

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
THURSDAY, APRIL 8, 2021
1:00 P.M.**

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh

CALL TO ORDER

Chair Carreiro called the meeting to order 1:00 p.m.

CONSENT AGENDA

A. Minutes

1. March 19, 2021

The minutes of March 19, 2021 will be added to the next agenda.

ABATEMENTS

A. 25 Old Carriage Ln

The Board reviewed and abatement request submitted by the property owner of 25 Old Carriage Ln. Clerk Thompson moved to approve the abatement with a second by Vice Chair Underwood. A role call vote was taken with all in favor; 3-0-0.

B. 53 Neel Rd

The Board reviewed and abatement request submitted by the property owner of 53 Neel Rd. Clerk Thompson motioned to deny the abatement. Vice Chair Underwood seconded the motion. A role call vote was taken with all in favor; 3-0-0.

C. FY21 Q3 Water Department Usage

Clerk Thompson motioned to approve the FY21 Q3 Water Department Usage in the amount of \$2,008.55. Vice Chair Underwood seconded the motion. A role call vote was taken with all in favor; 3-0-0.

D. FY21 Q3 Internal Adjustments

Clerk Thompson motioned to approve the FY21 Q3 Internal Adjustments in the amount of \$1386.79. Vice Chair Underwood seconded the motion. A role call vote was taken with all in favor; 3-0-0.

OLD/UNFINISHED BUSINESS

A. Water Rules & Regulations

An updated version of the Rules and Regulations were presented to the Board. There is new language for the Irrigation/Sewer Deduct Meter policy included, as well as all of the other proposed amendments that have been discussed with the Board. The proposed rates have been included but further review will take place. The Irrigation/Sewer Deduct Meter will deduct outdoor usage from water usage that contributes to the wastewater collection system.

The Board was in approval. Superintendent Pelletier relayed that the items in red will now become black and become definitive.

B. Irrigation/Sewer Deduct Meter Policy

The Board reviewed the Irrigation/Sewer Deduct Meter policy.

NEW BUSINESS

A. FY21 Q3 Water Budget Report & Commitment

Comptroller Sieger provided the Board with an overview of the FY21 Q3 Water Budget Report and Commitment. Everything is falling in line right where it should be.

B. FY21 Q3 Wastewater Budget Report

Comptroller Sieger provided the Board with an overview of the FY21 Q3 Wastewater Budget Report.

C. Waterworks Materials Bid

Superintendent Pelletier distributed the Board a Recommendation to Award Waterworks Materials Bid for the Pleasant Lake Tank project. The bid total is \$99,350.71. Superintendent Pelletier mentioned a few exclusions for materials that the Department already has access to which brings the bid price down to \$82,706.30. Superintendent Pelletier requested that the Board award the contract to Ferguson Waterworks in the amount of \$82,706.30.

Clerk Thompson moved to award the bid to Ferguson Waterworks in the amount of \$82,706.30. Chair Carreiro seconded the motion. A vote by role call was taken; 2-0-0.

Clerk Thompson will stop by the Department to sign the contract this afternoon. Chair Carreiro motioned to authorize Clerk Thompson to sign the Ferguson Waterworks Notice of Award. The motion was seconded by Clerk Thompson and a role call vote was taken with all in favor; 2-0-0.

SUPERINTENDENT'S REPORT

A. Annual Statistical Report

Both the Annual Statistical Report and the Consumer Confidence Report have been completed.

B. Consumer Confidence Report

The Harwich Water Department tests for Lead & Copper every three years and will test again in 2021. The sampling schedule is governed by DEP.

The Harwich Water Department is happy to report that there have been no violations.

Superintendent Pelletier commented that Harwich has tested and has had no detection of PFAS.

Superintendent Pelletier mentioned the group of residents that partnered with Eversource to do the sustainable food forest plantings in the right-of-way off of Bay Rd. Eversource will not be using herbicides in this area which will push the boundary of where herbicides are used even further away from our source water which is a huge win for the Department!

COMMISSIONER'S REPORT

Clerk Thompson commented about road salt. Superintendent Pelletier will look into what the Highway Department uses.

NEXT MEETING

The next Board meeting date will be Wednesday, April 28, 2021 at 1:00 p.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 2:00p.m. Clerk Thompson moved the motion. A roll call vote was taken, all in favor; 2-0-0.



Gary Carreiro, Chairman

Dan Pelletier, Superintendent

Judith Underwood, Vice Chair

Tracey Alves, Board Secretary

Allin P. Thompson, Clerk