

**MINUTES  
TOWN OF HARWICH  
FINANCE COMMITTEE  
JANUARY 19, 2023 - 6:00PM  
CHANNEL 18 CONFERENCE ROOM AT THE COMMUNITY CENTER  
HARWICH, MA 02645**

**MEMBERS PARTICIPATING:** Peter Hughes, Dan Tworek, Bob MacCready, Mark Kelleher, Michele Gallucci, Karen Doucette, Mark Ameres and Dana Decosta (remotely)

**CALL TO ORDER:** The meeting of the Finance Committee was called to order by Peter Hughes, Chairman on January 19, 2023 at 6:00PM.

**APPROVE MINUTES OF PREVIOUS MEETING:**

Mr. Tworek moved to accept the minutes of the December 8, 2022 meeting, 2nd by Mr. MacCready. Vote 6:0 in favor. Motion carried unanimously.

**FINCOM COMMITTEE LIAISON UPDATES** (taken out of order)

**REVIEW/FEEDBACK ON DRAFT FY24 BUDGET SUMMARY TRACKER**

Mr. Hughes noted the feedback on the FY 24 budget summary tracker and the spreadsheet that Ms. Doucette had created to assist with the budget process.

Ms. Doucette gave a detailed explanation of that spreadsheet. She will update and distribute the spreadsheet to members after each meeting if changes are made.

Committee members were encouraged to attend the BOS meeting on Monday the 23rd which will be the start of the Budget process. Other dates and timelines were discussed along with a review of the process.

**REVIEW TIMELINE TO ATM**

Ms. Doucette noted the timeline to the Annual Town Meeting, mentioning specific dates and what has to be accomplished, especially noting the March 4, 2023 meeting.

Mr. DeCosta joined the meeting by phone and was put upon speaker phone so he could participate.

January 19, 2023

Mr. Hughes noted that the meeting for the Capital Plan Public Hearing will be held on March 9, 2023 in this room. Another meeting is needed for the 2024 Operating Budget, he recommended that it be done on the same night.

Mark Ameres joined the meeting.

Members agreed to have both the Capital Plan Public Hearing and the 2024 Operating Budget meeting on March 9, 2023. Mr. DeCosta will take care of the posting/advertising.

### **FINANCE COMMITTEE LIAISON UPDATES**

Ms. Doucette does not have updates at this time.

Mr. Kelleher gave a brief update on the Monomoy Regional School District budget process.

Dan Tworek was unable to attend the Charter Committee meeting but will review the video and update at a future meeting.

Ms. Gallucci reported that she reached out to Real Estate and Open Space and she will be attending the meeting on January 20th to introduce herself to the Committee members.

### **DEBT SCHEDULE ANALYSIS**

Ms. Gallucci explained, in detail, what she has done up to this date. Issues with the Water/Wastewater numbers were discussed. Questions were asked and discussion followed regarding going forward with the analysis. Ms. Gallucci and Mr. DeCosta will meet to move forward on the Analysis.

Ms. Gallucci exited the meeting.

Mr. Hughes updated the Committee on a meeting with the Finance Director that he and Ms. Doucette attended and the list of documents that they had requested. He will invite the Director to attend a meeting or he will bring any documents that she provides to the next meeting.

### **204 BUILDING CAPITAL STUDY**

A brief discussion followed regarding that property.

### **NEXT MEETING**

The next meeting will be held on February 9, 2023 at 6:00PM.

January 19, 2023

Mr. Ameres moved to adjourn, second by Mr. Tworek. Vote 6:0 in favor. Motion's carried unanimously,

Respectfully submitted,

Judith R. Moldstad  
Recording Secretary

January 19, 2023