

**MINUTES  
HARWICH WATER DEPARTMENT  
BOARD OF WATER COMMISSIONERS  
FRIDAY, AUGUST 28, 2020  
1:00 P.M.**

**WATER COMMISSIONER'S PRESENT:** Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson

**OTHERS PRESENT:** Superintendent Dan Pelletier, Board Secretary Tracey Alves

**CALL TO ORDER**

Chair Carreiro called the meeting to order at 1:01 p.m.

**CONSENT AGENDA**

**A. Minutes:**

**1. July 31, 2020**

The minutes of July 31, 2020 will be added to the next agenda.

**OLD UNFINISHED BUSINESS**

**A. Water Rates**

The Board reviewed several different scenarios for water rate increases that would go into effect for July FY22 billing.

**B. Water Commission's Authority over Department Staff**

The Board discussed past history of overseeing Water Department employees before the change was made to the Town Administrator overseeing Water Department employees.

Because the Water Department's budget includes Water Department employee salaries, the Board would like to play a larger role and discussed having authority over Water Department employees once again.

Chair Carreiro recommended that Superintendent Pelletier schedule a meeting with the Interim Town Administrator to open up the discussion. Clerk Thompson advised also to converse with the Town Administrator about sewer employees as well.

**NEW BUSINESS**

**A. Wastewater**

The Board of Water Commissioners were just recently sworn in as Water/Wastewater Commissioners. Superintendent Pelletier briefly updated the Board on the topic of Wastewater. The topic of Wastewater will remain on the agenda going forward.

**B. Nexamp Solar**

Superintendent Pelletier informed the Board that the Water Department should be anticipating its first check from the Nexamp solar field this September.

**C. DWSP Grant**

Superintendent Pelletier spoke with the Office of Environmental and Energy Affairs about the Drinking Water Supply Protection Grant and they anticipate their next grant cycle being distributed early this winter. The Board now has indication of the timeline.

**SUPERINTENDENT'S REPORT**

Superintendent Pelletier updated the Board on pumping volumes and drought status. The Water Department is on track for a record high year. Although there is a drought, the groundwater levels are still extremely healthy.

**NEXT MEETING**

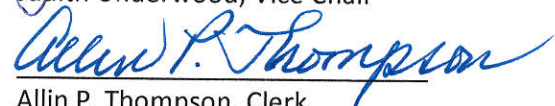
The next Board meeting date will be Friday, September 11, 2020 at 1:00 p.m.


**ADJOURNMENT**

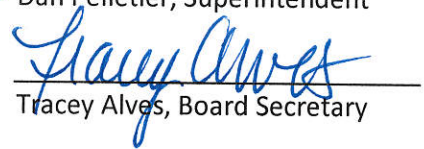
Chair Carreiro motioned to adjourn at 1:42 pm. Clerk Thompson moved the motion with a second by Vice Chair Underwood. Roll call vote was taken, all in favor; 3-0-0.

  
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Gary Carreiro, Chairman

  
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Judith Underwood, Vice Chair

  
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Allin P. Thompson, Clerk

  
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Dan Pelletier, Superintendent

  
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Tracey Alves, Board Secretary