

**MINUTES  
HARWICH WATER DEPARTMENT  
BOARD OF WATER/WASTEWATER COMMISSIONERS  
TUESDAY, OCTOBER 27, 2020  
11:00 A.M.**

**WATER COMMISSIONER'S PRESENT:** Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson

**OTHERS PRESENT:** Superintendent Dan Pelletier, Board Secretary Tracey Alves, Patrick Otton, Channel 18

**CALL TO ORDER**

Chair Carreiro called the meeting to order at 11:00 a.m. A roll call vote was taken to open the meeting, all Board members were in favor; 3-0-0.

**NEW BUSINESS**

**A. CPC Application for Water Bottle Filling Stations- Letter of Support**

Superintendent Pelletier updated the Board on the proposed Water Bottle Filling Stations project.

All of the various Boards & Committees involved including Bikeways, Recreation, Chamber of Commerce and the Health Department are in support of the project.

Superintendent Pelletier explained to the Board what the design of the four proposed filling stations would be like and where they would be located.

Clerk Thompson inquired as to whether or not these filling stations would require being shut off seasonally. Superintendent Pelletier has spoken with DPW and yes, the filling stations would be tied into the same standard closures that DPW does currently at the beaches and elsewhere.

The technical details will need to be worked out as the process is refined. The filling stations at the beaches will be simple because they will be billed through the existing water accounts. The Chamber of Commerce is open to the idea of having a filling station but they are not ready to assume any extra costs. In this case, a new general fund town account would need to be set up for billing and if a billing mechanism isn't in place then perhaps only 3 filling stations will be installed and/or another location could be proposed.

Patrick Otton questioned if the Water Department would be willing to absorb the cost of the water service installation that is needed for this project. Superintendent Pelletier relayed that the estimate for the Headwaters Dr water service is approximately \$4,000. An additional service installation may also be required at the Chamber of Commerce as well.

The Board was supportive of donating the cost of the water service installation.

Chair Carreiro would like to send a letter that the Board is in favor and support of the project.

Vice Chair Underwood motioned to send in a letter of support of the project as discussed. Clerk Thompson seconded the motion. A roll call vote was taken with all Board members in favor; 3-0-0. The letter of support will include all of the details.

**SUPERINTENDENT'S REPORT**

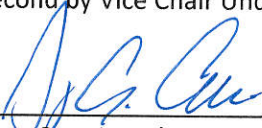
**COMMISSIONER'S REPORT**

**NEXT MEETING**

The next Board meeting date will be Thursday, November 5, 2020 at 3:00 p.m.

**ADJOURNMENT**

Chair Carreiro motioned to adjourn at 11:26 a.m. Clerk Thompson moved the motion with a second by Vice Chair Underwood. Roll call vote was taken, all in favor; 3-0-0.

  
\_\_\_\_\_  
Gary Carreiro, Chairman

\_\_\_\_\_  
Dan Pelletier, Superintendent

\_\_\_\_\_  
Judith Underwood, Vice Chair

\_\_\_\_\_  
Tracey Alves, Board Secretary

\_\_\_\_\_  
Allin P. Thompson, Clerk