

Harwich Cultural Council
February 8, 2024 at 4:00 p.m.
at The 204, Creative Suite

Members present: B.Waystack, J. Leach, C. Banks, N. Schuessler, P. North, S. Moore
Absent: D. Lane, V. Goldsmith (both excused)

Meeting was called to order at 4:04pm

Public Comment and Announcements

None

Chair's Report

- The chair was pleased to announce the appointment of Victoria Brown to the council. Due to a prior commitment, Ms. Brown was not able to attend today but we look forward to having her join us in March.
- Reporting on behalf of the Director of Cultural Affair, current news included Open Studios at The 204 on February 10th from 11-2; a collaboration with Cape Cod Theatre Company/HJT, the Harwich Community Center and the schools for the upcoming production of Elephant and Piggy; lots of events and activities being lined up for ArtWeek2024 with more to be shared at the next meeting.

- Approval of the minutes of January 11,2024
Motion: Schuessler. 2nd : North Vote:unanimous

● **Treasurer Report** (Chris)

As submitted (attached)

Also noted the extra \$1400 turned back from the High School Confidential grant put us over our allotted amount and locked Smart Simple. Lisa Simons at MCC is addressing the matter. We will be rolling over a substantial amount (approximately \$4K) for next year due to 4 grants that we're not completed.

Old Business

- Revision of scoring rubric/criteria for awarding grants
- a discussion was held regarding the desire for a short, user-friendly rubric to make the initial individual reviews of grants more efficient. Bernadette offered to design a simple form/score sheet and present a draft for next month's meeting.

- Feedback for grantees
Sharon shared a spreadsheet/contact sheet for this year's recipients. While we have not experienced any appeals of our denials, it should be noted that notes ought to be retained in the event that we need to recall specifically why we have rejected those that we did.

New Business

- none

Agenda Building

- Items for next month's meeting

Adjournment

Motion to adjourn at 4:59pm

Motion: Leach. 2nd: Schuessler. Vote: unanimous

Next meeting dates:

March 14 & April 11, 2024

Respectfully submitted,
Bernadette Waystack