BROOKS ACADEMY MUSEUM COMMISSION

WEDNESDAY, AUGUST 23, 2023

HARWICH TOWN OFFICES Small Conference Room 732 Main Street Harwich, MA 02645

MINUTES

MEMBERS PRESENT: Janet Cassidy, Sandy Hall, Lynne Zalesak, Deb Miller

ALSO ATTENDING: Former Member David Spitz; Harwich Historical Society President Anita Doucette, Historical Society Treasurer Linda Cebula.

1. CALL TO ORDER: The meeting was called to order by Vice-Chair Lynne Zalesak at 9:30 a.m..
2. RE-ORGANIZATION: Motion by Sandy Hall, seconded by Janet Cassidy to elect Lynne Zalesak as Chair; Motion carried. Motion by Janet Cassidy, seconded by Sandy Hall to elect Deb Miller Vice -Chair. Motion Carried. Appointment of Sandy Hall as Clerk by process of elimination.
3. PUBLIC COMMENT: None
4. APPROVAL OF MINUTES OF MINUTES OF June 2, 2023. Motion to accept Sandy Hall, seconded by Deb Miller. Motion carried.
5. OLD BUSINESS: Status Reports:

The Chair reported that she and David Spitz met with Sean Libby last week to get an update on the status of the project. Still to be worked on is the plumbing scheduled to start on the 28th. Work is ongoing on repairing the walls.

1. NEW BUSINESS:
	1. Building Update: The Chair reported that there is a problem in that the architect made a couple of errors with respect to the basement. During the unusually heavy rain recently there was leakage in the basement which is an architectural design problem. Sean Libbey is working on a solution to direct water away from the basement. This should not affect whether the building passes inspection. Discussion ensued as to whether we have any recourse with the architect, but that does not appear to be an option.

Sean is now in the process of writing bids for the exterior of the building and windows, but he is concerned that there may not be enough money to cover this. He will be replacing a section of the old ramp. Steps to the back door should be completed next week.

There is a concern about the peeling paint on the copper walls covering and whether the copper would be destroyed by removing the paint. The copper ceiling is fine.

Heat pumps are in process, but there are a few other items that need to be addressed before inspection. Sean Murphy is working on the ADA disability access issues.

* 1. The six-month status report is due to the Community Preservation Committee on September 14th. Lynne will attend that meeting.
1. REPORT FROM THE HISTORICAL SOCIETY:

Historical Society President inquired as to whether they would be allowed back in the building soon. The Chair reports that the building will probably not be open for a year, but that according to Sean Libbey, the Historical Society should be able to start moving their artifacts and equipment back into the building once it has passed inspection.

1. APPROVAL OF EVENTS: None
2. APPROVAL OF BILLS: None
3. ADJOURNMENT: Upon motion by Sandy Hall, seconded by Deb Miller, the meeting was adjourned at 9:45 a.m.

Respectfully submitted,

Sandra Hall, Clerk