

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
THURSDAY, JUNE 24, 2021
8:30 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson, Noreen Donahue, John Gough

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Administrative Assistant Tracey Alves, Russ Kleekamp, Tom Sexton

CALL TO ORDER

Chair Carreiro called the meeting to order 8:30am.

CONSENT AGENDA

A. Minutes

1. June 9, 2021

The minutes from June 9, 2021 were not ready and will be added to the next agenda.

OLD/UNFINISHED BUSINESS

A. Water/Wastewater Superintendent Evaluation

Chair Carreiro provided copies of the employee relations evaluations of the Superintendent to the Commissioners for review.

Each of the Commissioners will fill out an evaluation of the Superintendent to have ready for review at the next meeting.

B. Sewer Rates

The Board reviewed various scenarios of sewer rates and was in favor of an adjusted "Scenario C" with a \$75.00 quarterly base rate.

Clerk Thompson moved to adopt sewer rate "Scenario C" with a quarterly base rate of \$75.00 and with \$0 first tier, tier two \$5.43, tier three \$5.83 and tier four \$6.05. Vice Chair Underwood seconded the motion. All in favor; 5-0-0.

Superintendent Pelletier clarified that in the packet, Scenario C reflects a \$65.00 base rate and Clerk Thompson's motion included a change in what was presented to be a quarterly base rate of \$75.00.

NEW BUSINESS

A. Route 28 Water Main Replacement Design

Engineer Russ Kleekamp of GHD Consulting went over the scope of work proposed for replacing 2.4 miles of cast iron water main on Route 28. The project would be planned to take place in advance of MA DOT's paving schedule.

B. New Source Design

Tom Sexton of GZA GeoEnvironmental provided the Board with background information about his company's experience, knowledge of geology and ground water exploration in regards to the upcoming well exploration project.

C. Buck Slip(s) Inclusion with Q4 Water Bills

Superintendent Pelletier informed the Board that the Board of Health is interested in including a buck slip in with the Water Department's upcoming Q4 July water bills to inform residents of the new fertilizer control regulation.

Clerk Thompson moved to approve the inclusion of the buck slip in with the Q4 water bill. Vice Chair Underwood seconded the motion. All in favor; 5-0-0.

SUPERINTENDENT'S REPORT

Superintendent Pelletier provided an update on the plantings the Food Forest Initiative Group did on the well property off of Bay Rd and discussed the possible expansion of the project.

The procurement of the bottle filling stations has begun. For Brooks Park the Historic District application is required. Superintendent Pelletier will meet with the Town Administrator next week.

Verizon is doing antenna upgrades on both the Route 39 water tank as well as the Oak St tank.

Lead and Copper sampling will start next month.

The Department is finally inching closer to the Elements work order software upgrade.

Superintendent Pelletier has his final meeting with Horsley & Whitten this afternoon regarding the Risk & Resiliency assessment that the Department put together in response to the 2018 America's Water Infrastructures Act.

Superintendent Pelletier received correspondence regarding 53 Neel Rd's denied abatement. The topic will be revisited at the next meeting.

The June to date pumping comparison from this year to last year was reviewed which showed the middle of the month to be quite a bit lower than last year which is indicative of the response to the water restrictions.

COMMISSIONER'S REPORT

The next Board meeting will take place on Wednesday, June 30, 2021 at 1:00p.m.

The following Board meeting/Sewer Rate hearing will take place on Thursday, July 15, 2021 at 11:00a.m.

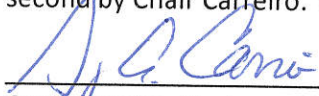
A Wastewater menu has been added to the Water Department website. The proposed sewer rates will be available there for viewing.

NEXT MEETING


The next Board meeting will be held on Wednesday, June 30, 2021 at 1:00 p.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 11:03a.m. Clerk Thompson moved the motion with a second by Chair Carreiro. All in favor; 5-0-0.




Gary Carreiro, Chairman



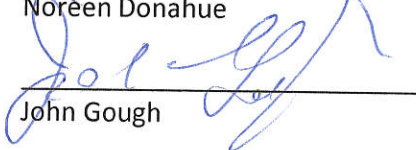
Judith Underwood, Vice Chair



Allin P. Thompson, Clerk




Noreen Donahue



John Gough



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary