

Ad Hoc Harwich Port Parking Committee
Small Meeting Room – 732 Main Street, Harwich
Tuesday, January 29, 2019 – 10:30 am
Meeting Minutes

Members Present: Alexander Donoghue (Resident Member), John Mahan (Resident Member), Mike Ulrich (Business Member), Cyndi Williams (HCC Executive Director) and Charleen Greenhalgh (Town Planner)

Others Present: Bob Cohn, Jay Kavanaugh, Ralph Porter, Pam Porter

Call to Order Call to Order at 10:30 am by Mr. Donoghue. He notified the audience that as required by law, the Town may audio or video record this meeting. Any person intending to either audio or video record this open session is required to inform the chair.

OLD BUSINESS - Minutes of 1/8/19 meeting. On a motion from Mr. Mahan, seconded by Mr. Ulrich, the January 8, 2019 meeting minutes were approved by unanimous vote.

NEW BUSINESS - Increasing Harwich Port Parking

Employee Parking - Option: Harbor Master's Office – Bank Street

Number of spaces available approximately 50 spaces. Is there any thought to marking the spaces. Agreed that parking lines should be included to provide for more formal parking. Need to know when the Harbormaster workshop would be moving.

Employee Transportation to Site

Ms. Williams spoke with Cape Destinations who is interested in providing transportation. Jay Kavanaugh, from Cape Destinations was present and spoke to the shuttling of employees. Ms. William explained that she and Ms. Greenhalgh studied the various businesses within 300 feet of the Schoolhouse lot and the parking allocations for each; and there is the need to get the employees to parking elsewhere. The times when employees are most in need of parking is approximately 10:30 am through the evening. Cape Destinations provides employee shuttle service in other communities. He would need to know what shift changes occur to provide the best service. There would need to be a pick-up drop off. The intention would be for employee shuttling only, a sign in the bus would be necessary to denote this. Three stops would be adequate. Street rights are necessary for the bus to be able to stop for up to 15 minutes to drop off and pick-up. Occupancy and pricing can be determined. 20 passengers is the smallest bus available.

Financial Support

Who is going to be paying for this services needs to be determined? Ms. Williams explained that there are businesses within the 300 feet of the Schoolhouse lot that have approved site plans to utilize this parking, although other employees for other businesses are also parking here. Mr. Donoghue asked if there a way to get an approximate number of employees who would utilize this service. Ms. Williams will reach out to Chamber Members to find out numbers and shift changes. The focus now is to have a service for employees. Business community has the employees who will be utilizing this service. Use of signage on the bus denoting employee use only. Through the emails to the Chamber members, the fee structure would be discussed. There may be a business or business who may want to sponsor a bus for publicity. The price will be dependent upon the usage.

Expansion of Parking

Sisson Road at former Middle School – Possible use of parking there. Not at this time as the spaces are being used by the Cultural Center. There may be spaces at the Elementary School; however that is under the purview of the Monomoy School.

Bank Street Beach – Mr. Donoghue expressed that this may not be feasible for daytime parking. It may be usable for Wednesday night parking.

Earle Road Beach – possible alleviation of Bank Street overuse. There are other options available where people can get to the beach.

Police Department - Contacting police for their input regarding traffic and shuttle route – The will be invited to the next meeting.

Cape Destinations

Input regarding viable route for movement of their vehicles – Ms. Williams will work on this. Cape Destinations has used the Schoolhouse lot for destinations, this has been address that they will park elsewhere.

Signage has changed to indicate “public parking” rather than “municipal parking”. Additional signage maybe added to read “shops and restaurants”. The Chambers walking map will also publicize parking spaces.

Education is going to be important moving forward, alternative beaches for example. There will be no perfect solutions to the parking issue. The fresh water beaches have to be publicized more.

Anchorage discussion – Although it was not on the agenda, a brief discussion ensued. It will be on the next agenda. Mr. Donoghue asked how many occupants are there at the Anchorage – 32 units was the response.

Mr. Cohn will also be on the next agenda to provide his presentation.

Guidelines for Public Input at Public Meeting - Establish time limit – Mr. Donoghue would propose that the Chair have the authority to limit the time. He would asked that people be concise and succinct in comments.

Future Meeting dates/schedule: February 5 and 19, 2019

The meeting adjourn at 11:20am on a motion from Mr. Mahan, seconded by Ms. Williams, so voted unanimously.

Respectfully Submitted,

Charleen Greenhalgh
Adopted: 2/5/19