

**MINUTES  
HARWICH WATER DEPARTMENT  
BOARD OF WATER COMMISSIONERS  
WEDNESDAY, AUGUST 12, 2020  
1:00 P.M.**

**WATER COMMISSIONER'S PRESENT:** Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson

**OTHERS PRESENT:** Superintendent Dan Pelletier

**CALL TO ORDER**

Chair Carreiro called the meeting to order at 1:18 p.m.

**CONSENT AGENDA**

**A. Minutes:**

**1. July 31, 2020**

The minutes of July 31, 2020 were not ready and will be added to the next agenda.

**OLD UNFINISHED BUSINESS**

**A. Pleasant Lake Tank Upgrade Project Design Contracts**

Superintendent Pelletier provided the Board with an overview regarding the contracts for GHD and TIC.

Clerk Thompson moved to approve the contracts pending corporate certification by the Commonwealth, all of the Commissioners will sign. Vice Chair Underwood seconded the motion. Roll call vote was taken with all in favor; 3-0-0.

**B. Water Commission's Authority over Department Staff**

The Water Commission's Authority over Department staff was discussed. The Board will make a list and determine what their goals are in order for modifications to be made. This topic will remain on the agenda.

**C. Water Rates**

New water rate increase scenarios were discussed. The Board will choose their top three favorite scenarios, to be presented at the next meeting.

**NEW BUSINESS**

**A. Wastewater**

The topic of Wastewater will remain on the agenda until the next meeting.

**B. Bid Extension Letter; Ti Sales**

Clerk Thompson moved to approve the bid extension and authorize the Chair to sign. Vice Chair Underwood seconded the motion. Role call vote was taken with all in favor; 3-0-0.

**SUPERINTENDENT'S REPORT**

Superintendent Pelletier reported that Monday, July 27, 2020 was a record pumping day in the history of the Department at 6.58 million gallons.

**COMMISSIONER'S REPORT**

The Department's permit for water withdrawal was discussed.

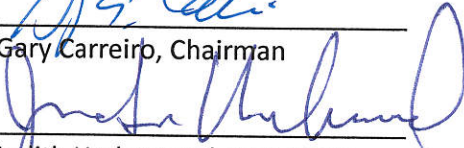
**NEXT MEETING**

The next Board meeting date will be Friday, August 28, 2020 at 1:00 p.m.


**ADJOURNMENT**


Chair Carreiro motioned to adjourn at 1:49 pm. Clerk Thompson moved the motion with a second by Chair Carreiro. Roll call vote was taken, all in favor; 3-0-0.

  
\_\_\_\_\_  
Gary Carreiro, Chairman

  
\_\_\_\_\_  
Judith Underwood, Vice Chair

  
\_\_\_\_\_  
Allin P. Thompson, Clerk

  
\_\_\_\_\_  
Dan Pelletier, Superintendent

  
\_\_\_\_\_  
Tracey Alves, Board Secretary