

**MINUTES
TOWN OF HARWICH
FINANCE COMMITTEE
SMALL MEETING ROOM, TOWN HALL
732 MAIN STREET, HARWICH, MA 02645
THURSDAY, FEBRUARY 8, 2024 - 6:00PM**

MEMBERS PARTICIPATING: Bob MacCready, Vice Chair, Mark Kelleher, Clerk, Mark Ameres, Michele Gallucci and Dana DeCosta (participating remotely)

I. CALL TO ORDER:

Mr. MacCready called the meeting of the Harwich Finance Committee to order at 6:00PM. The Acting Chair declared a quorum and read the Open Meeting Law Notice.

II. APPROVE MINUTES OF JANUARY 11, 2024

Mr. Kelleher moved to approve the minutes of the January 11, 2024 meeting, seconded by Mr. Ameres.

Vote: 5:0 in favor by roll call vote. Motion carried.

III. NEW BUSINESS:

1. Joint FinCom / Select Board Budget Meeting Saturday, March 2, 2024 starting at 9:00AM

Mr. MacCready reminded every one of the March 2, 2024 joint meeting.

Ms. Gallucci noted that she will be available to attend until 1:00PM on March 2nd.

2. MMA Conference January 19 & 20 Update by Mark K.

Mr. Kelleher had positive comments about the MMA Conference, noting points of interest. He also noted that he shared information with the Town Administrator. He mentioned the MMA website that has a great deal of helpful information including a library. Mr. Kelleher also mentioned the Division of Local Services (DLS) and that their information is on mass.gov.

3. Confirmation of Conflict of Interest email, training, etc.

Mr. MacCready confirmed that all Committee members received the email regarding the Conflict of Interest training.

February 8, 2024

Ms. Gallucci commented on the reference to a town issued email in the training instructions. She noted that she had previously used a private email and asked for clarification.

Mr. MacCready noted that the certificate of completion goes directly to the Town Clerk regardless of which email is used.

4. Preliminary 2024 Budget discussion

Committee members noted comments and concerns regarding the 2024 Budget, how much information is still unavailable and the timeline moving forward.

Mr. DeCosta will be emailing Mr. Hughes to discuss what details the FinCom will be asking for and next steps moving forward.

IV. OLD BUSINESS

1. FinCom email addresses

No new information was given on Town email addresses.

2. FinCom's need for two new members

Mr. MacCready noted that anyone who may be interested in being on the Finance Committee can find information on the Town website.

Mr. Kelleher left the meeting at 6:15 PM.

V. OTHER

1. Next FinCom meeting: Joint meeting with the Select Board, March 2, 2024 @ 9:00 AM
2. Regular monthly meeting March 14, 2024 @ 6:00PM, Small Meeting Room, Town Hall

VI. ADJOURN

Mr. Ameres moved to adjourn, seconded by Mr. DeCosta.

Vote 4:0 in favor.. Motion carried.

February 8, 2024