

BROOKS ACADEMY MUSEUM COMMISSION
FRIDAY, JUNE 2, 2023
9:30 AM
HARWICH TOWN OFFICES
Small Conference Room
732 Main Street
Harwich, MA 02645

Present; David Spitz, Janet Cassidy, Sandy Hall, Lynne Zalesak, Deb Miller
Also attending: Linda Cebula and Anita Doucette, Sally Smith

1. CALL TO ORDER by Chair David Spitz at 9:31 am.
2. PUBLIC COMMENT None
3. APPROVAL OF MINUTES – April 7, 2023 Motion to approve: Sandy Hall 2nd Lynne Zalesak
4. OLD BUSINESS – TOWN MEETING REPORT: Everything asked for at Town Meeting passed! Yay!

NEW BUSINESS: David outlined the recommended work priorities for FY2024. He will be leaving the BAMC. He suggests setting up a meeting with Sean Libby, Megan Eldredge (Asst TA) and will arrange for that.

5.
 - a. Completion of foundation/basement project: Work has not gone smoothly. Many delays. Contract amended with end date of June 30; we won't make that, but we should be close.

There has been a delay in waiting for the steel; most cost-overruns identified.
 - b. Pursue items to be funded by Town Meeting Article 47 Sinking Fund – foundation project overruns (\$145K); interior wall repairs, required Architectural Access Board accessibility improvements --\$175K for heat system (Sean Libby is planning to update that) , architect variance—needs modern accessibility, approx \$6500; interior wall repairs, costs unknown at this time.

BAMC needs to follow through with Sean Libby and Megan Eldridge on interior wall repair, this needs to be addressed. Roof repair is on Sean Libby's list.

- c. Pursue design and bids for CPC funded project – exterior preservation and windows restoration How does this work? Do we just hire someone? (David was unsure on this.) David noted it is best to paint in the Fall.
Door on east side (Sisson Road side) must be addressed.

- d. Update 5-Year Capital Plan for 2024 Town Meeting – finish basement, install lift/elevator, relocate building entrance and ramp, other; seek funding for all items.

This is a major item: Need to get estimates; Must decide first how the basement will be used. Nothing has been done with the old basement, the old urinals are still there, etc.

- e. Exterior landscaping and site improvements

Garden Club reported they plan to get a garden designer involved, make BA landscaping relate to the park in front of the BA building, perhaps a walkway to the brick wall.

6. REPORT FROM HARWICH HISTORICAL SOCIETY

Farmers' Market went well, Paul Phillips was at the Crowell Barn during the market; had about 10 vendors and a steady stream of visitors.

David Spitz noted that he will be stepping down from the BAMC; Lynne is willing to be next Chair.

7. APPROVAL OF EVENTS None

8. APPROVAL OF BILLS None

9. ADJOURNED at 10:14 am, Motion: Sandy Hall 2nd: Deb Miller

Respectfully submitted,

Janet Cassidy

Approved Aug 23, 2023