

**MINUTES  
HARWICH WATER DEPARTMENT  
BOARD OF WATER/WASTEWATER COMMISSIONERS  
THURSDAY, DECEMBER 17, 2020  
1:00 P.M.**

**WATER COMMISSIONER'S PRESENT:** Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson

**OTHERS PRESENT:** Superintendent Dan Pelletier, Comptroller Sandra Sieger, Board Secretary Tracey Alves, Russ Kleekamp

**CALL TO ORDER**

Chair Carreiro called the meeting to order 1:00 p.m. A roll call vote was taken to open the meeting, all Board members were in favor; 3-0-0.

**CONSENT AGENDA**

**A. Minutes**

**1. November 19, 2020**

Chair Carreiro entertained a motion to approve the minutes of November 19, 2020. Clerk Thompson moved to approve the minutes with a second by Vice Chair Underwood. A roll call vote was taken with all in favor; 3-0-0.

**OLD/UNFINISHED BUSINESS**

**A. Wastewater Rules & Regulations- Final Draft**

Both, the abbreviations, along with the edit log with the page numbers, were added into the Sewer Rules & Regulations to make it a final draft.

**B. Route 28 Water Main Replacement Project**

Capital project requests are being revisited to make sure cost figures are updated, taking into account escalation costs. In 2018, the plan was to replace the water main from Lower County Rd to Lothrop Ave. Soon after, another water main break occurred near the Herring River bridge, which would be an additional half mile to that scope.

Superintendent Pelletier reached out to engineering firm GHD to put together an updated estimate for the project to cover the area from Lower County Rd to the Herring River bridge. The estimated cost of the project is now \$7.5 million dollars plus and additional \$500,000 for engineering.

Sewer as well as a MA DOT project will also be taking place on Route 28. If the water main replacement project is to take place, there is the potential opportunity to get the water main project incorporated into MA DOT's project in 2024. Restoration costs will be extensive. Both

utilities could be placed in the ground when Route 28 is dug up. Vice Chair Underwood advised to see if any grants may be available for this project. The cost scope has quadrupled since 2018.

**C. 20-Ton Tag Along Trailer**

Superintendent Pelletier provided the Board with an update on the 20-Ton Tag Along Trailer. The Department is in receipt of the 20-Ton Tag Along trailer and the staff is pleased with it.

**D. BOWWC Annual Meeting with BOS**

The Board of Water and Wastewater Commissioners annual meeting with the Board of Selectmen is slated for December 21, 2020 evening. Superintendent Pelletier will put together a document of 2020's goals and accomplishments as a resource for the Board.

**NEW BUSINESS**

**A. Recommendation to Award- Pleasant Lake Elevated Storage Tank Improvements Project**

Engineer Russ Kleekamp spoke regarding increasing the size of the fill pipe to the Pleasant Lake water tank. Two bids were received. A company called Trumble Construction out of Texas came in as the lowest bidder at \$300,000. The recommendation is to award Trumble Construction the project.

Clerk Thompson moved to accept the bid from Trumble Construction in the amount of \$300,000. Vice Chair Underwood seconded the motion. A roll call vote was taken with all Board members in favor; 3-0-0.

**B. Harden Lane Water Main Replacement**

Superintendent Pelletier informed the Board that when construction company RJB was installing the sewer main on Harden Lane they hit a water service. The Water Department ended up having to replace 600 ft. of new water main on Harden Lane at this time and the road has since been paved as well.

**C. Harden Lane Wastewater Pump Station Standby Generator**

Harden Lane pumping station is in need of a generator. The Water Department has a generator that could work that is currently not in use. Superintendent Pelletier will come up with a value to attach to it. Chair Carreiro would like to have the costs reimbursed by Wastewater enterprise fund. The Board is in favor of allowing Wastewater to use this generator as long as costs are reimbursed to the Water Department by the Wastewater enterprise fund.

**D. FY22 Water Indirects Costs**

The Board reviewed a draft of the FY22 Water Indirects costs.

**E. FY22 Wastewater Indirect Costs**

The Board reviewed a draft of the FY22 Wastewater Indirects costs.

**SUPERINTENDENT'S REPORT**

There is a secondary meeting with the BOS dedicated solely to Wastewater coming up on January 12, 2021.

**NEXT MEETING**

The next Board meeting date will be Tuesday, January 5, 2020 at 1:00 p.m.

**ADJOURNMENT**

Chair Carreiro motioned to adjourn at 1:42 p.m. Clerk Thompson moved the motion with a second by Vice Chair Underwood. A roll call vote was taken, all in favor; 3-0-0.

Gary Carreiro

Gary Carreiro (Jan 28, 2021 1:49 EST)

Gary Carreiro, Chairman

JU

Judith Underwood (Jan 28, 2021 23:31 EST)

Judith Underwood, Vice Chair

Allin P. Thompson

Allin P. Thompson, Clerk

Dan Pelletier

Dan Pelletier, Superintendent

Tracey Alves

Tracey Alves, Board Secretary