274,141	(2,109)	-0.8%
37	Sub-Total	311,507	345,981	311,073	387,349	385,240	(2,109)	-0.5%
38	IT CHANNEL 18 - S&W	106,300	117,843	128,625	143,627	149,496	5,869	4.1%
39	IT CHANNEL 18 - EXP	24,790	28,089	15,772	66,480	60,604	(5,876)	-8.8%
40	Sub-Total	131,091	145,933	144,397	210,107	210,100	(7)	0.0%
41	CONSTABLE S & W	356	188	375	708	708	-	0.0%
42	TOWN CLERK - S&W	202,280	229,276	240,754	272,756	240,726	(32,030)	-11.7%
43	TOWN CLERK - EXP	30,684	33,186	51,130	49,300	32,228	(17,072)	-34.6%
44	Sub-Total	232,964	262,462	291,884	322,056	272,954	(49,102)	-15.2%
45	CONSERVATION - S&W	111,527	138,789	148,974	168,022	165,506	(2,516)	-1.5%
46	CONSERVATION - EXP	6,673	8,198	4,891	7,565	5,915	(1,650)	-21.8%
47	Sub-Total	118,200	146,987	153,865	175,587	171,421	(4,166)	-2.4%
48	TOWN PLANNER - S&W	69,515	87,324	93,093	95,480	95,305	(175)	-0.2%
49	TOWN PLANNER - EXP	1,928	3,580	3,428	4,531	4,531	-	0.0%
50	Sub-Total	71,443	90,904	96,520	100,011	99,836	(175)	-0.2%
51	BOARD OF APPEALS - S&W	-	-	-	-	-	-	0.0%

<u>TOWN OPERATION BUDGET 2022</u>		<u>Actual FY2018</u>	<u>Actual FY2019</u>	<u>Actual FY2020</u>	<u>Budget FY2021</u>	<u>TA Proposed FY2022</u>	<u>\$\$ Change</u>	<u>PCT CHANGE</u>
52	BOARD OF APPEALS - EXP	594	15	124	735	735	-	0.0%
53	Sub-Total	594	15	124	735	735	-	0.0%
54	ALBRO HOUSE - EXP	3,148	2,928	2,177	6,355	6,355	-	0.0%
55	OLD RECR BUILDING - EXP	5,321	4,123	5,001	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	408	404	365	1,424	1,424	-	0.0%
57	Sub-Total	8,876	7,455	7,543	15,405	15,405	-	0.0%
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	211,842	242,945	235,150	(7,795)	-3.2%
59	COMMUNITY DEVELOPMENT - EXP	10,834	9,207	6,596	13,113	13,113	-	0.0%
60	Sub-Total	229,713	234,968	218,438	256,058	248,263	(7,795)	-3.0%
61	PUBLIC BUILDINGS REPAIRS	-	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,658	7,766	5,961	10,000	10,000	-	0.0%
63	ADVERTISING	21,671	22,229	4,788	22,750	22,750	-	0.0%
64	POLICE - S&W	3,384,205	3,716,952	3,554,438	4,041,890	4,135,495	93,605	2.3%
65	POLICE - EXP	544,305	484,541	375,889	506,643	473,037	(33,606)	-6.6%
66	POLICE - CAP OUTLAY	121,482	131,100	85,811	60,000	-	(60,000)	0.0%
67	Sub-Total	4,049,992	4,332,593	4,016,139	4,608,533	4,608,533	(1)	0.0%
68	FIRE - S&W	3,353,682	3,872,857	3,744,052	4,129,052	4,209,768	80,716	2.0%
69	FIRE - EXP	394,875	362,291	356,867	406,192	551,329	145,137	35.7%
71	Sub-Total	3,748,556	4,235,148	4,100,920	4,535,244	4,761,097	225,852	5.0%
72	AMBULANCE - S&W	112,767	137,969	86,233	131,607	Merged w/Fire	(131,607)	-100.0%
73	EMS - EXP	136,314	118,467	122,332	124,095	Merged w/Fire	(124,095)	-100.0%
74	Sub-Total	249,081	256,436	208,565	255,702	-	(255,702)	-100.0%
75	BUILDING - S&W	246,408	291,192	283,536	337,190	336,170	(1,020)	-0.3%
76	BUILDING - EXP	11,349	13,822	10,568	24,976	26,475	1,499	6.0%
77	Sub-Total	257,757	305,013	294,104	362,166	362,645	479	0.1%
78	EMERG. MGMT - S&W	2,444	1,032	2,300	5,355	5,355	-	0.0%
79	EMERG. MGMT - EXP	3,317	4,562	7,075	8,500	8,500	-	0.0%
80	Sub-Total	5,761	5,593	9,375	13,855	13,855	-	0.0%
81	NATURAL RESOURCES - S&W	96,343	102,223	110,546	113,631	114,714	1,083	1.0%
82	NATURAL RESOURCES - EXP	26,998	27,835	21,525	28,200	27,100	(1,100)	-3.9%
83	Sub-Total	123,341	130,058	132,071	141,831	141,814	(17)	0.0%
84	PLEASANT BAY ALLIANCE	17,343	20,160	23,760	23,760	23,760	-	0.0%
85	TOWN ENGINEER - S&W	174,256	131,618	115,709	114,549	114,549	-	0.0%
86	TOWN ENGINEER - EXP	9,831	22,695	28,677	80,310	30,310	(50,000)	-62.3%
87	Sub-Total	184,088	154,313	144,386	194,859	144,859	(50,000)	-25.7%
88	HIGHWAY - S&W	2,495,639	2,623,322	2,578,958	2,848,196	2,771,009	(77,186)	-2.7%
89	HIGHWAY - EXP	2,501,442	2,805,897	2,690,057	3,226,579	3,303,765	77,186	2.4%
90	Sub-Total	4,997,081	5,429,219	5,269,015	6,074,775	6,074,775	(0)	0.0%
91	SNOW/ICE - S&W	104,576	81,499	25,914	40,000	40,000	-	0.0%
92	SNOW/ICE - EXP	260,924	190,965	66,955	95,000	95,000	-	0.0%
93	Sub-Total	365,500	272,463	92,870	135,000	135,000	-	0.0%
94	STREET LIGHTS	31,372	22,731	30,356	35,000	31,000	(4,000)	-11.4%
95	INTERGOVERNMENTAL TRANS - WW		70,000	125,000	200,000	515,331	315,331	157.7%
96	COUNTY WW SUPPORT FUND			100,000	-	-	-	0.0%
97	CEMETERY ADMIN - S&W	63,203	65,070	70,040	71,434	71,434	-	0.0%
98	CEMETERY ADMIN - EXP	3,164	4,546	4,670	5,075	5,718	643	12.7%
99	Sub-Total	66,367	69,617	74,710	76,509	77,152	643	0.8%
100	BOARD OF HEALTH - S&W	139,795	163,782	183,249	203,881	193,196	(10,685)	-5.2%
101	BOARD OF HEALTH - EXP	16,209	13,241	8,331	16,390	12,560	(3,830)	-23.4%
102	Sub-Total	156,004	177,023	191,579	220,272	205,756	(14,515)	-6.6%
103	COMMUNITY CENTER S&W	165,498	176,286	185,474	193,389	196,876	3,487	1.8%

TOWN OPERATION BUDGET 2022		Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	TA Proposed FY2022	\$\$ Change	PCT CHANGE
104	COMMUNITY CENTER EXP	131,306	117,063	109,175	125,354	121,190	(4,164)	-3.3%
105	Sub-Total	296,804	293,349	294,649	318,743	318,066	(678)	-0.2%
106	COUNCIL ON AGING - S&W	370,042	352,597	361,824	396,169	393,012	(3,157)	-0.8%
107	COUNCIL ON AGING - EXP	63,690	63,932	55,274	79,232	82,326	3,094	3.9%
108	Sub-Total	433,732	416,529	417,099	475,401	475,338	(63)	0.0%
109	YOUTH COUNSELOR - S&W	81,511	85,203	93,443	96,255	95,905	(350)	-0.4%
110	YOUTH COUNSELOR - EXP	4,017	4,604	4,221	3,485	3,485	-	0.0%
111	Sub-Total	85,528	89,807	97,663	99,740	99,390	(350)	-0.4%
112	VETERANS EXPENSE/BENEFITS	99,997	97,461	133,899	128,058	144,277	16,219	12.7%
113	DISABILTY RIGHT - EXP	-	300	-	500	500	-	0.0%
114	HUMAN SERVICES	72,605	78,690	79,450	83,250	83,250	-	0.0%
115	LIBRARY - S&W	630,719	665,422	696,848	730,885	737,977	7,092	1.0%
116	LIBRARY - EXP	269,410	267,370	248,848	274,820	274,820	-	0.0%
117	Sub-Total	900,128	932,792	945,695	1,005,705	1,012,797	7,092	0.7%
118	RECREATION - SEASONAL - S&W	174,725	216,097	208,379	218,026	213,213	(4,813)	-2.2%
119	RECREATION - S&W	228,268	245,726	253,706	272,618	274,076	1,457	0.5%
120	RECREATION - EXP	41,735	46,281	52,966	45,575	45,575	-	0.0%
121	RECREATION - CAP OUTLAY	-	9,029	-	-	-	-	0.0%
122	Sub-Total	444,728	517,133	515,051	536,219	532,864	(3,356)	-0.6%
123	HARBORMASTER -S&W	289,490	311,293	324,299	343,404	342,729	(675)	-0.2%
124	HARBORMASTER - EXP	171,596	203,466	107,197	252,580	253,230	650	0.3%
125	Sub-Total	461,086	514,759	431,496	595,984	595,959	(25)	0.0%
126	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	7,842	12,894	12,894	-	0.0%
127	HISTORICAL COMMISSION	540	-	-	-	-	-	0.0%
128	HISTORICAL COMMISSION	-	198	-	350	350	-	0.0%
129	Sub-Total	540	198	-	350	350	-	0.0%
130	CELEBRATIONS	1,299	992	-	1,600	1,600	-	0.0%
131	GOLF - S&W	798,628	865,827	795,295	919,180	937,540	18,360	2.0%
132	GOLF - EXP	621,381	614,144	535,217	665,271	639,223	(26,048)	-3.9%
133	GOLF CAP OUTLAY	66,277	66,199	13,829	68,000	68,000	-	0.0%
134	Sub-Total	1,486,286	1,546,170	1,344,341	1,652,451	1,644,763	(7,688)	-0.5%
135	GOLF IMA MRSD	-	82,000	82,000	83,538	83,538	-	0.0%
136	ELECTRICITY - CVEC	66,254	68,140	71,705	73,900	75,750	1,850	2.5%
137	INTERFUND TRANSFERS	-	-	100,558	-	-	-	0.0%
138	Total Departmental Budgets	21,532,254	23,350,924	23,502,145	25,739,671	25,895,226	155,555	0.6%
139	Total Debt Service (Prin & Int)	2,494,459	4,710,046	4,920,069	4,617,408	5,178,305	560,897	12.1%
140	STATE ASSESSMENTS	261,135	269,883	285,138	300,901	308,390	7,489	2.5%
141	BARNS CTY RETIREMENT	2,681,194	2,763,836	3,024,763	3,144,894	3,242,673	97,779	3.1%
142	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	234,056	240,570	246,584	6,014	2.5%
143	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	218,307	223,101	228,679	5,578	2.5%
144	UNEMPLOYMENT COMPENSATION	5,087	32,401	16,281	20,000	20,000	-	0.0%
145	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,551,199	4,833,551	4,938,071	104,520	2.2%
146	OPEB	100,000	125,000	150,000	-	250,000	250,000	100.0%
147	GENERAL INSURANCE	656,366	726,142	805,793	854,470	877,726	23,256	2.7%
148	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	3,696	20,000	20,000	-	0.0%
149	TOTAL TOWN	32,452,592	36,931,737	37,711,447	39,994,565	41,205,654	1,211,089	3.0%
150	OVERLAY (Abatements/Exemptions)	413,262	450,000	437,775	400,000	450,000	50,000	12.5%
151	C C REGIONAL TECH HIGH	1,487,362	1,581,236	2,317,475	1,737,789	1,536,309	(201,480)	-11.6%
152	MONOMOY REG. SCH. DISTRICT							
153	TOTAL MRSD ASSESMENT	24,759,749	25,609,390	26,643,415	26,820,046	27,667,807	847,761	3.2%
154	TOTAL	59,112,965	64,572,363	67,110,112	68,952,400	70,859,770	1,907,370	2.8%

**Town of Harwich
Water Department
Budget 2022**

Expenditures	Actual FY 2018	Actual FY 2019	Actual FY 2020	Budget FY 2021	Budget FY 2022
Water Salaries & Wages	1,186,101	1,247,495	1,284,716	1,329,300	1,279,529
Water Expenses	1,281,198	1,289,949	1,048,389	1,460,140	1,462,195
OPEB	50,000	50,000	50,000	50,000	50,000
Debt Obligations	768,427	752,366	739,688	721,345	704,377
Retained Earnings	1,635,175	150,179			
Indirect Cost	650,178	732,843	720,295	730,290	727,304
	<u>5,571,078</u>	<u>4,222,832</u>	<u>3,843,088</u>	<u>4,291,075</u>	<u>4,223,405</u>

Revenue	Actual FY 2018	Actual FY 2019	Actual FY 2020	Budget FY 2021	Budget FY 2022
Water User Fees	3,562,136	3,621,354	3,672,392	4,384,189	4,298,631
Water Liens	17,059	25,019	11,400	20,241	17,826
Penalties & Interest	1,501	3,618	2,616	2,211	2,578
Other Water Services	299,054	330,677	306,987	347,341	355,195
Solar & Cell Revenue	295,153	275,660	230,454	198,903	208,955
Investment Revenue	-	24,088	25,086	21,200	21,200
Miscellaneous Revenue	77,479	54,981	41,740	54,331	54,331
Transfer In from Other Fund:	-	59,768	18,277	-	-
	<u>4,252,382</u>	<u>4,395,163</u>	<u>4,308,952</u>	<u>5,028,416</u>	<u>4,958,716</u>

**Town of Harwich
Wastewater Department
Budget 2022**

DESCRIPTION	Actual FY 2018	Actual FY 2019	Actual FY 2020	Budget FY 2021	Budget FY 2022
Salaries & Wages	-	-	-	80,489	78,099
Electric Utility	-	-	-	-	4,000
Gas Utility	-	-	-	-	600
Professional Services	-	-	6,000	192,443	398,286
Prof/Architectural Services	-	-	19,642	-	-
Printing Services & Supplies	-	-	-	-	650
Generator Maintenance	-	-	-	-	2,250
Indirect Cost	-	-	-	-	31,446
Total	-	-	25,642	272,932	515,331

FISCAL YEAR 2022 CAPITAL OUTLAY PLAN - February 8, 2021

<u>Department</u>	<u>Project</u>	<u>Funding Source</u>	<u>BOS/CPC Approved</u>	<u>FY 2022</u>	<u>NOTES</u>
ADMINISTRATION					
Admin	Harwich Center ADA Sidewalk Project	FC	\$	50,000	
	Harwich Center ADA Sidewalk Pro. ADA/CDBG Grant (\$1 Million)	Grant			No activity underway to acquire grant
Admin	Walkway Design & Construction Rte 28 SAQ to Harwichport	FC	\$	200,000	Rescinded original allocation of \$250K for FY 2021 balance
Admin	Walkway Design & Construction Rte 28 Project - Supplemental Funding	Grant	\$	400,000	CCC TIP Project Eligible
Admin	Green/Fuel Efficient Fleet Replacement Schedule (Need Revisions)	Oper.Budget			Project to be eliminated (\$30,000)
Brooks Academy Museum Comm. (BAMC)	Brooks Academy Structural Improvements Project	CPC - HP4	\$	1,150,000	Revised amount per CPC
Real Estate & Open Space (REOS) Committee	Hinckleys Pond Watershed Preservation Project	CPC - OS8	\$	360,000	
Bikeways Committee	Bikeways crossing lights at Depot Road South project	CPC - R11	\$	15,000	
Bikeways Committee	Old Colony Rail Trail Harwich/Chatham Town Border marker project	CPC - R12	\$	1,000	
ADMIN SUB-TOTAL			\$ -	\$ 2,176,000	
AFFORDABLE HOUSING TRUST (AHT)					
AHT	AHT Funding for Housing and Part Time Coordinator (\$50K PT) [CH7]	CPC Housing	\$	50,000	
AHT SUB-TOTAL			\$ -	\$ 50,000	
CEMETERY					
Cemetery Department	East Harwich Methodist Cemetery Gravestone Project	CPC Historic	\$	112,000	Revised amount per CPC
Cemetery Department	Restoration of fence posts & rails at East Harwich Methodist Cemetery	CPC - HP2			Deferred by CPC; insufficient funds available (\$135,025)
Cemetery Department	Flag Poles project at Veterans Memorial Circle at Evergreen Cemetery	CPC - HP3	\$	48,385	Revised amount per CPC
Cemetery	Island Pond Arboretum Implementation of Master Plan (Construction)	Grant			COC voted 4-1 to move both items to FY '23
Cemetery	Island Pond Arboretum Master Plan (Study)	Grant			\$100k for construction; \$43k for master plan
Cemetery SUB-TOTAL			\$	160,385	
CHANNEL 18					
Channel 18	Production Studio: Cameras/Lighting	PEG Grant	\$	32,784	
Channel 18	Meeting Rooms (5 - various locations)	PEG Grant	\$	66,470	
Channel 18 SUB-TOTAL			\$	99,254	
COMMUNITY CENTER					
COMMUNITY CENTER SUB-TOTAL			\$	-	
CONSERVATION					
Conservation	Harwich Artificial Reef (Additional Project)	GRANT			Will seek grant when sufficient material is available (\$250K)
CONSERVATION SUB-TOTAL			\$ -	\$ -	
ENGINEERING					
Engineering	MS4 Municipal Surface Drainage Plan and Improvements [Per Permit]	FC	\$	200,000	
ENGINEERING SUB-TOTAL			\$	200,000	
Facility Main.-DPW					
Facility Main.-DPW	Brooks Library Roof	FC	\$	148,500	
Facility Main.-DPW	Implement Facilities Wide ADA Compliance Plan Improvements	FC			FY 23 \$11,605 - Priority #2
Facility Main.-DPW	Implement Facilities Wide ADA Compliance Plan Improvements (MOD Grant)	GRANT			Defer grant opportunity until \$350K
Facility Main.-DPW	5 Bells Neck Roof Repair	FC	\$	50,000	Administration working on RFP for lease or ATM sale
Facility Main.-DPW	Cultural Center Systems Generator	FC			FY 23 \$70k per Facilities Maintenance Manager
Facility Main.-DPW	Cultural Center - Boiler Replacement	FC			FY 23 \$160k per Facilities Maintenance Manager
Facility Main.-DPW	Remove and Replace Privacy Fence	FC			FY 23 \$55k per Facilities Maintenance Manager
FACILITY MAINTENANCE SUB-TOTAL			\$	198,500	

FISCAL YEAR 2022 CAPITAL OUTLAY PLAN - February 8, 2021

<u>Department</u>	<u>Project</u>	<u>Funding Source</u>	<u>BOS/CPC Approved</u>	<u>FY 2022</u>	<u>NOTES</u>
FIRE					
Fire	Phased Police and Fire Radio System	FC		\$ 223,204	Fire Dept pursuing FY 22 grant for \$450,000
Fire	Air Pack Replacement Program - (Town Funded Portion)				Full grant amount in FY'21 negates need
Fire	Staff Car				Question if presently needed
Fire	Pumper and Ladder Request converted to Pumper/Ladder called Quint	DE		\$ 1,138,000	Increased by \$138,000 due to delay in purchase
FIRE SUB-TOTAL				\$ 1,361,204	
GOLF					
Golf	Tree Work Front 9 (Final year of 6 Year Project)				
Golf	Design and Feasibility of 3 hole Practice and Putting Course				
Golf	Renovate Cart Path (Following Mungeam Plan) Hole 10 FY21 & Hole 1 FY 22				Golf Committee revising their capital plan and presently focusing on building up balances.
Golf	Various Mowing Equipment per Lease				
Golf	Improvements to Nets at Driving Range (Back FY 22 & Main FY 23)				
Golf	Golf Course Irrigation Update				
GOLF SUB-TOTAL				\$ -	
HARBORMASTER					
Harbormaster	Allen Harbor Jetty Reconstruction (Construction)				Voted 5-0 to push to FY '2024 (\$2M)
HARBORMASTER SUB-TOTAL					
LIBRARY					
Library	Library Interior Modifications/Renovations				Trustees voted to move to FY '24 (\$40,000)
LIBRARY SUB-TOTAL				\$ -	
NATURAL RESOURCES					
NATURAL RESOURCES SUB-TOTAL					
PLANNING					
PLANNING SUB-TOTAL					
POLICE					
Police	Digital Fingerprint Machine (Normal Replacement)	FC		\$ 18,000	Under \$50,000
POLICE SUB-TOTAL				\$ 18,000	
PUBLIC WORKS					
Public Works	5 Year Road Maintenance Plan (Traditionally funded by DE & Chapter 90)	DE		\$ 700,000	
	Harwich portion of State Gas Tax Allocation	Ch. 90		\$ 678,322	Matches Gov. Baker's apportionment for FY 2022
Public Works	Route 39/Pleasant Bay Road Roundabout (If Needed)				Voted 5-0 to remove from plan (\$600k)
Public Works	6 Wheel Dump Truck #7	FC		\$ 175,000	Deferred from FY 2021
Public Works	Ford E-250 Van #28	FC		\$ 35,000	Deferred from FY 2021
Public Works	Vehicle Listing (FY 22 to 27) Summary	FC		\$ 250,000	Volvo Loader \$200k and Ford F-150 (\$50k)
PUBLIC WORKS SUB-TOTAL				\$ 1,838,322	
RECREATION & YOUTH					
Recreation Department	Brooks Park Lighting Project, Phase 5, Part 2	CPC - R13		\$ 125,000	
Recreation Department	Sand Pond Revitalization Project, Phase 2	CPC - R14		\$ 83,500	
Recreation Department	Senior Memorial Field fencing project	CPC - R15		\$ 40,181	
Recreation Department	Whitehouse Field Lighting project, Phase 2	CPC - R16			Withdrawn; funded by Harwich Mariners (\$100K)
RECREATION AND YOUTH SUB-TOTAL				\$ 248,681	
TOWN CLERK					
TOWN CLERK SUB-TOTAL					

FISCAL YEAR 2022 CAPITAL OUTLAY PLAN - February 8, 2021

<u>Department</u>	<u>Project</u>	<u>Funding Source</u>	<u>BOS/CPC Approved</u>	<u>FY 2022</u>	<u>NOTES</u>
WASTEWATER					
Wastewater	DHY Community Partnership - CWMP Revisions				
Wastewater	DHY - CWMP Revisions Phase 3 Harwich Share of Treatment				Hold until at least FY 2023 - per BOS @ 1/26/21 mtg (\$1.5M)
Wastewater	DHY - CWMP Phase 1 Sewers (planning, engineering and legal costs)				Recommend holding until at least FY 2023 (\$1.5M)
Wastewater	CWMP Phase 2 Contract 3 Pleasant Bay South				Hold until at least FY '23; increase to \$10m per BOS 1/26/21
WASTEWATER SUB-TOTAL				\$ -	
WATER					
Water	Hydration stations for outdoor recreational facilities	CPC - R10	\$ -		Project withdrawn from CPC consideration
Water	Acquisition of parcels adjacent to town wellfields	Retained Earnings	\$	175,000	Reimbursable via CCC DRI Mitigation Funds
Water	New Source Exploration (Planning 2021/Development 2023)	Retained Earnings	\$	250,000	
Water	Route 28 Water Main Replacement Design [Construction FY 2023 (bond)]	Retained Earnings	\$	500,000	Design increased from \$100,000 to \$500,000 per WS
Water	Station 8 Generator	Retained Earnings	\$	50,000	
WATER SUB-TOTAL				\$ 975,000	
SUBTOTALS OF CAPITAL REQUESTS				\$ 7,325,346	
Non-Town/Private CPC Applications					
Community Development Partnership (CDP)	Lower Cape Community Housing Institute	CPC - CH5	\$	7,500	
Cape & Islands Veterans Outreach Ctr	Veterans Home (to be located in Dennis, MA)	CPC - CH6	\$	20,000	
Harwich Conservation Trust (HCT)	Harwich Natural Heritage Trail Project (Phase 1)	CPC - R9	\$	150,000	
Other/Private	TOTAL CPC Requests		\$	177,500	
GRAND TOTALS (Including Other/Private CPC Listed below)				\$ 7,502,846	

ANTICIPATED FUNDING SOURCES

	<u>Source</u>	<u>Amount</u>	<u>Present balances</u>
1 = Matches Gov. Baker's apportionment for FY 2022	Chapter 90 Funds	\$ 678,322	\$678,322
	Community Preservation Comm.	\$ 2,162,566	
	Debt Exclusions (proposed)	\$ 1,838,000	
4 = Certified for FY 2020	Free Cash	\$ 1,349,704	\$3,915,365
	Potential Grants	\$ 400,000	
6 = Reconciled as of 12/31/2020	Public Education & Gov't Grant	\$ 99,254	\$1,103,951
7 = Certified in FY 2020	Retained Earnings	\$ 975,000	\$1,429,733
		\$ 7,502,846	\$7,127,371

FULL CAPITAL OUTLAY PLAN FOR FISCAL YEARS 2022 THROUGH 2026

Department	Project	Funding Source	BOS/CPC Approved	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	NOTES
ADMINISTRATION									
Admin	Harwich Center ADA Sidewalk Project	FC		\$ 50,000					
Admin	Harwich Center ADA Sidewalk Pro. ADA/CDBG Grant (\$1 Million)	Grant			\$ 1,000,000				No activity underway to acquire grant
Admin	Walkway Design & Construction Rte 28 SAQ to Harwichport	FC		\$ 200,000					Rescinded original allocation of \$250K for FY 2021 balance
Admin	Walkway Design & Construction Rte 28 Project - Supplemental Funding	Grant		\$ 400,000					CCC TIP Project Eligible
Admin	Green/Fuel Efficient Fleet Replacement Schedule (Need Revisions)				\$ 30,000	\$ 32,000	\$ 35,000	\$ 35,000	\$30,000 eliminated in FY'22
Admin	Walkway Reconstruction Bank Street Harwich Center to Rte 28				\$ 450,000				
Brooks Academy Museum Comm. (BAMC)	Brooks Academy Structural Improvements Project	CPC - HP4		\$ 1,150,000					Revised amount per CPC
Real Estate & Open Space (REOS) Committee	Hinckleys Pond Watershed Preservation Project	CPC - OS8		\$ 360,000					
Bikeways Committee	Bikeways crossing lights at Depot Road South project	CPC - R11		\$ 15,000					
Bikeways Committee	Old Colony Rail Trail Harwich/Chatham Town Border marker project	CPC - R12		\$ 1,000					
ADMIN SUB-TOTAL				\$ -	\$ 2,176,000	\$ 1,480,000	\$ 32,000	\$ 35,000	\$ 35,000
AFFORDABLE HOUSING TRUST (AHT)									
AHT	AHT Funding for Housing and Part Time Coordinator (\$50K PT) [CH7]	CPC Housing		\$ 50,000					
AHT SUB-TOTAL				\$ -	\$ 50,000				
CEMETERY									
Cemetery Department	East Harwich Methodist Cemetery Gravestone Project	CPC Historic		\$ 112,000					Revised amount per CPC
Cemetery Department	Restoration of fence posts & rails at East Harwich Methodist Cemetery	CPC - HP2							Deferred by CPC; insufficient funds available (\$135,025)
Cemetery Department	Flag Poles project at Veterans Memorial Circle at Evergreen Cemetery	CPC - HP3		\$ 48,385					Revised amount per CPC
Cemetery	Island Pond Arboretum Implementation of Master Plan (Construction)	Grant				\$ 43,000	\$ 100,000		COC voted 4-1 to move both items to FY '23
Cemetery	Island Pond Arboretum Master Plan (Study)	Grant							\$100k for construction; \$43k for master plan
Cemetery SUB-TOTAL				\$ 160,385	\$ 43,000	\$ -	\$ 100,000	\$ -	
CHANNEL 18									
Channel 18	Main Control (playback, servers)							\$ 17,650	
Channel 18	Field Production Equipment					\$ 4,388		\$ 4,388	
Channel 18	Edit Computers							\$ 2,859	
Channel 18	Production Studio: Cameras/Lighting	PEG Grant		\$ 32,784					
Channel 18	Meeting Rooms (5 - various locations)	PEG Grant		\$ 66,470	\$ 66,470		\$ 47,863		
Channel 18 SUB-TOTAL				\$ 99,254	\$ 66,470	\$ 4,388	\$ 47,863	\$ 24,897	
COMMUNITY CENTER									
COMMUNITY CENTER SUB-TOTAL				\$ -					
CONSERVATION									
Conservation	Harwich Artificial Reef (Additional Project)	GRANT							Will seek grant when sufficient material is available (\$250K)
CONSERVATION SUB-TOTAL				\$ -	\$ -	\$ -	\$ -	\$ -	
ENGINEERING									
Engineering	MS4 Municipal Surface Drainage Plan and Improvements [Per Permit]	FC		\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 100,000	
ENGINEERING SUB-TOTAL				\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 100,000	
FACILITY MAINTENANCE									
Facility Main.-DPW	Brooks Library Roof	FC		\$ 148,500					
Facility Main.-DPW	Implement Facilities Wide ADA Compliance Plan Improvements	FC			\$ 86,840				Deferred to FY'23 (\$11,605) as Priority 2 requirements
Facility Main.-DPW	Implement Facilities Wide ADA Compliance Plan Improvements (MOD Grant)	GRANT			\$ 350,000				Deferred until Town can secure grant funding
Facility Main.-DPW	5 Bells Neck Roof Repair			\$ 50,000					Increased to \$50k per TA; seeking sale proposals in Spring '21
Facility Main.-DPW	Cultural Center Systems Generator				\$ 70,000				Deferred to FY'23 pending discussion later in 2021 on reuse
Facility Main.-DPW	Cultural Center - Boiler Replacement				\$ 160,000				Deferred to FY'23 pending discussion later in 2021 on reuse
Facility Main.-DPW	Remove and Replace Privacy Fence	FC			\$ 55,000				Deferred to FY'23
Facility Main.-DPW	Cultural Center - Window Replacement Sash Windows that Failed						\$ 200,000	\$ 200,000	
Facility Main.-DPW	Community Center Roof Replacement					\$ 240,000	\$ -	\$ -	
Facility Main.-DPW	Community Center Boiler Replacement						\$ 120,000	\$ -	
Facility Main.-DPW	Community Center Systems Generator						\$ 115,000	\$ -	
Facility Main.-DPW	DPW Facilities and Mechanic Shop							\$ 1,200,000	
FACILITY MAINTENANCE SUB-TOTAL				\$ 198,500	\$ 721,840	\$ 240,000	\$ 435,000	\$ 1,400,000	

FULL CAPITAL OUTLAY PLAN FOR FISCAL YEARS 2022 THROUGH 2026

Department	Project	Funding Source	BOS/CPC Approved	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	NOTES
FIRE									
Fire	Phased Police and Fire Radio System	FC		\$ 223,204					Fire Dept pursuing FY 22 grant for \$450,000
Fire	Air Pack Replacement Program - (Town Funded Portion)	FC							Full grant amount in FY'21 negates need
Fire	Ambulance Replacement Program				\$ 386,636	\$ 405,969	\$ -		
Fire	Air Pack Replacement Program - (Town Funded Portion)				\$ -				
Fire	Air Pack Replacement Program - (Federal/State Grant Funded Portion)								
Fire	Staff Car								
Fire	Pumper and Ladder Request converted to Pumper/Ladder called Quint	DE		\$ 1,138,000					Increased by \$138,000 due to delay in purchase
FIRE SUB-TOTAL				\$ 1,361,204	\$ 386,636	\$ 405,969	\$ -	\$ -	
GOLF									
Golf	Tree Work Front 9 (Final year of 6 Year Project)								
Golf	Design and Feasibility of 3 hole Practice and Putting Course								
Golf	Renovate Cart Path (Following Mungeam Plan) Hole 10 FY21 & Hole 1 FY 22								
Golf	Various Mowing Equipment per Lease				\$ 87,050	\$ 87,050	\$ 87,050		Golf Committee revising their capital plan and presently focusing on building up balances.
Golf	Improvements to Nets at Driving Range (Back FY 22 & Main FY 23)				\$ 34,800				
Golf	New Tee Box Improvements - Mungeam Plan (Two Year Project)				\$ -		\$ 149,000	\$ 149,000	
Golf	Golf Course Irrigation Update				\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
GOLF SUB-TOTAL				\$ -	\$ 196,850	\$ 162,050	\$ 311,050	\$ 224,000	
HARBORMASTER									
Harbormaster	Allen Harbor Jetty Reconstruction (Construction)						\$ 2,000,000		Voted 3-2 to push to FY '2025 (\$2M)
Harbormaster	Round Cove Bulkhead Replacement (Study, Design and Construction)				\$ 42,000	\$ 42,000			
Harbormaster	Herring River Ramp Replacement (Study, Design and Construction)					\$ 21,000	\$ 210,000		
Harbormaster	SAQ Harbor North & East Bulkhead (Offloading Area) Reconstruction						\$ 157,500		
Harbormaster	Harbormaster Truck Replacement						\$ 42,000		
HARBORMASTER SUB-TOTAL				\$ -	\$ 42,000	\$ 63,000	\$ 2,409,500	\$ -	
LIBRARY									
Library	Library Interior Modifications/Renovations					\$ 40,000	\$ 150,000		Trustees voted to move to FY '24 (\$40,000)
LIBRARY SUB-TOTAL				\$ -	\$ -	\$ 40,000	\$ 150,000	\$ -	
NATURAL RESOURCES									
PLANNING									
PLANNING SUB-TOTAL									
POLICE									
Police	Digital Fingerprint Machine (Normal Replacement)	FC		\$ 18,000					Under \$50,000
Police	Taser Replacement (5 year Program - 3 of 3 years to Pay)				\$ -	\$ 37,000	\$ 15,000	\$ 15,000	
Police	Replacement of Bullet Resistant Vests (Town Portion (Project 60%))				\$ 24,000	\$ -	\$ -	\$ -	
Police	Replacement of Bullet Resistant Vests (Federal 40% State ? Has been 40%)				\$ 16,000	\$ -	\$ -	\$ -	
Police	Ballistic Helmets				\$ -	\$ -	\$ -	\$ 20,000	
Police	Electronic Sign Board					\$ 24,000			
POLICE SUB-TOTAL				\$ 18,000	\$ 40,000	\$ 61,000	\$ 15,000	\$ 35,000	
PUBLIC WORKS									
Public Works	5 Year Road Maintenance Plan (Traditionally funded by DE & Chapter 90)	DE		\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	
	Harwich portion of State Gas Tax Allocation	Ch. 90		\$ 678,322	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	Matches Gov. Baker's apportionment for FY 2022
Public Works	Route 39/Pleasant Bay Road Roundabout (If Needed)								Voted 5-0 to remove from plan (\$600k)
Public Works	West Harwich Route 28 Design(\$125K in FY 20 & Construction via Fed Funds)					\$ 50,000			Design questions for FY 2023
Public Works	West Harwich Route 28 Design(Construction via Fed Funds)					\$ 5,600,000			
Public Works	6 Wheel Dump Truck #7	FC		\$ 175,000					Deferred from FY 2021
Public Works	Ford E-250 Van #28	FC		\$ 35,000					Deferred from FY 2021
Public Works	Volvo	FC		\$ 200,000					
Public Works	Ford F-150 Pick Up	FC		\$ 50,000					
Public Works	Vehicle Listing (FY 22 to 26) Summary				\$ 320,000	\$ 315,000	\$ 320,000	\$ 355,000	Volvo Loader \$200k and Ford F-150 (\$50k)
PUBLIC WORKS SUB-TOTAL				\$ 1,838,322	\$ 1,720,000	\$ 7,365,000	\$ 1,720,000	\$ 1,755,000	
RECREATION & YOUTH									
Recreation Department	Brooks Park Lighting Project, Phase 5, Part 2	CPC - R13		\$ 125,000					
Recreation Department	Sand Pond Revitalization Project, Phase 2	CPC - R14		\$ 83,500					
Recreation Department	Senior Memorial Field fencing project	CPC - R15		\$ 40,181					
Recreation Department	Whitehouse Field Lighting project, Phase 2	CPC - R16							
Recreation Department	Cahoon Road Beach Restroom					\$ 125,000			Withdrawn; funded by Harwich Mariners (\$100K)
RECREATION AND YOUTH SUB-TOTAL				\$ 248,681	\$ -	\$ 125,000	\$ -	\$ -	
TOWN CLERK									
Town Clerk	Voting Machines - Updates & Enhancements			\$ -	\$ 32,500				
TOWN CLERK SUB-TOTAL				\$ -	\$ 32,500	\$ -	\$ -	\$ -	

FULL CAPITAL OUTLAY PLAN FOR FISCAL YEARS 2022 THROUGH 2026


Department	Project	Funding Source	BOS/CPC Approved	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	NOTES
WASTEWATER									
Wastewater	Evaluate Phosphorus issues in Seymour Pond & Restoration				\$ 75,000		\$ 350,000		
Wastewater	DHY Community Partnership - CWMP Revisions								
Wastewater	DHY - CWMP Revisions Phase 3 Harwich Share of Treatment				\$ 17,400,000				Hold until at least FY 2023 - per BOS @ 1/26/21 mtg (\$1.5M)
Wastewater	DHY - CWMP Phase 1 Sewers (planning, engineering and legal costs)					\$ 11,200,000			Recommend holding until at least FY 2023 (\$1.5M)
Wastewater	CWMP Phase 2 Contract 3 Pleasant Bay South								Hold until at least FY '23; increase to \$10m per BOS 1/26/21
WASTEWATER SUB-TOTAL				\$ -	\$ 17,475,000	\$ 11,200,000	\$ 350,000	\$ -	
WATER									
Water	Hydration stations for outdoor recreational facilities	CPC - R10	\$ -						Project withdrawn from CPC consideration
Water	Acquisition of parcels adjacent to town wellfields	Retained Earnings		\$ 175,000					Reimbursable via CCC DRI Mitigation Funds
Water	New Source Exploration (Planning 2021/Development 2023)	Retained Earnings		\$ 250,000					
Water	Route 28 Water Main Replacement Design [Construction FY 2023 (bond)]	Retained Earnings		\$ 500,000	\$ 7,500,000				Design increased from \$100,000 to \$500,000 per WS
Water	Station 8 Generator	Retained Earnings		\$ 50,000					
WATER SUB-TOTAL				\$ 975,000	\$ 7,500,000	\$ -	\$ -	\$ -	
TOTALS OF CAPITAL REQUESTS				\$ 7,325,346	\$ 29,729,796	\$ 19,675,407	\$ 3,203,913	\$ 3,573,897	

Monomoy Regional School District FY22 Budget

SCHOOL COMMITTEE

March 11, 2021

FY22 Budget Development Timeline

Date	Activity
10/08/2020	Preliminary FY22 Budget Discussion
10/27/2020	Chatham Budget Kick Off Summit
Oct/Nov	FY22 Budget Development with Principals/Directors
Nov/Dec	Budget meetings with SC budget sub-committee
12/10/2020	First Draft Budget to School Committee
01/14/2021	School Committee Budget Discussion
01/15/2021	Proposed Budget Provided to towns and placed in library
1/28/2021	School Committee Budget Discussion
Jan / Feb / March	Presentation to Harwich/Chatham BOS & FinComm
2/11/2020	FY22 Budget Public Hearing
3/11/2020	FY22 School Committee Budget Vote 
3/12/2020	FY22 Budget submitted to both Towns.
May	Town Meetings

The current budget proposal includes an increase of less than one percent when compared to the FY21 budget. Despite this small increase there is a significant increase in the assessment for Harwich.

	FY22 Draft	Increase from FY21
Total Budget	\$41,669,545	\$408,411 (0.99%)



Assessment	Harwich	<i>Change from FY21</i>	Chatham	<i>Change from FY21</i>
Total	\$27,667,807	\$847,761 3.16%	\$8,626,350	(\$272,845) -3.07%

Why has Harwich's assessment gone up so much?

- The pie has got a little bigger:
 - 0.99% budget increase - \$408,411
 - Reduction in revenue offset by \$166,504
- Harwich's slice of the pie has got bigger:
 - Chatham's minimum local contribution has gone down. This increases the 'operating assessment beyond minimum contribution', of which Harwich pays around 75%.
 - Harwich's **share** of the district's enrollment has gone up.

We are just at the beginning of the process to agree a new assessment methodology – in the meantime we have to use the current method.



Recognizing the significant increase in the FY22 assessment for Harwich and the difficulty in changing the assessment methodology, the district has identified two ways to reduce the FY22 assessments.

1. Reduce the budget by increasing the use of School Choice funds by \$108,411.

- The draft budget included using school choice funds for \$1,359,000 of salaries.
- The current balance of the school choice fund is ahead of previous years.
- Increasing school choice funding to \$1,459,000 would reduce the budget.

2. Increase budgeted general fund revenue from **Excess and Deficiency** by \$300,000.

- The proposed budgeted from E&D was \$500,000 – this was a reduction of \$350,440 from FY21 budget.
- E&D has been certified at \$2,142,688.
- Increasing the revenue from E&D to \$800,000 would reduce the assessments.

The only change to the budget previously presented is a reduction of \$108,411 from instruction salaries. No positions are reduced as this is funded from school choice.

Cost Center	Name	2022*	Change	2021*
1000	District Leadership & Administration	\$ 1,190,874	\$ 78,277	\$ 1,112,597
	<i>Salaries</i>	\$ 722,538	\$ (18,764)	\$ 741,302
	<i>Expenses</i>	\$ 468,336	\$ 97,041	\$ 371,295
2000	Instruction	\$ 20,666,079	\$ 507,468	\$ 20,158,611
	<i>Salaries</i>	\$ 19,616,526	\$ 508,239	\$ 19,108,286
	<i>Expenses</i>	\$ 1,049,553	\$ (771)	\$ 1,050,324
4000	Operations & Maintenance	\$ 3,314,529	\$ (88,217)	\$ 3,402,746
	<i>Salaries</i>	\$ 1,396,369	\$ (111,800)	\$ 1,508,169
	<i>Expenses</i>	\$ 1,918,160	\$ 23,583	\$ 1,894,577
3000	Other School Services	\$ 2,964,292	\$ 142,879	\$ 2,821,413
	<i>Salaries</i>	\$ 1,185,244	\$ 162,862	\$ 1,022,382
	<i>Expenses</i>	\$ 1,779,048	\$ (19,983)	\$ 1,799,031
9000	Programs With Other School Districts and Transfers Out	\$ 3,480,128	\$ (77,025)	\$ 3,557,153
5000	Fixed Charges	\$ 7,646,794	\$ (95,905)	\$ 7,742,699
7000	Capital	\$ 363,813	\$ 8,813	\$ 355,000
8000	Debt Retirement & Service	\$ 1,934,625	\$ (176,291)	\$ 2,110,916
	Grand Total	\$ 41,561,134	\$ 300,000	\$ 41,261,134

General Fund Revenue and State Aid

General Fund Revenue and State Aid	Forecast	Change from FY21
Chapter 70	\$3,850,274	\$51,960
Excess And Deficiency	\$800,000	-\$50,440
Charter School	\$100,028	\$24,311
Medicaid	\$100,000	-\$55,000
Interest	\$80,000	\$72,500
Misc Revenues	\$13,562	\$-
Transportation	\$731,525	\$90,165
General Fund Revenue and State Aid	\$5,675,389	\$133,496

Revised Assessment

Assessment	Harwich	Change from FY21	Chatham	Change from FY21
Local Minimum Contribution	\$13,246,021	\$89,361	\$3,856,063	(\$334,506)
Operating assessment beyond minimum contribution	\$11,797,107	\$597,947	\$3,909,333	\$45,736
Transportation	\$591,564	(\$39,254)	\$187,219	(\$25,302)
Capital / Stabilization	\$273,260	\$9,317	\$90,553	(\$504)
Debt	\$1,453,097	(\$116,369)	\$481,528	(\$59,922)
Total	\$27,361,048	\$541,002 2.02%	\$8,524,697	(\$374,498) (4.2%)

**Monomoy Regional School District
Budget and Assessment Summary**

FY22 Budget (DRAFT)		3/11 Vote		
	Total Budget \$	41,561,134		
Revenue				
Chapter 70		(\$3,850,274.00)		
Excess And Deficiency		(\$800,000.00)		
Charter School		(\$100,028.00)		
Medicaid		(\$100,000.00)		
Interest		(\$80,000.00)		
Misc Revenues		(\$13,562.00)		
		TOTAL	(\$4,943,864)	
Non Operating Expenditures				
Transportation		(\$1,510,308)		
Capital/Stabilization		(\$363,813)		
Debt		(\$1,934,625)		
		TOTAL	(\$3,808,746)	
Total Operating Assessment			\$32,808,524	
		Harwich	Chatham	Total
Required Minimum Contribution	\$13,246,021		\$3,856,063	\$17,102,084
- Set by DESE				
		75.11%	24.89%	
Additional Funds Needed to Support District Budget	\$11,797,107		\$3,909,333	\$15,706,440
Operating Assessment Per Member	\$25,043,128		\$7,765,396	\$32,808,524
Transportation Assessment				
		75.96%	24.04%	
Total Transportation Aid				\$731,525.00
Transportation Assessment Per Member	\$591,564		\$187,219	\$778,783
Debt Assessment				
		75.11%	24.89%	
MRHS Bond (principal and interest)	\$1,453,097		\$481,528	\$1,934,625
Final Financing	\$0		\$0	\$0
Debt Assessment Per Member	\$1,453,097		\$481,528	\$1,934,625
Capital Assessment				
		75.11%	24.89%	
Capital/Stabilization Assessment Per Member	\$273,260		\$90,553	\$363,813
Summary				
		Harwich	Chatham	Total
Operating Budget	\$25,043,128		\$7,765,396	\$32,808,524
Transportation	\$591,564		\$187,219	\$778,783
Capital	\$273,260		\$90,553	\$363,813
Debt	\$1,453,097		\$481,528	\$1,934,625
Total before Debt:	\$25,907,952		\$8,043,168	\$33,951,120
	<u>\$1,453,097</u>		<u>\$481,528</u>	<u>\$1,934,625</u>
Add back in Elementary School Costs				
	<i>Amendment</i>	\$0	\$0	\$0
TOTAL FY22 Assessment		\$27,361,048.43	\$8,524,696.57	\$35,885,745
TOTAL FY21 Assessment		\$26,820,046	\$8,899,195	\$35,719,241
		Harwich	Chatham	Total
Change in Assessment	\$541,002		(\$374,498)	\$166,504
% Change	2.02%		-4.21%	

This version uses the traditional methodology, Chapter 70/NSS FY21 budget, updated health ins rates as of 2/3/21 and the enrollment averages rounded to 2 decimal figures. Budget and E&D revised as of 3/11.

TOWN OF HARWICH
COMMUNITY PRESERVATION COMMITTEE

2020-2021 Community Preservation Act Funding

Projects were voted in during the Community Preservation Committee 1.28.2021 Meeting

Housekeeping items:

Land Bank Debt Service.

Approved amount: \$233,050.00

Administrative Fund

Approved amount: \$25,000

Submitted applications - projects:

HP 1 East Harwich Methodist Cemetery Gravestone Conservation & Preservation Project

Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers

Project Manager: Robbin Kelley, Town of Harwich Cemetery Administrator

Amount Requested: ~~\$102,000~~ REVISED \$112,200

Approved amount: \$112,200

HP 2 Historic Restoration of Fence Posts & Rails at East Harwich Methodist Cemetery Project

Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers

Project Manager: Robbin Kelley, Town of Harwich Cemetery Administrator

Amount Requested: ~~\$127,750~~ REVISED \$135,025

No motion to support project – not enough funds remaining in account to fund project this year

HP 3 Veterans Memorial Circle at Evergreen Cemetery, Flag Poles Project

Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers

Project Manager: Robbin Kelley, Town of Harwich Cemetery Administrator

Amount Requested: ~~\$28,209~~ REVISED ~~\$43,000~~ REVISED \$48,385

Approved amount: \$48,385

HP 4 Brooks Academy Structural Improvements Project

Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers

Project Manager: REVISED Griffin Ryder, PE Town Engineer and David Spitz, Chair, Brooks Academy Museum Commission (BAMC)

Amount Requested: ~~\$785,000~~ REVISED \$1,150,000

Approved amount: \$1,150,000

CH 5 Lower Cape Community Housing Institute

Applicant: Community Development Partnership (CDP)

Project Manager: Ann C. Robinson, CDP Chief Program Officer

Amount Requested: \$15,000 over two years, \$7,500 per year

Approved amount: \$7,500

TOWN OF HARWICH
COMMUNITY PRESERVATION COMMITTEE

CH 6 Veterans Home in Dennis Project
Applicant: Cape & Islands Veterans Outreach Center
Project Manager: Adam Gracia, Director of Development, Cape & Islands Veterans Outreach Center
Amount Requested: \$25,000
Approved amount: \$15,000

CH 7 Funding for the Part-time Housing Coordinator
Applicant: Town of Harwich, Harwich Affordable Housing Trust
Project Manager: Don Howell, Chair of the Harwich Affordable Housing Trust
Amount Requested: \$50,000
Approved amount: \$50,000

OS 8 Hinckleys Pond Watershed Preservation Project
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: Elaine Shovlin, Chair, Harwich Real Estate & Open Space Committee (REOS)
Amount Requested: \$360,000
Approved amount: \$360,000

R 9 Harwich Natural Heritage Trail Project, Phase 1
Applicant: Harwich Conservation Trust (HCT)
Project Manager: Michael Lach, Executive Director, Harwich Conservation Trust
Amount Requested: \$150,000
Approved amount: \$150,000

R 10 Hydration Stations for Outdoor Recreational Facilities in Harwich Project
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: REVISED Dan Pelletier, Town Superintendent of Water and Wastewater
Amount Requested: \$20,000
WITHDRAWN BY APPLICANT

R 11 Bikeways Crossing Lights at Depot Road South Project
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: Griffin Ryder PE, Town Engineer and Paul Gazaille, Harwich Bikeways Committee
Amount Requested: \$15,000
Approved amount: \$15,000

R 12 Old Colony Rail Trail Harwich/Chatham Town Border Marker Project
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: Griffin Ryder PE, Town Engineer and Paul Gazaille, Harwich Bikeways Committee
Amount Requested: \$1,000
Approved amount: \$1,000

TOWN OF HARWICH
COMMUNITY PRESERVATION COMMITTEE

R 13 Brooks Park Lighting Project, Phase 5, Part 2
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: Eric Beebe, Harwich Recreation Director and Griffin Ryder PE, Town Engineer
Amount Requested: \$125,000
Approved amount: \$125,000

R 14 Sand Pond Revitalization Project, Phase 2
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: Eric Beebe, Harwich Recreation Director
Amount Requested: \$83,500
Approved amount: \$83,500

R 15 Senior Memorial Field Fencing Project
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: Eric Beebe, Harwich Recreation Director
Amount Requested: \$40,181
Approved amount: \$40,181

R 16 Whitehouse Field Lighting Project, Phase 2
Applicant: REVISED Town of Harwich, Interim Town Administrator Joseph Powers
Project Manager: Eric Beebe, Harwich Recreation Director and Griffin Ryder PE, Town Engineer
Amount Requested: \$100,000
WITHDRAWN BY APPLICANT

ART #	SPONSOR	PURPOSE	AMOUNT	SOURCE	BOS	FinCOM	Notes
1	Boilerplate	Choose Officers & Committees	-	N/A			
2	Boilerplate	Reports of Officers & Committees	-	N/A			
3	Boilerplate	Elected Officials Salaries					
4	Board of Selectmen	Town Operating Budget		Various			
5	MRSC	MRSD Budget					
6	CCRVTHSC	CCRTHSD Budget					
7	Water & Wastewater Commission	Water Department Budget					
8	Water & Wastewater Commission	Wastewater Department Budget					
9	Board of Selectmen	PEG Fund Request					
10	Board of Selectmen	Lease Purchase Agreements					
11	Board of Selectmen	Adopt the Capital Plan					
12	Board of Selectmen	Capital Items under \$50K Free Cash	\$18,000	Free Cash			
13	Board of Selectmen	COP: Harwich Center Sidewalks	\$50,000	Free Cash			CAPITAL OUTLAY PLAN EXPENDITURES
14	Board of Selectmen	COP: Rte 28/Harbor Sidewalks	\$200,000	Free Cash			
15	Board of Selectmen	COP: Engineering/MS4	\$200,000	Free Cash			
16	Board of Selectmen	COP: Brooks Library Roof	\$148,500	Free Cash			
17	Board of Selectmen	COP: 5 Bells Neck Roof	\$50,000	Free Cash			
18	Board of Selectmen	COP: Public Safety Radios	\$223,204	Free Cash			
19	Board of Selectmen	COP: Pumper/Ladder Truck	\$1,138,000	DE			
20	Board of Selectmen	COP: DPW Roads Maintenance Plan	\$700,000	DE			
21	Board of Selectmen	COP: DPW Vehicles	\$460,000	Free Cash			
22	Community Preservation Committee	Appropriate sums of money from the FY 2022 Estimated Annual Revenues of the Community Preservation Act Funds					
23	Community Preservation Committee	Fund Land Bank Debt Services	\$233,050				
24	Community Preservation Committee	Community Preservation Activities Under \$50,000	\$127,066				

ART #	SPONSOR	PURPOSE	AMOUNT	SOURCE	BOS	FinCOM	Notes
25	Community Preservation Committee	East Harwich Methodist Cemetery Preservation Project	\$112,200	CPC			COMMUNITY PRESERVATION ARTICLES
26	Community Preservation Committee	Brooks Academy Structural Improvements Project	\$1,150,000	CPC			
27	Community Preservation Committee	Funding for the Part-time Housing Coordinator	\$50,000	CPC			
28	Community Preservation Committee	Hinckleys Pond Watershed Preservation Project	\$360,000	CPC			
29	Community Preservation Committee	Harwich Natural Heritage Trail Project	\$150,000	CPC			
30	Community Preservation Committee	Brooks Park Lighting Project	\$125,000	CPC			
31	Community Preservation Committee	Sand Pond Revitalization Project	\$83,500	CPC			
32	Board of Selectmen	Change BOS to Select Board					Amend Charter
33	Board of Selectmen	Amend Ch. 9 Capital (5 yr plan)					Amend Charter
34	Planning Board/Board of Selectmen	Amend §325-42.L Parking					Amend Zoning
35	Planning Board/Board of Selectmen	West Harwich Special District Design Guidelines					Amend Zoning
36	Conservation Commission	Amend GBL Ch. 304 Water Dependent Structures					Amend General Bylaw
37	Conservation Commission	Amend GBL Ch. 310 Wetlands Protection Bylaw					Amend General Bylaw
38	Historic District/Historical Comm	Amend GBL, Ch. 131, Historic Preservation					Amend General Bylaw

ART #	SPONSOR	PURPOSE	AMOUNT	SOURCE	BOS	FinCOM	Notes
39	Board of Selectmen	Amend the Town Seal					
40	Board of Selectmen	Wastewater Special Purpose Stabilization Fund					Requires 2/3 vote
41	Board of Selectmen	Approve DHY Partnership Agreement					
42	Board of Selectmen	Rescind past articles and authorize sale of 5 Bells Neck Road					
43	Board of Selectmen	Amend GBL, Ch. 8 Departmental Revolving Funds					Amend General Bylaw
44	Board of Selectmen	Annual Departmental Revolving Fund Authorization					Revolving Fund
45	Board of Selectmen	Stabilization Fund					
46	Board of Selectmen	OPEB Trust Fund					
47	Board of Selectmen	Prior Year's Unpaid Bills					
48	Town Administrator	Promote the Town of Harwich	\$30,000	Free Cash			Customary Articles
49	Town Administrator	Defray costs for Other Libraries	\$20,000	Free Cash			
50	Town Administrator	Supplemental Allocation for Local Cultural Council	\$36,000	Free Cash			
51	Town Administrator	Herring Fisheries					

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
May 8, 2021**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, May 8, 2021 at 10:00 A.M., then and there to act on the following articles:

ARTICLES

TOWN OFFICERS AND COMMITTEES

ARTICLE 1: To choose various Town Officers and Committees.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2020.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

ELECTED OFFICIALS SALARIES

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2021 and ending June 30, 2022 as follows and to act fully thereon.

Estimated cost: \$###, ###

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (5)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$###,###

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

BUDGETS

TOWN OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2022, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX A).
Estimated Cost: \$##, ###, ###.

OPERATING BUDGET	
Betterments	###,###
Cable Fund	###,###
Community Preservation Act (CPA)	###,###
FEMA	###,###
Free Cash	###,###
Golf Improvement	###,###
Overlay Surplus	###,###
State Aid	###,###
Water Enterprise	###,###
Wastewater Enterprise	###,###
Waterways & Moorings	###,###
Town Clerk State Aid	###,###
County Dog Fund	###,###
Stabilization	###,###
SUBTOTAL	###,###
Local Receipts	###,###
Taxes	###,###
OPERATING BUDGET	##, ###, ###

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2022, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$##, ###, ###.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET	
Operating Budget	###,###
Transportation	###,###
Capital	###,###
Debt	###,###
TOTAL	###,###

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$#, ###, ###.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET	
Operating Budget	###,###
Debt	###,###
TOTAL	###,###

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

WATER DEPARTMENT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$#, ###, ###.

Water Operating Budget	
Salaries	###,###
Expenses	###,###
Debt	###,###
Indirect Costs	###,###
OPEB	###,###
TOTAL	###,###

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

WASTEWATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$###, ###.

Wastewater Operating Budget	
Salaries	###,###
Expenses	###,###
TOTAL	###,###

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

ADMINISTRATION

Cable Related Fund for Public Access

ARTICLE 9: To see if the Town will vote to appropriate annually 1.5% of the 4.5% Cable Franchise related payments from Comcast made to the Town of Harwich by which an agreement with the Cape Cod Community Media Center for the sole operation of the Public Access station for the Harwich citizens, and to act fully thereon. By request of the Board of Selectmen.

Explanation: The Town currently receives 4.5% of all revenue generated by Comcast from the company's Harwich customers. The Town of Harwich has an agreement with the Cape Cod Community Media Center to receive 1.5% of the 4.5% payments made to the town to conduct the Public access portion of the PEG stations serving Harwich. Comcast has previously issued these payments directly to the Cape Cod Community Media Center and this article would have the Town receive the full 4.5% and then issue 1.5% payment to the Cape Cod Community Media Center.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Lease Purchase Agreements

ARTICLE 10: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2022, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

Explanation:

The Municipal Modernization Act of 2016 contains a section requiring a recommendation by the Town Administrator and a two-thirds vote of the legislative body to authorize a tax-exempt lease purchase agreement. To qualify under this new section a qualifying lease must be in excess of three years, must not exceed the useful life of the equipment, must establish a nominal residual value of the equipment at the end of the lease, and must be approved by a two-thirds vote of Town Meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

CAPITAL PLAN

ADOPT THE CAPITAL PLAN

ARTICLE 11: To see if the Town will vote to adopt the Capital Plan for the ensuing five year period to adopted by this Town Meeting as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

CAPITAL PLAN (APPENDIX B)

Explanation: Sections 5 and 6 of Chapter 9 of the Harwich Charter were amended by the voters at the 2020 Annual Town Election. Article ## of this Town Meeting will codify the intent of Article ## from the 2019 Annual Town Meeting to establish a Five (5) Year Capital Plan. At the direction of the Town Administrator, the Capital Outlay Committee established a Five (5) Year Plan covering Fiscal Years 2022 through 2026 for adoption at this Town Meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

CAPITAL ITEMS FUNDED FROM FREE CASH – ITEMS UNDER \$50,000

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2022 Capital Plan, and to act fully thereon. By request of the Board of Selectmen.

Estimated cost: \$18,000.00

Department	Description	Amount
Police	Digital Fingerprint Machine (regular replacement)	\$18,000.00

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Funds for support of ADA-compliant sidewalks through Harwich Center

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money for the engineering and surveying services necessary for the preparation of plans and bid processes for proposed sidewalks from the Community Center to the Cultural Center; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00

Explanation: This article resumes efforts to develop ADA-compliant sidewalks from Center (Community Center) to Center (Cultural Center) via Harwich Center. The town will pursue a Community Development Block Grant (CDBG) in FY 2022 when the grant program resumes. The funds from this article will support the necessary site plan design and preparations as well as initial bid process costs in anticipation of receiving a CDBG grant. This article builds upon the grant of \$142,021 received on March 3, 2021 from MA DOT Shared Streets Emergency Grant Program.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

[ARTICLE DESCRIPTOR]

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to restore funds for the Walkway Design & Construction Project from Saquatucket Harbor to Harwichport; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$200,000.00

Explanation: This articles restores most of the \$250,000.00 that was voted at the 2018 Annual Town Meeting and returned to the Town to offset a budget deficit exacerbated by COVID-19. The town recently received approval from MA DOT to proceed with this project. This article supplements a gift to the town in support of this much-needed and oft-delayed project.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Funds for the MS4 Mandated Stormwater Permitting and Management Program

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to support the town's local stormwater permitting and program management; and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$200,000.00.

Explanation: The articles funds the costs necessary for the ongoing stormwater permitting and management program as required by the MassDEP MS4 program.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

[ARTICLE DESCRIPTOR]

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to repair and/or replace the Brooks Free Library roof; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$148,500.00.

Explanation: The Brooks Free Library's roof was last updated in 1997 with 20-year shingles. This project was originally submitted for the FY 2020 Capital Plan and was deferred in FY 2021. The estimated costs at that time were \$135,000.00. This request assumes a 10% increase in costs of materials and prevailing wage rates on installation.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Funds for roof repairs at 5 Bells Neck Road

ARTICLE 17: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to make necessary repairs to the roof of the building at 5 Bells Neck Road; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00.

Explanation: This article was deferred in FY 2021 due to the impact of COVID-19 on the overall budget process. The town is currently developing a "Request for Proposal (RFP)" for the sale pending the adoption of Article 42 at this Town Meeting rescinded previous votes to lease and authorizing the Board of Selectmen to sell 5 Bells Neck Road used for general municipal use as surplus property.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

[ARTICLE DESCRIPTOR]

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase radios for the Fire Department and Police Department; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$223,204.00.

Explanation: The radios used by both public safety departments need to be upgraded in conformity with state standards. The anticipated cost for the Police Department radios is \$74,165.00 and for the Fire Department is \$149,039.00 for a total radio replacement cost of \$223,204.00. The Fire Department has applied for a grant FY 2022 from the Commonwealth of MA to offset costs related to this mandated upgrade.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the purchase of combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$1,138,000.00.

Explanation: The fire department, in an effort to relieve some financial pressure on the capital budget in FY 2020 and 2021, offered the following modification of the Capital plan:

Remove the Engine replacement in FY20, accelerate the Ladder replacement in FY24 and purchase a Quint, a vehicle that performs the functions of a ladder and an Engine in FY21. By the time the FY21 budget was being prepared, the estimated cost of the quint had risen to 1.1 million. The manufacturer has indicated that another price increase will happen this month, and the new estimate is \$1,138,500.00. We are working with the representative and reviewing the specifications in the hopes of reducing that number. The passage of a debt exclusion ballot question at the Annual Town Election on Tuesday, May 18, 2021 is also necessary for purchase of this item.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Fund the FY 2022 Road Maintenance Program

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the Road Maintenance Program, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$700,000.00.

Explanation: The capital request for road maintenance for FY 2022 is \$700,000.00. The town anticipates receiving a similar amount from Chapter 90 funds from the Commonwealth. The town's Chapter 90 apportionment for FY 2021 is \$676,736.00. There is a debt exclusion ballot question regarding this article on the Annual Town Election ballot to be voted on May 18, 2021.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Purchase and Equip Vehicles for the Department of Public Works

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase and equip the vehicles listed in the table below and further to authorize the Board of Selectmen to dispose of the vehicles listed in the table below if determined to be surplus property; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$460,000.00.

Purchase and Equip Vehicles	
VEHICLE TYPE	ANTICIPATED COST
Front-End Loader	\$200,000.00
6 Wheel Dump Truck or equivalent	\$175,000.00
Ford F-150 Pickup Truck or equivalent	\$50,000.00
Ford E-250 Van or equivalent	\$35,000.00
TOTAL COST	\$460,000.00

Vehicles to be disposed of if determined to be surplus
1991 Elgin Premier
1996 L-70C Front End Loader
2005 Ford F-150
2006 Ford E-250 Van

Explanation: The 1999 Sterling Dump Truck is becoming extremely difficult to find parts for due to its age and the parts we do get are extremely expensive. The front end loader has over 30,000 hours of use or the equivalent of 1,200,000 miles on it. It has been a solid piece of equipment and served the Town well, but it is time to replace it. This is a front line piece of equipment that is used 362 days per year at the Disposal Area and helps generate the \$3.3M in revenue. The average yearly maintenance cost has been \$21,748, indicating that it is time to remove this loader from front line work. The 2005 F-150 is at the end of its useful life and has 191,102 miles on it. The frame on this 16 year old vehicle is rotted through and may not pass State safety inspections any longer. The 2006 Ford E-250 Building Maintenance van floors and body panels are rusted through. It is questionable whether it will pass a safety inspection this year.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Appropriate Sums of Money from the FY 2022 Estimated Annual Revenues of the Community Preservation Act Fund

ARTICLE 22: To see if the Town will vote to appropriate the following sums of money from the FY 2022 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY2022 Undesignated Fund Balance (including Recreation)

and to act fully thereon. By request of the Board of Selectmen.

Appropriation

Community Housing Reserve

Open Space Reserve

Historic Preservation Reserve

Undesignated Fund Balance Operating Expenses

FY 2022

####,###

####,###

####,###

####,###

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Fund Land Bank Debt Service

ARTICLE 23: To see if the Town will vote to appropriate from the Community Preservation Act Funds – \$51,692.06 from FY 2020 Undesignated Funds Account and \$181,357.94 from FY 2022 Undesignated Fund Anticipated Revenues for a total of \$233,050 to fund the Land Bank Debt Service. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$223,050.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Community Preservation Activities under \$50,000

ARTICLE 24: To see if the Town will vote to appropriate from the Community Preservation Act Funds, a sufficient sum of money to fund the items in the table below consistent with their respective applications. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements with the Cape & Islands Veterans Outreach Center and Community Development Partnership, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$127,066

	Project	Purpose	Amount	Appropriation Source
1	Old Colony Rail Trail Harwich/Chatham Town Border marker project	To delineate town boundaries along the Old Colony Rail Trail	\$1,000.00	Undesignated Fund Balance
	Lower Cape Housing Institute	Ongoing support of the Cape Housing Institute	\$7,500.00	Community Housing Fund Balance
2	Crossing lights at Depot Road South	Ongoing effort to enhance safety through the Rail Trails	\$15,000.00	Undesignated Fund Balance

3	Veterans Home – Dennis, MA	Support the Cape & Islands Veterans Outreach Center’s effort to creating housing	\$15,000.00	Community Housing Fund Balance
4	Senior Memorial Field fencing project	Install new fencing at widely used softball field	\$40,181.00	Undesignated Fund Balance
5	Phase I of II for Veterans Memorial Circle at Evergreen Cemetery	Install flags, lighting and related electrical service	\$48,385.00	Undesignated Fund Balance
		Total:	\$127,066.00	

East Harwich Methodist Church Cemetery Gravestone Project

ARTICLE 25: To see if the Town will vote to appropriate from Community Preservation Act Funds- undesignated fund balance \$112,200 to support the East Harwich Methodist Church Cemetery Gravestone Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Commission. Estimated Cost: \$112,200.00.

Explanation: The article funds the cleaning, consolidation, repair and/or resetting of grave markers in the East Harwich Methodist Church Cemetery.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Brooks Academy Structural Improvement Projects

ARTICLE 26: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$485,734.55 from the FY2020 Historic Account, \$184,000 from the FY2022 Historic Anticipated Revenues, and \$480,265.45 from the FY2022 Undesignated Fund Anticipated Revenues for a total appropriation of \$1,150,000.000 to make structural improvements to Brooks Academy. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the

Community Preservation Committee and the Brooks Academy Museum Commission. Estimated Cost: \$1,150,000.00.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Fund a Part-Time Housing Coordinator

ARTICLE 27: To see if the Town will vote to appropriate from Community Preservation Act Funds- \$50,000.00 from the FY2022 Community Housing Anticipated Revenues to fund the Harwich Affordable Housing Trust Housing Coordinator. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Affordable Housing Trust. Estimated Cost: \$50,000.00.

Explanation: Annual request to fund a part-time housing coordinator to support the Affordable Housing Trust.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Hinckleys Pond Watershed Preservation Project

ARTICLE 28: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$360,000.00 from the FY2020 Open Space Fund Account to fund the Hinckleys Pond Project and further to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Conservation Trust. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Real Estate & Open Space Committee. Estimated Cost: \$360,000.00.

Explanation: The goal of this article is to support a partnership between the Town, State, and nonprofit Harwich Conservation Trust (HCT) that will result in the preservation of approximately 31 acres in the Hinckleys Pond/Herring River Watershed to protect water quality, walking trails, land bordering the Cape Cod Rail Trail bike path, scenic views, and wildlife habitat. The following parcels owned by the Jenkins Nominee Trust (9 deeds) would be purchased: Assessor Map 81, Lot G1: Assessor Map 81, Lot G2-1: Assessor Map 81, Lot G2-2: Assessor Map 81, Lot G2-3: Assessor Map 81, Lot G2-4-1: Assessor Map 81, Lot G2-4-2: Assessor Map 81, Lot G3: Assessor Map 81, Lot G3-1

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Harwich Natural Heritage Trail Project

ARTICLE 29: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$150,000 from FY2022 Undesignated Fund Anticipated Revenues to fund the Natural Heritage Trail Project and further to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Conservation Trust. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$150,000.00.

Explanation: The Harwich Natural Heritage Trail Project goal is to enhance the recreational and educational experience in Harwich by creating a wheelchair accessible trail loop off Bank Street at HCT's Robert F. Smith Cold Brook Preserve, which is also the site of a HCT/Town ecological

restoration partnership. Harwich residents and visitors will be able to enjoy passive recreational opportunities (walking, birdwatching, dog walking, photography, and more) in a scenic and ecologically restored destination between Harwich Center and downtown Harwich Port.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Brooks Park Lighting Project

ARTICLE 30: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$125,000 from FY2022 Undesignated Fund Anticipated Revenues to fund the Brooks Park Lighting Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$125,000.00.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Sand Pond Revitalization Project

ARTICLE 31: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$83,500.00 from FY2022 Undesignated Fund Anticipated Revenues to fund the Sand Pond Revitalization Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$83,500.00.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend the Code of The Town Of Harwich Charter - Update “Board of Selectmen” To “Select Board”

ARTICLE 32: To see if the Town will vote to propose the following amendment to the Harwich Home Rule Charter, to be approved by the voters at the next annual Town election as follows: (new text shown as underlined)

Amend Chapter 3, §1-1 as follows:

A board of selectmen of 5 members shall be elected at-large for 3-year overlapping terms. For purposes of this Charter, the Board of Selectmen shall be referred to as the Select Board.

The Select Board shall possess all of the authority and duties of a Board of Selectmen under the General laws, this Charter, and the bylaws of the Town.

And further, by deleting, in every other instance in which they appear, the words “Board of Selectmen” and inserting in their place, the words, “Select Board”, and to act fully thereon. By the Board of Selectmen.

Explanation: To amend the charter to reflect that not only men are elected to the Board of Selectmen and to ensure that the Town is viewed as inclusive to all. These amendments will be subject to approval by the voters at the 2022 Annual Town Election if adopted at this town meeting. Additional changes to General and/or Zoning Bylaws would follow on these Charter amendments.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend The Code of The Town Of Harwich Charter To Amend Chapter 9, Section 6

ARTICLE 33: To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend Chapter 9, Section 6 of the Town Charter, as set forth below, with strikethrough text to be deleted and bold, underlined text to be inserted:

Section 6. Capital Outlay Plan

9-6-1 The purpose of the ~~7~~ **5**-year capital outlay plan shall be to provide the town with a long-range forecast of the town's major capital improvement needs and to attempt to keep debt borrowing levels as even as possible from year to year.

9-6-2 A "capital outlay" shall mean the acquisition, construction or renovation of buildings, equipment or land having a total cost of \$50,000 **or more** during any budget year and planning funds for any such capital outlay.

9-6-3 The town administrator and the capital outlay committee shall submit a ~~7~~ **5**-year capital outlay plan to a joint public meeting of the board of selectmen and the finance committee during the month of December of each year.

9-6-4 The board of selectmen shall prepare articles to be included in the May annual town meeting warrant seeking adoption of the ~~7~~ **5**-year capital outlay plan and funding of the current year of the plan.

9-6-5 A simple majority vote of the town meeting shall be required to adopt the 7 5-year capital outlay plan as submitted. Any amendment to a previously adopted Capital Plan shall require a two-thirds vote at the Annual Town Meeting.

9-6-6 If any part of the current year of the plan receives funding support at the annual town meeting, but fails at any necessary debt exclusion, capital exclusion or proposition 2 1/2 override ballot votes, the unsupported portion shall be returned to the 7 5-year capital plan in year 1 of the next 7 5-year plan, and to act fully thereon. By the Board of Selectmen.

Explanation: This article seeks to correct defects in Article 36 at the Annual Town Meeting in 2019. The statement under the Finance Committee's recommendation at that time indicated that the article was intended to modify the Capital Outlay Plan from seven (7) years to five (5) years. The article amends 9-6-2 by providing text to qualify that capital outlay items are \$50,000 or greater. These amendments will be subject to approval by the voters at the 2022 Annual Town Election if adopted at this town meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend Zoning Bylaw - §325-42 Design Requirements, Subsection L

ARTICLE 34: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning by amending §325-42.L by making the following changing (new text shown in **bold underline** and deleted language shown in strike-out):

Parking and loading zone setbacks for all uses except single-family, two-family and single-family with accessory apartment shall be as follows. For commercial structures, wheel stops for parking spaces perpendicular to or at an angle to a structure shall be located so as to provide a clear area of three feet between the end of a vehicle parked in the space and the nearest structure.

sa

**Parking Setbacks¹
(feet)**

Zone	Street	Side Line	Rear
RR, RM, RL, RH-1, RH-2 and RH-3	20	10	10
CV, CH-1 and CH-2	20	10	10
IL	15	5	5
MRL and MRL-1	50	50	50
	<u>Note 2</u>	<u>Note 2</u>	<u>Note 2</u>

Notes:

¹ No parking area containing more than four spaces or loading area shall be located within a required front yard, except that those buildings utilizing the provisions of §325-51L (Village Commercial Overlay District) shall not locate any parking within the front yard.

²(1) On already improved properties, the setbacks for parking shall be established at the time of the site plan review.

(2) For vacant lands to be developed for any purpose (other than single-family, two-family and single-family with accessory apartment) the minimum setbacks for parking shall be 25 feet from the street and rear property line and 20 feet from the side property line.

And to act fully thereon. By request of the Planning Board

Explanation: These changes would allow for creativity and flexibility for parking within the MRL and MRL-1 zoning district, particularly for already improved properties.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend Zoning Article Xxiv By Adding A New Section - §325-160 Design Guidelines

Article 35: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning Article XXIV West Harwich Special District by adding a new §325-160 as follows:

§325-160 Design Guidelines

For the purpose of this section the Harwich Planning Board shall adopt “*West Harwich Special District Site and Architectural Design Guidelines*” which shall constitute rules and regulations guiding historic structures and new construction within the WHSD. And to act fully thereon. By request of the Planning Board

Explanation: *The new section 325-160 references design guidelines for the West Harwich Special District, which will be created and adopted by the Harwich Planning Board through a separate public hearing process. These guidelines will assist property owners and applicants with the development and redevelopment of properties within the West Harwich Special District (aka the West Harwich DCPC).*

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend General Bylaw Ch. 304 – Water Dependent Structures

Article 36: To see if the Town will vote to amend the Code of the Town of Harwich under the General Bylaw Chapter 304 Water Dependent Structures as follows (new text shown in **bold underline** and deleted language shown in strike-out):

Within §304-1. Purpose - add the phrase “**elevated walkway**” after “dock” in the first sentence.

Within §304-2 Definitions – add one new definition as follows:

CUMULATIVE IMPACT - The effect of a subject activity which, when considered in isolation, may or may not have a significant impact on environmental interests but when considered in relation to other past, present or anticipated future activities in a given area can be expected to be significant in the aggregate.

And further, amend the definitions of Mean High Water, Piling, and Water Dependent Structure as follows:

MEAN HIGH WATER - The elevation in feet above North American Vertical Datum of 1988 (NAVD 88) ~~National Geodetic Vertical Datum (NGVD)~~ established by the present arithmetic mean of the water heights observed at high tide over a specific nineteen-year Metonic cycle (the National Tidal Datum Epoch) as shown on the New England Coastline Tidal Flood Survey - Tidal Flood Profile No. 9 Barnstable to Chatham, MA by the New England Division, Corps of Engineers. Where salt marsh occurs, the mean high tide will be that point where *Spartina alterniflora* gives way to *Spartina patens*. Walkways over salt marshes that extend beyond this intersection will be regulated under the provisions of this bylaw.

PILING - A column constructed from any material used to support the deck or other structural member of a wharf, pier, elevated walkway, or dock or to serve as a mooring spar or dolphin for vessels or floats.

WATER-DEPENDENT STRUCTURE - Any structure or combination of structures built adjacent to or at an angle from the shore and extending seaward beyond the mean high-water mark so that people may access the water ~~vessels may lie alongside to receive and discharge passengers or cargo or for use as a promenade~~ and shall include structures commonly referred to as floats, docks, piers, elevated walkways, or wharves.

Within §304-4 Restricted Areas –amend as follows (new language is shown in bold underline and deleted text is shown in ~~strike out~~):

No permit shall be issued for construction of a new, private, water-dependent structure in the following areas: ~~of~~

Round Cove ~~of~~ in Pleasant Bay. This area includes all contiguous parcels beginning with the northerly boundary of the property (Map and Parcel Number 115-S1-3) and extending southerly along the shore to the southerly boundary of the property (Map and Parcel Number 109-B1-5), and all shore front parcels between these two properties, including Round Cove. This prohibition does not apply to existing, licensed structures or to the maintenance of existing, licensed structures.

Both sides of the Herring River. This area includes all contiguous parcels beginning at the northerly boundary of Map 28 Parcel D1 on North Road near the pedestrian bridge over the river, and extending southerly down the river to the southern boundary of 1 Belmont Road, Map 1 Parcel C1, at the mouth of the river where it opens up to Nantucket Sound.

Within § 304-5 Application for a permit in section B1, change fourteen copies to twelve, and add the phrase “and narratives” after “plans” in the first sentence.

Within § 304-8 Standards to be met, amend sections D, F, H, and J, and add a section K as follows (new language is shown in bold underline and deleted text is shown in ~~strike out~~).

D. No structure (except floats) shall exceed four feet ~~of walkway~~ in width.

F. In order to protect the foreshore, all structures (except floats) shall be supported by pilings. Decks shall have a minimum ~~1/2~~ 3/4 inch spacing between deck planks, or may use grating instead with permission from the Commission, and shall be at an elevation height equal to 1.5 times the width of the deck above ~~mean high water or, in areas of marsh, above the marsh vegetation~~ the

salt marsh to the decking, whichever is higher. In areas where the structure is over a wetland resource area other than salt marsh, the height may be equal to 1.25 times the width of the deck. Notwithstanding the foregoing, in all areas where the foreshore is passable on foot, a flight of stairs on either side of the deck shall be provided to allow persons to lawfully use the foreshore, or be of a height that persons may pass underneath with. A directional sign in compliance with the Zoning Bylaw, Chapter 325, Article VII, shall be placed indicating permission to cross the structure.

H. No structure shall be located within 50 feet of an existing eelgrass bed or within a shellfish area defined by the Town bylaws or Town Shellfish Warden, unless expressly allowed by a variance from the Conservation Commission upon clear and convincing evidence provided by the applicant that the proposed project will not have an adverse impact to the wetland resource area(s) or its interest(s). An indication of the presence or absence of shellfish at a proposed site ~~must~~ may be determined by a shellfish survey submitted by the applicant. This shellfish survey shall conform to the sampling methods set forth in the Harwich Wetland Protection Regulations. The survey shall include existing populations of all sizes of commercially important species of shellfish (clams, oysters, quahogs, scallops, and mussels) and shall also include other species of mollusks which may indicate the capacity of the area to support commercially important species. The survey shall also include a description of shell fragments, if feasible, and references, if available, to historical information regarding the presence or absence of shellfish species. Within the Pleasant Bay ACEC, relocation of shellfish encountered during construction of a project is not acceptable mitigation (except when the project is part of a Town- or state-sponsored shellfish relay program, and then only if it can be clearly shown that the productivity of that shellfish bed would not be diminished by its relocation).

~~J. In order to provide the underlying seabed full exposure to sunlight during six months of the year, all proposed structures shall be seasonal, with seven months' maximum use. Off-season storage plans shall be submitted for review and approval by the Conservation Commission.~~

J. Recreational water dependent structures are allowed to be used for six months out of the year (May-October). Floats are to be removed from the water by November 1 annually. Off-season storage of the floats shall be off site or outside of the 50' wetland buffer and not on any native plant species. Storage of the float on the marsh is strictly prohibited, and shall result in enforcement action from the commission.

K. There shall be a depth of at least three feet at mean low water on all sides of the float. No vessel shall be aground at mean low water.

Within §304-9 Denial of a Permit – amend as follows (new language is shown in **bold underline** and deleted text is shown in ~~strike-out~~):

The Commission may deny a permit in any case where a proposed **water dependent** structure or combination of structures, does not meet the criteria set forth in this Bylaw.—otherwise complying herewith, would not extend to a point where at mean low water a water depth of at least ~~2 1/2~~ feet is maintained ~~no vessel shall be aground at mean low water.~~

And to act fully thereon. By request of the Conservation Commission

Explanation: [UNDER REVIEW BY TOWN COUNSEL]

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend General Bylaw Ch. 310 – Wetlands Protection Bylaw

Article 37: To see if the Town will vote to amend the Code of the Town of Harwich under the General Bylaw Chapter 310 Wetlands Protection as follows:

Within §310-2. Definitions, Paragraph A, delete the last sentence under the definition of Agriculture and the definition of Aquaculture,

and further, add seven new definitions, in alphabetical order as follows:

BUFFER ZONE - The jurisdictional area extending from the landward limit of a wetland resource area 100 feet landward. Land Subject to Coastal Storm Flowage and Riverfront Area do not have any buffer zones under this bylaw.

CUMULATIVE IMPACT - The effect of a subject activity which, when considered in isolation, may or may not have a significant impact on environmental interests but when considered in relation to other past, present or anticipated future activities in a given area can be expected to be significant in the aggregate.

MITIGATION - The means to offset any potential negative impacts a project may have on a wetland resource area(s) or buffer zone(s) thereto, and a means to improve the wetland resource area(s) and their interests on the site. There are various forms of mitigation the commission may consider, including but not limited to on-site mitigation, off-site mitigation, and in-lieu fees on mitigation-constrained sites to improve specific other wetland resource areas in town.

MITIGATION-CONSTRAINED SITES - A project site that does not lend itself to the need for any on-site mitigation, but due to the proposed activity on the site, requires mitigation as per the Harwich Wetlands Protection Regulations.

SIXTY FOOT NO NEW STRUCTURE ZONE - The 60 foot no new structure zone is the upland area that extends from the landward edge of the wetland sixty feet inland as determined by a professional land survey and wetland delineation. When siting a new building or an addition within the 50-100-foot buffer zone, the structure shall be set back at least 60 feet from

the resource area to allow for human and wildlife passage between the building and the 50-foot buffer, to reduce alteration to the 50-foot buffer, and to avoid the intrusion of lawn in the 50-foot buffer. Within the 50-60' buffer area, no new structure is permitted that would impede access so as to cause intrusion into the 50' No Disturb Zone.

SHELLFISH - Mollusks including but not limited to the following: clams, conchs, mussels, oysters, periwinkles, quahogs, razor clams, scallops, and sea clams; and crustaceans such as lobster or crab.

VARIANCE - An official dispensation from a rule or regulation. As it pertains to the Harwich Wetlands Bylaw and Regulations, a variance will only be allowed upon clear and convincing evidence by the applicant that a proposed activity will not have an adverse impact on any wetland resource area, buffer zone, or their interests.

and further, amend the definition of No-Disturb Zone as follows (new language is shown in **bold underline** and deleted text is shown in ~~strike-out~~):

NO-DISTURB ZONE - The land running 50 feet landward from **the landward limit of** an abutting **wetland** resource area as determined by a professional land survey **and wetland delineation**. No ~~substantial~~ activity, that will result in the building within or upon, filling, removing or altering of land, shall be permitted, with the following exceptions:

- (1) Maintenance **or reconstruction** of an existing permitted structure **within the same footprint**.
- (2) An activity that has been expressly allowed by a variance from the Conservation Commission.

Within §310-3. Jurisdiction, paragraph A, change 3,000 to 1,000.

and further within paragraph C, add the phrase "land subject to coastal storm flowage," after the words "riverfront area," and add the phrase "landward limit of" in front of the words "vernal pool habitat."

And further, delete paragraph D in its entirety and replace it with the following:

D. Conservation variance provision. In rare and unusual circumstances the Commission, at its discretion, may grant a conservation variance from the requirements of this bylaw. Such a conservation variance shall be granted only in the following cases:

- (1) Where maximum feasible compliance is achieved; and
- (2) Where there are clear and compelling reasons of public safety and welfare; or
- (3) Where the proposed project will enhance the environmental values protected by the bylaw; or
- (4) Upon a clear and convincing showing of evidence by the applicant that the proposed work will not adversely affect the environmental values protected by the bylaw.

Within §310-4 Conditional Exceptions, paragraph B, add the words "active, lawful" in front of "cranberry bogs;"

And further, in paragraph C change allow 30 days instead of 21 days after the commencement of an emergency project for a permit application to be filed with the Conservation Commission;

And further, in paragraph D, add the phrase “this Bylaw and associated Wetland Protection Regulations” after “may grant a conservation variance from the requirements of” and omit the phrase “the fifty-foot no-disturb zone.”

Within §310-8 Permits and conditions, paragraph C, insert the word “provide” after the word “shall in the second sentence.

and further, add the following new paragraphs:

J. The Commission is authorized to require an applicant to pay a fee for the reasonable costs and expenses borne by the Commission for specific expert engineering and other consultant services deemed necessary by the Commission to come to a final decision on the application. This fee is called the consultant fee. The specific consultant services may include but are not limited to the resource area survey and delineation, analysis of resource area values, including wildlife habitat evaluations, hydrogeologic and drainage analysis and environmental or land use law.

K. The Commission may require the payment of the consultant fee at any point in its deliberations prior to a final decision. The applicant shall pay the fee to the Town to be put into a consultant services account of the Commission which may be drawn upon by the Commission for specific consultant services approved by the Commission at one of its public meetings.

L. The exercise of discretion by the Commission in making its determination to require the payment of a fee shall be based upon its reasonable finding that additional information acquirable only through outside consultants would be necessary for the making of an objective decision.

M. The Commission shall return any unused portion of the consultant fee to the applicant unless the Commission decides at a public meeting that other action is necessary. Any applicant aggrieved by the imposition of, or size of, the consultant fee, or any act related thereto, may appeal according to the provisions of the Massachusetts General Laws. And to act fully thereon. By request of the Conservation Commission

Explanation: **[UNDER REVIEW BY TOWN COUNSEL]**

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend General Bylaw Ch. 131 – Historic Preservation

Article 38: To see if the Town will vote to **[PLACEHOLDER FOR HDHC Demolition Delay Bylaw]**

Explanation: Provides consistency of Demolition Delay document across Cape towns. Most towns use this format as base document. Value to town citizens but also to prospective purchasers, realtors, lawyers and builders a working across town boundaries.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend the Town Seal

Article 39: To see if the Town will vote to request the Harwich Historical Society lead a project to potentially update the Town of Harwich Seal to depict a more accurate representation of the Wampanoag dwelling with the replacement of the tepee with a wetu (wigwam). Updates, including financial implications, will be provided to the Board of Selectmen to take appropriate action and to act fully thereon. By request of the Board of Selectmen.

Explanation: The Harwich town seal was designed in 1896 by renowned artist Charles D. Cahoon. The bottom half of the seal shows Pine Grove Seminary, today's Brooks Academy Museum, surrounded by trees. The top half depicts a Native American standing next to a Great Plains style teepee.

According to the Wampanoag Tribe the depiction is not accurate. The tribes in this area lived in wetus, sometimes referred to as wigwams. Wetu in the Algonquin language means “round house” and describes a dome-shaped structure. The wetu was more of a long-term dwelling used for six or seven years. In the summer it would be covered with a cattail mat, and in winter it would be re-

covered with bark. A tepee is conical in shape. Native Americans tribes west of the Mississippi River, who had more nomadic lifestyles, lived in teepees because they were easier to pack up and take with them.

With current attention focused on historical accuracy related to our Native American culture, now would be an appropriate time to research the wigwam, to do the seal justice and update it and make it more reflective of history.

This article is to establish a mechanism for further discussion with input from residents, town officials (including the Town Clerk as the seal is under her jurisdiction), tribal officials and the Historical Commission to consider the possible updating of the town seal.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Create a Wastewater Special Purpose Stabilization Fund

Article 40: To see if the Town will vote to accept M. G. L. Chapter 40, Section 5B, Paragraph 4, thereby creating a Wastewater Special Purpose Stabilization Fund, with monies in said Fund to be used, subject to appropriation, to implement the Town's Comprehensive Wastewater Management Plan, including the development of wastewater infrastructure; provided that fifty (50) percent of the rooms excise tax collected by the Town in accordance with M.G.L., Chapter 64G, §3A, be dedicated to the Wastewater Special Purpose Stabilization Fund, without further appropriation; or to act fully thereon. By request of the Board of Selectmen.

Explanation: This article establishes a Wastewater Special Purpose Stabilization Fund. Half of the revenue derived from the town's rooms excise tax collected will be deposited into this fund. As with any stabilization fund, a two-thirds vote of Town Meeting is required to transfer the funds.
Two-Thirds Vote Required.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:
Yeas: # (number): [Members by Roll Call]
Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:
Yeas: # (number): [Members by Roll Call]
Nays: # (number): [Members by Roll Call]

Approval of DHY Clean Waters Community Partnership Agreement

Article 41: To see if the Town will vote pursuant to Chapter 88 of the Acts of 2019 to approve an Agreement among the Towns of Dennis, Harwich, and Yarmouth for the establishment of a three town wastewater district to be known as the DHY Clean Waters Community Partnership, a copy of said agreement is on file in the office of the Town Clerk; it being understood that by approving said agreement the Town will be responsible for its apportioned share of the costs for permitting, design, and construction of a wastewater treatment facility, effluent recharge facilities and related infrastructure as well as the Town's apportioned share of the annual operation and maintenance cost of said facilities, or to act fully thereon. By request of the Board of Selectmen.

Explanation: **[PLACEHOLDER ARTICLE PENDING FURTHER DISCUSSION BY BOS]**

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:
Yeas: # (number): [Members by Roll Call]
Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:
Yeas: # (number): [Members by Roll Call]
Nays: # (number): [Members by Roll Call]

Authorize the sale of 5 Bells Neck Road

Article 42: To see if the Town will vote to rescind Article 60 of the 2006 Annual Town Meeting and Article 12 of the Special Town Meeting of May 2008 and further to authorize the Board of Selectmen to sell 5 Bells Neck Road used for general municipal use as surplus property, or to act fully thereon. By request of the Board of Selectmen.

Explanation: Previous efforts to lease this property were not successful. This article would allow the Board of Selectmen to seek Requests for Proposals (RFP) for the outright sale of this property in light of recent interest from several local groups to acquire the property.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Amend the Code of Harwich General Bylaws – Chapter 8 Departmental Revolving Funds
§ 8-1. Funds Established

ARTICLE 43: To see if the Town will vote to amend the Departmental Revolving Funds Bylaw, Section 8-1 of the Town Code, (the language to be added is shown in underlined text), [placeholder for Conservation Commission language] or to act fully thereon. By request of the Conservation Commission.

Revolving Fund	Authorize to Spend Fund	Revenue Source	Use of Fund
Wetlands	Conservation Commission	Notice of intent filing fees <u>[Placeholder for final language]</u>	Consultants and wetland and buffer zone management and restoration projects <u>[Placeholder for final language]</u>

Explanation: **[UNDER REVIEW BY TOWN COUNSEL]**

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Annual Departmental Revolving Funds Authorization

ARTICLE 44: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2022 Spending Limit</u>	<u>Disposition of FY 2021 Fund balance</u>
	PLACEHOLDER	

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Stabilization Fund

ARTICLE 45: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the Stabilization Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$###,###.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

OPEB Trust Fund

ARTICLE 46: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the OPEB Trust Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$###,###.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Fund Prior Year's Unpaid Bills

ARTICLE 47: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$#

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Promote the Town Of Harwich

ARTICLE 48: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By request of the Town Administrator. Estimated cost: \$30,000

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Defray the Expenses of The Chase Library And Harwich Port Library

ARTICLE 49: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By request of the Town Administrator. Estimated cost: \$20,000

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Supplement Annual Allocation of Mass Cultural Council For
Local Cultural Council Grants

ARTICLE 50: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Town Administrator and the Harwich Cultural Council. Estimated Cost: \$3,600.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Herring Fisheries

ARTICLE 51: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-#, NO-#

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]

Board of Selectmen:

To accept and adopt:

Yeas: # (number): [Members by Roll Call]

Nays: # (number): [Members by Roll Call]