

MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
Thursday, February 11, 2021, 1:00pm
Executive Session 1:00pm
Open Session 1:20pm

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson

OTHERS PRESENT: Superintendent Dan Pelletier, Board Secretary Tracey Alves

CALL TO ORDER

The meeting was called to order at 1:00 p.m. The Board went immediately into Executive Session and reconvened in open session at 1:35pm.

CONSENT AGENDA

A. Minutes

1. February 19, 2020 Executive Session Minutes

Chair Carreiro entertained a motion to approve the executive session minutes of February 19, 2020. Clerk Thompson moved to approve the minutes with a second by Vice Chair Underwood; all in favor; 3-0-0.

2. January 26, 2021

The Board meeting minutes of January 26, 2021 will be added to the next agenda.

OLD/UNFINISHED BUSINESS

A. Sewer Rates

Superintendent Pelletier provided an overview of the sewer rate structure that Chatham currently uses.

B. GHD SewerCAD Modeling Contract

The Board reviewed the GHD SewerCAD Modeling Contract. Clerk Thompson moved to approve the agreement for professional service between GHD and the Town of Harwich. Vice Chair Underwood seconded the motion. A roll call vote was taken; 2-0-1.

Superintendent Pelletier relayed that included in the contract is a SewerCAD model for all areas identified in the CWMP as well as a 20-year phasing plan for the next 20 years on how we can begin to construct sewers.

C. Pleasant Lake Tank Project

Superintendent Pelletier provided an update on the Pleasant Lake Tank project. The demo for the old pipe is complete and they are getting ready to hoist up the new overflow pipe that goes inside the bowl of the tank. Another shipment of pipe has arrived. They are now waiting on an expansion joint fitting and from there construction of the riser pipe will begin which is in the base of the tank.

In addition, the Water Department is going to perform the connection that goes from the tank to the water main that goes under Route 6. Superintendent Pelletier doesn't want to speculate but feels that this will save taxpayers a great amount.

D. DWSP Grant/Chatham Rd Land Acquisition

The DWSP grant still has yet to be advertised. The town was informed that DRI grant funds are still available. DRI funds are 100% reimbursable whereas the DWSP grant is only 50% reimbursable. The DRI funds are in the amount of approximately \$173,000. We received the draft appraisal from the appraiser on the five parcels of land next to Chatham Rd and the total value ranges from \$140,000-\$148,000 for all 5 parcels.

Superintendent Pelletier proposed that the Board consider switching gears from pursuing the DWSP grant and instead focusing on using the available DRI funds.

Clerk Thompson moved to authorize the Superintendent to seek the DRI funds for 5 parcels that are available in the watershed area off of Chatham Rd. Vice Chair Underwood seconded the motion. All in favor; 3-0-0.

NEW BUSINESS

A. Well M-3 Repair

There was an issue out at well M-3 which is one of the submersible adaptor wells. The motor needs to be replaced. The repair is scheduled for next week and the cost is just over \$6,000.

B. Lothrop Ave Pump Control Programming Update

This is another increase in functionality upgrade. To achieve scouring velocity during flushing as well as for the purpose of meeting future firefighting needs the Department is implementing a one-touch button to push, enter a flow rate and press start. This button will be able to provide supplemental pressure if needed in a couple of keyboard strokes.

C. Secondary Distribution Operator D2 Position

Superintendent Pelletier advised the Board that the Department has offered the Secondary Distribution Operator D2 position to John Lang and he has accepted the position. He is expected to start on February 23, 2021.

SUPERINTENDENT'S REPORT

Superintendent Pelletier met with GZA engineering firm with respect to the well exploration up near Well 10. They spoke about procedure and GZA is going to be putting together a timeline, cost estimates for different parts of the process.

Superintendent Pelletier updated the Board on the Department's cyber security and IT infrastructure.


Superintendent Pelletier provided the Board with an update on the large water main break on Periwinkle Way.

NEXT MEETING

The next Board meeting date is scheduled for Friday, February 26, 2021 at 1:00 p.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 2:20 p.m. Clerk Thompson moved the motion with a second by Vice Chair Underwood. A roll call vote was taken, all in favor; 3-0-0.



Gary Carreiro, Chairman

Dan Pelletier, Superintendent

Judith Underwood, Vice Chair

Tracey Alves, Board Secretary

Allin P. Thompson, Clerk