

TOWN OF HARWICH  
COMMUNITY PRESERVATION COMMITTEE

**Approved 4.13.23**

**Community Preservation Committee Regular Meeting Minutes  
March 9, 2023**

*Recording and Taping Notification: As required by law the Town may audio or video record this meeting. Any person intending to either audio or video record this open session is required to inform the chair.*

I Call to Order

Harwich Community Preservation Committee Meeting called to order with quorum of committee members present by Chair Dave Nixon at 6:03 PM, on Thursday, March 9, 2023 at the Harwich Town Hall, Donn B. Griffin Room.

Present: Chair Dave Nixon, Vice-Chair Kathy Green, Elizabeth Harder, Bob Doane, Mary Maslowski, and Carole Ridley.

Absent: Kelly Barber and John Ketchum

II Guests Welcomed

Public Comment

Harwich resident Mr. Patrick Otton requested the Community Preservation Committee's support for a citizen petition article for the Harwich Annual Town Meeting Warrant asking the BOS to request the State Legislature to allow Harwich Home Rule on fertilizer.

After discussion, no motion or vote could be taken. As the CPC is basically a funding mechanism, it isn't the correct town committee to ask for assistance, as the CPC lacks jurisdiction in this matter.

III Approval of Minutes:

CPC Meeting – February 9, 2023

A motion was made by Mary Maslowski, seconded by Elizabeth Hardener to approve the February 9, 2023 CPC Meeting Minutes.

Vote: Chair Dave Nixon - Aye; Vice-Chair Kathy Green - Aye; Elizabeth Harder - Aye; Bob Doane – Aye; Mary Maslowski– Aye; Carole Ridley - Aye.

Motion passed unanimously.

IV New Business:

A. Possible update: CPC numbers

Bob Doane researched past financial reports. He compared his findings with the spreadsheet Mary created. The numbers are quite different. When Mary's spreadsheet was created, the numbers were based on an estimate. After receiving different financial reports from the Finance Director, the provided numbers were questioned. We know what was voted in at the 2022 Town Meeting. We know the Open Space and Community Housing Reserves were fully allocated, zeroed out. The report didn't reflect that which is why Mary's spreadsheet employed conservative numbers for the CPC funding this year. The estimated amount of funds available for appropriation on projects were low balled so not to overspend on supported projects on the Town Meeting floor.

The CPC has asked the BOS for an outside audit of the books.

B. Grant Agreements

Chair Dave Nixon has followed Yarmouth's grant agreements and presented our paperwork to the Town Administration for review. Grant Agreements would be signed by participants after Town Meeting. If the GA is not signed, no money would be transferred for the project.

C. Discussion and possible voting: Rescinding open balances of CPC projects

None

D. Follow-ups: from any applicant

None

E. Discussion and possible voting: 2022/2023 CPA Fundings

None

IV. Old Business:

A. Follow-up: Elizabeth Harder - CPC Sign Logo

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Elizabeth has struggled getting a response from the Cape Cod Tech. She contacted Monomoy's Art Teacher, by hasn't received a reply. She suggested we create and send out an email to the schools "Calling for a Logo Contest." Kathy suggested we budget \$1,000 and find a company to do the logo. Carole stated she did reach out to companies and had no responses. We could try again.

Cyndi Williams, Executive Director of the Harwich Chamber of Commerce, offered the Chamber's assistance in creating a logo. Carole will send her the document she created for company interest. Cyndi will get back to us.

B. Follow-up: Kelly Barber – CPC Facebook posting options

Kelly - absent from tonight's meeting. Tabled to another meeting.

C. Discussion: Appraisal regarding the Judah Eldredge Property Acquisition Project

This town meeting approved project has been delayed in completion. The project was supported at \$369,000, now it may cost \$700,000. At the 2023 Town Meeting, Harwich townspeople will be asked to supply additional funds to complete this property purchase. We think this property will involve eminent domain. Some 400 titles must be cleared. The CPC recently voted to approve up to \$30,000 for appraisal work on this property. They spent \$27,000 but requested an additional \$3,000. That was in the allotted amount, so the OK was given.

V. Other:

VI. Next scheduled meeting's Agenda points

- 1) Schedule a new meeting – March 30<sup>th</sup>
- 2) To review attorney reviewed warrant articles.

VII. Adjournment

A motion was made by Bob Doane seconded by Elizabeth Harder to adjourn.

Vote: Chair Dave Nixon - Aye; Vice-Chair Kathy Green - Aye; Elizabeth Harder - Aye; Bob Doane – Aye; Mary Maslowski– Aye; Carole Ridley - Aye.

Motion passed unanimously.

Adjournment at 7:20 PM